



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, October 19, 2020 - 5:30 p.m.
Via Zoom

Greeters: Supt. Paul Peterson and Board Member Judi Brandon

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. COVID-19 Update
 - B. Fall Enrollment Report
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:25 P.M.)
 - A. Approval of Minutes of October 5, 2020, Regular Meeting
 - B. Approval of October Bills
 - C. Personnel - Consent Items

6. BUSINESS (6:30 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Approval of Individual Transportation Contracts
 - C. Approval of Fund Transfers
 - D. Assurance of Compliance Report
 - E. Ratification of 2020-22 Agreement with the School Food Service Workers Association
7. ADJOURNMENT (6:55 P.M.)



School Board Members for 2020

Darren Wacker, Chair
724 Castle Pines Drive
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2022

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
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Term Ends December 31, 2022

Judi Brandon, Treasurer
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Mankato, MN 56001
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Term Ends December 31, 2020

Sara Hansen, Clerk
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North Mankato, MN 56003
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Term Ends December 31, 2020

Kristi Schuck
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Term Ends December 31, 2022

Ann Hendricks
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Term Ends December 31, 2020

Abdi Sabrie
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Term Ends December 31, 2020

Paul Peterson, Superintendent
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the “right thing” at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting**4. A.****Meeting Date:** 10/19/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Information

Subject:

COVID-19 Update

Background:

Mankato Area Public Schools reviews COVID-19 data on a daily basis. Additionally, the school district holds weekly meetings with two committees that provide community, county and state public health expertise. The MAPS Regional Support Team is a partnership with the Minnesota Department of Health, the Minnesota Department of Education, the South Central Service Cooperative and local public health officials to support us in navigating the impacts of COVID-19.

The second committee is the MAPS COVID Command Team. This group reviews Blue Earth and Nicollet County data, school district and individual school infection rates (students and staff) and makes recommendations on the current and future learning model for MAPS.

Given the ongoing and changing nature of COVID-19, school officials will provide the School Board with an update on COVID-19 data and trends as an information item on the agenda for the foreseeable future.

Recommended Action:None

School Board Regular Meeting

4. B.

Meeting Date: 10/19/2020

Prepared By: Tom Sager, Director of Business Services

Item Type: Information

Subject:

Fall Enrollment Report

Background:

Tom Sager will give a report on enrollments.

Recommended Action:

None.

Attachments

Presentation



Fall Enrollment Report

Presented to School Board

October 19, 2020

Mankato Area Public Schools District Strategic Roadmap



MISSION STATEMENT <i>(Our core purpose)</i> Assuring learning excellence and readiness for a changing world	CORE VALUES <i>(What drives our actions and words)</i> ● Integrity <i>Doing the “right thing” at all times with honesty and authenticity</i> ● Respect <i>Embracing of our differences, treating others as we wish to be treated</i> ● Excellence <i>High expectations for all and in all we do and the courage to challenge for it</i> ● Adaptability <i>Engaging in flexible, continuous and purposeful change grounded in data</i> ● Responsibility <i>Shared stewardship of and accountability for our words, acts, choices and results</i> ● Engagement <i>Actively participating with a mission-focus and values-driven attitude</i> ● Collaboration <i>Operating with a preference and capacity for partnership across our community</i>
VISION <i>(What we commit to create)</i> <u>Learner Success</u> through ● Aligned and relevant curriculum meeting individual needs ● Learner excellence and readiness <u>Sustainable Systems & Structures</u> through ● Sustainable resources for continued growth; freedom from scarcity ● Quality, professional and respected staff ● Sustainable leadership philosophy, practice, and culture <u>Community Culture of Excellence</u> through ● Recognizing who we are and embracing who we may become ● Collaboration and communication as core competencies	STRATEGIC DIRECTIONS <i>(Our focus for continuous improvement)</i> - Improving learning and development for ALL students - Strengthening our welcoming, connecting and partnership - Increasing student readiness for life options after graduation - Optimizing our management of all types of resources - Developing our staff’s capacity, skills and accountability



Enrollments by Grade

Grade	Actual 2018-19	Actual 2019-20	Actual 2020-21	Difference from 2019-20
K	662	660	590	-70
1	672	673	623	-50
2	657	680	646	-34
3	693	650	646	-4
4	694	715	622	-93
5	711	706	682	-24
Total Elementary	4089	4084	3809	-275



