



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, March 2, 2020 - 5:00 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Darren Wacker

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. APPROVAL OF AGENDA (5:00 P.M.)
3. OPEN FORUM (5:05 P.M.)
4. INFORMATION (5:15 P.M.)
 - A. Instructional Support Report - Career & College Readiness and AVID
 - B. Tiered Busing Implementation Update
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (5:50 P.M.)
 - A. Approval of Minutes of February 18, 2020, Regular Meeting
 - B. Personnel - Consent Items
6. BUSINESS (5:55 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Resolution Directing the Administration to Make Recommendations Regarding Programming and Staffing for the 2020-21 School Year

7. ADJOURNMENT (6:05 P.M.)



School Board Members for 2019

Darren Wacker, Chair
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2022

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2022

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2020

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2020

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2022

Ann Hendricks
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2020

Abdi Sabrie
537 Linda Drive
Eagle Lake, MN 56024
Phone: 507-654-0036
E-Mail: asabri1@isd77.org
Term Ends December 31, 2020

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4. A.

Meeting Date: 03/02/2020

Prepared By: Marti Sievek, Interim Director of Teaching and Learning

Item Type: Information

Subject:

Instructional Support Report - Career & College Readiness and AVID

Background:

Marti Sievek, Interim Director of Teaching and Learning, will report on Career & College Readiness and AVID programs.

Recommended Action:

N/A

Attachments

Career & College Readiness and AVID Board Presentatioin



AVID & College and Career Readiness in MAPS

March 2, 2020



Strategic Direction C - Increasing student readiness for life options after graduation

- **AVID (Advancement via Individual Determination):**
 - 7-12 Elective Courses @ DMMS, PWMS, East, and West
 - Schoolwide AVID College Readiness System @ DMMS, PWMS, East, West, and Franklin Elementary
- **Career Pathways:**
 - Middle School and High School exploration sequence
 - Courses within a career cluster - grades 9-12
- **Work Based Learning:**
 - Job Shadows, Work Experience, Welding Training, Career Internships, and Youth Apprenticeships



Strategic Direction A - Improving learning and development for ALL students

- AVID:
 - Student Agency
 - Rigorous Academic Preparedness (WICOR)
 - Opportunity Knowledge
- Career Pathways:
 - Community connections
 - 22nd-century skill development
- Work Based Learning:
 - Career exploration
 - Technical skill experiences
 - Work ethic
 - Professional skill transfer
 - Communication, Collaboration, Creativity, Critical Thinking



Participation Data - AVID

AVID	2017-18	2018-19	2019-20	2020-21
Number of AVID Sites	5 - East HS, West HS PWMS, DMMS Franklin Elementary			8 - <i>New Sites</i> : Central HS, Monroe Elem, Kennedy Elem
Number of AVID Elective Sections	14	14	17	<i>Goal</i> : 2 sections grades 7-9
Number of AVID Elective Students	324	362	392	<i>Goal</i> : 10% of student population
Percent of AVID Seniors Graduating on Time	96%	100%	<i>Target</i> : 100%	<i>Goal</i> : 100%
Number of AVID Elementary Students/Classrooms	219 students 9 classrooms	279 students 11 classrooms	263 students 12 classrooms	<i>Goal</i> : 500 students



Participation Data - Career Pathways

Grade Level	Activity
6	BizTown
7	Career Readiness Day
8	Career Tours Dig It!
9	Career Navigator
10	Career Expo
11	Minnesota Education Fair

Including:

- Multi-Year Academic Planning (grades 6-12)
- Naviance Assessments by grade level
- Courses
 - 3 Middle School CCR courses
 - 16 High School Career Pathways with courses



Participation Data - Work Based Learning

Type	2017-18	2018-19	2019-20
Job Shadows	501	405	210 <i>*Semester 1 data only</i>
Work Experience	83	96	90
Mentorship (<i>Education</i>)	33	67	43
Welding Training	5	6	12
Career Internships	37	34	40
Youth Apprenticeships	10	14	22
Special Education		34	46
Totals:	669	656	463 (<i>+Semester 2 data</i>)



Program Highlights

- **Updated High School Registration Guide**
 - **Career Pathways Focused**
- **All AVID Sites met certification criteria in 2018-2019**
- **2015: 3 AVID sites, 2017: 5 AVID sites, 2020: 8 AVID sites**
- **60% of MAPS AVID Site Staff Trained**
- **Future Ready CTE Development**



Thank You!

