



AGENDA
Independent School District No. 77
Mankato, MN 56001

Tuesday, January 3, 2023 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Board Member Liz Ratcliff

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. SWEARING IN OF NEW SCHOOL BOARD MEMBERS (5:30 P.M.)
3. APPROVAL OF AGENDA (5:40 P.M.)
4. SPECIAL RECOGNITION (5:40 P.M.)
5. OPEN FORUM (5:50 P.M.)
6. ORGANIZATION OF 2023 SCHOOL BOARD (6:00 P.M.)
 - A. Election of Officers
 - B. Appointment of Deputy Clerk
 - C. Designation of Official Depositories
 - D. Naming of School Attorney
 - E. Naming of Official Newspaper
 - F. Approval of Expenses for School Board Meetings
 - G. Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access

- H. Authorization to Execute and File Application for State- and Federally-Funded Programs
- I. Approval of School Board Meeting Schedule for 2023
- J. Employment of School Board Members
- 7. CONSENT AGENDA (6:50 P.M.)
 - A. Approval of Minutes of December 19, 2022, Regular Meeting
 - B. Personnel
- 8. BUSINESS (6:55 P.M.)
 - A. Acceptance of Gifts and Grants
- 9. ADJOURNMENT (7:00 P.M.)



School Board Members for 2023

Kristi Schuck, Vice Chair
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2024

Christopher Kind, Treasurer
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2024

Patrick Baker
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2026

Kari Pratt
Phone: 507-291-8008
E-Mail: kpratt1@isd77.org
Term Ends December 31, 2026

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Shannon Sinning
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, shouting, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement *our core purpose*

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values *what drives our actions and words*

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision *what we commit to create*

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction *our focus for continuous improvement*

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting

6. A.

Meeting Date: 01/03/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Election of Officers

Background:

All positions will be held until the organizational meeting for 2024.

Recommended Action:

Vice Chair Kristi Schuck will accept nominations and conduct the election for the position of Chairperson.

Following election of the Chairperson, the Chair will continue with the nomination and election for the offices of Vice-Chairperson, Clerk and Treasurer.

Attachments

School Board Regular Meeting**6. B.****Meeting Date:** 01/03/2023**Prepared By:** Paul Peterson, Superintendent

Subject:

Appointment of Deputy Clerk

Background:

Minnesota Statute 123.34, Subdivision 1, states in part, "The persons who perform the duties of Clerk and Treasurer need not be members of the Board, and the Board, by resolution, may combine the duties of Clerk and Treasurer in a single person in the office of Business Services." The day-to-day duties necessary for operation of the School District have been assigned by the School Board to District employees.

Recommended Action:

The administration recommends Becky Bailey be assigned the responsibility of serving as the Board's Deputy Clerk. This appointment will be effective until the 2024 organizational meeting is held.

School Board Regular Meeting

6. C.

Meeting Date: 01/03/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Designation of Official Depositories

Background:

Law requires that the School Board designate a bank, banks, or savings associations that will be used as depositories for District funds.

BE IT RESOLVED, US Bank Mankato, Old National Bank, Wells Fargo Bank, N.A., ProGrowth Bank, 1st National Bank, Frandsen Bank, MinnStar Bank, CCF Bank, Bank of Utah, MN Trust, Twin City Federal National Bank, Pioneer Bank and the Minnesota Liquid Asset Fund Plus, and are hereby designated as depositories of this School District with authority to accept or receive, at any time, deposits for the credit of this School District, and

BE IT FURTHER RESOLVED, That checks, drafts, or other orders for payment with the depositories must be signed, actually or by use of a facsimile signature, by all three of the following officers of Independent School District No. 77:

_____, Clerk
_____, Chairperson
_____, Treasurer

AND BE IT FURTHER RESOLVED, That Paul Peterson or Amanda Heilman is authorized to transfer between depository accounts School District funds as they determine necessary in the normal operation of the School District, and

BE IT FURTHER RESOLVED, That Paul Peterson or Amanda Heilman is authorized to purchase Certificates of Deposit and Commercial Paper in name of Independent School District No. 77, Mankato, and

BE IT FURTHER RESOLVED, That Paul Peterson or Amanda Heilman is authorized to wire transfer funds to pay principal and interest payments due on school building bonds, and

BE IT FURTHER RESOLVED, That this resolution shall continue in force until express written notice of its rescision or modification has been furnished to and received by the depositories.