Enrollments by Grade

Grade	Actual 2018-19	Actual 2019-20	Actual 2020-21	Difference from 2019-20
6	698	707	673	-34
7	662	705	699	-6
8	615	663	673	10
9	627	634	653	19
10	587	644	633	-11
11	611	600	654	54
12	619	648	639	-9
Total Secondary	4419	4601	4624	23



Summary of Total Enrollments

Grade Level	Actual 2018-19	Actual 2019-20	Actual 2020-21	Difference from 2019-20
Kindergarten	662	660	590	-70
Elementary (1-5)	3427	3424	3219	-205
Middle (6-8)	1975	2075	2045	-30
Secondary (9-12)	2444	2526	2579	53
Total K-12	8508	8685	8433	-252



K-12 Forecast Report

Grade Level	Actual 2020-21	Forecast 2020-21	Difference
Kindergarten	590	647	-57
Elementary (1-5)	3219	3428	-209
Middle School (6-8)	2045	2084	-39
Secondary (9-12)	2579	2569	10
Total K-12	8433	8728	-295



Importance of Enrollment

Monitoring and forecasting enrollment drives many aspects of the school district...

- Revenue: Defines our budget.
- Staffing: Number of people employed.
- Program delivery: Programs offered, where they are offered, and to whom they are offered.
- Facility planning and maintenance.



Summary of Key Points

- COVID 19 has had a significant impact on the district's enrollment.
- October 1 enrollment is down 252 students from last October 1, and 295 students from forecast.
- Key drivers include homeschool (101), nonpublic (62), open enrolled (42) more than last year at this time.
- This will have repercussions of the FY 21 revenue budget.
- High School enrollment has remained relatively stable compared to other grade levels.
- District will update 5 year forecast during mid-year when some students may be returning.



Thank You!

Questions?

School Board Regular Meeting

4. C.

Meeting Date: 10/19/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5. A.

Meeting Date: 10/19/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of October 5, 2020, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - October 5, 2020

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 5, 2020

The School Board of Independent School District No. 77 met in regular session on Monday, October 5, via Zoom. Chair Wacker called the meeting to order at 5:35 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: None.

Mrs. Hendricks made a motion, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 roll call vote.

Open Forum: Deena Schuster (612 LeHillier Street, Mankato), Colin Hanke (202 James Avenue, Mankato), Skylar Bauer (61 Cottage Path, Mankato), Sharee Buell (217 E. Vine Street, Mankato), Desmond Bassett (No address) spoke on School Resource Officers in the schools.

Information Reports: COVID-19 Update presented by Scott Hogen and Travis Olson; Middle Schools Update presented by Carmen Strahan, Monde Schwartz, Kai Sill and Aaron Hyer; Early Learning Update presented by Katie Gag, Faith Coonrad-Hunt, Jennifer Gates and Joan Morrison; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Hansen, and carried on a 7-0 roll call vote.

Approval of Minutes of the September 21, 2020, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Haley Shimon - Full-time, 1.0 FTEs Special Education Resource Teacher at East High School beginning September 29, 2020 for the 2020-21 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Hailey Beer - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/2 days per week beginning September 24 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

Lauren Calahan - ACES Child Care Assistant at Rosa Parks Elementary School for 3 hours per day/5 days per week beginning October 2 and continuing through June 4, 2021. She will be compensated at the rate of \$10 per hour.

Zachariah Gabrielsen - Transfer from Evening Custodian at Eagle Lake Elementary School to full-time 8-hour per day Floating Day Custodian at East High School beginning October 5, 2020 and ending June 30, 2021. He will be placed at classification A13, current step of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$18.01.

Kayla Haugen - ACES Child Care Assistant for 3 hours per day/2 days per week beginning September 21 and ending June 4, 2021. She will be compensated at the rate of \$11.50 per hour.

Megan Hawkins - ACES Child Care Assistant at Jefferson Elementary School for 4 hours per day/2 days per week beginning October 2 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

Paige Hoff - ACES Child Care Assistant at Washington Elementary School for 4 hour per day/2 days per week beginning September 25 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

Whitney Jackson - ACES Child Care Assistant at Bridges Community School for 3 hours per day/2 days per week beginning October 5 and ending June 4, 2021. She will be compensated at the rate of \$10 per hour.

