



AGENDA
Independent School District No. 77
Mankato, MN 56001

Tuesday, August 16, 2022 - 5:00 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Board Member Patrick Baker

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. SWEARING IN OF NEW SCHOOL BOARD MEMBER (5:00 P.M.)
3. APPROVAL OF AGENDA (5:10 P.M.)
4. OPEN FORUM (5:10 P.M.)
5. INFORMATION (5:20 P.M.)
 - A. Summer Programming Report
 - B. Board Member Workshop/Committee Reports
6. CONSENT AGENDA (5:45 P.M.)
 - A. Approval of Minutes of July 18, 2022, Regular Meeting
 - B. Approval of Minutes of August 4, 2022, Special Meeting
 - C. Approval of August Bills
 - D. Personnel
 - E. Board Member School Assignments for 2022-2023
 - F. Approval of the Revised 2022-23 Rates for Substitute Employees

7. BUSINESS (5:50 P.M.)

- A. Acceptance of Gifts and Grants
- B. Adoption of Building Name for 15 Map Drive
- C. Payable 2023 Tax Levy Hearing Date
- D. Adoption of Resolution Calling the School District General Election and Special Election
- E. Approval of Adult 2022-23 Breakfast/Lunch Prices

8. ADJOURNMENT (6:15 P.M.)



School Board Members for 2022

Jodi Sapp, Chair
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2022

Kristi Schuck, Vice Chair
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2022

Christopher Kind, Treasurer
212 Rosewood Drive
Mankato, MN 56001
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2024

Patrick Baker
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2022

Liz Ratcliff
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Shannon Sinning
10 Civic Center Plaza, #2
Mankato, MN 56001
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2022

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and address for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, hollers, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement

our core purpose

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values

what drives our actions and words

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision

what we commit to create

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction

our focus for continuous improvement

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting

5. A.

Meeting Date: 08/16/2022

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Summer Programming Report

Background:

Cara Samuelson, Katie Gag, Melissa Brueske, Jesse Buttel, Brian Hansen will present the Summer Programming Report to the School Board.

Recommended Action:

None

Attachments

Presentation



Summer Programming

August 16, 2022



Extended School Year (ESY)

Determining ESY and Early Learning for Students with Disabilities:

- ★ Extended School Year refers to special education services that are provided to a student with a disability that are beyond the normal school year of the district.
- ★ Eligibility criteria for services is consistent across all levels: Early Learning - Elementary - Middle - High School - Transition

Regression and Recoupment	Self-Sufficiency	Unique Needs
Significant regression of skills or acquired knowledge from the student's level of performance on the annual goals that require more than the length of the break-in instruction to recoup . The targeted goals must be critical to the student's educational progress.	Services are needed for the student to attain and maintain self-sufficiency because of the critical nature of the skill. In other words, the student has just attained or is on the verge of attaining a critically developing milestone.	The IEP team otherwise determines, given the student's unique needs, that ESY services are necessary to ensure the pupil receives a free and appropriate education. Services deemed necessary should be held to a high standard.



Extended School Year (ESY)

- ★ **Additional Service Time:** K-12 ESY service duration extended by 1 hour each day (Additional 16 hours total) to support COVID-19 recovery services.
- ★ **Additional Staffing/Resources:**
 - Several school social workers were available to support students during ESY programming
 - Due to student attendance, a need for credit recovery opportunities for graduation progress with additional special education support was added to summer programming
 - A range of field trip experiences were added to many programs.
 - Due to identified barriers to participation, transportation options were made available to families participating in Camp Ready Set Go.
- ★ **Adjusted Schedules:** Preschool services were delivered in a continuous 4-week model (July 11-August 4)



Extended School Year (ESY)

Program	Total Programs	ESY Student Enrollment	Skill Areas of Focus
Early Childhood- Katie Gag	6 On-Site ESY/CRSG Programs and Early Intervention Services	Total Early Intervention Students (ages birth-2) = 120 Total Preschool ESY (ages 3-5) = 53 Total Student participation in Camp Ready Set Go (General Education Summer Preschool - Kindergarten Transition Program) = 60	Academic skills, functional skills, social skills & social/emotional learning
Elementary- Cara Samuelson	12 ESY Programs	Total Elementary Students = 116	Academic skills, functional skills, social skills & social/emotional learning
Secondary- Samantha Steinman	18 ESY Programs	Total Secondary Students = 146	Social skills, academics, study skills, communication, transition/work-based learning, credit recovery (all academic areas required for graduation)



Elementary Summer School

- 1,004 elementary students were recommended for summer school
- 507 of those recommended students were registered for summer school by their families
- 82% students attended regularly
- Student to adult ratio 20: 1
- Every student received targeted instruction in both reading AND math



Community Connections

- Therapy Dogs
- Community Volunteers
- YMCA mentors
- Offsite & Onsite Experiences:
 - Sibley Park
 - Children's Museum
 - Ruby Ranch
 - Swiss and Madison
 - Ice Skating
 - * ARTifact
 - * Local fire dept visits
 - * Soil Conservationist





Student Support Team Report

At A Glance:

Grade Levels:

K-4

Enrollment:

507

Support Team Members:**School Counselors:**

Jenna Helget

Angie Parker

Jennifer Schmidt

School Psychologist:

Rachael Hudson

Intern:

Kelly Solomon

Total Tier 1 Supports Provided:

- **Classroom lessons**

100% of students- weekly lessons

Total Tier 2/Tier 3 Supports Provided:

- **Small groups**
- **Daily check-ins**
- **Weekly/bi-weekly individual sessions**

72 students (14%)

Total Direct Services Provided:

372 services provided to students

54 consultations with staff, families, and outside agencies



Middle School Summer Enrichment

- Student invited based on marks from the previous school year on foundational/core academic standards in math and ELA, but open to ALL students.
- Academic work focused on ACCELERATION and ENRICHMENT not REMEDIATION.
 - Project Based and Experiential Learning
- Approximately 170 students engaged in advisory, math, ELA, art, and physical education.
 - 25:1 Student to Teacher Ratio
 - Average Daily Attendance ~ 86%
- In Addition to Academics:
 - Free on-site breakfast and lunch
 - Transportation
 - Additional Social-Emotional and Mental Health Supports
 - 2 Counselors
 - 1 Social Worker
 - 2 Student Success Coaches



Student Support Team Report

Middle Level

Grade Levels: 5-8

Enrollment: 170

Counselors:

Shelby McKissick

Katie Ryan

Social Worker:

Megan Schultz

Student Success Coaches:

Pierre Ellis

Gonar Mar

Gorg Alhag

Tier 1: All Students Engaged in Social Emotional Advisory Lessons

- 100%

Tier 2: Individual Students and Small Groups met with Counselors, Social Worker, and Student Success Coaches

- 10-15%

Continued fidelity of connection and partnership between the school and home throughout the summer.



Mankato Area Learning Center Summer School Program

- ☐ **Program dates:** Monday- Friday (9:00 - 12:00)
☐ June 14 - July 1 and July 11 - 29
☐
- ☐ **Location:** Mankato East High School
- ☐ **Supports:** Added extra supports (School Counselor, Special Education teacher, EL Teacher, Chemical Dependency Counselor)
- Transportation:** Provided transportation to and from summer school
- ☐ **Courses:** Geometry, Algebra IIA & IIB
English 9, 10 & 11
American Studies, Human Geography
US History, World History, Economics & Government
Physics, Biology & Chemistry
Physical Education



2022 Program Highlights

- Students are referred to the Summer School Program by their School Counselor
-
- **371 Total Student enrollments**
-
- Students receiving credit earned a minimum of .50 credit
- 569 total grades posted for a total of 185 Credits!



Adult Basic Education

- Overall ABE enrollment was 154 students generating 2,014 contact hours
- Diploma Completion Program
 - 11 students enrolled
 - 10 courses completed (5.5 credits earned)

This summer, participant numbers dropped at Mankato ABE. We suspect this is due to a combination of factors including:

- location changed to West High School during Lincoln Community Center construction
- Extremely low unemployment rates
- Student work schedules and family commitments



Summer Meals Fuel Minds

- Breakfast and lunch provided at summer school sites
- 7 sites open for free community meals served on site this summer
 - All summer school sites had meals available
 - Most sites provided at no charge to the student or family
- Over 48,000 meals served this summer



Thank You!

Questions?

School Board Regular Meeting

5. B.

Meeting Date: 08/16/2022

Prepared By: Paul Peterson, Superintendent

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

6. A.

Meeting Date: 08/16/2022

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of July 18, 2022, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - July 18, 2022

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 18, 2022

The School Board of Independent School District No. 77 met in regular session on Monday, July 18, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:02 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp, and Kristi Schuck. Absent: None.

Deputy Clerk Becky Bailey swore in new School Board member Patrick Baker.

Ms. Schuck made a motion to amend the agenda to include an additional item under the Business section-Approval of Resolution Filling School Board Vacancy by Appointment, and Mrs. Ratcliff seconded. The motion carried on a 6-0 voice vote. Ms. Schuck made a motion, and Ms. Roberts seconded, approval of the agenda together with a Personnel Addendum along with Business item Approval of Resolution Filling School Board Vacancy by Appointment. The motion carried on a 6-0 voice vote.

Open Forum: John Wicklund wished to speak.

Information Reports: Spring Student/Staff Recognition presented by Joe Johnson and Todd Waterbury; Annual Superintendent Evaluation; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mr. Kind, and carried on a 6-0 roll call vote.

Approval of Minutes of the June 20, 2022, regular meeting.

Final Approval of June Bills totaling \$6,694,041.62.

Approval of July Bills totaling \$5,557,115.45.

Personnel:

APPOINTMENTS (ADMINISTRATIVE)

Monde Schwartz - Middle School Lead Principal beginning July 1, 2021. She will receive a stipend of \$4,000 for this assignment.

APPOINTMENTS (NON-AFFILIATED)

Jessica Waterstreet - Special Education Coordinator for the District beginning August 1, 2022. This is a full-time, 12-month non-affiliated position with an annual salary of \$91,711.85 prorated to \$84,333.60 for 240 days for 2022-23. She will be eligible for category III benefits.

Caleb Watson - Career Pathways Coordinator for the District beginning July 6, 2022. This is a full-time, 12-month non-affiliated position with an annual salary of \$91,711.85 prorated to \$90,658.62 for 258 days for 2022-23. He will be eligible for category III benefits.

