



AGENDA  
Independent School District No. 77  
Mankato, MN 56001

Monday, December 16, 2019 - 5:30 p.m.  
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Sara Hansen

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
  - A. Eagle Lake Elementary School Report
  - B. Roosevelt Elementary School Report
  - C. Results of District Radon Testing
  - D. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:30 P.M.)
  - A. Approval of Minutes of December 3, 2019, Regular Meeting
  - B. Approval of December Bills
  - C. Personnel - Consent Items
6. BUSINESS (6:35 P.M.)
  - A. Certification of the 2020-2021 School Year Tax Levy

- B. Call for Bids for Facility Improvement Plan Projects
  - C. Approval of Calendars for 2020-21 &2021-22
  - D. Approval of Tiered Busing System
7. ADJOURNMENT (6:50 P.M.)



## School Board Members for 2019

Darren Wacker, Chair  
312 Tranquility Trail  
Mankato, MN 56001  
Phone: 507-340-4708  
E-Mail: [dwacke1@isd77.org](mailto:dwacke1@isd77.org)  
Term Ends December 31, 2022

Jodi Sapp, Vice-Chair  
20588 Old State Highway 66  
Mankato, MN 56001  
Phone: 507-351-6597  
E-Mail: [jsapp1@isd77.org](mailto:jsapp1@isd77.org)  
Term Ends December 31, 2022

Judi Brandon, Treasurer  
10 Crown Hill Lane  
Mankato, MN 56001  
Phone: 507-387-4945  
E-Mail: [jbrand1@isd77.org](mailto:jbrand1@isd77.org)  
Term Ends December 31, 2020

Sara Hansen, Clerk  
2034 Sundance Lane  
North Mankato, MN 56003  
Phone: 507-469-1414  
E-Mail: [shanse1@isd77.org](mailto:shanse1@isd77.org)  
Term Ends December 31, 2020

Kristi Schuck  
730 S. Broad Street  
Mankato, MN 56001  
Phone: 507-382-4951  
E-Mail: [kschuc1@isd77.org](mailto:kschuc1@isd77.org)  
Term Ends December 31, 2022

Ann Hendricks  
133 Ichabod Lane  
Mankato, MN 56001  
Phone: 507-351-7503  
E-Mail: [ahendr1@isd77.org](mailto:ahendr1@isd77.org)  
Term Ends December 31, 2020

Abdi Sabrie  
537 Linda Drive  
Eagle Lake, MN 56024  
Phone: 507-654-0036  
E-Mail: [asabri1@isd77.org](mailto:asabri1@isd77.org)  
Term Ends December 31, 2020

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Paul Peterson, Superintendent  
10 Civic Center Plaza, Suite 2  
Mankato, MN 56001  
Phone: 387-1868  
E-Mail: [ppeter1@isd77.org](mailto:ppeter1@isd77.org)



## OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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School Board Meeting Agendas and Minutes can be found at [www.isd77.org/page/4677](http://www.isd77.org/page/4677)



## Mankato Area Public Schools District Strategic Roadmap

### MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness  
for a changing world

### CORE VALUES - *What drives our actions and words*

**Integrity** - *Doing the "right thing" at all times with honesty and authenticity*

**Respect** - *Embracing of our differences, treating others as we wish to be treated*

**Excellence** - *High expectations for all and in all we do and the courage to challenge for it*

**Adaptability** - *Engaging in flexible, continuous and purposeful change grounded in data*

**Responsibility** - *Shared stewardship of and accountability for our words, acts, choices and results*

**Engagement** - *Actively participating with a mission-focus and values-driven attitude*

**Collaboration** - *Operating with a preference and capacity for partnership across our community*

### VISION - *What we commit to create*

#### Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

#### Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

#### Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

### STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

**School Board Regular Meeting**

**4. A.**

**Meeting Date:** 12/16/2019

**Prepared By:** Marti Sievek, Interim Director of Teaching and Learning

**Item Type:** Information

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**Subject:**

Eagle Lake Elementary School Report

**Background:**

Jason Grovom, Elementary Principal, and Brian Eggersdorfer, Mentor Coach, will present an update report on Eagle Lake Elementary School.

**Recommended Action:**

N/A

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**Attachments**

Eagle Lake Elementary School Report

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# 2019–20 Eagle Lake Elementary Report to the School Board



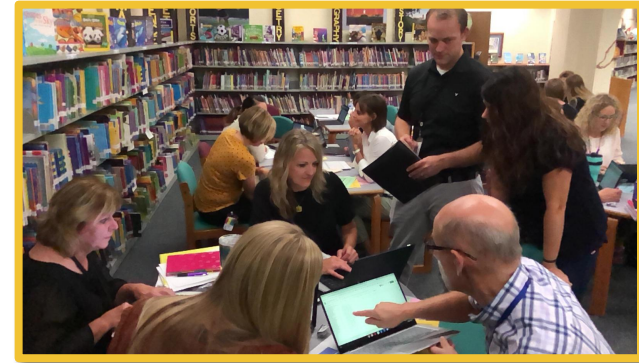
December 16th, 2019



# Strategic Direction A - Learning for All

- **PLC Focus and Goals:**

- Using formative assessments & data analysis for math & reading
- Mentor coach support
  - Professional reading goals
    - PD @ monthly staff meetings
    - Teacher choice of support
  - Supporting supplemental PLC meetings.
    - Research
    - New initiatives - math, reading
  - Project Lead the Way (STEM)
  - Progress Monitoring and data analysis
    - Collaboration with reading interventionist
    - Students moving levels.





# Strategic Direction A - Learning for All



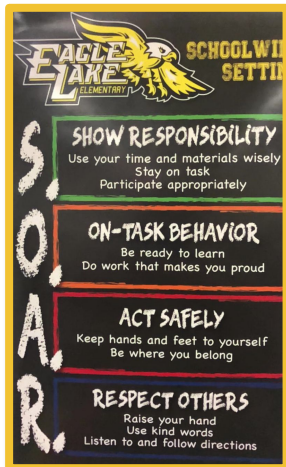
**Professional learning opportunities to support our staff as they support our students:**

- August: **Bukata Hayes** - *Questioning our Lens*
- September: **Tiana Iverson/Kaylee Warner** - *Understanding Students with Trauma*
- October: **Meghan Eberhart** - *Engaging Students with Technology*
- December: *Life Journey Cohort at Eagle Lake*
- January: **Mel Helling** - *Understanding our Data using Tableau* - MCA Preparation begins
- February: **Nasra Ibrahim** - *Learning about Somali Culture*

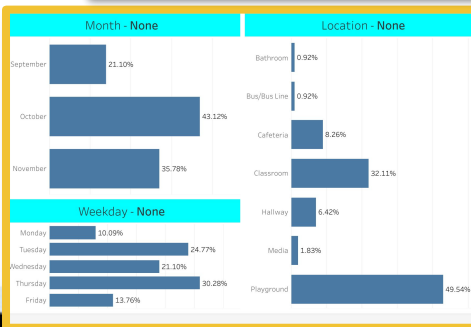


# Eagle Lake PBIS

**PBIS Reboot**  
**Modeling and**  
**Reteaching**  
**Active recognition**  
**Using Data**  
**Nest Groups**  
**Celebrating Success**  
**Student Jobs**



