



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, April 5, 2021 - 5:30 p.m.
Intergovernmental Center - Mankato Room & via Zoom

Greeters: Supt. Paul Peterson and Board Member Jodi Sapp

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. COVID-19 Update
 - B. FY'22 Budget Reduction Plan
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:25 P.M.)
 - A. Approval of Minutes of March 15, 2021, Regular Meeting
 - B. Personnel
6. BUSINESS (6:30 P.M.)

- A. Acceptance of Gifts and Grants
 - B. Approval of the FY 22 Budget Reduction Plan
 - C. Resolution Relating To The Termination/Non-Renewal Of Teaching Contracts Of Probationary, Tier 1, Tier 2, and/or Contract Substitute Teachers
 - D. Resolution Proposing to Place Tenured Personnel On Unrequested Leave of Absence - 0.334 FTE
7. ADJOURNMENT (6:55 P.M.)



School Board Members for 2021

Jodi Sapp, Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2022

Kenneth A. Reid, Vice-Chair
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-200-1184
E-Mail: kreid1@isd77.org
Term Ends December 31, 2024

Christopher Kind, Treasurer
212 Rosewood Drive
Mankato, MN 56001
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
320 Bunting Lane
Mankato, MN 56001
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2024

Liz Ratcliff
100 Ichabod Lane
Mankato, MN 56001
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2022

Darren Wacker
724 Castle Pines Drive
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2022

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the “right thing” at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting**4. A.****Meeting Date:** 04/05/2021**Prepared By:** Paul Peterson, Superintendent**Item Type:** Information

Subject:

COVID-19 Update

Background:

Since the start of COVID-19, information has been shared with the School Board on the pandemic's impact on the PreK-12 through Adult programming in Mankato Area Public Schools. Data is reviewed regularly with community, county and state public health experts and continues to drive decision-making across the system.

Tonight's presentation will share an update on local infection rates and the learning models currently in place across the school district.

Recommended Action:None

School Board Regular Meeting**4. B.****Meeting Date:** 04/05/2021**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Information

Subject:

FY'22 Budget Reduction Plan

Background:

Since November 2020, the district leadership team has been working to develop a budget reduction plan for the 2021-2022 school year. Largely due to a loss of revenue related to a significant enrollment drop during the COVID pandemic, the district has identified \$7,560,380 of reductions in order to balance the FY 22 budget. The goal of this plan is to stabilize the district's budget, and create a long term structurally balanced financial plan. School Board members have been updated throughout the process. The Board Finance Committee met on March 18 and a full Board conducted a work session on March 25. In addition to all principals and program leaders, the district also received valuable input from an all-staff survey and two webinars that were held during the week of March 29. The recommended plan being presented tonight incorporates much of this input from staff and the School Board.

School Board Policy 723 establishes a minimum fund balance goal of 8.0 percent, which is 30 days of operation. At the end of the current 2020-2021 year, the district anticipates the total general fund balance to be at 1.6 percent, which is six days of operation. This recommended plan will put the district in position to begin rebuilding its fund balance to achieve policy compliance. Tonight's presentation will display the plan, with a summary version attached to the Action Item below.

Recommended Action:

None

Attachments

School Board Regular Meeting

4. C.

Meeting Date: 04/05/2021

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5. A.

Meeting Date: 04/05/2021

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of March 15, 2021, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - March 15, 2021

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 15, 2021

The School Board of Independent School District No. 77 met in regular session on Monday, March 15, via Zoom. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp, Kristi Schuck, and Darren Wacker. Members absent: Kenneth A. Reid.

Mr. Wacker made a motion, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 roll call vote.

Open Forum: Emily Dauk, Candee & Mark Deichman, Julia Corbett & Tim Meegan wished to speak on COVID cases, quarantine concerns and learning model guidelines.

Information Reports: COVID-19 Update presented by Scott Hogen; FY'22 Budget Planning Update presented by Tom Sager; Board Member Workshop/Committee Report.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mrs. Ratcliff, and carried on a 6-0 roll call vote.

Approval of Minutes of the March 1, 2021, regular Board meeting.

