



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, April 6, 2020 - 5:30 p.m.
Via Zoom

Greeters: Supt. Paul Peterson and Sara Hansen

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Distance Learning Update
 - B. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:20 P.M.)
 - A. Approval of Minutes of March 16, 2020, Regular Meeting
 - B. Approval of Minutes of March 25, 2020, Special Meeting
 - C. Personnel - Consent Items
6. BUSINESS (6:25 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Act on 2020-21 Dental Program Rates
 - C. Act on 2020-2021 Employee Health Insurance Renewal Rates

7. ADJOURNMENT (6:40 P.M.)



School Board Members for 2020

Darren Wacker, Chair
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2022

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2022

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2020

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2020

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2022

Ann Hendricks
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2020

Abdi Sabrie
537 Linda Drive
Eagle Lake, MN 56024
Phone: 507-654-0036
E-Mail: asabri1@isd77.org
Term Ends December 31, 2020

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting**4. A.****Meeting Date:** 04/06/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Information

Subject:

Distance Learning Update

Background:

Distance learning began in Mankato Area Public Schools on Tuesday, March 31. Per the executive order issued by Governor Walz, schools in Minnesota will implement distance learning plans until at least April 30. May 1 and May 4 have been identified as staff development days in order to prepare for the return to traditional school on May 5.

At tonight's meeting, Cabinet members will provide an overview on the first week of implementation, along with an update on the ongoing childcare and food service programs being delivered by the school district.

Recommended Action:None.

School Board Regular Meeting

4. B.

Meeting Date: 04/06/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5. A.

Meeting Date: 04/06/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of March 16, 2020, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - March 16, 2020

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 16, 2020

The School Board of Independent School District No. 77 met in regular session on Monday, March 16, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, and Darren Wacker. Absent: Kristi Schuck (arrived at 5:31 p.m.) and Abdi Sabrie (arrived at 5:31 p.m.).

Mrs. Hendricks made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 5-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: COVID-19 (Coronavirus) Update Presentation was presented by Scott Hogen.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Hansen, and carried on a 7-0 roll call vote.

Approval of Minutes of the March 2, 2020, regular Board meeting.

Approval of March bills totaling \$6,510,172.37.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Kelsey Davis - Long Term Substitute Teacher for Emily Ponwith at Eagle Lake Elementary School beginning on or about April 13 and ending June 4, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Kathryn Johnson - Long Term Substitute School Social Worker beginning March 16, 2020 and continuing through the end of the 2019-20 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Krista Bentson - Special Education (Early Learning) Paraprofessional at Hosanna for 13 hours per week (3.25 hours Monday through Thursday) beginning March 16, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jillian Johnson - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning March 23, 2020. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Siad Mohamoud - Interpreter for the district on an on-call basis beginning March 20, 2020. He will be compensated at the rate of \$20.40 per hour.

Amanda Stoffel - Testing Proctor at Washington Elementary School for 1-4 hours per day/5 days per week beginning Mid-February through Mid-April, 2020. She will be compensated at the rate of \$10.50 per hour.

Lauren Sylvester - ACES Seasonal Site Supervisor at Monroe Elementary School for varied hours beginning March 16 through August 21, 2020. She will be compensated at the rate of \$14.00 per hour for this assignment.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Monique Bertrand - Decrease in Structured Study Center Supervisor assignment at Prairie Winds Middle School from 6.75 hours per day to 6.25 hours per day/5 days per week beginning March 6, 2020.

Anastasia Boever - Increase in Special Education Paraprofessional assignment from 14 hours per week to 29 hours per week (7.25 hours M-Th) beginning March 16, 2020.

Chloe Graif - Decrease in Special Education Paraprofessional assignment from 16.5 hours per week to 15.75 hours per week (3.25 hours per day M/W/F and 3 hours on T/Th) beginning March 16, 2020.

Kalley Kendall - Decrease in Student Success Coach assignment at Prairie Winds Middle School from 25.5 hours per week to 18 hours and 20 minutes per week (4 hrs on Monday, 7 hours 10 minutes on Tuesday/Wednesday) beginning March 10, 2020.

Mandy Kurth - Change in assignment to ACES Seasonal Site Supervisor for Little ACES with varied hours through the end of the 2019-20 school year beginning March 2, 2020. She will be compensated at the rate of \$16.50 per hour for this assignment.

