

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

January 3, 2022

The School Board of Independent School District No. 77 met in regular session on Monday, January 3, in the Mankato Room in the Intergovernmental Center to organize for 2022.

Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Kenneth A. Reid, Erin Roberts, Jodi Sapp, and Kristi Schuck. Members absent: none

Ms. Schuck moved, and Mr. Reid seconded, approval of the agenda together with a personnel addendum and an approval of parameters resolution for bond purchase agreement addendum. The motion carried on a 6-0 voice vote.

OPEN FORUM - Linda Howe-Wensel, Ronald Schmidt, Cody Middelkamp, John Wicklund and Julie Strusz wished to speak.

Nominations were opened for the position of Chairperson. Ms. Schuck nominated Jodi Sapp. Hearing no other nominations, Ms. Sapp closed nominations and an unanimous ballot for Ms. Sapp was casted with the following result: Ms. Sapp - 6 votes. Ms. Sapp was declared Chairperson.

Nominations were opened for the position of Vice-Chairperson. Mrs. Ratcliff nominated Kenneth A. Reid. Hearing no other nominations, Ms. Sapp closed nominations and an unanimous ballot for Mr. Reid was casted with the following result: Mr. Reid - 6 votes. Mr. Reid was declared Vice-Chairperson.

Nominations for the position of Clerk were declared open. Ms. Schuck nominated Erin Roberts. Hearing no other nominations, Ms. Sapp closed nominations and an unanimous ballot for Ms. Roberts was casted with the following result: Ms. Roberts - 6 votes. Ms. Roberts was declared Clerk.

Nominations for the position of Treasurer were opened. Ms. Roberts nominated Christopher Kind. Hearing no other nominations, Ms. Sapp closed nominations and an unanimous ballot for Mr. Kind was casted with the following result: Mr. Kind - 6 votes. Mr. Kind was declared Treasurer.

Mr. Kind made a motion to appoint Becky Bailey as Deputy Clerk. Ms. Schuck seconded the motion and it carried on a 6-0 voice vote.

Ms. Schuck made a motion to approve the following resolution designating official depositories for the School District. The motion was seconded by Mrs. Ratcliff and carried on a 6-0 voice vote.

BE IT RESOLVED, US Bank Mankato, Old National Bank, Wells Fargo Bank, N.A., ProGrowth Bank, 1st National Bank, Frandsen Bank, MinnStar Bank, CCF Bank, Bank of Utah, MN Trust, Twin City Federal National Bank, Pioneer Bank and the Minnesota Liquid Asset Fund Plus, and are hereby designated as depositories of this School District with authority to accept or receive, at any time, deposits for the credit of this School District, and

BE IT FURTHER RESOLVED, That checks, drafts, or other orders for payment with the depositories must be signed, actually or by use of a facsimile signature, by all three of the following officers of Independent School District No. 77:

_____, Clerk
_____, Chairperson
_____, Treasurer

AND BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to transfer between depository accounts School District funds as they determine necessary in the normal operation of the School District, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to purchase Certificates of Deposit and Commercial Paper in name of Independent School District No. 77, Mankato, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to wire transfer funds to pay principal and interest payments due on school building bonds, and

BE IT FURTHER RESOLVED, That this resolution shall continue in force until express written notice of its rescission or modification has been furnished to and received by the depositories.

School Board Policy 216 provides for the appointment of legal counsel for the School District. Mrs. Ratcliff made a motion to name the following firms as legal counsel for 2022 to be paid on an hourly basis for services rendered:

Blethen Berens Law Firm
Knutson, Flynn and Deans, P.A.
Rupp, Anderson, Squires & Waldspurger, P.A.
Kennedy and Graven Chartered
Dorsey & Whitney LLP

Ms. Roberts seconded the motion and it carried on a 6-0 roll call vote.

A motion was made by Mr. Kind, seconded by Mrs. Ratcliff, to name the Mankato *Free Press* as the School District's official newspaper for 2022. The motion carried on a 6-0 voice vote.

A motion to approve the following resolution relating to expenses for School Board meetings was made by Ms. Schuck and seconded by Mr. Reid. The motion carried on a

6-0 roll call vote.

