



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, January 3, 2022 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Board Member Christopher Kind

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. ORGANIZATION OF 2022 SCHOOL BOARD (5:45 P.M.)
 - A. Election of Officers
 - B. Appointment of Deputy Clerk
 - C. Designation of Official Depositories
 - D. Naming of School Attorney
 - E. Naming of Official Newspaper
 - F. Approval of Expenses for School Board Meetings
 - G. Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access
 - H. Authorization to Execute and File Application for State- and Federally-Funded Programs
 - I. Approval of School Board Meeting Schedule for 2022

- J. School Board Member Committee/School Assignments for 2022
- 5. CONSENT AGENDA (6:50 P.M.)
 - A. Approval of Minutes of December 20, 2021, Regular Meeting
 - B. Personnel
- 6. BUSINESS (6:55 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Establishment of Purchasing Authority for 2022-23
- 7. ADJOURNMENT (7:05 P.M.)



School Board Members for 2022

Jodi Sapp, Chair
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2022

Kenneth A. Reid, Vice-Chair
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-200-1184
E-Mail: kreid1@isd77.org
Term Ends December 31, 2024

Christopher Kind, Treasurer
212 Rosewood Drive
Mankato, MN 56001
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2024

Liz Ratcliff
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Kristi Schuck
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2022

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and address for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, hollers, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT *(our core purpose)*

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

COMMITMENT & VALUES *(what drives our actions and words)*

MAPS works to be:

- Intentionally Inclusive
- Visibly Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

VISION *(what we commit to create)*

Every learner will be seen for who they are inclusive of: race, national origin, home language, sex, gender, sexual orientation, disability, age and/or religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity and their multiple talents.

STRATEGIC DIRECTIONS *(our focus for continuous improvement)*

MAPS will reach its mission and vision when:

- Each student is ready for kindergarten.
- Each student is reading well by 3rd grade.
- All achievement gaps are closed.
- All students are college and career ready by graduation.
- All students graduate.
- Each student, family and staff member feels safe, is welcome, and is treated with dignity and respect.

Revision 7-19-21

School Board Regular Meeting

4. A.

Meeting Date: 01/03/2022

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Election of Officers

Background:

All positions will be held until the organizational meeting for 2023.

Recommended Action:

Chair Jodi Sapp will accept nominations and conduct the election for the position of Chairperson.

Following election of the Chairperson, the Chair will continue with the nomination and election for the offices of Vice-Chairperson, Clerk and Treasurer.

Attachments

School Board Regular Meeting**4. B.****Meeting Date:** 01/03/2022**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Appointment of Deputy Clerk

Background:

Minnesota Statue 123.34, Subdivision 1, states in part, "The persons who perform the duties of Clerk and Treasurer need not be members of the Board, and the Board, by resolution, may combine the duties of Clerk and Treasurer in a single person in the office of Business Services." The day-to-day duties necessary for operation of the School District have been assigned by the School Board to District employees.

Recommended Action:

The administration recommends Becky Bailey be assigned the responsibility of serving as the Board's Deputy Clerk. This appointment will be effective until the 2023 organizational meeting is held.

School Board Regular Meeting

4. C.

Meeting Date: 01/03/2022

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Designation of Official Depositories

Background:

Law requires that the School Board designate a bank, banks, or savings associations that will be used as depositories for District funds.

BE IT RESOLVED, US Bank Mankato, Old National Bank, Wells Fargo Bank, N.A., ProGrowth Bank, 1st National Bank, Frandsen Bank, MinnStar Bank, CCF Bank, Bank of Utah, MN Trust, Twin City Federal National Bank, Pioneer Bank and the Minnesota Liquid Asset Fund Plus, and are hereby designated as depositories of this School District with authority to accept or receive, at any time, deposits for the credit of this School District, and

BE IT FURTHER RESOLVED, That checks, drafts, or other orders for payment with the depositories must be signed, actually or by use of a facsimile signature, by all three of the following officers of Independent School District No. 77:

_____, Clerk
_____, Chairperson
_____, Treasurer

AND BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to transfer between depository accounts School District funds as they determine necessary in the normal operation of the School District, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to purchase Certificates of Deposit and Commercial Paper in name of Independent School District No. 77, Mankato, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to wire transfer funds to pay principal and interest payments due on school building bonds, and

BE IT FURTHER RESOLVED, That this resolution shall continue in force until express written notice of its rescision or modification has been furnished to and received by the depositories.

