

**SCHOOL BOARD MINUTES**  
**INDEPENDENT SCHOOL DISTRICT NO. 77**  
**Mankato, Minnesota**

September 19, 2022

The School Board of Independent School District No. 77 met in regular session on Monday, September 19, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp and Shannon Sinning. Absent: Kristi Schuck.

Ms. Roberts made a motion, and Mr. Kind seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: Mark Wright and John Wicklund wished to speak.

Information Reports: Back to School Report presented by Cabinet members; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Ratcliff, seconded by Mr. Baker, and carried on a 6-0 roll call vote.

Approval of Minutes of the September 6, 2022, regular meeting.

Approval of September Bills totaling \$10,906,497.14.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Renea Ratzloff - Long-term Substitute Teacher for Bretta Hansen at Bridges Community School beginning November 8, 2022, and ending January 6, 2023. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Wendy Allen - Health Care (LPN/RN) Paraeducator at Futures and SUN for 7 hours per day/5 days per week beginning September 26, 2022. She will be placed at classification B23, step 4, in accordance with the agreement between the District and Minnesota School Employee Association.

Ona Anderson - Non-Classroom (Playground) Paraeducator at Eagle Lake Elementary School for 2.25 hours per day/5 days per week beginning September 8, 2022, and ending June 7, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association.

Denise Balbach - ACES Student Support Assistant at Monroe Elementary School for 2 hours per day/2 days per week beginning September 15, 2022, and ending June 7,

2023. She will be compensated at the rate of \$15.00 per hour. This is in addition to her Special Education Paraeducator assignment at Monroe Elementary School.

Breanna Canales - Non-Classroom (Playground) Paraeducator at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning September 12, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association.

Meghan Fasnacht - Non-Classroom (Playground) Paraeducator at Monroe Elementary School for 1.92 hours per day/5 days per week beginning September 14, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association.

Kristal Freed - Early Learning Special Education Paraeducator at MAPS Center for Learning for 3.5 hours per day/4 days per week (M-TH) beginning September 15, 2022. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association.

Cassidy Hartmann - Special Education Paraeducator at Prairie Winds Middle School for 6.75 hours per day/3 days per week (W-F) beginning September 21, 2022. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and Minnesota School Employee Association.

Zachary Jakes - Student Success Coach at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 14, 2022. He will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association.

Meghan Lutz - Student Success Coach at Kennedy Elementary School for 6.5 hours per day/5 days per week beginning September 12, 2022. She will be placed at classification B22, step 1, in accordance with the agreement between the District and Minnesota School Employee Association.

Alexis Milbradt - ACES Child Care Assistant at Bridges Community School and Monroe Elementary School for 4 hours per day/2 days per week beginning September 14, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour.

Eleanor McDonough - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/5 days per week beginning September 14, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.75 per hour.

Allisha Myking - Non-Classroom (Lunchroom) Paraeducator at Monroe Elementary School for 1.92 hours per day/5 days per week beginning September 8, 2022. She will be placed at classification B21, step 2, in accordance with the agreement between the District and Minnesota School Employee Association.

Madeline Smith - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/5 days per week beginning September 15, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour.

AnnMarie Weber - Full-time, 12-month Accounts Receivable Bookkeeper in the District's Business Office beginning October 7, 2022. She will be placed on step 5 of the B22 classification on the Educational Secretaries Association salary schedule.

Hunter Wayne - ACES Child Care Assistant at Washington Elementary and Roosevelt Elementary Schools for 4 hours per day/4 days per week beginning September 15, 2022, and ending June 7, 2023. He will be compensated at the rate of \$13.00 per hour.

Bradley Weyiouanna - Continue assignment as American Indian Program Specialist for the District for a total of 312 annual hours beginning September 1, 2022, and ending August 31, 2023.

Marie Zuehlke - Non-Classroom (Lunchroom) Paraeducator at Roosevelt Elementary School for 2 hours per day/5 days per week beginning September 14, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and Minnesota School Employee Association.

#### CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Pierre Ellis - Increase in assignment as Student Success Specialist at Prairie Winds Middle School from 7 hours per day/5 days per week to 7.5 hours per day/5 days per week beginning September 8, 2022.

#### CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Abdifatah Aden - Decrease in assignment as Student Success Coach at Prairie Winds Middle School from 5.5 hours per day/5 days per week to 3.34 hours per day/2 days per week (M/T) and 5.83 hours per day/3 days per week (W-F) beginning September 8, 2022.

Gorg Alhag - Decrease in assignment as Student Success Coach at Prairie Winds Middle School from 7 hours per day/5 days per week to 6 hours per day/5 days per week beginning September 8, 2022.

Jane Flintrop - Increase in assignment as Student Success Coach at Prairie Winds Middle School from 3 hours per day/4 days per week (M-TH) and 6.75 hours per day/1 day per week (F) to 5 hours per day/4 days per week (M/T/TH/F) beginning September 6, 2022.

Heidi Libby - Increase in assignment as Multi Language Learner (MLL) Paraeducator at Washington Elementary School from 6.25 hours per day/5 days per week to 6.5 hours per day/5 days per week beginning September 6, 2022.

Grace Palmquist - Correction - Increase hourly rate to \$16.00 for her ACES Interim Site Lead assignment at Hoover Elementary School beginning August 24, 2022, and ending June 7, 2023.

Eric Sletten - Increase in assignments as Health and Wellness Paraeducator at SUN from 6.75 hours per day/5 days per week to 7 hours per day/5 days per week beginning September 6, 2022.

Sang Vo - Increase in assignment as Title I Paraeducator, Non-Classroom (Playground) Paraeducator, and Clerical at Jefferson Elementary School from 5.75 hours per day/5 days per week (Title I 2 hours per day, Playground 1.5 hours per day, Clerical 2.25 hours per day) to 6.5 hours per day/5 days per week (Title I 3 hours per day, Playground 2.5 hours per day, and Clerical 1 hour per day) beginning September 8, 2022.

#### REQUESTS FOR LEAVE (INSTRUCTIONAL)

Ashley Iverson - Adjust return date to February 20, 2023, for Board-approved leave.

#### RESIGNATIONS (INSTRUCTIONAL)

Cynthia Dutcher - Intervention Teacher at Monroe Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be December 1, 2022.

#### RESIGNATIONS (NON-INSTRUCTIONAL)

Kayla Haugen - ACES Child Care Assistant at Monroe Elementary School, has submitted a resignation. The last day of employment will be September 19, 2022.

Maryam Mahamud - ABE Outreach and Home School Liaison with the Adult Basic Education Program has submitted a resignation. The last date of employment will be August 20, 2022.

Goanar Mar - Student Success Coach at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 3, 2022.

#### Personnel - Addendum

#### APPOINTMENTS (NON-INSTRUCTIONAL)

Sheila Daggett - Non-Classroom (Lunchroom) Paraeducator at Eagle Lake Elementary School for 2.25 hours per day/2 days per week (T/W) beginning September 20, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alyssa Doege - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/3 days per week beginning September 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.75 per hour.

Kirsten Elliott - Clerical Assistant/POS Operator at Washington Elementary School for 2.25 hours per day/1 day per week (F) beginning September 16, 2022. She will be

placed at step 1, classification A12, on the Educational Secretaries Association salary schedule.

Cheryl Grant - Attendance Secretary at East High School beginning September 21, 2022. This is a part-time, 4-hour per day position with a work year of 185 days. She will be placed at step 3, classification B21, of the Educational Secretaries Association salary schedule.

Debra Hiniker - Correction - 6-Hour Day, 9-month Custodian at Prairie Winds Middle School and PEEK beginning September 8, 2022.

Hailey Hoppe - Non-Classroom (Playground) Paraeducator at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning September 19, 2022. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alana Lund - Special Education Paraeducator at Rosa Parks Elementary School for 8 hours per day/5 days per week beginning September 26, 2022. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Rebecca Radzak - ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/5 days per week beginning September 22, 2022, and ending June 7, 2023. She will be compensated at the rate of \$13.00 per hour.

