

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 7, 2021

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 7, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Kenneth A. Reid, Erin Roberts, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: None.

Ms. Schuck made a motion, and Mrs. Ratcliff seconded, approval of the agenda together with a Personnel. The motion carried on a 7-0 voice vote.

Information Reports: 2020-21 Auditor Report presented by Dennis Hoogeveen; Futures/SUN & INSITE School Report presented by Jessica Waterstreet and Samantha Steinman; Franklin Elementary School Report presented by Scot Johnson; COVID-19 Update presented by Scott Hogen; Board Member Workshop/Committee Reports.

Public Hearing for 2022-23 School Year Property Tax Levy. Tom Sager provided background information. Chair Sapp declared the public hearing open. No one wished to speak and Chair Sapp declared the hearing closed.

The consent agenda items outlined below were approved on a motion by Mr. Wacker, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the November 15, 2021, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Tricia Asher - Long-term Substitute Science Teacher for Casey Rose at Prairie Winds Middle School beginning December 2, 2021, and ending January 21, 2022. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Cynthia Cerda-Lopez - Full-time (1.0 FTEs) Contract Substitute 5th Grade Teacher for Jacob Beilke at Hoover Elementary School beginning November 29, 2021, and ending June 6, 2022. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Alecia Hynes - Long-term Substitute Special Education Teacher for Brianne Wiese at West High School beginning November 17, 2021, and ending February 21, 2022. She

will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Alyssa Job - Full-time (1.0 FTEs) Contract Substitute 1st Grade Teacher for Jessica Kingston at Rosa Parks Elementary School beginning January 13 and ending June 3, 2022. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Rebecca Kelley - Full-time (1.0 FTEs) Special Education Teacher at Rosa Parks Elementary School beginning November 29, 2021. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Kelly Krzmarzick - Long-term Substitute 5th Grade Teacher for Miranda Bode at Kennedy Elementary School beginning November 22, 2021, and ending February 11, 2022. He will be placed at step 3 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Crystal Bruckhoff - Health & Wellness Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning December 1, 2021. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Mary Gach - Interpreter for the District on an on-call basis beginning November 15, 2021. She will be compensated at the rate of \$21.00 per hour for this assignment. This is in addition to her Special Education Student Success Coach/Custodial assignment at Futures.

Kimberly Gustavson - Media Clerk at Kennedy Elementary School for 26 hours per week beginning November 30, 2021. This position has a work year of 180 days, and she will be placed at step 1 of the A13 classification on the Educational Secretaries Association salary schedule, with an hourly rate of \$14.75.

Jamie Linnemon - Transfer from Counseling Secretary at West High School to Secretary to the Principal at Dakota Meadows Middle School beginning November 29, 2021. This is a full-time, 12-month 8 hour per day position. She will be placed at step 4, classification B22 of the Educational Secretaries Association salary schedule.

Callie Looft - Early Learning Regular Education Paraprofessional at the Early Childhood Center for 3.5 hours per day/3 days per week beginning November 29, and ending December 13, 2021. She will be placed at classification B21, step 2, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.11.

Goanar Mar - Student Success Coach at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning December 13, 2021. He will be placed at

classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.44.

Angelica Morales Rodriguez - ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center for 5 hours per day/4 days per week (M-TH) beginning December 1, 2021, and ending June 2, 2022. She will be compensated at the rate of \$14.95 per hour.

Tricia Pemble - Transfer from Secretary to the Principal at Dakota Meadows Middle School to Secretary to the Principal at West High School beginning November 29, 2021. She will remain at step 5, classification B22 on the Educational Secretaries Association salary schedule.

Jill Ristau - Special Education Level 3 Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning November 8, 2021. She will be placed at B21.5, step 5, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.00.

John Stalter - Full-time, 8-hour Evening Custodian at West High School beginning December 7, 2021. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule, with an hourly rate of \$16.15.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Denise Balbach - Increase in assignment as Special Education Paraprofessional at Monroe Elementary School from 6.5 hours per day/5 days per week to 7.25 hours per day/4 days per week (M-TH) and 6.25 hours per day/1 day per week (F) beginning November 15, 2021.

Maiia Beling - Increase in assignment as Special Education Paraprofessional at Rosa Parks Elementary School from 6.25 hours per day/5 days per week to 6.75 hours per day/5 days per week beginning November 15, 2021.