Questions?

School Board Regular Meeting

4. B.

Meeting Date: 03/02/2020

Prepared By: Tom Sager, Director of Business Services

Item Type: Information

Subject:

Tiered Busing Implementation Update

Background:

Tom Sager, Director of Business Services, will provide a progress report on the district's Tier-busing Implementation Plan.

Recommended Action:

N/A

Attachments

Tiered Busing Update Report

Tiered Busing Update

March 2, 2020
School Board Meeting





Work Accomplished So Far....

- Implementation Team has met in January and February.
- Monthly meetings planned with the focus and task identification and updating. Much of the required work occurs outside of meeting time.
- Workflow tool established with core areas, tasks to complete, responsible parties, timelines, and communication plans.

Work accomplished So Far (continued....)



- School start and end times defined and communicated.
- Communication with non-public schools.
- 60 percent of all new regular routes established.
- Continued work with employee groups for work schedule alterations.

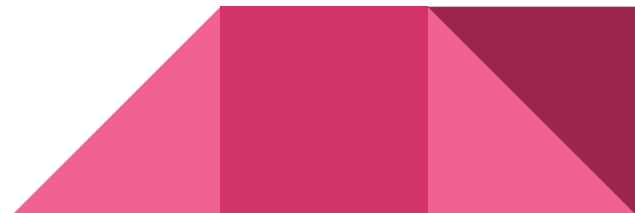
Work Left To Do....



- Define inclement weather protocols.
- Define and communicate student drop off times.
- Adjust and communicate school space utilization for before and after school ACES programming.
- Implement any necessary staffing adjustments (ACES, custodial, supervision, etc.)
- Define Excel schedule.



Thank you!



School Board Regular Meeting

4. C.

Meeting Date: 03/02/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5. A.

Meeting Date: 03/02/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of February 18, 2020, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - February 18, 2020

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 18, 2020

The School Board of Independent School District No. 77 met in regular session on Tuesday, February 18, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:31 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, Kristi Schuck, and Darren Wacker. Absent: Abdi Sabrie (arrived at 5:40 p.m.)

Ms. Schuck made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: Destiny Owens (2101 Evergreen Trail, North Mankato) wished to speak on her students' school experience and her time as a staff member for Mankato Area Public Schools.

Special Recognition: Chad Surprenant was recognized and thanked for his generous gift to East High School.

Recognition of School Board Members: Board members were recognized and thanked for their service to the school district.

Information Reports: Monroe Elementary School Report presented by Steve Johanson; Dakota Meadows Middle School Report presented by Carmen Strahan and Andrew Kellenberger; Board Member Workshops/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Brandon, and carried on a 7-0 roll call vote.

Approval of Minutes of the February 3, 2020, regular Board meeting.

Approval of February Bills totaling \$11,576,815.29.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Travis Olson - Director of Teaching and Learning beginning July 1, 2020. This is a non-affiliated position with an annual salary of \$148,000 and he will be eligible for category IV benefits.

APPOINTMENTS (INSTRUCTIONAL)

Samantha Ladd - Revise Long Term Substitute teaching assignment for Ashley Rehder to end as of April 1, 2020.

Sharon Patterson - Long Term Substitute Teacher for Sandy Hasse at Dakota Meadows Middle School beginning February 19 and ending March 31, 2020. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Svitlana Babenko - Long Term Substitute ABE Teaching Assistant with the Adult Basic Education Program from February 4 through mid May, 2020 for 3 hours per day/4 days per week. She will be compensated at the rate of \$12.91 per hour. She will continue in her ACES Child Care Assistant assignment.

Kalli Citurs - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/2 days per week beginning February 12 and continuing through June 4, 2020. She will be compensated at the rate of \$11.25 per hour.

Latonya Garner - Second Cook at Jefferson Elementary School for 5.25 hours per day/5 days per week beginning February 3, 2020. She will be placed at step 1, Second Cook-Elementary classification of the School Food Service Workers Association salary schedule with an hourly rate of \$13.60.

Shane Johnson - ACES Child Care Assistant at Franklin Elementary School for 4 hours per day/5 days per week beginning February 12 and continuing through June 4, 2020. He will be compensated at the rate of \$11 per hour.

