



AGENDA  
Independent School District No. 77  
Mankato, MN 56001

Tuesday, September 6, 2022 - 5:30 p.m.  
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Board Member Christopher Kind

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
  - A. Educational Technology Information Services Report
  - B. MAPS Assessment Results
  - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:20 P.M.)
  - A. Approval of Minutes of August 16, 2022, Regular Meeting
  - B. Personnel
  - C. Approval of the Revised 2022-23 Rates of Pay for Community Education Department Part-Time and Seasonal Personnel
6. BUSINESS (6:25 P.M.)
  - A. Acceptance of Gifts and Grants

- B. Ratification of 2022-24 Agreement with Minnesota School Employees Association, representing the Custodial and Maintenance Employees
- 7. ADJOURNMENT (6:35 P.M.)



## School Board Members for 2022

Jodi Sapp, Chair  
10 Civic Center Plaza, #2  
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Term Ends December 31, 2022

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Term Ends December 31, 2022

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Term Ends December 31, 2024

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Term Ends December 31, 2022

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## OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, shouting, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at [www.isd77.org](http://www.isd77.org)

School Board Meeting Agendas and Minutes can be found at [www.isd77.org/page/4677](http://www.isd77.org/page/4677)



# DISTRICT STRATEGIC ROADMAP

## *Who we are and who we strive to be*

### **Mission Statement** *our core purpose*

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

### **Commitment and Values** *what drives our actions and words*

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

### **Vision** *what we commit to create*

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

### **Strategic Direction** *our focus for continuous improvement*

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

### **We will reach our mission and vision when:**

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

**School Board Regular Meeting**

**4. A.**

**Meeting Date:** 09/06/2022

**Prepared By:** Travis Olson, Director of Teaching & Learning

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**Subject:**

Educational Technology Information Services Report

**Background:**

Meghan Eberhart, Instructional Technology Coordinator, and Angie Potts, Director of Educational Technology and Information Systems, will present the Educational Technology Information Services Report to the School Board.

**Recommended Action:**

None

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**Attachments**

Educational Technology Information Services Report

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# **Department of Educational Technology and Information Services**

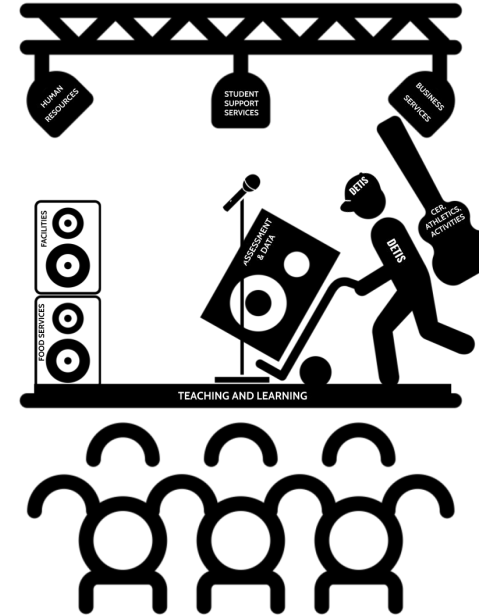
Empowering Learning

September 6, 2022



# Our Department

- Support Technicians (7)
- Network Operations Administrator
- Systems Operations Administrator
- Instructional Technology Coordinator
- Information Systems Manager
- Information Systems Programming Technician
- Information Systems Support Technician
- Purchasing Secretary
- Media Specialists (12)
- Media Clerks (14)
- Print Services:
  - Print shop manager
  - Assistant printer







| GOALS           | Engaging and Empowering Student Learning through Adult use of Technology                                                                                                                                                                                                                                                                                                                                                           | Empower and Enhance Teachers Innovative Practices                                                                                                                                                                                                                                                                                                                                                                                                | Engage Families in a Partnership for Education                                                                                                                                                                                                                                                                                                                                                                                                                            | Ensure Department Excellence in Service, Operation, and Productivity                                                                                                                                                                                                                                                                                                                                              | GOALS           |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| BENEFITS        | <ul style="list-style-type: none"> <li>Technology used FOR learning</li> <li>Acceleration of learning through access</li> <li>Ease of learning through tools</li> </ul>                                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>Increase digital literacy</li> <li>Create compelling learning experiences</li> <li>Support teachers in learning skilled online and blended instructional practices</li> </ul>                                                                                                                                                                                                                             | <ul style="list-style-type: none"> <li>Ensure simplicity in access to information</li> <li>Engage families in learning experiences</li> <li>Strengthen accessibility for ALL stakeholders</li> </ul>                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>Increase systemic effectiveness in all aspects of information systems</li> </ul>                                                                                                                                                                                                                                                                                           | BENEFITS        |
| KEY INITIATIVES | <ul style="list-style-type: none"> <li>Use technology FOR learning when they complete all or part of an activity using technology and move from consumers to producers of technology.</li> <li>Access to purposeful, aligned, safe, high quality digital learning content</li> <li>Adopt and produce educational materials that are accessible to ALL learners</li> <li>Engage students through the makerspace movement</li> </ul> | <ul style="list-style-type: none"> <li>Support curriculum writing teams in adopting technology experiences to meet learning outcomes</li> <li>Provide professional development in multiple formats modeling personalized learning</li> <li>Training staff in research-supported practices to support learning in online and blended spaces</li> <li>Support teachers in building connections between makerspace education and content</li> </ul> | <ul style="list-style-type: none"> <li>Ensure simplified communications and information portals for families to access information about their child's learning</li> <li>Ensure technology-enabled learning is available for all students, everywhere, all the time</li> <li>Engage in meaningful and respectful communication</li> <li>Strengthen families' knowledge and skills to support and extend their children's learning at home and in the community</li> </ul> | <ul style="list-style-type: none"> <li>Provide a technology ecosystem that best meets the District's strategic goals and teaching &amp; learning instructional framework</li> <li>Provide infrastructure necessary for the use of evolving technologies</li> <li>Ensure emergency response and preparedness to IT security event</li> <li>Decrease the time between all work orders and job completion</li> </ul> | KEY INITIATIVES |



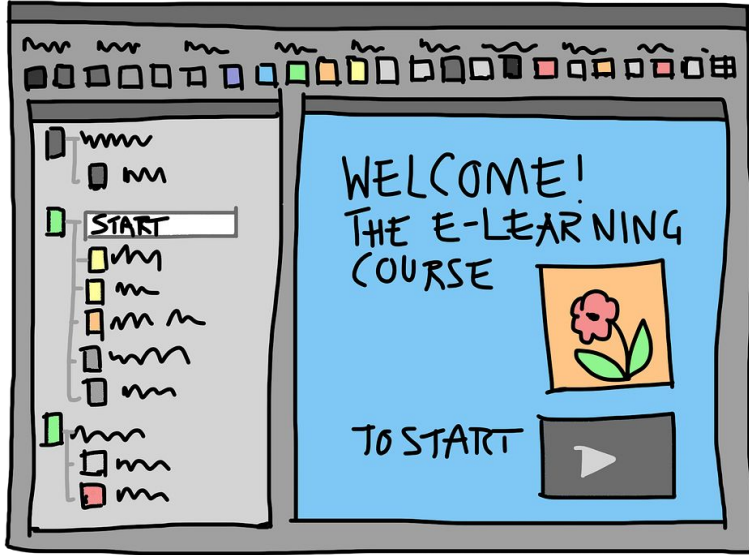
# Technology Priorities 22-23



- Canvas Learning Management System
- District Phone System
- Cybersecurity
- Student Data Privacy



# Canvas



- Learning Management System (LMS) for students in grades 9 - 12
- Moodle → Canvas
- Selection process
- Professional development



# District Phones

- New hardware across MAPS
- New provider
  - CDW-G Managed Service Provider
  - Intelepeer
- Porting occurred August 25 and 26





# Cybersecurity

- Fall security audit
- Multi-factor authentication
- Admin access
- Reviewing and evaluating backup structure
- Reviewing and evaluating disaster recovery processes





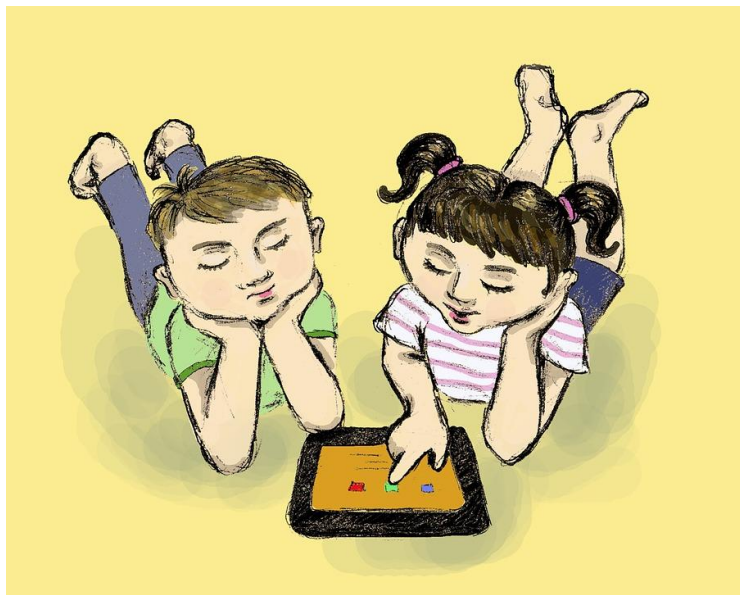
# MN Student Data Privacy Law

- HF 2353
- Onus on technology vendors to ensure data privacy and security
- Testing, assessment, and curriculum tools
- MAPS notification to families of digital tools utilized within our system
  - Annual notification
  - 72 hours if a student's device was accessed to respond "to an imminent threat to life or safety"
- Learn platform





# MN Screen Time



- Preschoolers and Kindergarteners
- Individual-use screen time
- Active learning
  - Creating vs consuming
  - Collaboration
  - Co-viewing
  - Communicating





**Thank you!**

**Questions?**



**School Board Regular Meeting**

**4. B.**

**Meeting Date:** 09/06/2022

**Prepared By:** Travis Olson, Director of Teaching & Learning

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**Subject:**

MAPS Assessment Results

**Background:**

Travis Olson, Director of Teaching and Learning, will review the districts' Minnesota Comprehensive Assessments (MCA) data.

**Recommended Action:**

None

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**Attachments**

MAPS Assessment Results

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# Mankato Area Public Schools



**September 6th, 2022**  
**MAPS Assessment Results Board Report**



## Mission Statement

**Mankato Area Public Schools**  
is committed to working together  
equitably, with families and  
communities, so that each learner  
has the knowledge and skills to be  
a successful and contributing  
citizen in a diverse global society.

