



AGENDA
Independent School District No. 77
Mankato, MN 56001

Tuesday, December 8, 2020 - 5:30 p.m.
Via Zoom

Greeters: Supt. Paul Peterson and Board Member Sara Hansen

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. 2019-20 Audit Report
 - B. COVID-19 Update
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:25 P.M.)
 - A. Approval of Minutes of November 16, 2020, Regular Meeting
 - B. Personnel - Consent Items
6. PUBLIC HEARING (6:30 P.M.)

- A. 2021-22 School Year Property Tax Levy Hearing
7. BUSINESS (6:40 P.M.)
- A. Acceptance of Gifts and Grants
 - B. Approval of 2019-20 Audit Report
 - C. Second Reading/Approval of Revised Policies
 - D. Act on 2021/2022/2023 Franklin Elementary HVAC Improvement Bids
 - E. Act on 2020/2021 Washington Elementary HVAC Improvement Bids
8. ADJOURNMENT (7:05 P.M.)



School Board Members for 2020

Darren Wacker, Chair
724 Castle Pines Drive
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2022

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
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Term Ends December 31, 2022

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
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Term Ends December 31, 2020

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2020

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
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Term Ends December 31, 2022

Ann Hendricks
133 Ichabod Lane
Mankato, MN 56001
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Term Ends December 31, 2020

Abdi Sabrie
537 Linda Drive
Eagle Lake, MN 56024
Phone: 507-654-0036
E-Mail: asabri1@isd77.org
Term Ends December 31, 2020

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the “right thing” at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4. A.

Meeting Date: 12/08/2020

Prepared By: Tom Sager, Director of Business Services

Item Type: Information

Subject:

2019-20 Audit Report

Background:

Mr. Dennis Hoogeveen from Clifton Larson Allen LLP will be with us at our Board meeting on Tuesday evening to present the audit report and to answer any questions you might have.

Recommended Action:

None.

Attachments

School Board Regular Meeting**4. B.****Meeting Date:** 12/08/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Information

Subject:

COVID-19 Update

Background:

Mankato Area Public Schools reviews COVID-19 data on a daily basis. Additionally, the school district holds weekly meetings with two committees that provide community, county and state public health expertise. The MAPS Regional Support Team is a partnership with the Minnesota Department of Health, the Minnesota Department of Education, the South Central Service Cooperative and local public health officials to support us in navigating the impacts of COVID-19. The second committee is the MAPS COVID Command Team. This group reviews Blue Earth and Nicollet County data, school district and individual school infection rates (students and staff) and makes recommendations on the current and future learning model for MAPS.

Tonight's update will include a review of the data and the distance learning model that is currently in place throughout the school district.

Recommended Action:None

School Board Regular Meeting

4. C.

Meeting Date: 12/08/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5. A.

Meeting Date: 12/08/2020

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of November 16, 2020, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - November 16, 2020

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 16, 2020

The School Board of Independent School District No. 77 met in regular session on Monday, November 16, via Zoom. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: None.

Mrs. Hendricks made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 roll call vote.

Open Forum: Maurice Staley and Amina Omar wished to speak on School Resource Officers.

Information Reports: COVID-19 Update; Adult Basic Education Report presented by Karen Wolters; First Reading of Revised Policies; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Hendricks, seconded by Ms. Hansen, and carried on a 7-0 roll call vote.

Approval of Minutes of the November 2, 2020, regular Board meeting.

Approval of Minutes of the November 12, 2020, special Board meeting.

Approval of November Bills totaling \$6,987,651.74.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Amy Phares - Billing Specialist with the ACES School Age Care Program at Lincoln Community Center beginning December 3, 2020. This is a full-time, 12-month non-affiliated position with an annual salary of \$41,760 (prorated to \$24,000 for 150 days for 2020-21) and she will be eligible for category I benefits.

Stacy Wells - Director of Communications beginning November 30, 2020. This is a full-time, 12-month non-affiliated position with an annual salary of \$115,000 (prorated to \$67,413.80 for 153 days for 2020-21) and she will be eligible for category IV benefits.

APPOINTMENTS (INSTRUCTIONAL)

Tricia Asher - Long Term Substitute Teacher for Emma Sill at East/Central High Schools beginning November 30 and continuing until February 1, 2021. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Sarah Myer - Long Term Substitute Hybrid Teacher at Hoover Elementary School will continue through the end of the 2nd quarter, January 28, 2021.

Ashley Ross - Long Term Substitute Hybrid Teacher at Eagle Lake Elementary School will continue through December 22, 2020.

APPOINTMENTS (NONINSTRUCTIONAL)

Abigail Alsleben - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/2 days per week beginning November 10 and ending June 4, 2021. She will be compensated at the rate of \$11.25 per hour.

Mikayla Casias - Special Education Resource Paraprofessional-classification B21 at Franklin Elementary School for 6.25 hours per day/5 days per week beginning November 11, 2020. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mia Cich - Early Learning Special Education Paraprofessional at HeadStart - classification B21 and Early Childhood Center - classification B21.5 for a total of 29.5 hours per week beginning November 12, 2020. She will work 6.5 hours per day/4 days per week (M/T/Th/F) at HeadStart with an hourly rate of \$13.49 and 3.5 hours on Wednesdays at the Early Childhood Center for \$13.87 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Serennah Johnson - ACES Child Care Assistant at Monroe Elementary School for 5 hours per day/4 days per week beginning November 6 and ending June 4, 2021. She will be compensated at the rate of \$11.50 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Michael Dorn - Decrease in Supervision and Security assignment at West High School from 7 hours per day to 6 hours per day/5 days per week beginning November 10, 2020.

Thabil Gach - Adjust start date as Special Education Student Success Coach at Rosa Parks Elementary School to begin November 16, 2020.

Chloe Graif - Increase in Paraprofessional assignment at Little Stars from 15.5 hours per week to 19 hours per week (3.5 hours a day/5 days per week as a Special Education Early Learning Paraprofessional and 1.5 hours as a Regular Education Paraprofessional) beginning November 13, 2020.

Shaylin Leskey - Adjust start date as Special Education Paraprofessional at Kennedy Elementary School to begin November 11, 2020.

Leisa Rahm - Decrease in Special Education Paraprofessional assignment at Kennedy Elementary School from 6.25 hours per day to 4 hours per day/5 days per week beginning November 9, 2020.

Austin Sellner - Change in assignment from Special Education DCD Paraprofessional, Level 3-classification B21.5 to Special Education Resource Paraprofessional - classification B21 at Franklin Elementary School beginning November 16, 2020. He will be compensated at the rate of \$14.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Eric Sletten - Increase in Health & Wellness Paraprofessional assignment from 6.75 hours per day to 7 hours per day/5 days per week beginning October 26, 2020.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Logan Kohlmeyer - Revise Board approved leave to begin December 8 and return to work January 20, 2021.

RESIGNATIONS (INSTRUCTIONAL)

John Bigham, Mathematics Teacher at East High School, has submitted his resignation for purposes of retirement. His last date of employment will be June 8, 2021.

