



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, October 18, 2021 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Board Member Liz Ratcliff

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Long-Range Facilities Survey Report
 - B. Fall Enrollment Report
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:25 P.M.)
 - A. Approval of Minutes of October 4, 2021, Regular Meeting
 - B. Approval of October Bills
 - C. Personnel

- D. Approval of Community Education By-Laws
6. BUSINESS (6:30 P.M.)
- A. Acceptance of Gifts and Grants
 - B. Approval of Individual Transportation Contracts
 - C. Approval of Fund Transfers
 - D. Approval of Assurance of Compliance Report
7. ADJOURNMENT (6:50 P.M.)



School Board Members for 2021

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Term Ends December 31, 2022

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Term Ends December 31, 2024

Erin Roberts, Clerk
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Term Ends December 31, 2024

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Term Ends December 31, 2022

Paul Peterson, Superintendent
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of citizen participation is for the School Board to hear citizen views on ways to improve the educational program and ways to improve processes, including communications, for bringing about such improvements. **It is important for speakers to be aware that the School Board does not comment or ask questions during Open Forum. The School Board's sole role is to listen.**

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes to speak. When there are a large number of speakers, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

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Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT *(our core purpose)*

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

CORE VALUES *(what drives our actions and words)*

Integrity - *Doing the “right thing” at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION *(what we commit to create)*

Every learner will be seen for who they are inclusive of: race, national origin, home language, sex, gender, sexual orientation, disability, age and/or religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity and their multiple talents.

STRATEGIC DIRECTIONS *(our focus for continuous improvement)*

MAPS will reach its mission and vision when:

- Each student is ready for kindergarten.
- Each student is reading well by 3rd grade.
- All achievement gaps are closed.
- All students are college and career ready by graduation.
- All students graduate.
- Each student, family and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting**4. A.****Meeting Date:** 10/18/2021**Prepared By:** Paul Peterson, Superintendent**Item Type:** Information

Subject:

Long-Range Facilities Survey Report

Background:

The school district recently completed a community-wide survey regarding long-range facilities planning. The survey sought to inform community members about facility needs in the school district, and asked about their views on the priorities and tax impact.

The Facilities Committee met on Monday, October 18 to review survey results, and to discuss possible next steps for School Board consideration. At tonight's meeting, Director of Facilities and Safety Scott Hogen and Kraus-Anderson consultant Gary Benson will provide a report from the committee and share an overview of the survey results.

Recommended Action:None

School Board Regular Meeting

4. B.

Meeting Date: 10/18/2021

Prepared By: Tom Sager, Director of Business Services

Item Type: Information

Subject:

Fall Enrollment Report

Background:

Tom Sager will give a report on enrollments

Recommended Action:

None.

Attachments

Presentation



Fall Enrollment Report

Presented to School Board

October 18, 2021



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement

our core purpose

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values

what drives our actions and words

MAPS works to be:

- Intentionally Inclusive
- Visibly Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision

what we commit to create

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction

our focus for continuous improvement

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.



Oct 1 Enrollment by Grade

Grade	Actual 2019-20	Actual 2020-21	Actual 2021-22	Difference from 2020-21
K	660	590	618	28
1	673	623	577	-46
2	680	646	612	-34
3	650	646	611	-35
4	715	622	640	18
5	706	682	612	-70
Total Elementary	4084	3809	3670	-139



Enrollments by Grade

Grade	Actual 2019-20	Actual 2020-21	Actual 2021-22	Difference from 2020-21
6	707	673	673	0
7	705	699	661	-38
8	663	673	687	14
9	634	653	687	34
10	644	633	663	30
11	600	654	639	-15
12	648	639	695	56
Total Secondary	4601	4624	4705	81



Summary of Total Enrollments

Grade Level	Actual 2019-20	Actual 2020-21	Actual 2021-22	Difference from 2020-21
Kindergarten	660	590	618	28
Elementary (1-5)	3424	3219	3052	-167
Middle (6-8)	2075	2045	2021	-24
Secondary (9-12)	2526	2579	2684	105
Total K-12	8685	8433	8375	-58



K-12 Forecast Report

Grade Level	Actual 2021-22	ADM Forecast 2021-22	Difference
Kindergarten	618	687	-69
Elementary (1-5)	3052	3043	9
Middle School (6-8)	2021	2011	10
Secondary (9-12)	2684	2661	23
Total K-12	8375	8402	-27



Elementary Class Size Averages 2021-22

Grade Level	2017-18	2018-19	2019-20	2020-21	2021-22
K	19.7	18.9	18.9	17.4	18.7
1	20.7	21	19.8	17.8	18.5
2	21.5	20.5	21.3	18.5	21.1
3	22.6	23.1	22.4	17.5	21
4	25.6	23.1	24.7	18.8	22.9
5	26	26.3	22.8	20.7	21.3
Elementary Average Class Size	22.5	21.9	21.5	18.4*	20.5

*Year of COVID, and significant drop in enrollment.



Importance of Enrollment

Monitoring and forecasting enrollment drives many aspects of the school district...

- Revenue: Defines our budget.
- Staffing: Number of people employed.
- Program delivery: Programs offered, where they are offered, and to whom they are offered.
- Facility planning and maintenance.

