



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, March 20, 2023 - 5:30 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Nutrition Services Report
 - B. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:10 P.M.)
 - A. Approval of Minutes of March 6, 2023, Special Meeting
 - B. Approval of March Bills
 - C. Personnel
 - D. Approval of Extended Trip
6. BUSINESS (6:15 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Approval of 2023 Hard Surface Bid
 - C. Approval of FY'24 Budget Adjustment Plan

7. ADJOURNMENT (6:45 P.M.)



School Board Members for 2023

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Kristi Schuck, Vice Chair
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2024

Christopher Kind, Treasurer
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2024

Patrick Baker
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2026

Kari Pratt
Phone: 507-291-8008
E-Mail: kpratt1@isd77.org
Term Ends December 31, 2026

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, shouting, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement

our core purpose

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values

what drives our actions and words

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision

what we commit to create

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction

our focus for continuous improvement

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting

4. A.

Meeting Date: 03/20/2023

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Nutrition Services Report

Background:

Darcy Stueber, Director of Nutrition Services, will provide a report reviewing Nutrition Services.

Recommended Action:

None

Attachments

Nutrition Services Board Presentation



Nutrition Services Report to the School Board

March 20, 2023



Mission Statement

Mankato Area Public Schools
is committed to working together
equitably, with families and communities,
so that each learner has the knowledge
and skills to be a successful and
contributing citizen in a diverse global
society.

Commitment and Values

Visibly Inclusive
Intentionally Equitable
Actively Anti-racist
Committed to Excellence
Accountable for Results



Our Year By The Numbers

Breakfast - 140,000

Lunch - 560,000

Meal Debt \$80,000

After-School Snack - 10,500

School Day Snack Program - 115,500

Staff - 57



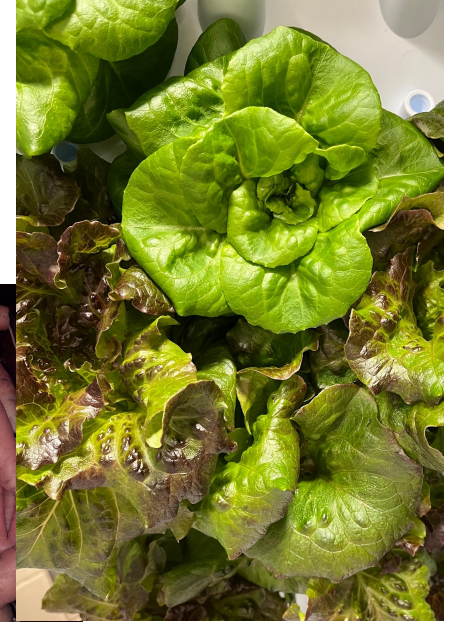


Social and Emotional Learning

Access to Nutritious Meals

Farm to School First Bite Agri Grant

Farm to School Equipment Grant





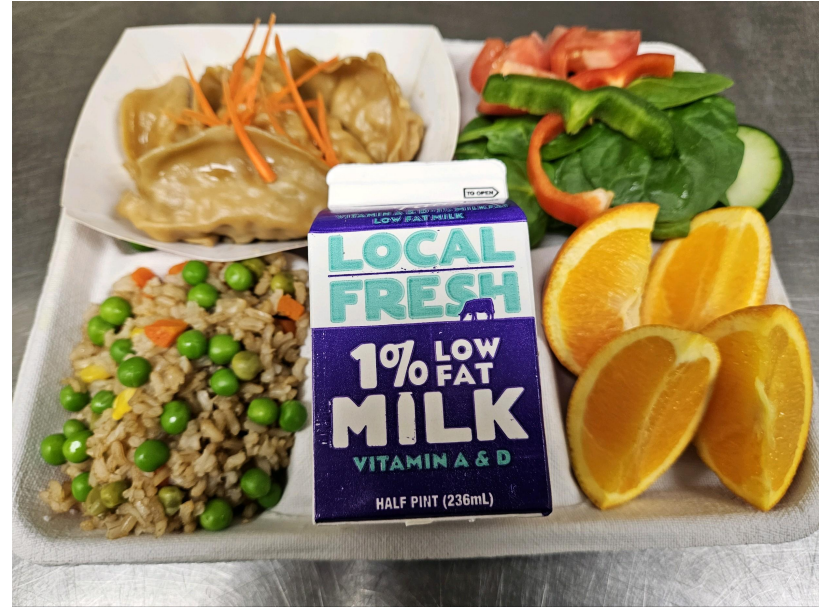
Commitment to an Equitable School Experience