BE IT RESOLVED by the School Board of Independent School District No. 77 that:

- 1. WHEREAS, it is in the interest of the School District to occasionally invite members of the public, members of other public boards and bodies, and members of the school staff to School Board meetings, and*
- 2. WHEREAS, at many School Board meetings, good public relations make it advisable to provide coffee and meals on special occasions as determined by the School Board, to persons attending such meetings in the interest of the District,*
- 3. NOW, THEREFORE, BE IT RESOLVED, that the School District pay the cost of meals when occasionally furnished to members of the School Board and others who attend meetings held in the interest of the School District and that the School District do likewise provide, at the expense of the District, coffee for all persons attending said meetings in the interest of good public relations for the benefit of the School District and the students served thereby.*

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency LEA. Ms. Roberts made a motion, seconded by Ms. Schuck, to designate Paul Peterson, Superintendent, and Becky Bailey, Administrative Assistant to the Superintendent/School Board Deputy Clerk to the role of Identified Official with Authority. The motion carried on a 6-0 voice vote.

Most state- and federally-funded programs require that the School Board, in official session, authorize an agent to execute and file funding applications for the School District and act as its official representatives in those state- and federally-funded programs. Ms. Schuck made a motion to designate Superintendent Paul Peterson or his designee as the School District's agent for filing the applications and representing the District. The motion was seconded by Mrs. Ratcliff and carried on a 6-0 voice vote.

Mr. Reid made a motion to affirm the meeting schedule for 2022 as shown below. The motion was seconded by Ms. Roberts and carried on a 6-0 voice vote.

DATE	LOCATION	TIME
Monday, January 3, 2022	Civic Center Plaza	5:30 p.m.
Tuesday, January 18, 2022	Civic Center Plaza	5:30 p.m.
Monday, February 7, 2022	Civic Center Plaza	5:30 p.m.
Tuesday, February 22, 2022	Civic Center Plaza	5:30 p.m.
Monday, March 7, 2022	Civic Center Plaza	5:30 p.m.

Monday, March 21, 2022	Civic Center Plaza	5:30 p.m.
Monday, April 4, 2022	Civic Center Plaza	5:30 p.m.
Monday, April 18, 2022	Civic Center Plaza	5:30 p.m.
Monday, May 2, 2022	Civic Center Plaza	5:30 p.m.
Monday, May 16, 2022	Civic Center Plaza	6:30 p.m.
Monday, June 6, 2022	Civic Center Plaza	5:30 p.m.
Monday, June 20, 2022	Civic Center Plaza	5:30 p.m.
Monday, July 18, 2022	Civic Center Plaza	5:00 p.m.
Monday, August 15, 2022	Civic Center Plaza	5:00 p.m.
Tuesday, September 6, 2022	Civic Center Plaza	5:30 p.m.
Monday, September 19, 2022	Civic Center Plaza	5:30 p.m.
Monday, October 3, 2022	Civic Center Plaza	5:30 p.m.
Monday, October 17, 2022	Civic Center Plaza	5:30 p.m.
Monday, November 7, 2022 (World's Best Workforce Mtg at 5 pm)	Civic Center Plaza	5:30 p.m.
Monday, November 21, 2022	Civic Center Plaza	5:30 p.m.
Tuesday, December 6, 2022	Civic Center Plaza	5:30 p.m.
Monday, December 19, 2022	Civic Center Plaza	5:30 p.m.

Ms. Schuck made a motion to approve the following School Board Member Committee Assignments and School Assignments:

School Board Committee Assignments for 2022

Kenneth Reid	• Senior High Student Advisory Council Facilitator • Facilities Committee • Policy Committee
Erin Roberts	• Student-Community Safety Advisory Council • Special Education Parent Advisory Council • Sick Leave Bank • Senior High Student Advisory Council Facilitator
Christopher Kind	• Finance Committee • Facilities Committee • Greater Mankato Growth (GMG) Advisory Committee • Legislative Committee • Central Freedom School Fundraising Committee
Liz Ratcliff	• Citizens Energy Advisory Committee • Policy Committee • Transportation Committee • Community Services Advisory Committee
Jodi Sapp	• Meet and Confer • Legislative Committee • South Central Service Cooperative Board (elected) • MSDLAF+ Board of Trustees (elected) • MSBA Delegate Assembly (elected, term ends in 2023)
Kristi Schuck	• Wellness Committee • Middle School Student Advisory Council Facilitator • Transportation Committee • Meet and Confer Committee
TBD	• Finance Committee • Greater Mankato Growth (GMG) Advisory Committee