Recommended Action:

Recommend adoption of the resolution as presented.

School Board Regular Meeting**6. D.****Meeting Date:** 01/03/2023**Prepared By:** Paul Peterson, Superintendent

Subject:

Naming of School Attorney

Background:

School Board Policy 216 reads as follows:

The school board, at its organizational meeting, shall appoint an attorney to represent the school district and to advise the school board. The attorney shall attend regular and special meetings of the school board when requested and be available for consultation as needed. The attorney shall be paid on a "time" or "retainer" basis as determined by the school board. The appointment of the attorney shall not be construed as a prohibition against seeking legal counsel from other sources when the Board deems it to be advisable.

Recommended Action:

The administration recommends that the following law firms be appointed as legal counsel for the Mankato Area Public Schools for 2023 and that they be paid on an hourly basis for services rendered.

Blethen Berens Law Firm
Knutson, Flynn and Deans, P.A.
Rupp, Anderson, Squires & Waldspurger, P.A.
Kennedy and Graven Chartered
Dorsey & Whitney LLP

School Board Regular Meeting

6. E.

Meeting Date: 01/03/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Naming of Official Newspaper

Background:

None

Recommended Action:

The administration recommends that The Free Press (Mankato) be named as the official newspaper for publishing legal school proceedings and notices effective until the organizational meeting for 2024.

School Board Regular Meeting

6. F.

Meeting Date: 01/03/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Expenses for School Board Meetings

Background:

It has been the practice of the School Board to provide coffee for visitors, presenters and themselves at Board meetings. Further, it has been the practice to provide meals on special occasions.

BE IT RESOLVED by the School Board of Independent School District No. 77 that:

1. WHEREAS, it is in the interest of the School District to occasionally invite members of the public, members of other public boards and bodies, and members of the school staff to School Board meetings, and
2. WHEREAS, at many School Board meetings, good public relations make it advisable to provide coffee and meals on special occasions as determined by the School Board, to persons attending such meetings in the interest of the District,
3. NOW, THEREFORE, BE IT RESOLVED, that the School District pay the cost of meals when occasionally furnished to members of the School Board and others who attend meetings held in the interest of the School District and that the School District do likewise provide, at the expense of the District, coffee for all persons attending said meetings in the interest of good public relations for the benefit of the School District and the students served thereby.

Recommended Action:

To conform with legal requirements, the administration recommends approval of the resolution as presented.

School Board Regular Meeting

6. G.

Meeting Date: 01/03/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access

Background:

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency LEA.

Recommended Action:

The Board recommends to authorize Paul Peterson to act as the Identified Official with Authority (IOwA) and Becky Bailey to act as the IOwA to add and remove names only for Mankato Area Public School District 0077-01 effective until the 2024 organizational meeting.

School Board Regular Meeting

6. H.

Meeting Date: 01/03/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Authorization to Execute and File Application for State- and Federally-Funded Programs

Background:

Most state- and federally-funded programs require that the School Board, in official session, authorize an agent to execute and file funding applications for the School District and act as its official representatives in those state- and federally-funded programs.

Recommended Action:

The administration recommends that as of January 1, 2023, Superintendent Paul Peterson or designee be designated as the agent in filing applications for and representing the District in state- and federally-funded programs.

School Board Regular Meeting

6. I.

Meeting Date: 01/03/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of School Board Meeting Schedule for 2023

Background:

The School Board meeting schedule was approved during the June 20, 2022 School Board meeting. It is the practice of the Board to review the schedule and make any revisions during the January organizational meeting.

This year, there are two adjustments—removal of the June 5 meeting and shifting the World's Best Workforce meeting to November 6.