New Menu Offerings

More International Flavors

Tasting at High Schools

SchoolCafe



◆ Visibly Inclusive ◆ Intentionally Equitable ◆ Actively Anti-racist ◆ Committed to Excellence ◆ Accountable for Results ◆



Vision Card A

Improving learning and development for ALL students

Hungry Tummies Can Not Learn

Surveys at Secondary Schools

Legislative Work

State and National





Vision Card B

Strengthening our welcoming, connecting, and partnership

West YES Group

Garbage and Recycling

East Environmental Club

Silverware

East Plant Based Eating Group

Exploring Entree Options





Vision Card C

Improving student readiness for life options after graduation

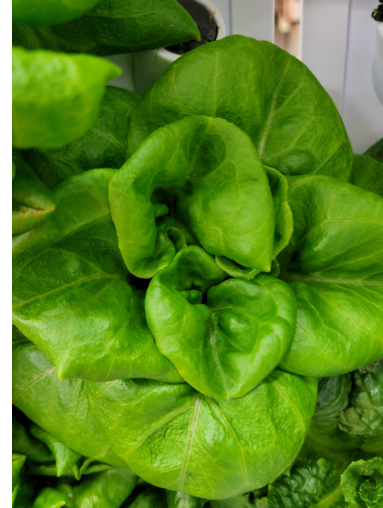
Flex Farms

Where Does Your Food Come From?

Cougar Coffee

Job Experience and Skills Building

Giving Back - Cougar Cause





Thank you

Questions?

School Board Regular Meeting

4. B.

Meeting Date: 03/20/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5. A.

Meeting Date: 03/20/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of March 6, 2023, Special Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - March 6, 2023

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 6, 2023

The School Board of Independent School District No. 77 met in regular session on Monday, March 6, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck and Shannon Sinning. Members absent: Christopher Kind.

Ms. Schuck made a motion, and Ms. Roberts seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

MAPS Student Spotlight - Yasmin Omar - Prairie Winds Middle School

Open Forum: No one wished to speak.

Information Reports: Annual School District Radon Report; Elementary STEM Report; and Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Roberts, seconded by Ms. Schuck, and carried on a 6-0 roll call vote.

Approval of Minutes of the February 21, 2023, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Ciara Flugum - Long-term Substitute Teacher for Kasey Hassig at Rosa Parks Elementary School beginning March 12 and ending June 8, 2023. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Alexander Gilbertson - Long-term Substitute Teacher for Kristina Bollum at West High School beginning February 20 and ending June 7, 2023. He will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Friday Gora - Full-time (1.00 FTEs) Special Education Teacher at Rosa Parks Elementary School beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Helen Adetunji - Non-classroom (Playground) Paraeducator at Washington Elementary School for 2 hours per day/5 days per week beginning March 2, 2023. She will be placed at classification B21, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her ACES Child Care Substitute assignment.

Jennifer Denn - Health & Wellness Paraeducator at Washington Elementary School for 6.25 hours per day/5 days per week beginning March 3, 2023. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Non-classroom (Playground) Paraeducator assignment at Washington Elementary School.

Sowsan Hassan - Special Education Paraeducator at Monroe Elementary School for 6.25 hours per day/5 days per week beginning March 8, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Brooke Roy - Non-classroom (Playground/Lunchroom) Paraeducator at Kennedy Elementary School for 3 hours per day/3 days per week beginning February 24, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Leia Rutz - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning February 28 and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour.

Sydnee Wand - ACES Child Care Assistant at Rosa Parks Elementary School for 3.5 hours per day/4 days per week beginning March 13 and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour.