Amanda Kuttner - Sign Language Interpreter with the Early Learning Program for 10.5 hours per week (3.5 hours/3 days week T/W/Th) beginning October 6, 2020. She will be compensated at the rate of \$22.50 per hour.

Paula Lanier - 4-Hour Day Custodian at Prairie Winds Middle School beginning September 23, 2020. She will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.50.

Alexander Liebl - Special Education Resource Paraprofessional - classification B21 at Monroe Elementary School for 6.25 hours per day/5 days per week beginning October 8, 2020. He will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tammy Prewitt - Distance Learning Secretary with the Teaching and Learning Department beginning October 5 and ending June 11, 2021. This assignment is for 4 hours per day/5 days per week with a work-year of 195 days and 1 paid holiday. She will be placed at classification B21, step 5 of the Educational Secretaries Association salary schedule.

Makenna Schliem - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 2.25 hours per day/5 days per week beginning September 28, 2020. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jody Skorr - Transfer from NonClassroom (Lunchroom) Paraprofessional to Receptionist at Dakota Meadows Middle School for 8 hours per day/5 days per week with a work-year of 190 days and 5 paid holidays beginning September 30, 2020. She will be placed at classification A13, step 5 of the Educational Secretaries Association salary schedule.

Nathan Smith - ACES Child Care Assistant at Hoover Elementary School for 4 hour per day/2 days per week beginning September 24 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

Paula Ziebarth - Districtwide Health Care Resource Nurse - classification B23 at West High School for 7.25 hours per day/5 days per week beginning October 7, 2020. She will be compensated at the rate of \$22.37 per hour (step 4) in accordance with the agreement between the District and the Minnesota School Employees Association salary schedule.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Annette Fischer - Increase in assignment from 1.0 FTEs for 171 days to 1.0 FTEs for 191 days for the 2020-21 school year only.

Pam Kibble - Increase in assignment from 1.0 FTEs for 171 days to 1.0 FTEs for 191 days for the 2020-21 school year only.

Don Krusemark - Increase in assignment from 1.0 FTEs to 1.083 FTEs for the 1st semester only of the 2020-21 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Andrew Cress - Change in assignment from Health & Wellness Paraprofessional at East High School to Special Education Student Success Coach - classification B22 for 3.25 hours per day/5 days per week and Special Education ASD Paraprofessional - classification B21 for 3.5 hours per day/5 days per week for a total of 6.75 hours per day/5 days per week at Prairie Winds Middle School beginning September 22, 2020.

Chloe Graif - Decrease in assignment from 18.5 hours per week to 15.5 hours per week with the decrease from 4.5 hours per week to 1.5 hours on Tuesdays as a Regular Education Paraprofessional beginning September 22, 2020. This is in addition to her assignment as Special Education Paraprofessional for 14 hours per week.

Kaitlyn Helfter - Decrease in Special Education Early Learning Paraprofessional assignment from 14 hours per week to 10.5 hours per week (3.5 hours/M,T,Th) beginning September 28, 2020.

Hani Nur - Change in assignment from NonClassroom (Playground) Paraprofessional at Monroe Elementary School to Special Education Early Childhood Paraprofessional, Level 3 - classification B21.5 for 14 hours per week (3.5 hours per day/M-Th) beginning October 5, 2020. She will be compensated at the rate of \$14.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tammy Ochs - Change in assignment from Special Education Resource Paraprofessional to Student Success Coach - classification B22 at Monroe Elementary School for 6.25 hours per day/5 days per week beginning October 8, 2020. She will be compensated at the rate of \$17.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Leisa Rahm - Voluntary change in assignment from Special Education DCD Paraprofessional/NonClassroom (Playground) Paraprofessional at Franklin Elementary School to Special Education Resource Paraprofessional - classification B21 at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning September 29, 2020. She will be compensated at the rate of \$14.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Susan Seys - Decrease in Regular Education Paraprofessional assignment from 16 hours per week to 14 hours per week (1.5/M, 3.5 T, 3.75 W, 3.25 TH, 2 F) beginning September 25, 2020.