DATE	LOCATION	TIME
Tuesday, January 3, 2023	Civic Center Plaza	5:30 p.m.
Tuesday, January 17, 2023	Civic Center Plaza	5:30 p.m.
Monday, February 6, 2023	Civic Center Plaza	5:30 p.m.
Tuesday, February 21, 2023	Civic Center Plaza	5:30 p.m.
Monday, March 6, 2023	Civic Center Plaza	5:30 p.m.
Monday, March 20, 2023	Civic Center Plaza	5:30 p.m.
Monday, April 3, 2023	Civic Center Plaza	5:30 p.m.
Monday, April 17, 2023	Civic Center Plaza	5:30 p.m.
Monday, May 1, 2023	Civic Center Plaza	5:30 p.m.
Monday, May 15, 2023	Civic Center Plaza	6:30 p.m.
Monday, June 19, 2023	Civic Center Plaza	5:00 p.m.
Monday, July 17, 2023	Civic Center Plaza	5:00 p.m.
Monday, August 21, 2023	Civic Center Plaza	5:00 p.m.
Tuesday, September 5, 2023	Civic Center Plaza	5:30 p.m.
Monday, September 18, 2023	Civic Center Plaza	5:30 p.m.
Monday, October 2, 2023	Civic Center Plaza	5:30 p.m.
Monday, October 16, 2023	Civic Center Plaza	5:30 p.m.
Monday, November 6, 2023 (World's Best Workforce Mtg at 5 pm)	Civic Center Plaza	5:30 p.m.
Monday, November 20, 2023	Civic Center Plaza	5:30 p.m.
Tuesday, December 5, 2023	Civic Center Plaza	5:30 p.m.
Monday, December 18, 2023	Civic Center Plaza	5:30 p.m.

Recommended Action:

The administration recommends confirmation of the meeting schedule for 2023.

School Board Regular Meeting**6. J.****Meeting Date:** 01/03/2023**Prepared By:** John Lustig, Director of Administrative Services

Subject:

Employment of School Board Members

Background:

A school board member may be employed by a school district as an employee as long as the board member's annual earnings do not exceed \$20,000 per year. The school board must give unanimous approval for a board member to be employed.

Recommended Action:

The administration recommends that the School Board take unanimous action to employ Board member Kari Pratt for calendar year 2023 as follows:

- Kari Pratt – Substitute Teacher
-

School Board Regular Meeting

7. A.

Meeting Date: 01/03/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of December 19, 2022, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - December 19, 2022

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 19, 2022

The School Board of Independent School District No. 77 met in regular session on Monday, December 19, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp, and Shannon Sinning. Absent: Kristi Schuck.

Mr. Baker made a motion, and Ms. Roberts seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Special Recognition - Mankato Area Foundation - Nancy Zallek, Laura Stevens, Anna Reichel and Shannon Sinning representing the community donors.

MAPS Student Spotlight - Rose Leith II from Jefferson Elementary School

Open Forum: John Wicklund, Elizabeth Hanke and Ann Hendricks wished to speak.

Information Reports: Fall Staff & Student Recognition presented by Todd Waterbury and Joe Johnson; 2021-22 Audit Report presented by Craig Popenhangen and Chase Lucas from Clifton Larson Allen LLP; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Ratcliff, seconded by Mr. Kind, and carried on a 6-0 roll call vote.

Approval of Minutes of the December 6, 2022, regular Board meeting.

Approval of December Bills totaling \$4,553,925.53.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Friday Gora - Long-term Substitute Teacher for Kristin Van Otterloo at East High School beginning February 22 and ending June 7, 2023. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Sandra Hasse - Long-term Substitute Teacher for Alexandra Christian at Prairie Winds Middle School beginning March 29 and ending May 9, 2023. She will be placed at step 10 of the M+45 lane on the Teachers Association salary schedule.

Renea Ratzloff - Long-term Substitute Teacher for Alicia Zimmer at Monroe Elementary School beginning February 21 and ending June 7, 2023. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Ashley Fleischer - Special Education Paraeducator at Franklin Elementary School for 6 hours per day/3 days per week (M-W) and 6.25 hours per day/2 days per week (TH/F) beginning December 12, 2022. She will be placed at classification B21.5, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Ellie Meier - ACES Child Care Assistant at Rosa Parks Elementary School for 2 hours per day/4 days per week beginning December 9, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour. This is in addition to her Special Education Paraeducator assignment at Rosa Parks Elementary School.