Approval of March bills totaling \$6,317,499.67.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Karen Barnett - Long-term Substitute Interventions Teacher for Joyce Petersen at Rosa Parks Elementary School beginning April 22 and ending May 20, 2021. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Cynthia Cerda-Lopez - Long-term Substitute Teacher for Lexy Braun at Franklin Elementary School beginning March 29 and ending June 7, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Alexis Thompson - Long-term Substitute Teacher for Sarah Peterson at Monroe Elementary School beginning April 9 and ending June 7, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Helen Adetunji - Non-Classroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 2.25 hours per day/2 days per week (M, F) beginning March 8, 2021. She will be placed at classification B21, step 1 in accordance with the agreement between the District and the Minnesota School Employee Association with an hourly rate of \$13.49.

Mohamed Ibrahim - Interpreter for the District on an on-call basis beginning March 15, 2021. He will be compensated at the rate of \$20.40 per hour. This is in addition to his Family Ambassador assignment.

Ahmed Mohamud - Interpreter for the District on an on-call basis beginning March 15, 2021. He will be compensated at the rate of \$20.40 per hour. This is in addition to his Family Ambassador assignment.

Deborah Soria - Instructional Support Secretary beginning March 15, 2021. This assignment is for 8 hours per day/5 days per week with a work-year of 250 days and 10 paid holidays. She will be placed at classification B22, step 1 of the Educational Secretaries Association salary schedule with an hourly rate of \$16.90. This is in addition to her on-call Interpreter assignment.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sharon Dinsmore - Increase in assignment as Special Education Student Success Coach at Futures SUN from 6.25 hours per day 5/days per week to 6.75 hours per day/5 days per week beginning September 1, 2020.

Kendra Euler - Decrease in assignments as Part-time Early Learning Special Education Paraprofessional from 3.5 hours per day/4 days a week in the morning, and Part-time Early Learning Regular Education Paraprofessionals 3.5 hours per week/4 days a week in the afternoon to Part-time Early Learning Special Education Paraprofessional for 3.5 hours per day/4 days a week in the morning only beginning February 22, 2021.

Gavin Lyons - Decrease in assignment as Non-Classroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School from 2.25 hours per day/5 days per week to 2.25 hours per day/3 days per week (M, T, W) beginning March 3, 2021.

Darian Thompson - Rescind appointment as Early Learning Special Education Paraprofessional at the Early Childhood Center for 3.5 hours a day/2 days a week (T, W) and 1.75 hours per day/1 day per week (TH) to begin February 9, 2021.

Wendy Zehm - Temporary decrease in assignment as Special Education Paraprofessional at Rosa Parks Elementary School from 6.25 hours per day/5 days per week to 6.25 hours per day/3 days per week (M, W, F) and 3 hours per day/2 days per week (T, TH) beginning March 8 and ending March 31, 2021.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Mikala Simon - 1st Grade Teacher at Washington Elementary School has requested leave under the provisions of the Family Medical Leave Act beginning August 30 and returning to work November 22, 2021.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Jolene Beckel - Extend Board-approved leave. Returning to work April 5, 2021.

David Boomgarden - District Delivery has requested leave under the provisions of the Family Medical Leave Act beginning March 1 and returning to work on April 1, 2021.

RESIGNATIONS (INSTRUCTIONAL)

Amy Claussen - EL Teacher at East High School has submitted her resignation. Her last date of employment June 7, 2021.

Robin Courrier - 3rd Grade Teacher at Eagle Lake Elementary School has submitted her resignation for the purpose of retirement. Her last date of employment will be June 8, 2021.

Melanie Pederson - Special Education Teacher at Prairie Winds Middle School has submitted her resignation. Her last date of employment will be June 7, 2021.

Diane Substad - Kindergarten Teacher at Monroe Elementary School has submitted her resignation for the purpose of retirement. Her last date of employment will be June 8, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Julia Domas - ACES Child Care Assistant at Kennedy Elementary School has submitted her resignation. Her last date of employment March 17, 2021.

Cassandra Hanson - ACES Site Supervisor at Bridges Community School has submitted her resignation. Her last date of employment March 23, 2021.

Abby McCormack- ACES Child Care Assistant at Rosa Parks Elementary School has submitted her resignation. Her last date of employment March 19, 2021. She will continue with her Health and Wellness Special Education Paraprofessional assignment at West High School.

Deborah Soria - Non-Classroom (Playground/Lunchroom) Paraprofessional at Eagle Lake Elementary School has submitted her resignation for the purpose of accepting the Instructional Support Supervisor position. Her last date in this assignment is March 12, 2021. She will continue in her on-call Interpreter position for the District.