Khatera Yaqubi - Increase in her Regular Education Paraprofessional assignment from 22.75 hours per week to 24.75 hours per week (6.25 M/Th, 4.25 T/W, 3.75 F) beginning March 12, 2020.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Mallory Howk, Grade 5 Teacher at Franklin Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about May 26 and continuing through the end of the 2019-20 school year and beginning September 10, 2020 returning to work November 9, 2020.

Shelby McKissick, Counselor at Prairie Winds Middle School, has requested an unpaid leave beginning May 4 and returning to work June 1, 2020.

Katie Westman, Special Education Teacher at Roosevelt Elementary School, has requested unpaid leave commencing on or about May 1 and continuing through the end of the 2019-20 school year.

RESIGNATIONS (NON-AFFILIATED)

Seth Hoscheit - Recreation Coordinator with Community Education & Recreation. His last date of employment will be April 3, 2020.

RESIGNATIONS (INSTRUCTIONAL)

Sandy Hasse, Physical Education Teacher at Dakota Meadows Middle School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 8, 2020.

Jenna Watson - Special Education Teacher currently on Board approved leave, effective at the end of the 2019-20 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Payton Anderson - ACES Child Care Assistant. Last date of employment March 6, 2020.

Jeffery Bjork - 4-Hour Evening Custodian at Monroe Elementary School. Last date of employment in this position will be March 20, 2020.

Maylis Dickey, Adult Computer Lab Assistant, has submitted her resignation for purposes of retirement. Her last date of employment will be June 4, 2020.

Natalie Hughes - Special Education Paraprofessional at Rosa Parks/Franklin Elementary Schools. Last date of employment March 19, 2020.

Payton Jerrow - ACES Child Care Assistant. Last date of employment April 30, 2020.

Allyson Milton - ACES Child Care Assistant. Last date of employment March 10, 2020.

Amanda O'Connell - ACES Child Care Assistant. Last date of employment February 17, 2020.

Kylee Reimann - ACES Child Care Assistant. Last date of employment March 1, 2020.

Christina Syring - Early Learning Special Education Paraprofessional. Last date of employment March 2, 2020.

Addendum

APPOINTMENTS (NONINSTRUCTIONAL)

Buraq Ahmed - Interpreter for the district on an on-call basis beginning March 12, 2020. She will be compensated at the rate of \$20.40 per hour. This is in addition to her Teaching Assistant position.

Colleen Meagher - Second Cook at Jefferson Elementary School for 5.75 hours per day/5 days per week beginning March 16, 2020. She will be placed at the Second Cook-Elementary classification, step 2 of the School Food Service Workers Association salary schedule with an hourly rate of \$14.02.

Nasra Osman - Interpreter for the district on an on-call basis beginning March 20, 2020. He will be compensated at the rate of \$20.40 per hour.

Nicholas Wingert - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/4 days per week beginning March 18 through June 4, 2020. He will be compensated at the rate of \$11 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Sharon Dinsmore - Decrease in Special Education Student Success Coach at Futures SUN from 6.75 hours per day to 6.25 hours per day/5 days per week beginning March 16, 2020.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Karla Johnson, Special Education Teacher at Prairie Winds Middle School, has requested an unpaid leave beginning March 11 and continuing through the end of the 2019-20 school year.

Susan Osborne, Preschool Teacher/Title I, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 27 and returning to work June 5, 2020.

Katelyn Trnka, Grade 1 Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 14 and returning to work June 5, 2020.

RESIGNATIONS (INSTRUCTIONAL)

Jan Eimer - Parent Educator. Last date of employment March 13, 2020.

Annette Wurdinger, Grade 2 Teacher at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Nicholas Bergren - ACES Child Care Assistant. Last date of employment March 13, 2020. He will continue in his paraprofessional assignment.

Mykaela Cowan - ACES Child Care Assistant. Last date of employment March 27, 2020.

Jeremy Garner - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School. Verbal resignation effective March 13, 2020.

Melanie Haber - ACES Child Care Assistant. Last date of employment March 31, 2020.

Sarah Hagar - ACES Child Care Assistant. Revised last date of employment March 14, 2020.

Peyton Jerrow - Revise resignation to effective as of March 16, 2020.

Ellie Kleist - ACES Child Care Assistant. Last date of employment May 29, 2020.

Kate Kruger - ACES Child Care Assistant. Last date of employment March 14, 2020.

Natalie Laciskey - ACES Child Care Assistant. Last date of employment March 14, 2020.