Amanda Kallhoff - Special Education Student Success Coach at Futures SUN for 6.75 hours per day/5 days per week beginning February 19, 2020. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Aryanna Mehlhorn - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/2 days per week beginning February 11 and continuing through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Haley Rodriguez - Long Term Substitute Childcare Aide with the Adult Basic Education Program beginning February 10 and ending June 4, 2020 for approximately 6 hours per day/4 days per week. She will be compensated at the rate of \$13.23 per hour for this assignment and will continue in her position as ACES Child Care Assistant.

Sarah Schmitz - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/4 days per week beginning February 7 and continuing through June 4, 2020. She will be compensated at the rate of \$11.25 per hour.

Maxwell Sernett - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/3 days per week beginning February 11 and continuing through June 4, 2020. He will be compensated at the rate of \$11 per hour.

Brooklyn Sukalski - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/2 days per week beginning February 11 and continuing through June 4, 2020. She will be compensated at the rate of \$11 per hour.

The following will be District Interpreters beginning February 21, 2020 on an on-call basis. They will be compensated at the rate of \$20.40 per hour.

Ruth Aganya, Afafa Mohamed, Ahlam Mohamed, Sabrina Mohamed, Nohemi Quiroz de Ponce, Daviana Winger

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Jane Flintrop - Decrease in Special Education Paraprofessional assignment at Prairie Winds Middle School from 6.75 hours per day to 5.5 hours per day/5 days per week beginning February 10, 2020.

Isabelle LeBlanc-Walz - Change in ACES Child Care Assistant assignment to 4 hours per day/5 days per week at Franklin Elementary School beginning February 15, 2020.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Nicole Brunick, ACES Site Supervisor at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 20 and returning to work July 15, 2020.

Shelley Leenhouts - Revise Board approved leave to end February 10, 2020.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Ariana Bealey - Revise Board approved leave to begin March 16, 2020.

Andrea Dilbeck, Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 17 and continuing through the end of the 2019-20 school year.

Sandy Hasse, PE Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 19 and returning to work March 26, 2020 for half days and full days beginning April 1, 2020.

Ashley Rehder - Revise Board approved leave return to work date to April 1, 2020.

RESIGNATIONS (NON-AFFILIATED)

Tracy Brovold - Director of Educational Technology and Information Systems. Last date of employment March 6, 2020.

RESIGNATIONS (INSTRUCTIONAL)

Terri Carroll, Grade 2 Teacher at Roosevelt Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 8, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Debra Hiniker - NonClassroom (Playground) Paraprofessional at Monroe Elementary School. Last date of employment February 5, 2020.

Rugiyo Hussein - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School. Last date of employment February 5, 2020.

Bridget Kavan - ACES Child Care Assistant. Last date of employment February 4, 2020.

Tara Knowles - ACES Child Care Assistant. Last date of employment February 24, 2020.

Blythe Kurtz - ACES Child Care Assistant. Last date of employment June 4, 2020.

Jokoni Omot - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School. Last date of employment February 4, 2020.

Mary Riese - ACES Child Care Assistant. Last date of employment February 4, 2020.

Addendum

APPOINTMENTS (NON-AFFILIATED)

Jamison Daby - Change hourly rate of pay to \$17.11 beginning February 3, 2020 for his assignment as Level 1 IT Help Desk Technician.

Samantha Guinn - full-time, 12-month ACES Site Supervisor at Eagle Lake Elementary School beginning June 5, 2020. The annual salary for this assignment is \$35,632.00 (\$17 per hour), prorated to \$2,448 for 18 days of 2019-20 and she will be eligible for category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Kristina Case - Full-time, 1.00 FTEs Long Term Substitute Grade 4 Teacher for Megan Sandhurst at Franklin Elementary School beginning May 4 and continuing through the end of the 2019-20 school year.

Hannah Gerling - Full-time, 1.00 FTEs K-5 Elementary Teacher (building to be determined) beginning August 31, 2020. She will be placed at step 7 of the B lane on the Teachers Association salary schedule.

Cinthia Sotelo Garcia - Full-time, 1.00 FTEs K-5 Elementary Teacher (building to be determined) beginning August 31, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Linda Schmidt - Special Education Paraprofessional at Central High School for 6.75 hours per day/5 days per week beginning February 19, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Demetrius Slaughter - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/3days per week (T/W/Th) beginning February 12, 2020. He will be compensated at the rate of \$13.26 per hour.