Jean Biesterveld - Change in assignment from Special Education Paraprofessional at Eagle Lake Elementary School for 6.5 hours per day/5 days per week to Special Education Paraprofessional for 5 hours per day/5 days per week and Non-Classroom (Playground) Paraprofessional for 1.5 hours per day/5 days per week at Eagle Lake Elementary School beginning November 16, 2021.

Ruth Brandt - Increase in assignment as Special Education Paraprofessional at Kennedy Elementary School from 6.25 hours per day/5 days per week to 7.25 hours per day/4 days per week (M-TH) and 6.25 hours per day/1 days per week (F) beginning November 15, 2021.

Michelle Bridges - Increase in assignment as Special Education Paraprofessional at Monroe Elementary School from 6.5 hours per day/5 days per week to 7.25 hours per day/4 days per week (M-TH) and 6.25 hours per day/1 days per week (F) beginning November 15, 2021.

Sharon Dinsmore - Voluntary decrease in assignment as Health & Wellness Paraprofessional at East High School from 6.75 hours per day/5 days per week to 4 hours per day/5 days per week beginning September 13, 2021.

Katherine Hetzel - Change in assignment from ACES Child Care Assistant to ACES Child Care Assistant Substitute for varied hours at Washington Elementary School beginning December 13, 2021.

Avie Kulseth - Change in assignment from ACES Child Care Assistant to ACES Interim Site Supervisor at Washington Elementary School for 5-6 hours per day/5 days per week beginning December 1, 2021, and ending January 7, 2022. She will be compensated at the rate of \$14.00 per hour.

Amber Nicholson - Increase in assignment as Special Education Paraprofessional assignment at Monroe Elementary School from 6.5 hours per day/5 days per week to 7.25 hours per day/4 days per week (M-TH) and 6.25 hours per day/1 days per week (F) beginning November 15, 2021.

Linda O'Meara - Increase in assignment as Special Education Behavior Support Paraprofessional at Rosa Parks Elementary School from 6.25 hours per day/5 days per week to 6.25 hours per day/3 days per week (M/TH/F) and 6.75 hours per day/ 2 days per week (T/W) beginning November 15, 2021.

Abigail Olson - Increase in assignment as Special Education Level 3 Paraprofessional at Monroe Elementary School from 6.25 hours per day/5 days per week to 6.25 hours per day/3 days per week (W-F) and 7.25 hours per day/2 days per week (M/T) beginning November 15, 2021.

Taylor Peterson - Increase in assignment as Special Education Paraprofessional at Rosa Parks Elementary School from 6.5 hours per day/5 days per week to 6.75 hours per day/5 days per week beginning November 15, 2021.

Myra Rocco - Change in assignment from Evening Custodian to Lead Evening Custodian at West High School beginning November 16, 2021. She will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$16.65.

Kaleigh Schuck - Change in assignment from ACES Child Care Assistant at Kennedy Elementary School for 2 hours per day/5 days per week to ACES Child Care Assistant Substitute at Washington Elementary School for varied hours beginning December 6, 2021, and ending June 3, 2022.

Molly Smith - Increase in assignment as Special Education Paraprofessional at Roosevelt Elementary School from 6.25 hours per day/5 days per week to 6.75 hours per day/4 days per week (M-TH) and 6.25 hours per day/1 day per week (F) beginning November 15, 2021.

Ian Verbrugge - Change in assignment from ACES Child Care Assistant to ACES Interim Assistant Site Supervisor at Washington Elementary School for 4-5 hours per day/5 days per week beginning December 1, 2021, and ending January 7, 2022. He will be compensated at the rate of \$13.00 per hour.

Nicole Volk - Increase in assignment as Special Education Paraprofessional at Franklin Elementary School from 6.25 hours per day/5 days per week to 7.25 hours per day/4 days per week (M-TH) and 6.25 hours per day/1 day per week (F) beginning November 15, 2021.

Amanda Yock - Change in assignment as Special Education Student Success Coach from 6.25 hours per day/5 days per week at Hoover Elementary School to 6.25 hours per day/3 days per week (M/T/F) and 7 hours per day/2 days per week (W/TH) at Monroe Elementary School beginning November 15, 2021.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jade Achman - Adjust return date to June 1, 2022, for Board approved leave.