Lizabeth Lawrence, Health Assistant at Roosevelt Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2020.

Megan Liddle - ACES Child Care Assistant, effective as of March 16, 2020.

Jessica McDonald - ACES Child Care Assistant. Last date of employment March 17, 2020.

Jordin Novak - ACES Child Care Assistant. Last date of employment March 13, 2020.
Stefanie Tekautz - ACES Child Care Assistant. Last date of employment March 3, 2020.

The following gifts and grants were received by the School District:

The West High VEX Robotics Program received the following donations:

- \$450 from Kate & David Herberg
- \$250 from Cambria Company LLC
- \$500 from Flexible Plastics Inc
- \$500 from I & S Group Inc
- \$250 from Cinch Connectivity Solutions
- \$500 from Navitor Inc

Glen A Taylor Foundation donated \$10,000 to Mankato Area Public Schools Early Learning Department for Ready! for Kindergarten

Prairie Ecology Bus Center donated \$2,100 grant to Hoover Elementary for Transportation

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Ms. Sapp and carried on a 7-0 voice vote.

As part of the district's current facility planning work, a community-based survey will provide district leadership with valuable stakeholder feedback. This feedback will help guide the decision making processes related to future facility construction. The district's construction management firm, Kraus Anderson, is advising the district to engage the company of School Perceptions, LLC to conduct this community survey on behalf of the district. School Perceptions is an established organization with vast knowledge and experience in serving school districts for this purpose. The administrative team recommends engaging the firm of School Perceptions, LLC for the purpose of conducting a community survey that will help guide the district in its facility planning efforts. Mrs. Brandon made a motion to accept the firm of School Perceptions, LLC as recommended and Ms. Schuck seconded the motion. The motion carried on a 7-0 roll call vote.

On March 5, 2020, three bids were received for the Mankato Area Public Schools 2020 Roof Projects. (see page ____). The administrative team and Garland Roofing, our professional roofing designer, recommend that the bid as submitted by Schwickerts' Tecta America in the amount of \$859,000.00 for Combination Bid, Base Bid #1 and #2 and \$66,000.00 Restoration of Monroe Elementary Section B be accepted by the School Board. The total bid: \$925,000.00. LTFM revenue will be used to fund this project, and will be part of the FY21 budget. Ms. Sapp made a motion to accept the bid as recommended and Ms. Hansen seconded the motion. The motion carried on a 7-0 roll call vote.

On March 10, 2020, three bids were received for the 2020 Electrical Service Upgrades for Franklin and Washington Elementary (see page ____). The administrative team and ICS Consulting, Inc., our professional design team, recommends that the bid as submitted by Laketown Electric in the amount of \$332,739 be accepted by the School Board. LTFM revenue will be used to fund this project, and will be part of the FY21 budget. A motion was made by Ms. Schuck to accept the bid as recommended, seconded by Mrs. Hendricks, and carried on a 7-0 roll call vote.

Tom Sager reviewed the recommended revised 2019-2020 budget for Mankato Area Public Schools programs. This revised budget was recommended by the administration as a result of revised revenue projections and a number of program modifications which have occurred since the original budget was adopted in June of 2019. Ms. Hansen made a motion to approve the revised budgets as presented. The motion was seconded by Mrs. Brandon and carried on a 7-0 roll call vote. Approval of the revised 2019-2020 budgets changed the individual fund totals as follows:

1. General Fund Revenues from \$108,433,799 to \$111,414,206.
2. General Fund Expenditures from \$108,378,134 to \$113,285,994.
3. Food Service Fund Revenues from \$4,607,000 to \$4,639,000.
4. Food Service Fund Expenditures from \$4,978,428 to \$4,649,692.
5. Community Service Fund Revenues from \$7,151,791 to \$7,122,508.
6. Community Service Fund Expenditures from \$7,286,833 to \$7,303,990.
7. Debt Service Revenue from \$8,640,049 to \$8,621,853.

8. OPEB Debt Service Revenues from \$954,894 to \$954,635.
9. OPEB Debt Service Expenditures from \$961,651 to \$962,155.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:28 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 16, 2020

The School Board of Independent School District No. 77 met in regular session on Monday, March 16, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, and Darren Wacker. Absent: Kristi Schuck (arrived at 5:31 p.m.) and Abdi Sabrie (arrived at 5:31 p.m.).