APPOINTMENTS (INSTRUCTIONAL)

Oscar Andrade Lara - WEB Assistant at Prairie Winds Middle School beginning July 1, 2022. He will receive a stipend of \$1,197 per year for this assignment.

Pamela Becker - Long-term Substitute EL Teacher for Liv Musel-Staloch with the Adult Basic Education Program at Lincoln Community School for 5 hours per day/4 days per week (M-TH) beginning September 12 and ending October 7, 2022. She will be placed at Master's step 5 on the ABE Teachers salary schedule, with an hourly rate of \$36.48.

Hannah Berdan - Full-time (1.00 FTEs) 5th Grade Teacher at Jefferson Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

McKenzie Carper - Full-time (1.00 FTEs) Social Studies/Business Education Teacher at West High School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Heather Hoppe - Full-time (1.00 FTEs) 4th Grade Teacher at Monroe Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 7 of the M lane on the Teachers Association salary schedule.

Stephen Hueser - Full-time (1.00 FTEs) Special Education Teacher at Central High School beginning August 29, 2022, for the 2022-23 school year. He will be placed at step 4 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Jonathan Karels - Special Education Teacher with the ESY Summer Program at Futures for 7 hours per day/4 days per week beginning June 20 and ending June 30, 2022. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Nicholas Liebl - Full-time (1.00 FTEs) Band Director/Music Teacher at East High School beginning August 22, 2022, for the 2022-23 school year. He will be placed at step 3 of the M+45 lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Amy Luethmers - Full-time (1.00 FTEs) Special Education Teacher at East High School beginning August 29, 2022, for the 2022-23 school year. She will be placed at step 1 of

the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Ella Mason - Full-time (1.00 FTEs) Special Education Teacher, site to be determined, beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 5 of the M+30 lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Michael May - Full-time (1.00 FTEs) Health/Physical Education Teacher at Prairie Winds Middle School beginning August 22, 2022, for the 2022-23 school year. He will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Renea Ratzloff - Long-term Substitute Teacher for Janna Hammes at Monroe Elementary School beginning August 29 and ending November 4, 2022. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

Tara Rustad - Part-time (0.50 FTEs) ADSIS Teacher at Prairie Winds Middle School beginning August 29, 2022, for the 2022-23 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

The following will provide services with the Early Learning ESY Summer Program beginning June 7 and ending August 4, 2022. They will be compensated according to their placement on the Teachers Association salary schedule.

Logan Kohlmeyer - for 68 hours
Ginger McCabe - for 160 hours
Lindsey Northenscold - for 60 hours
Ann Schmitz - for 68 hours
Martha Speckel - for 150 hours

APPOINTMENTS (NON-INSTRUCTIONAL)

Carter Bersaw - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/5 days per week beginning July 11 and ending August 19, 2022. He will be compensated at the rate of \$11.00 per hour.

Riley Bersaw - ACES Child Care Assistant at Prairie Winds Middle School for 6 hours per day/4 days per week beginning July 8 and ending August 12, 2022. He will be compensated at the rate of \$12.50 per hour.

Matthew Birkmaier - ACES Child Care Assistant at Prairie Winds Middle School for 8 hours per day/5 days per week beginning June 29 and ending August 19, 2022. He will be compensated at the rate of \$12.50 per hour.

Yasmin Cazares - ACES Child Care Assistant at Prairie Winds Middle School for 8 hours per day/5 days per week beginning June 30 and ending August 19, 2022. She will be compensated at the rate of \$12.50 per hour.

Khadija Corr - ACES Child Care Assistant at Prairie Winds Middle School for 6 hours per day/5 days per week beginning June 30 and ending August 19, 2022. She will be compensated at the rate of \$11.00 per hour.

Michaela Davis - Early Learning Specialist Education Paraprofessional with the ESY Summer Program at the Family Learning Center for 6.75 hours per day/4 days per week beginning July 11 and ending July 21, 2022. This is in addition to her Special Education Paraprofessional assignment with the ESY Summer Program at Rosa Parks Elementary School. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Cheryl Fasnacht - Full-time, 12-month Accounts Payable Clerk in the District's Business Office beginning July 13, 2022. She will be placed on step 5 of the B22 classification on the Educational Secretaries Association salary schedule, with an hourly rate of \$18.90.

Anna Hartmann - ACES Child Care Assistant at Eagle Lake Elementary School for 6 hours per day/5 days per week beginning June 22 and ending August 19, 2022. She will be compensated at the rate of \$12.50 per hour.

Jenna Hewitt - ACES Child Care Assistant Substitute at Bridges Community School on an on-call basis beginning June 24 and ending August 19, 2022. She will be compensated at the rate of \$13.00 per hour.

Luke Johnson - ACES Child Care Assistant at Bridges Community School for 6 hours per day/4 days per week beginning July 8 and ending August 19, 2022. He will be compensated at the rate of \$12.50 per hour.

Aidan Liebl - ACES Child Care Assistant at Bridges Community School for 6 hours per day/3 days per week beginning July 6 and ending August 19, 2022. He will be compensated at the rate of \$12.50 per hour.

Luke Olson - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning June 6 and ending August 31, 2022. He will be compensated at the rate of \$12.50 per hour.

Emily Rowbotham - ACES Site Lead at Eagle Lake Elementary School for 6-8 hours per day/5 days per week beginning July 11 and ending August 19, 2022. She will be compensated at the rate of \$16.00 per hour.

Angelo Villarreal - ACES Child Care Assistant at Prairie Winds Middle School for 8 hours per day/3 days per week beginning July 6 and ending August 19, 2022. He will be compensated at the rate of \$12.50 per hour.

.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Tia DuPont - Change in Category benefits as Recreation Specialist with the Community Education Program at Lincoln Community Center from Category I to Category II beginning July 1, 2022.

Heather Paulson - Change in Category benefits as Recreation Specialist with the Community Education Program at Lincoln Community Center from Category I to Category II beginning July 1, 2022.

Amy Phares - Change in Category benefits as Billing Specialist with the ACES School Age Care Program at Lincoln Community Center from Category I to Category II beginning July 1, 2022.

Kalli Schaub - Change in Category benefits as ACES Student Support Specialist with the ACES School Age Care Program at Lincoln Community Center from Category I to Category II beginning July 1, 2022.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Kirsten Prunty - Change in assignment from part-time (0.50 FTEs) Secondary Mentor Coach (TOSA) and part-time (0.50 FTEs) Math Teacher at West High School to part-time (0.50 FTEs) Secondary Mentor Coach (TOSA) and part-time (0.50 FTEs) Dean of Students (TOSA) at Central High School beginning July 1, 2022. She will be compensated according to her placement on the Teachers Association salary schedule with a work year of 5 additional contract days per year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Pamela Allen - Increase hourly wage to \$17.64 as Infant Care Provider with the TAPP Daycare assignment at Central High School beginning July 1, 2022.

Kaylyn Burr - Change in assignment from ACES Site Supervisor to ACES Site Lead at Washington Elementary School beginning July 1, 2022.

Mikayla Casias - Change in assignment from ACES Student Support Assistant to ACES Child Care Assistant at Prairie Winds Middle School beginning June 23 and ending August 19, 2022.

Annie Cuddie - Change in assignment from ACES Site Supervisor to ACES Site Lead at Bridges Community School beginning July 1, 2022.

Kayla Haugen - Change in assignment from ACES Site Supervisor to ACES Site Lead at Bridges Community School beginning July 1, 2022.

Kaylee Jacobs - Change in assignment from ACES Site Supervisor to ACES Site Lead at Jefferson Elementary School beginning July 1, 2022.

Claire Julian - Adjust end date to June 7, 2023, for her Title I Reading Intervention Paraprofessional assignment at Kennedy Elementary School.

Parker Keenan - Increase hourly wage to \$11.25 per hour as ACES Child Care Assistant at Jefferson Elementary School beginning July 18, 2022

Morgan Kingsley - Change in assignment from ACES Site Supervisor to ACES Site Lead at Bridges Community School beginning July 1, 2022.

Mandy Kurth - Change in assignment from ACES Site Supervisor to ACES Site Lead at Lincoln Community Center beginning July 1, 2022.

Taryn Orser - Increase in assignment as Special Education Paraprofessional at Prairie Winds Middle School from 6.5 hours per day/2 days per week (M/TH) and 3.33 hours per day/1 day per week (F) to 6.83 hours per day/3 days per week (M/TH/F) and 4.25 hours per day/2 days per week (T/W) beginning September 8, 2022.

Jazmin Portillo - Change in Assignment from ACES Interim Site Supervisor to ACES Child Care Assistant at Washington Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 19, 2022. She will be compensated at the rate of \$13.25 per hour.

Samuel Pratt - Change in assignment from ACES Site Supervisor to ACES Site Lead at Washington Elementary School beginning July 1, 2022.

Claire Queensland - Change in assignment from ACES Site Supervisor to ACES Site Lead at Roosevelt Elementary School beginning July 1, 2022.

Melissa Schneider - Change in assignment from ACES Site Supervisor to ACES Site Lead at Eagle Lake Elementary School beginning July 1, 2022.

Kaleigh Schuck - Change in assignment from ACES Site Supervisor to ACES Site Lead at Prairie Winds Middle School beginning July 1, 2022.

Kasja Schumann - Change in assignment from ACES Site Supervisor to ACES Site Lead at Washington Elementary School beginning July 1, 2022.

Cale Stuve - Increase hourly wage to \$12.50 as ACES Child Care Assistant at Bridges Community School beginning June 16, 2022.

Bela Toscani - Change in assignment from ACES Site Supervisor to ACES Site Lead at Bridges Community School beginning July 1, 2022.

Brendan Unger - Increase hourly wage to \$12.50 as ACES Child Care Assistant Substitute at Washington Elementary School.

Sophia Venner - Change in assignment from ACES Site Supervisor to ACES Site Lead at Eagle Lake Elementary School beginning July 1, 2022.

Elizabeth Weber - Increase hourly wage to \$11.25 as ACES Child Care Assistant at Bridges Community School beginning June 16, 2022.

Rachel Wendlandt - Change in assignment from ACES Site Supervisor to ACES Site Lead at Eagle Lake Elementary School beginning July 1, 2022.

The following ACES Child Care employees will receive salary adjustments effective July 1, 2022.