Cynthia Hockert - Correct last date of employment to November 23, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Gerry Bowe, Counseling Secretary at Prairie Winds Middle School, has submitted her resignation for purposes of retirement. Her last date of employment will be November 20, 2020.

Elizabeth Hartman - Special Education Paraprofessional - Early Childhood. Last date of employment November 12, 2020.

Paula Lanier - Custodian at Prairie Winds Middle School, effective as of November 9, 2020.

Autumn Lindgren - ACES Child Care Assistant. Last date of employment November 16, 2020.

Michael Nicklay - Health and Wellness Paraprofessional at INSITE. Last date of employment November 30, 2020.

Kelsey Probach - Bus Supervisor, effective as of October 29, 2020.

Makenzie Sellner - Special Education Paraprofessional at Franklin Elementary School. Last date of employment November 17, 2020.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Cynthia Weir - Extend Long Term Substitute Hybrid Teacher assignment at Washington Elementary School through December 22, 2020.

APPOINTMENTS (NONINSTRUCTIONAL)

Lydia Hedlund - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning November 23 and ending June 4, 2021.

Olivia Rivers - ACES Child Care Assistant at Rosa Parks Elementary School for varied hours beginning November 18 and ending June 4, 2021. She will be compensated at the rate of \$11 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Katelyn Smith - Change in assignment from ACES Child Care Assistant to ACES Assistant Site Supervisor at Kennedy Elementary School for 5 hours per day/5 days per week beginning November 16 and continuing through June 4, 2021. She will be compensated at the rate of \$13 per hour.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Mary Nichols - Extend Board approved leave to return to work November 23, 2020.

Cynthia Weir - Extend Board approved unpaid leave from her paraprofessional assignment through December 22, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Jayne Doyen - ACES Child Care Assistant. Last date of employment October 22, 2020. She will continue in her Media Clerk assignment.

Ashley Nelson - NonClassroom (Lunchroom) Paraprofessional at Rosa Parks Elementary School. Last date of employment November 11, 2020.

The following gifts have been received by the School District:

Pioneer Bank (3 locations - Adams, Commerce & Stadium) donated Winter Outerwear - Hats, Mittens, Boots and Gloves (\$500 value) to Mankato Area Public Schools

Pioneer Bank donated 2,500 water bottles (\$2,000 value) to all Mankato Area Public Elementary Schools

Mayo Clinic Health Systems donated 250 water bottles (\$350 value) to Monroe Elementary School

Profinium donated 750 water bottles (\$1,000 value) to Mankato Area Public Schools

Culligan Water donated 750 water bottles (\$1,000 value) to Mankato Area Public Schools

Cub Foods West donated school supplies (\$100 value) to Monroe Elementary School

North Central States Regional Council of Carpenters Scholarship Foundation donated \$5,600 to Mankato Area Public Schools Career Connections

Blue Earth County Corn/Soybean Growers Association Inc donated \$5,000 to Mankato Area Public Schools Greenhouse Project

Blue Earth County Corn/Soybean Growers Association Inc donated \$500 to Mankato Area Public Schools FFA Chapter

Robert & Carla Chesley donated \$1,000 to Central High School

Ms. Sapp made a motion to accept the gifts. The motion was seconded by Ms. Schuck and carried on a 7-0 roll call vote.

To comply with Minnesota Statute 204B.16, the School Board must annually approve a resolution establishing combined polling places. Mrs. Hendricks made a motion, seconded by Mrs. Brandon, to approve the following resolution to establish combined polling places for 2021. The motion carried on a 7-0 roll call vote.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Church
502 S. Victory Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 11, 12 and 14; and Mankato Township (P1 and P2); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Hosanna Church
105 Hosanna Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precincts 15, 16 and 17; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 7, 8 and 9; and Decoria and Rapidan Townships; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 4, Precincts 10, 10A and 13; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: St. Joseph the Worker
423 W. Seventh Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 5, Precincts 1, 2, 3, 4, 5 and 6; City of Skyline; Judson and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Eagle Lake City Hall
705 Parkway Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE H: St. Paul's Lutheran
304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: River Ridge Evangelical Free Church
354 Carol Court
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE J: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

There being no further business to consider, Ms. Sapp moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:12 p.m., on a 7-0 roll call vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 16, 2020

The School Board of Independent School District No. 77 met in regular session on Monday, November 16, via Zoom. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: None.

1. Hendricks/Brandon approval of agenda with personnel addendum. 7-0
2. Open Forum - Maurice Staley & Amina Omar spoke on School Resource Officers.
3. Information: COVID-19 Update, ABE Update, First Reading of Revised Policies, Board Member Workshop/Committee Reports.
4. Hendricks/Hansen approval of Consent Agenda Items: Approval of Minutes of the November 2, 2020, regular meeting; Approval of Minutes of the November 12, 2020, special meeting, Approval of November Bills; Personnel. 7-0
5. Sapp/Schuck acceptance of gifts and grants. 7-0
6. Hendricks/Brandon approval of resolution establishing combined polling places for 2021. 7-0
7. Sapp/Hansen adjournment at 7:12 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5. B.

Meeting Date: 12/08/2020

Prepared By: John Lustig, Director of Administrative Services

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (NON-AFFILIATED)

Aimee Toegel - Transfer from Administrative Assistant to Human Resources Specialist beginning December 21, 2020. This is a full-time, 12-month non-affiliated position with an annual salary of \$65,797.89 (prorated to \$34,789.69 for 138 days for 2020-21) and she will be eligible for category III benefits.

APPOINTMENTS (INSTRUCTIONAL)

Sarah Bjorklund - Long Term Substitute Teacher for Katelyn Trnka at Hoover Elementary School beginning January 4 and ending March 4, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Donna Cain Eichers - Long Term Substitute Teacher for Jennie Helget at West High School beginning November 6 and ending January 29, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Cora Cielinski - ACES Child Care Assistant at Rosa Parks Elementary School for varied hours beginning December 8, 2020 and ending June 4, 2021. She will be compensated at the rate of \$11.00 per hour.

Annie Cuddie - ACES Child Care Assistant at Hoover Elementary School for varied hours beginning December 3, 2020 and ending June 4, 2021. She will be compensated at the rate of \$11.00 per hour.

Anna Egeland - ACES Child Care Assistant at Rosa Parks Elementary School for varied hours beginning December 1 and ending June 4, 2021. She will be compensated at the rate of \$10 per hour.

Jordan Hage - Health and Wellness Paraprofessional, Level 3 - classification B22.5 at Futures for 6.75 hours per day/5 days per week beginning November 30, 2020. He will be compensated at the rate of \$16.62 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kaylee Jacobs - ACES Child Care Assistant at Franklin Elementary School for varied hours beginning November 30 and ending June 4, 2021. She will be compensated at the rate of \$11.25 per hour.

Lynsey Magaard - ACES Child Care Assistant at Franklin Elementary School for varied hours beginning October 2 and ending June 4, 2021. She will be compensated at the rate of \$10 per hour.

Alexis Mathison - ACES Child Care Assistant at Hoover Elementary School for varied hours beginning December 7, 2020 and ending June 4, 2021. She will be compensated at the rate of \$11.00 per hour.