Hailey Showers - Continue as ACES Child Care Assistant Substitute at Kennedy Elementary School for varied hours beginning September 22 and ending June 4, 2021.

Tyler Sorenson - Change in assignment from Special Education Student Success Coach to Health & Wellness Paraprofessional - classification B22.5 for 7.25 hours per day/5 days per week (3.25 hours per day at East and 4 hours per day at Prairie Winds)/5 days per week beginning September 22, 2020. You will be compensated at the rate of \$17.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Chelcy Wangen - Increase in Health & Wellness Paraprofessional assignment from 6.25 hours per day to 7 hours per day/5 days per week (3.75 hours per day Dakota Meadows/0.25 hours travel per day, 3 hours per day at East)/5 days per week beginning September 22, 2020.

Khatera Yaqubi - Decrease in assignment as Regular Education Paraprofessional from 9 hours per week to 6.5 hours per week (Monday 2 hrs, Tuesday 3.5 hours, Friday 1 hour) beginning September 22, 2020.

REQUESTS FOR SALARY LANE ADVANCEMENT (INSTRUCTIONAL)

In accordance with the terms of the agreement between the Mankato Teachers Association and the District, teachers have submitted their requests for salary lane advancement. Each of these requests has been reviewed and a list of those qualifying for salary lane advancement for September of the 2020-21 school year is shown below. The salary lane advancements will be retroactive to the beginning of the 2020-21 school year. The Administration recommends that the Board approve the salary lane advancements.

<u>Name</u>	<u>From</u>	<u>To</u>
Claire Baker	B+30	M
Kristin Baty	B+30	M
James Blahnik	B+30	M
Vesna Bozhinoska	M	M+30
Mykel Carlson	B	B+15
Alexandra Christian	M	M+30
Casey Collison	B+30	M
Alicia Corbett	B	B+15
Emily Dauk	M	M+30
Adam Doll	B+30	M
Sarah Doll	B+30	M
David Evans	M	M+30
Makenzie Evans	B+15	B+30
Kelly Firkins	B	B+15
Nathan Fuller	B+30	M
Neely Hagedorn	B	B+15
Daniell Heath	M	Specialist

Erica Hengel	B	B+30
Amelia Jirak	M+30	M+45
Karla Johnson	B+30	M
Craig Kopetzki	M+30	Specialist
Gretta Krier	B+15	M
Erin Krueger	B+15	B+30
Ashley Larson	B	B+15
TerRon Lee	B+30	M
Christina Makela	M+30	M+45
Tabatha Miller	M	M+30
Haley Nicolai	B+30	M
Noren Shellum, Macey	B	B+15
Kelsey Riebe	B+30	M
Casey Rose	B+30	M
Janaye Rouillard	B+30	M
Megan Sandhurst	M	M+45
Jennifer Schmadeke	B+30	M
Amanda Shaw	B	B+15

Steven Sheldrup	M	M+45
Chelsea Silvers	B+15	B+30
Mikala Simon	B	B+15
Mary Jane Sletten	B+15	B+30
Abby Steffensmeier	M	M+30
Kristin Van Otterloo	B+30	M
Mark Wiese	M	M+45
Anna Wirth	M+30	M+45
Peter Wittmer	B	B+15
KariTana Wolf	B+15	B+30
Lara Zimmerli	B	B+30
Kristin Zimmerman	B	B+15

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Maribeth Marso - Extend Board approved leave, returning to work November 2, 2020.

Mary Nichols, EL Paraprofessional at Hoover Elementary School, has requested a leave under the provisions of Family Medical Leave Act commencing on October 1 and returning to work November 2, 2020.

Cynthia Weir, Student Success Coach at Washington Elementary School, has requested an unpaid leave beginning September 21 and continuing through November 12, 2020 in order to accept the position of Hybrid Long Term Substitute Teacher.

RESIGNATIONS (NONINSTRUCTIONAL)

Nancy Benson, Special Education Paraprofessional at West High School, has submitted her resignation for retirement. Her last date of employment will be October 14, 2020.

Jonathan Franz - District Grounds Manager. Last date of employment October 9, 2020.

Jonathan Karels - Special Education Student Success Coach at East High School, effective at the end of the 2019-20 school year.