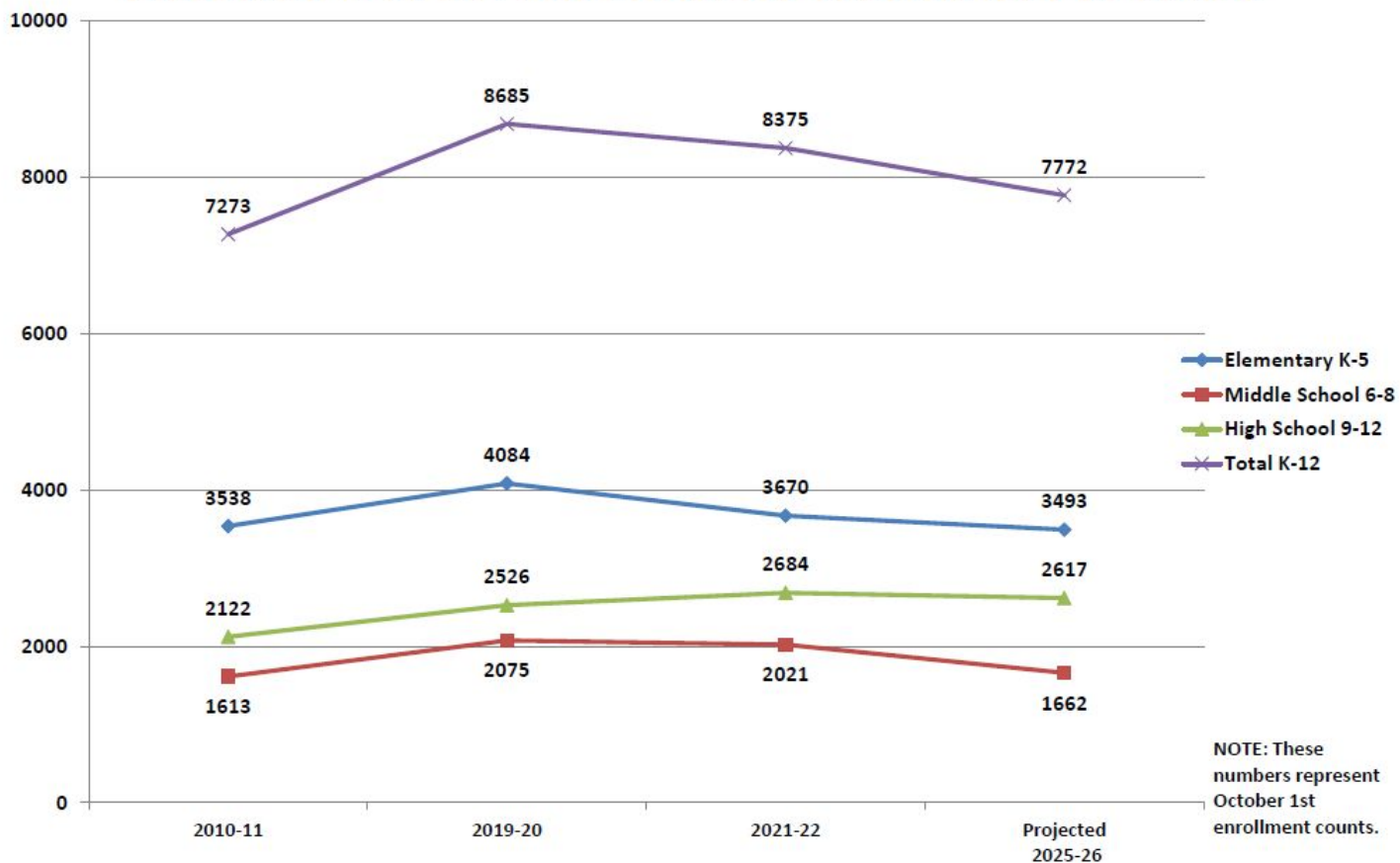


Summary of Key Points

- COVID 19 continues to have an impact on the district's enrollment.
- October 1 enrollment is down 58 students from last October 1, and 27 students from the Average Daily Membership (ADM) forecast.
- Key driver to this year's enrollment is Kindergarten...
- While KG is slightly up from October 1, 2020, it remains off the anticipated forecast by 69 students.
- The revised revenue budget presented in February will reflect these updated and actual enrollment figures.
- Aside from FY 21, K-5 average class size is at a 5 year low.



October 1 K-12 Enrollment Trends & Forecast





Thank You!

Questions?

School Board Regular Meeting

4. C.

Meeting Date: 10/18/2021

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5. A.

Meeting Date: 10/18/2021

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of October 4, 2021, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - October 4, 2021

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 4, 2021

The School Board of Independent School District No. 77 met in regular session on Monday, October 4, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Kenneth A. Reid, Erin Roberts, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: None.

Ms. Schuck made a motion, and Ms. Roberts seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: Linda Howe-Wensel, Anne Wilking, Shelley Leenhouts, Carma Carpenter, Rebecca Strom, Carol Schulz, Kevin Schulz, Sarah Scott, Brad Willodson, Ronald Schmidt, Kirsten Wagner, Martin Leenhouts, Sadredin Moosavi, Brianne Eldred, Annie Pitcher, Elizabeth Hanke, Jovan Latchman, Stacy Hvinden, John Wicklund, Ellen Koenigs, Trever Lageson spoke on equity and staff COVID testing.

Information Reports: COVID-19 Update presented by Scott Hogen; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mr. Reid, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the September 20, 2021, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Todd Kreilkamp - Operations & Culinary Specialist with Nutrition Services beginning October 11, 2021. This is a full-time, 12-month, Non-Affiliated position with an annual salary of \$50,000 (prorated to \$36,206.90 for 189 days) for 2021-22, and he will be eligible for category II benefits.

APPOINTMENTS (NON-INSTRUCTIONAL)

Sarah Barta - Non-Classroom (Lunchroom) Paraprofessional at Hoover Elementary School for 1 hour per day/5 days per week beginning September 10, 2021. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73. This is in addition to her Media Assistant assignment at Hoover Elementary School.

Breanna Cashin - Middle School After School Youth Leader with Community Education at Prairie Winds Middle School for 2.5 hours per day/4 days per week beginning October 4, 2021. She will be compensated at the rate of \$11.25 per hour. This is in addition to her Non-Classroom (Playground) Paraprofessional assignment at Washington Elementary School.

Makena Dammer - ACES Child Care Assistant at Hoover Elementary School for 3 hours per day/4 days per week beginning October 4, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

Aubrey Denney - Middle School After School Youth Leader with Community Education at Dakota Meadows Middle School for 2.5 hours per day/4 days per week beginning October 4, 2021. She will be compensated at the rate of \$11.00 per hour.

Emily Dukowitz - ACES Child Care Assistant at Roosevelt Elementary School for 3 hours per day/5 days per week beginning September 29, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.25 per hour.

Tammy Fienen - Middle School After School Youth Leader with Community Education at Prairie Winds Middle School for 2.5 hours per day/4 days per week beginning October 4, 2021. She will be compensated at the rate of \$11.00 per hour. This is in addition to her Special Education Paraprofessional assignment at Prairie Winds Middle School.

