

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 16, 2020

The School Board of Independent School District No. 77 met in regular session on Monday, March 16, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, and Darren Wacker. Absent: Kristi Schuck (arrived at 5:31 p.m.) and Abdi Sabrie (arrived at 5:31 p.m.).

Mrs. Hendricks made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 5-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: COVID-19 (Coronavirus) Update Presentation was presented by Scott Hogen.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Hansen, and carried on a 7-0 roll call vote.

Approval of Minutes of the March 2, 2020, regular Board meeting.

Approval of March bills totaling \$6,510,172.37.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Kelsey Davis - Long Term Substitute Teacher for Emily Ponwith at Eagle Lake Elementary School beginning on or about April 13 and ending June 4, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Kathryn Johnson - Long Term Substitute School Social Worker beginning March 16, 2020 and continuing through the end of the 2019-20 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Krista Bentson - Special Education (Early Learning) Paraprofessional at Hosanna for 13 hours per week (3.25 hours Monday through Thursday) beginning March 16, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jillian Johnson - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning March 23, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Siad Mohamoud - Interpreter for the district on an on-call basis beginning March 20, 2020. He will be compensated at the rate of \$20.40 per hour.

Amanda Stoffel - Testing Proctor at Washington Elementary School for 1-4 hours per day/5 days per week beginning Mid-February through Mid-April, 2020. She will be compensated at the rate of \$10.50 per hour.

Lauren Sylvester - ACES Seasonal Site Supervisor at Monroe Elementary School for varied hours beginning March 16 through August 21, 2020. She will be compensated at the rate of \$14.00 per hour for this assignment.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Monique Bertrand - Decrease in Structured Study Center Supervisor assignment at Prairie Winds Middle School from 6.75 hours per day to 6.25 hours per day/5 days per week beginning March 6, 2020.

Anastasia Boever - Increase in Special Education Paraprofessional assignment from 14 hours per week to 29 hours per week (7.25 hours M-Th) beginning March 16, 2020.

Chloe Graif - Decrease in Special Education Paraprofessional assignment from 16.5 hours per week to 15.75 hours per week (3.25 hours per day M/W/F and 3 hours on T/Th) beginning March 16, 2020.

Kalley Kendall - Decrease in Student Success Coach assignment at Prairie Winds Middle School from 25.5 hours per week to 18 hours and 20 minutes per week (4 hrs on Monday, 7 hours 10 minutes on Tuesday/Wednesday) beginning March 10, 2020.

Mandy Kurth - Change in assignment to ACES Seasonal Site Supervisor for Little ACES with varied hours through the end of the 2019-20 school year beginning March 2, 2020. She will be compensated at the rate of \$16.50 per hour for this assignment.

Khatera Yaqubi - Increase in her Regular Education Paraprofessional assignment from 22.75 hours per week to 24.75 hours per week (6.25 M/Th, 4.25 T/W, 3.75 F) beginning March 12, 2020.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Mallory Howk, Grade 5 Teacher at Franklin Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about May 26 and continuing through the end of the 2019-20 school year and beginning September 10, 2020 returning to work November 9, 2020.

Shelby McKissick, Counselor at Prairie Winds Middle School, has requested an unpaid leave beginning May 4 and returning to work June 1, 2020.

Katie Westman, Special Education Teacher at Roosevelt Elementary School, has requested unpaid leave commencing on or about May 1 and continuing through the end of the 2019-20 school year.

RESIGNATIONS (NON-AFFILIATED)

Seth Hoscheit - Recreation Coordinator with Community Education & Recreation. His last date of employment will be April 3, 2020.

RESIGNATIONS (INSTRUCTIONAL)

Sandy Hasse, Physical Education Teacher at Dakota Meadows Middle School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 8, 2020.

Jenna Watson - Special Education Teacher currently on Board approved leave, effective at the end of the 2019-20 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Payton Anderson - ACES Child Care Assistant. Last date of employment March 6, 2020.

Jeffery Bjork - 4-Hour Evening Custodian at Monroe Elementary School. Last date of employment in this position will be March 20, 2020.

Maylis Dickey, Adult Computer Lab Assistant, has submitted her resignation for purposes of retirement. Her last date of employment will be June 4, 2020.

Natalie Hughes - Special Education Paraprofessional at Rosa Parks/Franklin Elementary Schools. Last date of employment March 19, 2020.

Payton Jerrow - ACES Child Care Assistant. Last date of employment April 30, 2020.

Allyson Milton - ACES Child Care Assistant. Last date of employment March 10, 2020.