Elizabeth Rossow - ACES Site Lead at Washington Elementary School for 6 hours per day/5 days per week beginning September 20, 2022. She will be compensated at the rate of \$18.00 per hour.

Jordyn Salzsiedler - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/2 days per week beginning September 19, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.75 per hour.

Jaymes Sorensen - Non-Classroom (Playground) Paraeducator at Jefferson Elementary School for 2.34 hours per day/2 days per week (M/F) beginning September 26, 2022. He will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Anne Sweeney - Early Learning Special Education Paraeducator at MAPS Center for Learning for 7 hours per day/4 days per week (M-TH) beginning September 26, 2022. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

#### CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Laura Hoekstra - Voluntary decrease in assignment as Nutrition and Wellness Specialist with Nutrition Services from 1.00 FTEs to 0.75 FTEs beginning October 1, 2022.

#### CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Jon Dierks - Increase in assignment as Mathematics Teacher at East High School from 1.00 FTEs to 1.167 FTEs for the 2022-23 school year.

Mary Nelson - Increase in assignment as Physical Education Teacher at East High School from 1.0 FTEs to 1.167 FTEs for the 2022-23 school year.

David Wilfahrt - Increase in assignment as Mathematics Teacher at East High School from 1.00 FTEs to 1.167 FTEs for the 2022-23 school year.

#### CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Jordyn Manderscheid - Correction - Change in assignment from Early Learning Special Education Paraeducator, classification B21, at the Early Childhood Center and Head Start to Special Education Paraeducator, classification B21.5, for 7 hours per day/2 days per week (M/W) and 3.5 hours per day/1 day per week (T) at MAPS Center for Learning beginning September 12, 2022.

Erika Mendez - Adjust end date to June 2, 2022, as ABE Intern for the Adult Basic Education Program.

Lily Pokornowski - Change in assignment from ACES Interim Site Lead to ACES Child Care Assistant at Washington Elementary School for 4 hours per day/4 days per week beginning September 19, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour.

Brianna Prince - Increase in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 6.75 hours per day/5 days per week to 8 hours per day/5 days per week beginning September 8, 2022.

Brianna Prince - Change in assignment as Special Education Paraeducator from 8 hours per day/5 days per week at Rosa Parks Elementary School to 7 hours per day/5 days per week Roosevelt Elementary School beginning September 26, 2022.

Ashley Simmons - Change in assignment from Interim Site Lead to ACES Child Care Assistant at Washington Elementary School for 4 hours per day/4 days per week beginning September 19, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.75 per hour.

Changkouth Wie - Decrease in assignment as Student Success Coach at Prairie Winds Middle School from 6.75 hours per day/5 days per week to 4.42 hours per day/1 day per week (M) and 6.92 hours per day/3 days per week (W-F) beginning September 8, 2022.

#### REQUESTS FOR LEAVE (INSTRUCTIONAL)

Paige Burnham - Special Education Teacher at Kennedy Elementary School, has requested leave under the provisions of the Family and Medical Leave Act beginning February 9 and returning to work on May 10, 2023.

Elizabeth Cress - Intervention Teacher at Roosevelt Elementary School, has requested leave under the provisions of the Family and Medical Leave Act beginning February 1 and returning to work on April 24, 2023.

Alicia Zimmer - Multi Language Learner (MLL) Teacher at Monroe Elementary School, has requested leave under the provisions of the Family and Medical Leave Act beginning February 21, 2023, continuing for the period of 12 work weeks, then continuing leave through the end of the 2022-23 school year. She will be eligible to use any applicable fringe benefits.

#### RESIGNATIONS (NON-INSTRUCTIONAL)

Tiffany Cazares - Non-Classroom (Lunchroom) Paraeducator at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 3, 2022.

Mikayla Deegan - Health Care (LPN) Paraeducator at East High School, has submitted a resignation. The last day of employment will be September 30, 2022.

Anna Martin - Special Education Paraeducator at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 3, 2022.