Kendyl Stueber - Program Assistant, Warehouse with the Food Service department for 10-20 hours per week beginning February 24, 2020. She will be compensated at the rate of \$11.92 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Joseph Stickles - Rescind resignation and continue as an ACES Child Care Assistant Substitute at the rate of \$11.25 per hour.

RESIGNATIONS (INSTRUCTIONAL)

Cory Smith - Teacher currently on Board approved leave. Last date of employment will be June 4, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Kira Haglin - ACES Child Care Assistant. Last date of employment June 4, 2020.

Brenna Olson - ACES Child Care Assistant. Last date of employment November 18, 2019.

Ashley Rolland - ACES Child Care Assistant. Last date of employment January 15, 2020.

Alexis Slater - ACES Child Care Assistant. Last date of employment May 22, 2020.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Matthew Hemish - Evening Custodian at West High School, effective February 18, 2020.

The following gifts have been received by the School District:

Kohls donated 181 Stuffed Animals for Reading Incentives (\$905 value) to Washington Elementary

Jerry & Dee Williams donated \$50 to Washington Elementary

Dance Express donated \$100 to West High Orchestras Program

Mankato Clinic Foundation Inc donated \$900 grant for iPads to West High Athletic Training Department

Merrill Lynch donated \$1,000 to West High Choir Program

The West High DECA Program received the following donations:

- \$100 from Johnson Outdoors Inc
- \$250 from Junior Achievement of The Upper Midwest

Chad & Tara Surprenant donated \$100,000 to East High Improvements

Mrs. Hendricks made a motion to accept the gift. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

On an annual basis, The American Indian Parent Advisory Committee (AIPAC) issues a vote of concurrence or nonconcurrence. This year the AIPAC has again voted in concurrence and support of the educational programs that are being provided to the American Indian students in Mankato Area Public Schools. Following questions, a motion was made by Ms. Sapp and seconded by Ms. Schuck to approve the Annual Compliance Documentation submitted by the American Indian Parent Advisory Committee. The motion carried on a 7-0 voice vote.

On February 6, 2020, five bids were received for the 2020 Mankato East Electrical Improvements (see page ____). The administrative team and ISG, our professional engineering firm, recommended that the bid as submitted by RW Carlstrom Company, Inc. in the amount of \$771,389.00 be accepted by the School Board. Mrs. Hendricks made a motion to accept the bid as recommended and Mrs. Brandon seconded the motion. The motion carried on a 7-0 roll call vote.

On January 21, 2020, two bids were received for the 2020 Exterior Wall Repairs at Dakota Meadows Middle School (see page ____). The administrative team and Inspect, our professional engineering firm, recommended that the bid as submitted by Met-Com Companies in the amount of \$428,100 for Phase I Bid Item I, Alternate I, and Alternate 4 and \$306,000 for Phase II, Bid Item II be accepted by the School Board. A motion was made by Mrs. Hendricks to accept the bid as recommended, seconded by Ms. Sapp, and carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:13 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 18, 2020

The School Board of Independent School District No. 77 met in regular session on Tuesday, February 18, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:31 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, Kristi Schuck, and Darren Wacker. Absent: Abdi Sabrie (arrived at 5:40 p.m.)

1. Schuck/Brandon approval of agenda with personnel addendum. 6-0
2. Open Forum - Destiny Owens wished to speak on her staff experiences along with her students' school experiences.
3. Information: Chad Surprenant received Special Recognition, Recognition of Board members, Monroe Elementary School Report, Dakota Meadows Middle School Report, Board Member Workshop/Committee Reports.
4. Hansen/Brandon approval of Consent Agenda Items: Approval of Minutes of the February 3, 2020, regular meeting; Approval of February Bills; Personnel. 7-0
5. Hendricks/Schuck acceptance of gifts. 7-0
6. Sapp/Schuck approval of Annual American Indian Education Compliance. 7-0
7. Hendricks/Brandon approval of East Electrical Improvements bid. 7-0
8. Hendricks/Sapp approval of Exterior Wall Repairs at Dakota Meadows. 7-0
9. Sapp/Schuck adjournment at 7:13 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

Letter of Recommendation

FEBRUARY 6, 2020

Scott Hogen
Director of Facilities
Mankato Area Public Schools
10 Civic Center Plaza
PO Box 8741
Mankato, MN 56002-8741
shogen@isd77.org



RE: Letter of Recommendation for ISD 77 Mankato East Electrical Improvements

Scott,

On February 6, 2020, Bids were received for the ISD 77 Mankato East Electrical Improvements project. A total of five (5) bids were received ranging from \$661,665.00 to \$771,389.00.