Amanda O'Connell - ACES Child Care Assistant. Last date of employment February 17, 2020.

Kylee Reimann - ACES Child Care Assistant. Last date of employment March 1, 2020.

Christina Syring - Early Learning Special Education Paraprofessional. Last date of employment March 2, 2020.

Addendum

APPOINTMENTS (NONINSTRUCTIONAL)

Buraq Ahmed - Interpreter for the district on an on-call basis beginning March 12, 2020. She will be compensated at the rate of \$20.40 per hour. This is in addition to her Teaching Assistant position.

Colleen Meagher - Second Cook at Jefferson Elementary School for 5.75 hours per day/5 days per week beginning March 16, 2020. She will be placed at the Second Cook-Elementary classification, step 2 of the School Food Service Workers Association salary schedule with an hourly rate of \$14.02.

Nasra Osman - Interpreter for the district on an on-call basis beginning March 20, 2020. He will be compensated at the rate of \$20.40 per hour.

Nicholas Wingert - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/4 days per week beginning March 18 through June 4, 2020. He will be compensated at the rate of \$11 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Sharon Dinsmore - Decrease in Special Education Student Success Coach at Futures SUN from 6.75 hours per day to 6.25 hours per day/5 days per week beginning March 16, 2020.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Karla Johnson, Special Education Teacher at Prairie Winds Middle School, has requested an unpaid leave beginning March 11 and continuing through the end of the 2019-20 school year.

Susan Osborne, Preschool Teacher/Title I, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 27 and returning to work June 5, 2020.

Katelyn Trnka, Grade 1 Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 14 and returning to work June 5, 2020.

RESIGNATIONS (INSTRUCTIONAL)

Jan Eimer - Parent Educator. Last date of employment March 13, 2020.

Annette Wurdinger, Grade 2 Teacher at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Nicholas Bergren - ACES Child Care Assistant. Last date of employment March 13, 2020. He will continue in his paraprofessional assignment.

Mykaela Cowan - ACES Child Care Assistant. Last date of employment March 27, 2020.

Jeremy Garner - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School. Verbal resignation effective March 13, 2020.

Melanie Haber - ACES Child Care Assistant. Last date of employment March 31, 2020.

Sarah Hagar - ACES Child Care Assistant. Revised last date of employment March 14, 2020.

Peyton Jerrow - Revise resignation to effective as of March 16, 2020.

Ellie Kleist - ACES Child Care Assistant. Last date of employment May 29, 2020.

Kate Kruger - ACES Child Care Assistant. Last date of employment March 14, 2020.

Natalie Laciskey - ACES Child Care Assistant. Last date of employment March 14, 2020.

Lizabeth Lawrence, Health Assistant at Roosevelt Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2020.

Megan Liddle - ACES Child Care Assistant, effective as of March 16, 2020.

Jessica McDonald - ACES Child Care Assistant. Last date of employment March 17, 2020.

Jordin Novak - ACES Child Care Assistant. Last date of employment March 13, 2020.
Stefanie Tekautz - ACES Child Care Assistant. Last date of employment March 3, 2020.

The following gifts and grants were received by the School District:

The West High VEX Robotics Program received the following donations:

- \$450 from Kate & David Herberg
- \$250 from Cambria Company LLC
- \$500 from Flexible Plastics Inc
- \$500 from I & S Group Inc
- \$250 from Cinch Connectivity Solutions
- \$500 from Navitor Inc

Glen A Taylor Foundation donated \$10,000 to Mankato Area Public Schools Early Learning Department for Ready! for Kindergarten

Prairie Ecology Bus Center donated \$2,100 grant to Hoover Elementary for Transportation

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Ms. Sapp and carried on a 7-0 voice vote.

As part of the district's current facility planning work, a community-based survey will provide district leadership with valuable stakeholder feedback. This feedback will help guide the decision making processes related to future facility construction. The district's construction management firm, Kraus Anderson, is advising the district to engage the company of School Perceptions, LLC to conduct this community survey on behalf of the district. School Perceptions is an established organization with vast knowledge and experience in serving school districts for this purpose. The administrative team recommends engaging the firm of School Perceptions, LLC for the purpose of conducting a community survey that will help guide the district in its facility planning efforts. Mrs. Brandon made a motion to accept the firm of School Perceptions, LLC as recommended and Ms. Schuck seconded the motion. The motion carried on a 7-0 roll call vote.