## Commitment and Values

Visibly Inclusive  
Intentionally Equitable  
Actively Anti-racist  
Committed to Excellence  
Accountable for Results



# 2021-22 Data

## ■ VisionCard Measures

- MCA
- ACT
- NWEA
- DIBELS



# Challenges of COVID

- Student Absences
- Staff Absences



# Planning for Fall

- Building Leadership Teams
- Summer work
- Principals & Instructional Support
- Mentor Coaches



# Building Plans

- MTSS
- BLTs- Adult Actions
- Mentor Coaches
- Formative Assessments



# Questions?



**School Board Regular Meeting**

**4. C.**

**Meeting Date:** 09/06/2022

**Prepared By:** Paul Peterson, Superintendent

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**Subject:**

Board Member Workshop/Committee Reports

**Background:**

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

**Recommended Action:**

None

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**School Board Regular Meeting**

**5. A.**

**Meeting Date:** 09/06/2022

**Prepared By:** Paul Peterson, Superintendent

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**Subject:**

Approval of Minutes of August 16, 2022, Regular Meeting

**Background:**

See attachment.

**Recommended Action:**

Recommend approval of the minutes and proceedings as attached.

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**Attachments**

Minutes - August 16, 2022

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**SCHOOL BOARD MINUTES**  
**INDEPENDENT SCHOOL DISTRICT NO. 77**  
**Mankato, Minnesota**

August 16, 2022

The School Board of Independent School District No. 77 met in regular session on Tuesday, August 16, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:00 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp, Kristi Schuck and Shannon Sinning. Absent: None.

Deputy Clerk Becky Bailey swore in new School Board member Shannon Sinning.

Ms. Schuck made a motion, and Mr. Kind seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: John Wicklund, Julie Strusz, Elizabeth Hanke, and Ronald Schmidt wished to speak.

Information Reports: Summer Programming Report presented by Darcy Stueber, Katie Gag, Cara Samuelson, Melissa Brueske, Jessica Buttell, and Brian Hansen; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Ratcliff, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the July 18, 2022, regular meeting.

Approval of Minutes of the August 4, 2022, special meeting.

Approval of August Bills totaling \$15,855,553.66.

Personnel:

**APPOINTMENTS (INSTRUCTIONAL)**

Curtis Doell - Full-time (1.00 FTEs) Business Education Teacher at West High School beginning August 22, 2022, for the 2022-23 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Kallie Fitzloff - Full-time (1.00 FTEs) 3rd Grade Teacher at Hoover Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Megan Gjemse - Full-time (1.00 FTEs) Special Education Teacher at Rosa Parks Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 5 of the M lane on the Teachers Association salary schedule.

Jon Krueger - Part-time (0.50 FTEs) Intervention Teacher at Kennedy Elementary School beginning August 22, 2022, and ending June 8, 2023. He will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Stacy Olson - Full-time (1.00 FTEs) Special Education Teacher at Franklin Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 1 of the B+30 lane on the Teachers Association salary schedule.

Danielle Peterson - Full-time (1.00 FTEs) Special Education Teacher at Franklin Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Megan Simmons - Full-time (1.00 FTEs) Science Teacher at Prairie Winds Middle School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Megan Weerts - Full-time (1.00 FTEs) EL Teacher at Central High School, East High School and Futures beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 10 of the Spec lane on the Teachers Association salary schedule.

#### APPOINTMENTS (NON-INSTRUCTIONAL)

Erin Ackman - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/5 days per week beginning August 22, 2022 and ending June 7, 2023. She will be compensated at the rate of \$12.75 per hour.

Alyssa Dwire - Health and Wellness Paraeducator at Insite for 7 hours per day/5 days per week beginning September 6, 2022. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Taylor Exline - Counseling Secretary at East High School beginning August 8, 2022. This position is full-time, 8 hours per day/5 days per week with a work year of 213 days and 9 paid holidays. She will be placed at step 1, classification B21 on the Educational Secretaries Association salary schedule.

Ashley Ganger - Health Assistant (LPN/RN), location to be determined, for 6.5 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B23, step 2, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$21.57.

Kelsey Helder - Health and Wellness Paraeducator with the ESY Summer Program at INSITE for 4.25 hours per day/4 days per week (M-TH) beginning July 25 and ending August 4, 2022. She will be placed at classification B22.5, step 1, in accordance with

the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Jared Juliar - Full-time Head Building Engineer for the District beginning August 8, 2022. He will be placed at classification B32, step 4, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$23.15.

Kya Keegan - Early Learning Special Education Paraeducator at Franklin Elementary School for 3.5 hours per day/4 days per week (M-TH) beginning September 12, 2022. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Kallie Kuehmichel - Student Success Coach at West High School for 6.75 hours per day/5 days per week beginning September 6, 2022. She will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.44.

Brinly Simmons - Special Education Paraeducator at Rosa Parks Elementary School for 6.75 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Brianna Souththivong - Special Education Paraeducator at Rosa Parks Elementary School for 6.75 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.54.

Reyna Thomas - Interpreter for Community Education at Lincoln Community Center on an on-call basis beginning August 8, 2022. She will be compensated at the rate of \$25.00 per hour.

Rachel Vlasak - Student Information Secretary at East High School beginning August 8, 2022. This assignment is 8 hours per day/5 days per week with a work year of 190 days and 9 paid holidays. She will be placed at step 1, classification B21 of the Educational Secretaries Association salary schedule.

#### CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Rachel Hansen - Increase in assignment as Technology Education Teacher at Prairie Winds Middle School from 1.00 FTEs to 1.166 FTEs for the 2022-23 school year.

Benjamin Miller - Increase in assignment as Science Teacher at Prairie Winds Middle School from 1.00 FTEs to 1.66 FTEs for the 2022-23 school year.

Carol Nelson - Increase in assignment as ABE Teacher with the Adult Education Program at Lincoln Community Center from 377 annual hours (0.26 FTEs) to 550 annual hours (0.38 FTEs) for the 2022-23 school year.

Kelly Neubauer - Increase in assignment as Family and Consumer Science Teacher at West High School and Prairie Winds Middle School from 0.833 FTEs to 1.00 FTEs beginning with the 2022-23 school year.

Brett Riss - Increase in assignment as Science Teacher at Prairie Winds Middle School from 1.00 FTEs to 1.66 FTEs for the 2022-23 school year.

Rebecca Strom - Decrease in assignment as ABE Teacher with the Adult Education Program at Lincoln Community Center from 1007 annual hours (0.70 FTEs) to 815.75 annual hours (0.57 FTEs) for the 2022-23 school year.

Cassandra Sundell - Adjust salary lane placement to B+30, step 3 beginning with the 2022-23 school year.

#### CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Madelyn Begalka - Change in assignment from ACES Site Lead to ACES Child Care Assistant at Washington Elementary School for 5-6 hours per day/5 days per week beginning June 6 and ending August 19, 2022. She will be compensated at the rate of \$13.00 per hour.

Jean Biesterveld - Increase in assignment as Special Education Paraeducator at Eagle Lake Elementary School from 5 hours per day/5 days per week to 6 hours per day/5 days per week beginning September 8, 2022.

Jeffrey Dietrich - Adjust salary step placement as Full-time District Maintenance to B23, step 4, with an hourly rate of \$22.70 (\$21.15 Base + \$0.50 CPO + \$1.05 1st Class Boiler) beginning July 1, 2022.

Megan Grant - Increase hourly rate to \$13.00 as ACES Child Care Substitute at Monroe Elementary School beginning September 1, 2022.

Karlie Hodgman - Increase hourly rate to \$12.75 as ACES Child Care Substitute at Monroe Elementary School beginning September 1, 2022.

Paige Kennedy - Decrease in assignment as Student Success Coach at Prairie Winds Middle School from 6.75 hours per day/5 days per week to 6.75 hours per day/3 days per week (W-F) beginning September 6, 2022.

Jillian Krueger - Change in assignment from Cook Helper at West High School for 6.75 hours per day/5 days per week to Second Cook at Rosa Parks Elementary School for 8 hours per day/5 days per week beginning August 11, 2022. She will be placed at classification A13, step 3, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.76.

Amber Nicholson - Decrease in assignment as Special Education Paraeducator at Monroe Elementary School from 7.25 hours per day/4 days per week (M-TH) and 6.25

hours per day/1 days per week (F) to 6.5 hours per day/5 days per week to beginning September 8, 2022.

Grace Palmquist - Increase hourly rate to \$13.25 as ACES Child Care Assistant at Bridges Community School beginning September 1, 2022.

Britta Petersen - Increase hourly rate to \$13.75 as ACES Child Care Assistant at Bridges Community School beginning September 1, 2022.

Emma Petersen - Increase hourly rate to \$12.75 as ACES Child Care Assistant at Washington Elementary School beginning August 16, 2022.

Lily Pokornowski - Change in assignment from ACES Site Lead to ACES Child Care Assistant at Washington Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 19, 2022. She will be compensated at the rate of \$12.50 per hour.

Emily Price - Increase hourly rate to \$12.75 as ACES Child Care Assistant Substitute at Bridges Community School beginning September 1, 2022.

Lindsey Rockvam - Increase hourly rate to \$13.25 as ACES Child Care Substitute at Bridges Community School beginning September 1, 2022.

Kasja Schumann - Increase hourly rate to \$16.25 as ACES Site Lead at Washington Elementary School beginning September 1, 2022.

Matthew Sellner - Increase hourly rate to \$12.75 as ACES Child Care Assistant Substitute at Franklin Elementary School beginning September 1, 2022.

Isabella Shelton - Increase hourly rate to \$13.25 as ACES Child Care Assistant at Washington Elementary School beginning September 1, 2022.

Rebecca Shouts - Change in assignment from EL Paraeducator, classification B21, for 6.5 hours per day/5 days per week to Special Education Paraeducator, classification B21, for 6.25 hours per day/5 days per week at Kennedy Elementary School beginning September 8, 2022.

Ashley Simmons - Increase hourly rate to \$12.75 as ACES Child Care Assistant at Kennedy Elementary School beginning September 16, 2022.

Brendan Unger - Increase hourly rate to \$12.75 as ACES Child Care Assistant Substitute at Washington Elementary School beginning September 1, 2022.

Rachel Wendlandt - Adjust start date to June 1, 2022, as ACES Site Supervisor at Eagle Lake Elementary School.

#### REQUESTS FOR LEAVE (NON-AFFILIATED)

Alexandra Koch - Extend Board-approved leave, returning to work on August 25, 2022.

#### REQUESTS FOR LEAVE (INSTRUCTIONAL)

Cassandra Kolhoff - Science Teacher at West High School, has requested leave under the provisions of the family and medical Leave Act beginning January 9, 2023, and continuing for a period of 12 work weeks, then continuing with unpaid leave through the end of the 2022-23 school year.

Amanda Sonnenfeld - Elementary Mentor Coach at Kennedy and Washington Elementary Schools, has requested unpaid leave for the 2022-23 school year.

#### REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Donald Enter - Head Building Engineer at Prairie Winds Middle School, has requested intermittent leave under the provisions of the family and medical Leave Act beginning July 18 and ending July 29, 2022.

#### RESIGNATIONS (NON-AFFILIATED)

Molly Hoosline - ACES Site Specialist at Lincoln Community Center, has submitted a resignation. The last day of employment will be August 19, 2022.

Cynthia Moreno - ABE Assessment and Accountability Supervisor, has submitted a resignation. The last day of employment will be August 19, 2022.

#### RESIGNATIONS (INSTRUCTIONAL)

Michael Johnson - Mentor Coach/Social Studies Teacher at West High School, has submitted a resignation. The last day of employment will be July 14, 2022.

Lynn Matzke - 5th Grade Teacher at Monroe Elementary School, has submitted a resignation. The last day of employment will be June 6, 2022.

Casey Rose - Science Teacher at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be June 6, 2022.

Katie Wheelock - Special Education Teacher at Franklin Elementary School and Special Education Teacher with the ESY Summer program, has submitted a resignation. The last day of employment will be August 4, 2022.

#### RESIGNATIONS (NON-INSTRUCTIONAL)

Khadija Abdirahman - Custodian at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be June 3, 2022.

Anthony Anger - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be July 29, 2022.

Errin Brudwick - Special Education Paraeducator at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be June 3, 2022.

Michaela Davis - Special Education Paraeducator with the ESY Summer Program at Rosa Parks Elementary School and Early Learning Specialist Education Paraeducator



with the ESY Summer Program at the Family Learning Center, has submitted a resignation. The last day of employment will be August 4, 2022.

James Dorn - Seasonal Grounds Worker, has submitted a resignation. The last day of employment will be October 27, 2021.

Nathan Enter - Seasonal Lead Groundskeeper for the District, has submitted a resignation. The last day of employment will be July 26, 2022.

Kahlea Fritz - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Chloe Graif - Early Learning Paraeducator, has submitted a resignation. The last day of employment will be May 27, 2022.

Julie Gustafson - Special Education Paraeducator at Dakota Meadow Middle School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 3, 2022.

Megan Hillesheim - Health and Wellness Paraeducator with the SUN program, has submitted a resignation. The last day of employment will be June 3, 2022.

Kaylee Jacobs - ACES Site Lead at Jefferson Elementary School, has submitted a resignation. The last day of employment will be July 22, 2022.

Chloe Kindgren - ACES Student Support Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be July 20, 2022.

Gerald Krenzke - Adjust end date to August 12, 2022, as Summer Grounds Worker for the District.

Dawn Lange - Student Information Secretary at East High School, has submitted a resignation for the purpose of retirement. The last day of employment will be August 5, 2022.

Beau Lepper - Special Education Paraeducator at West High School and Special Education Paraeducator with the Middle School Summer Enrichment Program at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be July 28, 2022.

Elizabeth Lewis - Special Education Paraeducator at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be June 3, 2022.

Tammy Lorch - Parent Educator at the Early Childhood Center, has submitted a resignation. The last day of employment will be May 20, 2022.

Stacy Olson - Special Education Paraeducator at Rosa Parks Elementary School, has submitted a resignation so that she can accept the teaching position. The last day for this assignment will be June 3, 2022.

Colleen Pankonin - Secretary to the Principal at Jefferson Elementary School, has submitted a resignation. The last day of employment will be August 19, 2022.

Taylor Peterson - Special Education Paraeducator with the ESY Summer program at Rosa Parks Elementary school, has submitted a resignation. The last day of employment will be August 4, 2022.

Taylahn Russ - Early Learning Special Education Paraeducator at the Family Learning Center and Early Learning Special Education Paraeducator with the ESY Summer Program, has submitted a resignation. The last day of employment will be June 29, 2022.

Carlos Sifuentes - Accounts Receivable Bookkeeper for the District, has submitted a resignation. The last day of employment will be August 25, 2022.

Lauren Szolyga - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be June 30, 2022.

Alicia Thovson - Health and Wellness Paraeducator with the SUN program, has submitted a resignation. The last day of employment will be June 3, 2022.

Bela Toscani - ACES Site Lead at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Anthony Valainis - Adjust end date to July 29, 2022, for the resignation from ACES Child Care Assistant at Bridges Community School.

Angelo Villarreal - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be July 22, 2022.

Benjamin Winkels - Adjust end date to August 10, 2022, as Seasonal Grounds Worker for the District.

#### Addendum

#### APPOINTMENT (NON-AFFILIATED)

Steven Piroso - ABE College Readiness Right Start! Navigator with the Adult Education Program at Lincoln Community Center beginning August 22, 2022. This is a full-time, 12-month Non-Affiliated position with an annual salary of \$50,720.00 prorated to \$43,724.25 for 225 days for 2022-23. He will be eligible for Category II benefits.

#### APPOINTMENTS (INSTRUCTIONAL)

William Bennett - Full-time (1.00 FTEs) Special Education Teacher at Dakota Meadows Middle School beginning August 22, 2022, for the 2022-23 school year. He will be

placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Briar Bleeker - Full-time (1.00 FTEs) 5th Grade Teacher at Monroe Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Brittany Browning-Morton - Full-time (1.00 FTEs) Kindergarten Teacher at Washington Elementary School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Katelin Farmer - Full-time (1.00 FTEs) Social Emotional Learning Interventionist at Dakota Meadows Middle School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 2 of the M lane on the Teachers Association salary schedule.

Melissa Haala-Smith - Part-time 0.11 FTEs (158 annual hours) ECFE Teacher at the Family Learning Center beginning September 12, 2022. She will be placed at step 6 of the M lane on the ECFE Teachers salary schedule with an hourly rate of \$37.58.

Sandra Hasse - Long-term Substitute Teacher for Katie Netland at Prairie Winds Middle School beginning August 29 and ending October 19, 2022. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Cheryl Herbst - Part-time 221 annual hours (0.20 FTEs) Intervention Teacher at Concordia Classical Academy beginning with the 2022-23 school year. She will be compensated at the rate of \$55.15 per hour (B+30, 9). This is in addition to her Intervention Teacher assignment at Loyola.

Everett Johnson - Full-time (1.00 FTEs) Special Education Teacher at Futures beginning August 22, 2022, for the 2022-23 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Miranda Rauenhorst - Long-term Substitute Teacher for Samantha Eggstein at Prairie Winds Middle School beginning September 6 and ending October 6, 2022. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Kathryn Streiff - Full-time (1.00 FTEs) College and Career Readiness Teacher at Dakota Meadows Middle School beginning August 22, 2022, for the 2022-23 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Todd Substad - Long-term Substitute Teacher for Dwight Lahti at Prairie Winds Middle School beginning August 29 and ending October 19, 2022. He will be placed at step 9 of the B+30 lane on the Teachers Association salary schedule.

Andrew Viker - Full-time (1.00 FTEs) Science Teacher at Dakota Meadows Middle School beginning August 22, 2022, for the 2022-23 school year. He will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Corinne AveLallemant - ACES Child Care Assistant at Hoover Elementary School for 2 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$13.25 per hour.

Joni Biebighauser - Health and Wellness Paraeducator at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 6, 2022. She will be placed at classification B22.5, step 4, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$18.15.

Josette Bluestone - Student Success Coach at Rosa Parks Elementary School for 6.5 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.44.

De'Vonte Bradley - Student Success Coach at West High School for 6.75 hours per day/5 days per week beginning September 6, 2022. He will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.44.

Kaitlyn Cebulla - ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center for 2.25 hours per day/3 evenings per week beginning September 12, 2022. She will be compensated at the rate of \$14.95 per hour.

Patricia Cluka - Early Learning Paraeducator at Kennedy Elementary School for 7 hours per day/4 days per week (M-TH) beginning September 12, 2022. She will be placed at classification B21, step 4, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.92.

Lindsay Cortese - Special Education Paraeducator at Kennedy Elementary School for 6.25 hours per day/3 days per week (W-F) beginning September 8, 2022. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Thomas England - Season Grounds Worker for the District for 8 hours per day/5 days per week beginning August 1, 2022. He will be placed at classification A13, step 4, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$17.15.

Alona Erickson - Early Learning Paraeducator at Franklin Elementary School for 7 hours per day/4 days per week (M-TH) beginning September 12, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Laurie Erstad - Ready! For Kindergarten Program Corporate Liaison/Outreach for 200 annual hours with the Early Learning Department for the 2022-23 school year. She will be compensated at the rate of \$31.00 per hour.

Farhiyo Halane - Interpreter for the District on an on-call basis beginning August 22, 2022. She will be compensated at the rate of \$25.00 per hour.

Quinn Hansen - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour.

Elaine Hardwick - Youth Programs Assistant Specialist with Community Education at Lincoln Community Center for 35 hours per week beginning September 1, 2022, and ending May 31, 2023. She will be compensated at the rate of \$16.00 per hour. This is in addition to her American Indian Liaison assignment for the District.

Jennifer A Johnson - Transfer from Clerical Assistant at Kennedy Elementary School to Secretary to the Principal at Jefferson Elementary School beginning August 17, 2022. This is a full-time, 8-hour per day 10-month position with a work year of 204 days + 9 paid holidays. She will be placed at step 10, classification B22 of the Educational Secretaries Association salary schedule.

Amanda Leuthner - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$13.75 per hour.

Lul Omar - Interpreter for the District on an on-call basis beginning August 22, 2022. She will be compensated at the rate of \$25.00 per hour.

Jeremy Osborne - ACES Child Care Assistant at Eagle Lake Elementary School for 2 hours per day/2 days per week beginning August 22, 2022, and ending June 7, 2023. He will be compensated at the rate of \$13.75 per hour. This is in addition to his Early Learning Special Education assignment at Eagle Lake Elementary School.

Kristen Rasmussen - Supervision & Security at West High School for 6.75 hours per day/5 days per week beginning September 6, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Haley Ross - ACES Student Support Assistant at Rosa Parks Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 30, 2023. She will be compensated at the rate of \$13.00 per hour.

Connor Stueber - ACES Child Care Assistant at Prairie Winds Middle School for 8 hours per day 3/days per week beginning August 2 and ending August 16, 2022. He will be compensated at the rate of \$11.00 per hour.

Patricia Skalet - Cook Helper at East High School for 3.5 hours per day/5 days per week beginning August 29, 2022. She will be placed at classification A11, step 3, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.13.

Jolene Studer - Non-Classroom (Playground) Paraeducator at Hoover Elementary School for 2.25 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Anna Voracek - Early Learning Special Education Paraeducator at Franklin Elementary School for 7 hours per day/4 days per week (M-TH) beginning September 12, 2022. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.14.