Recommended Action:

Recommend adoption of the resolution as presented.

School Board Regular Meeting**4. D.****Meeting Date:** 01/03/2022**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Naming of School Attorney

Background:

School Board Policy 216 reads as follows:

The school board, at its organizational meeting, shall appoint an attorney to represent the school district and to advise the school board. The attorney shall attend regular and special meetings of the school board when requested and be available for consultation as needed. The attorney shall be paid on a "time" or "retainer" basis as determined by the school board. The appointment of the attorney shall not be construed as a prohibition against seeking legal counsel from other sources when the Board deems it to be advisable.

Recommended Action:

The administration recommends that the following law firms be appointed as legal counsel for the Mankato Area Public Schools for 2022 and that they be paid on an hourly basis for services rendered.

Blethen Berens Law Firm
Knutson, Flynn and Deans, P.A.
Rupp, Anderson, Squires & Waldspurger, P.A.
Kennedy and Graven Chartered
Dorsey & Whitney LLP

School Board Regular Meeting

4. E.

Meeting Date: 01/03/2022

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Naming of Official Newspaper

Background:

None

Recommended Action:

The administration recommends that The Free Press (Mankato) be named as the official newspaper for publishing legal school proceedings and notices effective until the organizational meeting for 2023.

School Board Regular Meeting**4. F.****Meeting Date:** 01/03/2022**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Approval of Expenses for School Board Meetings

Background:

It has been the practice of the School Board to provide coffee for visitors, presenters and themselves at Board meetings. Further, it has been the practice to provide meals on special occasions.

BE IT RESOLVED by the School Board of Independent School District No. 77 that:

1. WHEREAS, it is in the interest of the School District to occasionally invite members of the public, members of other public boards and bodies, and members of the school staff to School Board meetings, and
2. WHEREAS, at many School Board meetings, good public relations make it advisable to provide coffee and meals on special occasions as determined by the School Board, to persons attending such meetings in the interest of the District,
3. NOW, THEREFORE, BE IT RESOLVED, that the School District pay the cost of meals when occasionally furnished to members of the School Board and others who attend meetings held in the interest of the School District and that the School District do likewise provide, at the expense of the District, coffee for all persons attending said meetings in the interest of good public relations for the benefit of the School District and the students served thereby.

Recommended Action:

To conform with legal requirements, the administration recommends approval of the resolution as presented.

School Board Regular Meeting**4. G.****Meeting Date:** 01/03/2022**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access

Background:

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency LEA.

Recommended Action:

The Board recommends to authorize Paul Peterson to act as the Identified Official with Authority (IOwA) and Becky Bailey to act as the IOwA to add and remove names only for Mankato Area Public School District 0077-01 effective until the 2023 organizational meeting.

School Board Regular Meeting**4. H.****Meeting Date:** 01/03/2022**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Authorization to Execute and File Application for State- and Federally-Funded Programs

Background:

Most state- and federally-funded programs require that the School Board, in official session, authorize an agent to execute and file funding applications for the School District and act as its official representatives in those state- and federally-funded programs.

Recommended Action:

The administration recommends that as of January 1, 2022, Superintendent Paul Peterson or designee be designated as the agent in filing applications for and representing the District in state- and federally-funded programs.

School Board Regular Meeting**4. I.****Meeting Date:** 01/03/2022**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action**Subject:**

Approval of School Board Meeting Schedule for 2022

Background:

The following schedule of meetings for 2022 was approved during the June 21, 2021, School Board meeting.