Jacob Beilke - Extend Board-approved leave for a total of 12 workweeks, and continue as an unpaid leave of absence through the 2021-22 school year.

Miranda Bode - 5th Grade Teacher at Kennedy Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning November 16, 2021, and returning to work on February 14, 2022.

Jessica Kingston - Extend Board approved leave, returning to work on June 6, 2022.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Jaclyn Rademaker - Extend Board approved leave, returning to work on December 6, 2021.

RESIGNATION (NON-AFFILIATED)

Nicole Brunick - ACES Site Supervisor at Washington Elementary School, has submitted her resignation. Her last date of employment will be on December 3, 2021.

RESIGNATIONS (INSTRUCTIONAL)

Deidra Gendron - Full-time (1.0 FTEs) Contract Substitute Teacher at Prairie Winds Middle School, has submitted a resignation. Her last date of employment will be December 1, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Angela Beaudoin - Special Education ASD Paraprofessional at Kennedy Elementary School, has submitted her resignation. Her last date of employment will be December 22, 2021.

Hailey Beer - ACES Child Care Assistant at Kennedy Elementary School, has submitted her resignation. Her last date of employment will be November 19, 2021.

Emily Dukowitz - ACES Child Care Assistant at Roosevelt Elementary School has submitted her resignation. Her last date of employment will be December 3, 2021.

Brittany Enter - Rescind acceptance as Special Education Health & Wellness Paraprofessional at Dakota Meadows Middle School.

Kimberly Gustavson - Non-Classroom (Playground) Paraprofessional at Kennedy Elementary School, has submitted her resignation for the purpose of accepting the Media Clerk assignment at Kennedy Elementary School. Her last date of employment for this assignment will be December 3, 2021.

Sarah Haman - Health and Wellness Paraprofessional at Washington Elementary School, has submitted her resignation. Her last date of employment will be November 29, 2021.

Rachel Hart - ACES Child Care Assistant Substitute, has submitted her resignation. Her last date of employment will be November 22, 2021.

Alecia Hynes - Rescind appointment as Health & Wellness Paraprofessional at West High School for 6.75 hours per day/5 days per week in order to accept the Long-term Substitute Special Education Teacher assignment at West High School.

Arlene Peters - Regular Education Paraprofessional at the Family Learning Center, has submitted her resignation. Her last date of employment will be March 13, 2020.

Heidi Riehl - Special Education Paraprofessional at the Family Learning Center, has submitted her resignation. Her last date of employment will be December 22, 2021.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Claire Gilliat - Part-time (0.27 FTEs) Special Education Homebound Teacher beginning November 29, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Jessieann Johnson - Full-time (1.0 FTEs) Special Education Teacher at Futures beginning December 6, 2021. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Callie Looft - Part-time MAPS Preschool Teacher at the Early Childhood Center for 365.5 annual hours (0.25 FTEs) beginning December 13, 2021. She will be placed at step 1 of the B lane on the ECFE Teachers salary schedule, with an hourly rate of \$27.88.

Thomas Prah - Full-time (1.0 FTEs) Elementary Music Teacher at Hoover Elementary School, Futures, and Franklin Elementary School beginning December 14, 2021. He will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Lindsey Schull - Change in assignment from Long-term Substitute EL Teacher to Full-time (1.0 FTEs) Contract Substitute EL Teacher at Rosa Parks Elementary School beginning November 29, 2021, and ending June 6, 2022. She will remain at step 5 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Jonathan Lafler - Receptionist at Dakota Meadows Middle School for 8 hours per day/5 days per week with a work-year of 190 days and 5 paid holidays beginning December 13, 2021. He will be placed at classification A13, step 4 of the Educational Secretaries Association salary schedule, with an hourly rate of \$15.65.

Evalynn Martinez - Non-classroom (Playground) Paraprofessional at Kennedy Elementary School for 2.25 hours per day/5 days per week beginning December 6, 2021. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Angelica Morales Rodriguez - ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center for 5 hours per day/4 days per week (M-TH) beginning December 1, 2021, and ending June 2, 2022. She will be compensated at the rate of \$14.95 per hour.