Sabrina Hanson - ACES Child Care Assistant at Hoover Elementary School for 3 hours per day/4 days per week beginning September 28, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

Karlie Hodgman - ACES Child Care Assistant at Monroe Elementary School for 3 hours per day/5 days per week beginning September 30, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

Alicia Jones - Cook Helper at Prairie Winds Middle School for 6.5 hours per day/5 days per week beginning September 29, 2021. She will be placed at classification A11, step 3, of the School Food Service Workers Association salary schedule, with an hourly rate of \$13.13.

Mariana Jordan - ACES Child Care Assistant at Roosevelt Elementary School for 5 hours per day/2 days per week beginning September 30, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

Claire Julian - Title I Reading Intervention Paraprofessional at Kennedy Elementary School for 6 hours per day/5 days per week beginning September 10, 2021, and ending June 3, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Adam Krueger - Full-time, 8-Hour Evening Custodian at West High School beginning October 4, 2021. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule, with an hourly rate of \$16.15.

Nathan Kuehn (Pete) - Middle School After School Youth Leader with Community Education at Dakota Meadows Middle School for 2.5 hours per day/4 days per week beginning October 4, 2021. He will be compensated at the rate of \$11.00 per hour.

Beau Lepper - Special Education DCD/ASD Intervention Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 27, 2021. He will be placed at classification B21.5, step 2, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.54.

Miriam Narowitz - Non-Classroom (Lunchroom) Paraprofessional at Eagle Lake Elementary School for 2 hours per day/5 days per week beginning September 10, 2021, and ending June 3, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Iveth Quiroz Rios - Childcare Aide at Lincoln Logs Learning Center for 6 hours per day/4 days per week beginning September 27, 2021. She will be compensated at the rate of \$14.11 per hour, and she will be eligible for 6-3-2 benefits.

Ashley Simmons - ACES Child Care Assistant at Kennedy Elementary School for 3-4 hours per day/5 days per week beginning September 30, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

Skyler Skjervold - Full-time, 8-Hour Evening Custodian at West High School beginning October 4, 2021. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule, with an hourly rate of \$16.15.

Aidan Toegel - Seasonal Lead Groundskeeper for 8 hours per day/5 days per week beginning October 8 and ending November 30, 2021. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule with, an hourly rate of \$15.65.

Kristy Tokheim - Non-Classroom (Lunchroom) Paraprofessional at Roosevelt Elementary School for 3 hours per day/5 days per week beginning September 27, 2021. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Megan Trnovac - ACES Child Care Assistant at Roosevelt Elementary School for 3 hours per day/3 days per week beginning September 23, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Tammy Lorch - Decrease in assignment as part-time Parent Educator at the Family Learning Center from 86 annual hours (0.06 FTEs) to 61 annual hours (0.042 FTEs) beginning September 13, 2021.

Faith Schlecht - Decrease in assignment as part-time Early Childhood Teacher at the Family Learning Center from 611 annual hours (0.42 FTEs) to 586 annual hours (0.40 FTEs) beginning September 13, 2021. This is in addition to her Preschool Teacher assignment at the Early Childhood Center.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Olivia Caster - Change in classification as Early Learning Special Education Paraprofessional at Franklin Elementary School from B21 to B21.5 beginning September 27, 2021. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association, with an hourly rate of \$14.14.

Stephanie Maas - Adjust start date to September 13, 2021, for her Special Education Paraprofessional (Job Coach) assignment increase at East/West High Schools.

Elder Romero Mujica - Adjust start date to September 13, 2021, for his EL Paraprofessional assignment at East High School.

Patricia Sjulstad (Patti) - Adjust start date to September 24, 2021, for her Special Education Health & Wellness Paraprofessional assignment at Dakota Meadows Middle School.

REQUESTS FOR SALARY LANE ADVANCEMENT (INSTRUCTIONAL)

In accordance with the terms of the agreement between the Mankato Teachers Association and the District, teachers have submitted their requests for salary lane advancement. Each of these requests has been reviewed and a list of those qualifying for salary lane advancement for September of the 2021-22 school year is shown below. The salary lane advancements will be retroactive to the beginning of the 2021-22 school year. The Administration recommends that the Board approve the salary lane advancements.

Name	From	To
Summer Boettcher	B	B+15
Cindy Borth	M	M+45
Tricia Conetta	M	M+30
David Evans	M+30	M+45
Makenzie Evans	B+30	M
Kelly Firkins	B+15	B+30
Heather Gilman	M	Specialist
Neely Hagedorn	B+15	B+30
Heather Hedin	B+30	M
Jenna Helget	M	M+30
Erica Hengel	B+30	M

Brittany Jensen	B+15	M
Molly Lout	B+15	B+30
Emily Lowry	M	M+30
Shelbi Morton	B	B+15
Sean O'Connell	B+30	M
Amanda Shaw	B+15	B+30
Chelsea Silvers	B+30	M
Mikala Simon	B+30	M
Amanda Sonnenfeld	M	Specialist
Abby Steffensmeier	M+30	M+45
Mary Jo Tischler	M	M+30
Jessica Waterstreet	B+30	M
Katie Wheelock	M+30	Specialist
Robbi Brooke Will	M	Specialist
Linnea Wilson	M	M+30
Peter Wittmer	B+15	M
Rebecca Zenk	B	B+15
Alicia Zimmer	M	M+30
Kristin Zimmerman	B+30	M

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kiersten Fennern - Special Education Teacher at Dakota Meadows Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning January 12 and returning to work on March 25, 2022.

Jessica Kingston - 1st Grade Teacher at Rosa Parks Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning January 13 and returning to work on April 7, 2022.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Alyssa Coughlin - Media Assistant at Franklin Elementary School, has requested unpaid leave beginning September 24 and returning to work on November 8, 2021.

Jaclyn Rademaker - Special Education Paraprofessional at Franklin Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning September 29 and returning to work on October 29, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Patti Elmer - Early Learning Regular Education Paraprofessional at Franklin Elementary School, has submitted her resignation. Her last date of employment will be October 7, 2021.

Ciara Flugum - ACES Child Care Assistant Substitute, has submitted her resignation. Her last date of employment will be September 24, 2021.

Amber Schenk - Health & Wellness Paraprofessional at Futures SUN, has submitted her resignation. Her last date of employment will be June 4, 2021.

Glen Shouts - Student Success Coach at East High School, has submitted his resignation. His last date of employment will be June 4, 2021.