Nicholas Danger - \$13.00 per hour
Ellen Fischenich - \$12.75 per hour
Dominick Johnston - \$12.50 per hour
Raelea Wolfe - \$11.25 per hour

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Chelsea Anderson - Dean of Students at Prairie Winds Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning October 24 and returning to work on November 28, 2022.

Anthony Ball - Social Studies Teacher at Prairie Winds Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning September 12 and returning to work on October 31, 2022.

Dwight Lahti - Extend Board-approved leave, returning to work on December 6, 2022.

Caleb Watson - Trade and Industry Teacher at West High School, has requested a leave of absence for the 2022-23 school year for the purpose of accepting the Career Pathways Coordinator assignment.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Robert Billups - Evening Custodian at Jefferson Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning May 26 and returning to work on July 13, 2022.

RESIGNATIONS (ADMINISTRATIVE)

Shane Baier - Principal at Washington Elementary School, has submitted a resignation. The last day of employment will be June 30, 2022.

RESIGNATIONS (INSTRUCTIONAL)

Timothy Guldán - Science Teacher at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 6, 2022.

Jessica Waterstreet - Special Education Lead Teacher at Futures and Teacher with the ESY Summer Program, has submitted a resignation in order to accept the Special Education Coordinator position. The last day for the teaching assignments will be July 28, 2022.

RESIGNATIONS (NON-INSTRUCTIONAL)

Abigail Alsleben - ACES Student Support Assistant at Prairie Winds Middle School and Substitute Paraprofessional for the District, has submitted a resignation. The last day of employment will be July 12, 2022.

Bethany Aydinalp - Health & Wellness Paraprofessional at West High School and Paraprofessional with the ESY Summer Program, has submitted a resignation. The last day of employment will be July 20, 2022.

Angela Bachmann - Health & Wellness Paraprofessional at Futures, has submitted a resignation. The last day of employment will be June 3, 2022.

Jean Biesterveld - Non-classroom (Lunchroom) Paraprofessional, has submitted a resignation for this assignment. The last day for this position will be June 3, 2022. She will continue in her Special Education Paraprofessional assignment at Eagle Lake Elementary School.

Kaylyn Burr - ACES Site Lead and Child Care Assistant Substitute, has submitted a resignation. The last day of employment will be August 12, 2022.

Khadija Corr - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be August 19, 2022.

Mustafa Dahir - Interpreter for the District, has submitted a resignation. The last day of employment will be June 21, 2022.

Donald Enter - Head Building Engineer at Prairie Winds Middle School, has submitted a resignation for the purpose of retirement. The last day of employment will be July 29, 2022.

Anna Hartman - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be August 12, 2022.

Safio Hassan - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be August 19, 2022.

Maryan Hersi - Interpreter for the District, has submitted a resignation. The last day of employment will be June 21, 2022.

LaRen Holtman - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Katherine Huper - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be August 1, 2022.

Morgan Kingsley - ACES Site Lead at Bridges Community School, has submitted a resignation. The last day of employment will be August 26, 2022.

Lynsey Magaard - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Mariah McCarthy - Health and Wellness Paraprofessional at Dakota Meadows Middle School and ESY Paraprofessional with the ESY Summer Program, has submitted a resignation. The last day of employment will be July 28, 2022.

Tallon Mickley - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be August 19, 2022.

Ahlam Mohamed - Interpreter for the District, has submitted a resignation. The last day of employment will be June 21, 2022.

LeeAnna Nevin - ACES Student Support Assistant at Bridges Community School, has submitted a resignation. The last day for this position will be August 19, 2022. She will continue as Substitute Teacher.

Kristina Niner - ACES Child Care Assistant Substitute at Bridges Community School, has submitted a resignation. The last day of employment will be July 7, 2022.

Caspar Olseth - ACES Child Care Assistant Substitute at Washington Elementary School, has submitted a resignation. The last day of employment will be August 19, 2022.

Abigail Olson - Special Education Paraprofessional at Monroe Elementary School, has submitted a resignation. The last day of employment will be June 3, 2022.

Jack Phares - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Jazmin Portillo - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be July 20, 2022.

Charles Rademacher - Health and Wellness Paraprofessional at INSITE and Paraprofessional with the ESY Summer Program, has submitted a resignation. The last day of employment will be July 20, 2022.

Emily Spieker - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be August 19, 2022.

Mirella Torres - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be August 19, 2022.

Jerret Utpadel - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 12, 2022.

Anthony Valainis - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be July 22, 2022.

Stephanie Vogel - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be August 19, 2022.

Danyel Zuehlke - ACES Child Care Assistant at Washington Elementary, has submitted a resignation. The last day of employment will be August 19, 2022.

TERMINATION/NON-RENEWAL (NON-INSTRUCTIONAL)

Wiabee Paye - Special Education Paraprofessional at Futures. The last day of employment will be June 3, 2022.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Kerrigan Chesney - Full-time (1.00 FTEs) School Social Worker at Central High School and Washington Elementary School beginning August 29, 2022, for the 2022-23 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Kristin Edwards - Full-time (1.00 FTEs) Special Education Teacher at Prairie Winds Middle School beginning August 29, 2022, for the 2022-23 school year. She will be placed at step 4 of the M lane on the Teachers Association salary schedule.

Jessica Henrichs - Full-time (1.00 FTEs) Special Education Teacher at West High School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 1 of the B+30 lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Callie Looft - Part-time MAPS Preschool Teacher at the Center for Early Learning for 588 annual hours (0.40 FTEs) beginning August 22, 2022. She will be placed at step 2 of the B lane on the ECFE Teachers salary schedule, with an hourly rate of \$29.68, contingent upon obtaining licensure.

Kelly Neubauer - Part-time (0.833 FTEs) Family and Consumer Science Teacher at West High School and Prairie Winds Middle School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

APPOINTMENTS (NON-INSTRUCTIONAL)

Gorg Alhag - Student Success Coach with the Summer Enrichment program at Prairie Winds Middle School for 4.5 hours per day/4 days per week (M-TH) beginning July 11 and ending July 28, 2022. He will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.44.

Debora Donahue - ABE Teaching Assistant with the Adult Basic Education Summer Program for 3 hours per day/4 days per week (M-TH) beginning July 1 and ending July 31, 2022. She will be compensated at her current hourly rate.

Claudia Grunwaldt - ABE Teaching Assistant with the Adult Basic Education Summer Program for 2.25 hours per day/3 evenings per week beginning July 1 and ending July 31, 2022. She will be compensated at her current hourly rate.

Angelica Morales Rodriguez - ABE Teaching Assistant with the Adult Basic Education Summer Program for 3 hours per day/4 days per week (M-TH) and 2.25 hours per day/2 evenings per week (M/T) beginning July 1 and ending July 31, 2022. She will be compensated at her current hourly rate.

Hiroko Wollam - ABE Teaching Assistant with the Adult Basic Education Summer Program for 4 hours per day/4 days per week and 2.25 hours per day/2 evenings per week beginning July 1 and ending July 31, 2022. She will be compensated at her current hourly rate.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Breanna Boyce - Increase hourly rate to \$26.00 as Sign Language Interpreter at Prairie Winds Middle School beginning July 1, 2022.

Jenna Courrier - Change in Assignment from ACES Child Care Assistant to ACES Student Support Assistant at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning July 18 and ending August 19, 2022. She will be compensated at the rate of 13.00 per hour.

Debora Donahue - Continue as ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center for 5 hours per day/4 days per week for a total of 753 annual hours beginning September 12, 2022, for the 2022-23 school year.

Claudia Grunwaldt - Decrease in assignment as ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center from 2.5 hours per day/3 evenings per week to 2.25 hours per day 3/ evenings per week for a total of 285 annual hours beginning September 12, 2022, for the 2022-23 school year.

Colby Hartig - Change in assignment from ACES Child Care Assistant to ACES Student Support Assistant at Bridges Community School for 8 hours per day/5 days per week beginning July 18 and ending August 19, 2022. He will be compensated at the rate of \$13.00 per hour.

Brooke Jordan - Increase hourly rate to \$14.00 as ACES Child Care Assistant at Monroe Elementary School beginning August 16, 2022.

Lisa Lawrence - Change in assignment from Second Cook, classification A13, at Rosa Parks Elementary School to Cook Manager, classification B21, at Kennedy Elementary School beginning July 27, 2022. She will be compensated according to her place on the School Food Service Workers Association salary schedule.

Stephanie Maas - Change classification from B21, step 3 to B22.5, step 3 as Health and Wellness Paraprofessional with the ESY Summer Program beginning June 20 and ending August 4, 2022.

Julie Miller - Increase in assignment as Early Learning Special Education Paraprofessional with the ESY Summer Program to 6.5 for July 25, 27 & 29, 2022.

Angelica Morales Rodriguez - Continue as ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center for 5 hours per day/4 days per week (M-TH) for a total of 769 annual hours beginning September 12, 2022, for the 2022-23 school year.

Caspar Olseth - Increase hourly rate to \$12.75 as ACES Child Care Assistant Substitute at Washington Elementary School beginning August 1, 2022.

Emma Petersen - Increase hourly rate to \$11.25 as ACES Child Care Assistant at Washington Elementary School beginning July 1, 2022.

Cathy Stien - Increase hourly rate to \$27.00 as Brailist at East High School beginning July 1, 2022.

Elizabeth Weber - Increase hourly rate to \$12.75 as ACES Child Care Assistant at Bridges Community School beginning August 16, 2022.

Hiroko Wollam - Increase in assignment as ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center from 5 hours per day/4 days per week (M-TH) to 5 hours per day/4 days per week (M-TH) and 2.25 hours per day/3 evenings per week for a total of 1027 annual hours beginning September 12, 2022, for the 2022-23 school year.

Nancy Zamaniego - Decrease in assignment as ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center from 2.5 hours per day/3 days per week to 3 hours per day/2 evenings per month beginning September 12, 2022, for the 2022-23 school year.

RESIGNATIONS (NON-INSTRUCTIONAL)

Randi Baier - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 19, 2022.

Yasmin Cazares - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be July 22, 2022.

Christopher Goebel - ACES Child Care Assistant, has submitted a resignation. The last day of this assignment will be August 19, 2022. He will continue as Special Education Paraprofessionals at Rosa Parks Elementary School.

Grant Hanson - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Jessica Henrichs - Special Education Paraprofessional at Rosa Parks Elementary School, has submitted a resignation in order to accept the Special Education Teacher position. Her last day for this assignment will be June 3, 2022.

LaDonna Johnson - EL Paraprofessional at East High School, has submitted a resignation. The last day of employment will be June 3, 2022.