DATE	LOCATION	TIME
Monday, January 3, 2022	Civic Center Plaza	5:30 p.m.
Tuesday, January 18, 2022	Civic Center Plaza	5:30 p.m.
Monday, February 7, 2022	Civic Center Plaza	5:30 p.m.
Tuesday, February 22, 2022	Civic Center Plaza	5:30 p.m.
Monday, March 7, 2022	Civic Center Plaza	5:30 p.m.
Monday, March 21, 2022	Civic Center Plaza	5:30 p.m.
Monday, April 4, 2022	Civic Center Plaza	5:30 p.m.
Monday, April 18, 2022	Civic Center Plaza	5:30 p.m.
Monday, May 2, 2022	Civic Center Plaza	5:30 p.m.
Monday, May 16, 2022	Civic Center Plaza	6:30 p.m.
Monday, June 6, 2022	Civic Center Plaza	5:30 p.m.
Monday, June 20, 2022	Civic Center Plaza	5:30 p.m.
Monday, July 18, 2022	Civic Center Plaza	5:00 p.m.
Monday, August 15, 2022	Civic Center Plaza	5:00 p.m.
Tuesday, September 6, 2022	Civic Center Plaza	5:30 p.m.
Monday, September 19, 2022	Civic Center Plaza	5:30 p.m.
Monday, October 3, 2022	Civic Center Plaza	5:30 p.m.
Monday, October 17, 2022	Civic Center Plaza	5:30 p.m.
Monday, November 7, 2022 (World's Best Workforce Mtg at 5 pm)	Civic Center Plaza	5:30 p.m.
Monday, November 21, 2022	Civic Center Plaza	5:30 p.m.
Tuesday, December 6, 2022	Civic Center Plaza	5:30 p.m.
Monday, December 19, 2022	Civic Center Plaza	5:30 p.m.

Recommended Action:

The administration recommends confirmation of the meeting schedule for 2022.

School Board Regular Meeting

4. J.

Meeting Date: 01/03/2022

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

School Board Member Committee/School Assignments for 2022

Background:

School Board committee assignments for 2022 are recommended as follows:

Christopher Kind

Finance Committee

Facilities Committee

Greater Mankato Growth (GMG) Advisory Committee

Legislative Committee

Central Freedom School Fundraising Committee

Liz Ratcliff

Citizens Energy Advisory Committee

Policy Committee

Transportation Committee

Community Services Advisory Committee

Kenneth A. Reid

Senior High Student Advisory Council Facilitator

Facilities Committee

Policy Committee

Erin Roberts

Student-Community Safety Advisory Council

Special Education Parent Advisory Council

Sick Leave Bank

Senior High Student Advisory Council Facilitator

Jodi Sapp

Meet and Confer

Legislative Committee

South Central Service Cooperative Board (elected)

MSDLAF+ Board of Trustees (elected)

MSBA Delegate Assembly (elected, term ends in 2023)

Kristi Schuck

Wellness Committee

Middle School Student Advisory Council Facilitator

Transportation Committee

Meet and Confer Committee

TBD

Finance Committee

Greater Mankato Growth (GMG) Advisory Committee

Board member school assignments through June 30, 2022, will be as follows:

Kristi Schuck

Franklin Elementary School
Central High School
Bridges Community School
Futures

Christopher Kind

Dakota Meadows Middle School
Monroe Elementary School

Liz Ratcliff

East Senior High School
Washington Elementary School

TBD

Hoover Elementary School
Rosa Parks Elementary School

Kenneth A. Reid

Kennedy Elementary School
Central Freedom School

Erin Roberts

Roosevelt Elementary School
West Senior High School

Jodi Sapp

Prairie Winds Middle School
Jefferson Elementary School
Eagle Lake Elementary School

Recommended Action:

The administration recommends approval of the committee assignments for 2022 and school assignments through June 30, 2022.

School Board Regular Meeting

5. A.

Meeting Date: 01/03/2022

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of December 20, 2021, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - December 20, 2021

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 20, 2021

The School Board of Independent School District No. 77 met in regular session on Monday, December 20, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:31 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Kenneth A. Reid, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Erin Roberts.

Mr. Wacker made a motion, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: John Wicklund, Elizabeth Hanke, Carma Carpenter, Brook Devenport, Brianna Weller wished to speak about COVID-19, masks, testing, and equity.

Information Reports: Fall Staff & Student Recognition presented by Todd Waterbury and Joe Johnson; Eagle Lake Elementary School Report presented by Jason Grovom; Roosevelt Elementary School Report presented by Ann Haggerty; COVID-19 Update; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mr. Wacker, and carried on a 6-0 roll call vote.

Approval of Minutes of the December 7, 2021, regular Board meeting.