Margaret Wood - Non-classroom (Playground) Paraeducator at Rosa Parks Elementary School for 2 hours per day/2 days per week beginning February 27, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Serenity Zwaschka - Youth Programs Assistant Specialist Substitute with Community Education at Lincoln Community Center for up to 30 hours per week beginning February 17 and ending June 8, 2023. They will be compensated at the rate of \$16.00 per hour.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Jonathan Morrow - Change in assignment from Non-classroom (Playground) Paraeducator, classification B21, and Special Education Paraeducator, classification B21.5, to Special Education Paraeducator, classification B21.5, for 6.25 hours per day/5 days per week at Eagle Lake Elementary School beginning September 8, 2022. This is in addition to his ACES Child Care Assistant Substitute assignment.

Alexia Thomas - Change in assignment from ACES Child Care Assistant to ACES Student Support Assistant at Franklin Elementary School for 3 hours per day/3 days per week beginning March 1, 2023. She will be compensated at the rate of \$13.00 per hour. This is in addition to her Special Education Paraeducator assignment at Franklin Elementary School.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kristina Bollum - Adjust dates for Board-approved leave beginning February 16, and returning to work on June 8, 2023.

Wade French - Adjust return date to February 27, 2023, for Board-approved leave.

Amanda Kroehler - Adjust start date to February 27, 2023, for Board-approved leave.

RESIGNATIONS (INSTRUCTIONAL)

Jill Mueller - 4th Grade Teacher at Rosa Parks Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 9, 2023.

Leah Ries - Music Teacher at Eagle Lake Elementary and Washington Elementary Schools, has submitted a resignation for the purpose of retirement. The last day of employment will be June 9, 2023.

Kari Welter - Spanish Teacher at East High School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 9, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Mya Mathiowetz - Student Success Coach at Franklin Elementary School, has submitted a resignation. The last day of employment will be March 8, 2023.

Madeline Veroeven - Health Assistant at Monroe Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 8, 2023.

Addendum

APPOINTMENTS (INSTRUCTIONAL)

Oscar Andrade Lara - Summer School Administrative Intern beginning March 22 and ending July 27, 2023. This is an unpaid assignment.

Jacquelyn Frayne - Full-time (1.00 FTEs) Speech Language Pathologist for the District beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 6 of the M+30 lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Collin Seifert - Full-time (1.00 FTEs) School Psychologist for the District beginning August 21, 2023, for the 2023-24 school year. He will be placed at step 2 of the M+30

lane on the Teachers Association salary schedule with an additional 10 contract days per year, contingent upon obtaining licensure.

Deanna Sforza - Full-time (1.00 FTEs) School Psychologist for the District beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 1 of the M lane on the Teachers Association salary schedule with an additional 10 contract days per year, contingent upon obtaining licensure.

Peter Wittmer - Summer School Administrative Intern beginning March 22 and ending July 27, 2023. This is an unpaid assignment.

APPOINTMENTS (NON-INSTRUCTIONAL)

Alissa Lien - Special Education Paraeducator at Prairie Winds Middle School for 6.75 hours per day/3 days per week (T/TH/F) beginning March 14, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Margaret Wood - ACES Child Care Assistant at Franklin Elementary School for 4 hours per day/5 days per week beginning February 28 and ending June 7, 2023. She will be compensated at the rate of \$12.50 per hour. This is in addition to her Non-classroom (Playground) Paraeducator assignment at Rosa Parks Elementary School.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sowsan Hassan - Adjust start date to March 15, 2023, as Special Education Paraeducator at Monroe Elementary School.

Avery Mersch - Increase in assignment as Early Learning Special Education Paraeducator at Franklin Elementary School and MAPS Center for Learning from 7 hours per day/2 days per week (M/W) and 3.5 hours per day/1 day per week (W) to 7 hours per day/3 days per week (M/W/TH) and 3.5 hours per day/1 day per week (T) beginning March 9, 2023.

Michael Stoeckel - Change in assignment from 8-Hour Evening Custodian at Dakota Meadows Middle School to Custodian Engineer at Bridges Community School beginning March 6, 2023. He will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Serenity Zwaschka - Adjust start date to March 6, 2023, as Youth Programs Assistant Specialist Substitute with Community Education at Lincoln Community Center.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Wendy Weber - Teacher currently on Board-approved leave has requested unpaid leave for the 2023-24 school year.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Kendrick Bates - Student Success Coach at Franklin Elementary School has requested leave under the provisions of the Family Medical Leave Act beginning February 9 and returning to work on March 13, 2023.