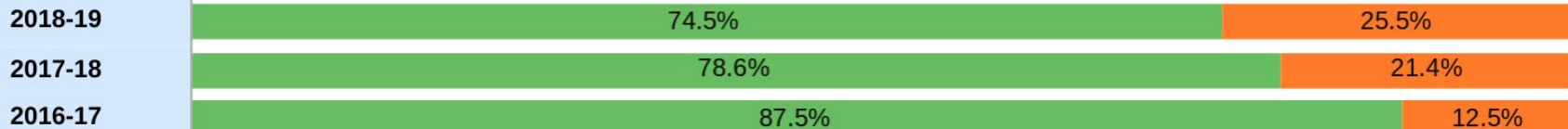
**We Create our**  
**Positive Culture**



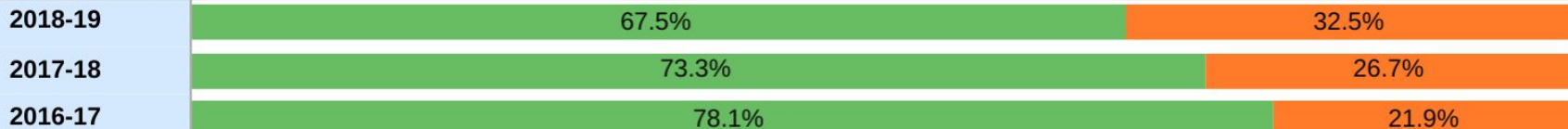


# Eagle Lake MCA Trend Data

## School: All / Grade: All MCA Proficiency - Math



## School: All / Grade: All MCA Proficiency - Reading





# Eagle Lake Dibels Trend Data

|     |                                                      |                                                     |                                                     |
|-----|------------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|
| All | <br>n=389      40 (10%)      48 (12%)      301 (77%) | <br>n=385      34 (9%)      32 (8%)      319 (83%)  | <br>n=395      30 (8%)      49 (12%)      316 (80%) |
| All | <br>n=402      54 (13%)      46 (11%)      302 (75%) | <br>n=410      39 (10%)      32 (8%)      339 (83%) | <br>n=411      33 (8%)      31 (8%)      347 (84%)  |
| All | <br>n=397      39 (10%)      38 (10%)      320 (81%) | <br>n=393      29 (7%)      34 (9%)      330 (84%)  | <br>n=394      19 (5%)      34 (9%)      341 (87%)  |



# Attendance Data

Mankato Area Public Schools

ISD 77

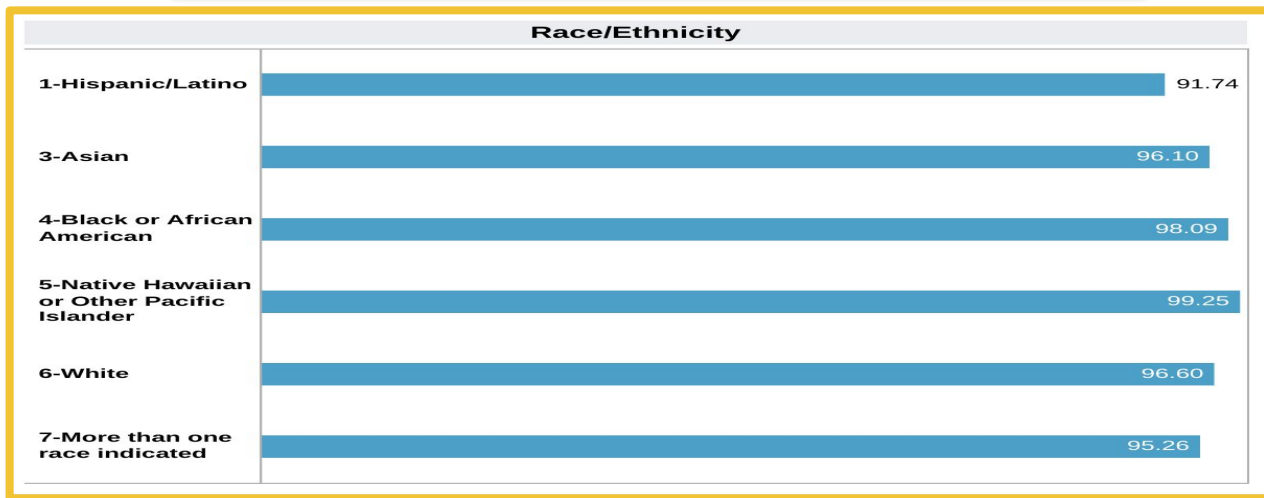
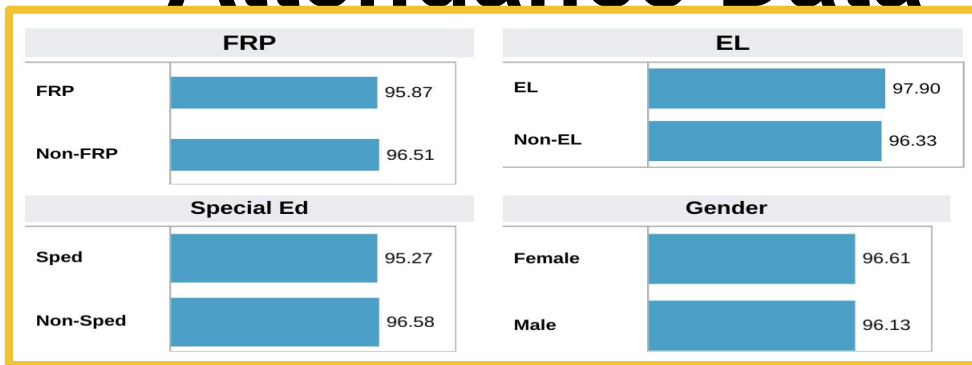
94.35

Eagle Lake

96.35



# Attendance Data





# Building Highlights

- **Staff Celebration:**
  - We celebrate when the students do well and celebrate teamwork!!
- **Student Celebration:**
  - **PBIS/SOAR Assemblies with:**
    - Dance Parties
    - Maker Space Time
    - Pancakes with the Principal
    - Speakers and Games





**Time to SOAR**

**Thank You!**



**Questions?**

**School Board Regular Meeting**

**4. B.**

**Meeting Date:** 12/16/2019

**Prepared By:** Marti Sievek, Interim Director of Teaching and Learning

**Item Type:** Information

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**Subject:**

Roosevelt Elementary School Report

**Background:**

Ann Haggerty, Elementary Principal, and Dawn Dahline, Mentor Coach, will give an update report on Roosevelt Elementary School

**Recommended Action:**

N/A

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**Attachments**

Roosevelt Elementary School Report

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# 2019–20 Roosevelt Report to the School Board

December 16, 2019



# Strategic Direction - Academics

- **Number Sense**

- Building wide math problem solving strategy
- Intentional, purposeful focus on building number sense
- Ongoing vertical math conversations

- **Curricular Cohesiveness**

- Multiple opportunities to come together
- Use of data to make collective decisions
- Discuss instruction
- Cohesive, purposeful instruction for students



## Strategic Direction - Social/Emotional

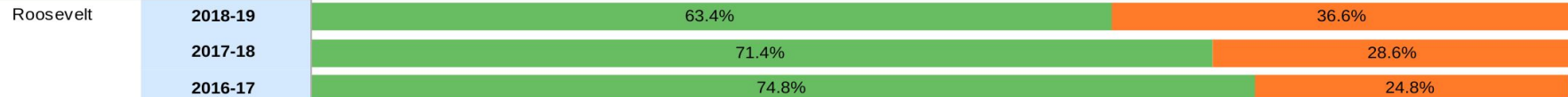
- PBIS Efforts
  - Use of 7 Habits of Highly Effective Kids by Stephen Covey
    - Cross grade level groups to teach and celebrate
    - Monthly celebrations
  - Behavior Resource Room Teacher addition
  - Focus on Student Success Coach supporting Tier 2 & 3 students within the classroom
  - Digital Behavior Data Wall
  - Co-located therapy services