Haley Shimon - Student Success Coach at Dakota Meadows Middle School, effective as of September 28, 2020 so that she can accept the position of Special Education Teacher at East High School.

Jody Skorr - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School, effective as of September 30, 2020 so that she can accept the position of Receptionist.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Tiffany Cazares - NonClassroom (Playground) Paraprofessional at Hoover Elementary School, effective as of September 23, 2020.

Benjamin Hockel - Evening Custodian at Washington Elementary School, effective as of September 23, 2020.

Rebekah Thom - Student Success Coach at Roosevelt Elementary School, effective as of October 2, 2020.

Addendum

APPOINTMENTS (INSTRUCTIONAL)

The following will be teachers in the Central High Night School Program beginning October 6 and ending December 17, 2020.

Fred Berg, John Bigham, Laura Blasing, Thomas Boone, Jeremy Burger, Rob Groebner, Russ Groebner, Kim Hermer, Amanda Knode Abel, Christina Makela, Aaron Miller, Sherry Miller, Rebecca Sellers, Michael Sipe, Dan Toegel, Christopher Wollmuth,

APPOINTMENTS (NONINSTRUCTIONAL)

Samarra Gomez - NonClassroom (Playground/Lunchroom) Paraprofessional at Kennedy Elementary School for 3 hours per day/5 days per week beginning October 5, 2020. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Katherine Hetzel - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/2 days per week beginning October 8 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

Julia McCabe - Special Education Behavior Support Paraprofessional, Level 3 - classification B21.5 at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning October 12, 2020. She will be compensated at the rate of \$13.87 per

hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Miranda Petzel - Full-time, 8-hour Evening Custodian at Washington Elementary School beginning October 5, 2020. She will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$16 per hour.

Anthony Schlie Olson - General Education Paraprofessional - classification B21 for 4 hours per day/5 days per week at Eagle Lake Elementary School beginning October 8, 2020. He will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Rebecca Sharon - Special Education Resource Paraprofessional - classification B21 at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning October 12, 2020. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Allison Zielske - Special Education Behavior Support Paraprofessional, Level 3 - classification B21.5 at Monroe Elementary School for 6.5 hours per day/5 days per week beginning October 21, 2020. She will be compensated at the rate of \$13.87 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Mary Hlavac - Extend Board approved leave, returning to work October 26, 2020.

Kylie Komaridis, Special Education Paraprofessional at Monroe Elementary School, has requested an unpaid leave beginning September 28 and continuing through the 2020-21 school year.

ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance Martha Speckel to tenure status beginning with the 2020-21 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Theresa La Fleur - ACES Billing Specialist. Last date of employment October 16, 2020.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Elizabeth Clark - NonClassroom Paraprofessional at Dakota Meadows Middle School, effective at the end of the 2019-20 school year.

Annette Perry - Health and Wellness Paraprofessional at East High School, effective at the end of the 2019-20 school year.

The following gifts and grants were received by the School District:

Steve & Beth Wiesbecker donated \$250 to Mankato East Nicholas Hoffman Scholarship

Michelle & Daniel Schwamberger donated \$60 to East High Vex Robotics

Michele & Randall Knutson donated \$100 to East High Boys Soccer

Bank Vista donated a gift card, snacks & students masks (valued at \$175) to Eagle Lake Elementary

Young Life donated school supplies (valued at \$200) to East High School

Cub Foods West donated school supplies (valued at \$100) to Jefferson Elementary and school supplies (valued at \$100) to Roosevelt Elementary

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Mrs. Brandon and carried on a 7-0 roll call vote.

In 2007 the State Legislature passed a law which dedicated the sales tax proceeds from Sectional and State Minnesota State High School League (MSHSL) events to the MSHSL Foundation. The MSHSL Foundation provides grants back to MSHSL members to support scholarships for students qualifying for a free or reduced price lunch to participate in co-curricular activities. Mrs. Hendricks made a motion to approve the attached resolution (see page _____) supporting the grant application. The motion was seconded by Ms. Sapp and carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 8:08 p.m., on a 7-0 roll call vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 5, 2020

The School Board of Independent School District No. 77 met in regular session on Monday, October 5, via Zoom. Chair Wacker called the meeting to order at 5:35 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: None.