Rosten Wille - Non-Classroom (Playground) Paraeducator at Roosevelt Elementary School for 2 hours per day/5 days per week beginning September 8, 2022. He will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

#### CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Kelly Hanson - Change in assignment from Benefits Specialist to Human Resources and Benefits Coordinator beginning August 8, 2022. This position has an annual salary of \$91,711.85 prorated to \$82,576.65 for 235 days.

#### CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Judith Doyle - Decrease in assignment as Intervention Teacher at Risen Savior from 245 total annual hours to 107 annual hours and beginning with the 2022-23 school year.

Judith Doyle - Increase in assignment as Intervention Teacher at Mount Olive from 382 annual hours to 636 annual hours beginning with the 2022-23 school year.

Cheryl Herbst - Decrease in assignment as Intervention Teacher at Loyola from 750 annual hours to 505 annual hours beginning with the 2022-23 school year.

Eric Koser - Change in assignment from Full-time (1.00 FTEs) Science Teacher to Part-time (0.50 FTEs) Science Teacher and Part-time (0.50 FTEs) Mentor Coach at West High School for the 2022-23 school year.

Mary McCuskey Simpson - Increase in assignment as Parent Educator at the Early Learning Center from 0.18 FTEs (260 annual hours) to 0.71 FTEs (1023.5 annual hours) for the 2022-23 school year.

Susan Osborne - Decrease in assignment as Intervention Teacher at Immanuel Lutheran from 878 annual hours to 566 annual hours beginning with the 2022-23 school year.

### CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Nancy Adams - Change in assignment from Receptionist, classification A13, to Student Information Secretary, classification B21 at Prairie Winds Middle School beginning with the 2022-23 school year. She will be compensated according to her placement on the Educational Secretaries Association salary schedule.

Helen Adetunji - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Anne Anderson - Continue as ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Ava Bassett - Continue as ACES Child Care Assistant at Hoover Elementary School for 2 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Hailey Beer - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Jean Biesterveld - Increase in assignment as Special Education Paraeducator at Eagle Lake Elementary School from 6 hours per day/5 days per week to 6.25 hours per day/5 days per week beginning September 8, 2022.

Matthew Birkmaier - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Kylie Bisbee - Continue as ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Danielle Borgman - Continue as ACES Child Care Assistant at Franklin Elementary School for 6 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Melody Born - Continue as ACES Child Care Assistant at Kennedy Elementary School for 2 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Caroline Brand - Continue as ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/2 days per week beginning August 22, 2022, and ending June 7, 2023.

Michelle Bridges - Continue as ACES Child Care Assistant Monroe Elementary School for 2 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023. This is in addition to her Special Education Paraeducator assignment at Monroe Elementary School.

Alexis Brooks - Continue as ACES Child Care Assistant at Eagle Lake Elementary School for 6 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Brady Buth - Continue as ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Christian Butterfield - ACES Child Care Assistant at Kennedy Elementary School for 2 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Eldon Cervantes - Continue as ACES Child Care Assistant at Roosevelt Elementary School for 2 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Jenna Courier - Continue as ACES Student Support Assistant at Eagle Lake Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Makena Dammer - Continue as ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Nicholas Danger - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Heidi Dauer - Adjust classification placement as Attendance/Assistant Principal Secretary at Dakota Meadows Middle School from B21 to B22 beginning with the 2022-23 school year. She will be compensated according to her placement on the Educational Secretaries Association salary schedule.

Danyella DeWitte - Continue as ACES Child Care Assistant at Washington Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Alexander Dittbenner - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Hailey Eastburn - Continue as ACES Child Care Assistant at Bridges Community School for 2 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Sarrah Eggert - Change in assignment from ACES Child Care Assistant at Monroe Elementary School to ACES Site Lead at Roosevelt Elementary School for 6 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$16.00 per hour.

Andrew Franke - Continue as ACES Child Car Assistant Substitute on-call basis beginning August 22, 2022, and ending June 7, 2023.



Brittany Goossen - Adjust classification placement as Attendance/Assistant Principal Secretary at Prairie Winds Middle School from B21 to B22 beginning with the 2022-23 school year. She will be compensated according to her placement on the Educational Secretaries Association salary schedule.

Megan Grant - Continue as ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Benjamin Groebner - Continue as ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Grace Hansen - Continue as ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Colby Hartig - Continue as ACES Student Support Assistant at Monroe Elementary School for 4 hours per day/1 days per week beginning August 22, 2022, and ending June 7, 2023.

Kayla Haugen - Change in assignment from ACES Site Lead to ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/1 day per week beginning August 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$13.00 per hour.

Brady Haugum - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Jenna Hewitt - Continue as ACES Child Care Assistant at Bridge Community School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Sandra Hoffmann - Continue as ACES Student Support Assistant at Eagle Lake Elementary School for 2 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023. This is in addition to her Special Education Paraeducator assignment.

Lydia Hoikka - Continue as ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Ronette Hornick - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023. This is in addition to her Early Learning Paraeducator assignment.

Aubrey Houg - Continue as ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Yamileth Jimenez - Continue as ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Dominick Johnston - Continue as ACES Child Care Assistant at Bridges Community School for 4 hours per day/4 days per week August 22, 2022, and ending June 7, 2023.

Brooke Jordan - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Parker Keenan - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Janet Knakmuhs - Continue as ACES Child Care Assistant at Monroe Elementary School for 2 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Mandy Kurth - Continue as ACES Site Lead Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Jonathan Lafler - Change in assignment from Receptionist, classification A13, to Student Information Secretary, classification B21 at Dakota Meadows Middle School beginning with the 2022-23 school year. He will be compensated according to his placement on the Educational Secretaries Association salary schedule.

Abigail Lampert - Continue as ACES Child Care Assistant at Roosevelt Elementary School for 6 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Morgan Lau - Continue as ACES Child Care Assistant at Roosevelt Elementary School for 4-5 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Alison Leighton - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Aidan Liebl - Continue as ACES Child Care Assistant at Bridges Community School for 4 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Abby Lundquist - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Klara Lybeck - Continue as ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Desiree Maloney - Continue as ACES Child Care Assistant at Bridges Community School for 2 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Maribeth Marso - Continue as ACES Student Support Assistant at Franklin Elementary School for 2 hours per day/2 days per week beginning August 22, 2022, and ending June 7, 2023. This is in addition to her Special Education Paraeducator assignment at Franklin Elementary School.

Jaidyn McGee - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Jonathan Morrow - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023. This is in addition to his Non-Classroom Paraeducator and Special Education Paraeducator assignments at Eagle Lake Elementary.

Ashley Nelson - Continue as ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Augustus Nelson - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Cammi Nordmeyer - Continue as ACES Child Care Assistant at Franklin Elementary School for 4 hours a day/2 days per week beginning August 22, 2022, and ending June 7, 2023.

Grace Palmquist - Continue as ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Darci Pendergast - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023. This is in addition to her Special Education Paraeducator assignment at Monroe Elementary School.

Britta Petersen - Continue as ACES Child Care Assistant at Roosevelt Elementary School for 6 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Emma Petersen - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Payton Pietsch - Continue as ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Lily Pokornowski - Continue as ACES Child Care Assistant at Washington Elementary School for 6 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Luke Pollema - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Samuel Pratt - Continue as ACES Site Lead at Washington Elementary School for 6 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Emily Price - Continue as ACES Child Care Assistant at Bridges Community School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Claire Queensland - Continue as ACES Site Lead at Rosa Parks Elementary School for 6 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Anthony Roberts - Continue as ACES Child Care Assistant at Kennedy Elementary School for 2 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Emily Rowbotham - Continue as ACES Site Lead at Eagle Lake Elementary School for 6 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Annalise Rundquist - Continue as ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Madeline Saye - Continue as ACES Child Care Assistant at Kennedy Elementary School for 3 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Cathay Schmitz - Decrease in assignment as Cook Helper at Franklin Elementary School from 4.5 hours per day/5 days per week to 3.5 hours per day/5 days per week beginning September 8, 2022.

Melissa Schneider - Continue as ACES Site Lead Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Kaleigh Schuck - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Kasja Schumann - Continue as ACES Child Care Assistant at Rosa Parks Elementary School for 6 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Matthew Sellner - Continue as ACES Child Care Assistant at Monroe Elementary School for 2 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Maxwell Sernett - Continue as ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Isabella Shelton - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Abigail Shirk - Continue as ACES Child Care Assistant at Rosa Parks Elementary School for 2 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023. This is in addition to her Special Education Paraeducator assignment at Rosa Parks Elementary School.

LuAnn Shoop - Decrease in assignment as Reading Intervention Paraeducator at Washington Elementary School from 6 hours per day/5 days per week to 6 hours per day/3 days per week beginning September 8, 2022.

Ashley Simmons - Continue as ACES Child Care Assistant at Washington Elementary School for 6 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Rebecca Stark - Continue as ACES Child Care Assistant at Kennedy Elementary School 4 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Mallory Stiff - Continue as ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Cale Stuve - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Kiera Swenson - Continue as ACES Child Care Assistant at Franklin Elementary and Rosa Parks Elementary Schools for 4 hours per day/2 days per week beginning August 22, 2022, and ending June 7, 2023.

Lillianna Swenson - Continue as ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/2 days per week beginning August 22, 2022, and ending June 7, 2023.

Lauren Sylvester - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Reagan Thompson - Continue as ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Rylee Thompson - Continue as ACES Child Care Assistant at Eagle Lake Elementary School for 2 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Brendan Unger - Continue as ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/4 days per week beginning August 22, 2022, and ending June 7, 2023.

Deontae Veney - Continue as ACES Student Support Assistant at Monroe Elementary School for 4 hours per day/1 days per week beginning August 22, 2022, and ending June 7, 2023.

Kenneth Watson - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023. This is in addition to his Non-Classroom Paraeducator assignment at Eagle Lake Elementary.

Katie Way - Continue as ACES Child Care Assistant at Franklin Elementary School for 6 hours per day/3 days per week beginning August 22, 2022, and ending June 7, 2023.

Elizabeth Weber - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Zoe Weir - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Rachel Wendlandt - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Raelea Wolfe - Continue as ACES Child Care Assistant Substitute on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Shaya Zabel - Change in assignment from ACES Child Care Assistant to ACES Site Lead at Eagle Lake Elementary School for 6 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$16.00 per hour.

#### REQUESTS FOR LEAVE (INSTRUCTIONAL)

Derek Fennern - Social Studies Teacher at Prairie Winds Middle School, has requested a military leave beginning September 27, 2022, and returning to work on May 18, 2023.

Ashley Iverson - Social Studies Teacher at West High School, has requested leave under the provisions of the Family Medical Leave Act beginning November 21, 2022, and returning to work on February 17, 2023.

#### REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Tammy Ochs - Student Success Coach at Monroe has requested unpaid leave beginning September 8 and returning to work on September 29, 2022.

