



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, January 6, 2020 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Jodi Sapp

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. ORGANIZATION OF 2020 SCHOOL BOARD (5:45 P.M.)
 - A. Election of Officers
 - B. Appointment of Deputy Clerk
 - C. Designation of Official Depositories
 - D. Naming of School Attorney
 - E. Naming of Official Newspaper
 - F. Approval of Expenses for School Board Meetings
 - G. Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access
 - H. Authorization to Execute and File Application for State- and Federally-Funded Programs
 - I. Approval of School Board Meeting Schedule for 2020

- J. School Board Member Committee/School Assignments for 2020
- 5. CONSENT AGENDA (6:30 P.M.)
 - A. Approval of Minutes of December 16, 2019, Regular Meeting
 - B. Personnel - Consent Items
- 6. BUSINESS (6:35 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Establishment of Purchasing Authority for 2020-21
 - C. Resolution Authorizing the Agreement with MN Trust and PMA Financial Network, Inc
- 7. ADJOURNMENT (6:45 P.M.)



School Board Members for 2019

Darren Wacker, Chair
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2022

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2022

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2020

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2020

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2022

Ann Hendricks
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2020

Abdi Sabrie
537 Linda Drive
Eagle Lake, MN 56024
Phone: 507-654-0036
E-Mail: asabri1@isd77.org
Term Ends December 31, 2020

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4. A.

Meeting Date: 01/06/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Election of Officers

Background:

All positions will be held until the organizational meeting for 2021.

Recommended Action:

Chair Darren Wacker will accept nominations and conduct the election for the position of Chairperson.

Following election of the Chairperson, the Chair will continue with the nomination and election for the offices of Vice-Chairperson, Clerk and Treasurer.

Attachments

School Board Regular Meeting**4. B.****Meeting Date:** 01/06/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Appointment of Deputy Clerk

Background:

Minnesota Statute 123.34, Subdivision 1, states in part, "The persons who perform the duties of Clerk and Treasurer need not be members of the Board, and the Board, by resolution, may combine the duties of Clerk and Treasurer in a single person in the office of Business Affairs." The day-to-day duties necessary for operation of the School District have been assigned by the School Board to District employees.

Recommended Action:

The administration recommends Becky Bailey be assigned the responsibility of serving as the Board's Deputy Clerk. This appointment will be effective until the 2021 organizational meeting is held.

School Board Regular Meeting

4. C.

Meeting Date: 01/06/2020

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Designation of Official Depositories

Background:

Law requires that the School Board designate a bank, banks, or savings associations that will be used as depositories for District funds.

BE IT RESOLVED, US Bank Mankato, Old National Bank, Wells Fargo Bank, N.A., ProGrowth Bank, 1st National Bank, Frandsen Bank, MinnStar Bank, CCF Bank, Bank of Utah, MN Trust, Twin City Federal National Bank, Pioneer Bank and the Minnesota Liquid Asset Fund Plus, and are hereby designated as depositories of this School District with authority to accept or receive, at any time, deposits for the credit of this School District, and

BE IT FURTHER RESOLVED, That checks, drafts, or other orders for payment with the depositories must be signed, actually or by use of a facsimile signature, by all three of the following officers of Independent School District No. 77:

_____, Clerk
_____, Chairperson
_____, Treasurer

AND BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to transfer between depository accounts School District funds as they determine necessary in the normal operation of the School District, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to purchase Certificates of Deposit and Commercial Paper in name of Independent School District No. 77, Mankato, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to wire transfer funds to pay principal and interest payments due on school building bonds, and

BE IT FURTHER RESOLVED, That this resolution shall continue in force until express written notice of its rescision or modification has been furnished to and received by the depositories.

Recommended Action:

Recommend adoption of the resolution as presented.

School Board Regular Meeting**4. D.****Meeting Date:** 01/06/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action**Subject:**

Naming of School Attorney

Background:

School Board Policy 216 reads as follows:

The school board, at its organizational meeting, shall appoint an attorney to represent the school district and to advise the school board. The attorney shall attend regular and special meetings of the school board when requested and be available for consultation as needed. The attorney shall be paid on a "time" or "retainer" basis as determined by the school board. The appointment of the attorney shall not be construed as a prohibition against seeking legal counsel from other sources when the Board deems it to be advisable.

