

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 15, 2021

The School Board of Independent School District No. 77 met in regular session on Monday, March 15, via Zoom. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp, Kristi Schuck, and Darren Wacker. Members absent: Kenneth A. Reid.

Mr. Wacker made a motion, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 roll call vote.

Open Forum: Emily Dauk, Candee & Mark Deichman, Julia Corbett & Tim Meegan wished to speak on COVID cases, quarantine concerns and learning model guidelines.

Information Reports: COVID-19 Update presented by Scott Hogen; FY'22 Budget Planning Update presented by Tom Sager; Board Member Workshop/Committee Report.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mrs. Ratcliff, and carried on a 6-0 roll call vote.

Approval of Minutes of the March 1, 2021, regular Board meeting.

Approval of March bills totaling \$6,317,499.67.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Karen Barnett - Long-term Substitute Interventions Teacher for Joyce Petersen at Rosa Parks Elementary School beginning April 22 and ending May 20, 2021. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Cynthia Cerda-Lopez - Long-term Substitute Teacher for Lexy Braun at Franklin Elementary School beginning March 29 and ending June 7, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Alexis Thompson - Long-term Substitute Teacher for Sarah Peterson at Monroe Elementary School beginning April 9 and ending June 7, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Helen Adetunji - Non-Classroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 2.25 hours per day/2 days per week (M, F) beginning March 8, 2021. She will be placed at classification B21, step 1 in accordance with the agreement between the District and the Minnesota School Employee Association with an hourly rate of \$13.49.

Mohamed Ibrahim - Interpreter for the District on an on-call basis beginning March 15, 2021. He will be compensated at the rate of \$20.40 per hour. This is in addition to his Family Ambassador assignment.

Ahmed Mohamud - Interpreter for the District on an on-call basis beginning March 15, 2021. He will be compensated at the rate of \$20.40 per hour. This is in addition to his Family Ambassador assignment.

Deborah Soria - Instructional Support Secretary beginning March 15, 2021. This assignment is for 8 hours per day/5 days per week with a work-year of 250 days and 10 paid holidays. She will be placed at classification B22, step 1 of the Educational Secretaries Association salary schedule with an hourly rate of \$16.90. This is in addition to her on-call Interpreter assignment.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sharon Dinsmore - Increase in assignment as Special Education Student Success Coach at Futures SUN from 6.25 hours per day 5/days per week to 6.75 hours per day/5 days per week beginning September 1, 2020.

Kendra Euler - Decrease in assignments as Part-time Early Learning Special Education Paraprofessional from 3.5 hours per day/4 days a week in the morning, and Part-time Early Learning Regular Education Paraprofessionals 3.5 hours per week/4 days a week in the afternoon to Part-time Early Learning Special Education Paraprofessional for 3.5 hours per day/4 days a week in the morning only beginning February 22, 2021.

Gavin Lyons - Decrease in assignment as Non-Classroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School from 2.25 hours per day/5 days per week to 2.25 hours per day/3 days per week (M, T, W) beginning March 3, 2021.

Darian Thompson - Rescind appointment as Early Learning Special Education Paraprofessional at the Early Childhood Center for 3.5 hours a day/2 days a week (T, W) and 1.75 hours per day/1 day per week (TH) to begin February 9, 2021.

Wendy Zehm - Temporary decrease in assignment as Special Education Paraprofessional at Rosa Parks Elementary School from 6.25 hours per day/5 days per week to 6.25 hours per day/3 days per week (M, W, F) and 3 hours per day/2 days per week (T, TH) beginning March 8 and ending March 31, 2021.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Mikala Simon - 1st Grade Teacher at Washington Elementary School has requested leave under the provisions of the Family Medical Leave Act beginning August 30 and returning to work November 22, 2021.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Jolene Beckel - Extend Board-approved leave. Returning to work April 5, 2021.

David Boomgarden - District Delivery has requested leave under the provisions of the Family Medical Leave Act beginning March 1 and returning to work on April 1, 2021.

RESIGNATIONS (INSTRUCTIONAL)

Amy Claussen - EL Teacher at East High School has submitted her resignation. Her last date of employment June 7, 2021.

Robin Courrier - 3rd Grade Teacher at Eagle Lake Elementary School has submitted her resignation for the purpose of retirement. Her last date of employment will be June 8, 2021.

Melanie Pederson - Special Education Teacher at Prairie Winds Middle School has submitted her resignation. Her last date of employment will be June 7, 2021.

Diane Substad - Kindergarten Teacher at Monroe Elementary School has submitted her resignation for the purpose of retirement. Her last date of employment will be June 8, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Julia Domas - ACES Child Care Assistant at Kennedy Elementary School has submitted her resignation. Her last date of employment March 17, 2021.

Cassandra Hanson - ACES Site Supervisor at Bridges Community School has submitted her resignation. Her last date of employment March 23, 2021.

Abby McCormack- ACES Child Care Assistant at Rosa Parks Elementary School has submitted her resignation. Her last date of employment March 19, 2021. She will continue with her Health and Wellness Special Education Paraprofessional assignment at West High School.

Deborah Soria - Non-Classroom (Playground/Lunchroom) Paraprofessional at Eagle Lake Elementary School has submitted her resignation for the purpose of accepting the Instructional Support Supervisor position. Her last date in this assignment is March 12, 2021. She will continue in her on-call Interpreter position for the District.

Brianna Souththivong - Early Learning Special Education Paraprofessional at Headstart has submitted her resignation. Her last date of employment March 31, 2021.

Rylee Wendinger - ACES Child Care Assistant at Hoover Elementary School has submitted her resignation. Her last date of employment March 16, 2021.

TERMINATION OF EMPLOYMENT (NON-INSTRUCTIONAL)

Saisha Dau - ACES Child Care Assistant. Last date of employment February 24, 2021.

Sydney Lebens - ACES Child Care Assistant. Last date of employment February 24, 2021.

Ashley Rolland - ACES Child Care Assistant. Last date of employment February 24, 2021.

Brooklyn Sukaiki - ACES Child Care Assistant. Last date of employment February 24, 2021.

Addendum

APPOINTMENTS (INSTRUCTIONAL)

Hannah Berdan - Long-term Substitute 1st Grade Teacher for Kayla Engel at Rosa Parks Elementary School beginning May 10 and ending June 4, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Britta Anderson - Non-Classroom (Playground/Lunchroom) Paraprofessional at Monroe Elementary School for 2.5 hours per day/1 day per week (M) and 2.5 hours per day/2 days per week (T, TH) beginning March 15, 2021. She will be placed at classification B21, step 1 in accordance with the agreement between the District and the Minnesota School Employee Association with an hourly rate of \$13.49.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Danielle Carpenter-Anderson - ACES Child Care Assistant at Roosevelt Elementary School increase rate of pay to \$11.50 per hour beginning March 16, 2021.

Lorenzo Johnson - Transfer from Full-time Evening Custodian at Prairie Winds Middle School to Full-time, 8-hour floating Custodian beginning March 8, 2021. He will be compensated at the rate of \$16.25

Rylee Thompson - ACES Child Care Assistant at Washington Elementary School increase rate of pay to \$11.50 per hour beginning March 16, 2021.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Josh Engel - Health & Physical Education Teacher at Prairie Winds Middle School has requested leave under the provisions of the Family Medical Leave Act beginning May 10 and returning to work June 1, 2021.

Kayla Engel - 1st Grade Teacher at Rosa Parks Elementary has requested leave under the provisions of the Family Medical Leave Act beginning May 10 and returning to work June 7, 2021.

Kayla Engel - 1st Grade Teacher at Rosa Parks Elementary has requested leave under the provisions of the Family Medical Leave Act beginning September 1 and returning to work on November 22, 2021

RESIGNATIONS (INSTRUCTIONAL)

Kali Cummins - 3rd Grade Teacher at Jefferson Elementary School, has submitted her resignation. Her last date of employment will be June 7, 2021.

Joseph Nelson - 5th Grade Teacher at Jefferson Elementary School, has submitted his resignation. His last date of employment will be June 7, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Shane Johnson - ACES Child Care Assistant at Franklin Elementary School. Last date of employment March 12, 2021.

Tracy Rauchman - Special Education Paraprofessional at Hoover Elementary School. Her last date of employment will be April 23, 2021.

The following gifts and grants were received by the School District:

An Anonymous donor donated \$600 to Washington Elementary School

Dunkin Donuts donated 32 dozen donuts (\$320 value) to Washington Elementary School

Glen A Taylor Foundation donated \$10,000 to Early Learning Center, Ready for Kindergarten

Compeer Financial donated \$1,500 to East High FFA Program

Lindsay Windows LLC donated \$1,500 to East High Trades & Industry Program

Prairie Ecology Bus Center donated \$500 grant to Jefferson Elementary 2nd grade

University of Minnesota donated \$5,000 to West High LED Retrofit Grant

Mr. Kind made a motion to accept the gifts. The motion was seconded by Ms. Schuck and carried on a 6-0 roll call vote.