#### RESIGNATIONS (INSTRUCTIONAL)

Cassandra Groh - School Social Worker with the Early Childhood Family Education Program, has submitted a resignation. The last day of employment will be August 21, 2022.

Lisa Jackson - Special Education Teacher at Bridges Community School, has submitted a resignation. The last day of employment will be June 6, 2022.

Thomas Pahl - Elementary Music Teacher at Hoover Elementary School, Futures, and Franklin Elementary School, has submitted a resignation. The last day of employment will be June 6, 2022.

Logan Schock - Spanish Teacher at East High School, West High School, and Prairie Winds Middle School, has submitted a resignation. The last day of employment will be June 6, 2022.

#### RESIGNATIONS (NON-INSTRUCTIONAL)

Madelyn Begalka - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 19, 2022.

Carter Bersaw - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be August 19, 2022.

Ruth Brandt - Special Education Paraeducator at Kennedy Elementary School and Special Education Paraeducator with the ESY Summer Program, has submitted a resignation so that she can accept the ABE Assessments & Accountability assignment. The last day for this assignment will be August 4, 2022.

Helen Broecker - Special Education Paraeducator at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 3, 2022.

Crystal Bruckhoff - Health and Wellness Paraeducator at Washington Elementary School, has submitted a resignation. The last day of employment will be June 3, 2022.

Mikayla Casias - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be July 27, 2022.

Annie Cuddie - ACES Site Lead and Non-Classroom (Playground) Paraeducator at Bridges Community School, has submitted a resignation so that she can accept the Fellow assignment at Prairie Winds Middle School.

Kay Dedinsky - Special Education Paraeducator at Franklin Elementary School, has submitted a resignation so that she can accept a long-term substitute position. The last day for this assignment will be June 3, 2022.

Fatuma Hassan - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. Her last day for this assignment will be August 19, 2022. She will continue as AOM Paraeducator at Dakota Meadows Middle School.

Everett Johnson - Student Success Coach at Dakota Meadows Middle School and Paraeducator with the ESY Summer Program, has submitted a resignation so that he can accept a Teaching position. The last day for this assignment will be August 4, 2022.

Luke Johnson - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be July 26, 2022.

Kya Keegan - Rescind acceptance as Early Learning Special Education Paraeducator at Franklin Elementary School.

Alexander MacLean - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Adelynn Mason - ACES Child Care Assistant at Bridges Community School, has issued a resignation. The last day of employment will be August 19, 2022. She will continue as Special Education Paraeducator at Monroe Elementary School.

Gary Oian Vust - Special Education Paraeducator at West High School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 3, 2022.

Jokoni Omot - Health and Wellness Paraeducator at West High School, has submitted a resignation. The last day of employment will be June 3, 2022.

Candice Peters - Early Learning Special Education Paraeducator at Franklin Elementary School, has submitted a resignation. The last day of employment will be May 26, 2022.

Jenna Phipps - ACES Child Care Assistant at Bridges Community School and Non-Classroom (Playground/Lunchroom) Paraeducator at Washington Elementary School, has submitted a resignation. The last day of employment will be July 20, 2022.

Tamara Scherer - Student Success Coach at Kennedy Elementary School has submitted a resignation. The last day of employment will be June 3, 2022.

Cain Sims - 4-Hour Evening Custodian at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Connor Stueber - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be August 16, 2022.

Board Member School Assignments for 2022-23 as follows:

|                                                                          |                                                                                  |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <u>Liz Ratcliff</u><br>Franklin Elementary School<br>Central High School | <u>Kristi Schuck</u><br>Dakota Meadows Middle School<br>Monroe Elementary School |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------------|



|                                                                                                                   |                                                                                     |
|-------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Central Freedom School<br>Futures                                                                                 | MAPS Center for Learning                                                            |
| <u>Patrick Baker</u><br>East Senior High School<br>Washington Elementary School                                   | <u>Christopher Kind</u><br>Hoover Elementary School<br>Rosa Parks Elementary School |
| <u>Jodi Sapp</u><br>Kennedy Elementary School<br>Bridges Community School<br>INSITE/PEEK                          | <u>Shannon Sinning</u><br>Roosevelt Elementary School<br>West Senior High School    |
| <u>Erin Roberts</u><br>Prairie Winds Middle School<br>Jefferson Elementary School<br>Eagle Lake Elementary School |                                                                                     |

Approval of Revised 2022-23 Rates for Substitute Employee - see page \_\_\_\_.

The following gifts and grants were received by the School District:

Charities Aid Foundation America donated \$100 for Monroe Elementary School

Community Charities of Minnesota donated \$1,000 for East High School

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Mr. Kind and carried on a 7-0 voice vote.

Ms. Schuck made a motion to approve the name of the 15 Map Drive building as Mankato Area Public Schools Center for Learning. The motion was seconded by Ms. Roberts and carried on a 7-0 voice vote.

School Districts are required to discuss the levy and budget at a regularly scheduled board meeting and allow the public to speak. The meeting to discuss the levy and budget can take place at any point after November 24<sup>th</sup> but before the final levy is adopted. The meeting must take place at 6:00 p.m. or later. The district can adopt the final levy at the same meeting they allow the public to speak. The date of the regularly scheduled board meeting at which the levy and budget will be discussed must be announced at the board meeting when the proposed property tax levy is certified and also included in the summary of these proceedings published in the official newspaper of the district. The date of the board meeting where the levy and budget will be discussed must also be provided to the district's home county auditor for inclusion on the Truth in Taxation notices to be sent to property owners. The Payable 2023 Tax Levy provides property tax revenue for the 2023-24 school year.

A motion was made by Mr. Kind and seconded by Ms. Roberts to establish the hearing dates as follows. The motion carried on a 7-0 voice vote.

Hearing Date - 12/06/22 (Tuesday) - 6:00 p.m.

Subsequent Hearing Date (Levy Action) - 12/19/22 (Monday) - 5:30 p.m.

Ms. Schuck made a motion to approve the resolutions calling the School District General Election and Special Election (see pages \_\_\_\_\_). The motion was seconded by Mrs. Ratcliff and carried on a 7-0 voice vote.

Typically, the U.S. Department of Agriculture (USDA) establishes minimum price requirements for adult meals based on program type. This year, MDE is allowing school districts to set prices for adult meals. The prices for 2022-2023 are as follows:

| ITEM DESCRIPTION                                                    | 2021-22<br>PRICING | 2022-23<br>PRICING | INCREASE |
|---------------------------------------------------------------------|--------------------|--------------------|----------|
| <b>National School Lunch Program &amp; School Breakfast Program</b> |                    |                    |          |
| Adult Breakfast                                                     | \$1.95             | \$2.25             | \$0.30   |
| Adult Lunch                                                         | \$3.95             | \$4.95             | \$1.00   |
|                                                                     |                    |                    |          |

A motion was made by Mrs. Ratcliff and seconded by Mr. Kind to establish 2022-23 school year adult meal prices. The motion carried on a 7-0 voice vote.

There being no further business to consider, Ms. Roberts moved and Mrs. Ratcliff seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:09 p.m., on a 7-0 voice vote.

Clerk \_\_\_\_\_

Attest:

Chairperson \_\_\_\_\_

SCHOOL BOARD PROCEEDINGS  
INDEPENDENT SCHOOL DISTRICT NO. 77  
Mankato, Minnesota

August 16, 2022

The School Board of Independent School District No. 77 met in regular session on Tuesday, August 16, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:00 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp, Kristi Schuck and Shannon Sinning. Absent: None.

1. Deputy Clerk Becky Bailey swore in new School Board member Shannon Sinning.
2. Schuck/Kind approval of agenda with personnel addendum. 7-0
3. Open Forum - John Wicklund, Julie Strusz, Elizabeth Hanke, and Ronald Schmidt wished to speak.
4. Information: Summer Programming Report, Board Member Reports.
5. Ratcliff/Schuck approval of Consent agenda Items: approval of Minutes of July 18, 2022, regular meeting; approval of Minutes of August 4, 2022, special meeting; approval of August bills; approval of Personnel; board member school assignments for 2022-23; approval of revised 2022-23 rates for substitute employees. 7-0
6. Schuck/Kind acceptance of gifts and grants. 7-0
7. Schuck/Roberts approval of naming Mankato Area Public Schools Center for Learning. 7-0
8. Kind/Roberts approval of payable 2023 tax levy hearing dates. 7-0
9. Schuck/Ratcliff adoption of Resolutions Calling the School Board General and Special Election. 7-0
10. Ratcliff/Kind approval of revised 2022-23 adult breakfast/lunch prices. 7-0
11. Roberts/Ratcliff adjournment at 6:09 p.m. 7-0

Independent School District No. 77  
Mankato, Minnesota  
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at [www.isd77.org](http://www.isd77.org).

**MANKATO AREA PUBLIC SCHOOLS**  
**Independent School District No. 77**

**Rates for Substitute Employees**  
**2022-23 Fiscal Year**

| <b><u>JOB TITLE</u></b>            | <b><u>2021-22</u></b>                                                                                                                        | <b><u>2022-23</u></b>                                                                                                                                                                    |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Teacher                            | \$150.00 per day<br>or \$25.00/hr with a<br>two-hour minimum.                                                                                | \$200.00 per day<br>or \$33.33/hr with a<br>two-hour minimum.                                                                                                                            |
| Principal (licensed)               | \$200.00 per day,<br><br>Base principal salary daily<br>rate for 10 or more<br>consecutive days<br>beginning day 1 when<br>known in advance. | \$350.00 per day<br>or \$43.75/hr with a<br>two-hour minimum;<br><br>Base principal salary<br>daily rate for 10 or more<br>consecutive days<br>beginning day 1 when<br>known in advance. |
| Paraprofessional                   |                                                                                                                                              |                                                                                                                                                                                          |
| No District 77 Experience          | \$13.50 per hour                                                                                                                             | Step 1 of position<br>subbing for                                                                                                                                                        |
| With District 77 Experience        | \$13.50 per hour                                                                                                                             | Step 1 of position<br>subbing for                                                                                                                                                        |
| Secretary                          | Step 1 of position<br>subbing for                                                                                                            | Step 1 of position<br>subbing for                                                                                                                                                        |
| Retired District 77 Secretary      | Step 1 of position<br>subbing for                                                                                                            | Step at time of<br>retirement                                                                                                                                                            |
| Custodial/Maintenance              | \$13.50 per hour                                                                                                                             | Step 1 of position<br>subbing for                                                                                                                                                        |
| Retired District 77 Custodian      | Step at time of<br>retirement                                                                                                                | Step at time of<br>retirement                                                                                                                                                            |
| Food Service                       | Step 1 of position<br>subbing for                                                                                                            | Step 1 of position<br>subbing for                                                                                                                                                        |
| Retired District 77 Food Service   | Step at time of<br>retirement                                                                                                                | Step at time of<br>retirement                                                                                                                                                            |
| Licensed School Nurse              | \$30.00 per hour                                                                                                                             | \$35.00 per hour                                                                                                                                                                         |
| Health Assistant/Nurse (LPN or RN) | Contract Minimum                                                                                                                             | Contract Minimum                                                                                                                                                                         |