TERMINATION OF EMPLOYMENT (NON-INSTRUCTIONAL)

Omot Okuot - Full-time, 8-Hour Evening Custodian at West High School, effective August 31, 2021.

Addendum

APPOINTMENTS (INSTRUCTIONAL)

Katie Orchard - Full-time (1.0 FTEs) Licensed School Nurse at West High School beginning October 6, 2021. She will be placed at step 6 of the B lane on the Teachers Association salary schedule.

The following will be teachers in the Central High Night School Program beginning October 5 and ending December 16, 2021. They will be compensated according to their placement on the Teachers Association salary schedule.

Frederick Berg, Thomas Boone, Jeremy Burger, David Burgess, Robert Groebner, Russell Groebner, Jeffery Helget, Laura Januschka Blasing, Crystal Kay, Amanda Knodel, TerRon Lee, Christina Makela, Aaron Miller, Sherry Miller, Sean O'Connell, Rebecca Sellers, Chelsea Silvers, Michael Sipe, Camielle Spielman, Daniel Toegel, Kristin Van Otterloo, Matthew Weichert, Anna Wirth, Christopher Wollmuth

APPOINTMENTS (NON-INSTRUCTIONAL)

Helen Adetunji - Non-Classroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.75 hours per day/2 days per week beginning October 4, 2021. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Gorg Alhag - Student Success Coach at Prairie Winds Middle School for 7 hours per day/5 days per week beginning October 4, 2021. He will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.44.

Madonna Bengtson (Donna) - Early Learning Special Education Paraprofessional at Franklin Elementary School for 7 hours per day/4 days per week beginning October 13, 2021. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Brittany Enter - Special Education Health & Wellness Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning October 7, 2021. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Lydia Hoikka - ACES Child Care Assistant at Hoover Elementary School for 3 hours per day/4 days per week beginning October 4, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.25 per hour.

Jiokthiang (JT) - Full-time, 8-Hour Evening Custodian at Prairie Winds Middle School beginning October 11, 2021. He will be placed at classification A13, step 2, of the Maintenance and Custodial Workers Association salary schedule, with an hourly rate of \$16.15.

Dominick Johnston - ACES Child Care Assistant at Bridges Community School for 3 hours per day/4 days per week beginning October 5, 2021, and ending June 3, 2022. He will be compensated at the rate of \$10.00 per hour.

Tristan Lewis - Special Education Student Success Coach at Rosa Parks Elementary School for 6.75 hours per day/5 days per week beginning October 11, 2021. She will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.44.

Landis Parham - ACES Child Care Assistant at Rosa Parks Elementary School for 3 hours per day/4 days per week beginning October 4, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

Diane Winegar - Transfer from Clerical Assistant /POS Operator to Secretary to the Principal at Washington Elementary School beginning October 18, 2021. This is a full-time, 10-month position with a work year of 204 days plus 9 paid holidays. She will be placed at step 2, classification B22 on the Educational Secretaries Association salary schedule.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Thomas Boone - Increase in assignment as Math Teacher at West High School from 1.0 FTEs to 1.083 FTEs for the 1st semester only of the 2021-22 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Paula Billings - Change in assignment from Special Education Student Success Coach, classification B22 to Special Education Resource Paraprofessional, classification B21 at Franklin Elementary School beginning October 4, 2021. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Jane Flintrop - Change in assignment from Special Education Resource Paraprofessional, classification B21 to Special Education Behavior Support Paraprofessional, classification B21.5 at Prairie Winds Middle School beginning October 4, 2021. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Michael McGuire - Change in assignment from Non-Classroom (Playground) Paraprofessional for 1.75 hours per day/5 days per to Non-Classroom (Playground)

Paraprofessional for 1.75 hours per day/3 days per week (M, W, F) and Special Education Paraprofessional for 6.25 hours per day/2 days per week (T, TH) at Washington Elementary School beginning October 4, 2021. He will remain a classification B21.

Mariam Narowitz - Adjust start date to September 8, 2021, for her Non-Classroom (Lunchroom) Paraprofessional assignment at Eagle Lake Elementary School.

Austin Sellner - Change in assignment from Special Education Resource Paraprofessional, classification B21 to Special Education Student Success Coach, classification B22 at Franklin Elementary School beginning October 4, 2021. He will be compensated according to his placement on the Minnesota School Employees Association salary schedule. This is in addition to his Bus Supervisor assignment.

Cathy Stien - Increase in assignment as Brailist at East High School from 6.75 hours per day/5 days per week to 7 hours per/5 days per week beginning September 9, 2021.

Sue Troutman - Change in assignment from Special Education Health and Wellness Paraprofessional, classification B22.5 at Dakota Meadows Middle School to Special Education Intervention ASD Paraprofessional, classification B21.5 at Prairie Winds Middle School beginning October 7, 2021. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Amanda Yock - Change in assignment from Special Education Resource Paraprofessional, classification B21 to Special Education Student Success Coach, classification B22 at Hoover Elementary School beginning September 27, 2021. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Alyssa Coughlin - Clerical Assistant at Franklin Elementary School, has requested unpaid leave beginning September 24 and returning to work on November 8, 2021.

Mavis Gieser - Extend Board-approved leave, returning to work on November 2, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Jayne Doyen - Media Assistant and Non-Classroom (Playground) Paraprofessional, at Franklin Elementary School, has submitted her resignation. Her last day of employment will be June 7, 2021.

Fatuma Hassan - ACES Child Care Assistant at Eagle Lake Elementary School has submitted her resignation. Her last date of employment for this assignment will be October 1, 2021. She will continue in her AOM Paraprofessional assignment at Dakota Meadows Middle School.

Amanda Kallhoff - Special Education Student Success Coach at Futures SUN, has submitted her resignation. Her last date of employment will be October 14, 2021.

Katie Orchard - Health Assistant at West High School, has submitted her resignation in order to accept the Licensed School Nurse assignment. Her last date of employment for this assignment will be October 5, 2021.

Leisa Rahm - Special Education DCD Paraprofessional at Franklin Elementary School, has submitted her resignation. Her last date of employment will be October 22, 2021.

Mark Spangler - Special Education Paraprofessional at West High School, has submitted his resignation. His last date of employment will be October 1, 2021.