Approval of December Bills totaling \$7,629,590.05.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Colin Varley - Long-term Substitute Special Education Teacher for Kiersten Fennern at Dakota Meadows Middle School beginning January 12, and ending March 24, 2022. He will be placed at step 1 of the B lane on the Teacher Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Maryan Ali - Non-Classroom (Lunchroom) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/3 days per week beginning December 16, 2021. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Ann Amaye - Non-Classroom (Lunchroom) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning December 16, 2021. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Vanessa Dahlgren - ACES Child Care Assistant at Franklin Elementary School for 3-4 hours per day/5 days per week beginning December 13, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

Adelynn Mason - Special Education Intervention Paraprofessional at Monroe Elementary School for 6.25 hours per day/3 days per week (M/T/F) and 7 hours per day/2 days per week (W/TH) beginning December 15, 2021. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Lily Pokornowski - ACES Child Care Assistant at Bridges Community School for 4-5 hours per day/5 days per week beginning December 13, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

Brent Spies - Systems Operations Intern for the District, beginning November 29, 2021, and ending January 12, 2022, for a total of 112 hours (8 hours per day/5 days per week November 29 - December 9, 2021, 8 hours per day January 4, 5, 11, 12, 2022). He will be compensated at the rate of \$27.32 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Alecia Hynes - Adjust end date to February 11, 2022, as Long-term Substitute Special Education Teacher for Brianne Wiese at West High School.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sarah Barta - Adjust placement on the Educational Secretaries Association salary schedule, to step 3, classification B21 beginning December 15, 2021.

Annie Cuddie - Change in assignment from ACES Child Care Assistant Substitute to ACES Interim Site Supervisor at Bridges Community School for 5-6 hours per day/5 days per week beginning December 15, 2021, and ending June 3, 2022. She will be compensated at the rate of \$14.00 per hour.

Hailey Eastburn - Change in assignment from ACES Interim Site Supervisor to ACES Child Care Assistant at Bridges Community School for varied hours beginning December 16, 2021, and ending June 3, 2022. She will be compensated at the rate of \$11.00 per hour.

Everett Johnson - Increase in assignment as Student Success Coach at Dakota Meadows Middle School from 6.5 hours per day/5 days per week to 7.5 hours per day/5 days per week beginning September 10, 2021.

Sadie Kelly - Increase in assignment as Special Education Level 3 Paraprofessional at Roosevelt Elementary School from 6.25 hours per day/5 days per week to 6.75 hours

per day/4 days per week (M-TH) and 6.25 hours per day/1 day per week (F) beginning December 13, 2021.

Oris Ostgarden - Increase in assignment as Special Education Job Coach at East/West High Schools from 5.75 hours per day/5 days per week to 6.75 hours per day/5 days per week beginning September 8, 2021.

Austin Sellner - Correction in increase of assignment as Special Education Student Success Coach at Franklin Elementary School from 7.75 hours per day/4 days per week (M-TH) to 7.75 hours per day/4 days per week (M-TH) and 6.25 hours per day/1 day per week (F) beginning October 12, 2021.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Renee Unger - DAPE Teacher for the District, has requested leave under the provisions of the Family Medical Leave Act beginning November 29, 2021, for the period of 12 work weeks, and continuing with unpaid leave through the 2021-22 school year.

Brianne Wiese - Adjust return date to February 14, 2022, for Board approved leave.

RESIGNATION (NON-AFFILIATED)

Elizabeth Jennings - Central Registration Specialist for the District, has submitted her resignation. Her last date of employment will be December 31, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Ariet Didumo - Bus Supervisor with the School District, has submitted her resignation. Her last date of employment will be December 21, 2021.

Megan Mettler - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted her resignation. Her last date of employment will be December 17, 2021.

Anesih Wallenius - Early Learning Paraprofessional at the Family Learning Center, has submitted her resignation. Her last date of employment will be December 17, 2021.

Personnel - Addendum

APPOINTMENTS (NON-AFFILIATED)

Brandon Bergemann - ACES Site Supervisor at Washington Elementary School beginning December 20, 2021. This is a non-affiliated position with an annual salary of \$33,408.00 (\$16.00 per hour) prorated to \$17,792.00 for 139 days for 2021-22. He will be eligible for category I benefits.

Brent Spies - Systems Operations Administrator with the Department of Technology beginning January 17, 2022. This is a full-time, 12-month Non-Affiliated position with an annual salary of \$61,844.03, prorated to \$28,197.09 for 119 days for 2021-22. He will be eligible for category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Jon Krueger - Long-term Substitute 5th Grade Teacher for Miranda Bode at Kennedy Elementary School beginning December 13, 2021, and ending February 11, 2022. He will be placed at step 10 of the M lane on the Teacher Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Molly Barber - Health & Wellness Paraprofessional at Futures/SUN program for 6.5 hours per day/5 days per week beginning January 5, 2022. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Payton Decker - Health & Wellness Paraprofessional for the District for 7.5 hours per day/5 days per week beginning January 3, 2022. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sharon Dinsmore - Increase in assignment as Health & Wellness Paraprofessional at East High School from 4 hours per day/5 days per week to 5 hours per day/5 days per week beginning November 1, 2021.

Maryam Mahamud - Adjust salary to \$25.72 per hour as ABE Outreach and Home School Liaison beginning July 1, 2021.

Rebecca Shouts - Voluntary decrease in assignment as EL Paraprofessional at Kennedy Elementary School from 6.75 hours per day/5 days per week to 6.5 hours per day/5 days per week beginning December 13, 2021.

Bela Toscani - Change in assignment from ACES Assistant Site Supervisor at Bridges Community School for 4 hours per day/3 days per week to ACES Child Care Assistant at Kennedy Elementary School on an on-call basis beginning December 6, 2021, and ending January 7, 2022. She will be compensated at the rate of \$11.25 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Allison Beck - Mathematics Teacher at West High School, has requested leave under the provisions of the Family Medical Leave Act beginning May 2, 2022, and returning to work on October 17, 2022.

Makenzie Evans - Kindergarten Teacher at Monroe Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning April 14 and returning to work on June 6, 2022.

David Hendley - Special Education Teacher at Eagle Lake Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning December 7, 2021, and returning to work on January 4, 2022.

RESIGNATIONS (NON-INSTRUCTIONAL)

Julia Hall - Nutrition Services Secretary, has submitted her resignation. Her last date of employment will be December 31, 2021.

Tristan Lewis - Special Education Student Success Coach at Rosa Parks Elementary School, has submitted her resignation. Her last date of employment will be December 22, 2021.

Lexi Reid - ACES Child Care Assistant Substitute at Hoover Elementary School, has submitted her resignation. Her last date of employment for this assignment will be December 15, 2021. She will continue in her Early Learning Specialist Education Paraprofessional assignment at the Family Learning Center.

TERMINATION (NON-INSTRUCTIONAL)

Skyler Skjervold - Full-time, 8-Hour Evening Custodian at West High School. Last date of employment on November 29, 2021.

The following gifts have been received by the School District:

Jerine & Daniel Plaisance donated \$1,000 to East High Girls Swim & Dive Program in Memory of Hannah Plaisance

Charles C. Keller donated \$100 to East High Girls Hockey Program

Vetter Stone Company donated \$1,000 to East High Boys Basketball Program

LPL Financial donated \$1,500 to East High Hall of Fame

Rasmussen University donated \$500 to 2022 Career Expo Sponsorship

Micro-Trak Systems Inc donated \$100 to West High Choir Program

Sheila R. Busch donated \$150 to West High Boys Cross Country

Urbanworks Architecture LLC donated \$1,300 to Central Freedom School

Prairie Lakes Regional Arts Council donated two Small Arts Grant to Central High in the amount of \$1,000 and \$2,000

Post 518 Legion Auxiliary donated \$1,055 to Mankato Area Public Schools

Scheels donated Coats, Shoes, Boots, etc. (\$10,000 value) to Mankato Area Public Secondary Schools

Mr. Kind made a motion to accept the gifts. The motion was seconded by Mrs. Ratcliff and carried on a 6-0 voice vote.

John Lustig provided information on the proposed contracts with non-affiliated personnel. Ms. Schuck made a motion to approve salaries or hourly rates and fringe

benefit categories for non-affiliated personnel for the 2021-22 and 2022-23 fiscal years. The motion was seconded by Mr. Reid and carried on a 6-0 roll call vote.