Taryn Orser - Special Education Intervention Paraprofessional at Prairie Winds Middle School for 6.42 hours per day/3 days per week (M/W/F) beginning December 6, 2021. She will be placed at classification B21.5, step 4, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$15.37.

Troy Salters - Special Education Intervention Paraprofessional at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning December 13, 2021. He will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Amber Schenk - Non-Classroom (Lunchroom) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/2 days per week (M/T) beginning December 6, 2021. She will be placed at classification B21, step 3, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.51. This is in addition to her Substitute Paraprofessional assignment with the District.

Anesih Wallenius - Early Learning Paraprofessional at the Family Learning Center for 13 hours per week (3.5 hours M, 4 hours T, 2 hours W/F, 1.5 hours TH) beginning December 6, and ending December 17, 2021. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sarah Barta - Change in assignment from Media Assistant at Hoover Elementary School to Counseling Secretary at West High School beginning December 15, 2021. This position is a full-time, 8 hours per day position with a work year of 213 days and 9 holidays. She will be placed at step 1, classification B21 on the Educational Secretaries Association salary schedule, with an hourly rate of \$16.55.

Claire Gilliat - Decrease in assignment as Special Education Behavior Support Paraprofessional at West High School from 6.75 hours per day/3 days per week to 5.5 hours per day/3 days per week beginning November 29, 2021.

Benjamin Groebner - Change from ACES Interim Assistant Site Supervisor to ACES Child Care Assistant at Eagle Lake Elementary School for 2 hours per day/5 days per week beginning December 6, 2021. He will be compensated at the rate of \$11.75 per hour.

Megan Schenk - Change in assignment from Non-Classroom (Playground) Paraprofessional, classification B21 to Special Education Intervention Paraprofessional, classification B21.5 at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning January 3, 2022. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Jamie Schumacher - Change in assignment from ACES Interim Site Supervisor to ACES Assistant Site Supervisor at Eagle Lake Elementary School for 4-5 hours per day/5 days per week beginning December 6, 2021. She will be compensated at the rate of \$13.00 per hour.

Austin Sellner - Voluntary decrease in assignment as Special Education Student Success Coach at Franklin Elementary School from 6.25 hours per day/5 days per week to 7.75 hours per day/4 days per week (M-TH) beginning October 12, 2021.

Victoria Walker - Change in assignment from ACES Interim Assistant Site Supervisor to ACES Child Care Assistant at Eagle Lake Elementary for 5 hours per day/5 days per week beginning December 6, 2021. She will be compensated at the rate of \$11.25 per hour.

The following ACES Child Care Assistants have received salary adjustments beginning December 1, 2021.

Caroline Brand - \$11.25 per hour
Anna Egeland - \$11.25 per hour
Lydia Hedlund - \$11.25 per hour
Lynsey Magaard - \$10.25 per hour

REQUESTS FOR LEAVE (NON-AFFILIATED)

Samantha Guinn - Extend Board approved leave, returning to work on December 6, 2021.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kristine Kneeland - Adjust start date to November 29, 2021, for Board approved leave.

Mark Wiese - Social Studies Teacher at West High School has requested unpaid leave beginning February 28 and returning to work on June 6, 2022. He is eligible to use any applicable fringe benefits.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Mary Nichols - EL Paraprofessional at Hoover Elementary School has requested intermittent leave under the provisions of the Family Medical Leave Act beginning December 3, 2021, and ending January 15, 2022.

RESIGNATIONS (INSTRUCTIONAL)

Kelly Krzmarzick - Long-term Substitute 5th Grade Teacher at Kennedy Elementary School, has submitted his resignation. His last date of employment for this assignment will be December 2, 2021. He will continue as a Substitute Teacher for the District.

RESIGNATIONS (NON-INSTRUCTIONAL)

Kia Anderson - ACES Child Care Assistant at Monroe Elementary School, has submitted her resignation. Her last date of employment will be December 6, 2021.

Sarah Barta - Non-Classroom (Lunchroom) Paraprofessional at Hoover Elementary School, has submitted her resignation for the purpose of accepting the Counseling Secretary assignment at West High School.

Angela Beaudoin - Special Education ASD Paraprofessional at Kennedy Elementary School, has submitted her resignation. Her last date of employment will be December 22, 2021.

