

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 18, 2021

The School Board of Independent School District No. 77 met in regular session on Monday, October 18, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Kenneth A. Reid, Erin Roberts, Jodi Sapp, Kristi Schuck (left at 6:45 p.m.) and Darren Wacker. Absent: None.

Ms. Schuck made a motion, and Mr. Wacker seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: Jason Mack spoke about COVID-19 and school board members and staff of color facing discrimination. Brianna Weller spoke about COVID protocols and equity/vision card metrics. John Wicklund spoke about student safety.

Information Reports: Long-Range Facilities Report presented by Scott Hogen & Krause-Anderson Gary Benson; Fall Enrollment Report presented by Tom Sager; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mr. Wacker, seconded by Mr. Reid, and carried on a 7-0 roll call vote.

Approval of Minutes of the October 4, 2021, regular Board meeting.

Approval of October Bills totaling \$9,216,054.03.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

The following will be teachers in the Elementary Excel Program beginning October 26, 2021, and ending April 27, 2022. They will be compensated according to their placement on the Teachers Association salary schedule.

Betty Alders, Beth Baker, Miranda Bode, Kasey Hassig, Melanie Hayes, Miranda Hoffmann, Sherry Imhoff, Marcus Jensen, LeeAnn Johnson, Jessica Kelly, Jennifer Kluntz, Kayla Koble, Mandi Kopischke, Laura Linde, Jodi McBride, Travis Miller, Emily Molenaar, Angela Rickbeil, Angela Sheldrup, Katherine Soine, Katherine Westman, Parker Winning, Alex Wischnack

Jennifer Kluntz - Excel Building Coordinator at Eagle Lake Elementary School. She will receive a stipend of \$1,000 for this assignment.

Kayla Koble - Excel Building Coordinator at Roosevelt Elementary School. She will receive a stipend of \$1,000 for this assignment.

Emily Molenaar - Excel Building Coordinator at Rosa Parks Elementary School. She will receive a stipend of \$1,000 for this assignment.

APPOINTMENTS (NON-INSTRUCTIONAL)

Kendrick Bates - Student Success Coach at Franklin Elementary School for 6.75 hours per day/5 days per week beginning October 11, 2021. He will be placed at classification B22, step 3, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$17.23.

Elise Eichers - Special Education Health & Wellness Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 8, 2021. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Claire Gilliat - Special Education Behavior Support Paraprofessional at West High School for 6.75 hours per day/3 days per week (M, W, F) beginning October 13, 2021. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Jennifer Kuhn - Seasonal Lead Groundskeeper for 8 hours per day/5 days per week beginning October 11 and ending November 30, 2021. She will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule, with an hourly rate of \$15.65.

Logan Mans - Special Education Intervention Behavior Support Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning October 25, 2021. He will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Jada Richardson - ACES Child Care Assistant at Franklin Elementary School for 2 hours per day/5 days per week beginning October 12, 2021, and ending June 3, 2022. She will be compensated at the rate of \$12.00 per hour.

Dodie Spellman-Gonzalez - Special Education Health & Wellness Paraprofessional at Futures SUN program for 6.75 hours per day/5 days per week beginning October 18, 2021. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Hunter Wayne - ACES Child Care Assistant at Monroe Elementary School for 1.5 hours per day/5 days per week beginning October 7, 2021, and ending June 3, 2022. He will be compensated at the rate of \$11.50 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Toni Hames - Increase in assignment as part-time AVID Teacher at East High School from 0.50 FTEs to 0.583 FTEs beginning August 30, 2021, for the 2021-22 school year. This is in addition to her part-time 0.50 FTEs Secondary Mentor Coach (TOSA) assignment.

Timothy Meegan - Increase in assignment as Social Studies Teacher at East High School from 1.0 FTEs to 1.083 FTEs beginning January 25, 2022, for the 2nd semester only of the 2021-22 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Alana Lund - Correction - Special Education ASD Paraprofessional at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning September 10, 2021.

Aidan Toegel - Adjust start date to October 6, 2021, for his Seasonal Lead Groundskeeper assignment.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Derek Fennern - Special Education Teacher at Prairie Care, has requested leave under the provisions of the Family Medical Leave Act beginning January 12 and returning to work on January 27, 2022.

Jill Gause - EL Teacher at Rosa Parks Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning October 5 and continuing through December 31, 2021.

Sarah Smith - Music Teacher at Jefferson & Roosevelt Elementary Schools, has requested leave under the provisions of the Family Medical Leave Act beginning November 29, 2021, and returning to work on January 10, 2022.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Robin Arndt - Adjust dates for Board approved leave beginning September 8 and returning to work on November 29, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Ruth Aganya - Correction - Child Care Aide with Lincoln Logs Learning Center, has submitted her resignation. Her last date of employment for this assignment will be August 13, 2021. She will continue as an Interpreter for the District.

Habiba Ahmed - Non-Classroom (Playground) Paraprofessional at Bridges Community School, has submitted her resignation. Her last date of employment will be October 1, 2021.

Maiia Beling - Special Education Paraprofessional at Rosa Parks Elementary School, has submitted her resignation. Her last date of employment will be December 22, 2021.