The apparent low bidder is Robert W. Carlstrom, with a bid price of \$661,665.00. We have confirmed that Robert W. Carlstrom's bid is complete and thorough. Therefore, we recommend approval of Robert W Carlstrom's bid.

Sincerely,

A handwritten signature in purple ink that reads "Becky L. Schwab".

Becky Schwab, PE

Project Manager
Becky.Schwab@ISGInc.com

Bid Tabulation

ISD 77 MANAKTO EAST ELECTRICAL IMPROVEMENTS
Mankato, MN

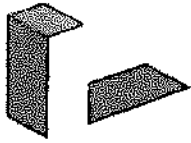


Bid Letting Time + Date: 1:00 p.m. + Thursday, February 6, 2020

Bid Letting Location: Intergovernmental Center, 10 Civic Center Plaza, Suite 1, Mankato, MN 56001

ISG Project Number: 19-23162

CONTRACTOR	BID BOND	RESPONSIBLE CONTRACTOR FORM	ADD. #1	ADD. #2	BASE BID	ALT. A-1 REPLACE MOTOR CONTROL CENTER
RW Carlstrom	X	X	X	X	\$661,665.00	\$51,254.00
Met-Con	X	X	X	X	\$680,000.00	\$53,000.00
Knutson Construction	X	X	X	X	\$710,485.00	\$59,188.00
Laketown Electric	X	X	X	X	\$771,389.00	\$40,915.00
APX Construction	X	X	X	X	\$719,000.00	\$58,000.00



INSPEC

Smart engineering of

roofs, walls, windows

pavements

and waterproofing

January 27, 2020

Mr. Scott Hogen, Director of Facilities
Mankato Area Public Schools
10 Civic Center Plaza
P.O. Box 8741
Mankato, MN 56002-8741

RE: 2020 Exterior Wall Repairs
Dakota Meadows Middle School
North Mankato, Minnesota
Inspec Project No.: 214763-001

Dear Mr. Hogen:

On January 21, 2020, bids were received for the above project. The low, responsible bid was from Met-Con Companies (see the attached bid tabulation). Jared Mueller with Met-Con Companies verified their bid and responded they could complete the project as specified for the amount bid.

We recommend awarding the Phase I contract at the East Penthouse for Bid Item 1, Alternate 1, and Alternate 4 for the amount of \$428,100, and awarding the Phase II contract at the West Penthouse for Bid Item 2 for the amount of \$306,000.

Sincerely,

INSPEC

Pamela Jergenson, CCS, CCCA, BECxP, CxA+BE
Senior Building Enclosure Consultant

PJ/bap

Enclosure

cc: Mr. Jared Mueller, Met-Con Companies

1000 Third Avenue
Minneapolis, MN 55402
Tel: 763-426-4234
Fax: 763-426-4234

Minneapolis

Rochester

Milwaukee

Chicago

www.inspec.com

BID TABULATION

Preliminary Bid Tabulation - Bids are Contingent Upon Further Review



OWNER: Mankato Area Public Schools

PROJECT: 2020 Exterior Wall Repairs at Dakota Meadows Middle School

BID DATE / TIME: January 21, 2020 at 2:00 PM

Project No. 214763-001

[illegible]

School Board Regular Meeting

5. B.

Meeting Date: 03/02/2020

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (INSTRUCTIONAL)

Joshua Altermatt - Full-time, 1.00 FTEs K-5 Elementary Teacher (Building to be determined) beginning August 31, 2020 for the 2020-21 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Jennifer Bowen - Full-time, 1.00 FTEs K-5 Elementary Teacher (Building to be determined) beginning August 31, 2020 for the 2020-21 school year. She will be placed at step 2 of the M lane on the Teachers Association salary schedule.

Kristina Case - She will be placed on step 1, of the B lane of the Teachers Association salary schedule for her long term substitute assignment that is to begin May 4, 2020.