Amanda Gunderson - Non-Classroom (Playground/Lunchroom) Paraprofessional at Franklin Elementary School and ACES Child Care Assistant at Monroe Elementary School, has submitted her resignation. Her last date of employment for both assignments will be December 13, 2021.

Jessieann Johnson - Special Education Health and Wellness Paraprofessional at Futures/SUN, has submitted her resignation for the purpose of accepting the Special Education Teacher assignment at Futures. Her last date of employment for this assignment will be December 3, 2021.

Mariana Jordan - ACES Child Care Assistant at Roosevelt Elementary School, has submitted her resignation. Her last date of employment will be December 1, 2021.

Lydia Kauth - ACES Child Care Assistant at Monroe Elementary School, has submitted her resignation. Her last date of employment will be December 1, 2021.

Brianna Klugherz - 8-Hour Evening Custodian at Franklin Elementary School, has submitted her resignation. Her last date of employment will be December 17, 2021.

Kallie Kuehmichel - ACES Child Care Assistant at Franklin Elementary School, has submitted her resignation. Her last date of employment will be December 17, 2021.

Callie Looft - Early Learning Regular Education Paraprofessional at the Early Childhood Center, has submitted her resignation for the purpose of accepting the Preschool Teacher assignment at the Early Learning Center. Her last date of employment for this assignment will be December 9, 2021.

Dodie Spellman-Gonzalez - Special Education Health & Wellness Paraprofessional at Futures SUN program, has submitted her resignation. Her last date of employment will be December 1, 2021.

Nicholas Wingert - ACES Child Care Assistant at Washington Elementary School, has submitted his resignation. His last date of employment will be January 7, 2022.

Open Forum: Chris Lienemann, Elizabeth Hanke, Brianna Weller, Cody Middelkamp and John Wicklund wished to speak about revised policies and COVID-19.

The following gifts have been received by the School District:

Bank Vista donated winter coats, gloves & boots (\$400 value) to Washington Elementary School

Scheels donated 24 hand sanitizer bottles (\$60 value) to Washington Elementary School

Aldi Inc donated Aldi gift card (\$500 value) to Central High School

Lake Washington Improvement Association donated \$1,000 to West High Girls Hockey Program

The following were donated to the East Girls Hockey:

- \$100 from Kwik Trip Inc
- \$300 from Cougar Boys Hockey

Minnesota Vikings Foundation donated \$1,000 to West High Football Program -Coach of the Week Award

The following were donated to the 2022 Career Expo Sponsor:

- \$1,500 from Bolton & Menk
- \$500 from Minnesota State University

Target - Minnetonka donated school supplies (\$500 value) to Mankato Area Public Schools

Inspire Foundation donated \$10,000 to Community Education Connecting Kids Grant

RABO AgriFinance LLC donated \$5,000 to Mankato Area Public Schools FFA Program

State of South Dakota donated \$230 to Mankato Area Public Schools FFA Program - SDSU Agronomy, Horticulture & Plant Science

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Mr. Kind and carried on a 7-0 voice vote.

The following policies were presented for second reading and approval:

- 102 - Equal Education Opportunities
- 406 - Public & Private Personnel Data
- 413 - Harassment and Violence
- 466 - Professional Development
- 501 - School Weapons Policy
- 503 - Student Attendance
- 515 - Protection & Privacy of Pupil Records
- 524 - Internet Acceptable Use
- 547 - School Meals Policy
- 548 - Service Animals in Schools
- 549 - Comfort Animals in Schools

The revised policies were approved on a motion by Mr. Reid, second by Ms. Schuck, and carried on a 7-0 voice vote.

A motion was made by Mr. Wacker and seconded by Ms. Schuck to approve the 2020-21 Audit Report as presented during the informational portion of the meeting. The motion carried on a 7-0 voice vote.

On November 17, 2021, multiple bids for each of four Work Scopes were received for the 2021 Lincoln Community Center HVAC Improvements (see page ____). The administrative team and ICS Consulting, Inc., our professional design team, recommends that the bid as submitted by: Work Scope 1 - General Construction: Knutson Construction in the amount of \$1,817,000; Work Scope 2 - Fire Suppression: Fire Construction Services in the amount of \$341,995; Work Scope 3 - Mechanical: St. Cloud Refrigeration in the amount of \$5,874,000; Work Scope 4 - Electrical: BLK Electric in the amount of \$1,173,120. LTFM revenue will be used to fund this project, and will be part of the FY22 budget. A motion was made by Mr. Wacker to accept the bid as recommended, seconded by Mr. Reid, and carried on a 7-0 roll call vote.