Brianna Souththivong - Early Learning Special Education Paraprofessional at Headstart has submitted her resignation. Her last date of employment March 31, 2021.

Rylee Wendinger - ACES Child Care Assistant at Hoover Elementary School has submitted her resignation. Her last date of employment March 16, 2021.

TERMINATION OF EMPLOYMENT (NON-INSTRUCTIONAL)

Saisha Dau - ACES Child Care Assistant. Last date of employment February 24, 2021.

Sydney Lebens - ACES Child Care Assistant. Last date of employment February 24, 2021.

Ashley Rolland - ACES Child Care Assistant. Last date of employment February 24, 2021.

Brooklyn Sukaiki - ACES Child Care Assistant. Last date of employment February 24, 2021.

Addendum

APPOINTMENTS (INSTRUCTIONAL)

Hannah Berdan - Long-term Substitute 1st Grade Teacher for Kayla Engel at Rosa Parks Elementary School beginning May 10 and ending June 4, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Britta Anderson - Non-Classroom (Playground/Lunchroom) Paraprofessional at Monroe Elementary School for 2.5 hours per day/1 day per week (M) and 2.5 hours per day/2 days per week (T, TH) beginning March 15, 2021. She will be placed at classification B21, step 1 in accordance with the agreement between the District and the Minnesota School Employee Association with an hourly rate of \$13.49.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Danielle Carpenter-Anderson - ACES Child Care Assistant at Roosevelt Elementary School increase rate of pay to \$11.50 per hour beginning March 16, 2021.

Lorenzo Johnson - Transfer from Full-time Evening Custodian at Prairie Winds Middle School to Full-time, 8-hour floating Custodian beginning March 8, 2021. He will be compensated at the rate of \$16.25

Rylee Thompson - ACES Child Care Assistant at Washington Elementary School increase rate of pay to \$11.50 per hour beginning March 16, 2021.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Josh Engel - Health & Physical Education Teacher at Prairie Winds Middle School has requested leave under the provisions of the Family Medical Leave Act beginning May 10 and returning to work June 1, 2021.

Kayla Engel - 1st Grade Teacher at Rosa Parks Elementary has requested leave under the provisions of the Family Medical Leave Act beginning May 10 and returning to work June 7, 2021.

Kayla Engel - 1st Grade Teacher at Rosa Parks Elementary has requested leave under the provisions of the Family Medical Leave Act beginning September 1 and returning to work on November 22, 2021

RESIGNATIONS (INSTRUCTIONAL)

Kali Cummins - 3rd Grade Teacher at Jefferson Elementary School, has submitted her resignation. Her last date of employment will be June 7, 2021.

Joseph Nelson - 5th Grade Teacher at Jefferson Elementary School, has submitted his resignation. His last date of employment will be June 7, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Shane Johnson - ACES Child Care Assistant at Franklin Elementary School. Last date of employment March 12, 2021.

Tracy Rauchman - Special Education Paraprofessional at Hoover Elementary School. Her last date of employment will be April 23, 2021.

The following gifts and grants were received by the School District:

An Anonymous donor donated \$600 to Washington Elementary School

Dunkin Donuts donated 32 dozen donuts (\$320 value) to Washington Elementary School

Glen A Taylor Foundation donated \$10,000 to Early Learning Center, Ready for Kindergarten

Compeer Financial donated \$1,500 to East High FFA Program

Lindsay Windows LLC donated \$1,500 to East High Trades & Industry Program

Prairie Ecology Bus Center donated \$500 grant to Jefferson Elementary 2nd grade

University of Minnesota donated \$5,000 to West High LED Retrofit Grant

Mr. Kind made a motion to accept the gifts. The motion was seconded by Ms. Schuck and carried on a 6-0 roll call vote.

On March 2, 2021, four bids were received for the Mankato Area Public Schools 2021 Roof Improvement Projects - East High School (see page ____). The administrative team and Garland Roofing, our professional roofing designer, recommend that the bids as submitted by Schwickerts' Tecta America in the amount of \$1,245,691.00, Schwickert Mechanical in the amount of \$33,490.00, Knutson Construction in the amount of \$135,500.00 and Designer Specialty Products in the amount of \$15,768.00 be accepted by the School Board. LTFM revenue will be used to

fund this project, and will be part of the FY22 budget. Ms. Schuck made a motion to accept the bid as recommended and Mr. Wacker seconded the motion. The motion carried on a 6-0 roll call vote.