Rabab Mohammed - Student Success Coach at Hoover Elementary School for 6.25 hours per day/4 days per week (M-TH) and 4.25 hours per day/1 day per week (F) beginning December 12, 2022, and ending June 7, 2023. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Krystal Olson - Special Education Paraeducator at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 12, 2022. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Nathan Panko - ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/5 days per week beginning December 12, 2022, and ending June 7, 2023. He will be compensated at the rate of \$11.00 per hour.

Noah Wolters - 6-Hour Day, 9-month, Custodian at Prairie Winds Middle School and INSITE beginning December 20, 2022. He will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Kay Dedinsky - Adjust end date to December 14, 2022, as Long-term Substitute Teacher for Margaret Mueller at Washington Elementary School.

Deanna Hofmeister - Increase in assignment as MAPS Preschool Teacher from 65 annual hours (0.04 FTES) to 70 annual hours (0.05 FTES) beginning December 5, 2022.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Denise Balbach - Decrease in assignment as Special Education Paraeducator at Monroe Elementary School from 7.25 hours per day/4 days per week (M-TH) and 6.25 hours per day/1 day per week (F) to 6.5 hours per day/5 days per week beginning September 8, 2022.

Hailey Eastburn - Change in assignment from ACES Child Care Assistant at Bridges Community School to ACES Child Care Assistant Substitute on an on-call basis beginning December 12, 2022, and ending June 7, 2023.

Rita Jones - Decrease in assignment as Early Learning Paraeducator at the Family Learning Center from 1.75 hours per day/2 days per week (T/W), 1.5 hours per day/1 day per week (TH), and 3.5 hours per day/1 day per week (F) to 1.5 hours per day/3 days per week (T/TH/F) and 1.75 hours per day/1 day per week (W) beginning December 12, 2022.

Ellie Meier - Voluntary decrease in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 6.25 hours per day/5 days per week to 6.25 hours per day/2 days per week (T/TH) beginning January 9, 2023.

Cheresa Puhmann - Decrease in assignment as Early Learning Paraeducator at the Family Learning Center from 2 hours per day 1/day per week (M) and 1.5 hours per day/2 days per week (W/TH) to 2 hours per day (M) and 1.5 hours per day/1 day per week (TH) beginning December 5, 2022.

Ongelle Schroeder - Increase in assignment as Special Education Paraeducator at Bridges Community School from 3 hours per day/2 days per week (M/W) and 6.5 hours per day/1 day per week (F) to 6.5 hours per day/3 days per week (M/W/F) and 4 hours per day/2 days per week (T/TH) beginning January 9, 2023.

Amber Schenk - Change in assignment from Non-Classroom (Lunchroom) Paraeducator to Paraeducator Substitute at Rosa Parks Elementary School beginning September 8, 2022.

Kasja Schumann - Change in assignment from ACES Child Care Assistant at Rosa Parks Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning January 9 and ending June 7, 2023. She will be compensated at the rate of \$13.25 per hour.

Matthew Sellner - Change in assignment from ACES Child Care Assistant at Monroe Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning December 12, 2022, and ending June 7, 2023.

Abigail Shirk - Voluntary decrease in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 6.75 hours per day/5 days per week to 6.75 hours per day/3 days per week (T/TH/F) beginning January 9, 2023.

Khatera Yaqubi - Decrease in assignment as Early Learning Paraeducator at the Family Learning Center from 2 hours per day/1 day per week (M), 3 hours per day/1 day per week (T), and 1.5 hours per day/1 day per week (TH) to 2 hours per day/1 day per week (T) and 1.5 hours per day/1 days per week (TH) beginning December 5, 2022. This is in addition to her 12 annual hours in the Lending Library at the Family Learning Center.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Patricia Lewis - Student Accounting/Transportation Administrative Assistant, has requested leave under the provisions of the Family Medical Leave Act beginning November 30 and returning to work on December 23, 2022.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Justina Bisch - Adjust return date to December 15, 2022, for Board-approved leave.