On March 2, 2021, four bids were received for the Mankato Area Public Schools 2021 Roof Improvement Projects - East High School (see page ____). The administrative team and Garland Roofing, our professional roofing designer, recommend that the bids as submitted by Schwickerts' Tecta America in the amount of \$1,245,691.00, Schwickert Mechanical in the amount of \$33,490.00, Knutson Construction in the amount of \$135,500.00 and Designer Specialty Products in the amount of \$15,768.00 be accepted by the School Board. LTFM revenue will be used to

fund this project, and will be part of the FY22 budget. Ms. Schuck made a motion to accept the bid as recommended and Mr. Wacker seconded the motion. The motion carried on a 6-0 roll call vote.

There being no further business to consider, Mr. Kind moved and Mrs. Ratcliff seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:15 p.m., on a 6-0 roll call vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 15, 2021

The School Board of Independent School District No. 77 met in regular session on Monday, March 15, via Zoom. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp, Kristi Schuck, and Darren Wacker. Members absent: Kenneth A. Reid.

1. Wacker/Schuck approval of agenda with personnel addendum. 6-0
2. Open Forum - Emily Dauk, Candee & Mark Deichman, Julia Corbett & Tim Meegan wished to speak on COVID cases, quarantine concerns and learning model guidelines.
3. Information: COVID-19 Update; FY'22 Budget Planning Update; Board Member Reports.
4. Schuck/Ratcliff approval of Consent Agenda Items: Approval of Minutes of the March 1, 2021, regular meeting; Approval of March Bills; Personnel. 6-0
5. Kind/Schuck acceptance of gifts. 6-0
6. Schuck/Wacker approval of roof bids from Schwickerts' Tecta America, Schwickert Mechanical, Knutson Construction, & Designer Specialty Products. 6-0
7. Kind/Ratcliff adjournment at 7:15 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

<u>COMPANY</u>	Bid Bond	Addendum Acknowledged	<u>Base Bid</u> - East High School Sections B, D-1 and G	<u>ADD</u> - East High School Section C	<u>Total</u> - Base Bid and ADD Section C	Unit Price for Insulation Replacement - brd/ft	Unit Price for Deck Repair	Unit Price for drain replacement not in base bid/Plumbing by others
Berwald	X	N/A	1,372,000	152,300	1,524,300	2.20	11.00	2,000
Schwickerts	X	N/A	1,245,691	132,000	1,377,691	2.10	20.00	1,750
Palmer West	X	N/A	1,274,000	141,400	1,415,400	2.50	100.00	250
McPhillips Bros.	X	N/A	1,422,200	165,400	1,587,600	2.25	9.50	850
<u>Plumbing</u>	<u>Schwickerts</u>			<u>Skogen</u>		<u>Signature</u>		
	33,490			41,500		42,000		
<u>General Contracting</u> Thru-wall, demo, framing, finishing, etc.	\$135,500	<u>SolaTubes</u>	\$15,768	<u>Total</u>	\$1,430,449			
NOTES: The low, qualified roofing Contractor is Schwickerts Roofing Company, Mankato MN. Total project bid is \$14,430,449 and includes wall and light scoops modifications and remendition, new solatube lighting, new roof drains at all reroof areas, and increased R-Value (R-30).								



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BRIAN SKOOG

Phone: (612) 810-4336

E-Mail: bskoog@garlandind.com

March 5, 2021

**Mr. Scott Hogen
ISD 77 School District
10 Civic Center Plaza
Mankato, MN 56002**

RE: 2021 Roof Improvements Project Letter of Recommendation - Mankato East High School

Dear Mr. Hogen,

On Tuesday March 2nd, 2021 at 2:00 PM sealed bids were opened for the 2021 Roof Improvements Project for the Mankato Public School District ISD 77.

After review of the bid results it is the recommendation to approve the roofing portion of the project for the Base Bid amount of \$1,245,691 to Schwickerts Roofing, Mankato, MN. Additionally we recommend acceptance of the plumbing bid for \$33,490 from Schwickerts Mechanical, the wall demolition and remediation bid from Knutson Construction for \$135,500 and the new SolaTube lighting bid from Designer Specialty Products for \$15,768. These bids total \$1,430,449 for the 2021 Roof Improvements Project at Mankato East High School. (see attached roof diagram)

All entities have or will submit all of the required paperwork, permits, safety information, etc. along with their bid or proposal as required by the project specifications and the State of MN.

If you have any further questions or require further assistance please feel free to contact me at 612-810-4336.

Thank you,

The Garland Company