There being no further business to consider, Mr. Kind moved and Mrs. Ratcliff seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:15 p.m., on a 6-0 roll call vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 15, 2021

The School Board of Independent School District No. 77 met in regular session on Monday, March 15, via Zoom. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp, Kristi Schuck, and Darren Wacker. Members absent: Kenneth A. Reid.

1. Wacker/Schuck approval of agenda with personnel addendum. 6-0
2. Open Forum - Emily Dauk, Candee & Mark Deichman, Julia Corbett & Tim Meegan wished to speak on COVID cases, quarantine concerns and learning model guidelines.
3. Information: COVID-19 Update; FY'22 Budget Planning Update; Board Member Reports.
4. Schuck/Ratcliff approval of Consent Agenda Items: Approval of Minutes of the March 1, 2021, regular meeting; Approval of March Bills; Personnel. 6-0
5. Kind/Schuck acceptance of gifts. 6-0
6. Schuck/Wacker approval of roof bids from Schwickerts' Tecta America, Schwickert Mechanical, Knutson Construction, & Designer Specialty Products. 6-0
7. Kind/Ratcliff adjournment at 7:15 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

<u>COMPANY</u>	Bid Bond	Addendum Acknowledged	<u>Base Bid</u> - East High School Sections B, D-1 and G	<u>ADD</u> - East High School Section C	<u>Total</u> - Base Bid and ADD Section C	Unit Price for Insulation Replacement - brd/ft	Unit Price for Deck Repair	Unit Price for drain replacement not in base bid/Plumbing by others
Berwald	X	N/A	1,372,000	152,300	1,524,300	2.20	11.00	2,000
Schwickerts	X	N/A	1,245,691	132,000	1,377,691	2.10	20.00	1,750
Palmer West	X	N/A	1,274,000	141,400	1,415,400	2.50	100.00	250
McPhillips Bros.	X	N/A	1,422,200	165,400	1,587,600	2.25	9.50	850
<u>Plumbing</u>	<u>Schwickerts</u>			<u>Skogen</u>		<u>Signature</u>		
	33,490			41,500		42,000		
<u>General Contracting</u> Thru-wall, demo, framing, finishing, etc.	\$135,500	<u>SolaTubes</u>	\$15,768	<u>Total</u>	\$1,430,449			
NOTES: The low, qualified roofing Contractor is Schwickerts Roofing Company, Mankato MN. Total project bid is \$14,430,449 and includes wall and light scoops modifications and remendition, new solatube lighting, new roof drains at all reroof areas, and increased R-Value (R-30).								



THE GARLAND COMPANY, INC.

HIGH PERFORMANCE BUILDING ENVELOPE SOLUTIONS

3800 EAST 91ST. STREET • CLEVELAND, OHIO 44105-2197

PHONE: (216) 641-7500 • FAX: (216) 641-0633

NATIONWIDE: 1-800-321-9336

BRIAN SKOOG

Phone: (612) 810-4336

E-Mail: bskoog@garlandind.com

March 5, 2021

**Mr. Scott Hogen
ISD 77 School District
10 Civic Center Plaza
Mankato, MN 56002**

RE: 2021 Roof Improvements Project Letter of Recommendation - Mankato East High School

Dear Mr. Hogen,

On Tuesday March 2nd, 2021 at 2:00 PM sealed bids were opened for the 2021 Roof Improvements Project for the Mankato Public School District ISD 77.

After review of the bid results it is the recommendation to approve the roofing portion of the project for the Base Bid amount of \$1,245,691 to Schwickerts Roofing, Mankato, MN. Additionally we recommend acceptance of the plumbing bid for \$33,490 from Schwickerts Mechanical, the wall demolition and remediation bid from Knutson Construction for \$135,500 and the new SolaTube lighting bid from Designer Specialty Products for \$15,768. These bids total \$1,430,449 for the 2021 Roof Improvements Project at Mankato East High School. (see attached roof diagram)

All entities have or will submit all of the required paperwork, permits, safety information, etc. along with their bid or proposal as required by the project specifications and the State of MN.

If you have any further questions or require further assistance please feel free to contact me at 612-810-4336.