Rachel Kronlokken - Early Learning Paraprofessional at Kennedy Elementary School and Early Learning Paraprofessional with the Early Learning Special Education ESY program, has submitted a resignation. The last day of employment will be August 4, 2022.

Caleb Kubista - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 11, 2022.

Justin Obiofu - ACES Child Care Assistant at Prairie Winds Middle School and Non-Classroom (Playground) Paraprofessional at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be July 15, 2022.

David Sheppard - Seasonal Grounds Worker, has submitted a resignation. The last day of employment will be October 27, 2021.

Mirella Torres - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be July 26, 2022.

David Wing - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Renewal of Membership in the Minnesota State High School League for 2022-23

Renewal of Membership in the Minnesota School Boards Association for 2022-23

Approval of 2022-23 Rates of Pay for CE Part-Time and Seasonal Personnel - see page _____.

Approval of 2022-23 Hourly Rates for Part-Time, Temporary and Substitute Employees and Miscellaneous Rates of Pay - see pages _____.

The following gifts and grants were received by the School District:

L & N Andreas Foundation donated \$10,000 for Central High School

Quality 1 Hour Foto donated the following:

- \$168.75 for East High Boys Lacrosse Program
- \$350 for East High Drama Club

Blue Earth County Farm Bureau donated \$600 to Community Education 2022 Movies in the Park

Recharge America donated the following:

- \$2,500 for East High VEX Robotics Program

- \$2,500 for West High VEX Robotics Program

Ms. Roberts made a motion to accept the gifts. The motion was seconded by Mrs. Ratcliff and carried on a 6-0 voice vote.

Director of Facilities Scott Hogen reviewed the 2023-24 Long-Term Facilities Maintenance Plan. A motion was made by Mr. Kind to approve the plan for 2023-24 with total projects of \$17,948,000 (see page _____). The motion was seconded by Ms. Schuck and carried on a 6-0 roll call vote.

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2020-2021 fiscal year. The base fee is not to exceed \$37,500. Ms. Schuck made a motion to approve the firm of Clifton Larson Allen to serve as the fiscal auditor for fiscal year 2021-22. The motion was seconded by Mrs. Ratcliff and carried on a 6-0 roll vote.

Upon receipt of the resignation letter from Bukata Hayes, the Mankato Area School Board began to select his replacement. Because Mr. Hayes' term was set to expire at the end of 2022, a special election is not required and the individual appointed will serve until the end of December. Ms. Schuck nominated Shannon Sinning, seconded by Mr. Kind. A roll call vote was taken with the following result: Shannon Sinning - 6 votes. Shannon Sinning was named school board member.

RESOLUTION FILLING SCHOOL BOARD VACANCY BY APPOINTMENT

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2023; and

*WHEREAS, the vacancy occurred more than ninety (90) days prior to the first Tuesday after the first Monday in November in the year the vacancy occurred and prior to the fourth year of the vacant term;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, Shannon Sinning is hereby appointed to fill the vacancy and to serve until a successor is elected and qualified. The appointment shall be effective thirty (30) days after the adoption of this resolution unless a valid petition to reject the appointee is filed with the school

district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b(b) within that thirty (30) day time period.

There being no further business to consider, Mr. Baker moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:05 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 18, 2022

The School Board of Independent School District No. 77 met in regular session on Monday, July 18, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:02 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp, and Kristi Schuck. Absent: None.

1. Deputy Clerk Becky Bailey swore in new School Board member Patrick Baker.
2. Schuck/Ratcliff amend the agenda to include Approval of Resolution Filling School Board Vacancy by Appointment under Business. 6-0
3. Schuck/Roberts approval of agenda with personnel & business addendum. 6-0
4. Open Forum - John Wicklund wished to speak.
5. Information: Spring Student/Staff Recognition, Annual Superintendent Evaluation, Board Member Reports.
6. Schuck/Kind approval of Consent Agenda Items: Approval of Minutes of June 20, 2022, regular meeting; Final Approval of June Bills; Approval of July Bills; Approval of Personnel; Renewal of membership in MSHSL and MSBA; Approval of 2022-23 rates of pay for CE part-time and seasonal personnel; Approval of 2022-23 hourly rates for part-time, temporary and substitute employees and miscellaneous rates of pay. 6-0
7. Roberts/Ratcliff acceptance of gifts. 6-0
8. Kind/Schuck approval of 2023-24 long term facilities maintenance plan. 6-0
9. Schuck/Ratcliff approval of Clifton Larson Allen as auditor for fiscal 2021-22. 6-0
10. Schuck/Kind approval of Shannon Sinning as board member. 6-0
11. Baker/Schuck adjournment at 6:05 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

Community Education Department Salary Rates for Part-Time Personnel				<i>MN Minimum wage for adults is \$10.33 and youth is \$8.42 as of 1/1/22</i>
Job Title	Rate 2019-20	Rate 2020-21	Rate 2021-22	Rate 2022-23
ACES				
ACES childcare staff	\$10.00-\$16.50	\$10.00-\$16.50	\$10.00-\$16.50	\$11.00-\$18.00
Adult Basic Education (ABE)				
ABE Aide – 6-3-2 Employees –	MAPS Para contract rate	MAPS Para contract rate	MAPS Para contract rate	MAPS Para contract rate
ABE Childcare staff 6-3-2 Employee	MAPS Para contract rate	MAPS Para contract rate	MAPS Para contract rate	MAPS Para contract rate
ABE Cultural Liaison			16.50-19.50	MAPS contracted rate
Aquatics				
Instructor	\$12.00 - \$20.00	\$12.00 - \$30.00	\$12.00 - \$30.00	\$12.00 - \$30.00
Lifeguard	\$10.50 - \$14.00	\$10.50 - \$14.00	\$10.50 - \$14.00	\$10.50 - \$14.00
Locker Room Attendant/Aide	\$7.87 - \$9.75	\$10.00 - \$11.00	\$10.25- \$11.50	\$10.25- \$11.50
Early Learning				
Ready for Kindergarten Facilitator	\$20.00	\$20.00	work now an assignm of master contract	work now an assignm of master contract
IGDI's Tester	\$20.00	NA	NA	NA
Licensed Screener	16.48-\$17.06	\$17.49	\$17.49	\$18.10
Screening Supervisor	26.27-\$27.19	\$27.87	\$27.87	\$28.85
Enrichment				
Non-licensed Instructor	\$9.65 - \$26.00	\$10.00 - \$30.00	\$10.50 - \$30.00	\$10.50 - \$30.00
Aide	\$9.65 - \$26.00	\$10.00 - \$30.00	\$10.50 - \$30.00	\$10.50 - \$30.00
Middle School After School	\$10.00-\$12.00		\$10.50 - \$30.00	\$10.50 - \$30.00
Intern		\$10.00	\$10.25	\$10.33
ASA Staff			Program no longer managed by MAPS	Program no longer managed by MAPS
ASA Skating School Instructors	8.25-16.00	8.50-16.00		
ASA Concession and Ice Worker	8.25-16.00	8.50-16.00		
Recreation Officials				
Adult Sports Official	\$15.00- \$29.00/game/hour	\$15.00-\$30/game	\$17-\$32/game	\$17-\$32/game
Recreation Staff				
Certified Archery Instructor	\$13.00-\$19.00/hour	\$13.00-\$19.00/hour	\$13.00-\$19.00/hour	\$13.00-\$19.00/hour
Recreation Leader	\$10.00-\$13.00/hour	\$10.00-\$15.00/hour	\$8.21-\$15.00/hour	\$8.42-\$16.00/hour
Skating School Instructor (new)			\$8.21 - \$15.00/hour	\$8.75-\$16.00/hour

[illegible]

MANKATO AREA PUBLIC SCHOOLS
Hourly Rates for Part-time/Temporary Employees
2022-23 Fiscal Year

JOB TITLE	2021-22 Hourly Rate	2022-23 Hourly Rate
Laundry Worker	\$12.50	Per Custodial & Maintenance Master Agreement
Work Experience/Work Based Students	Minimum Wage	Minimum Wage
High School Student Workers	Minimum Wage	Minimum Wage
Post-Secondary Work Study	Minimum Wage	Minimum Wage
Sign Language Interpreter	\$22.50-\$25.00	\$23.50-\$27.00
Language Interpreter	\$21.00	\$25.00
Intervener	\$21.00 - \$24.25	\$23.50 - \$27.00
Braillist	22.70 - 26.80	\$23.50 - \$27.00
Braillist in Training	\$15.45	\$16.25
Head Election Judge	\$12.00	\$12.00
Election Judge	\$10.50	\$10.50
Locksmith	\$12.50	\$13.50
Lead Summer Painter	\$13.25	\$14.25
Summer Painter	\$12.50	\$13.50
Summer Carpenter's Helper	\$12.50	\$13.50
Seasonal Groundskeeper	\$12.50	\$13.50
Custodian's Summer Helper	\$12.50	\$13.50
Curriculum Writing	\$35.00	\$35.00
Musical Accompanist	\$20.00	\$20.75
Printer's Helper	\$10.25	\$11.25
District Stage Manager	\$26.25	\$26.75
Assistant Stage Manager	\$15.75	\$15.75
First Aid Trainers	\$29.25	\$29.25
First Aid Team Members	Reg. Hrly Rate to \$19.05 max	Reg. Hrly Rate to \$19.05 max

MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

Rates for Substitute Employees
2022-23 Fiscal Year

<u>JOB TITLE</u>	<u>2021-22</u>	<u>2022-23</u>
Teacher	\$150.00 per day or \$25.00/hr with a two-hour minimum.	\$200.00 per day or \$33.33/hr with a two-hour minimum.
Principal (licensed)	\$200.00 per day, Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.	\$350.00 per day or \$43.75/hr with a two-hour minimum; Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.
Paraprofessional		
No District 77 Experience	\$13.50 per hour	\$13.50 per hour
With District 77 Experience	\$13.50 per hour	Step 1 of position subbing for
Secretary	Step 1 of position subbing for	Step 1 of position subbing for
Retired District 77 Secretary	Step 1 of position subbing for	Step 1 of position subbing for
Custodial/Maintenance	\$13.50 per hour	Step 1 of position subbing for
Retired District 77 Custodian	Step at time of retirement	Step at time of retirement
Food Service	Step 1 of position subbing for	Step 1 of position subbing for
Retired District 77 Food Service	Step at time of retirement	Step at time of retirement
Licensed School Nurse	\$30.00 per hour	\$35.00 per hour
Health Assistant/Nurse (LPN or RN)	Contract Minimum	Contract Minimum