Jill Wood - ACES Child Care Assistant Substitute at Franklin Elementary School for varied hours beginning December 2, 2020 and ending June 4, 2021. She will be compensated at the rate of \$17.89 per hour.

Georgia Youell - ACES Child Care Assistant at Hoover Elementary School for varied hours beginning December 4, 2020 and ending June 4, 2021. She will be compensated at the rate of \$10.00 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Brittany Boyum - Extend Board approved leave through June 3, 2021.

Wade French - Physical Education teacher at East and Central High School, has requested a leave under the provisions of the Family Medical Leave Act beginning on February 1 and returning to work on February 26, 2021.

Jennie Helget, Special Education Teacher at West High School, has requested a .500 FTE leave under the provisions of the Emergency Medical Leave Act commencing on October 29 and returning to work January 29, 2021.

Hannah Struckman - Adjust Board approved leave dates to begin November 23 and returning to work on or about March 8, 2021.

Katelyn Trnka, Grade 1 Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 30 and returning to work March 5, 2021.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kelsey Bellig, Clerical Assistant/POS Operator at Roosevelt Elementary School, has requested an unpaid leave beginning November 30 and continuing through January 15, 2021.

Jean Biesterveld - Special Education Paraprofessional at Eagle Lake Elementary has requested an unpaid leave beginning November 30 and continuing through January 15, 2021. She is eligible to use any available fringe benefits.

Angela Elliott, NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School has requested an unpaid leave beginning November 24 and continuing through January 15, 2021.

Patti Elmer, Regular Education Paraprofessional at Rosa Parks Elementary School has requested an unpaid leave beginning November 30 and continuing through January 15, 2021.

Jennifer Filfili, Regular Education Paraprofessional at the Early Childhood Center, has requested an unpaid leave beginning November 30 and continuing through January 15, 2021.

Pam Fink, General Education Paraprofessional at Bridges Community School, has requested an unpaid leave beginning November 30 and continuing through January 15, 2021.

Kelsey French - Secretary to the Principal at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act beginning on December 23 and returning to work on February 1, 2021.

Kim Gustavson, NonClassroom (Playground) Paraprofessional at Kennedy Elementary School has requested an unpaid leave beginning November 23 and continuing through January 15, 2021.

Rita Jones, Regular Education Paraprofessional at Franklin Elementary School has requested an unpaid leave beginning November 30 and continuing through January 15, 2021.

Aimee Kachelmeier, Special Education Student Success Coach at Hoover Elementary School, has

requested leave under the provisions of the Emergency Medical Leave Act commencing on September 29 and returning to work December 7, 2020.

Maribeth Marso - Extend Board approved leave, with a reduced work schedule of 3 hours per day/5 days a week through December 30, 2020.

Hani Nur, Early Child Special Education Paraprofessional at the Early Childhood Center, has requested an unpaid leave beginning November 30 and continuing through January 15, 2021.

Molly Olson, NonClassroom(Playground) Paraprofessional at Franklin Elementary School, has requested an unpaid leave beginning November 23 and continuing through January 15, 2021.

Ashley Pasbrig, Special Education Paraprofessional at Central High School, has requested leave under the provisions of the Emergency Medical Leave Act commencing on October 8 and returning to work November 30, 2020.

Amy Priem, Regular Education Paraprofessional at Eagle Lake Elementary School, has requested an unpaid leave beginning November 23 and continuing through January 15, 2021.

Sarah Reisdorf, Student Success Coach at Hoover Elementary School, has requested an unpaid leave beginning November 23 and continuing through January 15, 2021. She is eligible to use any available fringe benefits.

Stacey Schulz Pope, Special Education and NonClassroom Paraprofessional at Kennedy Elementary School, has requested an unpaid leave beginning November 23 and continuing through January 15, 2021.

Kari Thomas, NonClassroom (Playground) Paraprofessional at Hoover Elementary School, has requested an unpaid leave beginning November 20 and continuing through January 15, 2021.

Kayla Thorpe, Student Success Coach at Hoover Elementary, has requested an unpaid leave beginning November 23 and continuing through January 15, 2021.

Jessica Traxler, NonClassroom (Lunchroom) Paraprofessional at Roosevelt Elementary School, has requested an unpaid leave beginning November 30 and continuing through January 15, 2021.

RESIGNATIONS (INSTRUCTIONAL)

Karla Johnson - Special Education Teacher at Futures, effective as of November 13, 2020.

Kathleen Wortel - Contract Substitute Grade 1 Teacher with Mankato Online Academy, effective as of November 25, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Blake Cordes - ACES Child Care Assistant. Last date of employment December 23, 2020.

Abigail Rannow - ACES Child Care Assistant, effective as of December 23, 2020.

Jill Schmidt - Early Childhood Screener, effective as of November 17, 2020.

Demetrius Slaughter - ACES Child Care Assistant. Last date of employment November 30, 2020.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Samarra Gomez - NonClassroom (Playground/Lunchroom) Paraprofessional at Kennedy Elementary School, effective as of December 8, 2020.

Sabrina Mohamed - Interpreter for the district on an on-call basis, effective as of November 25, 2020.

Siad Mohamoud - Interpreter for the district on an on-call basis, effective as of November 24, 2020.

Beverley Shankland - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School, effective as of December 8, 2020.

TRANSFER OF EMPLOYMENT (NONINSTRUCTIONAL)

Fiscal management of All Seasons Arena transfers to the City of Mankato effective January 1, 2021 as outlined in ASA Agreement Amendment, approved by ASA Board November 13, 2020.

Last date of employment December 31, 2020.

Jared Larson - All Seasons Arena Facilities Coordinator.

KC McKillip - All Seasons Arena Operations Specialist

Luke Shermock - All Seasons Arena Operations Specialist

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting**6. A.****Meeting Date:** 12/08/2020**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Information

Subject:

2021-22 School Year Property Tax Levy Hearing

Background:

Included with your Board materials this evening is the 2021-2022 school year Mankato Area Public Schools tax levy recommendation. The counties have mailed a notice of proposed property taxes to all property owners. Under state law, the District must conduct a public meeting to receive citizen input regarding the levy proposal. As part of the public meeting, the District is required to review its proposed 2021-2022 tax levy and its current budget for school year 2020-2021. The School Board is scheduled to take final action in regard to the 2021-2022 tax levy at the School Board meeting on Monday, December 21, 2020 at 5:30 P.M. via Zoom.

Recommended Action:

The Board Chair will open the public hearing for anyone who wishes to speak.