Olivia Caster - Rescind acceptance as Early Learning Special Education Paraprofessional at Franklin Elementary School.

Mackenna Erickson - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted her resignation. Her last date of employment will be October 6, 2021.

Claire Gilliat - Long-term Substitute Teacher at Dakota Meadows Middle School, has submitted her resignation in order to accept the Special Education Behavior Support Paraprofessional assignment. Her last date of employment for this assignment will be October 5, 2021.

Rebecca Hopp - Special Education ASD Paraprofessional at Roosevelt Elementary School, has submitted her resignation. Her last date of employment will be September 17, 2021.

Kylie Komaridis - Special Education Paraprofessional and Non-Classroom (Playground) Paraprofessional at Monroe Elementary School, has submitted her resignation. Her last date of employment will be June 4, 2021.

Julia McCabe - Special Education Behavior Support Paraprofessional at Roosevelt Elementary School has submitted her resignation. Her last date of employment will be June 4, 2021.

Antonio Mendez Feliz - Special Education Paraprofessional at West High School, has submitted his resignation. His last date of employment will be April 30, 2021.

Austin Sellner - Bus Supervisor for the District, has submitted his resignation. His last date of employment for this assignment will be October 8, 2021. He will continue in his Special Education Student Success Coach assignment at Franklin Elementary School.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Debra Fogal - Long-term Substitute Teacher for Beth Krause at Dakota Meadows Middle School/Central/West High School beginning November 9 and ending December 22, 2021. She will be placed at step 10, of the M lane on the Teachers Association salary schedule.

Danielle Hall - Long-term Substitute Teacher for Michelle Krahling at Franklin Elementary School beginning October 14, 2021, and ending February 7, 2022. She will be placed at step 4, of the B lane on the Teachers Association salary schedule.

Isaac Pfeffer - Long-term Substitute Teacher for Megan Kahle at Dakota Meadows Middle School beginning October 18, 2021, and ending January 21, 2022. He will be placed at step 1, of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Johnathan Boyd - Seasonal Lead Groundskeeper for 8 hours per day/5 days per week beginning October 15 and ending November 30, 2021. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.65.

Jacob Burzynski - ACES Child Care Assistant at Washington Elementary School for 2 hours per day/5 days per week beginning October 12, 2021, and ending June 3, 2022. He will be compensated at the rate of \$10.00 per hour.

Rahmo Hassan - Clerical Assistant/POS Operator at Washington Elementary School for 5.5 hours per day/5 days per week with a work-year of 170 days beginning October 25, 2021. She will be placed at classification A12, step 1 of the Educational Secretaries Association salary schedule, with an hourly rate of \$13.60.

Sara Milam - ACES Child Care Assistant at Bridges Community School for 3 hours per day/3 days per week beginning October 18, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.75 per hour.

Annalise Rundquist - ACES Child Care Assistant at Hoover Elementary School for 3 hours per day/3 days per week beginning October 14, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

Miah Williams - ACES Child Care Assistant at Kennedy Elementary School for 5 hours per day/4 days per week beginning October 18, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Adam Arnst - Increase in assignment as Physical Education Teacher at East High School from 1.0 FTEs to 1.083 FTEs beginning August 30, 2021, for the 1st semester only of the 2021-22 school year.

Hope Grabau - Increase in assignment as Occupational Therapist from 0.80 FTEs to 1.0 FTEs beginning August 30, 2021, for the 2021-22 school year.

Jay Seiler - Increase in assignment as Technology Education Teacher at East High School from 1.0 FTEs to 1.167 FTEs beginning August 30, 2021, for the 2021-22 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Madelyn Begalka - Change in assignment from ACES Site Supervisor at Washington Elementary for 4-6 hours per day/5 days per week to ACES Interim Site Supervisor at Kennedy Elementary School for 6 hours per day/5 days per week beginning October 12, 2021. She will be compensated at the rate of \$14.00 per hour.

Jean Biesterveld - Increase in assignment as Special Education Paraprofessional at Eagle Lake Elementary from 6.25 hours per day/5 days per week to 6.5 hours per day/5 days per week beginning October 18, 2021, and ending June 3, 2022, for the 2021-22 school year only.

Mary Krahling - Change in assignment from Second Cook, classification A13, at Roosevelt Elementary School for 6.5 hours per day/5 days per week to Cook Helper, classification A11 at Rosa Parks Elementary School for 7 hours per day/5 days per week beginning November 1, 2021. She will be compensated according to her placement on the School Food Service Workers Association salary schedule.

Nicole Marks - Change in assignment from LPN/Health Assistant, classification B23, at East High School for 6.5 hours per day/5 days per week to Health & Wellness Paraprofessional, classification B22.5 at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning October 18, 2021. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Tyler Sorenson - Correction - Change in assignment from Health & Wellness Paraprofessional, classification B22.5 for 7.25 hours per day/5 days per week (3.25 hours per day at East and 4 hours per day at Prairie Winds) to Special Education Student Success Coach, classification B22 for 6.75 hours per day/5 days per week at Prairie Winds Middle School beginning February 15, 2021.