Approval of Extended Trip, Per Minnesota State High School League Requirements

The following gifts and grants were received by the School District:

Old National Bank and Greater Mankato Area United Way donated backpacks and supplies (\$2,000 value) to Mankato Area Public Schools

The following were donated to East High Girls Hockey:

- \$500 from Tibodeau Farms
- \$150 from Mankato Motor Company
- \$150 from Progrowth Bank
- \$300 from PEY Inc DBA Pet Expo
- \$150 from Midwest Fitness Centers LLC
- \$150 from JBKD LLC

Seijen Takamura donated \$250 to West High Boys Cross Country

Prairie Lakes Regional Arts Council donated \$6,000 to Prairie Winds Middle School Arts & Cultural Heritage Grant

Brown & Brown of Minnesota Inc donated \$2,200 to Mankato Area Public Schools 2021-22 Opening Day Event for VetterStone Amphitheater

Minnesota State University Mankato donated \$500 to Mankato Area Public Schools 2021-22 Fall Workshop Breakfast at VetterStone Amphitheater

Cars-N-Credit donated backpacks & supplies (\$450 value) to Mankato Area Public Schools

Minnesota Education Equity Partnership donated \$4,000 to Mankato Area Public Schools Equity Summit for Tech Expense Reimbursement

An anonymous donor donated Pony Walker (\$2,200 value) to Special Education Department

An anonymous donor donated Stander (\$2,600 value) to Special Education Department

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Mr. Kind and carried on a 7-0 voice vote.

In 2007 the State Legislature passed a law which dedicated the sales tax proceeds from Sectional and State Minnesota State High School League (MSHSL) events to the MSHSL Foundation. The MSHSL Foundation provides grants back to MSHSL members to support scholarships for students qualifying for a free or reduced price lunch to participate in co-curricular activities. Ms. Schuck made a motion to approve the attached resolution (see page _____) supporting the grant application. The motion was seconded by Mrs. Ratcliff and carried on a 7-0 voice vote.

During favorable market conditions with low interest rates on the cost of borrowing, school districts can take advantage of refinancing existing debt to lower debt service payments and save money for property tax payers. Most recently, the district did this in September 2020, and in doing so saved taxpayers \$3,500,000 over the term of the payment schedule. Since that time, the district has continued to work closely with the district's financial municipal advisor, PMA, to monitor any other emerging opportunities. Information on this topic and a market update was shared with the board finance committee in June 2021. At this time, the district has another opportunity to refinance a different bond series at a lower interest rate and again save money for taxpayers. Originally, this was the series 2006A General Obligation bonds that were issued as a result of a voter approved referendum in November 2005. The \$6,000,000 in proceeds were used to finance the betterment of several school sites and facilities. The current interest rate on this series is 2.19 percent. The estimated true interest cost on refunding these bonds is 1.54 percent. This includes the cost of issuance. The total savings to taxpayers will be \$27,000. While this savings is not as substantial as the savings incurred last September, it does represent the district's vigilance and commitment of leveraging every opportunity to save money for property owners. A motion was made by Mr. Wacker and seconded by Mr. Reid to approve the resolution (see page _____) authorizing the Superintendent/Director of Business Services and Board Officer to execute a Bond Purchase Agreement. The bond sale will occur in October 2021. The motion carried on a 7-0 voice vote.

A tentative agreement was reached between District 77 and the Mankato Teachers Association on August 26, 2021. Board members have received a detailed analysis of the new agreement. The Mankato Teachers Association approved the tentative agreement on September 23, 2021. Ms. Schuck made a motion, seconded by Ms. Roberts, to approve the agreement as presented. The motion carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Schuck moved and Ms. Roberts seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:22 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 4, 2021

The School Board of Independent School District No. 77 met in regular session on Monday, October 4, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Kenneth A. Reid, Erin Roberts, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: None.

1. Schuck/Roberts approval of agenda with personnel addendum. 7-0
2. Open Forum -Linda Howe-Wensel, Anne Wilking, Shelley Leenhouts, Carma Carpenter, Rebecca Strom, Carol Schulz, Kevin Schulz, Sarah Scott, Brad Willodson, Ronald Schmidt, Kirsten Wagner, Martin Leenhouts, Sadredin Moosavi, Brianne Eldred, Annie Pitcher, Elizabeth Hanke, Jovan Latchman, Stacy Hvinden, John Wicklund, Ellen Koenigs, Trever Lageson spoke on equity and staff COVID testing.
3. Information: COVID-19 Update; Board Member Reports.
4. Reid/Schuck approval of Consent Agenda Items: Approval of Minutes of the September 20, 2021, regular meeting; Personnel; Approval of Extended Trip, per MSHSL requirements. 7-0
5. Schuck/Kind acceptance of gifts and grants. 7-0
6. Schuck/Ratcliff approval of resolution supporting MSHSL Grant requests. 7-0
7. Wacker/Reid approval of resolution for Refunding of the 2015A Bonds. 7-0
8. Schuck/Roberts ratify 2021-23 Agreement with Mankato Teachers Association. 7-0
9. Schuck/Roberts adjournment at 7:22 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

FORM A

RESOLUTION OF SCHOOL BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the District 77 School Board recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Mankato Area Public Schools' School Board supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Date

Board Chair

Date

Board Clerk - Treasurer

CERTIFICATION OF MINUTES RELATING TO
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021A

Issuer: Independent School District No. 77 (Mankato Area Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on October 4, 2021 at 5:30 p.m.
at the Civic Center Plaza.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021A; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR DIRECTOR OF BUSINESS SERVICES AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE; AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 4th day of October, 2021.

School District Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021A; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR DIRECTOR OF BUSINESS SERVICES AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE; AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 77 (Mankato Area Public Schools), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION. It is hereby determined to be in the best interests of the District to issue its General Obligation Refunding Bonds, Series 2021A, in the approximate aggregate principal amount of \$1,600,000 (the Bonds). The proceeds of the Bonds will be used, together with any additional funds of the District which might be required, to refund in advance of maturity and prepay on February 1, 2022, the 2023 through 2026 maturities, aggregating \$1,575,000 in principal amount, of the District's outstanding \$3,680,000 General Obligation Crossover Refunding Bonds, Series 2015A, dated originally as of January 1, 2015.