1. Hendricks/Schuck approval of agenda with personnel addendum. 7-0
2. Open Forum - Deena Schuster, Colin Hanke, Skylar Bauer, Sharee Buell, Desmond Bassett spoke on School Resource Officers in the schools.
3. Information: COVID-19 Update; Middle Schools Update; Early Learning Update; & Board Member Workshop/Committee Reports.
4. Sapp/Hansen approval of Consent Agenda Items: Approval of Minutes of the September 21, 2020, regular meeting; Personnel. 7-0
5. Schuck/Brandon acceptance of gifts and grants. 7-0
6. Hendricks/Sapp approval of resolution supporting MSHSL Grant requests. 7-0
7. Sapp/Schuck adjournment at 8:08 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

FORM A

RESOLUTION OF SCHOOL BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the District 77 School Board recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Mankato Area Public Schools' School Board supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Date

Board Chair

Date

Board Clerk - Treasurer

School Board Regular Meeting

5. B.

Meeting Date: 10/19/2020

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of October Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for October. The total of the bills for October of 2020 is \$3,027,334.51.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5. C.

Meeting Date: 10/19/2020

Prepared By: John Lustig, Director of Administrative Services

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (INSTRUCTIONAL)

Gabrielle Essay - Full-time, 1.0 FTEs Contract Substitute Social Studies Teacher at Dakota Meadows Middle School beginning October 5, 2020 for the 2020-21 school year. She will be placed at the B lane, step 3 of the Teachers Association salary schedule.

The following will be teachers in the Central High Night School Program beginning October 13 and ending December 17, 2020. They will be compensated according to their placement on the Teachers Association salary schedule.

Kristin Van Otterloo, Anna Wirth

APPOINTMENTS (NONINSTRUCTIONAL)

Kia Anderson - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/2 days per week beginning October 21 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

Grace Behr - NonClassroom (Playground) Paraprofessional at Washington Elementary School for 1.75 hours per day/2 days per week (T/Th) beginning September 5, 2020. She will be compensated at the rate of \$13.49 per hour.

Mackenna Erickson - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/2 days per week beginning October 12 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

Jacob Fitzpatrick - Full-time, 8-hour Evening Floating Custodian beginning October 16, 2020. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$16.

Savannah Friesen - Bus Supervisor beginning October 19, 2020 for 2 hours per day/5 days per week. She will be compensated at the rate of \$13.49 per hour.

Maiya Koch - Bus Supervisor beginning October 13, 2020 for 2 hours per day/3 days per week. She will be compensated at the rate of \$13.49 per hour.

Justin Obiofu - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/5 days per week beginning October 12 and ending June 4, 2021. He will be compensated at the rate of \$11 per hour.

Thomas Warmbrodt - Special Education Resource Paraprofessional - classification B21 at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning October 23, 2020. He will be compensated at the rate of \$13.49 per hour in accordance with the District and the Minnesota School Employees Association.

Naomi Wolf - NonClassroom (Playground) Paraprofessional - classification B21 at Monroe Elementary School for 2.5 hours per day/5 days per week beginning October 19, 2020. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Christopher Wood - Special Education DCD Paraprofessional, Level 3 - classification B21.5 at West High School for 6.75 hours per day/5 days per week beginning October 12, 2020. He will be compensated at the rate of \$14.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Nancy Benson - Change in assignment to Special Education ASD Paraprofessional, Level 3 - classification B21.5 at West High School beginning September 8, 2020.

Hiedi Lambrecht - Decrease in Student Success Coach assignment at Prairie Winds Middle School from 33.75 hours per week to 24.07 hours per week (5.17 hours M/W, 3 hours T/Th, 7.75 hours F) beginning October 7, 2020.

ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance Karen Hauer, Rachel McNamara, Annie Pitcher and Jennelle Zarn to tenure status beginning with the 2020-21 school year.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Laura Duflo, Special Education Teacher at Monroe Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 15, 2021 and returning to work June 7, 2021.

Sandra Hatlestad, Teacher at Bridges Community School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 9 and returning to work October 26, 2020.

Cassandra Kolhoff, Science Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave act commencing on or about February 18, 2021 and returning to work May 13, 2021.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Heidi Libby has requested an extension of her Board approved leave, returning to work January 4, 2021.