Elizabeth Cress - Full-time, 1.00 FTEs K-5 Elementary Teacher (Building to be determined) beginning August 31, 2020 for the 2020-21 school year. She will be placed at step 6 of the M lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Patti Johnson - Long Term Substitute Teacher for Kris Toner beginning April 16 and ending May 29, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Linda Schmidt - Revise start date to February 21, 2020 for her position as Special Education Paraprofessional at Central High School.

Haley Shimon - Student Success Coach at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning March 2, 2020. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

APPOINTMENTS (NONINSTRUCTIONAL)

Yamileth Jimenez - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/2 days per week beginning February 20 and continuing through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Maddaline Pietsch - ACES Child Care Assistant Substitute for varied hours beginning February 21 and continuing through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Jonathon Sloten - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning February 20 and continuing through June 4, 2020. She will be compensated at the rate of \$11.25 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Julie Carter - Increase in Sign Language Interpreter Long Term Substitute assignment from 21.75 hours per week to 4.75 hours on Monday, 6 hours on Wed/Friday and 3 hours on T/Th (22.75

hours per week) beginning February 21, 2020.

Jody Frederick - Decrease in Special Education Student Success Coach assignment at Kennedy Elementary School from 6.25 hours per day to 5.75 hours per day/5 days per week beginning February 19, 2020.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kristen Toner, DAPE Specialist, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 16 and returning to work May 29, 2020.

Kendra Vander Linden, Speech Language Pathologist, requested a leave under the provisions of the Family Medical Leave Act commencing on May 22 and continuing through June 5, 2020 and beginning again August 31 and returning to work October 1, 2020.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Sheree Dittrich - Paraprofessional currently on Board approved leave has requested an extension of her leave through the end of the 2019-20 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Marilyn Biedscheid, NonClassroom (Playground) Paraprofessional and Paraprofessional Substitute at Roosevelt Elementary School, has submitted her resignation, for purposes of retirement. Her last date worked will be June 4, 2020.

Lorena Burzynski - Special Education Paraprofessional at Hosanna. Last date of employment March 6, 2020.

Katie Guetter - CER Nurse with Community Education & Recreation. Last date of employment February 21, 2020.

Kristen Hansel - ACES Child Care Assistant. Last date of employment June 4, 2020.

Madison Kalenberg - ACES Child Care Assistant. Last date of employment May 28, 2020.

Kristine Miller - Special Education LifeSkills Student Success Coach at Dakota Meadows Middle School. Last date of employment March 4, 2020.

Destiny Owens - Special Education Student Success Coach at Futures. Last date of employment February 7, 2020.

Macayla Padmore - ACES Child Care Assistant. Last date of employment May 1, 2020.

Kristen Reiten - Career Development Assistant. Last date of employment March 5, 2020.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Latonya Garner - Second Cook at Jefferson Elementary School, effective as of February 20, 2020.

Recommended Action:

The Administration recommends approval of the Personnel items.

School Board Regular Meeting

6. A.

Meeting Date: 03/02/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

Lake Washington Improvement Association donated \$1,000 to East High VEX Robotics Program

Quality 1 HR Foto donated \$312.50 to East High Honors Program

Crossview Covenant Church donated \$6,493 to Mankato Area Public Schools Adult Basic Education Program

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting

6. B.

Meeting Date: 03/02/2020

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Resolution Directing the Administration to Make Recommendations Regarding Programming and Staffing for the 2020-21 School Year

Background:

The following Resolution is the first step in laying the legal groundwork for reducing and/or discontinuing programs and licensed staff positions. Budget reductions, enrollment shifts or program changes may affect program and/or staffing levels in specific subject areas or grade levels.

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS REGARDING
PROGRAMMING AND STAFFING FOR THE 2020-21 SCHOOL YEAR**

WHEREAS, the financial condition of the school district dictates the school district may require reallocation of resources between programs for the 2020-21 school year, and

WHEREAS, there may be reductions in student enrollments within specific programs and/or grade levels, and

WHEREAS, this reduction in expenditures may require discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 77, as follows:

That the School Board hereby directs the Superintendent of Schools and the administration to consider the reduction and/or discontinuance of programs or positions to accomplish economies in the school district as a result of reductions in enrollment and/or funding and to make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

Dated: March 2, 2020

Recommended Action:

The Administration recommends approval of the resolution.