Bobai Vang - Student Success Coach at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be September 8, 2022.

The following gifts and grants were received by the School District:

Black Cat Investments LLC donated \$150 for East High Boys Hockey Program

Public Safety Community Outreach & Engagement donated \$200 for Community Education Youth Recreation Equipment

Universal Sounds Production LLC donated \$1,000 for Dakota Meadows Middle School Science Programs

4.0 School Services Inc donated \$3,600 to MAPS Pre-K Programs Transportation

McGowan Water Conditioning Inc donated \$500 to Community Education Eagle Lake Movie Event

Andy Wendinger Memorial Car Show donated \$1,000 for East High Auto Program

Gary L & Mary Colleen Wess donated \$50 to East High Boys Cross Country

Pioneer Bank donated Backpacks and Supplies (\$1,000 value) to Mankato Area Public Schools

River Valley Running donated Shoes (\$2,000 value) to Mankato Area Public Schools

Matthew E. Wolff donated \$2,000 to West High Wolff Family Jumpstart Scholarship Program

Al & Becky Lawrence donated a Amos Owen print and frame (\$750 value) to Mankato Area Public Schools

Mr. Kind made a motion to accept the gifts. The motion was seconded by Mr. Baker and carried on a 6-0 voice vote.

A tentative agreement was reached between the Minnesota School Employee Association representing the Food Service Employees and District 77 on August 2, 2022. Board members have received a detailed analysis of the new agreement. The MSEA Food Service Employees approved the tentative agreement on September 13, 2022. Mr. Baker made a motion to approve the agreement as presented. Mr. Kind seconded the motion and it carried on a 6-0 roll call vote.

As part of the FY 22 audit process, district administration is recommending that the school board approve a fund transfer for the 2021-2022 year from Fund 01 (General) to Fund 04 (Community Service). Fund transfers require board approval. The fund transfer from Fund 01 (General) to Fund 04 (Community Service) is due to the actual expenses of providing preschool screening services exceeding the state aid for this activity. When this occurs, it is recommended that the general fund account for the difference. The district has engaged this process many times in previous years. A motion was made by Ms. Roberts to approve the fund transfers as recommended, seconded by Mrs. Ratcliff. The motion was carried on a 6-0 roll call vote.

Tom Sager presented and reviewed the background information for certifying the 2023-2024 school year preliminary property tax levy. Ms. Roberts made a motion to certify the maximum levy for taxes payable in 2023 to accommodate any minor adjustments that might occur before the final levy is submitted to the County Auditor by September 30, 2022. The motion was seconded by Mr. Kind, and carried on a 6-0 voice vote.

There being no further business to consider, Mr. Baker moved and Mrs. Ratcliff seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:55 p.m., on a 6-0 voice vote.

Clerk \_\_\_\_\_

Attest:

Chairperson \_\_\_\_\_



SCHOOL BOARD PROCEEDINGS  
INDEPENDENT SCHOOL DISTRICT NO. 77  
Mankato, Minnesota

September 19, 2022

The School Board of Independent School District No. 77 met in regular session on Monday, September 19, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp and Shannon Sinning. Absent: Kristi Schuck.

1. Roberts/Kind approval of agenda with personnel addendum. 6-0
2. Open Forum - Mark Wright & John Wicklund wished to speak.
3. Information: Back to School Report, Board Member Reports.
4. Ratcliff/Baker approval of Consent agenda Items: approval of Minutes of September 6, 2022, regular meeting; Approval of September Bills; Personnel. 6-0
5. Kind/Baker acceptance of gifts and grants. 6-0
6. Baker/Kind ratification of 2022-24 Agreement with the District 77 Food Service Workers Association. 6-0
7. Roberts/Ratcliff approval of Fund Transfers. 6-0
8. Roberts/Kind certify maximum levy for taxes payable in 2023. 6-0
9. Baker/Ratcliff adjournment at 6:55 p.m. 6-0

Independent School District No. 77  
Mankato, Minnesota  
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at [www.isd77.org](http://www.isd77.org).