## **RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 77 State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 8th day of November, 2022.
3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.
4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.
6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 77  
MANKATO AREA PUBLIC SCHOOLS  
GENERAL ELECTION

NOVEMBER 8, 2022

---

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this:



---

SCHOOL BOARD MEMBER  
VOTE FOR UP TO THREE

---

- |                       |             |                  |
|-----------------------|-------------|------------------|
| <input type="radio"/> | CANDIDATE U |                  |
| <input type="radio"/> | CANDIDATE V |                  |
| <input type="radio"/> | CANDIDATE W |                  |
| <input type="radio"/> | CANDIDATE X |                  |
| <input type="radio"/> | _____       | write-in, if any |
| <input type="radio"/> | _____       | write-in, if any |
| <input type="radio"/> | _____       | write-in, if any |
| <input type="radio"/> | _____       | write-in, if any |

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.
8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.
10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

Dated: \_\_\_\_\_

BY ORDER OF THE SCHOOL BOARD

\_\_\_\_\_  
Erin Roberts, Clerk



## **RESOLUTION CALLING SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY**

WHEREAS, as of November 8, 2022, a vacancy will exist in the office of School Board member with a term expiring the first Monday in January 2025;

WHEREAS, the vacancy has occurred more than 90 days prior to the first Tuesday after the first Monday in November in the second year of the term of the seat;

WHEREAS, under these circumstances, Min.. Stat. § 123B.09, subd. 5b, requires that the vacancy be filled by special election;

WHEREAS, when a future vacancy becomes certain to occur and the vacancy must be filled by special election, Minnesota Statutes, section 351.055, authorizes the school district to begin procedures leading to the special election so that a successor may be elected at the earliest possible time;

WHEREAS, holding an election in conjunction with the general election on November 8, 2022, will permit this vacancy to be filled at the earliest possible time; and

WHEREAS, a person elected at the special election held pursuant to this resolution shall take office immediately after receiving the certificate of election, filing the bond, and taking the oath of office.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. A special election shall be held to elect one (1) individual to fill a vacant seat on the School Board, the term of which shall expire on January 2, 2025.
2. The clerk shall accept affidavits of candidacy for this office between 84 and 98 days before the date of the special election.
3. The special election shall be held on Tuesday, the 8th day of November, 2022, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

The precincts and polling places for this election are those precincts and polling places designated by the cities, towns, or counties located in whole or in part within the School District for the statewide general election.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said special election. The notice shall include the date of said special election and the office or offices to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said election and to cause two sample ballots to be posted in each polling place or combined polling place on election day. The sample ballot for a polling place or combined polling place shall reflect the offices, candidates and rotation sequence on the ballot used in the polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. Language in substantially the following form shall be included on the election ballot for the school district special election on November 8, 2022:

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 77  
MANKATO AREA PUBLIC SCHOOLS  
SPECIAL ELECTION

NOVEMBER 8, 2022

---

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this:



---

SPECIAL ELECTION FOR SCHOOL BOARD MEMBER  
TO FILL VACANCY IN TERM EXPIRING JANUARY 2, 2025  
VOTE FOR ONE

---

|                       |             |
|-----------------------|-------------|
| <input type="radio"/> | CANDIDATE U |
| <input type="radio"/> | CANDIDATE V |
| <input type="radio"/> | CANDIDATE W |
| <input type="radio"/> | CANDIDATE X |

|                       |       |                  |
|-----------------------|-------|------------------|
| <input type="radio"/> | _____ | write-in, if any |
| <input type="radio"/> | _____ | write-in, if any |
| <input type="radio"/> | _____ | write-in, if any |
| <input type="radio"/> | _____ | write-in, if any |

6. Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The names of candidates to fill a vacancy who have filed an affidavit of candidacy must be listed on the ballot under the separate heading "Special Election for School Board Member to fill vacancy in term expiring January 2, 2025." Their names must be listed as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

8. The name of each candidate to fill the vacancy in office at this special election shall be rotated with the names of the other candidates to fill the vacancy in office in the manner specified in Minnesota law.

9. The school district clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

10. The individuals designated as election judges for the state general election shall act as election judges for this School District special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for School District elections.

11. The School District clerk is hereby authorized and directed to take all necessary actions to ensure that this election is properly submitted to the electorate of the School District.

Dated: \_\_\_\_\_

BY ORDER OF THE SCHOOL BOARD

\_\_\_\_\_  
Erin Roberts, Clerk

## School Board Regular Meeting

5. B.

**Meeting Date:** 09/06/2022

**Prepared By:** John Lustig, Director of Administrative Services

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### **Subject:**

Personnel

### **Background:**

#### APPOINTMENTS (NON-AFFILIATED)

Ruth Brandt - ABE Assessment and Accountability Specialist with the Adult Basic Education Program at Lincoln Community Center beginning August 22, 2022. This is a full-time, 8 hour per day/5 days per week position with a work-year of 240 days with an annual salary of \$45,050.61 prorated to \$39,043.68 for 208 days for 2022-23. She will be eligible for Category II benefits.

#### APPOINTMENTS (INSTRUCTIONAL)

Oscar Andrade Lara - Long-term Substitute Dean of Students for Chelsea Anderson at Prairie Winds Middle School beginning October 5 and ending November 22, 2022. He will be compensated according to his placement on the Teachers Association salary schedule.

Cynthia Cerda-Lopez - Long-term Substitute Teacher for Rachael Sather at Hoover Elementary School beginning August 29 and ending November 23, 2022. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Michelle Doering - Part-time 0.05 FTEs (75 annual hours) ECFE Teacher at the Family Learning Center beginning August 29, 2022. She will be compensated according to her placement on the ECFE Teachers salary schedule. This is in addition to her Early Learning Teacher assignment at Franklin Elementary School.

Kristina Guth - Full-time (1.00 FTEs) Early Learning Social Worker at the Family Learning Center beginning August 29, 2022, for the 2022-23 school year. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Sandra Hasse - Adjust salary placement to M+45, step 10, as Long-term Substitute Teacher for Katie Netland at Prairie Winds Middle School beginning August 29 and ending October 19, 2022.

Emily Her - Part-time (0.13 FTEs) Elementary Physical Education Teacher at Eagle Lake Elementary School for the 2022-23 school year. This is in addition to her part-time (0.60 FTEs) Elementary Art Teacher assignment at Franklin Elementary School.

Erika Kuhlers - Part-time (0.24 FTEs) Elementary Teacher at Hoover Elementary School for the 2022-23 school year. This is in addition to her part-time (0.733 FTEs) Elementary Art Teacher assignment at Hoover Elementary School.

Elizabeth Lewis - Full-time (1.00 FTEs) Special Education Teacher at Rosa Parks Elementary School beginning August 29, 2022, for the 2022-23 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Alexander Liebl - Full-time (1.00 FTEs) Science Teacher at West High School beginning August 29, 2022, for the 2022-23 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Lucinda Mendez - Long-term Substitute Teacher for Oscar Andrade Lara at Prairie Winds Middle School beginning October 5 and ending November 22, 2022. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Andrea Nett - Part-time (0.167) Spanish Teacher at West High School beginning August 29, 2022, and ending January 20, 2023 for the first semester of the 2022-23 school year only. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Jared Petersen - Long-term Substitute Teacher for Anthony Ball at Prairie Winds Middle School beginning September 12 and ending October 28, 2022. He will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Madelyn Rasmussen - Long-term Substitute Teacher for Meckenzie Tinaglia at Dakota Meadows Middle School beginning September 8 and ending November 4, 2022. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Alison Schugel - Full-time (1.00 FTEs) 1st Grade Teacher at Monroe Elementary School beginning August 29, 2022, for the 2022-23 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Lindsey Schull - Full-time (1.00 FTEs) Contract Substitute Multi Language Learner (MLL) Teacher at Franklin Elementary and Monroe Elementary Schools for Julia O'Neil beginning August 22, 2022, for the 2022-23 school year only. She will be placed at step 6 of the B lane on the Teachers Association salary schedule.

Megan Sedivy - Full-time (1.00 FTEs) 3rd Grade Teacher at Kennedy Elementary School beginning August 29, 2022, for the 2022-23 school year. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Brittany Ward - Full-time (1.00 FTEs) Mentor Coach (TOSA) at Kennedy Elementary and Washington Elementary Schools beginning August 15, 2022, and continuing through June 30, 2026.

Nathaniel Warwick - Full-time (1.00 FTEs) 5th Grade Teacher at Roosevelt Elementary School beginning August 29, 2022, for the 2022-23 school year. He will be placed at step 1 of the M lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

#### ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance the following probationary teachers to tenure status beginning with the 2022-23 school year:

Anna Ammerman, Teresa Anderson, Margo Becker, Justina Bisch, Angela Burnett, Paige Burnham, Ethan Dado, Samantha Eggestein, Rebekah Elledge, Hayley Endersbe, Kiersten Fennern, Michelle Friedland, Jenna Helget, Luisa Hernandez, Tierra Jorgensen, Jessica Kingston, Casie Klockmann, Amy Kolars, Gretta Krier, Erin Krueger, Kristina Kullman, Kristen Lewis, Sarah Larson, Erica Manska, Shelby McKissick, Kristina Moore, Kayla Sandersfeld, Andria Swafford, Daniel Tinaglia, Elizabeth Twedell, Amanda Whiteis, Alex Wischnack, Lara Zimmerli

#### APPOINTMENTS (NON-INSTRUCTIONAL)

Abdifatah Aden - Interpreter for the District on an on-call basis beginning September 2, 2022. He will be compensated at the rate of \$25.00 for this assignment. This is in addition to his Student Success Coach assignment at Prairie Winds Middle School.

Andrea Arnold - Health and Wellness Paraeducator at Futures for 6.75 hours per day/5 days per week

beginning September 6, 2022. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.95.

Brianna Baker - Student Success Coach at Bridges Community School for 6.5 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B22, step 2, in accordance with the agreement between the District and Minnesota School Employee, with an hourly rate of \$16.83.

Jolene Beckel - Title I Intervention Paraeducator at Washington Elementary School for 6 hours per day/2 days per week for a total of 70 days for the 2022-23 school year beginning August 29, 2022, and ending June 2, 2023. She will be placed at classification B21, step 7+, in accordance with the agreement between the District and Minnesota School Employee, with an hourly rate of \$17.60.

Olivia Bosetti - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/5 days per week beginning August 25, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour.

Madison Chapman - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/4 days per week beginning August 25, 2022, and ending June 7, 2023. She will be compensated at the rate of \$11.00 per hour.