On November 23, 2021, multiple bids for each of four Work Scopes were received for the 2021 Roosevelt Elementary HVAC Improvements (see page ____). The administrative team and ICS Consulting, Inc., our professional design team, recommends that the bid as submitted by: Work Scope 1 - General Construction: Knutson Construction in the amount of \$1,302,250; Work Scope 2 - Fire Suppression:

Summit Fire Protection in the amount of \$205,800; Work Scope 3 - Mechanical: St. Cloud Refrigeration in the amount of \$4,497,000; Work Scope 4 - Electrical: Master Electric, Inc. in the amount of \$1,103,800. LTFM revenue will be used to fund this project, and will be part of the FY22 budget. A motion was made by Ms. Schuck to accept the bid as recommended, seconded by Ms. Roberts, and carried on a 7-0 roll call vote.

To comply with Minnesota Building Codes for future building projects and apply for FEMA grants to construct Tornado/Storm Shelters, the School Board must approve a resolution to authorize the Superintendent or Director of Business Services to submit the application on behalf of the district. Mrs. Ratcliff made a motion, seconded by Mr. Kind to approve the Resolution designating two Subrecipient Authorized Representatives for Tornado/Storm Shelter FEMA Grants. The motion carried on a 7-0 roll call vote.

A Resolution to Authorize the Superintendent and Director of Business Services
to Sign a Tornado Shelter Federal Emergency Agency (FEMA) Grant

Whereas, Mankato Area Public Schools has the duty to protect its students and staff; and

Whereas, Mankato Area Public Schools Emergency Plans have identified that there is a strong likelihood that a tornado can hit the district in any given year; and

Whereas, many homes within the radius of a Mankato Area Public School building would not provide adequate shelter in the event of a tornado; and

Whereas, FEMA provides grant funding to assist in building tornado shelters;

Therefore, be it resolved that the School Board authorizes the Superintendent or Director of Business Services to sign on behalf of the school district for a grant requesting funds from FEMA for a tornado shelter.

Adopting a resolution proposing to immediately discharge a continuing contract teacher is the first step in the process to terminate a tenured teacher's contract pursuant to Minnesota Statute 122A.40, Subd. 13. Under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, the circumstances of the proposed discharge are considered as private data. In addition, the identity of the teacher is also considered private data until after final approval at a future board meeting. Mr. Wacker made a motion, seconded by Mr. Reid to approve the Resolution proposing to

immediately discharge a continuing contract teacher identified as teacher “A”. The motion carried on a 7-0 roll call vote.

RESOLUTION PROPOSING TO
IMMEDIATELY DISCHARGE A CONTINUING CONTRACT
TEACHER IDENTIFIED AS TEACHER “A”

BE IT RESOLVED, by the School Board of Independent School District No. 77:

1. Teacher A is proposed to be immediately discharged pursuant to Minn. Stat. § 122A.40, Subd. 13;
2. Written notice be sent to the teacher regarding the proposed immediate discharge as provided by law, and that said notice shall be in the form set forth in Exhibit A attached hereto;
3. Each and all of the grounds set forth in said notice are within the grounds for the immediate discharge of a continuing contract teacher;
4. Exhibit A to this Resolution contains private data on individuals pursuant to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and therefore the Superintendent is specifically directed to maintain the private data classification of the exhibit in accordance with applicable state law;
5. The written notice attached hereto as Exhibit A shall be signed by the Clerk of the School Board and served upon the teacher as determined by the administration of Independent School District No. 77;
6. Given the circumstances of Teacher A’s proposed discharge, the teacher shall not be paid pending the conclusion of a hearing, if requested, and a final determination on the proposed discharge

There being no further business to consider, Ms. Roberts moved and Mr. Reid seconded, that the meeting be adjourned. The meeting was declared adjourned at 8:15 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 7, 2021

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 7, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Kenneth A. Reid, Erin Roberts, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: None.