Board Member School Assignments through June 30, 2022

<u>Kristi Schuck</u> Franklin Elementary School Central High School Bridges Community School Futures	<u>Christopher Kind</u> Dakota Meadows Middle School Monroe Elementary School
<u>Liz Ratcliff</u> East Senior High School Washington Elementary School	<u>TBD</u> Hoover Elementary School Rosa Parks Elementary School
<u>Kenneth A. Reid</u> Kennedy Elementary School Central Freedom School	<u>Erin Roberts</u> Roosevelt Elementary School West Senior High School
<u>Jodi Sapp</u> Prairie Winds Middle School Jefferson Elementary School Eagle Lake Elementary School	

The motion was seconded by Mr. Kind and carried on a 6-0 voice vote.

The consent agenda items outlined below were approved on a motion by Mrs. Ratcliff, seconded by Mr. Kind, and carried on a 6-0 roll call vote.

Approval of Minutes of the December 20, 2021, regular Board meeting.

Personnel:

APPOINTMENTS (NON-INSTRUCTIONAL)

Michael Fitzpatrick - Full-time, 8-Hour Evening Custodian at West High School beginning January 5, 2022. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule, with an hourly rate of \$16.15.

Melanie Gerold - Full-time, 8-Hour Evening Custodian at Franklin Elementary School beginning January 6, 2022. She will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule, with an hourly rate of \$16.15.

Jonathan Karels - Health & Wellness Paraprofessional at Futures for 6.75 hours per day/5 days per week beginning January 3, 2022. He will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Jacqueline Tomas - EL Paraprofessional at Monroe Elementary School for 6.5 hours per day/5 days per week beginning January 3, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Claire Gilliat - Increase in assignment as Part-time Special Education Homebound Teacher from 0.27 FTEs to 0.40 FTEs beginning December 22, 2021.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Pamela Allen - Increase hourly wage to \$17.23 as Infant Care Provider with the TAPP Daycare assignment at Central High School beginning July 1, 2021.

Abigail Alsleben - Change in assignment from ACES Child Care Assistant at Kennedy Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning January 3, and ending June 3, 2022. She will be compensated at the rate of \$13.00 per hour.

Claire Gilliat - Decrease in assignment as Special Education Behavior Support Paraprofessional at West High School from 5.5 hours per day/3 days per week to 3.5 hours per day/3 days per week beginning December 22, 2021.

Christine Parker - Decrease in assignment as Special Education Paraprofessional at Monroe Elementary School from 6.5 hours per day/5 days per week to 6.25 hours per day/5 days per week beginning September 10, 2021.

RESIGNATIONS(NON-AFFILIATED)

Brandon Bergemann - ACES Site Supervisor at Washington Elementary School, has submitted his resignation. His last date of employment will be December 21, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Kristofer Hamann - Special Education Paraprofessional at Washington Elementary School, has submitted his resignation. His last date of employment will be December 22, 2021.

Khadija Sharif - Non-Classroom (Lunchroom) Paraprofessional at Jefferson Elementary School, has submitted a resignation. Her last date of employment for this assignment was May 28, 2021. She will continue in her 4-Hour Evening Custodian assignment at Hoover Elementary School.

Addendum

APPOINTMENTS (INSTRUCTIONAL)

Alyssa Job - Adjust start date to January 3, 2022, for her Contract Substitute Teacher assignment at Rosa Parks Elementary School.

Colin Varley - Adjust state date to January 3, 2022, for his Long-term Substitute Teacher assignment at Dakota Meadows Middle School.

APPOINTMENTS (NON-INSTRUCTIONAL)

Abdifatah Aden - Student Success Coach at Prairie Winds Middle School for 3 hours per day/3 days per week beginning January 3, 2022. He will be placed at classification

B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Steven O'Leary - Health & Wellness Paraprofessional at Futures/SUN program for 7 hours per day/5 days per week beginning January 10, 2022. He will be placed at classification B22.5, step 4, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$18.15.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Thomas Boone - Increase in assignment as Math Teacher at West High School from 1.0 FTEs to 1.083 FTEs for the 2nd semester of the 2021-22 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Amber Casto - Change in assignment from Early Learning Special Education Paraprofessional, classification B21 for 3.5 hours per day/2 days per week (T/TH) at God's Little Angels to Early Learning Special Education Paraprofessional, classification B21.5 for 3.25 hours/2 days per week (T/TH) at Franklin Elementary School beginning January 4, 2022.