MANKATO AREA PUBLIC SCHOOLS

Miscellaneous Rates of Pay

Job Title/Activity	Rate	Comments	Budget Code
<u>PLCs</u> Missed Prep for PLC PLC after teacher duty day*	Contract Rate	Per Letter of Agreement with MTA	Site Staff Development 01/xxx/640/000/306/185
Missed Prep or Lunch - Special Ed Teachers	Contract Rate	Apply when teachers miss prep/lunch to provide instruction or for IEP meetings per Special Ed Teacher Compensation Guidelines.	01/xxx/xxx/000/740/185
IEP meetings outside of teacher duty day - all teachers*	Contract Rate	Compensation minimum of 15 minutes per Special Ed Teacher Compensation Guidelines	01/xxx/xxx/000/740/185
DIBELS Team Members	\$20.00 per hour		
Multilingual Learners Assessment Team Members	\$20.00 per hour		
<u>Test Proctors</u> Current employees during normal work hours Current employees outside normal work hours Hired from outside district Retired licensed teachers Missed prep for proctoring	No additional pay Regular Rate of Pay \$15.00 per hour \$20.00 per hour Contract Rate		01/200/611/000/000/185
Required meetings outside of teacher duty day*	\$35.00 per hour	Exception: Part-time teachers attending a district inservice within the FT teacher duty day should receive their contract rate for additional time beyond their contract time.	Teacher's Regular Salary Code
Summer Professional Development	\$35.00 per hour	Note: Payment for summer professional development will be paid only if specifically aligned to District Roadmap initiatives and designated by the District as paid training.	Site or Program Staff Development Code
Participating on Interview Teams	No pay - voluntary		-----
Teaching Fellows	\$25.00 per hour	For activities outside of teacher duty day scheduled by mentors and designated for pay	
Moving	Sub Custodian Rate	Maximum 8 hours	01/xxx/810/000/000/170
<u>Cougar Learning Lab Coordinator</u>	\$20.00 per hour	East Sr. High School	
<u>Success Coach</u>	\$20.00 per hour	PWMS	
<u>PASS/SASH Instructors</u>	Contract Rate	PWMS and DMMS	01/612/280/000/303/140
<u>CPI/PCM Training</u> Trainers Teacher Trainees sent by District Para Trainees sent by District	Contract Rate \$35.00 per hour Regular hourly rate		01/200/420/640/419/185

*Teacher duty day is 7 hours, 50 minutes. Teachers are required to begin 30 minutes prior to the student day. Typically, the end time for secondary teachers is 30 minutes after the student day; end time for elementary teachers is 40-50 minutes after the student day depending upon the length of the student day.

Note: Please be sure that teachers submit timesheets for extra time worked within the same pay period that the time was worked.

July 1, 2022

School Board Regular Meeting

6. B.

Meeting Date: 08/16/2022

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of August 4, 2022, Special Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - August 4, 2022

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

August 4, 2022

The School Board of Independent School District No. 77 met in special session on Thursday, August 4, in the Minnesota Valley Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:02 p.m. Members present at roll call: Patrick Baker, Liz Ratcliff, Erin Roberts, Jodi Sapp, and Kristi Schuck. Absent: Christopher Kind.

Ms. Schuck made a motion, and Ms. Roberts seconded, approval of the agenda. The motion carried on a 5-0 voice vote.

Ms. Schuck made a motion to approve the following personnel:

APPOINTMENTS (ADMINISTRATIVE)

Jody Rittmiller - Principal at Bridges Community School beginning August 8, 2022. She will be placed at Elementary Principal classification, step 2 on the Principals Association salary schedule with an annual base salary of \$124,420 (prorated to \$112,024.50) plus \$1,000 experience step (prorated to \$900.05) for 235 days for 2022-23).

Mrs. Ratcliff seconded the motion and carried on a 5-0 roll call.

On July 19, 2022, multiple bids for each of the Work Scopes were received for the Early Childhood Center - Phase 2 Construction (see pages ____). The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG Architects, our professional design team, recommends that the Base Bids and Alternate #1 Bids in a total amount of \$3,608,054.58 be accepted by the School Board. The General Obligation Facilities Maintenance Bond will be used to fund this project. Mrs. Ratcliff made a motion to accept the bid as recommended and Mr. Baker seconded the motion. The motion carried on a 5-0 roll call vote.

There being no further business to consider, Ms. Roberts moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:23 p.m., on a 5-0 voice vote.

Clerk _____

Attest:

Chairperson _____

**SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota**

August 4, 2022

The School Board of Independent School District No. 77 met in special session on Thursday, August 4, in the Minnesota Valley Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:02 p.m. Members present at roll call: Patrick Baker, Liz Ratcliff, Erin Roberts, Jodi Sapp, and Kristi Schuck. Absent: Christopher Kind.

1. Schuck/Roberts approval of agenda. 5-0
2. Schuck/Ratcliff approval of Personnel. 5-0
3. Ratcliff/Baker approval of phase 2 bids for early childhood center. 5-0
4. Roberts/Schuck adjournment at 5:23 p.m. 5-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.



July 21, 2022

Mr. Scott Hogan
Mankato Area Public Schools, ISD #77
10 Civic Center Plaza
PO Box 8741
Mankato, MN 56001

RE: Mankato Area Public Schools Early Childhood Phase 2 – Bid Verification

Dear Mr. Hogan:

This letter is concerning the contract awards for the MAPS Early Childhood Phase 2 project that was bid on July 19, 2022. Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their bid amount.

Work Scope	Contractor, City, State	Bid Amount
WS 01-J	Final Cleaning Prime Construction Solutions Bloomington, MN	Base Bid Alternate #1 \$25,000.00 \$2,500.00
WS 02-A	Demolition Kellington Construction, Inc. Minneapolis, MN	Base Bid Alternate #1 \$89,520.00 \$34,380.00
WS 06-A	Carpentry Kellington Construction, Inc. Minneapolis, MN	Base Bid Alternate #1 \$55,000.00 \$19,200.00
WS 06-D	Architectural Woodwork Woodside Industries, Inc. Cavalier, ND	Base Bid Alternate #1 \$106,164.90 \$28,059.68
WS 08-A	Doors, Frames, & Hardware – Material Only Kendell Doors & Hardware, LLC. Mendota Heights, MN	Base Bid Alternate #1 \$79,926.00 \$22,694.00
WS 08-K	Interior Glass & Glazing Fairmont Glass & Sign Products, Inc. Fairmont, MN	Base Bid Alternate #1 \$51,747.00 \$49,667.00
WS 09-A	Drywall Pietsch Construction, Inc. Madelia, MN	Base Bid Alternate #1 \$258,000.00 \$43,000.00

WS 09-B	Tile	Commercial Flooring Services, LLC. Eagan, MN	Base Bid Alternate #1	\$78,855.00 \$10,283.00
WS 09-C	Ceiling & Acoustical Treatment	Acoustics Associates, Inc. Golden Valley, MN	Base Bid Alternate #1	\$167,550.00 \$4,400.00
WS 09-D	Flooring - Resilient & Carpet	Commercial Flooring Services, LLC. Eagan, MN	Base Bid Alternate #1	\$239,243.00 \$46,511.00
WS 09-K	Painting & Wall Covering	Superior Painting & Decorating, Inc. Circle Pines, MN	Base Bid Alternate #1	\$49,574.00 \$6,685.00
WS 21-A	Fire Suppression	Breth-Zenzen Fire Protection, LLC. St. Joseph, MN	Base Bid Alternate #1	\$53,220.00 \$8,650.00
WS 22-A & 23-A	Plumbing & HVAC	Peterson Sheet Metal, Inc. Bemidji, MN	Combined Bid Alternate #1	\$920,000.00 \$218,000.00
WS 26-A	Electrical	BLK Electric, Inc. Mankato, MN	Base Bid Alternate #1	\$811,125.00 \$129,100.00

The total amount of the Base Bids is **\$2,984,924.90**

The total amount of Alternate #1 is **\$623,129.68**

Total Contract value being awarded **\$3,608,054.58**

We have enclosed the Bid Tabulation sheets that reflect the bids received.

For work scopes 03A (Concrete & Masonry) and 07H (Roofing), no bids were received. Kraus-Anderson shall solicit proposals and present them to the District as soon as possible.

If you have any questions regarding this information, please do not hesitate to contact me at 612-718-6756.

Sincerely,
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Joshua Carr

Josh Carr, Project Manager



KRAUS-ANDERSON®



ARCHITECT: I+S Group

[illegible]



BID TABULATIONS

OWNER: Mankato Area Public Schools

WS 02-A: Demolition

[illegible]



ARCHITECT: I+S Group

7/19/2022

WS 03-A: Concrete & Masonry

[illegible]



BID TABULATIONS

WS 06-A: Carpentry

[illegible]



BID TABULATIONS

OWNER: Mankato Area Public Schools

WS 06-D: Architectural Millwork

[illegible]



ARCHITECT: I+S Group

7/19/2022

WS 07-H: Roofing

[illegible]



ARCHITECT: I+S Group

7/19/2022

WS 08-A: Doors, Frames & Hardware (Material Only)

[illegible]



BID TABULATIONS

7/19/2022

ARCHITECT: I+S Group

WS 08-K: Interior Glazing

[illegible]



BID TABULATIONS

7/19/2022

ARCHITECT: I+S Group

WS 09-A: Drywall

[illegible]



BID TABULATIONS

7/19/2022

WS 09-B: Tile

ARCHITECT: I+S Group

[illegible]



BID TABULATIONS

OWNER: Mankato Area Public Schools

WS 09-C: Ceiling & Acoustical Treatment

[illegible]



BID TABULATIONS

7/19/2022

WS 09-D: Flooring

ARCHITECT: I+S Group

[illegible]



BID TABULATIONS

OWNER: Mankato Area Public Schools

WS 09-K: Painting and Wall Covering

[illegible]



BID TABULATIONS

WS 21-A: Fire Suppression

[illegible]



BID TABULATIONS

ARCHITECT: I+S Group

[illegible]



BID TABULATIONS

7/19/2022

WS 23-A: HVAC

ARCHITECT: I+S Group

[illegible]



BID TABULATIONS

7/19/2022

ARCHITECT: I+S Group

WS 26-A: Electrical[illegible]



ARCHITECT: I+S Group

BID TABULATIONS

7/19/2022

[illegible]

School Board Regular Meeting

6. C.

Meeting Date: 08/16/2022

Prepared By: Tom Sager, Director of Business Services

Subject:

Approval of August Bills

Background:

At our meeting on Tuesday evening, the administrative team will be prepared to answer any questions you may have regarding the report on claims for August totaling \$15,855,553.66.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

6. D.

Meeting Date: 08/16/2022

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Curtis Doell - Full-time (1.00 FTEs) Business Education Teacher at West High School beginning August 22, 2022, for the 2022-23 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Kallie Fitzloff - Full-time (1.00 FTEs) 3rd Grade Teacher at Hoover Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Megan Gjemse - Full-time (1.00 FTEs) Special Education Teacher at Rosa Parks Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 5 of the M lane on the Teachers Association salary schedule.

