

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 19, 2020

The School Board of Independent School District No. 77 met in regular session on Monday, October 19, via Zoom. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Sara Hansen (arrived 5:31 p.m.).

Mrs. Hendricks made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 roll call vote.

Open Forum: Sabrina Mercedes and Holland Petersen spoke about School Resource Officers.

Information Reports: COVID-19 Update presented by Scott Hogen; Fall Enrollment Report presented by Tom Sager; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Sapp, and carried on a 7-0 roll call vote.

Approval of Minutes of the October 5, 2020, regular Board meeting.

Approval of October Bills totaling \$3,027,334.51.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Gabrielle Essay - Full-time, 1.0 FTEs Contract Substitute Social Studies Teacher at Dakota Meadows Middle School beginning October 5, 2020 for the 2020-21 school year. She will be placed at the B lane, step 3 of the Teachers Association salary schedule.

The following will be teachers in the Central High Night School Program beginning October 13 and ending December 17, 2020. They will be compensated according to their placement on the Teachers Association salary schedule.
Kristin Van Otterloo, Anna Wirth

APPOINTMENTS (NONINSTRUCTIONAL)

Kia Anderson - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/2 days per week beginning October 21 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

Grace Behr - NonClassroom (Playground) Paraprofessional at Washington Elementary School for 1.75 hours per day/2 days per week (T/Th) beginning September 5, 2020. She will be compensated at the rate of \$13.49 per hour.

Mackenna Erickson - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/2 days per week beginning October 12 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

Jacob Fitzpatrick - Full-time, 8-hour Evening Floating Custodian beginning October 16, 2020. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$16.

Savannah Friesen - Bus Supervisor beginning October 19, 2020 for 2 hours per day/5 days per week. She will be compensated at the rate of \$13.49 per hour.

Maiya Koch - Bus Supervisor beginning October 13, 2020 for 2 hours per day/3 days per week. She will be compensated at the rate of \$13.49 per hour.

Justin Obiofu - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/5 days per week beginning October 12 and ending June 4, 2021. He will be compensated at the rate of \$11 per hour.

Thomas Warmbrodt - Special Education Resource Paraprofessional - classification B21 at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning October 23, 2020. He will be compensated at the rate of \$13.49 per hour in accordance with the District and the Minnesota School Employees Association.

Naomi Wolf - NonClassroom (Playground) Paraprofessional - classification B21 at Monroe Elementary School for 2.5 hours per day/5 days per week beginning October 19, 2020. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Christopher Wood - Special Education DCD Paraprofessional, Level 3 - classification B21.5 at West High School for 6.75 hours per day/5 days per week beginning October 12, 2020. He will be compensated at the rate of \$14.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Nancy Benson - Change in assignment to Special Education ASD Paraprofessional, Level 3 - classification B21.5 at West High School beginning September 8, 2020.

Hiedi Lambrecht - Decrease in Student Success Coach assignment at Prairie Winds Middle School from 33.75 hours per week to 24.07 hours per week (5.17 hours M/W, 3 hours T/Th, 7.75 hours F) beginning October 7, 2020.

ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance Karen Hauer, Rachel McNamara, Annie Pitcher and Jennelle Zarn to tenure status beginning with the 2020-21 school year.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Laura Duflo, Special Education Teacher at Monroe Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 15, 2021 and returning to work June 7, 2021.

Sandra Hatlestad, Teacher at Bridges Community School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 9 and returning to work October 26, 2020.

Cassandra Kolhoff, Science Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave act commencing on or about February 18, 2021 and returning to work May 13, 2021.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Heidi Libby has requested an extension of her Board approved leave, returning to work January 4, 2021.

Breanna Tester, Cook at Bridges Community School, has requested a leave beginning March 13 and returning to work May 10, 2021. She is eligible to use any applicable fringe benefits.

RESIGNATIONS (INSTRUCTIONAL)

Tascha Just - School Psychologist-Behavior Analyst at Futures. Last date of employment in this position will be October 25, 2020. She will continue in her Parent Educator assignment.

RESIGNATIONS (NONINSTRUCTIONAL)

Jock Deng - Health and Wellness Paraprofessional at Futures, effective as of October 13, 2020.

Morgan Kingsley - ACES Child Care Assistant. Last date of employment October 21, 2020.