1. Schuck/Ratcliff approval of agenda with personnel addendum. 7-0
2. Information: 2020-21 Auditor Report, Future/SUN & INSITE Report, Franklin Elementary Report, COVID-19 Update, Board Member Reports.
3. Wacker/Schuck approval of Consent Agenda Items: Approval of Minutes of the November 15, 2021, regular meeting; Personnel. 7-0
4. Public Hearing on 2022-23 School Year Property Tax Levy - no one wished to speak.
5. Open Forum - Chris Lienemann, Elizabeth Hanke, Brianna Weller, Cody Middelkamp and John Wicklund regarding revised policies and COVID-19.
6. Schuck/Kind acceptance of gifts and grants. 7-0
7. Reid/Schuck approval of revised policies. 7-0
8. Wacker/Schuck approval of 2020-21 Audit Report. 7-0
9. Wacker/Reid approval of Lincoln Community Center HVAC Improvement Bids. 7-0
10. Schuck/Roberts approval of Roosevelt Elementary HVAC Improvement Bids. 7-0
11. Ratcliff/Kind approval of resolution designating two subrecipient authorized representatives for tornado/storm shelter FEMA grant. 7-0
12. Wacker/Reid approval of resolution proposing to immediately discharge a continuing contract teacher. 7-0
13. Roberts/Reid adjournment at 8:15 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

MAPS Lincoln Community Center HVAC Improvements 2021

OWNER: Mankato Area Public Schools ISD #77

CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS

ARCHITECT: Oleson & Hobbie Architects

**BID TABULATIONS**

Wednesday, November 17th, 3:00 pm

Work Scope 1: General Construction

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Shaw - Lundquist	Joseph Company	Knutson Constuction				
BID SECURITY	X	X	X				
ADDENDA REC'D.							
BASE BID:	\$2,580,000.00	\$2,417,000.00	\$1,817,000.00				
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Light Fixture Manufacturers							
Alt. No. 2: Technology Changes							
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.	\$1.65	\$3.30	\$3.50				
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.	\$2.20	\$3.60	\$3.50				
Unit Price No. 3: Plaster Patching - Per Sq. Ft.	\$40.00	\$38.00	\$40.00				

MAPS Lincoln Community Center HVAC Improvements 2021

OWNER: Mankato Area Public Schools ISD #77

CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS

ARCHITECT: Oleson & Hobbie Architects

**BID TABULATIONS**

Wednesday, November 17th, 3:00 pm

Work Scope 2: Fire Suppression

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Viking Automatic Sprinkler	Fire Construction Services	Summit Fire Protection				
BID SECURITY	X	X	X				
ADDENDA REC'D.							
BASE BID:	\$664,780.00	\$341,995.00	\$435,975.00				
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Light Fixture Manufacturers							
Alt. No. 2: Technology Changes							
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.							
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.							
Unit Price No. 3: Plaster Patching - Per Sq. Ft.							

MAPS Lincoln Community Center HVAC Improvements 2021

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CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS

ARCHITECT: Oleson & Hobbie Architects

**BID TABULATIONS**

Wednesday, November 17th; 3:00 PM

Work Scope 3: Mechanical

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	St. Cloud Refrigeration, Inc. DBA SCR, Inc.	Davis Mechanical Systems	Chapell Central	Peterson Sheet Metal			
BID SECURITY	X	X	X	X			
ADDENDA REC'D.							
BASE BID:	\$5,874,000.00	\$6,045,000.00	\$6,323,000.00	\$6,390,000.00			
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Light Fixture Manufacturers							
Alt. No. 2: Technology Changes							
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.							
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.							
Unit Price No. 3: Plaster Patching - Per Sq. Ft.							

MAPS Lincoln Community Center HVAC Improvements 2021

OWNER: Mankato Area Public Schools ISD #77

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ARCHITECT: Oleson & Hobbie Architects

**BID TABULATIONS**

Wednesday, November 17th; 3:00 PM

Work Scope 4: Electrical

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	BLK Electric, Inc.						
BID SECURITY	X						
ADDENDA REC'D.							
BASE BID:	\$1,164,100.00						
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Light Fixture Manufacturers	\$0.00						
Alt. No. 2: Technology Changes	\$9,020.00						
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.							
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.							
Unit Price No. 3: Plaster Patching - Per Sq. Ft.							