Breanna Tester, Cook at Bridges Community School, has requested a leave beginning March 13 and returning to work May 10, 2021. She is eligible to use any applicable fringe benefits.

RESIGNATIONS (INSTRUCTIONAL)

Tascha Just - School Psychologist-Behavior Analyst at Futures. Last date of employment in this position will be October 25, 2020. She will continue in her Parent Educator assignment.

RESIGNATIONS (NONINSTRUCTIONAL)

Jock Deng - Health and Wellness Paraprofessional at Futures, effective as of October 13, 2020.

Morgan Kingsley - ACES Child Care Assistant. Last date of employment October 21, 2020.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

6. A.

Meeting Date: 10/19/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

Tara Buss donated 2006 Pontiac Grand Prix (valued at \$500) to Mankato West Automotive Program

Jenny Hoffman donated 2002 Saturn Sedan (valued at \$300) to Mankato West Automotive Program

Andrew Kleinow donated 2010 Kia Soul (valued at \$4,500) to Mankato West Automotive Program

Walmart donated \$2,000 Family & Consumer Science Grant to Central High

Prairie Ecology Bus Center donated \$2,568 grant to Bridges Community School

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**6. B.****Meeting Date:** 10/19/2020**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Approval of Individual Transportation Contracts

Background:

The state law requires school districts to enter contracts with all individuals or companies who transport students. There are a number of individuals with whom we must reach an agreement with each fall.

There are various situations in the school district for which a special arrangement for transportation has been made with either the parent or a private contractor for example: There are situations where the bus is unable to travel on a road because of location and condition. The bus routes are too long for some students that have very special needs or are medically fragile. Some are just not able to make arrangements suitable for the child's specific needs and therefore enter into a contract with the parent or guardian. The district has a number of students that participate in a work program and are being transported to and from their work experience sites on a daily basis.

Recommended Action:

The administration has reached an agreement in each of these cases with the parent or contractor and the administration recommends the approval of the individual contracts as stated in the memorandum which is attached.

Attachments

School Board Regular Meeting**6. C.****Meeting Date:** 10/19/2020**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Approval of Fund Transfers

Background:

As part of the FY 20 audit process, district administration is recommending that the school board approve two fund transfers for the 2019-2020 year. One is from Fund 01 (General) to Fund 04 (Community Service). The second is within Fund 04, between three reserved accounts: ECFE to Community Education and ABE. Fund transfers require board approval.

First, the fund transfer from the general fund to community service is due to the actual expenses of providing preschool screening services exceeding the state aid for this activity. When this occurs, it is recommended that the general fund account for the difference.

Second, the fund transfer between reserved accounts within Fund 04 will help create greater financial stability within Community Education and Adult Basic Ed. Due to COVID-19, Executive Order 20-19 offers flexibility for districts and authorization to transfer operating funds from certain programs that are not encumbered. Specifically, funds will be transferred from the Early Childhood Family Education account to Community Education and Adult Basic Education accounts. This transfer will leave the ECFE fund balance at approximately 75 percent, or 273 days of operation.

These fund transfers must not and do not interfere with the equitable delivery of distance learning or social distancing models.

Recommended Action:

The administration recommends approval of the aforementioned two fund transfers. These transactions will be reflected in the FY 20 financial statement.

Attachments

Interfund Transfers

Request for Fund Transfer

Mankato Schools
Interfund transfers
6/30/2020

From	To	Amount	Explanation
General Fund	Community Ed	24,857.00	Expense related to preschool screening services exceeded state aid for this program by \$24,857.00 in FY 20.
ECFE Reserved Account in Fund 04	Community Education and ABE Reserved Accounts in Fund 04	\$ 389,251.95	Due to COVID 19, Executive Order 20-19 offers flexibility for districts and authorization to transfer operative funds from certain programs that are not already encumbered.

These fund transfers must not and do not interfere with the equitable delivery of distance learning or social distancing.



Transfer of Funds Request under Minnesota Laws 2020, Chapter 116/House File 4415, Article 3 Section 8

Please submit this form with attachments via email to MDE.UFARS-Accounting@state.mn.us.