SECTION 2. APPROVAL OF SALE OF THE BONDS. The District has retained PMA Securities, Inc., in Albertville, Minnesota (PMA), as independent municipal advisor in connection with the sale of the Bonds. The Board desires to proceed with the sale of the Bonds by private placement. The Superintendent or Director of Business Services and any Board officer, in consultation with and upon the advice of representatives of PMA, are hereby authorized to approve the sale of the Bonds and directed to execute a contract on the part of the District for the sale of the Bonds to a purchaser to be selected by such officers, provided that the aggregate principal amount of the Bonds shall not exceed \$1,600,000, the total net savings is at least \$10,000, and the true interest cost shall not exceed 2.00%. This Board shall meet at an upcoming regularly scheduled or special board meeting to adopt a bond resolution prepared by the District's bond counsel ratifying the sale of the Bonds.

SECTION 3. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the registrar for the Bonds or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the registrar. The District understands that as a result of its covenant to be bound by the provision of

Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 4. EXPIRATION. The authorization provided in Section 2 hereof shall expire on December 31, 2021.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

School Board Regular Meeting

5. B.

Meeting Date: 10/18/2021

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of October Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for October. The total of the bills for October of 2021 is \$9,216,054.03.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5. C.

Meeting Date: 10/18/2021

Prepared By: John Lustig, Director of Administrative Services

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

The following will be teachers in the Elementary Excel Program beginning October 26, 2021, and ending April 27, 2022. They will be compensated according to their placement on the Teachers Association salary schedule.

Betty Alders, Beth Baker, Miranda Bode, Kasey Hassig, Melanie Hayes, Miranda Hoffmann, Sherry Imhoff, Marcus Jensen, LeeAnn Johnson, Jessica Kelly, Jennifer Kluntz, Kayla Koble, Mandi Kopischke, Laura Linde, Jodi McBride, Travis Miller, Emily Molenaar, Angela Rickbeil, Angela Sheldrup, Katherine Soine, Katherine Westman, Parker Winning, Alex Wischnack

Jennifer Kluntz - Excel Building Coordinator at Eagle Lake Elementary School. She will receive a stipend of \$1,000 for this assignment.

Kayla Koble - Excel Building Coordinator at Roosevelt Elementary School. She will receive a stipend of \$1,000 for this assignment.

Emily Molenaar - Excel Building Coordinator at Rosa Parks Elementary School. She will receive a stipend of \$1,000 for this assignment.

APPOINTMENTS (NON-INSTRUCTIONAL)

Kendrick Bates - Student Success Coach at Franklin Elementary School for 6.75 hours per day/5 days per week beginning October 11, 2021. He will be placed at classification B22, step 3, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$17.23.

Elise Eichers - Special Education Health & Wellness Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 8, 2021. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Claire Gilliat - Special Education Behavior Support Paraprofessional at West High School for 6.75 hours per day/3 days per week (M, W, F) beginning October 13, 2021. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Jennifer Kuhn - Seasonal Lead Groundskeeper for 8 hours per day/5 days per week beginning October 11 and ending November 30, 2021. She will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule, with an hourly rate of \$15.65.

Logan Mans - Special Education Intervention Behavior Support Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning October 25, 2021. He will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota

School Employee Association, with an hourly rate of \$14.14.

Jada Richardson - ACES Child Care Assistant at Franklin Elementary School for 2 hours per day/5 days per week beginning October 12, 2021, and ending June 3, 2022. She will be compensated at the rate of \$12.00 per hour.

Dodie Spellman-Gonzalez - Special Education Health & Wellness Paraprofessional at Futures SUN program for 6.75 hours per day/5 days per week beginning October 18, 2021. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Hunter Wayne - ACES Child Care Assistant at Monroe Elementary School for 1.5 hours per day/5 days per week beginning October 7, 2021, and ending June 3, 2022. He will be compensated at the rate of \$11.50 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Toni Hames - Increase in assignment as part-time AVID Teacher at East High School from 0.50 FTEs to 0.583 FTEs beginning August 30, 2021, for the 2021-22 school year. This is in addition to her part-time 0.50 FTEs Secondary Mentor Coach (TOSA) assignment.

Timothy Meegan - Increase in assignment as Social Studies Teacher at East High School from 1.0 FTEs to 1.083 FTEs beginning January 25, 2022, for the 2nd semester only of the 2021-22 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Alana Lund - Correction - Special Education ASD Paraprofessional at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning September 10, 2021.

Aidan Toegel - Adjust start date to October 6, 2021, for his Seasonal Lead Groundskeeper assignment.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Derek Fennern - Special Education Teacher at Prairie Care, has requested leave under the provisions of the Family Medical Leave Act beginning January 12 and returning to work on January 27, 2022.

Jill Gause - EL Teacher at Rosa Parks Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning October 5 and continuing through December 31, 2021.

Sarah Smith - Music Teacher at Jefferson & Roosevelt Elementary Schools, has requested leave under the provisions of the Family Medical Leave Act beginning November 29, 2021, and returning to work on January 10, 2022.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Robin Arndt - Adjust dates for Board approved leave beginning September 8 and returning to work on November 29, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Ruth Aganya - Correction - Child Care Aide with Lincoln Logs Learning Center, has submitted her resignation. Her last date of employment for this assignment will be August 13, 2021. She will continue as an Interpreter for the District.

Habiba Ahmed - Non-Classroom (Playground) Paraprofessional at Bridges Community School, has submitted her resignation. Her last date of employment will be October 1, 2021.

Maiia Beling - Special Education Paraprofessional at Rosa Parks Elementary School, has submitted her resignation. Her last date of employment will be December 22, 2021.

Olivia Caster - Rescind acceptance as Early Learning Special Education Paraprofessional at Franklin Elementary School.

Mackenna Erickson - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted her resignation. Her last date of employment will be October 6, 2021.

Claire Gilliat - Long-term Substitute Teacher at Dakota Meadows Middle School, has submitted her resignation in order to accept the Special Education Behavior Support Paraprofessional assignment. Her last date of employment for this assignment will be October 5, 2021.

Rebecca Hopp - Special Education ASD Paraprofessional at Roosevelt Elementary School, has submitted her resignation. Her last date of employment will be September 17, 2021.

