

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 18, 2020

The School Board of Independent School District No. 77 met in regular session on Tuesday, February 18, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:31 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, Kristi Schuck, and Darren Wacker. Absent: Abdi Sabrie (arrived at 5:40 p.m.)

Ms. Schuck made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: Destiny Owens (2101 Evergreen Trail, North Mankato) wished to speak on her students' school experience and her time as a staff member for Mankato Area Public Schools.

Special Recognition: Chad Surprenant was recognized and thanked for his generous gift to East High School.

Recognition of School Board Members: Board members were recognized and thanked for their service to the school district.

Information Reports: Monroe Elementary School Report presented by Steve Johanson; Dakota Meadows Middle School Report presented by Carmen Strahan and Andrew Kellenberger; Board Member Workshops/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Brandon, and carried on a 7-0 roll call vote.

Approval of Minutes of the February 3, 2020, regular Board meeting.

Approval of February Bills totaling \$11,576,815.29.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Travis Olson - Director of Teaching and Learning beginning July 1, 2020. This is a non-affiliated position with an annual salary of \$148,000 and he will be eligible for category IV benefits.

APPOINTMENTS (INSTRUCTIONAL)

Samantha Ladd - Revise Long Term Substitute teaching assignment for Ashley Rehder to end as of April 1, 2020.

Sharon Patterson - Long Term Substitute Teacher for Sandy Hasse at Dakota Meadows Middle School beginning February 19 and ending March 31, 2020. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Svitlana Babenko - Long Term Substitute ABE Teaching Assistant with the Adult Basic Education Program from February 4 through mid May, 2020 for 3 hours per day/4 days per week. She will be compensated at the rate of \$12.91 per hour. She will continue in her ACES Child Care Assistant assignment.

Kalli Citurs - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/2 days per week beginning February 12 and continuing through June 4, 2020. She will be compensated at the rate of \$11.25 per hour.

Latonya Garner - Second Cook at Jefferson Elementary School for 5.25 hours per day/5 days per week beginning February 3, 2020. She will be placed at step 1, Second Cook-Elementary classification of the School Food Service Workers Association salary schedule with an hourly rate of \$13.60.

Shane Johnson - ACES Child Care Assistant at Franklin Elementary School for 4 hours per day/5 days per week beginning February 12 and continuing through June 4, 2020. He will be compensated at the rate of \$11 per hour.

Amanda Kallhoff - Special Education Student Success Coach at Futures SUN for 6.75 hours per day/5 days per week beginning February 19, 2020. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Aryanna Mehlhorn - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/2 days per week beginning February 11 and continuing through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Haley Rodriguez - Long Term Substitute Childcare Aide with the Adult Basic Education Program beginning February 10 and ending June 4, 2020 for approximately 6 hours per day/4 days per week. She will be compensated at the rate of \$13.23 per hour for this assignment and will continue in her position as ACES Child Care Assistant.

Sarah Schmitz - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/4 days per week beginning February 7 and continuing through June 4, 2020. She will be compensated at the rate of \$11.25 per hour.

Maxwell Sernett - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/3 days per week beginning February 11 and continuing through June 4, 2020. He will be compensated at the rate of \$11 per hour.

Brooklyn Sukalski - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/2 days per week beginning February 11 and continuing through June 4, 2020. She will be compensated at the rate of \$11 per hour.

The following will be District Interpreters beginning February 21, 2020 on an on-call basis. They will be compensated at the rate of \$20.40 per hour.

Ruth Aganya, Afafa Mohamed, Ahlam Mohamed, Sabrina Mohamed, Nohemi Quiroz de Ponce, Daviana Winger

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Jane Flintrop - Decrease in Special Education Paraprofessional assignment at Prairie Winds Middle School from 6.75 hours per day to 5.5 hours per day/5 days per week beginning February 10, 2020.

Isabelle LeBlanc-Walz - Change in ACES Child Care Assistant assignment to 4 hours per day/5 days per week at Franklin Elementary School beginning February 15, 2020.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Nicole Brunick, ACES Site Supervisor at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 20 and returning to work July 15, 2020.

Shelley Leenhouts - Revise Board approved leave to end February 10, 2020.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Ariana Bealey - Revise Board approved leave to begin March 16, 2020.

Andrea Dilbeck, Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 17 and continuing through the end of the 2019-20 school year.

Sandy Hasse, PE Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 19 and returning to work March 26, 2020 for half days and full days beginning April 1, 2020.

Ashley Rehder - Revise Board approved leave return to work date to April 1, 2020.

RESIGNATIONS (NON-AFFILIATED)

Tracy Brovold - Director of Educational Technology and Information Systems. Last date of employment March 6, 2020.

RESIGNATIONS (INSTRUCTIONAL)

Terri Carroll, Grade 2 Teacher at Roosevelt Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 8, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Debra Hiniker - NonClassroom (Playground) Paraprofessional at Monroe Elementary School. Last date of employment February 5, 2020.