Recommended Action:

The administration recommends that the following law firms be appointed as legal counsel for the Mankato Area Public Schools for 2020 and that they be paid on an hourly basis for services rendered.

Blethen Berens Law Firm
Knutson, Flynn and Deans, P.A.
Rupp, Anderson, Squires & Waldspurger, P.A.
Kennedy and Graven Chartered
Dorsey & Whitney LLP

School Board Regular Meeting

4. E.

Meeting Date: 01/06/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Naming of Official Newspaper

Background:

None

Recommended Action:

The administration recommends that The Free Press (Mankato) be named as the official newspaper for publishing legal school proceedings and notices effective until the organizational meeting for 2021.

School Board Regular Meeting**4. F.****Meeting Date:** 01/06/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Approval of Expenses for School Board Meetings

Background:

It has been the practice of the School Board to provide coffee for visitors, presenters and themselves at Board meetings. Further, it has been the practice to provide meals on special occasions.

BE IT RESOLVED by the School Board of Independent School District No. 77 that:

1. WHEREAS, it is in the interest of the School District to occasionally invite members of the public, members of other public boards and bodies, and members of the school staff to School Board meetings, and
2. WHEREAS, at many School Board meetings, good public relations make it advisable to provide coffee and meals on special occasions as determined by the School Board, to persons attending such meetings in the interest of the District,
3. NOW, THEREFORE, BE IT RESOLVED, that the School District pay the cost of meals when occasionally furnished to members of the School Board and others who attend meetings held in the interest of the School District and that the School District do likewise provide, at the expense of the District, coffee for all persons attending said meetings in the interest of good public relations for the benefit of the School District and the students served thereby.

Recommended Action:

To conform with legal requirements, the administration recommends approval of the resolution as presented.

School Board Regular Meeting**4. G.****Meeting Date:** 01/06/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access

Background:

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency LEA.

Recommended Action:

The Board recommends to authorize Paul Peterson to act as the Identified Official with Authority (IOwA) and Becky Bailey to act as the IOwA to add and remove names only for Mankato Area Public School District 0077-01 effective until the 2021 organizational meeting.

School Board Regular Meeting**4. H.****Meeting Date:** 01/06/2020**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Authorization to Execute and File Application for State- and Federally-Funded Programs

Background:

Most state- and federally-funded programs require that the School Board, in official session, authorize an agent to execute and file funding applications for the School District and act as its official representatives in those state- and federally-funded programs.

Recommended Action:

The administration recommends that as of January 1, 2020, Superintendent Paul Peterson or designee be designated as the agent in filing applications for and representing the District in state- and federally-funded programs.

School Board Regular Meeting**4. I.****Meeting Date:** 01/06/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Approval of School Board Meeting Schedule for 2020

Background:

The following schedule of meetings for 2020 was approved during the June 17, 2019, School Board meeting.

DATE	LOCATION	TIME
Monday, January 6, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, January 21, 2020	Civic Center Plaza	5:30 p.m.
Monday, February 3, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, February 18, 2020	Civic Center Plaza	5:30 p.m.
Monday, March 2, 2020	Civic Center Plaza	5:00 p.m.
Monday, March 16, 2020	Civic Center Plaza	5:30 p.m.
Monday, April 6, 2020	Civic Center Plaza	5:30 p.m.
Monday, April 20, 2020	Civic Center Plaza	5:30 p.m.
Monday, May 4, 2020	Civic Center Plaza	5:30 p.m.
Monday, May 18, 2020	Civic Center Plaza	6:30 p.m.
Monday, June 1, 2020	Civic Center Plaza	5:30 p.m.
Monday, June 15, 2020	Civic Center Plaza	5:30 p.m.
Monday, July 13, 2020	Civic Center Plaza	5:00 p.m.
Monday, August 10, 2020	Civic Center Plaza	5:00 p.m.
Tuesday, September 8, 2020	Civic Center Plaza	5:30 p.m.
Monday, September 21, 2020	Civic Center Plaza	5:30 p.m.
Monday, October 5, 2020	Civic Center Plaza	5:30 p.m.
Monday, October 19, 2020	Civic Center Plaza	5:30 p.m.
Monday, November 2, 2020	Civic Center Plaza	5:30 p.m.
Monday, November 16, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, December 8, 2020	Civic Center Plaza	5:30 p.m.
Monday, December 21, 2020	Civic Center Plaza	5:30 p.m.