Kylie Komaridis - Special Education Paraprofessional and Non-Classroom (Playground) Paraprofessional at Monroe Elementary School, has submitted her resignation. Her last date of employment will be June 4, 2021.

Julia McCabe - Special Education Behavior Support Paraprofessional at Roosevelt Elementary School has submitted her resignation. Her last date of employment will be June 4, 2021.

Antonio Mendez Feliz - Special Education Paraprofessional at West High School, has submitted his resignation. His last date of employment will be April 30, 2021.

Austin Sellner - Bus Supervisor for the District, has submitted his resignation. His last date of employment for this assignment will be October 8, 2021. He will continue in his Special Education Student Success Coach assignment at Franklin Elementary School.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting**5. D.****Meeting Date:** 10/18/2021**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Approval of Community Education By-Laws

Background:

The Community Education Department has removed 'Recreation' from the title, as that area of work is no longer a major element within the department. The department is in the process of addressing this change of name in all internal and external communications. As a result of the name change, the by-laws have been simplified and the scope of authority or responsibility given to the advisory council has been adjusted accordingly. The Advisory Council reviewed and approved the changes at their September 22 meeting and are being brought to the School Board for final approval.

Recommended Action:

The administration recommends approval of the Community Education By-laws.

AttachmentsCommunity Education Advisory Council By-laws

**ADVISORY COUNCIL BY-LAWS
COMMUNITY EDUCATION
MANKATO AREA PUBLIC SCHOOLS**

Article I – Name

The name of this organization shall be the Mankato Area Public Schools Community Education Advisory Council.

Article II – Purposes and Objectives

The purpose of this advisory council will be to bring together a cross section of people from Mankato Area Public Schools to support, stimulate, and make recommendation to the Community Education Director, concerning existing programs and new programs.

Objectives

1. To support the programs of Community Education with other existing programs in Mankato Area Public Schools.
2. To provide a communication link between the school and the district population.
3. To inform the needs, interests, and problems of the district, and suggest to the Community Education Director, methods of meeting these needs while maintaining a balanced district-wide provision of services.
4. To encourage maximum uses of community facilities and expansion of facilities as needed.
5. To assist the Community Education Director with the communications of the Community Education Department.

Article III – Procedures

This organization shall be non-sectarian and non-partisan and shall make recommendations to the Community Education Director and the Board of Education. All final decisions regarding policies and programs will rest with the Board of Education.

Article IV – Membership

The nominated membership of the Advisory Council will consist of not more 10 members who shall be selected from application on the basis of:

1. Residing within the boundaries of Mankato Area Public Schools.
2. Expressed interest in the work of Mankato Area Public Schools Community Education Department.
3. Demonstrated support for the work of Mankato Area Public Schools Community Education Department.
4. Leadership potential.
5. In so far as possible, representing the varied sectors of the community.

The governmental body appointed membership of the Advisory Council may consist of:

1. (1) member from each local government elected body representing Blue Earth County, Nicollet County, City of Mankato, City of North Mankato, City of Madison Lake, City of Eagle Lake, Village of Skyline.
2. (1) member from MAPS School Board.
3. (1) member from MAPS administrative team.

The term for membership of the Advisory Council will be for three years, with the opportunity to renew membership for additional terms.

The term of membership of the Advisory Council will be structured on a staggered schedule, with membership year beginning July 1.

Any member missing three consecutive meetings or not fulfilling 75% overall attendance during any twelve-month period will be subject to replacement. The Community Education Director may notify the member in writing of the member's status and request a letter of intent from the member regarding the member's position on the Advisory Council. Said intent will be reported to the Advisory Council.

Any member wishing to resign their Advisory Council seat, will give notice of intent to the Community Education Director, who will present the resignation at the next Advisory Council meeting.

Article V – Officers

The officers of this organization will be a Chairperson and Vice Chairperson

The duties of the officers will be:

1. Chairperson will preside at all meetings of the organization and will be a member ex-officio of any committee. Vice Chairperson shall assume this duty in the Chairperson's absence.
2. Chairperson will sign state report.
3. Election of officers will take place annually at the January meeting.

Article VI – Meetings

1. There will be a minimum of four regular meetings per year, dates to be decided by the Community Education Director for the following year.
2. A majority of the membership of the Advisory Council will constitute a quorum.
3. A majority vote of those members of the Advisory Council present will be necessary to carry any motion.
4. Voting by E-Mail may be used for any matters as necessary to be voted on in this way.

Article VII– Amendments

These by-laws may be amended at any regular meeting of the Advisory Council by a two-thirds vote of the members present and voting. Notice of the proposed amendment shall have been given at least 10 business days prior to the vote.

Amended and Approved by the Advisory Council March 27, 2013

Reviewed and approved by the School Board of the Mankato Area Public Schools April 15, 2013

Amended and Approved by Advisory Council _____
Reviewed and Approved by the School Board of Mankato Area Public Schools _____

School Board Regular Meeting

6. A.

Meeting Date: 10/18/2021

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

Prairie Lakes Regional Arts Council donated \$1,200 to Mankato Community Education Arts & Cultural Heritage Grant

Anita & Aaron Budge donated \$150 to East High VEX Robotics

Mankato Area Hockey Association donated \$949.90 to West High Boys Hockey Program for Shooter Tutors

Mankato Area Foundation donated \$5,000 to Mankato Area Public Schools Equity Summit Grant

Original Blend 1, LLC donated \$500 to East High Boys Soccer

CAB Construction donated Metal Squares (\$115 value) to East High Welding Program

Jones Metal donated 2,700 lbs of steel (\$445 value) to East High Welding Program

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**6. B.****Meeting Date:** 10/18/2021**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Approval of Individual Transportation Contracts

Background:

The state law requires school districts to enter contracts with all individuals or companies who transport students. There are a number of individuals with whom we must reach an agreement with each fall.

There are various situations in the school district for which a special arrangement for transportation has been made with either the parent or a private contractor for example: There are situations where the bus is unable to travel on a road because of location and condition. The bus routes are too long for some students that have very special needs or are medically fragile. Some are just not able to make arrangements suitable for the child's specific needs and therefore enter into a contract with the parent or guardian. The district has a number of students that participate in a work program and are being transported to and from their work experience sites on a daily basis.