Attachments

Presentation

2021-22 Tax Levy



MANKATO AREA PUBLIC SCHOOLS

2020-21 Budget &
2021-22 Property Tax Levy

December 8, 2020

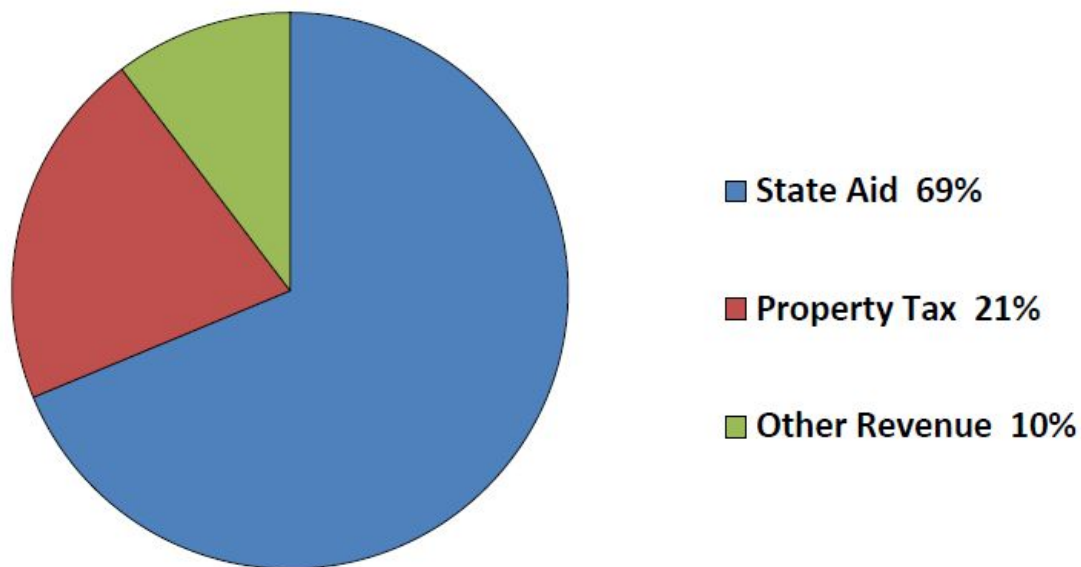


Due to tonight's virtual presentation, if you have any questions or comments, please email Becky Bailey at rbaile1@isd77.org.

She will then send you a link for you to join.



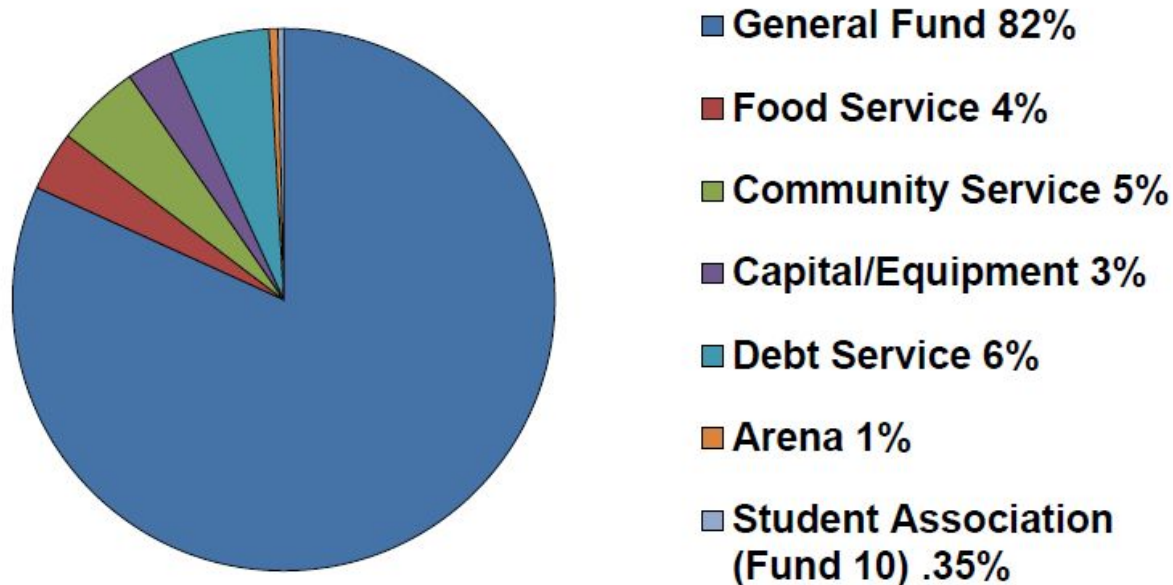
Mankato Area Public Schools Revenue by Source



Total Budgeted 2020-21 Revenues:
\$134,613,161



Mankato Area Public Schools Expenditures by Fund



Total 2020-21 Budgeted Expenditures:
\$135,355,303



2021-2022 Tax Levy Summary

General	\$18,851,447
Community Service	\$900,591
Total Debt Service	\$9,256,624
Total Levy	\$29,008,661

Detail of this summary is located in board packet attachments. Total levy scheduled to increase by 3.05 percent. Levy certification will be recommended at the December 21 board meeting.



Factors Determining Property Taxes:

Levy Amount

Property Market Value

Property Class Rate

School District

Levy/Aid Formulas

Governmental Units

Assessor

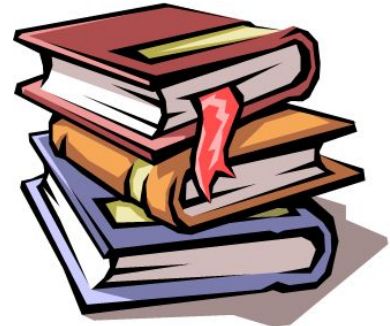
State Legislature

State Legislature



Local School Districts Have Very Few Levy Choices

- Most of the levy components are determined by the legislature.
- School districts receive less state aid if some levies are not made.





Example of Proposed Taxes 2021

Proposed Property Taxes and Meetings by Jurisdiction for Your Property			
Contact Information	Actual 2020	Proposed 2021	Meeting Information
County BLUE EARTH COUNTY PO BOX 8608 MANKATO MN 56002-8608 507-304-4251	1,844.67	1,925.89	DECEMBER 1, 2020 6:00 PM AGENDA WITH VIRTUAL MEETING INFORMATION WILL BE POSTED BY NOVEMBER 25TH AT WWW.BLUEEARTHCOUNTYMN.GOV
City or Township CITY OF MANKATO PO BOX 3368 MANKATO MN 56002-3368 507-387-8690	1,933.87	1,996.41	DECEMBER 7, 2020 7:00 PM INTERGOVERNMENTAL CTR MANKATO ROOM 10 CIVIC CENTER PLAZA MANKATO MN 56001
State General Tax	0.00	0.00	NO MEETING REQUIRED
SCHOOL DISTRICT MANKATO SCHOOL DIST #77 IND SCHOOL DIST #77 PO BOX 8741 MANKATO MN 56002-8741 507-387-3167			DECEMBER 8, 2020 6:00 PM VIA ZOOM VISIT WWW.ISD77.ORG FOR SPECIFIC MEETING INFORMATION
	SCHOOL VOTER APPROVED 773.76 SCHOOL OTHER LEVIES 1,026.15	747.09 1,116.65	
Special Taxing Districts	7.55	7.96	
Tax Increment Tax	0.00	0.00	NO MEETING REQUIRED
TOTAL			
Excluding Special Assessments	\$ 5,586.00	\$ 5,794.00	3.7%