Thank you,

The Garland Company

School Board Regular Meeting

5. B.

Meeting Date: 04/05/2021

Prepared By: John Lustig, Director of Administrative Services

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (NON-AFFILIATED)

Sandra Kinsella - Administrative Assistant to the Director of Facilities, transfer to full-time, 12-month Non-Affiliated with an annual salary of \$48,508.76 (prorated to \$40,331.04 for 217 days) for 2020-21 effective Sept. 1, 2020. She will be eligible for Category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Cheryl Herbst - Part-time Title 1 Teacher at Monroe Elementary School for 3.25 hours per day/5 days per week beginning March 15 and ending June 7, 2021. She will be placed at step 7 of the B+30 lane on the Teachers Association salary schedule with an hourly rate of \$48.84.

Brandon Klemme - Summer School Administrative Intern beginning April 5 and ending August 5, 2021. This is an unpaid position.

Kristen Prunty - Summer School Administrative Intern beginning April 5 and ending August 5, 2021. This is an unpaid position.

Cloey Thorpe - Long Term Substitute Teacher for Calleen Uhrich at Kennedy Elementary School beginning April 26 and ending June 4, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Mohamed Ahmed - Special Education Paraprofessional at Franklin Elementary School for 4.5 hours per day/5 days per week beginning April 5, 2021. He will be placed at classification B21, step 1 in accordance with the agreement between the District and the Minnesota School Employee Association with an hourly rate of \$13.49. This is in addition to his Non-Classroom (Playground/Lunchroom) Paraprofessional assignment.

Kristin Diekmann - Assistant ACES Site Supervisor at Bridges Community School for varied hours beginning March 22 and ending June 4, 2021. She will be compensated at the rate of \$13.50 per hour. This is in addition to her Special Education Paraprofessional assignment.

Sarrah Eggert - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/2 days per week beginning April 1 and ending June 4, 2021. She will be compensated at the rate of \$11.00 per hour.

Ashlyn Hering - ACES Child Care Assistant at Eagle Lake Elementary School for 2 hours per day/1 days per week beginning March 31 and ending June 4, 2021. She will be compensated at the rate of \$10.00 per hour.

Emma Linse - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/5 days per week beginning March 22 and ending June 4, 2021. She will be compensated at the rate of \$11.00 per hour.

Krystal Paulson - Early Learning Special Education Paraprofessional at Head Start for 4.75 hours per day/5 days per week beginning April 12, 2021. She will be placed at classification B21, step 1 in accordance with the agreement between the District and the Minnesota School Employee Association with an hourly rate of \$13.49.

Emma Petersen - ACES Child Care Assistant at Rosa Parks Elementary School for 3 hours per day/2 days per week beginning March 24 and ending June 4, 2021. She will be compensated at the rate of \$10.00 per hour.

Karen Rivera - Cook's Helper at Dakota Meadows Middle School for 4 hours per day/5 days per week beginning March 22, 2021. She will be compensated at the rate of \$12.07 per hour.

Luis Ruiz - Family Ambassador at Kennedy Elementary School for 5 hours per month beginning March 24 and ending May 31, 2021. He will receive a stipend of \$100 per month.

Madelin Saye - ACES Child Care Assistant at Kennedy Elementary School for varied hours beginning April 5 and ending June 4, 2021. She will be compensated at the rate of \$10.00 per hour.

Faith Schlecht - ACES Child Care Assistant at Franklin Elementary School for 4 hours per day/5 days per week beginning April 12 and ending June 4, 2021. She will be compensated at the rate of \$11.25 per hour.

David Wing - ACES Child Care Assistant at Bridges Community School for 4 hours per day/1 day per week beginning April 5 and ending June 4, 2021. He will be compensated at the rate of \$11.50 per hour.

CONTRACT ADJUSTMENTS(INSTRUCTIONAL)

Emma Sill - Decrease in Health Science assignment from 1.0 to .666 for the 2021-22 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Shipra Chowdhury - Decrease in Early Learning Regular Education Paraprofessional assignment from 16.5 hours per week to 10.5 hours per week (3 hours M, T, W, 1.5 TH) beginning March 22, 2021.

Rachel Christnagel - Decrease in Early Learning Regular Education Paraprofessional, from 30.5 hours per week to 29.5 hours per week (7 M-TH, and 1.5 F) beginning March 22, 2021.

Taylah Lawton - Increase in assignment as Special Education Paraprofessional at HeadStart from 22 hours per week to 27.5 hours per week (5.5 M-F) beginning April 5, 2021.