The City of North Mankato is pursuing “Safe Routes to School” funding for improvements on Lor Ray Drive. If approved, grant dollars will cover pedestrian and bicycle routes connecting the Reserve housing development and adjacent neighborhoods to Dakota Meadows Middle School. Mr. Wacker made a motion, seconded by Mrs. Ratcliff to approve the Resolution supporting the City of North Mankato Application for Minnesota Safe Routes to School 2021 Grant funding for the Lor Ray Drive Improvements/Dakota Meadows Middle School Project. The motion carried on a 6-0 roll call vote.

RESOLUTION SUPPORTING THE CITY OF NORTH MANKATO APPLICATION FOR MINNESOTA
SAFE ROUTES TO SCHOOL 2021 GRANT FUNDING FOR THE LOR RAY DRIVE
IMPROVEMENTS/DAKOTA MEADOWS MIDDLE SCHOOL PROJECT

WHEREAS: \$8 million in Safe Routes to School Funding is available, with a minimum of \$50,000 and a cap of \$500,000 for each project, and

WHEREAS: The City of North Mankato is the applicant and sponsoring agency for the Minnesota State Safe Routes to School funding application for the Lor Ray Drive Improvements/Dakota Meadows Middle School Project, and

WHEREAS: Independent School District 77 has been an active participant in working with the City of North Mankato to identify SRTS needs and was a participant in a 2015 study that focused on a Safe Routes to School Plan for community schools, and

WHEREAS: The proposed Lor Ray Drive Improvements/Dakota Meadows Middle School Project will work toward increasing safety for students to walk or bicycle to school.

NOW, THEREFORE, BE IT RESOLVED BY INDEPENDENT SCHOOL DISTRICT 77 that the Independent School District 77 Governing Board supports the improvements included in the proposed Lor Ray Drive Improvements/Dakota Meadows Middle School Project and supports the submission of a funding application for said project under the 2021 Minnesota Safe Routes to School Infrastructure funding solicitation.

A motion was made by Mr. Reid and seconded by Ms. Schuck to certify the tax levy for the 2022-2023 school year in the amount of \$29,388,031.72. The motion carried on a 6-0 voice vote.

The School Board adopted a Resolution proposing to immediately discharge a continuing contract teacher at its December 7 meeting, pursuant to Minnesota Statute

122A.40, Subd. 13. Under the Minnesota Government Data Practices Act, Minnesota Statute Chapter 13, the circumstances of the proposed discharge and the identity of the teacher are considered as private data. Mr. Wacker made a motion, seconded by Mrs. Ratcliff to approve the Resolution immediately discharge a continuing contract teacher identified as teacher “A”. The motion carried on a 6-0 roll call vote.

RESOLUTION TO
IMMEDIATELY DISCHARGE A CONTINUING CONTRACT
TEACHER IDENTIFIED AS TEACHER “A”

WHEREAS, on December 8, 2021, Employee A was properly served a Notice of Proposed Immediate Discharge pursuant to Minnesota Statutes, §122A.40, subd. 7 and subd. 13; and

WHEREAS, Employee A has not requested a hearing within the statutory deadline and thus has acquiesced to termination of employment.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 77 that Employee A is hereby immediately discharged from employment as a continuing contract teacher pursuant to Minnesota Statutes, §122A.40, subd. 13 as set forth in the Notice of Proposed Immediate Discharge served on Employee A.

There being no further business to consider, Mrs. Ratcliff moved and Mr. Kind seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:25 p.m., on a 6-0 voice vote.

Attest: Clerk _____

Chairperson _____

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 20, 2021

The School Board of Independent School District No. 77 met in regular session on Monday, December 20, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:31 p.m. Members present at roll call: Christopher Kind, Liz Ratcliff, Kenneth A. Reid, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Erin Roberts.

1. Wacker/Schuck approval of agenda with personnel addendum. 6-0
2. Open Forum - John Wicklund, Elizabeth Hanke, Carma Carpenter, Brook Devenport, Brianna Weller wished to speak.
3. Information: Staff/Student Recognition, Eagle Lake & Roosevelt School Reports, COVID-19 Update, Board Member Reports.
4. Schuck/Wacker approval of Consent Agenda Items: Approval of Minutes of the December 7, 2021, regular meeting; Approval of December Bills; Personnel. 6-0
5. Kind/Ratcliff acceptance of gifts and grants. 6-0
6. Schuck/Reid approval of Non-Affiliated Contracts 2021-2023. 6-0
7. Wacker/Ratcliff approval of resolution supporting Minnesota Safe Routes. 6-0
8. Reid/Schuck certify tax levy for 2022-2023. 6-0
9. Wacker/Ratcliff approval of resolution to discharge teacher. 6-0
10. Ratcliff/Kind adjournment at 7:25 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5. B.