Amanda Kroehler - Physical Education Teacher at Franklin Elementary and Jefferson Elementary Schools, has requested leave under the provisions of the Family Medical Leave Act beginning March 6 and returning to work on May 26, 2023.

Michelle Makela - Media Teacher at Eagle Lake Elementary School has requested leave under the provisions of the Family Medical Leave Act beginning December 5, 2022, and returning to work on January 9, 2023, and continuing intermittent leave through the 2022-23 school year.

RESIGNATIONS (NON-INSTRUCTIONAL)

Neil Hardie - ACES Child Care Assistant at Jefferson Elementary School, has submitted a resignation. The last day of employment will be December 29, 2022.

Alexis Milbradt - ACES Child Care Assistant at Bridges Community School and Monroe Elementary School, has submitted a resignation. The last day of employment will be January 6, 2023.

Kari Scholz - Media Assistant and Non-Classroom (Playground) Paraeducator at Washington Elementary School, has submitted a resignation. The last day of employment will be December 12, 2022.

Ashley Simmons - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be January 5, 2023.

Dewidjunita Utojo - Rescind appointment as Early Learning Special Education Paraeducator at MAPS Center for Early Learning, effective September 12, 2022.

Personnel - Addendum

APPOINTMENTS (NON-INSTRUCTIONAL)

Camelia Bordiciuc - Child Care Aide at Lincoln Logs Learning Center for 6 hours per day/4 days per week (M-TH) beginning January 3, 2023. She will be compensated at the rate of \$14.51 per hour. She is eligible for 6-3-2 benefits.

Tyler Danberry - 4-Hour, 9-month, Evening Custodian at Washington Elementary School beginning December 15, 2022. He will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Jose Gomez - Special Education Paraeducator at Central High School for 6.75 hours per day/5 days per week beginning January 3, 2023. He will be placed at classification B21, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Lydia Grabau - Special Education Paraeducator at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning December 21, 2022. She will be placed at classification B21.5, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alaina Spaude - ACES Child Care Assistant Substitute at Hoover Elementary School on an on-call basis beginning December 16, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Vonda Schlie - Increase in assignment as Health & Wellness Paraeducator at INSITE from 6.75 hours per day/5 days per week to 7 hours per day/5 days per week beginning December 19, 2022.

RESIGNATIONS (NON-INSTRUCTIONAL)

Zennor Morris - Health & Wellness Paraeducator at SUN, has submitted a resignation. The last day of employment will be January 6, 2023.

Augustus Nelson - Rescind resignation as ACES Child Care Assistant at Monroe Elementary School.

The following gifts have been received by the School District:

Michael & Nicole Dunn donated \$30 for Rosa Parks Elementary Lunches

ESI Brands, LTD donated \$291.50 for West High Hockey Program

Lil' Bee's Learning Center, LLC donated \$250 to West High Orchestral Program

MEI Total Elevator Solutions donated \$250 to Mankato High School Graduation

South Central College North Mankato Campus Foundation - Andy Wendinger Funds donated \$1,000 for West High Automotive Tech Program

Gregory & Donnette Wheelock donated \$600 to East High Envirothon Program

Mr. Kind made a motion to accept the gifts. The motion was seconded by Ms. Roberts and carried on a 6-0 voice vote.

A motion was made by Mrs. Ratcliff and seconded by Mr. Sinning to approve the 2021-22 Audit Report as presented during the informational portion of the meeting. The motion carried on a 6-0 voice vote.

A motion was made by Mrs. Ratcliff and seconded by Ms. Roberts to certify the tax levy for the 2023-2024 school year in the amount of \$30,909,197.00. The motion carried on a 6-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Mrs. Ratcliff seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:57 p.m., on a 6-0 voice vote.

Attest: Clerk _____

Chairperson _____

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 19, 2022

The School Board of Independent School District No. 77 met in regular session on Monday, December 19, in the Mankato Room at the Intergovernmental Center. Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Liz Ratcliff, Erin Roberts, Jodi Sapp, and Shannon Sinning. Absent: Kristi Schuck.

