

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

August 20, 2020

The School Board of Independent School District No. 77 met in special session on Thursday, August 20, online via Zoom. Chair Wacker called the meeting to order at 5:02 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Ann Hendricks and Abdi Sabrie.

Ms. Schuck made a motion, and Ms. Hansen seconded, approval of the agenda. The motion carried on a 5-0 roll call vote.

Information: First Reading of COVID-19 Face Covering Policy presented by John Lustig; Base Learning Model for the 2020-2021 School Year presented by Travis Olson; School Calendar Change for 2020-2021 presented by Travis Olson; and Overview of Letter of Agreement - Teacher Duty Day Start and End Time with Mankato Teachers Association presented by John Lustig.

Ms. Hansen made a motion to approve the resolution calling the School District General Election (see pages _____). The motion was seconded by Ms. Sapp and carried on a 5-0 roll call vote.

In accordance with direction from the Minnesota Department of Education, Mankato Area Public Schools' staff have developed a Safe Learning Plan that includes three learning models for the 2020-21 school year; in-person learning, distance learning, and hybrid learning. Based on the Minnesota Safe Learning Plan, MAPS Back to School Plan and local public data related to COVID-19, the School Board is being asked to authorize Mankato Area Public Schools to adopt hybrid learning as its base model for the 2020-21 school year. The proposed resolution designates hybrid learning as the base learning model to start the 2020-21 school year and authorizes the superintendent to implement a different learning model for the entire district or specific schools after consultation with the School Board Chair and notification to the School Board. Full-time distance learning option is also available to students. The proposed resolution designates hybrid learning as the base learning model to start the 2020-21 school year and authorizes the superintendent to implement a different learning model for the entire district or specific schools after consultation with the School Board Chair and notification to the School Board. Ms. Schuck made a motion to approve the resolution adoption of Base Learning Model for the 2020-2021 School Year and Other COVID-19 Related Matters (see pages _____). The motion was seconded by Ms. Sapp and carried on a 5-0 roll call vote.

The 2020-2021 school year will require significant ongoing staff development to best meet the needs of students in an ever-changing learning environment. As we have worked through the summer on the three learning models that may be implemented, it is clear that the typical schedule of two hours per month of professional development will be insufficient as we work through the year. Mrs. Brandon made a motion to modify the school calendar (see page _____) that will result in additional professional development time for faculty and staff during the school year. The motion was seconded by Ms. Schuck and carried on a 5-0 roll call vote.

Earlier tonight, information was shared regarding a tentative letter of agreement between District 77 and the Mankato Teachers Association in February 2020 regarding Teacher Duty Day Start and End Time. If approved, the conditions of this letter of agreement will be in effect for the 2020-2021 school year. The Mankato Teachers Association ratified the letter of agreement in spring of 2020. Ms. Hansen made a motion to approve the Letter of Agreement - Teacher Duty Day Start and End Time with Mankato Teachers Association (see pages _____). The motion was seconded by Ms. Sapp and carried on a 5-0 roll call vote.

There being no further business to consider, Ms. Hansen moved and Ms. Sapp seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:18 p.m., on a 5-0 roll call vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

August 20, 2020

The School Board of Independent School District No. 77 met in special session on Thursday, August 20, online via Zoom. Chair Wacker called the meeting to order at 5:00 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Ann Hendricks and Abdi Sabrie.

1. Schuck/Hansen approval of agenda. 5-0
2. Information: First Reading of COVID-19 Face Covering Policy; Base Learning Model for 2020-2021 School Year; School Calendar Change for 2020-2021; Overview of Letter of Agreement - Teacher Duty Day Start & End Times with Mankato Teacher Association.
3. Hansen/Sapp adoption of Resolution Calling the School Board Election. 5-0
4. Schuck/Sapp adoption of Base Learning Model for 2020-21 School Year. 5-0
5. Brandon/Schuck approval of school calendar change for 2020-21. 5-0
6. Hansen/Sapp approval of Letter of Agreement - Teacher Duty Day Start & End Times. 5-0
7. Hansen/Sapp adjournment at 6:18 p.m. 5-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77 State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing four school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 3rd day of November, 2020.
3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.
4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the district for two (2)

consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.
6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 77 MANKATO AREA PUBLIC SCHOOLS GENERAL ELECTION

NOVEMBER 3, 2020

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this:



SCHOOL BOARD MEMBER VOTE FOR UP TO FOUR

☐ CANDIDATE U
☐ CANDIDATE V
☐ CANDIDATE W
☐ CANDIDATE X
☐
☐
☐
☐

write-in, if any
write-in, if any
write-in, if any
write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.
8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.
10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

Dated: _____

BY ORDER OF THE SCHOOL BOARD

Sara Hansen, Clerk

Resolution

Adoption of Base Learning Model for the 2020-2021 School Year and Other COVID-19 Related Matters

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

WHEREAS, the Superintendent of Independent School District 77 [hereinafter the “Superintendent”] is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, *Superintendent*;

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-01, which declared a peacetime emergency in Minnesota in response to the COVID-19 pandemic; and

WHEREAS, on July 30, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-82 and the Safe Learning Plan for 2020-2021 (the “Safe Learning Plan”), which set forth five Learning Models (in-person learning for all, in-person learning for elementary students and hybrid learning for secondary students, hybrid learning for all students, hybrid learning for elementary students and distance learning for secondary students, and distance learning) and authorized all school districts in the State of Minnesota to select and implement an appropriate base Learning Model in accordance with, and subject to, the Safe Learning Plan; and

WHEREAS, the Minnesota Department of Education (“MDE”) has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

WHEREAS, the Minnesota Department of Health (“MDH”) has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

WHEREAS, the Superintendent and the administration of the School District have conferred with the School Board regarding the available Learning Models, the current MDE and MDH requirements for each, and other relevant information; and

WHEREAS, based upon the collective consideration of these factors, the Superintendent has recommended to the School Board that the Safe Learning Plan - Hybrid will be the base Learning Model to be implemented at the commencement of the 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 77 as follows:

Section 1: The Superintendent is hereby directed to implement the following base Learning Model to open the 2020-2021 school year: Safe Learning Plan - Hybrid – NOTE: School Districts may wish to consider designating a district-wide Learning Plan or separate building-specific plans in recognition of the possibility that school buildings may be located in different counties where the localized health data may vary].

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement a different Learning Model for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of a different Learning Model is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The Learning Model selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement a different Learning Model.

Section 3: The Superintendent will provide regular updates to the School Board regarding the School District's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively.

Adopted this 20th day of August, 2020.

Roll Call Vote

Judi Brandon, Karisti Schuck, Darren Wacker, Sara Hansen, Jodi Sapp - All voted in favor

School Board Chair

School Board Clerk



2020 - 2021 Student Calendar

Purposed Changes

JULY 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2020						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2020						
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26	27	28	29	30		

OCTOBER 2020						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2020						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2020						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
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26	27	28	29	30	31	

JANUARY 2021						
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24	25	26	27	28	29	30
31						

FEBRUARY 2021						
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21	22	23	24	25	26	27
28						

MARCH 2021						
S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2021						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2021						
S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2021						
S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Proposed Changes:

September 22nd to 23rd
 October 6th to 7th
 November 10th to 4th
 December 8th to 9th
 January 12th to 13th
 February 9th to 10th
 March 9th to 10th
 April 13th to 14th
 May 11th to 12th



Classes Begin for Grades 9-12/ End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



K-12 Distance Learning Days



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/12, 1/28, 3/31, 6/4



MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

LETTER OF AGREEMENT

Teacher Duty Day Start and End Time

This Letter of Agreement is entered into between Independent School District No. 77 (the “District”), and the Mankato Teachers Association (the “Association”). This Letter of Agreement will be in effect for the 2020-21 school year.

The teacher duty day is seven (7) hours and fifty (50) minutes as defined by Article V, Section 3 of the agreement.

Middle school and high school teachers shall be in their school buildings fifty (50) minutes prior to the student start day in the morning and will remain for the established duty day on all school days, except Friday and days before holidays, as defined by Article V, Section 3, Subdivision 1 of the agreement.

Teachers are still responsible for their respective assigned morning supervision. This supervision assignment varies by building, but the duration and expectation is to be the same as current practice for the 2019-20 school year.

Teachers are still responsible for meetings as defined by Article V, Section 3, Subdivisions 3 and 4 of the agreement. These meetings for secondary and middle school teachers would take place before the start of the school day.

The meetings from Article 5, Section 3, Subdivision 3 are not to exceed twenty-five (25) minutes.

IN WITNESS THEREOF, the parties have executed this Letter of Agreement as follows:

Mankato Teachers Association

Independent School District No. 77

President

School Board Chair

Chief Negotiator

School Board Clerk

Dated: _____

Dated: _____