Recommended Action:

The administration recommends confirmation of the meeting schedule for 2020.

School Board Regular Meeting

4. J.

Meeting Date: 01/06/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

School Board Member Committee/School Assignments for 2020

Background:

School Board committee assignments for 2020 are recommended as follows:

Judi Brandon

Senior High Student Advisory Council Facilitator
Central Freedom School Fundraising Committee
Construction/Facilities Committee
Finance Committee

Sara Hansen

Finance Committee
Greater Mankato Growth (GMG) Advisory Committee
Sick Leave Bank
Policy Committee

Ann Hendricks

Meet and Confer
Legislative Committee
MSHSL Representative
MSBA Delegate Assembly (elected)

Abdi Sabrie

Citizens Energy Advisory Committee
Special Education Parent Advisory Council
Legislative Committee

Jodi Sapp

Policy Committee
Transportation Committee
Meet and Confer
South Central Service Cooperative Board (elected)
MSDLAF+ Board of Trustees (elected)
MSBA Delegate Assembly (elected)

Kristi Schuck

Wellness Committee
Middle School Student Advisory Council Facilitator
Transportation Committee

Darren Wacker

Construction/Facilities Committee
Community Services Advisory Committee
Greater Mankato Growth (GMG) Advisory Committee

Affirming Board member school assignments through June 30, 2020, as follows:

Jodi Sapp

Franklin Elementary School
Central High School
Bridges Community School
Futures

Sara Hansen

Dakota Meadows Middle School
Monroe Elementary School

Abdi Sabrie

East Senior High School
Washington Elementary School

Darren Wacker

Hoover Elementary School
Rosa Parks Elementary School

Kristi Schuck

Kennedy Elementary School
Central Freedom School

Judi Brandon

Roosevelt Elementary School
West Senior High School

Ann Hendricks

Prairie Winds Middle School
Jefferson Elementary School
Eagle Lake Elementary School

Recommended Action:

The administration recommends approval of the committee assignments for 2020 and school assignments through June 30, 2020.

School Board Regular Meeting

5. A.

Meeting Date: 01/06/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of December 16, 2019, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - December 16, 2019

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 16, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, December 16, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: none.

Mrs. Brandon made a motion, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: Shelley Schwamberger, (105 Rita Road, Mankato) wished to speak about Tiered Busing. Renee Schunk, (315 N. Broad Street, Mankato) wished to speak about Tiered Busing.

Information Reports: Eagle Lake Elementary School Report presented by Jason Grovom and Brian Eggersdorfer; Roosevelt Elementary School Report presented by Ann Haggerty and Dawn Dahline; Results of District Radon Testing presented by Tom Sager; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the December 3, 2019, regular Board meeting.

Approval of December Bills totaling \$6,256,684.25.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Chandler Gooding - Full-time, 1.00 FTEs Grade 4 Teacher at Hoover Elementary School beginning January 20, 2020. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Samantha Ladd - Long Term Substitute Teacher for Ashley Rehder at Eagle Lake Elementary School beginning November 15 and ending May 1, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Faisa Alimici - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning December 16, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Robin Arndt - Special Education LifeSkills Student Success Coach at West High School for 6.75 hours per day/5 days per week beginning January 6, 2020. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lauren Berg - Special Education (Early Learning) Paraprofessional at Montessori for 10.5 hours per week (3.5 hours per day/3 days per week (M/W/TH) beginning January 6, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Dylan Boettcher - Special Education Student Success Coach at Monroe Elementary School for 6.25 hours per day/5 days per week beginning December 11, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Breanna Cashin - NonClassroom (Playground) Paraprofessional at Washington Elementary School for 1.75 hours per day/1 day per week (Friday) beginning December 11, 2019. She will be compensated at the rate of \$13.26 per hour.

Elizabeth Clark - NonClassroom (Cafeteria) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning December 12, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Will Frame - Lancer Co-Director for the 2019-20 season beginning December 9, 2019. He will receive a stipend of \$5,000 for this assignment.

Minisha Fredericks Childress - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 4, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jenna Hewitt - ACES Child Care Assistant Substitute at Jefferson Elementary School for varied hours beginning December 20 through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Ellie Kleist - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/4 days per week beginning December 11 through June 4, 2020. She will be compensated at the rate of \$10 per hour.