Jon Krueger - Part-time (0.50 FTEs) Intervention Teacher at Kennedy Elementary School beginning August 22, 2022, and ending June 8, 2023. He will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Stacy Olson - Full-time (1.00 FTEs) Special Education Teacher at Franklin Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 1 of the B+30 lane on the Teachers Association salary schedule.

Danielle Peterson - Full-time (1.00 FTEs) Special Education Teacher at Franklin Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Megan Simmons - Full-time (1.00 FTEs) Science Teacher at Prairie Winds Middle School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Megan Weerts - Full-time (1.00 FTEs) EL Teacher at Central High School, East High School and Futures beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 10 of the Spec lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Erin Ackman - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/5 days per week beginning August 22, 2022 and ending June 7, 2023. She will be compensated at the rate of \$12.75 per hour.

Alyssa Dwire - Health and Wellness Paraeducator at Insite for 7 hours per day/5 days per week beginning September 6, 2022. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Taylor Exline - Counseling Secretary at East High School beginning August 8, 2022. This position is full-time, 8 hours per day/5 days per week with a work year of 213 days and 9 paid holidays. She will be placed at step 1, classification B21 on the Educational Secretaries Association salary schedule.

Ashley Ganger - Health Assistant (LPN/RN), location to be determined, for 6.5 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B23, step 2, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$21.57.

Kelsey Helder - Health and Wellness Paraeducator with the ESY Summer Program at INSITE for 4.25 hours per day/4 days per week (M-TH) beginning July 25 and ending August 4, 2022. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Jared Juliar - Full-time Head Building Engineer for the District beginning August 8, 2022. He will be placed at classification B32, step 4, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$23.15.

Kya Keegan - Early Learning Special Education Paraeducator at Franklin Elementary School for 3.5 hours per day/4 days per week (M-TH) beginning September 12, 2022. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Kallie Kuehmichel - Student Success Coach at West High School for 6.75 hours per day/5 days per week beginning September 6, 2022. She will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.44.

Brinly Simmons - Special Education Paraeducator at Rosa Parks Elementary School for 6.75 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Brianna Southivong - Special Education Paraeducator at Rosa Parks Elementary School for 6.75 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.54.

Reyna Thomas - Interpreter for Community Education at Lincoln Community Center on an on-call basis beginning August 8, 2022. She will be compensated at the rate of \$25.00 per hour.

Rachel Vlasak - Student Information Secretary at East High School beginning August 8, 2022. This assignment is 8 hours per day/5 days per week with a work year of 190 days and 9 paid holidays. She will be placed at step 1, classification B21 of the Educational Secretaries Association salary schedule.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Rachel Hansen - Increase in assignment as Technology Education Teacher at Prairie Winds Middle School from 1.00 FTEs to 1.166 FTEs for the 2022-23 school year.

Benjamin Miller - Increase in assignment as Science Teacher at Prairie Winds Middle School from 1.00 FTEs to 1.66 FTEs for the 2022-23 school year.

Carol Nelson - Increase in assignment as ABE Teacher with the Adult Education Program at Lincoln Community Center from 377 annual hours (0.26 FTEs) to 550 annual hours (0.38 FTEs) for the 2022-23 school year.

Kelly Neubauer - Increase in assignment as Family and Consumer Science Teacher at West High School and Prairie Winds Middle School from 0.833 FTEs to 1.00 FTEs beginning with the 2022-23 school year.

Brett Riss - Increase in assignment as Science Teacher at Prairie Winds Middle School from 1.00 FTEs to 1.66 FTEs for the 2022-23 school year.

Rebecca Strom - Decrease in assignment as ABE Teacher with the Adult Education Program at Lincoln Community Center from 1007 annual hours (0.70 FTEs) to 815.75 annual hours (0.57 FTEs) for the 2022-23 school year.

Cassandra Sundell - Adjust salary lane placement to B+30, step 3 beginning with the 2022-23 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Madelyn Begalka - Change in assignment from ACES Site Lead to ACES Child Care Assistant at Washington Elementary School for 5-6 hours per day/5 days per week beginning June 6 and ending August 19, 2022. She will be compensated at the rate of \$13.00 per hour.

Jean Biesterveld - Increase in assignment as Special Education Paraeducator at Eagle Lake Elementary School from 5 hours per day/5 days per week to 6 hours per day/5 days per week beginning September 8, 2022.

Jeffrey Dietrich - Adjust salary step placement as Full-time District Maintenance to B23, step 4, with an hourly rate of \$22.70 (\$21.15 Base + \$0.50 CPO + \$1.05 1st Class Boiler) beginning July 1, 2022.

Megan Grant - Increase hourly rate to \$13.00 as ACES Child Care Substitute at Monroe Elementary School beginning September 1, 2022.

Karlie Hodgman - Increase hourly rate to \$12.75 as ACES Child Care Substitute at Monroe Elementary School beginning September 1, 2022.

Paige Kennedy - Decrease in assignment as Student Success Coach at Prairie Winds Middle School from 6.75 hours per day/5 days per week to 6.75 hours per day/3 days per week (W-F) beginning September 6, 2022.

Jillian Krueger - Change in assignment from Cook Helper at West High School for 6.75 hours per day/5 days per week to Second Cook at Rosa Parks Elementary School for 8 hours per day/5 days per week beginning August 11, 2022. She will be placed at classification A13, step 3, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.76.

Amber Nicholson - Decrease in assignment as Special Education Paraeducator at Monroe Elementary School from 7.25 hours per day/4 days per week (M-TH) and 6.25 hours per day/1 days per week (F) to 6.5 hours per day/5 days per week to beginning September 8, 2022.

Grace Palmquist - Increase hourly rate to \$13.25 as ACES Child Care Assistant at Bridges Community School beginning September 1, 2022.

Britta Petersen - Increase hourly rate to \$13.75 as ACES Child Care Assistant at Bridges Community School beginning September 1, 2022.

Emma Petersen - Increase hourly rate to \$12.75 as ACES Child Care Assistant at Washington Elementary School beginning August 16, 2022.

Lily Pokornowski - Change in assignment from ACES Site Lead to ACES Child Care Assistant at Washington Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 19, 2022. She will be compensated at the rate of \$12.50 per hour.

Emily Price - Increase hourly rate to \$12.75 as ACES Child Care Assistant Substitute at Bridges Community School beginning September 1, 2022.

Lindsey Rockvam - Increase hourly rate to \$13.25 as ACES Child Care Substitute at Bridges Community School beginning September 1, 2022.

Kasja Schumann - Increase hourly rate to \$16.25 as ACES Site Lead at Washington Elementary School beginning September 1, 2022.

Matthew Sellner - Increase hourly rate to \$12.75 as ACES Child Care Assistant Substitute at Franklin Elementary School beginning September 1, 2022.

Isabella Shelton - Increase hourly rate to \$13.25 as ACES Child Care Assistant at Washington Elementary School beginning September 1, 2022.

Rebecca Shouts - Change in assignment from EL Paraeducator, classification B21, for 6.5 hours per day/5 days per week to Special Education Paraeducator, classification B21, for 6.25 hours per day/5 days per week at Kennedy Elementary School beginning September 8, 2022.

Ashley Simmons - Increase hourly rate to \$12.75 as ACES Child Care Assistant at Kennedy Elementary School beginning September 16, 2022.

Brendan Unger - Increase hourly rate to \$12.75 as ACES Child Care Assistant Substitute at Washington Elementary School beginning September 1, 2022.

Rachel Wendlandt - Adjust start date to June 1, 2022, as ACES Site Supervisor at Eagle Lake Elementary School.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Alexandra Koch - Extend Board-approved leave, returning to work on August 25, 2022.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Cassandra Kolhoff - Science Teacher at West High School, has requested leave under the provisions of the family and medical Leave Act beginning January 9, 2023, and continuing for a period of 12 work weeks, then continuing with unpaid leave through the end of the 2022-23 school year.

Amanda Sonnenfeld - Elementary Mentor Coach at Kennedy and Washington Elementary Schools, has requested unpaid leave for the 2022-23 school year.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Donald Enter - Head Building Engineer at Prairie Winds Middle School, has requested intermittent leave under the provisions of the family and medical Leave Act beginning July 18 and ending July 29, 2022.

RESIGNATIONS (NON-AFFILIATED)

Molly Hoosline - ACES Site Specialist at Lincoln Community Center, has submitted a resignation. The last day of employment will be August 19, 2022.

Cynthia Moreno - ABE Assessment and Accountability Supervisor, has submitted a resignation. The last day of employment will be August 19, 2022.

RESIGNATIONS (INSTRUCTIONAL)

Michael Johnson - Mentor Coach/Social Studies Teacher at West High School, has submitted a resignation. The last day of employment will be July 14, 2022.

Lynn Matzke - 5th Grade Teacher at Monroe Elementary School, has submitted a resignation. The last day of employment will be June 6, 2022.

Casey Rose - Science Teacher at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be June 6, 2022.

Katie Wheelock - Special Education Teacher at Franklin Elementary School and Special Education Teacher with the ESY Summer program, has submitted a resignation. The last day of employment will be August 4, 2022.

RESIGNATIONS (NON-INSTRUCTIONAL)

Khadija Abdurahman - Custodian at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be June 3, 2022.

Anthony Anger - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be July 29, 2022.

Errin Brudwick - Special Education Paraeducator at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be June 3, 2022.

Michaela Davis - Special Education Paraeducator with the ESY Summer Program at Rosa Parks Elementary School and Early Learning Specialist Education Paraeducator with the ESY Summer Program at the Family Learning Center, has submitted a resignation. The last day of employment will be August 4, 2022.