Melanie Gerold - Adjust start date to January 5, 2022, for Full-time, 8-Hour Evening Custodian at Franklin Elementary School.

The following ACES Child Care Employees will receive salary adjustments beginning January 3, 2022.

Pamela Allen - \$13.75 per hour
Rebeca Alvarez - \$12.75 per hour
Anne Anderson - \$11.00 per hour
Kolin Baier - \$12.50 per hour
Randi Baier - \$11.00 per hour
Madelyn Begalka - \$16.00 per hour
Alan Benzkofer - \$13.25 per hour
Danielle Borgman - \$12.50 per hour
Michelle Bridges - \$13.75 per hour
Caroline Brand - \$12.75 per hour
Kaylyn Burr - \$13.00 per hour
Carley Burns - \$13.25 per hour
Brady Buth - \$13.00 per hour
Jacob Burzynski - \$11.00 per hour
Eldon Cervantes - \$11.00 per hour (beginning December 27, 2021)
Kloey Christiansen - \$11.50 per hour
Kya Christiansen - \$13.25 per hour
Isabella Ciolkosz - \$12.75 per hour
Jenna Courier - \$12.75 per hour
Annie Cuddie - \$16.00 per hour
Vanessa Dahlgren - \$12.50 per hour
Makena Dammer - \$12.50 per hour
Kristin Diekmann - \$13.75 per hour
Landry DuBeau - \$11.00 per hour

Hailey Eastburn - \$12.50 per hour
Anna Egeland - \$12.75 per hour
Sarrah Eggert - \$12.50 per hour
Ellen Fischenich - \$12.50 per hour
Andrew Franke - \$11.00 per hour
Chris Goebel - \$13.75 per hour
Ellissa Good - \$12.50 per hour
Megan Grant - \$12.75 per hour
Benjamin Groebner - \$13.25 per hour
Grace Guetschow - \$13.00 per hour
Amanda Gunderson - \$12.50 per hour
Rebecca Guss - \$13.00 per hour
Julia Guzulaitis - \$12.50 per hour
Sabrina Hanson - \$12.50 per hour
Jasmine Harris - \$13.00 per hour
Lydia Hedlund - \$12.75 per hour
Ashlyn Hering - \$11.00 per hour
Katherine Hetzel - \$12.75 per hour
Karlle Hodgman - \$12.50 per hour
Sandra Hoffmann - \$13.75 per hour
Lydia Hoikka - \$12.75 per hour
Ronette Hornick - \$13.75 per hour
Kaylee Jacobs - \$16.00 per hour
Yamileth Jimenez - \$12.75 per hour
Dominick Johnston - \$11.00 per hour
Brooke Jordan - \$13.75 per hour
Alexis Joyal - \$12.50 per hour
Parker Keenan - \$11.00 per hour
Miranda Kelley - \$12.50 per hour
Janet Knakmuhs - \$13.75 per hour
Natalie Laciskey - \$12.75 per hour
Faith Larsen - \$12.50 per hour
Morgan Lau - \$12.75 per hour
Alison Leighton - \$13.00 per hour
Emma Linse - \$12.50 per hour
Kayla Little - \$13.00 per hour
Lynsey Magaard - \$11.25 per hour
Maribeth Marso - \$13.75 per hour
Jaidyn McGee - \$12.50 per hour
Claire McIntire - \$12.75 per hour
Sara Milam - \$13.25 per hour
Jonathan Morrow - \$13.25 per hour
Mikayla Nachazal - \$12.50 per hour
Taylor Nixt - \$13.00 per hour
Justin Obiofu - \$12.75 per hour
Caspar Olseth - \$11.00 per hour
Grace Palmquist - \$13.00 per hour
Landis Parham - \$12.50 per hour
Elizabeth Paul - \$13.00 per hour