Isabella Ciolkosz - ACES Site Lead at Kennedy Elementary School for 6 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$16.00 per hour.

Nathen Danberry - Full-time, 8-Hour Evening Custodian at Washington Elementary School beginning August 30, 2022. He will be placed at classification A13, step 3, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.90.

Sophie Dauk - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/5 days per week beginning August 26, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour.

Emily Edel - Special Education Paraeducator at West High School for 7 hours per day/5 days per year beginning September 6, 2022. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.54.

Makayla Ewy - Student Success Coach at Kennedy Elementary School for 6.5 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.44.

Hailey Fjoser - Second Cook at Eagle Lake Elementary School for 7 hours per day/5 days per week beginning August 26, 2022. She will be placed at classification A13, step 3, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.76.

Christy Herrick - Non-Classroom (Playground) Paraeducator at Jefferson Elementary School for 2.34 hours per day/3 days per week (T-TH) beginning September 8, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Taylor Homan - Clerical Assistant/POS Operator at Washington Elementary School for 5.75 hours per

day/4 days per week with a work-year of 170 days beginning September 8, 2022. She will be placed at step 1 classification A12 on the Educational Secretaries Association salary schedule, with an hourly rate of \$13.60.

Aisha Ibrahim - ABE Outreach and Homeschool Liaison with the Adult Basic Education Program at Lincoln Community Center for 15 hours per week beginning August 29, 2022. She will be compensated at the rate of \$27.29 per hour.

Yamileth Jimenez - Non-Classroom (Playground) Paraeducator at Washington Elementary School for 2 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73. This is in addition to her ACES Child Care Assistant assignment at Hoover Elementary School.

Amanda Jordan - ACES Child Care Assistant at Franklin Elementary School for 4 hours per day/5 days per week beginning September 2, 2022, and ending June 7, 2023. She will be compensated at the rate of \$13.00 per hour.

Shawn Kunz - Full-time District Carpenter beginning September 7, 2022. He will be placed at classification B23, step 3, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$22.65.

Denise Mackrill - Non-Classroom (Playground) Paraeducator at Washington Elementary School for 2 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Aubrey Makela - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$11.25 per hour.

Allyson Marco - Early Learning Special Education Paraeducator at the MAPS Center for Learning for 7 hours per day/3 days per week beginning September 12, 2022. She will be placed at classification B21, step 4, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.92.

Bryce McGovern - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/5 days per week beginning August 25, 2022, and ending June 7, 2023. He will be compensated at the rate of \$12.75 per hour.

Morgan Murphy - ACES Child Care Assistant at Bridges Community School and Franklin Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$11.00 per hour.

Vanessa Netro Moua - ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center for 2.25 hours per day/3 days per week beginning September 13, 2022. She will be compensated at the rate of \$14.95 per hour.

Jennifer Niles - Clerical Assistant/POS Operator at Kennedy Elementary School for 5.5 hours per day/5 days per week beginning August 24, 2022. She will be placed at step 5, classification A12 of the Educational Secretaries Association salary schedule with an hourly rate of \$15.00.

Jeremy Osborne - Change in assignment from Early Learning Special Education Paraeducator, classification B21.5, at Franklin Elementary School to Early Learning Special Education Paraeducator,



classification B21, at Eagle Lake Elementary and Kennedy Elementary Schools for 7 hours per day/4 days per week beginning September 12, 2022. He will be compensated according to his placement on the Minnesota School Employee Association salary schedule.

Maria Richardson - Early Learning Special Education Paraeducator at the Family Learning Center for 3.5 hours per day/4 days per week (M-TH) beginning September 12, 2022. She will be placed at classification B21.5, step 3, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.95.

Laycon Robinson - Special Education Paraeducator at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Michael Sathoff - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/d days per week beginning August 22, 2022, and ending June 7, 2023. He will be compensated at the rate of \$12.50 per hour.

Kcarie Sing - Early Learning Paraeducator at Franklin Elementary School for 7 hours per day/4 days per week (M-TH) beginning September 12, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$13.73.

Sierra Skogen - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning August 26, 2022, and ending June 7, 2023. She will be compensated at the rate of \$11.00 per hour.

Isiah Van Houtte - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/4 days per week beginning August 25, 2022, and ending June 7, 2023. He will be compensated at the rate of \$12.50 per hour.

Bobai Vang - Student Success Coach at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$16.44.

Jennifer Zarn - 4-Hour Laundry Worker at East High School beginning August 30, 2022. She will be placed at classification A13, step 1, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.65.

Allyson Zuleger - Special Education Paraeducator at Rosa Parks Elementary School for 6.25 hours per day/1 day per week (M) and 3.25 hours per day/1 day per week (W) beginning September 8, 2022. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and Minnesota School Employee Association, with an hourly rate of \$14.54.

#### CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Kelsey Anderson - Adjust start date to August 29, 2022, as Speech-Language Pathologist for the District.

Mary Jo Brindley - Increase in assignment as World Languages Teacher at East High School from 1.00 FTEs to 1.083 FTEs for the first semester of the 2022-23 school year.

Carole Chapman - Decrease in assignment as Reading Intervention Teacher at Rosa Parks Elementary School from 0.90 FTEs to 0.80 FTEs for the 2022-23 school year.

Katie Haala - Increase in assignment as Ready for Kindergarten Facilitator at the Family Learning Center from 69.5 annual hours to 82.5 annual hours for the 2022-23 school year. This is in addition to her Early Childhood Special Education Teacher assignment at the Family Learning Center.

Luisa Hernandez - Increase in assignment as World Languages Teacher at East High School from 1.00 FTEs to 1.083 FTEs for the first semester of the 2022-23 school year.

Julie Hoppe - Increase in assignment as ECFE Parent Educator at the Family Learning Center from 80 annual hours (0.05 FTEs) to 125 annual hours (0.08 FTEs) beginning August 29, 2022. This is in addition to her Early Childhood Special Education Teacher assignment at the Early Childhood Center.

Benjamin Miller - Correction - Increase in assignment as Science Teacher at Prairie Winds Middle School from 1.00 FTEs to 1.166 FTEs for the 2022-23 school year.

Anica Myhr - Increase in assignments as Speech Language Pathologist at the Family Learning Center from 0.60 FTEs to 0.80 FTEs beginning with the 2022-23 school year.

Joyce Petersen - Increase in assignment as Reading Intervention Teacher at Rosa Parks Elementary School from 0.80 FTEs to 0.90 FTEs for the 2022-23 school year.

Brett Riss - Correction - Increase in assignment as Science Teacher at Prairie Winds Middle School from 1.00 FTEs to 1.166 FTEs for the 2022-23 school year.

Tresa Reuter - Increase in assignments as Spanish Teacher at Prairie Winds Middle School from 1.00 FTEs to 1.167 FTEs for the 2022-23 school year.

#### CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Pamela Allen - Change in assignment as ACES Child Care Assistant from 6-8 hours per day/5 days per week at Washington Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning August 24, 2022, and ending June 7, 2023. This is in addition to her Infant Care Provider assignment with the TAPP Daycare at Central High School.

Jenna Courrier - Change in assignment from ACES Student Support Assistant to ACES Site Lead at Jefferson Elementary School for 6 hours per day/5 days per week beginning September 1, 2022, and ending June 7, 2023. She will be compensated at the rate of \$16.00 per hour.

Keaten Ell - Continue as ACES Child Care Assistant Substitute on an on-call basis at Kennedy Elementary School beginning August 22, 2022, and ending June 7, 2023.

Elaine Hardwick - Continue as American Indian Liaison for up to 6 hours per week beginning September 1, 2022, and ending August 31, 2023.

Brianna Jenson - Change in assignment from ACES Child Care Assistant at Prairie Winds Middle School for 8 hours per day/5 days per week to ACES Child Care Assistant Substitute on an on-call basis beginning August 24, 2022, and ending June 7, 2023.

Heidi Libby - Change in assignment from Special Education Paraeducator, classification B21.5, at Monroe Elementary School to MLL Paraeducator, classification B21, at Washington Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2022. She will be compensated according to her placement on the Minnesota School Employee Association salary schedule.

Avery Mersch - Decrease in assignment as Early Learning Special Education Paraeducator at Franklin Elementary School from 7 hours per day/4 days per week to 3.5 hours per day/4 days per week (M-TH) beginning September 12, 2022.

Keandra Olson - Continue as ACES Child Care Assistant at Bridges Community School for 2 hours per day/4 days per week beginning August 22, 2022, and ending on June 7, 2023.

Grace Palmquist - Change in assignment from ACES Child Care Assistant to ACES Interim Site Lead at Hoover Elementary School for 4 hours per day/5 days per week beginning August 26, 2022, and ending June 7, 2023. She will be compensated at the rate of \$14.00 per hour.

Lindsey Rockvam - Continue as ACES Child Care Assistant at Bridges Community School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Kallie Schneider - Continue as ACES Child Care Assistant at Washington Elementary School for 4 hours per day/5 days per week beginning August 22, 2022, and ending June 7, 2023.

Abigail Shirk - Decrease in assignment as Special Education Paraeducator at Rosa Parks from 6.75 hours per day/5 days per week to 6.75 hours per day/3 days per week (W-F) beginning September 8, 2022.

Kinsley Thomas - Continue as ACES Child Care Assistance Substitute at Eagle Lake Elementary School on an on-call basis beginning August 22, 2022, and ending June 7, 2023.

Amanda Yock - Change in assignment from Special Education Student Success Coach, classification B22, at Hoover Elementary School to Health and Wellness Paraeducator, classification B22.5, at Washington Elementary School for 6.25 hours per day/3 days per week (M/T/F) and 7 hours per day/2 days per week (W/TH) beginning September 8, 2022. She will be compensated according to her placement on the Minnesota School Employee Association salary schedule.

#### REQUESTS FOR LEAVE (INSTRUCTIONAL)

Derek Fennern - Adjust start date to September 9, 2022, for Board-approved leave.

Rebecca Sharpsteen - Adjust return date to November 2, 2022, for Board-approved leave.

#### REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Mariah Long - Early Learning Special Education Paraeducator at MAPS Center for Learning, has requested leave under the provisions of the Family Medical Leave Act beginning September 12 and returning to work on October 3, 2022.

#### RESIGNATIONS (INSTRUCTIONAL)

Kay Dedinsky - Rescind acceptance as Long-term Substitute Teacher assignment for Rachael Sather at Hoover Elementary School.

Kendra Lutteke - Special Education Teacher at Franklin Elementary School, has submitted a resignation. The last day of employment will be June 6, 2022.

Ella Mason - Special Education Teacher at Futures, has submitted a resignation. The last day of employment will be August 29, 2022.

#### RESIGNATIONS (NON-INSTRUCTIONAL)

Riley Bersaw - ACES Child Care Assistant at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be August 7, 2022.