On March 5, 2020, three bids were received for the Mankato Area Public Schools 2020 Roof Projects. (see page ____). The administrative team and Garland Roofing, our professional roofing designer, recommend that the bid as submitted by Schwickerts' Tecta America in the amount of \$859,000.00 for Combination Bid, Base Bid #1 and #2 and \$66,000.00 Restoration of Monroe Elementary Section B be accepted by the School Board. The total bid: \$925,000.00. LTFM revenue will be used to fund this project, and will be part of the FY21 budget. Ms. Sapp made a motion to accept the bid as recommended and Ms. Hansen seconded the motion. The motion carried on a 7-0 roll call vote.

On March 10, 2020, three bids were received for the 2020 Electrical Service Upgrades for Franklin and Washington Elementary (see page ____). The administrative team and ICS Consulting, Inc., our professional design team, recommends that the bid as submitted by Laketown Electric in the amount of \$332,739 be accepted by the School Board. LTFM revenue will be used to fund this project, and will be part of the FY21 budget. A motion was made by Ms. Schuck to accept the bid as recommended, seconded by Mrs. Hendricks, and carried on a 7-0 roll call vote.

Tom Sager reviewed the recommended revised 2019-2020 budget for Mankato Area Public Schools programs. This revised budget was recommended by the administration as a result of revised revenue projections and a number of program modifications which have occurred since the original budget was adopted in June of 2019. Ms. Hansen made a motion to approve the revised budgets as presented. The motion was seconded by Mrs. Brandon and carried on a 7-0 roll call vote. Approval of the revised 2019-2020 budgets changed the individual fund totals as follows:

1. General Fund Revenues from \$108,433,799 to \$111,414,206.
2. General Fund Expenditures from \$108,378,134 to \$113,285,994.
3. Food Service Fund Revenues from \$4,607,000 to \$4,639,000.
4. Food Service Fund Expenditures from \$4,978,428 to \$4,649,692.
5. Community Service Fund Revenues from \$7,151,791 to \$7,122,508.
6. Community Service Fund Expenditures from \$7,286,833 to \$7,303,990.
7. Debt Service Revenue from \$8,640,049 to \$8,621,853.

8. OPEB Debt Service Revenues from \$954,894 to \$954,635.
9. OPEB Debt Service Expenditures from \$961,651 to \$962,155.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:28 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 16, 2020

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1. Hendricks/Brandon approval of agenda with personnel addendum. 5-0
2. Open Forum - no one wished to speak.
3. Information: COVID-19 (Coronavirus) Update.
4. Sapp/Hansen approval of Consent Agenda Items: Approval of Minutes of the March 2, 2020, regular meeting; Approval of March Bills; Personnel. 7-0
5. Schuck/Sapp acceptance of gifts. 7-0
6. Brandon/Schuck authorizing School Perceptions, LLC as firm for community survey. 7-0
7. Sapp/Hansen approval of roofing bid from Schwickerts' Tecta America. 7-0
8. Schuck/Hendricks approval of electrical bid from Laketown Electric. 7-0
9. Hansen/Brandon approval of 2019-20 revised budgets. 7-0
10. Sapp/Schuck adjournment at 6:28 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.



COMPANY	Bid Bond	Responsible Contractor Form	Addendum #1 Acknowledged	Base Bid #1 - Monroe Elementary Sections C and F	Base Bid #2 - East High School Sections G-1	Combination Bid - Base Bids #1 and #2	ADD: Restoration Monroe Elementary Section B	Unit Price for Insulation Replacement - brd/ft	Unit Price for Deck Repair	Unit Price for drain replacement/Plumbing by others
Berwald	X	X	Yes	334,900	659,400	994,000	77,600	2.00	1.00	1,600
Schwickerts	X	X	Yes	311,449	548,495	859,000	66,000	2.00	20.00	1,500
Palmer West	X	X	Yes	321,800	563,000	no bid	66,000	2.00	2.00	1,200

NOTES: Board Meeting March 16th. Billing after July 1st, 2020



MAPS 2020 Elementary School Electrical Service Upgrades

Owner: Mankato Area Public Schools ISD 77
Construction Manager: ICS
Electrical Engineer: EDI-Dolejs, Inc.

Bid Tabulations
Tuesday, March 10, 2020 1:00 PM
Single Prime Bid

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	BLK Electric	Paul's Electric	Laketown Electric		
Bid Security	YES	YES	YES		
Addenda Rec'd	YES 1 & 2	YES 1 & 2	YES 1 & 2		
Base Bid	\$336,500.00	\$407,625.00	\$332,739.00		
MN Responsible Contractor	YES	YES	YES		