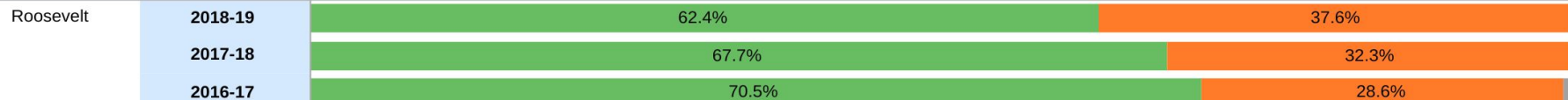
# Academic Achievement Data - Elementary

## MCA Math Trend

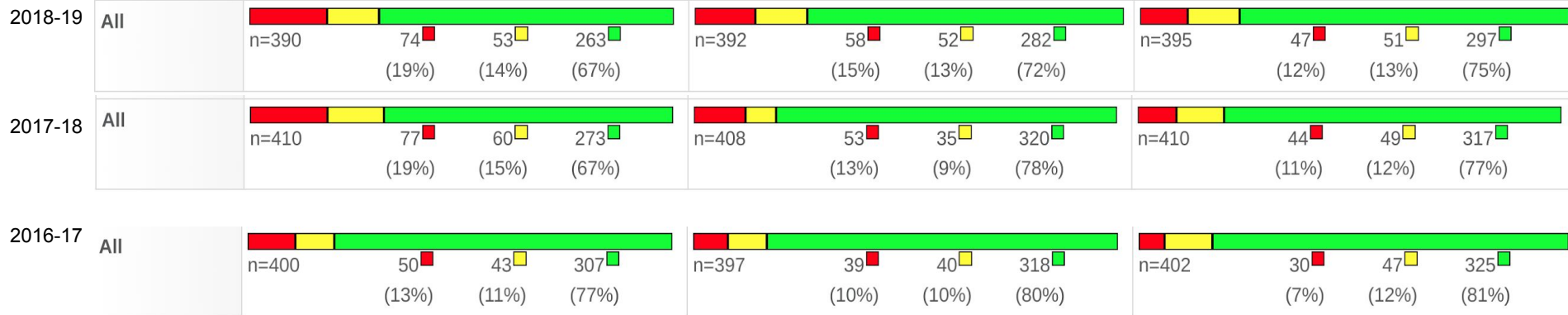
### Roosevelt MCA Proficiency - Math



### Roosevelt MCA Proficiency - Reading



## DIBELS Trend





# Attendance Data

Mankato Area Public Schools

ISD 77

95.56

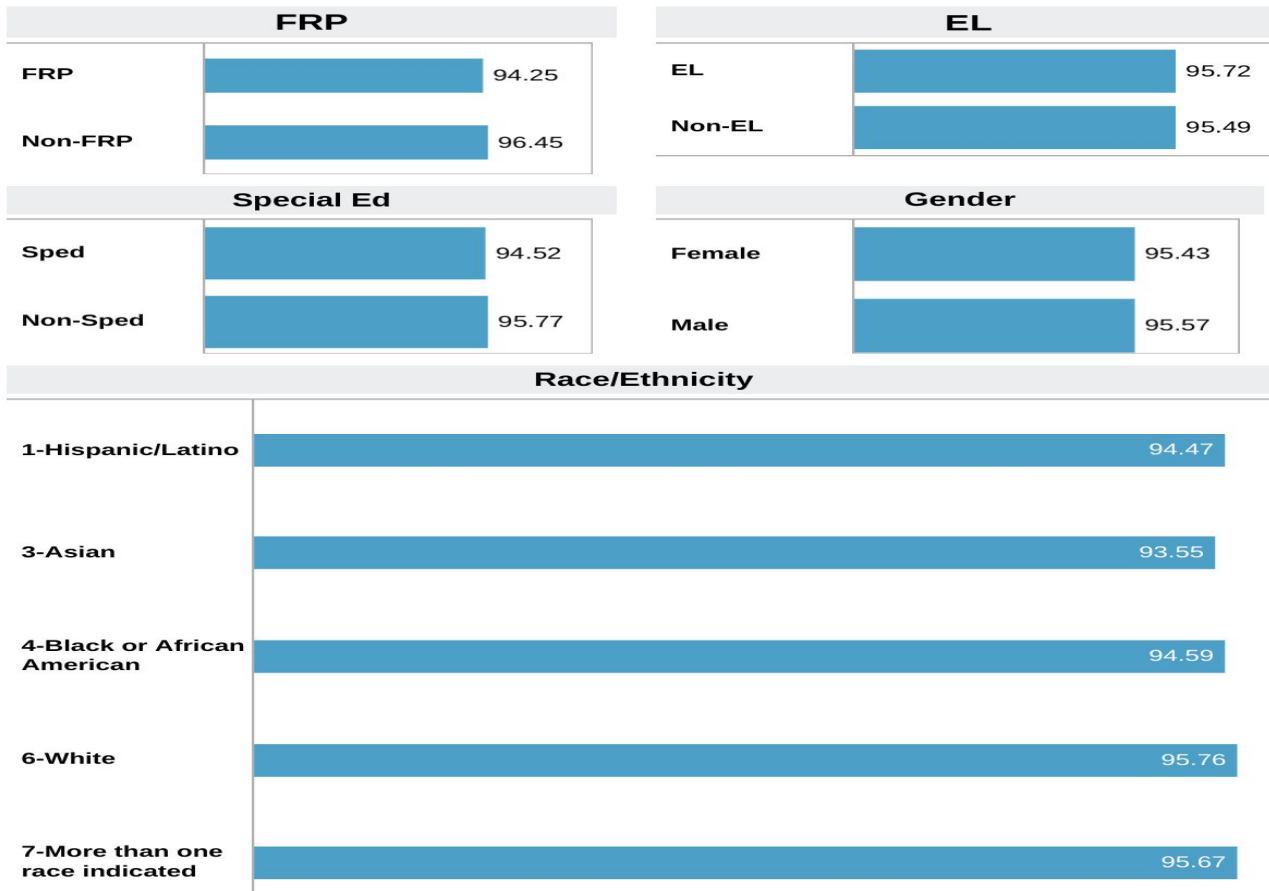
School

Roosevelt

95.51



# Attendance Data





# Building Highlights

- **Staff Celebration: Life Journey/Equity learning for all staff**
- **Student Celebration: Raccoon Student News Broadcast & Student Voice**



Thank you for you time!  
Questions?



**School Board Regular Meeting****4. C.****Meeting Date:** 12/16/2019**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Information

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**Subject:**

Results of District Radon Testing

**Background:**

MAPS has voluntarily tested for radon in its buildings since 2006. The district uses LTFM revenue for this testing, and is required to report test results at a school board meeting. All tested areas showed radon levels within safe thresholds, as determined by the Minnesota Department of Health. A more detailed report is attached.

**Recommended Action:**None. Information only.

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**Attachments**2019 Radon Test Results

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## **2019 Radon Background Information**

Mankato Area Public Schools has voluntarily tested for radon in buildings since 2006. In 2017, the districts Facility Department established a radon plan that annual tests a selected group of buildings in rotation every five years. Minnesota Statute 123B.571 states that if a school district receives authority to utilize Long-Term Facility Maintenance revenue to conduct radon testing, the district shall conduct the testing according to the radon testing plan developed by the commissioners of health and education. The statute also states that the District must report the results of the testing to the Minnesota Department of Health (MDH) and to the School Board.