Patricia Cluka - Extend Board-approved intermittent leave with a reduced schedule of 3.5 hours per day/4 days per week, return to full schedule on March 20, 2023.

Jose Gomez - Special Education Paraeducator at Central High School, has requested leave beginning February 13 and returning to work on February 27, 2023, and continuing leave with a reduced work schedule of 4 hours per day/5 days per week until returning to full schedule on April 28, 2023.

Samantha Guinn - Health & Wellness Paraeducator at SUN has requested leave under the provisions of the Family Medical Leave Act beginning February 9 and returning to work on March 13, 2023.

Mary Nichols - EL Paraeducator at Hoover Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning February 15 and returning to work on March 27, 2023, and continuing leave with a reduced work schedule of 3 days per week through the end of the 2022-23 school year.

Jennifer Schmitt - Special Education Paraeducator at Kennedy Elementary School, has requested medical leave beginning February 7 and returning to work on February 21, 2023.

Kelli Woelfel - Program Secretary with the Adult Education Program, has requested leave under the provisions of the Family Medical Leave Act beginning April 19 and returning to work on July 17, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Jean Biesterveld - Special Education Paraeducator at Eagle Lake Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 7, 2023.

Taylor Exline - Counseling Secretary at East High School, has submitted a resignation. The last day of employment will be March 17, 2023.

TERMINATION (NON-INSTRUCTIONAL)

Wallace Michels - 4-Hour Evening Custodian at Bridges Community School, effective February 1, 2023.

The following gifts and grants were received by the School District:

Gillette Pepsi Mankato donated \$175 for 2023 Career Expo

CAB Construction & Manufacturing donated 450 2x2 Steel Squares (\$97.50 value) for East High School

Prairie Ecology Bus Center donated \$5,100 for Bridges Community School

Growth Holdings LLC donated \$500 for East High Girls Softball Program

Universal Sounds Production donated \$1,000 for Dakota Meadows Middle School - 6th grade Science Program

Mary Jo Erickson donated \$450 for East High Wolverton Scholarship Fund

Mr. Baker made a motion to accept the gifts. The motion was seconded by Mrs. Ratcliff and carried on a 6-0 voice vote.

There being no further business to consider, Ms. Schuck moved and Ms. Roberts seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:09 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 6, 2023

The School Board of Independent School District No. 77 met in regular session on Monday, March 6, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck and Shannon Sinning. Members absent: Christopher Kind.

1. Schuck/Roberts approval of agenda with personnel addendum. 6-0
2. MAPS Student Spotlight - Yasmin Omar - Prairie Winds Middle School
3. Open Forum - No one wished to speak.
4. Information: Annual Radon Report; Elementary STEM Report; and Board Member Reports.
5. Roberts/Schuck approval of Consent Agenda Items: Approval of Minutes of the February 21, 2023, regular meeting; Personnel. 6-0
6. Baker/Ratcliff acceptance of gifts. 6-0
7. Schuck/Roberts adjournment at 6:09 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5. B.

Meeting Date: 03/20/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Approval of March Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for March. The total of the bills for March of 2023 is \$9,911,272.62.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5. C.

Meeting Date: 03/20/2023

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Amy Duarte Feehan - Summer School Administrative Intern beginning March 20 and ending July 27, 2023. This is an unpaid assignment.

APPOINTMENTS (NON-INSTRUCTIONAL)

Mary Adiel - 8-Hour, 12-month, Evening Custodian at West High School beginning March 22, 2023. She will be placed at classification A13, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Fransesisko Alhag - Student Success Coach at Prairie Winds Middle School for 6 hours per day/5 days per week beginning March 14, 2023. He will be placed at classification B22, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Madison Bass - Student Success Coach at Kennedy Elementary School for 6.5 hours per day/5 days per week beginning March 14, 2023. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Jean Biesterveld - Non-classroom (Playground) Paraeducator at Eagle Lake Elementary School for 0.25 hours per day/5 days per week beginning September 8, 2022, and ending June 7, 2023. This is in addition to her Special Education Paraeducator assignment at Eagle Lake Elementary School.

Mackenzie Brommerich - ACES Student Support Assistant at Monroe Elementary School for 4 hours per day/4 days per week beginning March 8 and ending June 7, 2023. She will be compensated at the rate of \$13.00 per hour.