Rosemary Martinez Bartolo - Transfer from ACES Child Care Assistant to Part-time ACES Site Supervisor at Bridges Community School for 6 hours per day/5 days per week beginning March 22 and ending June 4, 2021. She will be compensated at the rate of \$14.00 per hour.

Melissa McGuire Fisher - Increase in Special Education Paraprofessional at Eagle Lake Elementary assignment from 4.25 per day/5 days per week to 6.25 hours per day/5 days a week beginning March 23, 2021.

Susan Seys - Decrease in Early Learning Regular Education Paraprofessional assignment from 14 hours per week to 7 hours per week (3 M, 2.5 TH, 1.5 F) beginning March 22, 2021.

Karna Ziebarth - Increase in Special Education Paraprofessional at Prairie Winds Middle School assignment from 22.59 hours a week to 27.93 hours per week (4.67 M, T, TH, 6.92 W, 7 F) beginning March 17, 2021.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Gina Henkelman - Change in Board Approved leave beginning March 25 and returning to work on April 19, 2021.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Barbara Enderle - Change in Board approved Leave, returning to work on March 29, 2021.

Megan Hoffman - English Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act beginning August 30 and continuing for a period of 12 weeks, then continuing with unpaid leave until returning to work on January 21, 2022.

Karissa Nickels - 1st Grade Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act beginning September 9 and returning to work on November 22, 2021.

Casey Rose - Science Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act beginning August 30 and continuing for a period of 12 weeks then continuing with unpaid leave until returning to work on January 25, 2022.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Shipra Chowdhury - Change in Board approved leave returning to ECFE Teaching Assistant position on March 22, 2021.

Haley Ling - Special Education Paraprofessional at West High School, has requested a leave under the provisions of the Family Medical Leave Act beginning April 29 and returning to work on June 7, 2021.

Jody Rhoades - Extend Board-approved leave returning to work April 5, 2021.

RESIGNATIONS (NON-AFFILIATED)

Debra Peterson - Student Support Services Specialist, has submitted her resignation for the purpose of retirement. Her last date of employment will be June 30, 2021.

RESIGNATIONS (INSTRUCTIONAL)

Renee Luedke - Special Education Teacher at Rosa Parks Elementary School has submitted her resignation. Her last date of employment will be June 7, 2021.

Emily Ponwith - 5th Grade Teacher at Eagle Lake Elementary School, has submitted her resignation. Her last date of employment will be June 7, 2021.

Katelyn Royce - Special Education Teacher at Washington Elementary School has submitted her resignation. Her last date of employment will be June 7, 2021.

Lisa Taylor - Special Education Teacher at Risen Savior, has submitted her resignation for the purpose of retirement. Her last date of employment will be June 7, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Carli Balster - Special Education Paraprofessional at Franklin Elementary School, has submitted her resignation. Her last date of employment will be June 4, 2021.

Madelyn Begalka - ACES Child Care Assistant at Jefferson Elementary School, has submitted her resignation. Her last date of employment will be May 14, 2021.

Cheryl Bosshart - EL Paraprofessional at Kennedy Elementary School has submitted her resignation for the purpose of retirement. Her last day of employment will be June 4, 2021.

Mary Hollingsworth - Early Learning Regular Education Paraprofessional at the Early Childhood Center has submitted her resignation. Her last date of employment will be May 27, 2021.

Julie Kroeger - Special Education Paraprofessional at Prairie Winds Middle School, has submitted her resignation for the purpose of retirement. Her Last date of employment will be June 4, 2021.

Molly Olson - Non-Classroom (Playground) Paraprofessional at Franklin Elementary School has submitted her resignation. Her last date of employment will be March 17, 2021.

Brian Patterson - District Maintenance, has submitted his resignation. His last date of employment will be April 6, 2021.

Madison Perry - ACES Child Care Assistant at Kennedy Elementary School, has submitted her resignation. Her last date of employment will be March 27, 2021.

Jill Ristau - Special Education Paraprofessional at Franklin Elementary School, has submitted her resignation. Her last date of employment will be March 31, 2021.

Olivia Rivers - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted her resignation. Her last date of employment April 9, 2021.

Andrew Stoker - ACES Child Care Assistant at Franklin Elementary School, has submitted his resignation. His last date of employment will be March 26, 2021.

Jolene Studer - Early Learning Regular Education Paraprofessional at Kennedy Elementary School, has submitted her resignation. Her last date of employment will be February 25, 2021.