Total Operating Cost FY 19

SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
Faribault	\$15,237
Winona	\$15,106
Albert Lea	\$13,710
Northfield	\$13,401
Austin	\$13,399
State Average	\$13,025
Rochester	\$12,885
Owatonna	\$12,325
Red Wing	\$12,179
Mankato	\$11,986
% BELOW THE STATE AVERAGE	8.0%



2019 Property Taxes Collected Per Pupil

SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
Northfield	\$4,930
Red Wing	\$4,904
Winona	\$4,484
Big 9 Average	\$3,292
State Average	\$3,238
Mankato	\$3,235
Rochester	\$3,215
Owatonna	\$2,741
Albert Lea	\$2,493
Faribault	\$2,258
Austin	\$1,362
% BELOW THE BIG 9 AVERAGE	1.73%



2020 Operating Levy Amount per Pupil

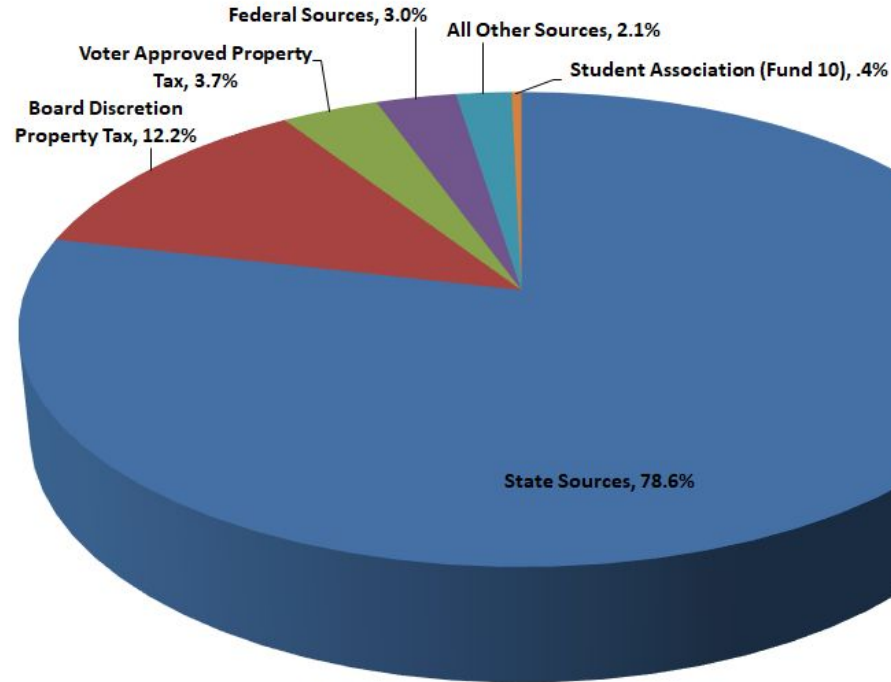
SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
Northfield	\$2,436
Red Wing	\$2,374
Winona	\$1,952
Big Nine Average	\$1,543
Rochester	\$1,485
Albert Lea	\$1,270
Faribault	\$1,249
Owatonna	\$1,187
Mankato	\$1,165
Austin	\$767
% BELOW THE BIG NINE AVERAGE	24.5%



Sources of General Fund Revenue

\$115,169,488

2020-21

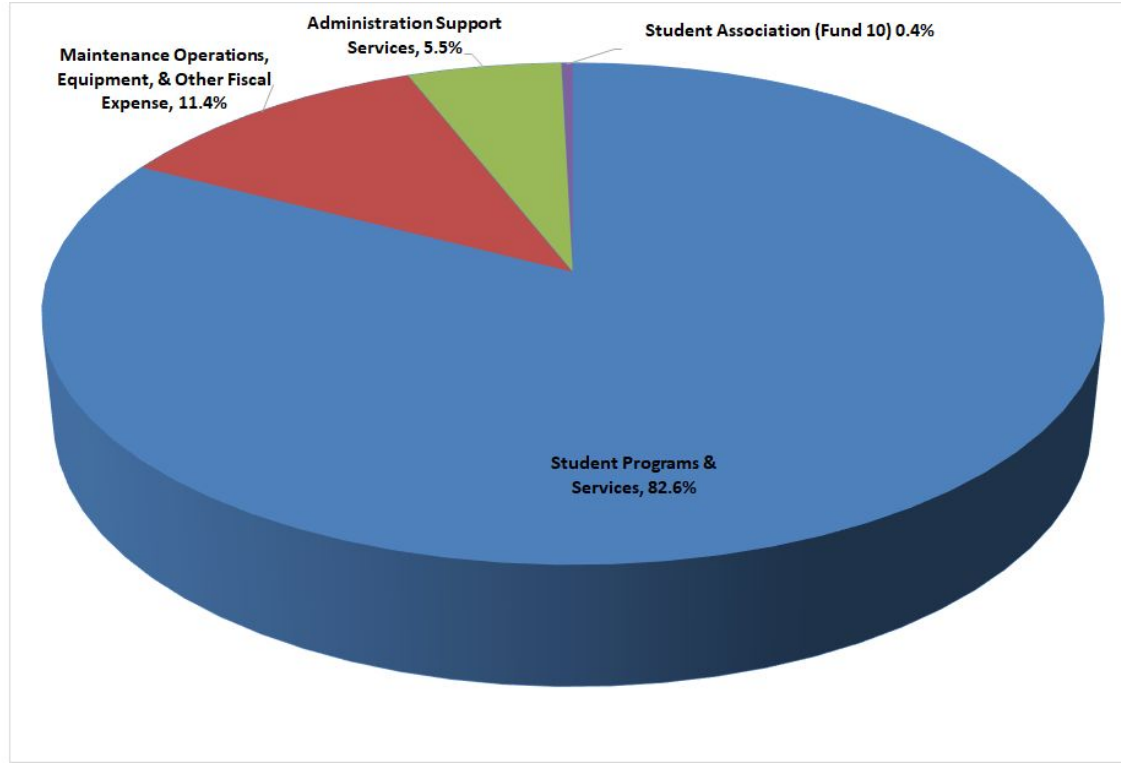




General Fund Expenditures

\$114,938,256

2020-21





Thank you for being here!

Questions?