Kelsey Lagasse - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/5days per week beginning December 11, 2019. She will be compensated at the rate of \$13.26 per hour.

Paige Nixt - ACES Child Care Assistant Substitute at Jefferson Elementary School for varied hours beginning December 9 through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Mary Riese - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/5 days per week beginning December 16 through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Abigail Riesgraf - ACES Child Care Assistant Substitute at Eagle Lake Elementary School for varied hours beginning December 16 and ending June 4, 2020. She will be compensated at the rate of \$11 per hour.

Justin Tollefson - Lancer Co-Director for the 2019-20 season beginning December 9, 2019. He will receive a stipend of \$5,000 for this assignment.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Rebekah Elledge - Increase in assignment from 0.5 FTEs to 1.0 FTEs beginning January 2, 2020.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Debra Hiniker - Increase in NonClassroom (Playground) Paraprofessional assignment at Monroe Elementary School from 3 days per week to 1 hour and 55 minutes per day/5 days per week beginning December 13, 2019.

Sharon Soliz Arndt - Transfer From NonClassroom Paraprofessional at Dakota Meadows Middle School to Student Success Coach at Hoover Elementary School for 6.25 hours per day/5 days per week beginning December 18, 2019. She will be compensated at the rate of \$16.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Ashley Rehder, Grade 1 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 15 and returning to work May 1, 2020.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Sheree Dittrich - Extend Board approved leave until February 1, 2020.

RESIGNATIONS (NON-AFFILIATED)

Rebecca Swanson - Central Registration Specialist. Last date of employment will be January 10, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Zubeyda Abdirahman - Custodian at Rosa Parks Elementary School, effective as of December 6, 2019.

Kaitlyn E. Gudmundson - Revise last date of employment as ACES Child Care Assistant to December 9, 2019.

Patrick McCarthy - Special Education Paraprofessional at East High School. Last date of employment December 20, 2019.

Christopher Wood - Special Education Paraprofessional at East High School. Last date of employment June 5, 2019.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Shyranda Hornick - Full-time, 1.00 FTEs School Counselor at Kennedy Elementary School beginning January 2, 2020. She will be placed at step 4 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Nicholas Baier - ACES Child Care Assistant Substitute at Bridges/Washington Elementary Schools for varied hours beginning December 19 and ending June 4, 2020. He will be compensated at the rate of \$11 per hour.

Angie Elliott - NonClassroom Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning December 18, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Thomas Leonard - Transfer from Evening Custodian to Custodian in Charge of Building - Level 1 at East High School beginning January 2, 2020. He will be placed at classification B22, step 5 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$20.74.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Carole Anne Crump - Increase in hourly rate as Volunteer Placement Specialist from \$16.50 to \$16.91 per hour beginning January 1, 2020.

Melissa Schneider - Change in assignment from ACES Child Care Assistant to Interim Site Supervisor at Roosevelt Elementary School for 5 hours per day/5 days per week beginning December 16, 2019. She will be compensated at the rate of \$14 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Ariana Bealey, Art Teacher at Prairie Winds Middle School, has requested a leave, under the provisions of the Family Medical Leave Act commencing on or about March 18 and continuing through June 5, 2020.

Amy Muehlenhardt, Art Teacher at Rosa Parks Elementary School, has requested a leave, under the provisions of the Family Medical Leave Act commencing on January 23 and returning to work February 10, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Emilee Anderson - Special Education Paraprofessional at West High School, effective at the end of the 2018-19 school year.

A motion was made by Mrs. Brandon and seconded by Ms. Sapp to certify the tax levy for the 2020-2021 school year in the amount of \$28,150,323.86. The motion carried on a 7-0 voice vote.

Mrs. Hendricks made a motion to call for bids for the following facility projects which exceed \$175,000. Mrs. Brandon seconded the motion and it carried on a 7-0 voice vote.