MAPS Roosevelt Elementary School HVAC Improvements 2021

OWNER: Mankato Area Public Schools ISD #77

CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS

ARCHITECT: Oleson & Hobbie Architects

**BID TABULATIONS**

Tuesday, November 23rd, 3:00 PM

Work Scope 1: General Construction

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Knutson	Joseph Company	Brennan Construction of MN, Inc.	Shaw - Lundquist			
BID SECURITY	x	x	x	x			
ADDENDA REC'D.							
BASE BID:	\$1,302,250.00	\$1,363,000.00	\$1,412,500.00	\$1,313,000.00			
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Paging, Speakers and Cabling							
Alt. No 2: Alternate Induction System							
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.	\$3.00	\$3.30	\$3.50	\$3.00			
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.	\$3.00	\$3.60	\$3.50	\$3.50			
Unit Price No. 3: Plaster Patching - Per Sq. Ft.	\$48.00	\$38.00	\$50.00	\$44.00			
Unit Price No. 4: Electrical Receptacles - Per Sq. Ft.							
Unit Price No. 5: Data Locations- Per Location							

MAPS Roosevelt Elementary School HVAC Improvements 2021

OWNER: Mankato Area Public Schools ISD #77

CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS

ARCHITECT: Oleson & Hobbie Architects

**BID TABULATIONS**

Tuesday, November 23rd, 3:00 PM

Work Scope 2: Fire Suppression

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Viking Automatic Sprinkler	Fire construction Services	Summit Fire				
BID SECURITY	x	x	x				
ADDENDA REC'D.							
BASE BID:	\$222,970.00	\$255,590.00	\$205,800.00				
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Paging, Speakers and Cabling							
Alt. No 2: Alternate Induction System							
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.							
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.							
Unit Price No. 3: Plaster Patching - Per Sq. Ft.							
Unit Price No. 4: Electrical Receptacles - Per Sq. Ft.							
Unit Price No. 5: Data Locations- Per Location							

MAPS Roosevelt Elementary School HVAC Improvements 2021

OWNER: Mankato Area Public Schools ISD #77

CONSTRUCTION MANAGER/PROGRAM MANAGER: ICS

ARCHITECT: Oleson & Hobbie Architects

**BID TABULATIONS**

Tuesday, November 23rd, 3:00 PM

Work Scope 3: Mechanical

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	St. Cloud Refrigeration, Inc. Dba SCR, Inc.	Davis Mechanical	Gemini 26, Inc. Dba Bauernfeind Goedel	Weidner Plumbing & Heating Co.	Peterson Sheet Metal		
BID SECURITY	x	x	x	x	x		
ADDENDA REC'D.							
BASE BID:	\$4,497,000.00	\$4,576,800.00	\$4,622,500.00	\$4,820,000.00	\$5,218,000.00		
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Paging, Speakers and Cabling							
Alt. No 2: Alternate Induction System	(\$50,000.00)	(\$50,000.00)	(\$51,565.00)	(\$30,000.00)	(\$100,000.00)		
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.							
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.							
Unit Price No. 3: Plaster Patching - Per Sq. Ft.							
Unit Price No. 4: Electrical Receptacles - Per Sq. Ft.							
Unit Price No. 5: Data Locations- Per Location							

MAPS Roosevelt Elementary School HVAC Improvements 2021

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ARCHITECT: Oleson & Hobbie Architects

**BID TABULATIONS**

Tuesday, November 23rd, 3:00 PM

Work Scope 4: Electrical

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Master Electric Co., Inc.						
BID SECURITY	x						
ADDENDA REC'D.							
BASE BID:	\$1,025,000.00						
MN Responsible Contractor							
ALTERNATES:							
Alt. No. 1: Paging, Speakers and Cabling	\$78,800.00						
Alt. No 2: Alternate Induction System							
UNIT PRICES:							
Unit Price No. 1: Paint Walls - Per Sq. Ft.							
Unit Price No. 2: Paint Ceilings - Per Sq. Ft.							
Unit Price No. 3: Plaster Patching - Per Sq. Ft.							
Unit Price No. 4: Electrical Receptacles - Per Sq. Ft.	\$175.00						
Unit Price No. 5: Data Locations- Per Location	\$225.00						