Rugiyo Hussein - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School. Last date of employment February 5, 2020.

Bridget Kavan - ACES Child Care Assistant. Last date of employment February 4, 2020.

Tara Knowles - ACES Child Care Assistant. Last date of employment February 24, 2020.

Blythe Kurtz - ACES Child Care Assistant. Last date of employment June 4, 2020.

Jokoni Omot - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School. Last date of employment February 4, 2020.

Mary Riese - ACES Child Care Assistant. Last date of employment February 4, 2020.

Addendum

APPOINTMENTS (NON-AFFILIATED)

Jamison Daby - Change hourly rate of pay to \$17.11 beginning February 3, 2020 for his assignment as Level 1 IT Help Desk Technician.

Samantha Guinn - full-time, 12-month ACES Site Supervisor at Eagle Lake Elementary School beginning June 5, 2020. The annual salary for this assignment is \$35,632.00 (\$17 per hour), prorated to \$2,448 for 18 days of 2019-20 and she will be eligible for category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Kristina Case - Full-time, 1.00 FTEs Long Term Substitute Grade 4 Teacher for Megan Sandhurst at Franklin Elementary School beginning May 4 and continuing through the end of the 2019-20 school year.

Hannah Gerling - Full-time, 1.00 FTEs K-5 Elementary Teacher (building to be determined) beginning August 31, 2020. She will be placed at step 7 of the B lane on the Teachers Association salary schedule.

Cinthia Sotelo Garcia - Full-time, 1.00 FTEs K-5 Elementary Teacher (building to be determined) beginning August 31, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Linda Schmidt - Special Education Paraprofessional at Central High School for 6.75 hours per day/5 days per week beginning February 19, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Demetrius Slaughter - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/3days per week (T/W/Th) beginning February 12, 2020. He will be compensated at the rate of \$13.26 per hour.

Kendyl Stueber - Program Assistant, Warehouse with the Food Service department for 10-20 hours per week beginning February 24, 2020. She will be compensated at the rate of \$11.92 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Joseph Stickles - Rescind resignation and continue as an ACES Child Care Assistant Substitute at the rate of \$11.25 per hour.

RESIGNATIONS (INSTRUCTIONAL)

Cory Smith - Teacher currently on Board approved leave. Last date of employment will be June 4, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Kira Haglin - ACES Child Care Assistant. Last date of employment June 4, 2020.

Brenna Olson - ACES Child Care Assistant. Last date of employment November 18, 2019.

Ashley Rolland - ACES Child Care Assistant. Last date of employment January 15, 2020.

Alexis Slater - ACES Child Care Assistant. Last date of employment May 22, 2020.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Matthew Hemish - Evening Custodian at West High School, effective February 18, 2020.

The following gifts have been received by the School District:

Kohls donated 181 Stuffed Animals for Reading Incentives (\$905 value) to Washington Elementary

Jerry & Dee Williams donated \$50 to Washington Elementary

Dance Express donated \$100 to West High Orchestras Program

Mankato Clinic Foundation Inc donated \$900 grant for iPads to West High Athletic Training Department

Merrill Lynch donated \$1,000 to West High Choir Program

The West High DECA Program received the following donations:

- \$100 from Johnson Outdoors Inc
- \$250 from Junior Achievement of The Upper Midwest

Chad & Tara Surprenant donated \$100,000 to East High Improvements

Mrs. Hendricks made a motion to accept the gift. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

On an annual basis, The American Indian Parent Advisory Committee (AIPAC) issues a vote of concurrence or nonconcurrence. This year the AIPAC has again voted in concurrence and support of the educational programs that are being provided to the American Indian students in Mankato Area Public Schools. Following questions, a motion was made by Ms. Sapp and seconded by Ms. Schuck to approve the Annual Compliance Documentation submitted by the American Indian Parent Advisory Committee. The motion carried on a 7-0 voice vote.

On February 6, 2020, five bids were received for the 2020 Mankato East Electrical Improvements (see page ____). The administrative team and ISG, our professional engineering firm, recommended that the bid as submitted by RW Carlstrom Company, Inc. in the amount of \$771,389.00 be accepted by the School Board. Mrs. Hendricks made a motion to accept the bid as recommended and Mrs. Brandon seconded the motion. The motion carried on a 7-0 roll call vote.

On January 21, 2020, two bids were received for the 2020 Exterior Wall Repairs at Dakota Meadows Middle School (see page ____). The administrative team and Inspect, our professional engineering firm, recommended that the bid as submitted by Met-Com Companies in the amount of \$428,100 for Phase I Bid Item I, Alternate I, and Alternate 4 and \$306,000 for Phase II, Bid Item II be accepted by the School Board. A motion was made by Mrs. Hendricks to accept the bid as recommended, seconded by Ms. Sapp, and carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:13 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 18, 2020

The School Board of Independent School District No. 77 met in regular session on Tuesday, February 18, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:31 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, Kristi Schuck, and Darren Wacker. Absent: Abdi Sabrie (arrived at 5:40 p.m.)