James Dorn - Seasonal Grounds Worker, has submitted a resignation. The last day of employment will be October 27, 2021.

Nathan Enter - Seasonal Lead Groundskeeper for the District, has submitted a resignation. The last day of employment will be July 26, 2022.

Kahlea Fritz - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Chloe Graif - Early Learning Paraeducator, has submitted a resignation. The last day of employment will be May 27, 2022.

Julie Gustafson - Special Education Paraeducator at Dakota Meadow Middle School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 3, 2022.

Megan Hillesheim - Health and Wellness Paraeducator with the SUN program, has submitted a resignation. The last day of employment will be June 3, 2022.

Kaylee Jacobs - ACES Site Lead at Jefferson Elementary School, has submitted a resignation. The last day of employment will be July 22, 2022.

Chloe Kindgren - ACES Student Support Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be July 20, 2022.

Gerald Krenzke - Adjust end date to August 12, 2022, as Summer Grounds Worker for the District.

Dawn Lange - Student Information Secretary at East High School, has submitted a resignation for the purpose of retirement. The last day of employment will be August 5, 2022.

Beau Lepper - Special Education Paraeducator at West High School and Special Education Paraeducator with the Middle School Summer Enrichment Program at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be July 28, 2022.

Elizabeth Lewis - Special Education Paraeducator at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be June 3, 2022.

Tammy Lorch - Parent Educator at the Early Childhood Center, has submitted a resignation. The last day of employment will be May 20, 2022.

Stacy Olson - Special Education Paraeducator at Rosa Parks Elementary School, has submitted a resignation so that she can accept the teaching position. The last day for this assignment will be June 3, 2022.

Colleen Pankonin - Secretary to the Principal at Jefferson Elementary School, has submitted a resignation. The last day of employment will be August 19, 2022.

Taylor Peterson - Special Education Paraeducator with the ESY Summer program at Rosa Parks Elementary school, has submitted a resignation. The last day of employment will be August 4, 2022.

Taylahn Russ - Early Learning Special Education Paraeducator at the Family Learning Center and Early Learning Special Education Paraeducator with the ESY Summer Program, has submitted a resignation. The last day of employment will be June 29, 2022.

Carlos Sifuentes - Accounts Receivable Bookkeeper for the District, has submitted a resignation. The last day of employment will be August 25, 2022.

Lauren Szolyga - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be June 30, 2022.

Alicia Thovson - Health and Wellness Paraeducator with the SUN program, has submitted a resignation. The last day of employment will be June 3, 2022.

Bela Toscani - ACES Site Lead at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Anthony Valainis - Adjust end date to July 29, 2022, for the resignation from ACES Child Care Assistant at Bridges Community School.

Angelo Villarreal - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be July 22, 2022.

Benjamin Winkels - Adjust end date to August 10, 2022, as Seasonal Grounds Worker for the District.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting

6. E.

Meeting Date: 08/16/2022

Prepared By: Paul Peterson, Superintendent

Subject:

Board Member School Assignments for 2022-2023

Background:

Following are the recommended school assignments for School Board members for the 2022-2023 school year.

Liz Ratcliff

Franklin Elementary School
Central High School
Central Freedom School
Futures

Kristi Schuck

Dakota Meadows Middle School
Monroe Elementary School
Map Drive

Patrick Baker

East Senior High School
Washington Elementary School

Christopher Kind

Hoover Elementary School
Rosa Parks Elementary School

Jodi Sapp

Kennedy Elementary School
Bridges Community School
INSITE/PEEK

Shannon Sinning

Roosevelt Elementary School
West Senior High School

Erin Roberts

Prairie Winds Middle School
Jefferson Elementary School
Eagle Lake Elementary School

Recommended Action:

The administration recommends approval of the school assignments for Board members for the 2022-2023 school year.

School Board Regular Meeting

6. F.

Meeting Date: 08/16/2022

Prepared By: John Lustig, Director of Administrative Services

Subject:

Approval of the Revised 2022-23 Rates for Substitute Employees

Background:

Each year the Board approves the rates of pay for substitute employees. A revised schedule showing the recommended revised rates for the 2022-23 school year is enclosed. The revised rates of pay will be effective as of July 1, 2022. The administration recommends that the Board adopt the proposed rates as recommended.

Recommended Action:

The Administration recommends approval of the proposed rates as presented.

Attachments

Substitute Hourly Rate 2022-23

MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

Rates for Substitute Employees
2022-23 Fiscal Year

<u>JOB TITLE</u>	<u>2021-22</u>	<u>2022-23</u>
Teacher	\$150.00 per day or \$25.00/hr with a two-hour minimum.	\$200.00 per day or \$33.33/hr with a two-hour minimum.
Principal (licensed)	\$200.00 per day, Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.	\$350.00 per day or \$43.75/hr with a two-hour minimum; Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.
Paraprofessional		
No District 77 Experience	\$13.50 per hour	Step 1 of position subbing for
With District 77 Experience	\$13.50 per hour	Step 1 of position subbing for
Secretary	Step 1 of position subbing for	Step 1 of position subbing for
Retired District 77 Secretary	Step 1 of position subbing for	Step at time of retirement
Custodial/Maintenance	\$13.50 per hour	Step 1 of position subbing for
Retired District 77 Custodian	Step at time of retirement	Step at time of retirement
Food Service	Step 1 of position subbing for	Step 1 of position subbing for
Retired District 77 Food Service	Step at time of retirement	Step at time of retirement
Licensed School Nurse	\$30.00 per hour	\$35.00 per hour
Health Assistant/Nurse (LPN or RN)	Contract Minimum	Contract Minimum

School Board Regular Meeting

7. A.

Meeting Date: 08/16/2022

Prepared By: Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

Charities Aid Foundation America donated \$100 for Monroe Elementary School

Community Charities of Minnesota donated \$1,000 for East High School

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**7. B.****Meeting Date:** 08/16/2022**Prepared By:** Audra Boyer, Director of Community Education & Recreation

Subject:

Adoption of Building Name for 15 Map Drive

Background:

Director of Community Education Audra Nissen Boyer facilitated a school and community group that reviewed and discussed potential names for the 15 Map Drive property. Audra shared an overview of the deliberation process and name recommendation with you at the work session on Monday, August 8.

The recommendation for your consideration is *Mankato Area Public Schools Center for Learning*. Once officially approved, the school district will begin using *MAPS Center for Learning* in communications with the greater school community and media.

Recommended Action:

The administration recommends approval of the name as presented.

School Board Regular Meeting

7. C.

Meeting Date: 08/16/2022

Prepared By: Tom Sager, Director of Business Services

Subject:

Payable 2023 Tax Levy Hearing Date

Background:

Attached for the School Board's information is a calendar which outlines the 2023 payable property tax schedule in detail.

School Districts are required to discuss the levy and budget at a regularly scheduled board meeting and allow the public to speak.

The meeting to discuss the levy and budget can take place at any point after November 24th but before the final levy is adopted. The meeting must take place at 6:00 p.m. or later. The district can adopt the final levy at the same meeting they allow the public to speak.

The date of the regularly scheduled board meeting at which the levy and budget will be discussed must be announced at the board meeting when the proposed property tax levy is certified and also included in the summary of these proceedings published in the official newspaper of the district. The date of the board meeting where the levy and budget will be discussed must also be provided to the district's home county auditor for inclusion on the Truth in Taxation notices to be sent to property owners.

The Payable 2023 Tax Levy provides property tax revenue for the 2023-24 school year.

Recommended Action:

The administration recommends that the School Board establish the hearing dates as follows:

	DATE	DAY	TIME
Hearing Date	12/06/22	Tuesday	6:00 p.m.
Subsequent Hearing Date (Levy Action)	12/19/22	Monday	5:30 p.m.

Attachments

Property Tax Calendar

School District Levy Limitation and Certification Calendar 2022 Payable 2023 Levy

Date	Topic
March 15, 2022	Deadline for eligible school districts to have submitted locally approved integration plan and budget for Fiscal Year (FY) 2023. Plan and budget should have been submitted to the Minnesota Department of Education (MDE) Equity, Diversity, & Inclusion Center Office of Equity and Innovation.
May 2, 2022	Career and Technical Education (CTE) Budget System opens to enter 2022-2023 CTE Budget.
June 2, 2022	Deadline for districts to have submit Career and Technical estimated expenditures for 2022-2023.
July 1, 2022	Deadline for filing a board resolution with the commissioner requesting sparsity revenue adjustment for a school facility closed for FY 2023. School districts making a transfer from the debt redemption fund to the general fund must notify the department of the amount transferred by this date. Department of Revenue certifies final 2021 adjusted net tax capacity for each district before this date.
July 15, 2022	2022 CTE Budget System-opens for school districts to enter 2021-2022 actual expenditures-closes September 20, 2022. Due date for FY 2022 Early Childhood Family Education (ECFE) Annual Report. A district may not certify a levy for ECFE unless it has submitted the report. Deadline for county auditors to submit Six-Month Supplemental School Tax Abatement Report for current year to MDE, School Finance.
July 29, 2022	Deadline for school districts to submit annual Long-Term Facilities Application. Minimum submission includes Ten-year Revenue Projection and Expenditure spreadsheets, statement of assurances, and board resolution approving the plan. Additional documentation may be required.

Date**Topic**

August 12, 2022	Deadline for Building/Lease information and estimates to be submitted via the Levy Information System in order for it to appear on the initial levy report by September 8, 2022. (Data may be revised through September 30, 2022.) Deadline for districts to submit Debt Service data via Levy Information System in order for it to appear on the initial levy report by September 8, 2022 (Data may be revised through September 30, 2022.)
August 16, 2022	Deadline for school districts to submit Disabled Access Revenue Levy Authority Application. Deadline for consolidating districts to request levy authority for retirement incentives. Deadline for cooperative secondary facilities districts, and school districts participating in an agreement for secondary education or reorganizing under dissolution and attachment, to request levy authority for severance pay and/or early retirement incentives.
August 19, 2022	Last day for school districts to review and update the Average Daily Membership Web Estimates (ADMWE), Average Daily Membership (ADM) and English Learner (EL) estimates for 2022-23, and 2023-24 for the initial levy report and forecast. Additional changes can be made for 2023-24 through September 30, 2022, for levy purposes.
August 26, 2022	Last day to adopt resolution calling for referendum election. ** Last day to notify county auditors and the Commissioner of Education of the date of the election and the questions to be voted on. ** • At least 74 days prior to election, when election is held on General Election Day. • Minnesota Statutes, section 205A.07, subdivision 3a Deadline for districts to submit the following data via Levy Information System. After this date, data may be revised through September 30, 2022. (Please work with MDE when updating the information.) • Contact Information • Health Benefits and Annual Other Postemployment Benefits (OPEB) • Pupil Transportation • Elementary Sparsity • Secondary Sparsity • Building/Land Lease (due August 16) • Debt Service (due August 16) • General and Community Service Last day a district may make changes via Health and Safety website.
September 8, 2022	Deadline for MDE to certify levy limitations to school districts. Levy limit reruns will continue through September 30.