Meeting Date: 01/03/2022

Prepared By: John Lustig, Director of Administrative Services

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (NON-INSTRUCTIONAL)

Michael Fitzpatrick - Full-time, 8-Hour Evening Custodian at West High School beginning January 5, 2022. He will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule, with an hourly rate of \$16.15.

Melanie Gerold - Full-time, 8-Hour Evening Custodian at Franklin Elementary School beginning January 6, 2022. She will be placed at classification A13, step 2 of the Maintenance and Custodial Workers Association salary schedule, with an hourly rate of \$16.15.

Jonathan Karels - Health & Wellness Paraprofessional at Futures for 6.75 hours per day/5 days per week beginning January 3, 2022. He will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Jacqueline Tomas - EL Paraprofessional at Monroe Elementary School for 6.5 hours per day/5 days per week beginning January 3, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Claire Gilliat - Increase in assignment as Part-time Special Education Homebound Teacher from 0.27 FTEs to 0.40 FTEs beginning December 22, 2021.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Pamela Allen - Increase hourly wage to \$17.23 as Infant Care Provider with the TAPP Daycare assignment at Central High School beginning July 1, 2021.

Abigail Alsleben - Change in assignment from ACES Child Care Assistant at Kennedy Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning January 3, and ending June 3, 2022. She will be compensated at the rate of \$13.00 per hour.

Claire Gilliat - Decrease in assignment as Special Education Behavior Support Paraprofessional at West High School from 5.5 hours per day/3 days per week to 3.5 hours per day/3 days per week beginning December 22, 2021.

Christine Parker - Decrease in assignment as Special Education Paraprofessional at Monroe Elementary School from 6.5 hours per day/5 days per week to 6.25 hours per day/5 days per week beginning September 10, 2021.

RESIGNATIONS(NON-AFFILIATED)

Brandon Bergemann - ACES Site Supervisor at Washington Elementary School, has submitted his

resignation. His last date of employment will be December 21, 2021.

RESIGNATIONS (NON-INSTRUCTIONAL)

Kristofer Hamann - Special Education Paraprofessional at Washington Elementary School, has submitted his resignation. His last date of employment will be December 22, 2021.

Khadija Sharif - Non-Classroom (Lunchroom) Paraprofessional at Jefferson Elementary School, has submitted a resignation. Her last date of employment for this assignment was May 28, 2021. She will continue in her 4-Hour Evening Custodian assignment at Hoover Elementary School.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting**6. A.****Meeting Date:** 01/03/2022**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Acceptance of Gifts and Grants

Background:

The following were donated to the West High Trade & Industry Program:

- 2005 Toyota Prius (\$1,400 value) from Diane Peters
- 2001 Toyota Camry (\$2,000 value) from Chris Schmidt
- 2100# Steel/150# Stainless Steel (\$452.50 value) from Jones Metal
- Push Mower (\$150 value) from Dennis Huettl

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**6. B.****Meeting Date:** 01/03/2022**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Establishment of Purchasing Authority for 2022-23

Background:

The Uniform Financial Accounting and Reporting System (UFARS) requires that expenditures be recognized as obligations when a purchase order is issued. These requirements interface with another law which requires that no funds be expended by a school district for any purpose in a school year prior to the adoption of spending authority.

Mankato Area Public Schools normally begins to purchase supplies and equipment for the next year in the preceding spring. Since purchase orders are considered to be expenditures at the time of issuance, and since no expenditures can be made unless spending authorization has been granted, it is necessary for the School Board to provide such spending authority prior to the adoption of our official budget in June.

Recommended Action:

In order to meet requirements of UFARS, and to allow purchasing to begin for the next year, the administration recommends that spending authority for 2022-2023 be granted but that such authority be restricted to 90% of the 2021-2022 budget limits on textbooks, library books, general supplies, custodial supplies, equipment, and departmental supplies.