District Information

District Name:

Mankato Area Public Schools

District Number:

77

District Type:

01

Superintendent's Name:

Dr. Paul Peterson

Fiscal Year:

2020

Requested Amount of Transfer: \$ 389,251.95

	Fund	Program Code	Finance Code	Balance Sheet Reserve Account Number	Balance Sheet Reserve Name	Funding Statute
To:	04	See Below	See Below	431,447	Community Education, ABE	MN Stat 124D.20; 124D.531
From:	04		325	432	ECFE	MN Stat124D.135

Summarize the intended purpose and uses of the transferred funds (Please be specific):

To Program: 571,560,561,562,564,585,591,590,593,520
To Finance Code: 798,321,362,322

The following must be attached:

- ☐ Copy of the board resolution stating the fund transfer must not interfere with the equitable delivery of distance learning or social distancing models.
- ☐ Copy of the board minutes documenting adoption of the board resolution (above) and board approval for the transfer of funds in the amount of this application.

Verification of Information

I hereby verify that the information provided on this form is true and accurate to the best of my knowledge.

Superintendent – Signature

Date

Board Chair or Board Designee – Signature

Date

School Board Regular Meeting

6. D.

Meeting Date: 10/19/2020

Prepared By: John Lustig, Director of Administrative Services

Item Type: Action

Subject:

Assurance of Compliance Report

Background:

Each year, school districts in Minnesota must submit an Assurance of Compliance with State and Federal laws prohibiting discrimination to the Department of Education. Although a written copy is no longer required, Mn Rule 3535.9910 requires Board action to approve the submission. The administration recommends that the School Board authorize the Superintendent to submit this Assurance. By doing so, the district confirms compliance with state and federal laws as listed below.

Federal Laws

1. [Title VI of the Civil Rights Act of 1964 \(42 USC § 2000d, et. seq.; 34 C.F.R. Part 100\)](#)
2. [Title VII of the Civil Rights Act of 1964 \(42 USC § 2000e, et. seq.; P.L. 88-352\)](#)
3. [Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act \(within Title VII\) \(42 USC § 2000e\(k\)\)](#)
4. [Title IX of the Education Amendments of 1972 \(20 USC §§ 1681-1688; 34 C.F.R. Part 106\)](#)
5. [Age Discrimination Act of 1975 \(29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 621\)](#)
6. [Section 504 of the Rehabilitation Act of 1973 \(29 USC § 794; 34 C.F.R. Part 104\)](#)
7. [American with Disabilities Act \(42 USC § 12101, et. seq.\)](#)
8. [Denial of Equal Educational Opportunity Prohibited \(20 USC § 1703\)](#)
9. [Fair Housing Act \(42 USC § 3601, et. seq.\)](#)
10. [Age Discrimination in Employment Act of 1967 \(42 USC § 6101 and 6102; 34 C.F.R. part 110\)](#)
11. [Prohibition against Discrimination Based on Blindness \(20 USC § 1684\)](#)

State Laws

1. [Minnesota Human Rights Act \(Minn. Stat. § 363A\)](#)
2. [Minnesota Statutes, section 121A.031, prohibits student bullying](#)
3. [Minnesota Statutes, section 121A.03 – requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence](#)
4. [Minnesota Statutes, section 121A.04 – prohibits sex discrimination in athletic programs](#)
5. [Minnesota Rules, part 3500.0550 – relating to Inclusive Educational Program Plan](#)
6. [Minnesota Rules, Chapter 3535.0100-.0180; 3535.2300-.2800; 3535.3000-.3700 – relating to equality of education opportunity, school desegregation, and prohibition of discriminatory practices](#)

Recommended Action:

The administration recommends authorizing the Superintendent to submit this Assurance.

School Board Regular Meeting**6. E.****Meeting Date:** 10/19/2020**Prepared By:** John Lustig, Director of Administrative Services**Item Type:** Action

Subject:

Ratification of 2020-22 Agreement with the School Food Service Workers Association

Background:

A tentative agreement was reached between the School Food Service Workers Association and District 77 on September 25, 2020. Board members have received a detailed analysis of the new agreement.

The School Food Service Workers Association approved the tentative agreement on October 10, 2020.

Recommended Action:

The administration recommends that the School Board ratify the agreement.