Abrielle Fowler - Paraeducator Student Intern at Roosevelt Elementary School for 3.75 hours per day/4 days per week (T-F) beginning March 13, and ending June 7, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Evelyn Scheibe - Special Education Paraeducator at Prairie Winds Middle School for 6.75 hours per day/3 days per week (M/W/F) beginning March 13, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Bridget Tester - 6-Hour, 9-month, Day Custodian at Prairie Winds Middle School and INSITE beginning March 15, 2023. She will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Teagan Tester - 8-Hour, 12-month, Evening Custodian at Prairie Winds Middle School beginning March 20, 2023. She will be placed at classification A13, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Hunter Wayne - ACES Site Lead Substitute at Washington Elementary School on an on-call basis beginning March 13, and ending June 7, 2023. He will be compensated at the rate of \$16.00 per hour. This is in addition to his assignment as ACES Child Care Assistant at Washington Elementary and Roosevelt Elementary Schools.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Megan Fitzloff - Increase in assignment as ECFE Teacher at Franklin Elementary from 0.58 FTEs to 1.00 FTEs beginning March 10 and ending June 7, 2023.

Angela Timmerman - Increase in assignment as ECFE Parent Educator from 210.5 annual hours (0.14 FTEs) to 236.5 annual hours (0.16 FTEs) beginning March 13, 2023, for the remainder of the 2022-23 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Jolene Beckel - Decrease in assignment as Title I Intervention Paraeducator at Washington Elementary School from 6 hours per day/2 days per week for a total of 70 days to 6 hours per day/2 days per week for a total of 67 days beginning March 13, 2023.

Jennifer Denn - Change in assignment from Health & Wellness Paraeducator and Non-classroom (Playground) Paraeducator at Washington Elementary School to Health & Wellness Paraeducator at Washington Elementary School for 6.25 hours per day/5 days per week beginning March 3, 2023.

Kennedie Fellman - Increase in assignment as Special Education Paraeducator, classification B21, at Franklin Elementary School from 3 hours per day/2 days per week (T/TH) to 3 hours per day/2 days per week (T/TH), 2.75 hours per day/1 day per week (M), and 6.25 hours per day/1 day per week (F) beginning March 20, 2023. This is in addition to her Early Learning Special Education Paraeducator, classification B21.5, assignment at Franklin Elementary School.

Zachary Jakes - Increase in assignment as Student Success Coach at Dakota Meadows Middle School from 4 hours per day/5 days per week to 4.75 hours per day/5 days per week beginning March 6, 2023.

LuAnn Shoop - Decrease in assignment as Title I Intervention Paraeducator at Washington Elementary School from 6 hours per day/3 days per week for a total of 70 days to 6 hours per day/3 days per week for a total of 60 days beginning March 13, 2023.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Alexandra Christian - Adjust dates for Board-approved leave beginning March 13 and returning to work on April 18, 2023.

Chelsea Copeland - 2nd Grade Teacher at Bridges Community School, has requested leave under the provisions of the Family Medical Leave Act beginning August 29 and returning to work on November 20, 2023.

Jennifer M Johnson - ECSE Teacher at the Family Learning Center, has requested unpaid leave beginning March 8 and continuing through the end of the 2022-23 school year.

Dwight Lahti - Mathematics Teacher at Prairie Winds Middle School, has requested an extended leave of absence per MN Statute 122A.46 beginning March 8, 2023, and continuing through the 2025-26 school year.

John Lawton - Science Teacher at Dakota Meadows Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning February 27 and returning to work on April 14, 2023.

Alissa Ross - Adjust dates for Board-approved leave beginning March 21 and returning to work on June

8, 2023.

Mary Willette - Special Education Teacher at East High School, has requested leave under the provisions of the Family Medical Leave Act beginning August 28 and continuing for a period of 12 work weeks, then continuing unpaid leave until returning to work on December 15, 2023.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Kendrick Bates - Extend Board-approved leave, returning to work on March 22, 2023.

Colleen Bauman - Cook Helper at Hoover Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning March 1 and continuing for a period of 12 work weeks, then continuing unpaid leave through the end of the 2022-23 school year.