Tyler Sorenson - Change in assignment from Special Education Student Success Coach, classification B22 at Prairie Winds Middle School to Health & Wellness Paraprofessional, classification B22.5 at West High School beginning September 8, 2021. He will be compensated according to his placement on the Minnesota School Employees Association salary schedule.

Bela Toscani - Change in assignment from ACES Child Care Assistant at Kennedy Elementary School for 3 hours per day/3 days per week to ACES Assistant Site Supervisor at Bridges Community School for 4 hours per day/3 days per week beginning October 18 and ending December 3, 2021. She will be compensated at the rate of \$13.00 per hour.

RESIGNATIONS (NON-AFFILIATED)

Nicholas Costanza - ACES Site Supervisor at Kennedy Elementary School, has submitted his resignation. His last date of employment will be October 8, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Britta Anderson - Non-Classroom (Playground/Lunchroom) Paraprofessional at Monroe Elementary School, has submitted her resignation. Her last date of employment will be October 7, 2021.

Rahmo Hassan - Interpreter for the District has submitted her resignation in order to accept the Clerical Assistant/POS Operator assignment at Washington Elementary School. Her last date for this assignment will be October 15, 2021.

Sunshine Matutino - Attendance/Assistant Principal Secretary at Prairie Winds Middle School, has submitted her resignation. Her last date of employment will be October 29, 2021.

Keara Murphy - ACES Child Care Assistant at Hoover Elementary School, has submitted her resignation. Her last date of employment will be October 28, 2021.

Approval of Community Education By-Laws

The following gifts have been received by the School District:

Prairie Lakes Regional Arts Council donated \$1,200 to Mankato Community Education Arts & Cultural Heritage Grant

Anita & Aaron Budge donated \$150 to East High VEX Robotics

Mankato Area Hockey Association donated \$949.90 to West High Boys Hockey Program for Shooter Tutors

Mankato Area Foundation donated \$5,000 to Mankato Area Public Schools Equity Summit Grant

Original Blend 1, LLC donated \$500 to East High Boys Soccer

CAB Construction donated Metal Squares (\$115 value) to East High Welding Program

Jones Metal donated 2,700 lbs of steel (\$445 value) to East High Welding Program

Mr. Reid made a motion to accept the gifts. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

State law requires school districts to enter into contracts with all individuals or companies that transport students. There are a number of individual contracts that must be approved; that list was provided to School Board members. Various situations in the school district require special arrangements for transportation with either the parent or private contractor. Circumstances, such as length of bus route, medical needs or location of provided services make the individual contract the only valid option. Following questions, Mr. Wacker made a motion to approve the contracts and the motion was seconded by Mr. Kind. The motion carried on a 6-0 roll call vote.

As part of the FY 21 audit process, district administration is recommending that the school board approve two fund transfers for the 2020-2021 year. One is from Fund

01 (General) to Fund 04 (Community Service). The second is within Fund 04, between three reserved accounts: ECFE to Community Education and ABE. Fund transfers require board approval. First, the fund transfer from the general fund to community service is due to the actual expenses of providing preschool screening services exceeding the state aid for this activity. When this occurs, it is recommended that the general fund account for the difference. The district has engaged this process many times in previous years. Second, the fund transfer between reserved accounts within Fund 04 will help create greater financial stability within Community Education and Adult Basic Ed. Due to COVID-19, Executive Order 20-19 offers flexibility for districts and authorization to transfer operating funds from certain programs that are not encumbered. Specifically, funds will be transferred from the Early Childhood Family Education account to Community Education and Adult Basic Education accounts. This transfer will leave the ECFE fund balance at approximately 50 percent, or 183 days of operation. These fund transfers must not and do not interfere with the equitable delivery of distance learning or social distancing models. A motion was made by Mr. Wacker to approve the fund transfers as recommended, seconded by Mrs. Ratcliff. The motion was carried on a 6-0 roll call vote.

Each year, school districts in Minnesota must submit an Assurance of Compliance with State and Federal laws prohibiting discrimination to the Department of Education. Mr. Reid made a motion to authorize the Superintendent to submit the report electronically on behalf of the District. Mr. Kind seconded the motion and it carried on a 6-0 voice vote.

There being no further business to consider, Ms. Roberts moved and Mrs. Ratcliff seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:55 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 18, 2021

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1. Schuck/Wacker approval of agenda with personnel addendum. 7-0
2. Open Forum - Jason Mack, Brianna Weller, John Wicklund spoke about COVID-19 and equity.
3. Information: Long-Range Facilities Survey Report, Fall Enrollment Report, Board Member Reports.
4. Wacker/Reid approval of Consent Agenda Items: Approval of Minutes of the October 4, 2021, regular meeting; Approval of October Bills; Personnel; Approval of Community Education By-Laws. 7-0
5. Reid/Schuck acceptance of gifts and grants. 7-0
6. Wacker/Kind approval of individual transportation contracts. 6-0
7. Wacker/Ratcliff approval of Fund Transfers. 6-0
8. Reid/Kind approval of Assurance of Compliance report. 6-0
9. Roberts/Ratcliff adjournment at 6:55 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.