MDH and the United States Environmental Protection Agency (EPA) have established a recommended action level in frequently occupied areas of 4.0 picoCuries per liter (pCi/L). Any measurement of radon above this level is cause for action.

### **FY 2019 Testing Information**

MAPS contracted with IEA to conduct the radon testing in our buildings. The tests ran from December 11, 2018 to December 14, 2018. IEA placed 124 Air Chek Pro Chek short-term test kits in frequently occupied areas below grade and on ground level at the following sites:

Hoover Elementary

Kennedy Elementary

Monroe Elementary

Lincoln Community Center

The testing results showed one location at Lincoln Community Center with a level above 4.0 pCi/L. EPA recommends additional investigation when a space measures 4.0 pCi/L or higher. As a result, MAPS utilized a continuous radon monitor (CRM) on loan from MDH to monitor radon levels over a 96 hour period while the building was in use. This area that tested high during the short-term testing came back below the 4.0 pCi/L threshold as recommended by MDH. This was documented in our final report to MDH and no further action is required at this time.

### **2020 Radon Testing**

Dates: January 20, 2020 to January 23, 2020

Locations: Bridges Community School  
Eagle Lake Elementary  
Prairie Winds Middle School

**School Board Regular Meeting**

**4. D.**

**Meeting Date:** 12/16/2019

**Prepared By:** Paul Peterson, Superintendent

**Item Type:** Information

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**Subject:**

Board Member Workshop/Committee Reports

**Background:**

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

**Recommended Action:**

None

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**School Board Regular Meeting**

**5. A.**

**Meeting Date:** 12/16/2019

**Prepared By:** Paul Peterson, Superintendent

**Item Type:** Action

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**Subject:**

Approval of Minutes of December 3, 2019, Regular Meeting

**Background:**

See attachment.

**Recommended Action:**

Recommend approval of the minutes and proceedings as attached.

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**Attachments**

Minutes - December 3, 2019

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**SCHOOL BOARD MINUTES**  
**INDEPENDENT SCHOOL DISTRICT NO. 77**  
**Mankato, Minnesota**

December 3, 2019

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 3, in the Mankato Room at the Intergovernmental Center. Vice Chair Sapp called the meeting to order at 5:32 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen and Darren Wacker.

Mrs. Hendricks made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 5-0 voice vote.

Open Forum: Akeem Pendleton(701 S. Front Street) wished to speak about Transportation - Title I.

Information Reports: Futures School Report presented by Sara McMonagle; Franklin Elementary School Report presented by Travis Olson and Tabatha Miller; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Hendricks, seconded by Ms. Schuck, and carried on a 5-0 roll call vote.

Approval of Minutes of the November 18, 2019, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Dylan Ek - Full-time, 1.00 FTEs Contract Substitute Special Education Teacher at Prairie Winds Middle School beginning December 2 and continuing through the end of the 2019-20 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Brent Grossman - Long Term Substitute for Sarah Vidrio at Prairie Winds Middle School beginning December 4 and ending January 24, 2020. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Hunter Buscherfeld - NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School for 1.5 hours per day/3 days per week beginning November 22, 2019. He will be compensated at the rate of \$13.26 per hour.

Rafael Sostre - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 2 hours per day/3 days per week (M/W/F) beginning December 5, 2019. He will be compensated at the rate of \$13.26 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Rito Ayala - Decrease in NonClassroom (Playground) Paraprofessional assignment from 2 hours per day/5 days per week to 2 hours per day/3 days per week T/W/Th) beginning December 2, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Meghan Eberhart, Technology Coordinator, has requested a leave, under the provisions of the Family Medical Leave Act commencing on April 13 and returning to work July 6, 2020.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Annette Perry, Special Education Student Success Coach at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 31 and continuing through the 2019-20 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Anna Lunak - Special Education LifeSkills Student Success Coach at West High School. Last date of employment November 22, 2019.

Sarah McClain - ACES Child Care Assistant. Last date of employment December 5, 2019.

Kelsy Marks - ACES Child Care Assistant. Last date of employment December 11, 2019.

Celine Moos - ACES Child Care Assistant. Last date of employment December 12, 2019.

Bethany Mueller - Special Education Paraprofessional at Kennedy Elementary School. Last date of employment December 20, 2019.

Karen Severns - NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School, effective as of December 1, 2019.

Emily Saye - ACES Child Care Assistant. Last date of employment December 4, 2019.

Eric Sletten - Special Education Student Success Coach at Monroe Elementary School. Last date of employment December 6, 2019.

Marin Thornton - ACES Child Care Assistant. Last date of employment December 10, 2019.

Amirah Turner - Rescind resignation as ACES Child Care Assistant. She will continue in her position.

## Personnel - Addendum

### APPOINTMENTS (INSTRUCTIONAL)

Brent Grossman - Long Term Substitute Teacher for Lisa Meyer at Prairie Winds Middle School beginning February 24 and ending April 6, 2020. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Patricia Marzinske - Long Term Substitute Teacher for Mary Jane Sletten at Bridges Community School beginning February 28 and ending May 14, 2020. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Renea Ratzloff - Long Term Substitute Teacher for Kirsten Ertman at Bridges Community School beginning February 24 and ending April 17, 2020. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

### APPOINTMENTS (NONINSTRUCTIONAL)

Anna Kopel - Media Assistant at Hoover Elementary School beginning December 3, 2019. This assignment is 5.25 hours per day/4 days per week (Tuesday-Thursday) with a work-year of less than 180 days. She will be placed at step 1, classification A13 of the Educational Secretaries Association salary schedule.

Andrew Sturm - ACES Child Care Assistant Substitute at Jefferson/Roosevelt Elementary Schools for varied hours beginning December 9 and ending June 4, 2020. He will be compensated at the rate of \$11.50 per hour.

### CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Samantha Banwell - Change in ACES assignment to ACES Child Care Assistant Substitute for varied hours beginning December 16, 2019.

Sierra Baumgard - Change in ACES assignment to ACES Child Care Assistant Substitute for varied hours beginning December 3, 2019.

Julia Domas - Change in ACES assignment to ACES Child Care Assistant Substitute for varied hours beginning November 11, 2019.

Brook Edlund - Change in ACES assignment to ACES Child Care Assistant Substitute for varied hours beginning January 10, 2020. She will also continue in her paraprofessional position.

Alixandra Wood - Change in ACES assignment to ACES Child Care Assistant for 4 hours per day/1 day per week beginning December 16, 2019. She will be compensated at the rate of \$11.50 per hour.

### RESIGNATIONS (NONINSTRUCTIONAL)

Jacob Dahedl - Special Education Student Success Coach at East High School. Last date of employment October 9, 2019.

Jaden Dahms - ACES Child Care Assistant. Last date of employment December 13, 2019.

Sean Fischer - ACES Child Care Assistant. Last date of employment December 13, 2019.

Kaitlyn E. Gudmundson - ACES Child Care Assistant. Last date of employment December 13, 2019.

Elaine Moriarty - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School. Last date of employment December 20, 2019.

Victoria Slawik - ACES Child Care Assistant. Last date of employment December 13, 2019.

Joe Stickles - ACES Child Care Assistant. Last date of employment December 13, 2019.

Public Hearing for 2020-21 School Year Property Tax Levy. Tom Sager provided background information. Vice Chair Sapp declared the public hearing open. No one wished to speak and Vice Chair Sapp declared the hearing closed.

The following gifts have been received by the School District:

MNMYF donated \$1,265.85 to East High Football Program

Prairie Ecology Bus Center donated \$1,700 to Hoover Elementary 4th grade classes

Geoffrey and Rondi Goellner donated \$305 to West High Girls Cross Country Program

The East/West High Schools Pack the Stands Soccer Program received the following donations:

- \$150 from Mankato Pizza Ranch
- \$200 from Buffalo Wings & Rings
- \$500 from I & S Group Inc

ECS-Electrical Control Security donated \$100 to West High Vex Robotics Program

Industrial Fabrication Services donated Steel to East High Tech Ed for Welding valued at \$75.

American Legion Post 518 donated Children Socks to Washington Elementary valued at \$100.

The Mankato Area Public Schools FFA Chapter received the following donations:

- Engines valued at \$800 from MN State Transportation Center of Excellence
- \$1,500 from Rabo Agrifinance

Mrs. Brandon made a motion to accept the gifts. The motion was seconded by Ms. Schuck and carried on a 5-0 voice vote.

The following policies were presented for second reading and approval:

- 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 419 - Tobacco-Free Environment
- 421 - Gifts to Employees
- 510 - School Extra-Curricular Activities, Co-Curricular Activities, and Student Organizations
- 516 - Student Medication
- 524 - Internet Acceptable Use Policy
- 543 - Use of Peace Officers and Crisis Teams to Remove Students from School Grounds
- 601 - School District Curriculum and Instruction Goals
- 603 - Curriculum Development
- 611 - Home Schooling
- 628 - Graduation Requirements
- 632 - Credit for Learning
- 712 - Student Activity Funds
- 727 - Uniform Grant Guidance

The revised policies were approved on a motion by Ms. Schuck, second by Mr. Sabrie, and carried on a 5-0 voice vote.

To comply with Minnesota Statute 204B.16, the School Board must annually approve a resolution establishing combined polling places. Mrs. Hendricks made a motion, seconded by Mrs. Brandon, to approve the following resolution to establish combined polling places for 2020. The motion carried on a 5-0 voice vote.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES  
FOR CERTAIN MULTIPLE PRECINCTS AND  
DESIGNATING HOURS DURING WHICH THE POLLING  
PLACES WILL REMAIN OPEN FOR VOTING  
FOR SCHOOL DISTRICT ELECTIONS NOT HELD  
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Church  
502 S. Victory Drive  
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 11, 12 and 14; and Mankato Township (P1 and P2); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Mankato National Guard Armory  
100 Martin Luther King Jr. Drive  
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precincts 15, 16 and 17; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church  
1250 Monks Avenue  
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 7, 8 and 9; and Decoria and Rapidan Townships; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Bethel Baptist Church  
1250 Monks Avenue  
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 4, Precincts 10, 10A and 13; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: St. Joseph the Worker  
423 W. Seventh Street  
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 5, Precincts 1, 2, 3, 4, 5 and 6; City of Skyline; Judson and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Eagle Lake City Hall  
705 Parkway Avenue  
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: Madison Lake Community Center  
525 Main Street  
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE H: St. Paul's Lutheran  
304 Monroe Avenue  
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Oak Terrace West  
1570 Tower Boulevard  
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE J: Fire Station #2  
1825 Howard Drive  
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

There being no further business to consider, Mrs. Brandon moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:54 p.m., on a 5-0 voice vote.

Clerk \_\_\_\_\_

Attest:

Chairperson \_\_\_\_\_

SCHOOL BOARD PROCEEDINGS  
INDEPENDENT SCHOOL DISTRICT NO. 77  
Mankato, Minnesota

December 3, 2019

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 3, in the Mankato Room at the Intergovernmental Center. Vice Chair Sapp called the meeting to order at 5:32 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen and Darren Wacker.

1. Hendricks/Brandon approval of agenda with personnel addendum. 5-0
2. Open Forum - Akeem Pendleton regarding Transportation-Title I
3. Information: Futures School Report, Franklin Elementary School Report, Board Member Reports.
4. Hendricks/Schuck approval of Consent Agenda Items: Approval of Minutes of the November 18, 2019, regular meeting; Personnel. 5-0
5. Public Hearing on 2020-21 School Year Property Tax Levy - no one wished to speak.
6. Brandon/Schuck acceptance of gifts and grants. 5-0
7. Schuck/Sabrie approval of revised policies. 5-0
8. Hendricks/Brandon approval of resolution establishing combined polling places for 2020. 5-0
9. Brandon/Schuck adjournment at 6:54 p.m. 5-0

Independent School District No. 77  
Mankato, Minnesota  
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at [www.isd77.org](http://www.isd77.org).

**School Board Regular Meeting**

**5. B.**

**Meeting Date:** 12/16/2019

**Prepared By:** Tom Sager, Director of Business Services

**Item Type:** Action

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**Subject:**

Approval of December Bills

**Background:**

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for December. The total of the bills for December of 2019 is \$6,256,684.25.

**Recommended Action:**

The claims are recommended for payment as presented.

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## School Board Regular Meeting

5. C.

**Meeting Date:** 12/16/2019

**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development

**Item Type:** Action

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### **Subject:**

Personnel - Consent Items

### **Background:**

#### APPOINTMENTS (INSTRUCTIONAL)

Chandler Gooding - Full-time, 1.00 FTEs Grade 4 Teacher at Hoover Elementary School beginning January 20, 2020. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Samantha Ladd - Long Term Substitute Teacher for Ashley Rehder at Eagle Lake Elementary School beginning November 15 and ending May 1, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

#### APPOINTMENTS (NONINSTRUCTIONAL)

Faiza Alimici - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning December 16, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Robin Arndt - Special Education LifeSkills Student Success Coach at West High School for 6.75 hours per day/5 days per week beginning January 6, 2020. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lauren Berg - Special Education (Early Learning) Paraprofessional at Montessori for 10.5 hours per week (3.5 hours per day/3 days per week (M/W/TH) beginning January 6, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Dylan Boettcher - Special Education Student Success Coach at Monroe Elementary School for 6.25 hours per day/5 days per week beginning December 11, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Breanna Cashin - NonClassroom ( Playground) Paraprofessional at Washington Elementary School for 1.75 hours per day/1 day per week (Friday) beginning December 11, 2019. She will be compensated at the rate of \$13.26 per hour.

Elizabeth Clark - NonClassroom (Cafeteria) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning December 12, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Will Frame - Lancer Co-Director for the 2019-20 season beginning December 9, 2019. He will receive a stipend of \$5,000 for this assignment.

Minisha Fredericks Childress - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 4, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jenna Hewitt - ACES Child Care Assistant Substitute at Jefferson Elementary School for varied hours beginning December 20 through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Ellie Kleist - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/4 days per week beginning December 11 through June 4, 2020. She will be compensated at the rate of \$10 per hour.

Kelsey Lagasse - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning December 11, 2019. She will be compensated at the rate of \$13.26 per hour.

Paige Nixt - ACES Child Care Assistant Substitute at Jefferson Elementary School for varied hours beginning December 9 through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Mary Riese - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/5 days per week beginning December 16 through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Abigail Riesgraf - ACES Child Care Assistant Substitute at Eagle Lake Elementary School for varied hours beginning December 16 and ending June 4, 2020. She will be compensated at the rate of \$11 per hour.

Justin Tollefson - Lancer Co-Director for the 2019-20 season beginning December 9, 2019. He will receive a stipend of \$5,000 for this assignment.

#### CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Rebekah Elledge - Increase in assignment from 0.5 FTEs to 1.0 FTEs beginning January 2, 2020.

#### CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Debra Hiniker - Increase in NonClassroom (Playground) Paraprofessional assignment at Monroe Elementary School from 3 days per week to 1 hour and 55 minutes per day/5 days per week beginning December 13, 2019.

Sharon Soliz Arndt - Transfer From NonClassroom Paraprofessional at Dakota Meadows Middle School to Student Success Coach at Hoover Elementary School for 6.25 hours per day/5 days per week beginning December 18, 2019. She will be compensated at the rate of \$16.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

#### REQUESTS FOR LEAVE (INSTRUCTIONAL)

Ashley Rehder, Grade 1 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 15 and returning to work May 1, 2020.

#### REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Sheree Dittrich - Extend Board approved leave until February 1, 2020.

#### RESIGNATIONS (NON-AFFILIATED)

Rebecca Swanson - Central Registration Specialist. Last date of employment will be January 10, 2020.

#### RESIGNATIONS (NONINSTRUCTIONAL)

Zubeyda Abdirahman - Custodian at Rosa Parks Elementary School, effective as of December 6, 2019.

Kaitlyn E. Gudmundson - Revise last date of employment as ACES Child Care Assistant to December 9, 2019.

Patrick McCarthy - Special Education Paraprofessional at East High School. Last date of employment December 20, 2019.

Christopher Wood - Special Education Paraprofessional at East High School. Last date of employment June 5, 2020.

**Recommended Action:**

The Administration recommends approval of the personnel items.

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**School Board Regular Meeting****6. A.****Meeting Date:** 12/16/2019**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

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**Subject:**

Certification of the 2020-2021 School Year Tax Levy

**Background:**

This is the final part of the annual tax levy certification process that began in September. At the last board meeting, the district provided detailed information on the tax levy and district budget as part of the Truth in Taxation hearing.

**Recommended Action:**

The administration recommends that the School Board certify a tax levy in the amount of \$28,150,323.86 for the 2020-2021 school year.

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**Attachments**Levy Limitation and Certification Report

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Minnesota Department of Education  
Levy Limitation and Certification Report  
2019 Payable 2020

District Number-Type: 0077-01  
District Name: Mankato Public School District  
Home County: BLUE EARTH

Date Printed: 12/6/19  
Limits Updated: 11/26/19  
Certified Submitted: 12/6/19

|                                                | LIMIT         | PROPOSED      | CERTIFIED     |
|------------------------------------------------|---------------|---------------|---------------|
| <b>SUBTOTALS BY LEVY CATEGORY</b>              |               |               |               |
| GENERAL - RMV VOTER - JOBZ EXEMPT              | 4,220,979.68  | 4,220,979.68  | 4,220,979.68  |
| GENERAL - RMV OTHER - JOBZ EXEMPT              | 7,478,566.21  | 7,478,566.21  | 7,478,566.21  |
| GENERAL - NTC VOTER - JOBZ EXEMPT              | 0.00          | 0.00          | 0.00          |
| GENERAL - NTC OTHER GENED - EXEMPT             | 0.00          | 0.00          | 0.00          |
| GENERAL - NTC OTHER - JOBZ EXEMPT              | 6,568,574.43  | 6,568,574.43  | 6,568,574.43  |
| COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT    | 843,680.07    | 843,680.07    | 843,680.07    |
| GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT      | 8,081,512.08  | 8,081,512.08  | 8,081,512.08  |
| GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT      | 0.00          | 0.00          | 0.00          |
| OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT         | 0.00          | 0.00          | 0.00          |
| OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT         | 957,011.39    | 957,011.39    | 957,011.39    |
| <b>SUBTOTALS BY FUND</b>                       |               |               |               |
| GENERAL FUND                                   | 18,268,120.32 | 18,268,120.32 | 18,268,120.32 |
| COMMUNITY SERVICES FUND                        | 843,680.07    | 843,680.07    | 843,680.07    |
| GENERAL DEBT SERVICE FUND                      | 8,081,512.08  | 8,081,512.08  | 8,081,512.08  |
| OPEB/PENSION DEBT SERVICE FUND                 | 957,011.39    | 957,011.39    | 957,011.39    |
| <b>SUBTOTALS BY TAX BASE</b>                   |               |               |               |
| REFERENDUM MARKET VALUE                        | 11,699,545.89 | 11,699,545.89 | 11,699,545.89 |
| NET TAX CAPACITY                               | 16,450,777.97 | 16,450,777.97 | 16,450,777.97 |
| <b>SUBTOTALS BY TRUTH IN TAXATION CATEGORY</b> |               |               |               |
| VOTER APPROVED                                 | 12,302,491.76 | 12,302,491.76 | 12,302,491.76 |
| OTHER                                          | 15,847,832.10 | 15,847,832.10 | 15,847,832.10 |
| <b>TOTAL LEVY</b>                              |               |               |               |
| TOTAL LEVY                                     | 28,150,323.86 | 28,150,323.86 | 28,150,323.86 |

The school district must submit the completed original of this form to the home county auditor by December 28, 2019. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2020.

The certified levy listed above is the levy voted by the school board for taxes payable in 2020.

Signature of School Board Clerk

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Date of Certification

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**School Board Regular Meeting****6. B.****Meeting Date:** 12/16/2019**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

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**Subject:**

Call for Bids for Facility Improvement Plan Projects

**Background:**

At the July 8, 2019, School Board meeting, the administration presented a proposed ten year facilities plan.

**Recommended Action:**

The administration recommends that a formal call for bids be approved for the following facility projects which exceed \$175,000.

| Project                                                 | Estimated Amount |  |
|---------------------------------------------------------|------------------|--|
| East High School – Transformer Replacement              | \$750,000        |  |
| Dakota Meadows Middle School Exterior Wall Repairs      | \$510,000        |  |
| Franklin, Roosevelt, Washington Electrical Srv Upgrades | \$720,000        |  |
| Monroe Elementary & East High School Roof Replacement   | \$840,000        |  |

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**School Board Regular Meeting****6. C.****Meeting Date:** 12/16/2019**Prepared By:** Marti Sievek, Interim Director of Teaching and Learning**Item Type:** Action

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**Subject:**

Approval of Calendars for 2020-21 &amp;2021-22

**Background:**

Two Calendar options for the 2020-21 and 2021-22 school years were presented to the public and staff for feedback. Feedback was received via an on line survey. Administration considered all feedback and rational for choices.

**Recommended Action:**

Recommend approval of the calendars for 2020-21 and 2021-22 school years.

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**Attachments**

2020-2021 School Calendar

2021-2022 School Calendar

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# 2020 - 2021 Student Calendar - B

| JULY 2020 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           |    |    | 1  | 2  | 3  | 4  |
| 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 26        | 27 | 28 | 29 | 30 | 31 |    |

| AUGUST 2020 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  |
|             |    |    |    |    |    | 1  |
| 2           | 3  | 4  | 5  | 6  | 7  | 8  |
| 9           | 10 | 11 | 12 | 13 | 14 | 15 |
| 16          | 17 | 18 | 19 | 20 | 21 | 22 |
| 23          | 24 | 25 | 26 | 27 | 28 | 29 |
| 30          | 31 |    |    |    |    |    |

| SEPTEMBER 2020 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | T  | F  | S  |
|                |    | 1  | 2  | 3  | 4  | 5  |
| 6              | 7  | 8  | 9  | 10 | 11 | 12 |
| 13             | 14 | 15 | 16 | 17 | 18 | 19 |
| 20             | 21 | 22 | 23 | 24 | 25 | 26 |
| 27             | 28 | 29 | 30 |    |    |    |

| OCTOBER 2020 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    |    |    | 1  | 2  | 3  |
| 4            | 5  | 6  | 7  | 8  | 9  | 10 |
| 11           | 12 | 13 | 14 | 15 | 16 | 17 |
| 18           | 19 | 20 | 21 | 22 | 23 | 24 |
| 25           | 26 | 27 | 28 | 29 | 30 | 31 |

| NOVEMBER 2020 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 |    |    |    |    |    |

| DECEMBER 2020 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    | 1  | 2  | 3  | 4  | 5  |
| 6             | 7  | 8  | 9  | 10 | 11 | 12 |
| 13            | 14 | 15 | 16 | 17 | 18 | 19 |
| 20            | 21 | 22 | 23 | 24 | 25 | 26 |
| 27            | 28 | 29 | 30 | 31 |    |    |

| JANUARY 2021 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    |    |    |    | 1  | 2  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 |
| 31           |    |    |    |    |    |    |

| FEBRUARY 2021 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               | 1  | 2  | 3  | 4  | 5  | 6  |
| 7             | 8  | 9  | 10 | 11 | 12 | 13 |
| 14            | 15 | 16 | 17 | 18 | 19 | 20 |
| 21            | 22 | 23 | 24 | 25 | 26 | 27 |
| 28            |    |    |    |    |    |    |

| MARCH 2021 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            | 1  | 2  | 3  | 4  | 5  | 6  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 28         | 29 | 30 | 31 |    |    |    |

| APRIL 2021 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            |    |    |    | 1  | 2  | 3  |
| 4          | 5  | 6  | 7  | 8  | 9  | 10 |
| 11         | 12 | 13 | 14 | 15 | 16 | 17 |
| 18         | 19 | 20 | 21 | 22 | 23 | 24 |
| 25         | 26 | 27 | 28 | 29 | 30 |    |

| MAY 2021 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
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| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |

| JUNE 2021 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           |    | 1  | 2  | 3  | 4  | 5  |
| 6         | 7  | 8  | 9  | 10 | 11 | 12 |
| 13        | 14 | 15 | 16 | 17 | 18 | 19 |
| 20        | 21 | 22 | 23 | 24 | 25 | 26 |
| 27        | 28 | 29 | 30 |    |    |    |

MANKATO AREA PUBLIC SCHOOLS  
10 Civic Center Plaza, Suite Two  
P.O. Box 8741  
Mankato, MN 56002-8741  
www.isd77.org

Draft 10/22/19



Classes Begin for Grades 9-12/ End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/12, 1/28, 3/31, 6/4





# 2021 - 2022 Student Calendar - B

| JULY 2021 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           |    |    |    | 1  | 2  | 3  |
| 4         | 5  | 6  | 7  | 8  | 9  | 10 |
| 11        | 12 | 13 | 14 | 15 | 16 | 17 |
| 18        | 19 | 20 | 21 | 22 | 23 | 24 |
| 25        | 26 | 27 | 28 | 29 | 30 | 31 |

| AUGUST 2021 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  |
| 1           | 2  | 3  | 4  | 5  | 6  | 7  |
| 8           | 9  | 10 | 11 | 12 | 13 | 14 |
| 15          | 16 | 17 | 18 | 19 | 20 | 21 |
| 22          | 23 | 24 | 25 | 26 | 27 | 28 |
| 29          | 30 | 31 |    |    |    |    |

| SEPTEMBER 2021 |    |      |     |     |    |    |
|----------------|----|------|-----|-----|----|----|
| S              | M  | T    | W   | T   | F  | S  |
|                |    |      | 1   | 2   | 3  | 4  |
| 5              | 6  | ★ 7  | ● 8 | ★ 9 | 10 | 11 |
| 12             | 13 | △ 14 | 15  | 16  | 17 | 18 |
| 19             | 20 | △ 21 | 22  | 23  | 24 | 25 |
| 26             | 27 | 28   | 29  | 30  |    |    |

| OCTOBER 2021 |    |      |    |    |    |    |
|--------------|----|------|----|----|----|----|
| S            | M  | T    | W  | T  | F  | S  |
|              |    |      |    |    | 1  | 2  |
| 3            | 4  | △ 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | △ 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19   | 20 | 21 | 22 | 23 |
| 24           | 25 | 26   | 27 | 28 | 29 | 30 |
| 31           |    |      |    |    |    |    |

| NOVEMBER 2021 |    |    |      |    |    |    |
|---------------|----|----|------|----|----|----|
| S             | M  | T  | W    | T  | F  | S  |
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| 6             | 7  | 8  | △ 9  | 10 | 11 | 12 |
| 13            | 14 | 15 | 16   | 17 | 18 | 19 |
| 20            | 21 | 22 | ◆ 23 | 24 | 25 | 26 |
| 27            | 28 | 29 | 30   |    |    |    |

| DECEMBER 2021 |    |      |    |    |    |    |
|---------------|----|------|----|----|----|----|
| S             | M  | T    | W  | T  | F  | S  |
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| 5             | 6  | 7    | 8  | 9  | 10 | 11 |
| 12            | 13 | △ 14 | 15 | 16 | 17 | 18 |
| 19            | 20 | 21   | 22 | 23 | 24 | 25 |
| 26            | 27 | 28   | 29 | 30 | 31 |    |

| JANUARY 2022 |    |      |    |    |    |    |
|--------------|----|------|----|----|----|----|
| S            | M  | T    | W  | T  | F  | S  |
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| 2            | 3  | 4    | 5  | 6  | 7  | 8  |
| 9            | 10 | △ 11 | 12 | 13 | 14 | 15 |
| 16           | 17 | 18   | 19 | 20 | 21 | 22 |
| 23           | 24 | 25   | 26 | 27 | 28 | 29 |
| 30           | 31 |      |    |    |    |    |

| FEBRUARY 2022 |    |     |    |    |    |    |
|---------------|----|-----|----|----|----|----|
| S             | M  | T   | W  | T  | F  | S  |
|               |    | 1   | 2  | 3  | 4  | 5  |
| 6             | 7  | △ 8 | 9  | 10 | 11 | 12 |
| 13            | 14 | 15  | 16 | 17 | 18 | 19 |
| 20            | 21 | 22  | 23 | 24 | 25 | 26 |
| 27            | 28 |     |    |    |    |    |

| MARCH 2022 |    |     |    |      |    |    |
|------------|----|-----|----|------|----|----|
| S          | M  | T   | W  | T    | F  | S  |
|            |    | 1   | 2  | 3    | 4  | 5  |
| 6          | 7  | △ 8 | 9  | 10   | 11 | 12 |
| 13         | 14 | 15  | 16 | 17   | 18 | 19 |
| 20         | 21 | 22  | 23 | ◆ 24 | 25 | 26 |
| 27         | 28 | 29  | 30 | 31   |    |    |

| APRIL 2022 |    |      |    |    |    |    |
|------------|----|------|----|----|----|----|
| S          | M  | T    | W  | T  | F  | S  |
|            |    |      |    |    | 1  | 2  |
| 3          | 4  | 5    | 6  | 7  | 8  | 9  |
| 10         | 11 | △ 12 | 13 | 14 | 15 | 16 |
| 17         | 18 | 19   | 20 | 21 | 22 | 23 |
| 24         | 25 | 26   | 27 | 28 | 29 | 30 |

| MAY 2022 |    |    |    |      |    |    |
|----------|----|----|----|------|----|----|
| S        | M  | T  | W  | T    | F  | S  |
|          |    | 1  | 2  | 3    | 4  | 5  |
| 6        | 7  | 8  | 9  | △ 10 | 11 | 12 |
| 13       | 14 | 15 | 16 | 17   | 18 | 19 |
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| JUNE 2022 |    |    |    |    |    |    |
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MANKATO AREA PUBLIC SCHOOLS  
10 Civic Center Plaza, Suite Two  
P.O. Box 8741  
Mankato, MN 56002-8741  
www.isd77.org

Draft 10/22/19



Classes Begin for Grades 9-12/ End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/11, 1/21, 3/24, 6/3



**School Board Regular Meeting****6. D.****Meeting Date:** 12/16/2019**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

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**Subject:**

Approval of Tiered Busing System

**Background:**

Tiered busing is an approach school districts use to improve the efficiency and effectiveness of student transportation services. This approach is especially popular when a school district's student enrollment reaches a certain size, as is the case with the Mankato Area Public Schools. MAPS has been reviewing tiered busing possibilities for several years. Most recently, a transportation advisory group was formed in April 2019 to rigorously study tiered busing, and how that might be implemented in MAPS. Tiered busing would involve the existing fleet of buses picking up roughly half of all riders and bringing those students to school. Then a second route would pick up the remaining students and bring them to school. Similar routing would occur at the end of the school day to bring students home. This will alter current start and end times for the school day. Through the study, it was determined there are several advantages to tiered busing that would help improve student transportation services. These include: Less ride time on buses, age-like bus routes, fewer transfers and less congestion at transfer site, more room on buses, greater availability for families who want a private contract, reduced need for cab services, and more flexibility in routing. Due to MAPS' current and forecasted growth, moving to a tiered approach to busing is inevitable. Implementing this now is a proactive measure that will prevent greater disruption in the future with an even larger student population. Attached is a summary that provides greater detail of the tiered busing study and the process used leading to the following recommendation.

**Recommended Action:**

The administration recommends approval of the district implementing tiered busing as described for the start of the 2020-2021 school year.

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**Attachments**Summary of Tiered Busing Study

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**MEMO TO:** School Board Members  
**FROM:** Paul Peterson  
**DATE:** December 9, 2019  
**RE:** Tiered Busing Recommendation

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The following information is background and rationale regarding the recommendation to move to a tiered busing system beginning with the 2020-2021 school year. Also included are the next steps the school district is prepared to take pending School Board approval of the tiered busing recommendation at the December 16 meeting.

#### Background

Steady enrollment growth is a great benefit to school districts, and Mankato Area Public Schools (MAPS) has benefited from increased student numbers over the last several years. Strong enrollments have provided us with the ability to maintain and enhance programs and services to students and families, and consider new ways to better serve the school community. Growing school districts also face challenges, as previously well-functioning systems sometimes no longer are as effective and/or efficient as they once were. For MAPS, student transportation is one of these areas.

Crowded buses, long bus rides, congested and complicated transfer locations have provided significant challenges in delivering effective and efficient transportation services to all school sites for eligible students. Currently, the school district's two transportation providers (Yaeger Bus Service and Palmer Bus Service) transport over 4,000 students daily on 93 buses. Except for a handful of minor deviations, Palmer and Yaeger run a single-tiered system with all buses servicing all eligible PreK-12 students at the same time.

#### The Study

Tiered-busing, resulting in buses running more than one route, has been considered as a potential option to address transportation challenges within MAPS for the last several years. The second half of the 2018-2019 school year and the first half of the 2019-2020 school year marked the most detailed study to date, including data collection and analysis from other school districts, school district interviews, district staff and community feedback, mock routing, and possible effects on elementary, middle and high school start and end times.

Over the last 10 months, the school district has completed the following:

- Established a Transportation Committee Working Group
  - This subset of the school district's Transportation Committee led the tiered busing study. The group met several times between May 2019 and November 2019. Pending School Board approval, this group will lead the planning and implementation work for tiered busing in for the 2020-2021 school year.
- Yaeger and Palmer Mock Routes
  - As part of the Transportation Committee Working Group, Chad and Cara Yaeger (Yaeger Bus Service) and Shane Johnson and Shelly Goettl (Palmer Bus Service) prepared and shared potential bus routes and times under a tiered-busing system.
- Data Collection from School Districts Using Tiered Busing
  - Shakopee, Northfield, Eastern Carver County, Forest Lake, Rochester are some of the schools that information was sought and collected regarding their experiences with tiered busing. Those who use a tiered approach report liking it.
- Activities Directors' Early-Out Analysis--School Activities Directors Joe Johnson and Todd Waterbury provided information on likely adjustments to early out patterns if high school dismissal time would change.
- District Leadership Team Presentations and Feedback
  - Information was shared and feedback sought from district leaders at meetings held during the summer and fall of 2019.
- Superintendent Stakeholder Sessions at School Sites
  - Information was shared and feedback sought from faculty and staff during fall listening sessions.
- Community Awareness and Feedback
  - Care Provider Letter (October), Community Survey (November), KEYC Morning Show (October, November), River 105.5 (November), KTOE Talk of the Town (November)
- School Board Updates and Study Session
- Yaeger and Palmer Bus Service Individual Meetings with Superintendent and Director of Business Services.
  - Managers for each provider confirmed information that was shared at Transportation Working Group Committee meetings regarding route times, bus capacity, transfer sites and non-public school service. Both providers are supportive of a tiered approach.

### Recommendation Rationale

The recommendation to move to a tiered-busing schedule is based on several benefits, primarily the efficiency and flexibility it provides the student transportation system.

Transporting elementary and secondary students separately addresses crowded buses in a manner that does not increase costs.

Additional benefits of tiered busing were also identified through the study. These include less congested student transfer locations, shorter durations of time on buses, age-alike routes, later school start time for high school students, the ability for additional families to enter private transportation contracts, and the ability to accommodate homeless students on bus transportation rather than relying on taxis.

Finally, due to MAPS' current and forecasted growth, moving to a tiered approach to busing is inevitable. Implementing this now is a proactive measure that will prevent greater disruption in the future with an even larger student population.

### Plans to Address Challenges

The shift to tiered-busing will require adjustments in current routines. Significant time and attention has been spent on identifying the new challenges this move may create, and considering ways in which the school district can appropriately address these areas.

During the study, the following areas were identified as potential challenge areas:

- After-School Care; Access and Cost
- After-School Activities
- Parent/Guardian Pick-Up and Drop-Off Schedules

The school district is committed to developing plans that address each of these areas, and will respond to anticipated new challenges that may occur during the implementation process. For example:

- MAPS is committed to serving all families interested in ACES programming. Waiting lists have long existed for ACES due to staffing and space limitations. Program costs are also a barrier for some families.
  - Increased staffing through the expanded use of paraprofessionals and students involved in the education career pathway are being examined.
  - Schools that host ACES programming have adequate square footage to support increased ACES enrollment. Additional room use for after-school programming will be communicated to school staff. This is not considered a significant barrier to program expansion.
  - Eligible families involved with county programs can qualify for child-care assistance, providing resources to off-set ACES costs. School district personnel is prepared to provide information, registration materials, and any needed resources to county partners as they share ACES options with families.
- MAPS is committed to minimizing the loss of instructional time for high school students involved in co-curricular activities.

- Activities Directors Joe Johnson and Todd Waterbury remain committed to protecting as much academic time as possible when scheduling with conference and non-conference schools.
  - Numerous Big 9 schools are examining later start times for their high schools. As schools consider these moves, activity start times will likely shift and continue to be reviewed.
- MAPS will provide adequate morning supervision in middle schools if parent/guardian drop-off schedules require students to arrive to school early.
  - Supervision schedules are set by the school district based on student and program needs. Adjustments to traditional work schedules can be made if/when needs arise due to early student drop-off.

If you have any questions, please feel free to contact me.