Darci Pendergast - \$13.75 per hour
Emma Petersen - \$11.00 per hour
Britta Petersen - \$13.50 per hour
Lily Pokornowski - \$12.50 per hour
Sam Pratt - \$12.75 per hour
Emily Price - \$12.50 per hour
Claire Queensland - \$13.50 per hour
Nicholas Quevedo - \$12.50 per hour
Jada Richardson - \$13.50 per hour
Lindsey Rockvam - \$13.00 per hour
Brooklyn Roles - \$12.75 per hour
Annalise Rundquist - \$12.50 per hour
Madeline Saye - \$11.00 per hour
Mia Schnaible - \$12.50 per hour
Melissa Schneider - \$13.75 per hour
Kaleigh Schuck - \$12.50 per hour
Calie Schumann - \$13.00 per hour
Kasja Schumann - \$13.00 per hour
Matthew Sellner - \$12.50 per hour
Maxwell Sernett - \$12.75 per hour
Isabella Shelton - \$13.00 per hour
Ashley Simmons - \$12.50 per hour
Brinly Simmons - \$13.25 per hour
Katelyn Smith - \$13.00 per hour
Kiera Swenson - \$12.50 per hour
Lauren Sylvester - \$13.75 per hour
Rylee Thompson - \$13.00 per hour
Bela Toscani - \$12.75 per hour
Megan Trnovac - \$12.50 per hour
Brendan Unger - \$11.00 per hour
Elise Van Avery Rykhus - \$11.25 per hour
Ian Verbrugge - \$13.00 per hour
Isaac Wadd - \$13.75 per hour
Victoria Walker - \$12.75 per hour
Kenneth Watson - \$13.25 per hour
Hunter Wayne - \$13.00 per hour
Rachel Wendlandt - \$13.75 per hour
Miah Williams - \$12.50 per hour
Luke Williams - \$12.50 per hour
Raelea Wolfe - \$11.00 per hour
Shaya Zabel - \$12.50 per hour

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Brittany Amborn - Special Education Behavior Support Teacher at Roosevelt Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning December 13, 2021, and returning to work on January 12, 2022.

Derek Fennern - Adjust dates for Board approved leave beginning January 3 and returning to work on January 18, 2022.

Kiersten Fennern - Adjust start date to January 3, 2022, for Board approved leave.

Jessica Kingston - Adjust start date to January 3, 2022, for Board approved leave.

Annika Olivo - School Counselor at Bridges Community School and Jefferson Elementary School, has requested unpaid leave beginning January 3 and continuing through the 2021-22 school year.

RESIGNATIONS (NSTRUCTIONAL)

Sarah Scott - ABE Teacher with the Adult Basic Education Program, has submitted her resignation. Her last date of employment will be January 2, 2022.

TERMINATION (NON-INSTRUCTIONAL)

Grace Benzkofer - Lead Evening Custodian at Prairie Winds Middle School. Last date of employment on November 30, 2021.

The following gifts have been received by the School District:

The following were donated to the West High Trade & Industry Program:

- 2005 Toyota Prius (\$1,400 value) from Diane Peters
- 2001 Toyota Camry (\$2,000 value) from Chris Schmidt
- 2100# Steel/150# Stainless Steel (\$452.50 value) from Jones Metal
- Push Mower (\$150 value) from Dennis Huettl

Mr. Reid made a motion to accept the gifts. The motion was seconded by Mr. Kind and carried on a 6-0 voice vote.

The Uniform Financial Accounting and Reporting System (UFARS) requires that expenditures be recognized as obligations when a purchase order is issued. These requirements interface with another law which requires that no funds be expended by a school district for any purpose in a school year prior to the adoption of spending authority. Mankato Area Public Schools normally begins to purchase supplies and equipment for the next year in the preceding spring. Since purchase orders are considered to be expenditures at the time of issuance, and since no expenditures can be made unless spending authorization has been granted, it is necessary for the School Board to provide such spending authority prior to the adoption of our official budget in June. In order to meet requirements of UFARS, and to allow purchasing to begin for the next year, Ms. Schuck made a motion to authorize spending authority for 2022-2023 restricted to 90% of the 2021-2022 budget limits on textbooks, library books, general supplies, custodial supplies, equipment, and departmental supplies. The motion was seconded by Ms. Roberts and carried on a 6-0 roll call vote.

The district has continued to work closely with the district's financial municipal advisor, PMA, to prepare all the requirements for a sale of Certificates of Participation to purchase and renovate the MRCI property. The current interest rates remain favorable, and the District anticipates a relatively low cost of borrowing. While the District has not yet received official approval from MDE on the Review and Comment Report, it is prudent and practical at this time to establish the bond sale

parameters so that the District maintains greater flexibility on the bond sale timing once the MDE approval is received. The approval of this parameter resolution does not obligate the District to the bond sale. Tonight's recommendation for approval is the first part of a two part process. Tonight, administration will recommend the board approve the parameters set in the attached resolution for the bond sale, and authorize the Superintendent/Director of Business Services to execute a Bond Purchase Agreement for the stated purposes. The second part of the process will occur at a future school board meeting when the board will ratify the resolution for the award of the sale. Mr. Reid made a motion to approve the resolution (see page ____) authorizing the Superintendent/Director of Business Services to execute a Bond Purchase Agreement for the purchase and renovation of the MRCI property. The bond sale will occur in January or February 2022. The motion was seconded by Mr. Kind and carried on a 6-0 roll call vote.