Date

Topic

September 15, 2022	Deadline for districts to request approval from the commissioner to retain debt excess.
September 16, 2022	Deadline to adjust the 2022 Payable 2023 maximum costs for Health and Safety projects.
September 20, 2022	Deadline for districts to submit Career and Technical actual expenditures from the 2021-2022 fiscal year in the CTE budget system
September 30, 2022	Deadline for school districts to submit data changes to MDE. Deadline for school boards to certify proposed property tax levies to home county auditor. At the close of normal business hours (5:00 pm central), MDE will do one final load of the student data (ADMWE) and the Levy Information System followed by one final levy report for each district. Please note: This will be the final load for ADMWE and the Levy Information System for levy purposes. For those school districts that have reached an agreement with their home county auditor as to a delayed date for certifying the proposed levy, this date may be extended to October 7. Deadline for MDE to certify school district levy limitations to county auditors.
October 7, 2022	Deadline for school district to submit copy of proposed levies to MDE. For those school districts that have reached an agreement with their home county auditor as to a delayed date for certifying the proposed levy, this date is extended to October 8, 2022.
October 24, 2022	Deadline for school districts holding referendum elections on November 8 to deliver by mail a notice of the referendum to each taxpayer in the district (at least 15 days prior to date of election). The notice may not be mailed to taxpayers prior to October 9 (no more than 30 days prior to election). ** Deadline for school districts holding referendum elections on November 8 to provide copy of first class mail notice to county auditors and to MDE. ***
November 1, 2022	Annual Community Education Report is due.
November 2, 2022	MDE, Division of School Finance, removes ECFE and home visiting levy authorities from levy report if ECFE Annual Reports are not received. Last day districts may submit finalized information for OPEB bonding levy authority.

Date**Topic**

November 8, 2022	General Election Day. • Referendum elections can be held only on this date (except by mail-in ballot). *** • Minnesota Statutes, section 126C.17, subdivision 9
November 24, 2022	Deadline for county auditor to prepare and county treasurer to deliver by mail a notice of proposed property taxes for all taxing authorities to each taxpayer. • This notice cannot be mailed earlier than November 10. • Minnesota Statutes, section 275.065, subdivision 3
After November 24, 2022, but before final levy is adopted	Districts are required to discuss the Payable 2023 Levy and 2022-2023 fiscal year budget at a regularly scheduled board meeting and allow the public to speak. • The meeting must take place at 6 p.m. or later. • The district may adopt the final levy at the same meeting. • Minnesota Statutes, section 275.065, subdivision 3
Five business days after December 20, 2022 (December 28, 2022)	School districts must adopt their final property tax levy. ** Deadline for school districts to certify final adopted levies to home county auditor. ** • Minnesota Statutes, section 275.07, subdivision 1
December 28, 2022	Deadline (on or before) for school districts to submit the Certificate of Truth-in-Taxation (TNT) Compliance and Supplement (if applicable) to the Department of Revenue, Property Tax Division.
December 31, 2022	Deadline for districts to submit FY 2022 actual building/land lease costs via Levy Information System.
January 7, 2023	Deadline for school districts to notify MDE of final certified levies.
February 1, 2023	Deadline for county auditors to submit School Tax Abatement Report for previous year to MDE. Deadline for county auditors to report to MDE the excess tax increment financing (TIF) distributions made to school districts in the previous year.
April 1, 2023	Deadline for county auditors to submit School Tax Report to MDE.

Date

Topic

March 15, 2023 (Approx.)	Deadline for eligible school districts to have submitted locally approved integration plan and budget for Fiscal Year (FY) 2023. Plan and budget should have been submitted to the Minnesota Department of Education (MDE) Equity, Diversity, & Inclusion Center Office of Equity and Innovation.
May 2, 2023 (Approx.)	CTE Budget System opens to enter 2023-2024 CTE Budget
June 2, 2023 (Approx.)	Deadline for districts to have submit Career and Technical estimated expenditures for 2023-2024.

Notes

- * Minnesota Statutes require information to be turned in by the date listed. However, these dates fall on weekends. The information and data will be due to MDE on the following Monday at the start of business hours.
- ** Common School Districts 323 and 815 are exempt from the public hearing requirements of Truth-in-Taxation. However, these districts must comply with other levy certification requirements, including certification of proposed levies by September 30, 2022, and certification of final levies no later than five working days after December 20, 2022 (December 28, 2022).
- *** Districts holding a referendum election on November 8, 2022, should also reference "*Important Election Dates*" on the [Minnesota School Boards Association \(MSBA\) website](https://mnmsba.org/resource-library/#elections) (<https://mnmsba.org/resource-library/#elections>).

School Board Regular Meeting**7. D.****Meeting Date:** 08/16/2022**Prepared By:** Paul Peterson, Superintendent

Subject:

Adoption of Resolution Calling the School District General Election and Special Election

Background:

Pursuant to Minnesota state statute, the School Board is required to pass a resolution calling for the election of members and setting the conditions for said election. The purpose of the special election is to elect one (1) School Board member for a term of two (2) years and the purpose of the election is to elect three (3) School Board members for a term of four (4) years each. The election is set for November 8, 2022.

The resolutions are attached for your review.

Recommended Action:

The administration recommends approval of the resolutions as presented.

Attachments

General Election Resolution

Special Election Resolution

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77 State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 8th day of November, 2022.
3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.
4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.
6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 77
MANKATO AREA PUBLIC SCHOOLS
GENERAL ELECTION

NOVEMBER 8, 2022

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this:



SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE

- | | | |
|-----------------------|-------------|------------------|
| ☐ | CANDIDATE U | |
| ☐ | CANDIDATE V | |
| ☐ | CANDIDATE W | |
| ☐ | CANDIDATE X | |
| ☐ | _____ | write-in, if any |
| ☐ | _____ | write-in, if any |
| ☐ | _____ | write-in, if any |
| ☐ | _____ | write-in, if any |

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.
8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.
10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

Dated: _____

BY ORDER OF THE SCHOOL BOARD

Erin Roberts, Clerk

RESOLUTION CALLING SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY

WHEREAS, as of November 8, 2022, a vacancy will exist in the office of School Board member with a term expiring the first Monday in January 2025;

WHEREAS, the vacancy has occurred more than 90 days prior to the first Tuesday after the first Monday in November in the second year of the term of the seat;

WHEREAS, under these circumstances, Min.. Stat. § 123B.09, subd. 5b, requires that the vacancy be filled by special election;

WHEREAS, when a future vacancy becomes certain to occur and the vacancy must be filled by special election, Minnesota Statutes, section 351.055, authorizes the school district to begin procedures leading to the special election so that a successor may be elected at the earliest possible time;

WHEREAS, holding an election in conjunction with the general election on November 8, 2022, will permit this vacancy to be filled at the earliest possible time; and

WHEREAS, a person elected at the special election held pursuant to this resolution shall take office immediately after receiving the certificate of election, filing the bond, and taking the oath of office.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. A special election shall be held to elect one (1) individual to fill a vacant seat on the School Board, the term of which shall expire on January 2, 2025.
2. The clerk shall accept affidavits of candidacy for this office between 84 and 98 days before the date of the special election.
3. The special election shall be held on Tuesday, the 8th day of November, 2022, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

The precincts and polling places for this election are those precincts and polling places designated by the cities, towns, or counties located in whole or in part within the School District for the statewide general election.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said special election. The notice shall include the date of said special election and the office or offices to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said election and to cause two sample ballots to be posted in each polling place or combined polling place on election day. The sample ballot for a polling place or combined polling place shall reflect the offices, candidates and rotation sequence on the ballot used in the polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. Language in substantially the following form shall be included on the election ballot for the school district special election on November 8, 2022:

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 77
MANKATO AREA PUBLIC SCHOOLS
SPECIAL ELECTION

NOVEMBER 8, 2022

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this:



SPECIAL ELECTION FOR SCHOOL BOARD MEMBER
TO FILL VACANCY IN TERM EXPIRING JANUARY 2, 2025
VOTE FOR ONE

☐	CANDIDATE U
☐	CANDIDATE V
☐	CANDIDATE W
☐	CANDIDATE X

☐	_____	write-in, if any
☐	_____	write-in, if any
☐	_____	write-in, if any
☐	_____	write-in, if any

6. Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The names of candidates to fill a vacancy who have filed an affidavit of candidacy must be listed on the ballot under the separate heading "Special Election for School Board Member to fill vacancy in term expiring January 2, 2025." Their names must be listed as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

8. The name of each candidate to fill the vacancy in office at this special election shall be rotated with the names of the other candidates to fill the vacancy in office in the manner specified in Minnesota law.

9. The school district clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

10. The individuals designated as election judges for the state general election shall act as election judges for this School District special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for School District elections.

11. The School District clerk is hereby authorized and directed to take all necessary actions to ensure that this election is properly submitted to the electorate of the School District.

Dated: _____

BY ORDER OF THE SCHOOL BOARD

Erin Roberts, Clerk

School Board Regular Meeting**7. E.****Meeting Date:** 08/16/2022**Prepared By:** Tom Sager, Director of Business Services

Subject:

Approval of Adult 2022-23 Breakfast/Lunch Prices

Background:

The U.S. Department of Agriculture (USDA) has established minimum price requirements for paid adult school lunches. The recommended prices for 2022-2023 are as follows:

ITEM DESCRIPTION	2021-22 PRICING	2022-23 PRICING	INCREASE
National School Lunch Program & School Breakfast Program			
Adult Breakfast	\$1.95	\$2.25	\$0.30
Adult Lunch	\$3.95	\$4.95	\$1.00

Recommended Action:

The administration recommends that Food Service prices be established for the 2022-2023 school year as presented.