1. Baker/Roberts approval of agenda with personnel addendum. 6-0
2. Special Recognition - Mankato Area Foundation - Nancy Zallek, Laura Stevens, Anna Reichel & Shannon Sinning representing the community donors.
3. MAPS Student Spotlight - Rose Leith II from Jefferson Elementary School
4. Open Forum - John Wicklund, Elizabeth Hanke & Ann Hendricks wished to speak.
5. Information: Staff/Student Recognition, 2021-22 Audit Report, Board Member Reports.
6. Ratcliff/Kind approval of Consent Agenda Items: Approval of Minutes of the December 6, 2022, regular meeting; Approval of December Bills; Personnel. 6-0
7. Kind/Roberts acceptance of gifts and grants. 6-0
8. Ratcliff/Sinning approval of 2021-22 Audit Report. 6-0
9. Ratcliff/Roberts certify tax levy for 2023-2024. 6-0
10. Sapp/Ratcliff adjournment at 6:57 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

7. B.

Meeting Date: 01/03/2023

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (NON-INSTRUCTIONAL)

Anne Anderson - ACES Site Lead Substitute on an on-call basis beginning December 19, 2022, and ending June 7, 2023. She will be compensated at the rate of \$16.00 per hour. This is in addition to her ACES Child Care Assistant assignment at Roosevelt Elementary School.

Danielle Borgman - ACES Site Lead Substitute on an on-call basis beginning December 1, 2022, and ending June 7, 2023. She will be compensated at the rate of \$16.00 per hour. This is in addition to her ACES Child Care Assistant assignment at Franklin Elementary School.

Olivia Engels - Nutrition Services Intern for up to 150 annual hours beginning January 18, 2023. She will be compensated at the rate of \$14.95 per hour.

Natasha Garbers - Child Care Classroom Teacher at Lincoln Logs Learning Center for 7 hours per day/4 days per week (M-TH) beginning January 3, 2023. She will be compensated at the rate of \$18.25 per hour and will be eligible for 6-3-2 benefits.

Megan Grant - ACES Site Lead Substitute on an on-call basis beginning December 1, 2022, and ending June 7, 2023. She will be compensated at the rate of \$16.00 per hour. This is in addition to her ACES Student Support Assistant assignment at Monroe Elementary School.

Adelynn Mason - ACES Child Care Assistant Substitute at Hoover Elementary School on an on-call basis beginning December 21, 2022, and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour.

Wallace Michels - 4-Hour, 9-month, Evening Custodian at Bridges Community School beginning January 3, 2023. He will be placed at classification A13, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Lily Pokornowski - ACES Site Lead Substitute on an on-call basis beginning December 1 and ending December 29, 2022. She will be compensated at the rate of \$16.00 per hour. This is in addition to her ACES Child Care Assistant assignment at Washington Elementary School.

Emily Price - ACES Site Lead Substitute on an on-call basis beginning December 1, 2022, and ending June 7, 2023. She will be compensated at the rate of \$16.00. This is in addition to her ACES Child Care Assistant assignment at Bridges Community School.

Rebecca Stark - ACES Site Lead Substitute on an on-call basis beginning December 1, 2022, and ending June 7, 2023. She will be compensated at the rate of \$16.00 per hour. This is in addition to her ACES Child Care Assistant assignment at Kennedy Elementary School.

Elizabeth Weber - Early Learning Special Education Paraeducator at the Family Learning Center for 3.25 hours per day/1 day per week (T) and 3.5 hours per day/1 day per week (TH) beginning January 17,

2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her ACES Child Care Assistant Substitute assignment.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Ann Amaye - Change in assignment from Non-Classroom (Lunchroom) Paraeducator, classification B21, and Special Education Paraeducator, classification B21.5, at Rosa Parks Elementary School to EL Paraeducator, classification B21, at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning January 23, 2023.

Hailey Beer - Increase hourly rate to \$13.00 as ACES Child Care Assistant Substitute beginning January 12, 2023.