Personnel - Addendum

APPOINTMENTS (NONINSTRUCTIONAL)

Emma Moffitt - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning October 20 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

Jordin Novak - ACES Child Care Assistant at Rosa Parks Elementary School for 2 hours per day/3 days per week beginning October 21 and ending June 4, 2021. She will be compensated at the rate of \$11.25 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Lisa Jackson, Special Education Teacher at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 14 and returning to work November 2, 2020.

Sandra Hatlestad - Revise request for leave, under the provisions of the Family Medical Leave Act, commencing on October 9 and returning to work October 21, 2020.

The following gifts have been received by the School District:

Tara Buss donated 2006 Pontiac Grand Prix (valued at \$500) to Mankato West Automotive Program

Jenny Hoffman donated 2002 Saturn Sedan (valued at \$300) to Mankato West Automotive Program

Andrew Kleinow donated 2010 Kia Soul (valued at \$4,500) to Mankato West Automotive Program

Walmart donated \$2,000 Family & Consumer Science Grant to Central High

Prairie Ecology Bus Center donated \$2,568 grant to Bridges Community School

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Mrs. Brandon and carried on a 7-0 roll call vote.

State law requires school districts to enter into contracts with all individuals or companies that transport students. There are a number of individual contracts that must be approved; that list was provided to School Board members. Various situations in the school district require special arrangements for transportation with either the parent or private contractor. Circumstances, such as length of bus route, medical needs or location of provided services make the individual contract the only valid option. Following questions, Ms. Hansen made a motion to approve the contracts and the motion was seconded by Ms. Schuck. The motion carried on a 7-0 roll call vote.

As part of the FY 20 audit process, district administration is recommending that the school board approve two fund transfers for the 2019-2020 year. One is from Fund 01 (General) to Fund 04 (Community Service). The second is within Fund 04, between three reserved accounts: ECFE to Community Education and ABE. Fund transfers require board approval. First, the fund transfer from the general fund to community service is due to the actual expenses of providing preschool screening services exceeding the state aid for this activity. When this occurs, it is recommended that the general fund account for the difference. Second, the fund transfer between reserved accounts within Fund 04 will help create greater financial stability within Community Education and Adult Basic Ed. Due to COVID-19, Executive Order 20-19 offers flexibility for districts and authorization to transfer operating funds from certain programs that are not encumbered. Specifically, funds will be transferred

from the Early Childhood Family Education account to Community Education and Adult Basic Education accounts. This transfer will leave the ECFE fund balance at approximately 75 percent, or 273 days of operation. These fund transfers must not and do not interfere with the equitable delivery of distance learning or social distancing models. A motion was made by Mrs. Brandon to approve the fund transfers as recommended, seconded by Ms. Sapp. The motion was carried on a 7-0 roll call vote.

Each year, school districts in Minnesota must submit an Assurance of Compliance with State and Federal laws prohibiting discrimination to the Department of Education. Ms. Schuck made a motion to authorize the Superintendent to submit the report electronically on behalf of the District. Ms. Sapp seconded the motion and it carried on a 7-0 roll call vote.

A tentative agreement was reached between the School Food Service Workers Association and District 77 on September 25, 2020. Board members have received a detailed analysis of the new agreement. The School Food Service Workers Association approved the tentative agreement on October 10, 2020. Ms. Schuck made a motion to approve the agreement as presented. Ms. Hansen seconded the motion and it carried on a 7-0 roll call vote.

There being no further business to consider, Mrs. Hendricks moved and Ms. Sapp seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:55 p.m., on a 7-0 roll call vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
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1. Hendricks/Brandon approval of agenda with personnel addendum. 7-0
2. Open Forum - Sabrina Mercedes & Holland Petersen spoke on School Resource Officers.
3. Information: COVID-19 Update, Fall Enrollment Report, Board Member Workshop/Committee Reports.
4. Hansen/Sapp approval of Consent Agenda Items: Approval of Minutes of the October 5, 2020, regular meeting; Approval of October Bills; Personnel. 7-0
5. Schuck/Brandon acceptance of gifts and grants. 7-0
6. Hansen/Schuck approval of individual transportation contracts. 7-0
7. Brandon/Sapp approval of Fund Transfers. 7-0
8. Schuck/Sapp approval of Assurance of Compliance report. 7-0
9. Schuck/Hansen ratification of 2020-22 Agreement with the District 77 Food Service Workers Association. 7-0
10. Hendricks/Sapp adjournment at 6:55 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.