Blair Wareham - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted her resignation. Her last date of employment will be April 1, 2021.

TERMINATION/NON-RENEWAL(ADMINISTRATIVE)

Due to the uncertainty of funding, restructuring, and budget reductions and in accordance with administrative employment contracts, the administration recommends that the employment of the following Administrative employee be terminated at the end of the 2020-21 school year effective June 11, 2021.

Alan Lawrence - Administrative Coach

TERMINATION/NON-RENEWAL (NON-AFFILIATED)

Due to the uncertainty of funding, restructuring, and budget reductions and in accordance with non-affiliated employment contracts, the administration recommends that the employment of the following Non-Affiliated employees be terminated at the end of the 2020-21 school year effective June 30, 2021.

Jennifer Mueller - Early Learning Intake Specialist

Jessica O'Brien - Achievement and Integration Engagement Coordinator

Jody Rittmiller - Distance Learning Coordinator

TERMINATION (NON-INSTRUCTIONAL)

Destiny Johnson - Full-time Evening Custodian at West High School. Last date of employment March 18, 2021.

Edinatu Thoronka - EL Paraprofessional at East High School. Last date of employment March 1, 2021.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting**6. A.****Meeting Date:** 04/05/2021**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Acceptance of Gifts and Grants

Background:

Compeer Financial donated \$500 to Mankato Area Public Schools FFA Program

MNMYF (Mankato North Mankato Youth Football) donated the following:

- \$2,600 to West High Football Program
- \$2,600 to East High Football Program

The following was donated to Mankato Area Public Schools for school supplies and hygiene items:

- \$500 from Community Bank
- \$500 from Western Specialized Inc.
- \$1,000 from Mapleton Marine

Mankato Area Foundation donated \$10,000 to Mankato Area Public Schools Greenhouse Project

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**6. B.****Meeting Date:** 04/05/2021**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Approval of the FY 22 Budget Reduction Plan

Background:

Since November 2020, the district leadership team has been working to develop a budget reduction plan for the 2021-2022 school year. Largely due to a loss of revenue related to a significant enrollment drop during the COVID pandemic, the district has identified \$7,560,380 of reductions in order to balance the FY 22 budget. The goal of this plan is to stabilize the district's budget, and create a long term structurally balanced financial plan. School Board members have been updated throughout the process. The Board Finance Committee met on March 18 and a full Board conducted a work session on March 25. In addition to all principals and program leaders, the district also received valuable input from an all-staff survey and two webinars that were held during the week of March 29. The recommended plan being presented tonight incorporates much of this input from staff and the School Board.

School Board Policy 723 establishes a minimum fund balance goal of 8.0 percent, which is 30 days of operation. At the end of the current 2020-2021 year, the district anticipates the total general fund balance to be at 1.6 percent, which is six days of operation. This recommended plan will put the district in position to begin rebuilding its fund balance to achieve policy compliance. Tonight's presentation earlier this evening displayed the plan, and a summary version is attached below.

Recommended Action:

The Administration recommends the approval of the FY 22 Budget Reduction Plan as presented. These reductions will become part of the FY 22 Preliminary budget, which will be presented to the School Board in June.

Attachments

School Board Regular Meeting

6. C.

Meeting Date: 04/05/2021

Prepared By: John Lustig, Director of Administrative Services

Item Type: Action

Subject:

Resolution Relating To The Termination/Non-Renewal Of Teaching Contracts Of Probationary, Tier 1, Tier 2, and/or Contract Substitute Teachers

Background:

Part of the normal staffing process is the adoption of a resolution relating to the termination/non-renewal of the teaching contract of probationary, Tier 1, Tier 2, and/or substitute teachers. The necessary resolution, identifying the teachers affected by the Board's action is enclosed.

Recommended Action:

The administration recommends that the Board adopt the resolution as presented.

Attachments

School Board Regular Meeting

6. D.

Meeting Date: 04/05/2021

Prepared By: John Lustig, Director of Administrative Services

Item Type: Action

Subject:

Resolution Proposing to Place Tenured Personnel On Unrequested Leave of Absence - 0.334 FTE

Background:

Part of the process for placing tenured teachers on unrequested leave of absence is the adoption of a resolution proposing to place tenured personnel on unrequested leave of absence. The necessary resolution, identifying the teachers affected by the Board's action is enclosed.

Recommended Action:

The Administration recommends that the Board adopt the resolution as presented.

Attachments