1. Hendricks/Brandon approval of agenda with personnel addendum. 5-0
2. Open Forum - no one wished to speak.
3. Information: COVID-19 (Coronavirus) Update.
4. Sapp/Hansen approval of Consent Agenda Items: Approval of Minutes of the March 2, 2020, regular meeting; Approval of March Bills; Personnel. 7-0
5. Schuck/Sapp acceptance of gifts. 7-0
6. Brandon/Schuck authorizing School Perceptions, LLC as firm for community survey. 7-0
7. Sapp/Hansen approval of roofing bid from Schwickerts' Tecta America. 7-0
8. Schuck/Hendricks approval of electrical bid from Laketown Electric. 7-0
9. Hansen/Brandon approval of 2019-20 revised budgets. 7-0
10. Sapp/Schuck adjournment at 6:28 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.



Mankato Public Schools 2020 Roof Project
Roof Bid Results - East High School and Monroe Elementary

Thursday, March 5, 2020 2:00 PM

COMPANY	Bid Bond	Responsible Contractor Form	Addendum #1 Acknowledged	Base Bid #1 - Monroe Elementary Sections C and F	Base Bid #2 - East High School Sections G-1	Combination Bid - Base Bids #1 and #2	ADD: Restoration Monroe Elementary Section B	Unit Price for Insulation Replacement - brd/ft	Unit Price for Deck Repair	Unit Price for drain replacement/Plumbing by others
Berwald	X	X	Yes	334,900	659,400	994,000	77,600	2.00	1.00	1,600
Schwickerts	X	X	Yes	311,449	548,495	859,000	66,000	2.00	20.00	1,500
Palmer West	X	X	Yes	321,800	563,000	no bid	66,000	2.00	2.00	1,200

NOTES: Board Meeting March 16th. Billing after July 1st, 2020



MAPS 2020 Elementary School Electrical Service Upgrades

Owner: Mankato Area Public Schools ISD 77
Construction Manager: ICS
Electrical Engineer: EDI-Dolejs, Inc.

Bid Tabulations
Tuesday, March 10, 2020 1:00 PM
Single Prime Bid

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	BLK Electric	Paul's Electric	Laketown Electric		
Bid Security	YES	YES	YES		
Addenda Rec'd	YES 1 & 2	YES 1 & 2	YES 1 & 2		
Base Bid	\$336,500.00	\$407,625.00	\$332,739.00		
MN Responsible Contractor	YES	YES	YES		

School Board Regular Meeting

5. B.

Meeting Date: 04/06/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of March 25, 2020, Special Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - March 25, 2020

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 25, 2020

The School Board of Independent School District No. 77 met in special session on Wednesday, March 25, online via Zoom. Chair Wacker called the meeting to order at 5:32 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Ann Hendricks.

Paul Peterson introduced Mankato Area Public Schools' Response to COVID-19 (Coronavirus) Update. The following staff members gave updates on the following topics response to COVID-19:

- | | |
|---|-----------------------------|
| • Introduction and Overview | Paul Peterson |
| • Ongoing Public Health Planning and Partnerships | Scott Hogen |
| • Personnel and Staffing | Paul Peterson |
| • MAPS Emergency Care and ACES | Audra Nissen Boyer |
| • Nutrition Services | Tom Sager |
| • Distance Learning Planning | Marti Sievek and Scott Hare |

MSBA has provided guidance to school districts regarding Board meetings during the COVID-19 pandemic. The recommendation is to revise previously adopted Board calendars to state that until further notice all School Board meetings will be conducted via teleconference. Ms. Schuck made a motion to approve this change to the Board calendar, seconded by Ms. Hansen. The motion carried on a 6-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:23 p.m., on a 6-0 roll call vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 25, 2020

The School Board of Independent School District No. 77 met in special session on Wednesday, March 25, online via Zoom. Chair Wacker called the meeting to order at 5:32 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Ann Hendricks.

1. Information: MAPS Response to COVID-19 (Coronavirus) Update
2. Schuck/Hansen approval of change to the 2020 School Board Calendar. 6-0
3. Sapp/Schuck adjournment at 7:23 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5. C.

Meeting Date: 04/06/2020

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (NON-AFFILIATED)

Samantha Guinn - Change start date of ACES Site Supervisor position to begin March 18, 2020. Adjust annual salary of \$35,862.56, \$17.11 per hour (prorated to \$10,266 for 75 days for 2019-20).

APPOINTMENTS (NONINSTRUCTIONAL)

James Croce - 4-Hour Evening Custodian at Monroe Elementary School beginning March 20, 2020. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.66.

Darnell Hines - Full-time, 12-month Evening Custodian at Hoover Elementary School beginning March 30, 2020. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.49.

Stephanie Resner - Full-time, 12-month Evening Custodian at Prairie Winds Middle School beginning March 30, 2020. She will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.49.

Cain Sims - 4-Hour Day Custodian at Rosa Parks Elementary School beginning March 20, 2020. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.18.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Marian Omar - Change assignment from Day Custodian to full-time, 8-hour Evening Custodian beginning March 23, 2020. She will be placed at classification A13, step 3 of the Maintenance and Custodial Workers Association salary schedule.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jessica Kingston - Revise Board approved leave to begin April 27 and return to work June 5, 2020.

April Malphurs - Teacher currently on Board approved leave has requested unpaid leave for the 2020-21 school year.

Ashley Rehder - Revise Board approved return to work date to March 23, 2020.

Meckenzie Tinaglia - Revise Board approved leave to begin March 30 and return to work May 18, 2020.

Kristen Toner - Rescind Board approved leave, under the provisions of the Family Medical Leave Act that was to begin April 16, 2020.

Mark Wiese - Rescind Board approved leave, under the Family Medical Leave Act that was to begin March 16, 2020.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Lizabeth Lawrence, Health Assistant at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 31 and continuing through June 5, 2020.

Barbara Neilsen - Revise Board approved return to work date to April 20, 2020.

Sarah Reisdorf, Student Success Coach at Hoover Elementary School, has requested an unpaid leave beginning March 23 and returning to work May 4, 2020.

Susan Seys, Regular Education Paraprofessional at Eagle Lake Elementary School, has requested an unpaid leave from March 18 through May 8, 2020.

Molly Smith, Special Education Paraprofessional at Roosevelt Elementary School, has requested an unpaid leave beginning March 31 and returning to work May 4, 2020.

Thomas Stolp, 4-Hour Custodian at East High School, has requested an unpaid leave beginning March 26 and returning to work May 4, 2020.

RESIGNATIONS (NON-AFFILIATED)

Seth Hoscheit - Rescind resignation for position of Recreation Coordinator at Community Education & Recreation.

RESIGNATIONS (NONINSTRUCTIONAL)

Catherine Allmann - ACES Child Care Assistant. Last date of employment March 17, 2020.

Samantha Banwell - ACES Child Care Assistant. Last date of employment March 27, 2020.

Samantha Braesch - ACES Child Care Assistant. Last date of employment March 25, 2020.

Kalli Citurs - ACES Child Care Assistant. Last date of employment March 24, 2020.

Walter "Cedric" Clark - ACES Child Care Assistant. Last date of employment February 27, 2020.

Mykaela Cowan Meyers - Revise last date of employment as ACES Child Care Assistant to March 17, 2020.

Cate Curtin - ACES Child Care Assistant. Last date of employment March 26, 2020.

Cecelia Delgado - Special Education Paraprofessional at Dakota Meadows Middle School. Last date of employment March 31, 2020.

Emily Denning - ACES Child Care Assistant. Last date of employment March 25, 2020.

Brook Edlund - ACES Child Care Assistant. Last date of employment March 26, 2020. She will continue in her position as paraprofessional.

Samantha Guinn - ACES Child Care Assistant. Last date of employment March 18, 2020 in order to begin ACES Site Supervisor position.

Melanie Haber - Revise last date of employment as ACES Child Care Assistant to March 16, 2020.

Ellie Hansen - ACES Child Care Assistant. Last date of employment March 25, 2020.

Darnell Hines - Youth Leader and Building Supervisor, effective as of March 30, 2020 so that he can accept the position of Custodian at Hoover Elementary School.

Becca Kuehn - ACES Child Care Assistant. Last date of employment April 24, 2020.

Blythe Kurtz - ACES Child Care Assistant. Last date of employment March 27, 2020.

Ashlyn Larson - ACES Child Care Assistant. Last date of employment March 20, 2020.

Macayla Padmore - ACES Child Care Assistant. Last date of employment April 3, 2020.

Abigail Rannow - ACES Child Care Assistant. Last date of employment March 20, 2020.

Abby Riesgraf - ACES Child Care Assistant. Last date of employment March 24, 2020.

Abbigail Ruesch - ACES Child Care Assistant. Last date of employment March 25, 2020.

Emma Schlei - ACES Child Care Assistant. Last date of employment March 24, 2020.

Sarah Schmitz - ACES Child Care Assistant. Last date of employment May 8, 2020.

Joe Stickles - ACES Child Care Assistant. Last date of employment March 27, 2020.

Andrew Sturm - ACES Child Care Assistant. Last date of employment March 13, 2020.

Cloey Thorpe - ACES Child Care Assistant. Last date of employment March 24, 2020.

Amirah Turner - ACES Child Care Assistant. Last date of employment March 25, 2020.

Jackson Walters - ACES Child Care Assistant. Last date of employment May 2, 2020.

Nicholas Wingert - ACES Child Care Assistant. Last date of employment March 25, 2020.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Emily Engesser - ACES Program Secretary at Lincoln Community Center. Last date of employment March 13, 2020.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

6. A.

Meeting Date: 04/06/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

The East High VEX Robotics Program received the following donations:

- \$500 from Blue Star Power Systems Inc
- \$500 from David & Nancy Drummer
- \$500 from The Machado Trust
- \$300 from Maverick Software Consulting

The East High Wrestling Program received the following donations:

- \$55 from Robert & Shawn Hendel
- \$100 from Mankato Area Youth Wrestling Club Inc
- \$150 from TVK Inc

The West High DECA Program received the following donations:

- \$75 from Junior Achievement of the Upper Midwest
- \$500 from Optimist Club of Minnesota Valley

Bremer Bank donated \$926.66 to East High Boys Basketball.

Christensen Farms & Feedlots donated \$250 to Mankato Area Public Schools FFA Chapter

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**6. B.****Meeting Date:** 04/06/2020**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on 2020-21 Dental Program Rates

Background:

Mankato Area Public Schools recently received renewal information for the self-insured dental program administered by Delta Dental of Minnesota. Attached is a summary report detailing the current financial status of the self-insured dental program. Below are the recommended renewal rates as determined by Delta Dental and the District's Employee Insurance Committee. This represents the same dental rates as 19-20 for the 2020-21 year.

Single \$36.38

Family \$90.95

A voluntary dental program has been implemented to provide optional dental insurance benefits for employee groups that previously did not have access to group dental insurance plans. There is no employer contribution to the plan. The Voluntary Plan is a fully insured plan with rates remaining at current levels.

Single \$34.32

Single + 1 \$70.42

Family \$113.20

Recommended Action:

The District's Employee Insurance Committee and the administration recommend continuation of the described dental plans at the proposed rates.

AttachmentsSelf-Insured Dental

DISTRICT 77 SELF-INSURED DENTAL ACCOUNT

Financial Report as of February 29, 2020

July 1, 2019 Beginning Cash Balance	\$119,398.02
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Revenues from July 2019 thru February 2020:

Premium Deposits from District 77 Employees	\$565,944.27
Interest Earnings	<u>\$ 53.03</u>

Total Revenues to Date	\$565,997.30
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Expenditures from July 2019 thru February 2020:

Delta Dental Administrative Costs	\$ 34,856.08
Claims Paid	<u>\$444,811.84</u>

Total Expenditures to Date	<u>\$479,667.92</u>
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Cash Balance as of February 29, 2020	<u>\$205,727.40</u>
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Recommended Dental Account Reserve:

Three Month Reserve for Claims Incurred but Not Reported	<u>\$166,804.44</u>
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Total Recommended Reserve	<u>\$166,804.44</u>
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School Board Regular Meeting**6. C.****Meeting Date:** 04/06/2020**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on 2020-2021 Employee Health Insurance Renewal Rates

Background:

Mankato Area Public Schools recently received notice from Blue Cross and Blue Shield of Minnesota (BC/BS) that there will be a rate increase of 6.5% to the District's employee health insurance plans for the 2020-2021 school year. The monthly rates will be as follows:

PLAN	SINGLE	FAMILY
Basic +	\$1111.00	\$2993.00
Double Gold	\$1244.50	\$3294.50
\$750 CMM	\$893.50	\$2356.50
\$3250 CDHP	\$755.50	\$1996.00
\$6350 CDHP	\$601.00	\$1588.00

Recommended Action:

The administration and the employee insurance committee consisting of representation of all employee groups recommend acceptance of the overall 6.5% rate increase for the 2020-2021 health insurance plans.