Laycon Robinson - Special Education Paraeducator at Dakota Meadows Middle School, has requested unpaid leave beginning March 6 and returning to work on March 20, 2023.

RESIGNATIONS (INSTRUCTIONAL)

Katherine Botten - 3rd Grade Teacher at Franklin Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 8, 2023.

Brittany Jensen - Special Education Teacher at Monroe Elementary School, has submitted a resignation. The last day of employment will be June 8, 2023.

Jessica Kirschner - School Counselor at West High School, has submitted a resignation. The last day of employment will be March 16, 2023.

Nicholas Liebl - Band Director/Music Teacher at East High School, has submitted a resignation. The last day of employment will be June 8, 2023.

Amanda Whiteis - Family & Consumer Science Teacher at West High School, has submitted a resignation. The last day of employment will be June 8, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Gorg Alhag - Student Success Coach at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be March 10, 2023.

Steve Biesterveld - Supervision & Security at East High School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 7, 2023.

Aisha Ibrahim - ABE Outreach and Homeschool Liaison with the Adult Basic Education Program at Lincoln Community Center, has submitted a resignation. The last day of employment will be May 25, 2023.

Elliot Peterson - Special Education Paraeducator and ACES Child Care Assistant at Monroe Elementary School, has submitted a resignation. The last day of employment will be May 5, 2023.

Vonda Schlie - Health & Wellness Paraeducator at INSITE, has submitted a resignation. The last day of employment will be March 28, 2023.

Doreen Slater - Second Cook at Franklin Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be March 31, 2023.

Serenity Zwaschka - Youth Programs Assistant Specialist Substitute with Community Education at Lincoln Community Center, has submitted a resignation. The last day of employment for this assignment will be March 11, 2023. They will continue as a Substitute Teacher for the District.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting

5. D.

Meeting Date: 03/20/2023

Prepared By: John Lustig, Director of Administrative Services

Subject:

Approval of Extended Trip

Background:

The Mankato West Baseball programs request school board approval of an extended trip and out-of-state travel March 23-26, 2023 for the purpose of spring practice and scrimmages.

Under Minnesota State High School League bylaw 411.00 Travel For Out-of-State Practice and Scrimmages, if a member school's League-sponsored athletic team requests out-of-state travel for a practice or scrimmage for the varsity, junior varsity, or "B" squad teams, the school board must complete the following steps prior to any travel by the team:

1. Review a complete copy of the itinerary planned for the school team.
2. Review the financial aspect of the trip including the funds to be received from and expended by the school team.
3. Identify the manner in which the school board will comply with the Title IX relative to travel opportunities for each gender.
4. Approve travel for the school team at a regularly scheduled school board meeting.

This request also received prior approval by Principal Blasing and is in alignment with District Policy 610 Field Trips for school sponsored extended supplemental trips that are considered to be a part of the school's program.

Recommended Action:

The administration recommends that the School Board approve the extended trip, per MSHSL requirement.

Attachments

School Board Regular Meeting**6. A.****Meeting Date:** 03/20/2023**Prepared By:** Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

The following were donated for the East High Girls Softball Program:

- \$200 from Palmer Bus Service of Mankato, Inc.
- \$1,200 from Ball Sports LLC

Hilltop Florist donated \$270 for Nutrition Services Angel Fund

Mankato Area Foundation donated \$10,000 for Mankato Area Public Schools

Optimist Club of Minnesota Valley donated \$240 for East High DECA Program

Danielle Wendinger donated \$150 for Prairie Winds Middle School - Science Projects

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**6. B.****Meeting Date:** 03/20/2023**Prepared By:** Scott Hogen, Director of Facilities & Safety

Subject:

Approval of 2023 Hard Surface Bid

Background:

On March 14, 2023, three bids were received for the Mankato Area Public Schools 2023 Site (Hard Resurface) Improvements.

Recommended Action:

The administrative team and Bolten & Menk, our professional engineers, recommend that the base bid as submitted by Nielsen Blacktopping, Inc in the amount of \$273,838.85 be accepted by the School Board. LTFM revenue will be used to fund this project, and will be part of the FY24 budget. A summary of the bids received is attached.

AttachmentsBid Summary & Letter of Recommendation



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

March 14, 2023

Mr. