

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

January 6, 2020

The School Board of Independent School District No. 77 met in regular session on Monday, January 6, in the Mankato Room of the Intergovernmental Center to organize for 2020.

Chair Wacker called the meeting to order at 5:31 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Members absent: none

Ms. Sapp moved, and Ms. Schuck seconded, approval of the agenda together with a personnel addendum. The motion carried on a 7-0 voice vote.

OPEN FORUM - None wished to speak.

Nominations were opened for the position of Chairperson. Ms. Hansen nominated Darren Wacker, seconded by Mrs. Hendricks. Hearing no other nominations, Mrs. Brandon made a motion to close nominations and cast a unanimous ballot for Mr. Wacker. Ms. Schuck seconded the motion and it carried on a 7-0 voice vote. Mr. Wacker was declared Chairperson.

Nominations were opened for the position of Vice-Chairperson. Ms. Schuck nominated Jodi Sapp. Hearing no other nominations, Mr. Wacker closed nominations and a unanimous ballot for Ms. Sapp was casted with the following result: Ms. Sapp - 7 votes. Ms. Sapp was declared Vice-Chairperson.

Nominations for the position of Clerk were declared open. Mrs. Brandon nominated Sara Hansen and Mr. Sabrie nominated himself. A vote was taken by a show of hands with the following result: Ms. Hansen - 5 votes, Mr. Sabrie - 1 vote. Ms. Hansen was declared Clerk.

Nominations for the position of Treasurer were opened. Mr. Sabrie nominated himself and Ms. Sapp nominated Judi Brandon. A vote was taken by a show of hands with the following result: Mr. Sabrie - 1 vote, Mrs. Brandon - 5 votes. Mrs. Brandon was declared Treasurer.

Ms. Hansen made a motion to appoint Becky Bailey as Deputy Clerk. Ms. Schuck seconded the motion and it carried on a 7-0 voice vote.

Mrs. Brandon made a motion to approve the following resolution designating official depositories for the School District. The motion was seconded by Ms. Hansen and carried on a 7-0 voice vote.

BE IT RESOLVED, US Bank Mankato, Old National Bank, Wells Fargo Bank, N.A., ProGrowth Bank, 1st National Bank, Frandsen Bank, MinnStar Bank, CCF Bank,

Bank of Utah, MN Trust, Twin City Federal National Bank, Pioneer Bank and the Minnesota Liquid Asset Fund Plus, and are hereby designated as depositories of this School District with authority to accept or receive, at any time, deposits for the credit of this School District, and

BE IT FURTHER RESOLVED, That checks, drafts, or other orders for payment with the depositories must be signed, actually or by use of a facsimile signature, by all three of the following officers of Independent School District No. 77:

_____, Clerk
_____, Chairperson
_____, Treasurer

AND BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to transfer between depository accounts School District funds as they determine necessary in the normal operation of the School District, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to purchase Certificates of Deposit and Commercial Paper in name of Independent School District No. 77, Mankato, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to wire transfer funds to pay principal and interest payments due on school building bonds, and

BE IT FURTHER RESOLVED, That this resolution shall continue in force until express written notice of its rescission or modification has been furnished to and received by the depositories.

School Board Policy 216 provides for the appointment of legal counsel for the School District. Ms. Schuck made a motion to name the following firms as legal counsel for 2020 to be paid on an hourly basis for services rendered:

Blethen Berens Law Firm
Knutson, Flynn and Deans, P.A.
Rupp, Anderson, Squires & Waldspurger, P.A.
Kennedy and Graven Chartered
Dorsey & Whitney LLP

Ms. Sapp seconded the motion and it carried on a 7-0 roll call vote.

A motion was made by Ms. Sapp, seconded by Mrs. Brandon, to name the Mankato *Free Press* as the School District's official newspaper for 2020. The motion carried on a 7-0 voice vote.

A motion to approve the following resolution relating to expenses for School Board meetings was made by Ms. Hansen and seconded by Ms. Schuck. The motion carried on a 7-0 roll call vote.

BE IT RESOLVED by the School Board of Independent School District No. 77 that:

- 1. WHEREAS, it is in the interest of the School District to occasionally invite members of the public, members of other public boards and bodies, and members of the school staff to School Board meetings, and*
- 2. WHEREAS, at many School Board meetings, good public relations make it advisable to provide coffee and meals on special occasions as determined by the School Board, to persons attending such meetings in the interest of the District,*
- 3. NOW, THEREFORE, BE IT RESOLVED, that the School District pay the cost of meals when occasionally furnished to members of the School Board and others who attend meetings held in the interest of the School District and that the School District do likewise provide, at the expense of the District, coffee for all persons attending said meetings in the interest of good public relations for the benefit of the School District and the students served thereby.*

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency LEA. Ms. Sapp made a motion, seconded by Ms. Hansen, to designate Paul Peterson, Superintendent, and Becky Bailey, Administrative Assistant to the Superintendent/School Board Deputy Clerk to the role of Identified Official with Authority. The motion carried on a 7-0 voice vote.

Most state- and federally-funded programs require that the School Board, in official session, authorize an agent to execute and file funding applications for the School District and act as its official representatives in those state- and federally-funded programs. Mrs. Brandon made a motion to designate Superintendent Paul Peterson or his designee as the School District's agent for filing the applications and representing the District. The motion was seconded by Ms. Sapp and carried on a 7-0 voice vote.

Ms. Schuck made a motion to affirm the meeting schedule for 2020 as shown below. The motion was seconded by Ms. Hansen and carried on a 7-0 voice vote.

DATE	LOCATION	TIME
Monday, January 6, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, January 21, 2020	Civic Center Plaza	5:30 p.m.
Monday, February 3, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, February 18, 2020	Civic Center Plaza	5:30 p.m.
Monday, March 2, 2020	Civic Center Plaza	5:00 p.m.
Monday, March 16, 2020	Civic Center Plaza	5:30 p.m.
Monday, April 6, 2020	Civic Center Plaza	5:30 p.m.
Monday, April 20, 2020	Civic Center Plaza	5:30 p.m.
Monday, May 4, 2020	Civic Center Plaza	5:30 p.m.

Monday, May 18, 2020	Civic Center Plaza	6:30 p.m.
Monday, June 1, 2020	Civic Center Plaza	5:30 p.m.
Monday, June 15, 2020	Civic Center Plaza	5:30 p.m.
Monday, July 13, 2020	Civic Center Plaza	5:00 p.m.
Monday, August 10, 2020	Civic Center Plaza	5:00 p.m.
Tuesday, September 8, 2020	Civic Center Plaza	5:30 p.m.
Monday, September 21, 2020	Civic Center Plaza	5:30 p.m.
Monday, October 5, 2020	Civic Center Plaza	5:30 p.m.
Monday, October 19, 2020	Civic Center Plaza	5:30 p.m.
Monday, November 2, 2020	Civic Center Plaza	5:30 p.m.
Monday, November 16, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, December 8, 2020	Civic Center Plaza	5:30 p.m.
Monday, December 21, 2020	Civic Center Plaza	5:30 p.m.

Ms. Sapp made a motion to approve the following School Board Member Committee Assignments and School Assignments:

School Board Committee Assignments for 2020

Judi Brandon	• Senior High Student Advisory Council Facilitator • Central Freedom School Fundraising Committee • Construction/Facilities Committee • Finance Committee
Sara Hansen	• Finance Committee • Greater Mankato Growth (GMG) Advisory Committee • Sick Leave Bank • Policy Committee
Ann Hendricks	• Meet and Confer • Legislative Committee • MSHSL Representative (appointed) • MSBA Delegate Assembly (elected, term ends in 2021)
Abdi Sabrie	• Citizens Energy Advisory Committee • Special Education Parent Advisory Council • Legislative Committee
Jodi Sapp	• Policy Committee • Transportation Committee • Meet and Confer • South Central Service Cooperative Board (elected) • MSDLAF+ Board of Trustees (elected) • MSBA Delegate Assembly (elected, term ends in 2021)
Kristi Schuck	• Wellness Committee • Middle School Student Advisory Council Facilitator • Transportation Committee
Darren Wacker	• Construction/Facilities Committee • Community Services Advisory Committee • Greater Mankato Growth (GMG) Advisory Committee

Board Member School Assignments through June 30, 2020

<u>Jodi Sapp</u> Franklin Elementary School Central High School Bridges Community School Futures	<u>Sara Hansen</u> Dakota Meadows Middle School Monroe Elementary School
<u>Abdi Sabrie</u> East Senior High School Washington Elementary School	<u>Darren Wacker</u> Hoover Elementary School Rosa Parks Elementary School
<u>Kristi Schuck</u> Kennedy Elementary School Central Freedom School	<u>Judi Brandon</u> Roosevelt Elementary School West Senior High School
<u>Ann Hendricks</u> Prairie Winds Middle School Jefferson Elementary School Eagle Lake Elementary School	

The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the December 16, 2019, regular Board meeting.

Personnel:

APPOINTMENTS (NONINSTRUCTIONAL)

Ruth Brandt - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning January 2, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Grace Guetschow - ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/4 days per week beginning January 9 and ending June 4, 2020. She will be compensated at the rate of \$10 per hour.

Julia Hoffe - Special Education (Early Learning) Paraprofessional at the Early Childhood Center for 7 hours per week (3.5 hours on T/Th) beginning January 20, 2020. She will be compensated at the rate of \$13.26 per hour.

Jonathan Karels - Special Education Student Success Coach at East High School for 6.75 hours per day/5 days per week beginning January 2, 2020. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Niki Post - Special Education Paraprofessional at Franklin/West High Schools beginning January 6, 2020. She will work 3 hours per day/Monday through Thursday and 6.75

hours per day on Friday at West High School and 3.5 hours per day/Monday through Thursday at Franklin Elementary School for a total of 32.75 hours per week. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Carter Roles - ACES Child Care Assistant Substitute at Monroe Elementary School beginning January 2 and ending June 4, 2020 for varied hours. He will be compensated at the rate of \$11 per hour.

Stacey Schulz-Pope - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School for 2.25 hours per day/5 days per week beginning January 2, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Hailey Showers - Community Education & Recreation Clerical Substitute for 2.5 hours per day/5 days per week beginning January 27 and continuing through June 12, 2020. She will be compensated at the rate of \$13.85 per hour.

Cassidy Wanderscheid - Community Education & Recreation Intern for 40 hours per week during spring semester 2020. She will be compensated at the rate of \$9.86 per hour.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Madeline Eckhardt - Increase in annual salary to \$38,776 (\$18.50 per hour) beginning July 1, 2019 for 2019-20.

Cassie Feucht - Increase in annual salary to \$41,920 (\$20 per hour) beginning July 1, 2019 for 2019-20.

Joan Glaubitz-Morrison - Increase annual salary by \$8,000 beginning January 1, 2020 for 2019-20 year.

Alexandra Jeidy - Increase in annual salary to \$36,680 (\$17.50 per hour) beginning July 1, 2019 for 2019-20.

Elisabeth Johnson - Increase in annual salary to \$47,160 (\$22.50 per hour) beginning July 1, 2019 for 2019-20.

Rachel Kamm - Increase in annual salary by \$2,000 beginning January 1, 2020 for 2019-20.

Anne Richardson - Increase in annual salary by \$5,000 beginning January 1, 2020 for 2019-20.

Kalli Schaub - Increase in annual salary to \$45,064 (\$21.50 per hour) beginning July 1, 2019 for 2019-20.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Shanna Hood - Voluntary reduction in assignment from 1.00 FTEs to 0.50 FTEs at Loyola - NonPublic beginning January 6, 2020 for the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Sarah Derner - Increase in Cook's Helper assignment from 6.5 hours per day to 6.75 hours per day/5 days per week beginning December 20, 2019.

Amira Hasch - Change in assignment from ACES Child Care Assistant to ACES Child Care Assistant Substitute beginning January 10, 2020.

Maryan Mohamed - Transfer from 4-hour Evening Custodian at Hoover Elementary School to 4-hour Day Custodian at Rosa Parks Elementary School beginning December 18, 2019. She will remain on the same classification and step with an hourly rate of \$15.98.

Brenna Olson - Change in ACES Child Care Assistant assignment to ACES Substitute for varied hours beginning December 18, 2019.

Wanda Pearson - Transfer from Second Cook to Cook Manager at Jefferson Elementary School for 7 hours per day/5 days per week beginning January 27, 2020. She will be placed at step 6, classification B21, Manager - Elementary of the School Food Service Workers Association salary schedule.

Isari Rodriguez - Change in assignment from ACES Child Care Assistant to ACES Assistant Site Supervisor at Roosevelt Elementary School for 4 hours per day/5 days per week beginning January 6, 2020. She will be compensated at the rate of \$13 per hour.

Sophia Thome - Change in ACES Child Care Assistant assignment to ACES Substitute for varied hours beginning December 18, 2019.

Isaac Wadd - Change in assignment from ACES Child Care Assistant to ACES Assistant Site Supervisor at Hoover Elementary School for 4 hours per day/5 days per week beginning January 13, 2020. She will be compensated at the rate of \$13 per hour.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Jamie Coon, Student Support Coordinator, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 18 and returning to work December 19, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Tiana Iverson, School Social Worker, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 2 and continuing through the end of the 2019-20 school year.

Casie Klockmann, Teacher at Monroe Elementary School, has requested unpaid leave beginning on or about March 10 and returning to work on or about April 6, 2020.

Paul Larson, Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about February 3 and returning to work March 9, 2020.

Meckenzie Tinaglia, Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 6 and returning to work May 22, 2020.

RESIGNATIONS (INSTRUCTIONAL)

Gabriel A. Mastromano - Spanish Teacher at West High School, effective as of December 17, 2019.

Thomas Tacheny - ABE Instructor, effective as of January 8, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Makenna Borgstrom - ACES Child Care Assistant. Last date of employment January 17, 2020.

Courtney Coates - ACES Child Care Assistant. Last date of employment November 11, 2019.

Angelyn Dedinsky Doell - Special Education Paraprofessional at Dakota Meadows Middle School. Last date of employment will be January 22, 2020. She will continue in her teaching position.

Connie Gleason - Second Cook at Washington Elementary School. Last date of employment January 3, 2020.

Ryan Hannegreffs - Student Success Coach at Prairie Winds Middle School. Last date of employment January 9, 2020.

Mahamed Hassan - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of January 16, 2020.

Elizabeth Rosebaugh - Early Learning Regular Education Paraprofessional at Franklin Elementary School. Last date of employment January 30, 2020.

Andrea Rossow - Special Education Paraprofessional at Roosevelt Elementary School, effective as of January 1, 2020.

Jeri Veldman, Secretary to the Principal at Jefferson Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be January 31, 2020.

Addendum

APPOINTMENTS (NON-AFFILIATED)

Megan Gilbertson - ACES Site Supervisor at Kennedy Elementary School beginning January 7, 2020. This is a non-affiliated position with an annual salary of \$33,536

(\$16.00 per hour) prorated to \$16,128.00 for 126 days for 2019-20. She will be eligible for category I benefits.

Mary Kate Lewis Piroso - Central Registration Specialist beginning January 20, 2020. This is a non-affiliated position with an annual salary of \$40,969.51 prorated to \$18,296.40 for 117 days for 2019-20. She will be eligible for category II benefits.

APPOINTMENTS (NONINSTRUCTIONAL)

Svitlana Babenko - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/5 days per week beginning January 6, 2020 through June 4, 202. She will be compensated at the rate of \$11 per hour.

Jayne Doyen - ACES Child Care Assistant at Franklin Elementary School for 3 hours per day/3 days per week beginning January 8 and ending June 4, 2020. She will be compensated at the rate of \$12.25 per hour.

Rahmo Hassan - ACES Child Care Assistant at Franklin Elementary School for 3 hours per day/2 days per week beginning January 7 and ending June 4, 2020. She will be compensated at the rate of \$12.25 per hour.

Khadija Sharif - 4-Hour Evening Custodian at Hoover Elementary School beginning January 6, 2020. She will be placed at step 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.66.

Marissa Swenson - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/2 days per week beginning January 13 and ending June 4, 2020. She will be compensated at the rate of \$11 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Megan Fitzloff - Increase in assignment from 0.577 FTEs to 0.61 FTEs beginning January 6, 2020.

Brent Grossman - Extend Long Term Substitute assignment for Sarah Vidrio at Prairie Winds Middle School to end February 3, 2020.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Natasha Haugen - Change in assignment to ACES Child Care Assistant Substitute for varied hours beginning January 3 through June 4, 2020. She will be compensated at the rate of \$12.25 per hour.

Steve Matthes - Change in assignment from Lead Night Custodian at Prairie Winds Middle School to Night Custodian at East High School beginning January 6, 2020. He will be placed at the same step and classification on the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$18.12.

Kara Morness - Decrease in Second Cook assignment from 7 hours per day to 6.5 hours per day/5 days per week beginning January 2, 2020.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Shelley Leenhouts, Employment Program Supervisor at Lincoln Community Center, has requested an intermittent leave under the provisions of the Family Medical Leave Act commencing on January 2 and returning to work April 1, 2020.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kim Hermer, Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 28 and continuing through the end of the 2019-20 school year.

Annie Pitcher, currently on Board approved leave, has requested an extension of her leave returning to work on February 24, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Christina Kubista - Non-Classroom (Playground) Paraprofessional at Franklin Elementary School. Last date of employment will be January 10, 2020.

Cassidy Watson - ACES Child Care Assistant. Last date of employment January 3, 2020.

The following gifts have been received by the School District:

Quality 1 Hr Foto donated \$840 to East High Athletics Department

The West High Girls Track & Field Pole Vault Pole received the following donations:

- \$530 from Dennis Hood
- \$600 from Matthew Kolb

Prairie Ecology Bus Center donated the following:

- \$1,700 to Hoover Elementary
- \$1,700 to Rosa Parks Elementary

Flexible Plastics Inc donated \$400 to West High Robotics Program

Dennis & Vivian Siemer Foundation donated \$1,550 to East & West High Robotics Programs

Elaine Looney donated \$100 to West High Boys Soccer Program

Minnesota Bio-Fuels Association donated \$500 to Mankato Area Public Schools Tour on 11/26/2019

Kevin & Carol Bredesen donated \$75 to East High Student Council

MDHA - Bend of the River Chapter donated \$100 to Mankato Area Public Schools Community Education & Recreation Youth Archery Program

Ms. Sapp made a motion to accept the gifts. The motion was seconded by Mrs. Brandon and carried on a 7-0 voice vote.

The Uniform Financial Accounting and Reporting System (UFARS) requires that expenditures be recognized as obligations when a purchase order is issued. These requirements interface with another law which requires that no funds be expended by a school district for any purpose in a school year prior to the adoption of spending authority. Mankato Area Public Schools normally begins to purchase supplies and equipment for the next year in the preceding spring. Since purchase orders are considered to be expenditures at the time of issuance, and since no expenditures can be made unless spending authorization has been granted, it is necessary for the School Board to provide such spending authority prior to the adoption of our official budget in June. In order to meet requirements of UFARS, and to allow purchasing to begin for the next year, Ms. Hansen made a motion to authorize spending authority for 2020-2021 restricted to 90% of the 2019-2020 budget limits on textbooks, library books, general supplies, custodial supplies, equipment, and departmental supplies. The motion was seconded by Mrs. Brandon and carried on a 7-0 roll call vote.

MN Trust is an additional approved depository to receive the district's state aid payments and provide financial and investment services. The fund is managed by the PMA Financial Network. The resolution entering into this agreement does not obligate the district to use these services; however, it does provide additional and alternative options for financial services (for resolution, see page _____). Mrs. Brandon made a motion to approve of the resolution authorizing the agreement with MN Trust and PMA Financial Network, Inc. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:14 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

January 6, 2020

The School Board of Independent School District No. 77 met in regular session on Monday, January 6, in the Mankato Room of the Intergovernmental Center to organize for 2020. Chair Wacker called the meeting to order at 5:31 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Members absent: none

1. Sapp/Schuck approval of agenda with personnel addendum. 7-0
2. Open Forum - None.
3. Darren Wacker elected as Chairperson.
4. Jodi Sapp elected as Vice-Chairperson.
5. Sara Hansen elected as Clerk.
6. Judi Brandon elected as Treasurer.
7. Hansen/Schuck appoint Becky Bailey as Deputy Clerk. 7-0
8. Brandon/Hansen approval of resolution designating official depositories for 2020. 7-0
9. Schuck/Sapp approval of legal counsel for 2020. 7-0
10. Sapp/Brandon name Mankato *Free Press* as official newspaper. 7-0
11. Hansen/Schuck approval of expenses for Board meetings. 7-0
12. Sapp/Hansen designate Supt. Peterson and Deputy Clerk Becky Bailey as Identified Official with Authority for MDE Secure Website Access. 7-0
13. Brandon/Sapp designate Superintendent Peterson or his designee as the official agent for filing and executing funding applications for state- and federally-funded programs. 7-0
14. Schuck/Hansen confirm meeting schedule for 2020. 7-0
15. Sapp/Schuck approval of School Board member committee and school assignments. 7-0
16. Sapp/Schuck approval of Consent Agenda Items: Approval of Minutes of the December 16, 2019, regular meeting; Approval of Personnel Items. 7-0
17. Sapp/Brandon acceptance of gifts and grants. 7-0
18. Hansen/Brandon to establish purchasing authority for 2020-2021. 7-0
19. Brandon/Schuck approval authorizing Agreement with MN Trust & PMA Financial Network, Inc. 7-0
20. Sapp/Schuck adjournment at 6:14 p.m. 7-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

MODEL RESOLUTION

CERTIFICATION OF MINUTES RELATING TO "MN TRUST"

Issuer: Independent School District No. 77 (Mankato), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting, held on _____, 20____, at _____ o'clock ____m., at the District offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION AUTHORIZING ENTRY INTO JOINT POWERS AGREEMENT IN THE FORM OF A DECLARATION OF TRUST ESTABLISHING THE "MN TRUST" AND AUTHORIZING PARTICIPATION THEREIN

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this __ day of _____, 20 ____.

Clerk of the Board

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

**RESOLUTION AUTHORIZING ENTRY INTO JOINT POWERS AGREEMENT IN THE
FORM OF A DECLARATION OF TRUST ESTABLISHING THE "MN TRUST" AND
AUTHORIZING PARTICIPATION THEREIN**

WHEREAS, Minnesota governmental units may invest their monies and enter into contracts and agreements as authorized by Minnesota Statutes, Section 118A.04 and Section 118A.05; and

WHEREAS, Minnesota Statutes, Section 471.59 (the Joint Powers Act) provides among other things that governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, MN Trust (the Fund) was established for the purpose of joint investment of governmental units' moneys so as to enhance the investment earnings accruing to each of the governmental units pursuant to the Joint Powers Act by adoption of a joint powers agreement in the form of a Declaration of Trust by Independent School District No. 192 (Farmington) and Independent School District No. 241 (Albert Lea) acting as the initial participants thereof, and further, by filing the executed Declaration of Trust with the Minnesota Secretary of State pursuant to Minnesota Statutes, Chapter 318; and

WHEREAS, the Declaration of Trust authorizes governmental units of the State of Minnesota, including, and without limitation, any city, county, town, school district, and any other political subdivision or agency of the State of Minnesota, and including any instrumentality of a governmental unit, all as defined in the Joint Powers Act, to adopt and enter into the Declaration of Trust and become Fund participants (the Participants); and

WHEREAS, the Declaration of Trust and Information Statement, describing and summarizing certain details with respect to the Fund, have been presented to this School Board (the Board); and

WHEREAS, the Fund is governed by a Board of Trustees (the Trustees) in accordance with the terms of the Declaration of Trust; and

WHEREAS, the Board deems it advisable for Independent School District No. 77 (Mankato), Minnesota (the District) to adopt and enter into that certain Declaration of Trust, as amended, dated April 11, 2007, (the Declaration of Trust) in order to become Participants; and

WHEREAS, the Board deems it advisable for the District to make use from time to time, in the discretion of its officials, of the Fund's fixed income investment program and other Fund programs available to Participants; and

WHEREAS, the Board deems it advisable for the District to make use from time to time the services provided by PMA Financial Network, Inc., PMA Securities, Inc., Prudent Man Advisors, Inc., and Associated Bank, National Association and Associated Trust Company,

National Association, and/or their affiliates and successors, in connection with the District's utilization of the Fund.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The District shall adopt and enter into the Declaration of Trust, which is adopted by reference herein with the same effect as if it had been set out verbatim in this Resolution, and thereby become a Participant in the Fund. A copy of the Declaration of Trust shall be filed in the minutes of the meeting at which this Resolution was adopted. The Chair and the Clerk of the Board, being the officers charged with the responsibility for executing documents, are authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of the District into the Declaration of Trust and to utilize Fund programs and services through PMA Financial Network, Inc., PMA Securities, Inc., Prudent Man Advisors Inc., and Associated Bank.

Section 2. The District and those acting on its behalf are hereby authorized to invest its available moneys, not presently needed for other purposes or restricted for other purposes, from time to time and to withdraw such moneys from time to time in accordance with the provisions of the Declaration of Trust including investment through the Fund programs and other Fund services offered through PMA Financial Network, Inc. PMA Securities, Inc., Prudent Man Advisors, Inc, and Associated Bank. The following officers and officials of the District, and their respective successors in each office, are hereby designated as Authorized Officials (the Authorized Officials) with full power and authority to effectuate the investment and withdrawal of moneys of District from time to time in accordance with the Declaration of Trust, pursuant to the Fund's fixed income investment program and other Fund services available to Participants:

Paul Peterson, Superintendent

Print Name/Title

Signature

Tom Sager, Director of Business Services

Print Name/Title

Signature

Print Name/Title

Signature

Print Name/Title

Signature

The District's Coordinator Accounting/Payroll shall advise the Fund of any changes in Authorized Officials in accordance with the procedures established by the Trustees.

Section 3. The Trustees are hereby designated as having official custody of the District's moneys that are directed to be invested in accordance with the Declaration of Trust.

Section 4. Authorization is hereby given for members of the Board and officials of this District to serve as Trustees from time to time if selected as such pursuant to the provisions of the Declaration of Trust.

Section 5. Authorization is hereby given, until further notice, for the Coordinator Accounting/Payroll to act as a representative and take action on behalf of the District as a Participant in the Fund.

Section 6. The District may open depository accounts, enter into wire transfer agreements, safekeeping agreements, collateral agreements, third party surety agreements securing deposits, and lockbox agreements with institutions participating in Fund programs including Associated Bank, its successor, or Fund programs of PMA Financial Network, Inc., PMA Securities, Inc., and Prudent Man Advisors, Inc. and that these institutions shall be deemed eligible depositories pursuant to Minnesota Statutes, Section 118A.02. PMA Financial Network, Inc. and/or PMA Securities, Inc. are authorized to act on behalf of the District as agent with respect to such Fund accounts and agreements.

Section 7. Financial institutions which qualify as depositories under Minnesota law and are included on a list approved and maintained for such purpose by the Fund's Administrator are hereby designated as depositories of the District pursuant to Minnesota Statutes, Section 118A.02 and moneys of the District may be deposited therein, from time to time in the discretion of the Authorized Officials, pursuant to the fixed income investment program available to Participants.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.