Project	Estimated Amount
East High School - Transformer Replacement	\$750,000
Dakota Meadows Middle School Exterior Wall Repairs	\$510,000
Franklin, Roosevelt, Washington Electrical Srv Upgrades	\$720,000
Monroe Elementary & East High School Roof Replacement	\$840,000

Two Calendar options for the 2020-21 and 2021-22 school years were presented to the public and staff for feedback. Feedback was received via an online survey. Administration considered all feedback and rational for choices. Mr. Sievek reviewed the process and shared the rationale for the recommended calendars for the next two school years. Following questions and discussion, Ms. Schuck made a motion to approve calendars for 2020-21 and 2021-22 (see pages _____). The motion was seconded by Ms. Sapp and carried on a 7-0 voice vote.

Mr. Sager reviewed the Summary of the Tiered Busing Study and Recommendation. Mr. Sager and Superintendent Peterson identified benefits and addressed areas of concerns and plans to address the areas. Following questions and discussion, Ms. Schuck made a motion to approve tiered busing system starting the 2020-21 school year. The motion was seconded by Ms. Hansen and carried on a 6-1 voice vote.

There being no further business to consider, Ms. Hansen moved and Ms. Sapp seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:48 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____



2020 - 2021 Student Calendar - B

JULY 2020						
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AUGUST 2020						
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SEPTEMBER 2020						
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OCTOBER 2020						
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NOVEMBER 2020						
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DECEMBER 2020						
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JANUARY 2021						
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31						

FEBRUARY 2021						
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28						

MARCH 2021						
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APRIL 2021						
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MANKATO AREA PUBLIC SCHOOLS
10 Civic Center Plaza, Suite Two
P.O. Box 8741
Mankato, MN 56002-8741
www.isd77.org

Draft 10/22/19



Classes Begin for Grades 9-12/ End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/12, 1/28, 3/31, 6/4



2021 - 2022 Student Calendar - B

JULY 2021						
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No School K-5



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No School K-12

Bold Date End of Quarter 11/11, 1/21, 3/24, 6/3

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 16, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, December 16, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: none.

1. Brandon/Schuck approval of agenda with personnel addendum. 7-0
2. Open Forum - Shelley Schwamberger & Renee Schunk wished to speak about Tiered Busing.
3. Information: Eagle Lake Elementary School Report, Roosevelt Elementary School Report, Results of District Radon Testing, Board Member Workshop/Committee Reports.
4. Sapp/Schuck approval of Consent Agenda Items: Approval of Minutes of the December 3, 2019, regular meeting; Approval of December Bills; Personnel. 7-0
5. Brandon/Sapp certify tax levy for 2020-2021. 7-0
6. Hendricks/Brandon call for bids for facility projects. 7-0
7. Schuck/Sapp approval of calendars for 2020-21 and 2021-22. 7-0
8. Schuck/Hansen approval of tiered busing systems. 6-1
9. Hansen/Sapp adjournment at 7:48 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5. B.

Meeting Date: 01/06/2020

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (NONINSTRUCTIONAL)

Ruth Brandt - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning January 2, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Grace Guetschow - ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/4 days per week beginning January 9 and ending June 4, 2020. She will be compensated at the rate of \$10 per hour.

Julia Hoffe - Special Education (Early Learning) Paraprofessional at the Early Childhood Center for 7 hours per week (3.5 hours on T/Th) beginning January 20, 2020. She will be compensated at the rate of \$13.26 per hour.

Jonathan Karels - Special Education Student Success Coach at East High School for 6.75 hours per day/5 days per week beginning January 2, 2020. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Niki Post - Special Education Paraprofessional at Franklin/West High Schools beginning January 6, 2020. She will work 3 hours per day/Monday through Thursday and 6.75 hours per day on Friday at West High School and 3.5 hours per day/Monday through Thursday at Franklin Elementary School for a total of 32.75 hours per week. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Carter Roles - ACES Child Care Assistant Substitute at Monroe Elementary School beginning January 2 and ending June 4, 2020 for varied hours. He will be compensated at the rate of \$11 per hour.

Stacey Schulz-Pope - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School for 2.25 hours per day/5 days per week beginning January 2, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Hailey Showers - Community Education & Recreation Clerical Substitute for 2.5 hours per day/5 days per week beginning January 27 and continuing through June 12, 2020. She will be compensated at the rate of \$13.85 per hour.

Cassidy Wanderscheid - Community Education & Recreation Intern for 40 hours per week during spring semester 2020. She will be compensated at the rate of \$9.86 per hour.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Madeline Eckhardt - Increase in annual salary to \$38,776 (\$18.50 per hour) beginning July 1, 2019 for

2019-20.

Cassie Feucht - Increase in annual salary to \$41,920 (\$20 per hour) beginning July 1, 2019 for 2019-20.

Joan Glaubitz-Morrison - Increase annual salary by \$8,000 beginning January 1, 2020 for 2019-20 year.

Alexandra Jeidy - Increase in annual salary to \$36,680 (\$17.50 per hour) beginning July 1, 2019 for 2019-20.

Elisabeth Johnson - Increase in annual salary to \$47,160 (\$22.50 per hour) beginning July 1, 2019 for 2019-20.

Rachel Kamm - Increase in annual salary by \$2,000 beginning January 1, 2020 for 2019-20.

Anne Richardson - Increase in annual salary by \$5,000 beginning January 1, 2020 for 2019-20.

Kalli Schaub - Increase in annual salary to \$45,064 (\$21.50 per hour) beginning July 1, 2019 for 2019-20.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Shanna Hood - Voluntary reduction in assignment from 1.00 FTEs to 0.50 FTEs at Loyola - NonPublic beginning January 6, 2020 for the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Sarah Derner - Increase in Cook's Helper assignment from 6.5 hours per day to 6.75 hours per day/5 days per week beginning December 20, 2019.

Amira Hasch - Change in assignment from ACES Child Care Assistant to ACES Child Care Assistant Substitute beginning January 10, 2020.

Maryan Mohamed - Transfer from 4-hour Evening Custodian at Hoover Elementary School to 4-hour Day Custodian at Rosa Parks Elementary School beginning December 18, 2019. She will remain on the same classification and step with an hourly rate of \$15.98.

Brenna Olson - Change in ACES Child Care Assistant assignment to ACES Substitute for varied hours beginning December 18, 2019.

Wanda Pearson - Transfer from Second Cook to Cook Manager at Jefferson Elementary School for 7 hours per day/5 days per week beginning January 27, 2020. She will be placed at step 6, classification B21, Manager - Elementary of the School Food Service Workers Association salary schedule.

Isari Rodriguez - Change in assignment from ACES Child Care Assistant to ACES Assistant Site Supervisor at Roosevelt Elementary School for 4 hours per day/5 days per week beginning January 6, 2020. She will be compensated at the rate of \$13 per hour.

Sophia Thome - Change in ACES Child Care Assistant assignment to ACES Substitute for varied hours beginning December 18, 2019.

Isaac Wadd - Change in assignment from ACES Child Care Assistant to ACES Assistant Site Supervisor at Hoover Elementary School for 4 hours per day/5 days per week beginning January 13, 2020. She will be compensated at the rate of \$13 per hour.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Jamie Coon, Student Support Coordinator, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 18 and returning to work December 19, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Tiana Iverson, School Social Worker, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 2 and continuing through the end of the 2019-20 school year.

Casie Klockmann, Teacher at Monroe Elementary School, has requested unpaid leave beginning on or about March 10 and returning to work on or about April 6, 2020.

Paul Larson, Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about February 3 and returning to work March 9, 2020.

Meckenzie Tinaglia, Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 6 and returning to work May 22, 2020.

RESIGNATIONS (INSTRUCTIONAL)

Gabriel A. Mastromano - Spanish Teacher at West High School, effective as of December 17, 2019.

Thomas Tacheny - ABE Instructor, effective as of January 8, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Makenna Borgstrom - ACES Child Care Assistant. Last date of employment January 17, 2020.

Courtney Coates - ACES Child Care Assistant. Last date of employment November 11, 2019.

Angelyn Dedinsky Doell - Special Education Paraprofessional at Dakota Meadows Middle School. Last date of employment will be January 22, 2020. She will continue in her teaching position.

Connie Gleason - Second Cook at Washington Elementary School. Last date of employment January 3, 2020.

Ryan Hannegrefs - Student Success Coach at Prairie Winds Middle School. Last date of employment January 9, 2020.

Mahamed Hassan - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of January 16, 2020.

Elizabeth Rosebaugh - Early Learning Regular Education Paraprofessional at Franklin Elementary School. Last date of employment January 30, 2020.

Andrea Rossow - Special Education Paraprofessional at Roosevelt Elementary School, effective as of January 1, 2020.