There being no further business to consider, Mr. Kind moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:21 p.m., on a 6-0 voice vote.

Attest: Clerk _____

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

January 3, 2022

The School Board of Independent School District No. 77 met in regular session on Monday, January 3, in the Mankato Room in the Intergovernmental Center to organize for 2022. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Kenneth A. Reid, Erin Roberts, Jodi Sapp, and Kristi Schuck. Members absent: none

1. Schuck/Reid approval of agenda with personnel & approval of parameters resolution for bond purchase agreement addendum. 6-0
2. Open Forum - Linda Howe-Wensel, Ronald Schmidt, Cody Middelkamp, John Wicklund and Julie Strusz wished to speak.
3. Jodi Sapp elected as Chairperson.
4. Kenneth A. Reid elected as Vice-Chairperson.
5. Erin Roberts elected as Clerk.
6. Christopher Kind elected as Treasurer.
7. Kind/Schuck appoint Becky Bailey as Deputy Clerk. 6-0
8. Schuck/Ratcliff approval of resolution designating official depositories for 2022. 6-0
9. Ratcliff/Roberts approval of legal counsel for 2022. 6-0
10. Kind/Ratcliff named Mankato *Free Press* as official newspaper. 6-0
11. Schuck/Reid approval of expenses for Board meetings. 6-0
12. Roberts/Schuck designate Supt. Peterson and Deputy Clerk Becky Bailey as Identified Official with Authority for MDE Secure Website Access. 6-0
13. Schuck/Ratcliff designate Superintendent Peterson or his designee as the official agent for filing and executing funding applications for state- and federally-funded programs. 6-0
14. Reid/Roberts confirm meeting schedule for 2022. 6-0
15. Schuck/Kind approval of School Board member committee & school assignments. 6-0
16. Ratcliff/Kind approval of Consent Agenda Items: Approval of Minutes of the December 20, 2021, regular meeting; Approval of Personnel Items. 6-0
17. Reid/Kind acceptance of gifts and grants. 6-0
18. Schuck/Roberts to establish purchasing authority for 2022-2023. 6-0
19. Reid/Kind approval of parameters resolution for bond purchase agreement. 6-0
20. Kind/Schuck adjournment at 6:21 p.m. 6-0.

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

CERTIFICATION OF MINUTES RELATING TO LEASE-PURCHASE AGREEMENT AND
CERTIFICATES OF PARTICIPATION

Issuer: Independent School District No. 77 (Mankato), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held January 3, 2022, at 5:30 p.m., local time, at the School District offices located at 10 Civic Center Plaza #1, Mankato, MN 56001, or by electronic means, as authorized by law.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND
IMPROVEMENTS AND THE FINANCING THEREOF; SETTING
PARAMETERS FOR THE AWARD OF A LEASE-PURCHASE AGREEMENT
AND THE SALE OF CERTIFICATES OF PARTICIPATION THEREIN; AND
ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE.

I, the undersigned, being the duly qualified and acting recording officer of the public school district issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said school district, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on January ____, 2022.

School District Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE FINANCING THEREOF; SETTING PARAMETERS FOR THE AWARD OF A LEASE-PURCHASE AGREEMENT AND THE SALE OF CERTIFICATES OF PARTICIPATION THEREIN; AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE.

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 77 (Mankato), Minnesota (the “District”), as follows:

SECTION 1. AUTHORITY; PURPOSE. The District is authorized by Minnesota Statutes, Section 465.71, to execute lease-purchase agreements for the purpose of financing or refinancing real and personal property. This Board hereby finds it in the best interest of the District to enter into a Lease-Purchase Agreement (the “Lease”) and issue certificates of participation therein (the “Certificates”) for the purpose of (i) financing the purchase of a building and the remodel thereof to provide space for early childhood programming and additional school storage (the “Project”), and (ii) financing costs of issuing the Lease and Certificates.