Paula Billings - Special Education Paraeducator at Franklin Elementary School, has submitted a resignation. The last day of employment will be June 3, 2022.

Natalie Carlson - Second Cook at Roosevelt Elementary School, has submitted a resignation. The last day of employment will be June 3, 2022.

Christine Distad - Special Education Paraeducator at Hoover Elementary School, has submitted a resignation. The last day of employment will be June 3, 2022.

Karlie Hodgman - ACES Child Care Assistant Substitute at Monroe Elementary School, has submitted a resignation. The last day of employment will be August 22, 2022.

Lance Kopischke - Evening Custodian at Rosa Parks Elementary, has submitted a resignation. The last day of employment will be August 24, 2022.

Raven Kruse - Special Education Paraeducator at Central High School, has submitted a resignation. The last day of employment will be June 3, 2022.

Alana Lund - Special Education Paraeducator at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be June 3, 2022.

Adelynn Mason - Special Education Paraeducator at Monroe Elementary School, has submitted a resignation. The last day of employment will be June 3, 2022.

Ashlee Nichols - ACES Child Care Assistant at Bridges Community School, has submitted a resignation. The last day of employment will be August 19, 2022.

Jennifer Niles - Early Learning Paraeducator at Kennedy Elementary School, has submitted a resignation so that she can accept the Clerical Assistant/POS Operator position at Kennedy Elementary School. Her last day for this assignment will be June 1, 2022.

Raychelle Pedersen - Media Assistant at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 6, 2022.

**Recommended Action:**

The Administration recommends the approval of the personnel items.

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**School Board Regular Meeting**

**5. C.**

**Meeting Date:** 09/06/2022

**Prepared By:** John Lustig, Director of Administrative Services

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**Subject:**

Approval of the Revised 2022-23 Rates of Pay for Community Education Department Part-Time and Seasonal Personnel

**Background:**

Each year the Board approves a schedule of rates of pay for persons employed by the Community Education Department on a part-time and/or seasonal basis. The schedule showing the revised recommended rates for the 2022-23 school year are enclosed.

**Recommended Action:**

The Administration recommends approval of the proposed rates as presented.

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**Attachments**

CE 2022-23 Salary Rates Revised

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| <b>Community Education Department<br/>Salary Rates for Part-Time<br/>Personnel</b> |                            |                         |                                        | <i>MN Minimum wage for adults is<br/>\$10.33 and youth is \$8.42 as of 1/1/22</i> |
|------------------------------------------------------------------------------------|----------------------------|-------------------------|----------------------------------------|-----------------------------------------------------------------------------------|
| <b>Job Title</b>                                                                   | <b>Rate 2019-20</b>        | <b>Rate 2020-21</b>     | <b>Rate 2021-22</b>                    | <b>Rate 2022-23</b>                                                               |
| <b>ACES</b>                                                                        |                            |                         |                                        |                                                                                   |
| ACES childcare staff                                                               | \$10.00-\$16.50            | \$10.00-\$16.50         | \$10.00-\$16.50                        | \$11.00-\$18.00                                                                   |
|                                                                                    |                            |                         |                                        |                                                                                   |
| <b>Adult Basic Education (ABE)</b>                                                 |                            |                         |                                        |                                                                                   |
| <del>ABE Aide – 6-3-2 Employees –</del>                                            | MAPS Para contract rate    | MAPS Para contract rate | MAPS Para contract rate                | MAPS Para contract rate                                                           |
| <del>ABE Childcare staff 6-3-2 Employee</del>                                      | MAPS Para contract rate    | MAPS Para contract rate | MAPS Para contract rate                | MAPS Para contract rate                                                           |
| ABE Cultural Liaison                                                               |                            |                         | 16.50-19.50                            | MAPS contracted rate                                                              |
|                                                                                    |                            |                         |                                        |                                                                                   |
| <b>Aquatics</b>                                                                    |                            |                         |                                        |                                                                                   |
| Instructor                                                                         | \$12.00 - \$20.00          | \$12.00 - \$30.00       | \$12.00 - \$30.00                      | \$12.00 - \$30.00                                                                 |
| Lifeguard                                                                          | \$10.50 - \$14.00          | \$10.50 - \$14.00       | \$10.50 - \$14.00                      | \$10.50 - \$14.00                                                                 |
| Locker Room Attendant/Aide                                                         | \$7.87 - \$9.75            | \$10.00 - \$11.00       | \$10.25- \$11.50                       | \$10.25- \$11.50                                                                  |
|                                                                                    |                            |                         |                                        |                                                                                   |
| <b>Early Learning</b>                                                              |                            |                         |                                        |                                                                                   |
| Ready for Kindergarten Facilitator                                                 | <del>\$20.00</del>         | <del>\$20.00</del>      | work now an assignm of master contract | work now an assignm of master contract                                            |
| IGDI's Tester                                                                      | <del>\$20.00</del>         | NA                      | NA                                     | NA                                                                                |
| Licensed Screener                                                                  | 16.48-\$17.06              | \$17.49                 | \$17.49                                | \$18.10                                                                           |
| Screening Supervisor                                                               | 26.27-\$27.19              | \$27.87                 | \$27.87                                | \$28.85                                                                           |
| Ready for Kindergarten Corporate Liaison<br>and Outreach                           |                            |                         |                                        | \$31.00 <i>(new 9/1/22)</i>                                                       |
|                                                                                    |                            |                         |                                        |                                                                                   |
| <b>Enrichment</b>                                                                  |                            |                         |                                        |                                                                                   |
| Non-licensed Instructor                                                            | \$9.65 - \$26.00           | \$10.00 - \$30.00       | \$10.50 - \$30.00                      | \$10.50 - \$30.00                                                                 |
| Aide                                                                               | \$9.65 - \$26.00           | \$10.00 - \$30.00       | \$10.50 - \$30.00                      | \$10.50 - \$30.00                                                                 |
| Middle School After School                                                         | \$10.00-\$12.00            |                         | \$10.50 - \$30.00                      | \$10.50 - \$30.00                                                                 |
|                                                                                    |                            |                         |                                        |                                                                                   |
| <b>Intern</b>                                                                      |                            | \$10.00                 | \$10.25                                | \$10.33                                                                           |
|                                                                                    |                            |                         |                                        |                                                                                   |
| <b>ASA Staff</b>                                                                   |                            |                         | Program no longer managed by MAPS      | Program no longer managed by MAPS                                                 |
| <del>ASA Skating School Instructors</del>                                          | <del>8.25-16.00</del>      | <del>8.50-16.00</del>   |                                        |                                                                                   |
| <del>ASA Concession and Ice Worker</del>                                           | <del>8.25-16.00</del>      | <del>8.50-16.00</del>   |                                        |                                                                                   |
|                                                                                    |                            |                         |                                        |                                                                                   |
| <b>Recreation Officials</b>                                                        |                            |                         |                                        |                                                                                   |
| Adult Sports Official                                                              | \$15.00- \$29.00/game/hour | \$15.00-\$30/game       | \$17-\$32/game                         | \$17-\$32/game                                                                    |
|                                                                                    |                            |                         |                                        |                                                                                   |
| <b>Recreation Staff</b>                                                            |                            |                         |                                        |                                                                                   |
| Certified Archery Instructor                                                       | \$13.00-\$19.00/hour       | \$13.00-\$19.00/hour    | \$13.00-\$19.00/hour                   | \$13.00-\$19.00/hour                                                              |

|                                        |                                           |                                           |                               |                                          |
|----------------------------------------|-------------------------------------------|-------------------------------------------|-------------------------------|------------------------------------------|
| Recreation Leader                      | \$10.00-\$13.00/hour                      | \$10.00-\$15.00/hour                      | \$8.21-\$15.00/hour           | \$8.42-\$16.00/hour                      |
| Skating School Instructor <b>(new)</b> |                                           |                                           | \$8.21 - \$15.00/hour         | \$8.75-\$16.00/hour                      |
|                                        |                                           |                                           |                               |                                          |
| <b>Building Supervisor</b>             | \$13.71 - \$15.00                         | \$13.71-\$15.00                           | \$14.00-\$16.00               | \$15.00-\$17.00/hour                     |
|                                        |                                           |                                           |                               |                                          |
| <del>Volunteer Specialist</del>        |                                           | <del>\$16.50-\$17.50/hour</del>           | <del>16.50-\$17.50/hour</del> | position no longer part-time or seasonal |
|                                        |                                           |                                           |                               |                                          |
| <b>Laneer Band</b>                     |                                           |                                           | Program moved to Fund 01      | Program moved to Fund 01                 |
| Laneer Band Director                   | <del>\$4,839.58 - \$6,191.66/season</del> | <del>\$4,839.58 - \$6,191.66/season</del> |                               |                                          |
| Laneer Assistant Band Director         | <del>\$3,041.66</del>                     | <del>\$3,041.66</del>                     |                               |                                          |
| Laneer Band Assistant Staff            | <del>\$300- \$1500.00</del>               | <del>\$300- \$1500.00</del>               |                               |                                          |

Revised 5/30/19

Revised 6/30/20

Revised 5/30/21

Revised 5/30/22

## **School Board Regular Meeting**

**6. A.**

**Meeting Date:** 09/06/2022

**Prepared By:** Paul Peterson, Superintendent

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### **Subject:**

Acceptance of Gifts and Grants

### **Background:**

An anonymous donated \$1,000 for Futures Program

Ashley Winkelman & Caesar Larson donated \$5,000 for West High Wrestling program

Mankato Lions Club donated \$200 for West High VEX Robotics program

East High Nicholas Hoffman Scholarship the following donations:

- \$300 from Nancy & John Thomas
- \$150 from Sherry L. Sack
- \$100 from Margaret M. Sullivan
- \$100 from Maria-Luise Preiser

Todd & Melodee Hoffner donated \$1,000 to PWMS Mental Health Ambassador In Memory of Mara Anne Hoffner

ZOETIS donated \$180.40 to Future Farmers of America

Mayo Foundation for Medical Education & Research donated \$5,000 for MAPS ALPS Sponsorship 2022-2023

### **Recommended Action:**

The administration recommends Board acceptance of these generous gifts and grants.

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**School Board Regular Meeting**

**6. B.**

**Meeting Date:** 09/06/2022

**Prepared By:** John Lustig, Director of Administrative Services

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**Subject:**

Ratification of 2022-24 Agreement with Minnesota School Employees Association, representing the Custodial and Maintenance Employees

**Background:**

A tentative agreement was reached between Minnesota School Employees Association (MSEA), representing the custodial and maintenance employees, on August 2, 2022. Board members have received a detailed analysis of the new agreement.

The MSEA custodial and maintenance employees approved the tentative agreement on August 23, 2022.

**Recommended Action:**

The administration recommends that the School Board ratify the agreement.

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