Karen Hammerlein - Increase in assignment as Special Education Paraeducator at Roosevelt Elementary School from 5.5 hours per day/5 days per week to 6 hours per day/5 days per week beginning September 8, 2022.

Hailey Hoppe - Change in assignment from Special Education Paraeducator, classification B21.5, for 4.84 hours per day/5 days per week, and Non-Classroom (Playground) Paraeducator, classification B21, for 2 hours per day/5 days per week to Special Education Paraeducator, classification B21.5, for 6.25 hours per day/5 days per week at Rosa Parks Elementary School beginning January 3, 2023.

Abigail Lampert - Increase hourly rate to \$13.00 as ACES Child Care Assistant at Roosevelt Elementary School beginning January 31, 2023.

Alison Leighton - Increase hourly rate to \$13.25 as ACES Child Care Assistant Substitute beginning January 8, 2023.

Abby Lundquist - Increase hourly rate to \$12.75 as ACES Child Care Assistant Substitute beginning January 12, 2023.

Avery Mersch - Increase in assignment as Early Learning Special Education Paraeducator at Franklin Elementary School from 3.5 hours per day/4 days per week (M-TH) to 7 hours per day/2 days per week (M/W) and 3.5 hours per day/1 day per week (W) beginning January 3, 2023.

Augustus Nelson - Change in assignment from ACES Child Care Assistant at Monroe Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning November 18, 2022, and ending June 7, 2023.

Cammi Nordmeyer - Increase hourly rate to \$12.75 as ACES Child Care Assistant at Franklin Elementary School beginning January 25, 2023.

Kallie Schneider - Increase hourly rate to \$12.75 as ACES Child Care Assistant at Washington Elementary School beginning January 25, 2023.

Lillianna Swenson - Increase hourly rate to \$12.75 as ACES Child Care Assistant at Hoover Elementary School beginning January 25, 2023.

Rylee Thompson - Increase hourly rate to \$13.50 as ACES Child Care Assistant at Eagle Lake Elementary School beginning January 8, 2023.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Alissa Ross - School Counselor at Washington Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning April 7, 2023, and continuing through the 2022-23

school year.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Karen Rivera - Extend Board-approved leave, returning to work on January 17, 2023.

Cathy Schmitz - Cook Helper at Franklin Elementary School, has requested leave beginning December 12, 2022, and returning to work on February 6, 2023. She is eligible to use any applicable fringe benefits.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting

8. A.

Meeting Date: 01/03/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

Barbara Young donated \$50 for Mankato Area Public Schools Angel Fund.

Carlson Tillisch Eye Clinic donated \$500 for West High Robotics Program

Robert & Carla Chesley donated \$1,500 for Central High Warm Coats Fund

The following were donated for Central High Student Adventures:

- \$8,145 from Anne Chesley Herlihy
- \$8,145 from Robert & Carla Chesley

Mankato Clinic donated Mental Health Matters T-Shirts (\$3,237.42 value) to West High School

MEI - Total Elevator Solutions donated 92 Kwik Trip Gift Cards - \$50 each (\$4,600 value) to ACES Direct Service Staff

Schmidt Siding & Windows Inc. donated \$100 for West High Robotics Program

Marshall Building & Remodeling, Inc donated \$1,000 for East High VEX Robotics Club

Minnesota Valley Federal Credit Union donated \$1,500 for Nick Hoffman Memorial Scholarship Fund

The following were donated for Mankato Area Public Schools Student Support Fund:

- \$1,010 from North Mankato American Legion Post 518
- \$2,000 from Walmart Supercenter

The following were donated for the West High Orchestration Program:

- \$100 from Sandra M. Cesafsky
- \$100 from Dairy Queen West
- \$100 from Steve & Kathy Duea
- \$100 from Mankato Motors Co.
- \$500 from Maschka, Riedy, Ries & Frentz
- \$250 from Operose Manufacturing
- \$100 from H. Oscar & Frieda Schlenker
- \$150 from Skogen Mechanical, LLC
- \$500 from The Aesthetic Loft, LLC

Kyle Baynes donated \$500,000 for Jefferson Elementary School

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.