Jeri Veldman - Secretary to the Principal at Jefferson Elementary School. Her last date of employment will be January 31, 2020.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting**6. A.****Meeting Date:** 01/06/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Acceptance of Gifts and Grants

Background:

Quality 1 Hr Foto donated \$840 to East High Athletics Department

The West High Girls Track & Field for Pole Vault Pole received the following donations:

- \$530 from Dennis Hood
- \$600 from Matthew Kolb

Prairie Ecology Bus Center donated the following:

- \$1,700 to Hoover Elementary
- \$1,700 to Rosa Parks Elementary

Flexible Plastics Inc donated \$400 to West High Robotics Program

Dennis & Vivan Siemer donated \$1,550 to East & West High Robotics Programs

Elaine Looney donated \$100 to West High Boys Soccer Program

Minnesota Bio-Fuels Association donated \$500 to Mankato Area Public Schools Tour on 11/26/2019

Kevin & Carol Bredesen donated \$75 to East High Student Council

MDHA - Bend of the River Chapter donated \$100 to Mankato Area Public Schools Community Education & Recreation Youth Archery Program

Recommended Action:The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**6. B.****Meeting Date:** 01/06/2020**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Establishment of Purchasing Authority for 2020-21

Background:

The Uniform Financial Accounting and Reporting System (UFARS) requires that expenditures be recognized as obligations when a purchase order is issued. These requirements interface with another law which requires that no funds be expended by a school district for any purpose in a school year prior to the adoption of spending authority.

Mankato Area Public Schools normally begins to purchase supplies and equipment for the next year in the preceding spring. Since purchase orders are considered to be expenditures at the time of issuance, and since no expenditures can be made unless spending authorization has been granted, it is necessary for the School Board to provide such spending authority prior to the adoption of our official budget in June.

Recommended Action:

In order to meet requirements of UFARS, and to allow purchasing to begin for the next year, the administration recommends that spending authority for 2020-2021 be granted but that such authority be restricted to 90% of the 2019-2020 budget limits on textbooks, library books, general supplies, custodial supplies, equipment, and departmental supplies.

School Board Regular Meeting**6. C.****Meeting Date:** 01/06/2020**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Resolution Authorizing the Agreement with MN Trust and PMA Financial Network, Inc

Background:

MN Trust is an additional approved depository to receive the district's state aid payments and provide financial and investment services. The fund is managed by the PMA Financial Network. The resolution entering into this agreement does not obligate the district to use these services; however, it does provide additional and alternative options for financial services.

Recommended Action:

The administration recommends approval of the resolution authorizing the agreement with MN Trust and PMA Financial Network, Inc.

AttachmentsMN Trust Resolution

MODEL RESOLUTION

CERTIFICATION OF MINUTES RELATING TO "MN TRUST"

Issuer: Independent School District No. 77 (Mankato), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting, held on _____, 20____, at _____ o'clock ____m., at the District offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION AUTHORIZING ENTRY INTO JOINT POWERS AGREEMENT IN THE FORM OF A DECLARATION OF TRUST ESTABLISHING THE "MN TRUST" AND AUTHORIZING PARTICIPATION THEREIN

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this __ day of _____, 20 ____.

Clerk of the Board

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

**RESOLUTION AUTHORIZING ENTRY INTO JOINT POWERS AGREEMENT IN THE
FORM OF A DECLARATION OF TRUST ESTABLISHING THE "MN TRUST" AND
AUTHORIZING PARTICIPATION THEREIN**

WHEREAS, Minnesota governmental units may invest their monies and enter into contracts and agreements as authorized by Minnesota Statutes, Section 118A.04 and Section 118A.05; and

WHEREAS, Minnesota Statutes, Section 471.59 (the Joint Powers Act) provides among other things that governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, MN Trust (the Fund) was established for the purpose of joint investment of governmental units' moneys so as to enhance the investment earnings accruing to each of the governmental units pursuant to the Joint Powers Act by adoption of a joint powers agreement in the form of a Declaration of Trust by Independent School District No. 192 (Farmington) and Independent School District No. 241 (Albert Lea) acting as the initial participants thereof, and further, by filing the executed Declaration of Trust with the Minnesota Secretary of State pursuant to Minnesota Statutes, Chapter 318; and