SECTION 2. AWARD AUTHORIZATION; AWARD PARAMETERS; FINAL APPROVAL; NOT BINDING. In order to accomplish the purposes set forth above, the Board desires to proceed with the marketing and sale of the Certificates in the Lease by negotiated public offering to Northland Securities, Inc. (the “Purchaser”). The Superintendent and Director of Business Services of the District (the “Award Committee”), in consultation with and upon the advice of representatives of PMA Securities, LLC, municipal advisors to the District (the “Municipal Advisor”), are hereby authorized to approve the award of the Lease and sale of Certificates in the Lease in an aggregate principal amount not to exceed \$12,250,000, provided that the true interest cost of the Lease and Certificates to the District is less than or equal to 3.00% per annum. Any member of the Award Committee is hereby authorized to execute an agreement with the Purchaser for the sale of Certificates provided the foregoing parameters are satisfied. *An award by the Award Committee will be binding upon the District;* however, after receipt of proposals satisfying the parameters set forth in the preceding sentence and award by the Award Committee, the Board will take action at its next regularly scheduled meeting to adopt an approving resolution as prepared by counsel to the District, Dorsey & Whitney LLP (“Dorsey”). Notwithstanding the foregoing, the adoption of this resolution alone will not be deemed to establish any obligation on the part of the District to approve the award of the Lease or the sale of the Certificates or to enter into the Lease or to cause the Certificates to be issued therein.

SECTION 3. OFFICIAL STATEMENT; LEGAL DOCUMENTS. The Municipal Advisor, on behalf of the District, and employees and officers of the District, are hereby authorized to prepare and distribute an Official Statement related to the Project, the Lease and the sale of the Certificates therein. Dorsey is hereby authorized to prepare forms of the Lease and the Certificates

and other related legal agreements, documents, instruments and certificates as may be necessary or appropriate.

SECTION 4. NATURE OF DISTRICT'S OBLIGATIONS. The Lease and the obligations of the District thereunder will be special, limited obligations of the District, subject to termination at the end of each fiscal year in the event the Board does not appropriate funds sufficient to continue the same for the following fiscal year. The full faith and credit and ability of the District to levy ad valorem taxes without limitation as to rate or amount are not pledged to the payment of the Lease or any obligation of the District thereunder or under the documents relating thereto.

SECTION 5. REIMBURSEMENT.

1. Recitals.

- (a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Reimbursement Regulations") dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse the District for project expenditures made by the District prior to the date of issuance of such obligations.
- (b) The Reimbursement Regulations generally require that the District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of tax-exempt obligations within 60 days after payment of the expenditures, that such obligations be issued and the reimbursement allocation be made from the proceeds of such obligations within the reimbursement period (as defined in the Reimbursement Regulations) and that the expenditures reimbursed be capital expenditures or costs of issuance of the obligations.
- (c) The District desires to comply with requirements of the Reimbursement Regulations with respect to the Project, the Lease and the Certificates issued therein.

2. Official Intent Declaration.

- (a) The District proposes to undertake the Project, to make original expenditures with respect to such Project prior to the issuance of the Lease and the Certificates therein, and reasonably expects to issue the Lease and the Certificates therein to finance such Project in the maximum principal amount of \$12,250,000.
- (b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Reimbursement Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section

1.150-2(f)(2) of the Reimbursement Regulations, the District will not seek reimbursement for any original expenditures with respect to the Project paid more than 60 days prior to the date of adoption of this resolution.

- (c) All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the Lease and the Certificates therein issued to finance the Project.

3. Budgetary Matters. As of the date hereof, there are no District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures to be financed by the issuance of the Lease and the Certificates therein. Consequently, it is not expected that the issuance of the Lease and the Certificates therein will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The District's Director of Business Services or his or her designee shall be responsible for making the "reimbursement allocations" described in the Reimbursement Regulations, being generally the transfer of the appropriate amount of proceeds of the Lease and the Certificates therein to reimburse the source of temporary financing used by the District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) 18 months after the date of the original expenditure or (ii) 18 months after the date the Project is placed in service or abandoned (but in no event later than three years after the original expenditure is paid) and shall be evidenced by an entry on the official books and records of the District maintained for the Lease and the Certificates therein issued to finance the Project and shall specifically identify the original expenditures being reimbursed.

SECTION 6. EXPIRATION OF AUTHORITY. If an agreement with the Purchaser for the sale of Certificates has not been entered into by February 28, 2022, this resolution and all approvals hereunder shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.