MANKATO AREA PUBLIC SCHOOLS

2021-2022 TAX LEVY SUMMARY (20 PAY 21)

L I N E #	LEVY DESCRIPTION	2020-2021	2021-2022	2021-2022	%	COMMENTS
		LEVY AMOUNT	MAXIMUM LIMITATION	RECOMMEND AMOUNT	INCREASE DECREASE	
GENERAL FUND:						
1	REFERENDUM LEVY*	\$4,220,980	\$4,366,478	\$4,366,478	3.45%	VOTER APPROVED LEVY
2	LOCAL OPTIONAL REVENUE*	\$5,876,222	\$6,236,888	\$6,236,888	6.14%	PER STATE FORMULA
3	CAREER TECH LEVY	\$388,093	\$428,101	\$428,101	10.31%	PER STATE FORMULA
4	UNEMPLOYMENT LEVY	\$30,000	\$30,000	\$30,000	0.00%	ESTIMATED COSTS
5	SAFE SCHOOLS LEVY	\$344,020	\$352,714	\$352,714	2.53%	\$36 PER ADJ PUPIL UNIT
6	FACILITY LEASE	\$715,502	\$785,894	\$785,894	9.84%	LEASED SPACE COSTS
7	OPERATING CAPITAL*	\$753,154	\$765,372	\$765,372	1.62%	PER STATE FORMULA
8	LONG TERM FACILITIES*	\$3,668,401	\$3,141,689	\$3,141,689	-14.36%	BUILDING MAINTENANCE PROJECTS
9	EQUITY LEVY*	\$1,336,780	\$1,379,257	\$1,379,257	3.18%	PER STATE FORMULA
10	ACHIEVEMENT & INTEGRATION	\$279,887	\$308,292	\$308,292	10%	PER STATE FORMULA
11	TRANSITION LEVY*	\$265,564	\$272,275	\$272,275	2.53%	PER STATE FORMULA
12	OPEB IMPLICIT LIABILITIES	\$499,071	\$531,949	\$531,949	499071%	INDIRECT COSTS FOR OPEB LIABILITIES
13	PRIOR YR. ADJUSTMENTS	(\$109,554)	\$252,538	\$252,538	330.51%	ABATEMENTS/PRIOR YR. ADJ
14	GENERAL FUND SUBTOTAL	\$18,268,120	\$18,851,447	\$18,851,447	3.19%	

* A SCHOOL DISTRICT UNDERLEVY IN THIS COMPONENT WILL RESULT IN A PROPORTIONATE REDUCTION IN STATE AID.

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LEVY DESCRIPTION	2020-2021 LEVY AMOUNT	2021-2022 MAXIMUM LIMITATION	2021-2022 RECOMMEND AMOUNT	% INCREASE DECREASE	COMMENTS
COMMUNITY SERVICE FUND:					
15 BASIC AID FORMULA*	\$448,367	\$448,367	\$448,367	0.00%	STATE FORMULA
16 EARLY CHILDHOOD*	\$216,305	\$205,158	\$205,158	-5.15%	STATE FORMULA
17 HOME VISITING	\$4,481	\$4,784	\$4,784	6.76%	STATE FORMULA
18 HANDICAPPED ADULTS	\$26,600	\$26,600	\$26,600	0.00%	STATE FORMULA
19 SCHOOL AGE CARE	\$130,000	\$150,000	\$150,000	15.38%	SPECIAL NEEDS ACES PROGRAM
20 PRIOR YR. ADJUSTMENTS	\$17,927	\$65,682	\$65,682	266.39%	ABATEMENTS/PRIOR YR. ADJ.
21 COMMUNITY SERV SUBTOTAL	\$843,680	\$900,591	\$900,591	6.75%	
DEBT SERVICE FUNDS:					
22 BOND/INTEREST PAYMENT	\$8,081,512	\$8,449,122	\$8,449,122	4.55%	PER DEBT SCHEDULES
23 ABATEMENT ADJUSTMENTS			\$0	#DIV/0!	ABATEMENTS/PRIOR YR. ADJ.
24 OPEB DEBT SERVICE	\$957,011	\$807,501	\$807,501	-15.62%	PER DEBT SCHEDULE
25 DEBT SERVICE SUBTOTAL	\$9,038,523	\$9,256,623	\$9,256,623	2.41%	
26 GRAND TOTALS	\$28,150,323	\$29,008,661	\$29,008,661	3.05%	
	=====	=====	=====	=====	

* A SCHOOL DISTRICT UNDERLEVY IN THIS COMPONENT WILL RESULT IN A PROPORTIONATE REDUCTION IN STATE AID.

School Board Regular Meeting**7. A.****Meeting Date:** 12/08/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Acceptance of Gifts and Grants

Background:

Prairie Ecology Bus Center donated \$892 grant to Jefferson Elementary Kindergarten and 1st Grade

Blue Earth County Human Services donated 1,500 water bottles (\$2,175 value) to Mankato Area Public Schools Health Promotions

Guentzel Family Farms Partnership donated \$1,000 to Greenhouse Project

Mankato FFA Alumni & Supporters donated \$5,000 to Greenhouse Project

Luther Mankato Honda donated tire equipment (\$3,500 value) to Mankato East Automotive Program

W-Incentives donated \$1,000 to Mankato West Football Program

Hosanna Lutheran Church donated 26 backpacks, 26 water bottles and travel size projects (\$500 value) to Mankato East High School

St. Joseph The Worker donated 60 Crochet Hats (\$60 value) to Mankato Area Public Schools

Recommended Action:The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting

7. B.

Meeting Date: 12/08/2020

Prepared By: Tom Sager, Director of Business Services

Item Type:

Subject:

Approval of 2019-20 Audit Report

Background:

Mr. Dennis Hoogeveen from Clifton Larson Allen LLP presented the audit report during the informational portion of tonight's meeting. The District was issued a "clean" or unmodified audit opinion. The auditors found no compliance issues related to Laws, regulations, contracts, and grants that could have financial implications to the District.

Recommended Action:

The administration recommends approval of the audit report.

School Board Regular Meeting**7. C.****Meeting Date:** 12/08/2020**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Second Reading/Approval of Revised Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The School Board reviewed the recommended policy modifications during the November 16, 2020, meeting.

Recommended Action:

The administration recommends approval of the revised policies as presented.

AttachmentsList of Policies

School Board First Reading: November 16, 2020

School Board Second Reading/Approval: December 8, 2020

POLICY #	POLICY TITLE
Reviewed and presented with recommended changes	
<u>413</u>	HARASSMENT AND VIOLENCE
<u>419</u>	TOBACCO-FREE ENVIRONMENT
<u>516</u>	STUDENT MEDICATION
<u>522</u>	STUDENT SEX NONDISCRIMINATION (TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS)
<u>601</u>	SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS
<u>607</u>	ORGANIZATION OF GRADE LEVELS

School Board Regular Meeting**7. D.****Meeting Date:** 12/08/2020**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on 2021/2022/2023 Franklin Elementary HVAC Improvement Bids

Background:

On November 18, 2020, multiple bids for each of four Work Scopes were received for the 2021/2022/2023 Franklin Elementary HVAC Improvements

Recommended Action:

The administrative team and ICS Consulting, Inc., our professional design team, recommends that the bid as submitted by:

Work Scope 1 - General Construction: APX Construction Group, LLC in the amount of \$1,397,000

Work Scope 2 - Fire Suppression: Fire Construction Services, LLC in the amount of \$232,100

Work Scope 3 - Mechanical: St. Cloud Refrigeration in the amount of \$5,660,000

Work Scope 4 - Electrical: BLK Electric in the amount of \$613,785

be accepted by the School Board. LTFM revenue will be used to fund this project, and will be part of the FY21, FY22, and FY23 budget. A summary of the bids received is attached.

Attachments

Letter of Recommendation

Bid Summary



1331 Tyler Street NE
Suite 101 | Minneapolis, MN 55413
www.ics-builds.com
(763) 354-2670

November 30, 2020

Board of Education
Mankato Area Public Schools ISD #77
10 Civic Center Plaza
Mankato, MN 56001

Re: Franklin Elementary School HVAC Improvements
Mankato, MN

Dear Board Members:

ICS has reviewed the bids that were received on Wednesday, November 18th for the above-referenced project. Our recommendation for award is as follows:

Work Scope 1 – General Construction
APX Construction Group, LLC

BASE BID:	\$1,397,000.00
Alternate No. 1 – Light Fixture Manufacture	N/A
Alternate No. 2 – Induction Displacement Units/Active Chilled Beams	N/A

Also, please note that on the Bid Form a unit price was requested from Contractors bidding the project. These unit prices, if accepted, are not taken into consideration when reviewing the Bids received and recommendation of award. Additionally, if used to modify the work noted, the change to the Contract would be noted and executed in a future Change Order.

Unit Price No. 1 – Painting Walls per square foot	\$1.75/Sq. Ft.
Unit Price No. 2 – Paint Ceilings per square foot	\$2.00/Sq. Ft.
Unit Price No. 3 – Install Plaster per square foot	\$33.00/Sq. Ft.
Unit Price No. 4 – Demo of Plaster Ceilings per square foot	\$6.25/Sq. Ft.
TOTAL	\$1,397,000.00

Work Scope 2 – Fire Suppression
Fire Construction Services, LLC

BASE BID:	\$232,100.00
Alternate No. 1 – Light Fixture Manufacture	N/A
Alternate No. 2 – Induction Displacement Units/Active Chilled Beams	N/A

TOTAL	\$232,100.00
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Work Scope 3 – Mechanical
St. Cloud Refrigeration

BASE BID:	\$5,660,000.00
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Alternate No. 1 – Light Fixture Manufacture	N/A
Alternate No. 2 – Induction Displacement Units/Active Chilled Beams	N/A

TOTAL	\$5,660,000.00
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Work Scope 4 – Electrical
BLK Electric, Inc.

BASE BID:	\$613,785.00
Alternate No. 1 – Light Fixture Manufacture	N/A
Alternate No. 2 – Induction Displacement Units/Active Chilled Beams	N/A

TOTAL	\$613,785.00
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Based on the recommendations above, we recommend that the District enter into a contract with the above-mentioned contractors for the total bid amount of \$7,902,885.00

Upon Board action, we will draft a contract reflecting this amount to each of the respective Contractors.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Regards,

Bryce Kinniry
Project Manager

BK/ks
Enclosures



Franklin Elementary School HVAC Improvements 2020

OWNER: Mankato Area Public Schools ISD #77

CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS

ARCHITECT: Oleson & Hobbie Architects



BID TABULATIONS

Wednesday, November 18th, 2:00 pm

Work Scope 1: General Construction

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Ebert Construction	Joseph Company - Construction Services	Rochon Corp.	Knutson Construction	Web Construction - General Contractor	Met Con Construction inc.	Apex Construction Group LLC.
BID SECURITY	X	X	X	X	X	X	X
ADDENDA REC'D.	X	X	X	X	X	X	X
BASE BID:	\$1,723,000.00	\$1,599,000.00	\$1,599,000.00	\$1,448,000.00	\$1,423,200.00	\$1,801,000.00	\$1,397,000.00
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Light Fixture Manufacture							
Alt. No. 2: Induction Displacement Units and Active Chilled beams							
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.	\$2.50	\$2.00	\$2.50	\$3.00	\$2.50	\$2.00	\$1.75
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.	\$2.50	\$2.00	\$2.50	\$3.00	\$2.50	\$2.00	\$2.00
Unit Price No. 3: Install Plaster - Per Sq. Ft.	\$30.00	\$33.00	\$32.00	\$35.00	\$32.50	\$32.00	\$33.00
Unit Price No. 4: Demo of Plaster Ceilings - Per Sq. Ft.	\$5.00	\$4.50	\$6.00	\$40.00	\$2.00	\$10.00	\$6.25

Franklin Elementary School HVAC Improvements 2020

OWNER: Mankato Area Public Schools ISD #77

CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS

ARCHITECT: Oleson & Hobbie Architects



BID TABULATIONS

Wednesday, November 18th, 2:00 pm

Work Scope 2: Fire Suppression

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Fire Constructoin Services LLC	Breth-ZenZen Fire Protection	Summit Fire Protection				
BID SECURITY	X	X	X				
ADDENDA REC'D.	X	X	X				
BASE BID:	\$232,100.00	\$283,200.00	\$324,930.00				
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Light Fixture Manufacture							
Alt. No. 2: Induction Displacement Units and Active Chilled beams							
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.							
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.							
Unit Price No. 3: Install Plaster - Per Sq. Ft.							
Unit Price No. 4: Demo of Plaster Ceilings - Per Sq. Ft.							

Franklin Elementary School HVAC Improvements 2020
 OWNER: Mankato Area Public Schools ISD #77
 CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS
 ARCHITECT: Oleson & Hobbie Architects



BID TABULATIONS

Wednesday, November 18th, 2:00 pm

Work Scope 3: Mechanical

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Schwickerts, Tecta America	Gemini 26, INC - dba Bauernfeind & Goedtel	St. Cloud Refrigeration	Chappel Central, INC.	Peterson Sheet Metal	Weidner Plumbing & Heating Company	
BID SECURITY	x	x	x	x	x	x	
ADDENDA REC'D.	x	x	x	x	x	x	
BASE BID:	\$6,315,000.00	\$6,119,600.00	\$5,680,000.00	\$6,130,000.00	\$6,046,000.00	\$6,390,000.00	
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Light Fixture Manufacture							
Alt. No. 2: Induction Displacement Units and Active Chilled beams	(\$27,500.00)	(\$76,440.00)	(\$35,000.00)	(\$55,000.00)	(\$50,000.00)	(\$40,000.00)	
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.							
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.							
Unit Price No. 3: Install Plaster - Per Sq. Ft.							
Unit Price No. 4: Demo of Plaster Ceilings - Per Sq. Ft.							

Franklin Elementary School HVAC Improvements 2020
 OWNER: Mankato Area Public Schools ISD #77
 CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS
 ARCHITECT: Oleson & Hobbie Architects



BID TABULATIONS

Wednesday, November 18th, 2:00 pm

Work Scope 4: Electrical

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Pauls Electric, INC.	Muska Companies	Gauranteed Electric Service, INC.	BLK Electric Inc.	LakeTown Electric		
BID SECURITY	x	x	x	x	x		
ADDENDA REC'D.	x	x	x	x	x		
BASE BID:	\$722,664.00	\$722,481.00	\$767,676.00	\$613,785.00	\$687,419.00		
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Light Fixture Manufacture							
Alt. No. 2: Induction Displacement Units and Active Chilled beams					\$444.00		
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.							
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.							
Unit Price No. 3: Install Plaster - Per Sq. Ft.							
Unit Price No. 4: Demo of Plaster Ceilings - Per Sq. Ft.							

School Board Regular Meeting**7. E.****Meeting Date:** 12/08/2020**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on 2020/2021 Washington Elementary HVAC Improvement Bids

Background:

On November 11, 2020, multiple bids for each of four Work Scopes were received for the 2021/2022 Washington Elementary HVAC Improvements

Recommended Action:

The administrative team and ICS Consulting, Inc., our professional design team, recommends that the bid as submitted by:

Work Scope 1 - General Construction: The Joseph Company in the amount of \$840,000

Work Scope 2 - Fire Suppression: Summit Fire Protection in the amount of \$138,865

Work Scope 3 - Mechanical: Javens Mechanical in the amount of \$2,582,500

Work Scope 4 - Electrical: BLK Electric in the amount of \$451,985

be accepted by the School Board. LTFM revenue will be used to fund this project, and will be part of the FY21 and FY22 budget. A summary of the bids received is attached.

Attachments

Letter of Recommendation

Bid Summary



1331 Tyler Street NE
Suite 101 | Minneapolis, MN 55413
www.lcs-builds.com
(763) 354-2670

November 17, 2020

Board of Education
Mankato Area Public Schools ISD #77
10 Civic Center Plaza
Mankato, MN 56001

Re: Washington Elementary School HVAC Improvements
Mankato, MN

Dear Board Members:

ICS has reviewed the bids that were received on Wednesday, November 11th for the above-referenced project. Our recommendation for award is as follows:

Work Scope 1 – General Construction
The Joseph Co.

BASE BID: \$840,000.00
Alternate No. 1 – The Use of Light Fixtures in Corridors/Classrooms N/A

Also, please note that on the Bid Form a unit price was requested from Contractors bidding the project. These unit prices, if accepted, are not taken into consideration when reviewing the Bids received and recommendation of award. Additionally, if used to modify the work noted, the change to the Contract would be noted and executed in a future Change Order.

Unit Price No. 1 – Painting Walls per square foot	\$2.50/Sq. Ft.
Unit Price No. 2 – Paint Ceilings per square foot	\$2.50 Sq. Ft.
Unit Price No. 3 – Install Plaster per square foot	\$33.00/Sq. Ft.
TOTAL	\$840,000.00

Work Scope 2 – Fire Suppression
Summit Fire Protection

BASE BID: \$138,865.00
Alternate No. 1 – The Use of Light Fixtures in Corridors/Classrooms N/A

TOTAL	\$138,865.00
--------------	---------------------

Work Scope 3 – Mechanical
Javens Mechanical

BASE BID: \$2,582,500.00
Alternate No. 1 – The Use of Light Fixtures in Corridors/Classrooms N/A





TOTAL	\$2,582,500.00
--------------	-----------------------

Work Scope 4 – Electrical
BLK Electric, Inc.

BASE BID:	\$ 451,985.00
Alternate No. 1 – The Use of Light Fixtures In Corridors/Classrooms	N/A

TOTAL	\$451,985.00
--------------	---------------------

Based on the recommendations above, we recommend that the District enter into a contract with the above-mentioned contractors for the total bid amount of \$4,013,350.00

Upon Board action, we will draft a contract reflecting this amount to each of the respective Contractors.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Regards,

A handwritten signature in black ink, appearing to read 'Bryce Kinniry', written over a horizontal line.

Bryce Kinniry
Project Manager

BK/ks
Enclosures



Washington Elementary School HVAC Improvements 2020
 OWNER: Mankato Area Public Schools ISD #77
 CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS
 ARCHITECT: Olason & Hobbie Architects



BID TABULATIONS

Wednesday, November 11th, 2:00 pm

Work Scope 1: General Construction

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	JD Driver Lmtd.	Ebert	Kus	Shaw Lundquist	Joseph Company	Web Construction	Rochon Corp	APX Construction Group, LLC	Knutson Construction Services Rochester, INC.	Brennan	Robert W Carlston Co, INC.	Met Con
BID SECURITY	X	X	X	X	X	X	X	X	X	X	X	X
ADDENDA REC'D.	X	X	X	X	X	X	X	X	X	X	X	X
BASE BID:	\$1,030,000.00	\$1,017,000.00	\$1,000,000.00	\$1,015,000.00	\$940,000.00	\$1,045,490.00	\$927,000.00	\$958,700.00	\$875,800.00	\$981,500.00	\$1,039,000.00	\$949,000.00
MN Responsible Contractor		X	X									
ALTERNATES:												
Alt. No. 1: Light Fixture Manufacture	NA											
UNIT PRICES:												
Unit Price No. 1: Paint Walls - Per Sq. Ft.	\$2.50	\$2.42	\$3.00	\$2.20	\$2.50	\$2.50	\$2.50	\$2.75	\$3.00	\$2.50	\$2.30	\$2.26
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.	\$2.50	\$2.42	\$3.00	\$2.40	\$2.50	\$2.50	\$2.50	\$3.00	\$3.00	\$2.60	\$2.30	\$2.50
Unit Price No. 3: Install Plaster - Per Sq. Ft.	\$33.00	\$33.00	\$36.00	\$38.00	\$33.00	\$32.50	\$32.00	\$15.00	\$35.00	\$35.00	\$32.00	\$35.00

Washington Elementary School HVAC Improvements 2020

OWNER: Mankato Area Public Schools ISD #77

CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS

ARCHITECT: Oleson & Hobbie Architects

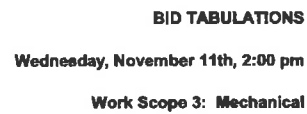
**BID TABULATIONS**

Wednesday, November 11th, 2:00 pm

Work Scope 2: Fire Suppression

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Viking Automatic Sprinkler Co.	Breth- Zhen Fire Protection	Fire Construction Services(DBA) Prairie Fire Solutions	Summit Fire Protection		
BID SECURITY	x	x	x	x		
ADDENDA REC'D.	x	1	x	x		
BASE BID:	\$156,700.00	\$148,280.00	\$212,275.00	\$138,865.00		
MN Responsible Contractor						
ALTERNATES:						
Alt. No. 1: Light Fixture Manufacture						
UNIT PRICES:						
Unit Price No. 1: Paint Walls - Per Sq. Ft.						
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.						
Unit Price No. 3: Install Plaster - Per Sq. Ft.						

OWNER: Mankato Area Public Schools ISD #77
CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS
ARCHITECT: Oleson & Hobbie Architects

[illegible]

Washington Elementary School HVAC Improvements 2020

OWNER: Mankato Area Public Schools ISD #77

CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS

ARCHITECT: Oleson & Hobbie Architects

**BID TABULATIONS**

Wednesday, November 11th, 2:00 pm

Work Scope 4: Electrical

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	R & K Electric, INC	Muska Electric	Lake Town Electric Corporation	BLK Electric	Schammel Electric	Pauls Electric
BID SECURITY	x	x		x	x	x
ADDENDA REC'D.	x	x		x	x	x
BASE BID:	\$649,800.00	\$499,500.00	\$459,160.00	\$451,985.00	\$790,000.00	\$490,886.00
MN Responsible Contractor						
ALTERNATES:						
Alt. No. 1: Light Fixture Manufacture	\$2,000.00	-			\$28,600.00	
UNIT PRICES:						
Unit Price No. 1: Paint Walls - Per Sq. Ft.						
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.						
Unit Price No. 3: Install Plaster - Per Sq. Ft.						