WHEREAS, the Declaration of Trust authorizes governmental units of the State of Minnesota, including, and without limitation, any city, county, town, school district, and any other political subdivision or agency of the State of Minnesota, and including any instrumentality of a governmental unit, all as defined in the Joint Powers Act, to adopt and enter into the Declaration of Trust and become Fund participants (the Participants); and

WHEREAS, the Declaration of Trust and Information Statement, describing and summarizing certain details with respect to the Fund, have been presented to this School Board (the Board); and

WHEREAS, the Fund is governed by a Board of Trustees (the Trustees) in accordance with the terms of the Declaration of Trust; and

WHEREAS, the Board deems it advisable for Independent School District No. 77 (Mankato), Minnesota (the District) to adopt and enter into that certain Declaration of Trust, as amended, dated April 11, 2007, (the Declaration of Trust) in order to become Participants; and

WHEREAS, the Board deems it advisable for the District to make use from time to time, in the discretion of its officials, of the Fund's fixed income investment program and other Fund programs available to Participants; and

WHEREAS, the Board deems it advisable for the District to make use from time to time the services provided by PMA Financial Network, Inc., PMA Securities, Inc., Prudent Man Advisors, Inc., and Associated Bank, National Association and Associated Trust Company,

National Association, and/or their affiliates and successors, in connection with the District's utilization of the Fund.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The District shall adopt and enter into the Declaration of Trust, which is adopted by reference herein with the same effect as if it had been set out verbatim in this Resolution, and thereby become a Participant in the Fund. A copy of the Declaration of Trust shall be filed in the minutes of the meeting at which this Resolution was adopted. The Chair and the Clerk of the Board, being the officers charged with the responsibility for executing documents, are authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of the District into the Declaration of Trust and to utilize Fund programs and services through PMA Financial Network, Inc., PMA Securities, Inc., Prudent Man Advisors Inc., and Associated Bank.

Section 2. The District and those acting on its behalf are hereby authorized to invest its available moneys, not presently needed for other purposes or restricted for other purposes, from time to time and to withdraw such moneys from time to time in accordance with the provisions of the Declaration of Trust including investment through the Fund programs and other Fund services offered through PMA Financial Network, Inc. PMA Securities, Inc., Prudent Man Advisors, Inc, and Associated Bank. The following officers and officials of the District, and their respective successors in each office, are hereby designated as Authorized Officials (the Authorized Officials) with full power and authority to effectuate the investment and withdrawal of moneys of District from time to time in accordance with the Declaration of Trust, pursuant to the Fund's fixed income investment program and other Fund services available to Participants:

Paul Peterson, Superintendent

Print Name/Title

Signature

Tom Sager, Director of Business Services

Print Name/Title

Signature

Print Name/Title

Signature

Print Name/Title

Signature

The District's Coordinator Accounting/Payroll shall advise the Fund of any changes in Authorized Officials in accordance with the procedures established by the Trustees.

Section 3. The Trustees are hereby designated as having official custody of the District's moneys that are directed to be invested in accordance with the Declaration of Trust.

Section 4. Authorization is hereby given for members of the Board and officials of this District to serve as Trustees from time to time if selected as such pursuant to the provisions of the Declaration of Trust.

Section 5. Authorization is hereby given, until further notice, for the Coordinator Accounting/Payroll to act as a representative and take action on behalf of the District as a Participant in the Fund.

Section 6. The District may open depository accounts, enter into wire transfer agreements, safekeeping agreements, collateral agreements, third party surety agreements securing deposits, and lockbox agreements with institutions participating in Fund programs including Associated Bank, its successor, or Fund programs of PMA Financial Network, Inc., PMA Securities, Inc., and Prudent Man Advisors, Inc. and that these institutions shall be deemed eligible depositories pursuant to Minnesota Statutes, Section 118A.02. PMA Financial Network, Inc. and/or PMA Securities, Inc. are authorized to act on behalf of the District as agent with respect to such Fund accounts and agreements.

Section 7. Financial institutions which qualify as depositories under Minnesota law and are included on a list approved and maintained for such purpose by the Fund's Administrator are hereby designated as depositories of the District pursuant to Minnesota Statutes, Section 118A.02 and moneys of the District may be deposited therein, from time to time in the discretion of the Authorized Officials, pursuant to the fixed income investment program available to Participants.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.