Recommended Action:

At this time, the administration has currently reached an agreement in each of these cases with the parent or contractor and the administration recommends the approval of the individual contracts as stated in the memorandum which is attached. Moreover, the administration may reach further such agreements throughout the year as needs arise. The administration recommends board approval.

Attachments

School Board Regular Meeting**6. C.****Meeting Date:** 10/18/2021**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Approval of Fund Transfers

Background:

As part of the FY 21 audit process, district administration is recommending that the school board approve two fund transfers for the 2020-2021 year. One is from Fund 01 (General) to Fund 04 (Community Service). The second is within Fund 04, between three reserved accounts: ECFE to Community Education and ABE. Fund transfers require board approval.

First, the fund transfer from the general fund to community service is due to the actual expenses of providing preschool screening services exceeding the state aid for this activity. When this occurs, it is recommended that the general fund account for the difference. The district has engaged this process many times in previous years.

Second, the fund transfer between reserved accounts within Fund 04 will help create greater financial stability within Community Education and Adult Basic Ed. Due to COVID-19, Executive Order 20-19 offers flexibility for districts and authorization to transfer operating funds from certain programs that are not encumbered. Specifically, funds will be transferred from the Early Childhood Family Education account to Community Education and Adult Basic Education accounts. This transfer will leave the ECFE fund balance at approximately 50 percent, or 183 days of operation.

These fund transfers must not and do not interfere with the equitable delivery of distance learning or social distancing models.

Recommended Action:

The administration recommends approval of the aforementioned two fund transfers. These transactions will be reflected in the FY 21 financial statement.

Attachments

Interfund Transfers

Request for Fund Transfer

Mankato Schools
Interfund transfers
6/30/2021

From	To	Amount	Explanation
General Fund	Community Ed	32,238.19	Expense related to preschool screening services exceeded state aid for this program by \$32,238.19 in FY 21.
ECFE Reserved Account in Fund 04	Community Education and ABE Reserved Accounts in Fund 04	\$ 201,493.89	Due to COVID 19, Executive Order 20-19 offers flexibility for districts and authorization to transfer operative funds from certain programs that are not already encumbered.

These fund transfers must not and do not interfere with the equitable delivery of distance learning or social distancing.

Transfer of Funds Request under Minnesota Laws 2020, Chapter 116/House File 4415, Article 3 Section 8

Please submit this form with attachments via email to MDE.UFARS-Accounting@state.mn.us.

District Information

District Name: Mankato Area Public Schools District Number: 77 District Type: 01

Superintendent's Name: Dr. Paul Peterson Fiscal Year: 2021

Requested Amount of Transfer: \$ 201,493.89

	Fund	Program Code	Finance Code	Balance Sheet Reserve Account Number	Balance Sheet Reserve Name	Funding Statute
To:	04	See Below	See Below	431,447	Community Education, ABE	MN Stat. 124D.20,124D.531
From:	04			432	ECFE	MN Stat. 124D.135

Summarize the intended purpose and uses of the transferred funds (Please be specific):

To reserve account 431: \$166,426.70. Program type: 506, 560, 564, 585, 591, 593. Fin Code: 326, 321, 362. Purpose is to support operations in the following areas: Family and community engagement, aquatics, youth development, 77 Lancers marching band, and community center operation. Also, to reserve account 447; \$35,067.19. Program type 590. Fin code: 322. Purpose is to support operations in the adult enrichment programs.

The following must be attached:

- ☐ Copy of the board resolution stating the fund transfer must not interfere with the equitable delivery of distance learning or social distancing models.
- ☐ Copy of the board minutes documenting adoption of the board resolution (above) and board approval for the transfer of funds in the amount of this application.

Verification of Information

I hereby verify that the information provided on this form is true and accurate to the best of my knowledge.

Superintendent – Signature

Date

Board Chair or Board Designee – Signature

Date

School Board Regular Meeting

6. D.

Meeting Date: 10/18/2021

Prepared By: John Lustig, Director of Administrative Services

Item Type: Action

Subject:

Approval of Assurance of Compliance Report

Background:

Each year, school districts in Minnesota must submit an Assurance of Compliance with State and Federal laws prohibiting discrimination to the Department of Education. Although a written copy is no longer required, MN Rule 3535.9910 requires Board action to approve the submission. The administration recommends that the School Board authorize the Superintendent to submit this Assurance. By doing so, the district confirms compliance with state and federal laws as listed below.

Federal Laws

1. [Title VI of the Civil Rights Act of 1964 \(42 USC § 2000d, et. seq.; 34 C.F.R. Part 100\)](#)
2. [Title VII of the Civil Rights Act of 1964 \(42 USC § 2000e, et. seq.; P.L. 88-352\)](#)
3. [Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act \(within Title VII\) \(42 USC § 2000e\(k\)\)](#)
4. [Title IX of the Education Amendments of 1972 \(20 USC §§ 1681-1688; 34 C.F.R. Part 106\)](#)
5. [Age Discrimination in Employment Act of 1967 \(42 USC § 6101 and 6102; 34 C.F.R. part 110\)](#)
6. [Section 504 of the Rehabilitation Act of 1973 \(29 USC § 794; 34 C.F.R. Part 104\)](#)
7. [American with Disabilities Act \(42 USC § 12101, et. seq.\)](#)
8. [Denial of Equal Educational Opportunity Prohibited \(20 USC § 1703\)](#)
9. [Fair Housing Act \(42 USC § 3601, et. seq.\)](#)
10. [Age Discrimination Act of 1975 \(29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 621\)](#)
11. [Prohibition against Discrimination Based on Blindness \(20 USC § 1684\)](#)

State Laws

1. [Minnesota Human Rights Act \(Minn. Stat. § 363A\)](#)
2. [Minnesota Statutes, section 121A.031, prohibits student bullying](#)
3. [Minnesota Statutes, section 121A.03 – requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence](#)
4. [Minnesota Statutes, section 121A.04 – prohibits sex discrimination in athletic programs](#)
5. [Minnesota Rules, part 3500.0550 – relating to Inclusive Educational Program Plan](#)
6. [Minnesota Rules, Chapter 3535.0100-.0180; 3535.2300-.2800; 3535.3000-.3700 – relating to equality of education opportunity, school desegregation, and prohibition of discriminatory practices](#)

Recommended Action:

The administration recommends authorizing the Superintendent to submit this Assurance.