1. Schuck/Brandon approval of agenda with personnel addendum. 6-0
2. Open Forum - Destiny Owens wished to speak on her staff experiences along with her students' school experiences.
3. Information: Chad Surprenant received Special Recognition, Recognition of Board members, Monroe Elementary School Report, Dakota Meadows Middle School Report, Board Member Workshop/Committee Reports.
4. Hansen/Brandon approval of Consent Agenda Items: Approval of Minutes of the February 3, 2020, regular meeting; Approval of February Bills; Personnel. 7-0
5. Hendricks/Schuck acceptance of gifts. 7-0
6. Sapp/Schuck approval of Annual American Indian Education Compliance. 7-0
7. Hendricks/Brandon approval of East Electrical Improvements bid. 7-0
8. Hendricks/Sapp approval of Exterior Wall Repairs at Dakota Meadows. 7-0
9. Sapp/Schuck adjournment at 7:13 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

Letter of Recommendation

FEBRUARY 6, 2020

Scott Hogen
Director of Facilities
Mankato Area Public Schools
10 Civic Center Plaza
PO Box 8741
Mankato, MN 56002-8741
shogen@isd77.org



RE: Letter of Recommendation for ISD 77 Mankato East Electrical Improvements

Scott,

On February 6, 2020, Bids were received for the ISD 77 Mankato East Electrical Improvements project. A total of five (5) bids were received ranging from \$661,665.00 to \$771,389.00.

The apparent low bidder is Robert W. Carlstrom, with a bid price of \$661,665.00. We have confirmed that Robert W. Carlstrom's bid is complete and thorough. Therefore, we recommend approval of Robert W Carlstrom's bid.

Sincerely,

A handwritten signature in purple ink that reads "Becky L. Schwab".

Becky Schwab, PE

Project Manager
Becky.Schwab@ISGInc.com

Bid Tabulation

ISD 77 MANAKTO EAST ELECTRICAL IMPROVEMENTS
Mankato, MN

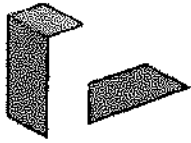


Bid Letting Time + Date: 1:00 p.m. + Thursday, February 6, 2020

Bid Letting Location: Intergovernmental Center, 10 Civic Center Plaza, Suite 1, Mankato, MN 56001

ISG Project Number: 19-23162

CONTRACTOR	BID BOND	RESPONSIBLE CONTRACTOR FORM	ADD. #1	ADD. #2	BASE BID	ALT. A-1 REPLACE MOTOR CONTROL CENTER
RW Carlstrom	X	X	X	X	\$661,665.00	\$51,254.00
Met-Con	X	X	X	X	\$680,000.00	\$53,000.00
Knutson Construction	X	X	X	X	\$710,485.00	\$59,188.00
Laketown Electric	X	X	X	X	\$771,389.00	\$40,915.00
APX Construction	X	X	X	X	\$719,000.00	\$58,000.00



INSPEC

Smart engineering of
roofs, walls, windows
pavements
and waterproofing

January 27, 2020

Mr. Scott Hogen, Director of Facilities
Mankato Area Public Schools
10 Civic Center Plaza
P.O. Box 8741
Mankato, MN 56002-8741

RE: 2020 Exterior Wall Repairs
Dakota Meadows Middle School
North Mankato, Minnesota
Inspec Project No.: 214763-001

Dear Mr. Hogen:

On January 21, 2020, bids were received for the above project. The low, responsible bid was from Met-Con Companies (see the attached bid tabulation). Jared Mueller with Met-Con Companies verified their bid and responded they could complete the project as specified for the amount bid.

We recommend awarding the Phase I contract at the East Penthouse for Bid Item 1, Alternate 1, and Alternate 4 for the amount of \$428,100, and awarding the Phase II contract at the West Penthouse for Bid Item 2 for the amount of \$306,000.

Sincerely,

INSPEC

Pamela Jergenson, CCS, CCCA, BECxP, CxA+BE
Senior Building Enclosure Consultant

PJ/bap

Enclosure

cc: Mr. Jared Mueller, Met-Con Companies

1000 Third Avenue
Minneapolis, MN 55402
Tel: 763.426.4234
Fax: 763.426.4234

Minneapolis

Rochester

Milwaukee

Chicago

www.inspec.com

BID TABULATION

Preliminary Bid Tabulation - Bids are Contingent Upon Further Review



OWNER: Mankato Area Public Schools

PROJECT: 2020 Exterior Wall Repairs at Dakota Meadows Middle School

BID DATE / TIME: January 21, 2020 at 2:00 PM

Project No. 214763-001

[illegible]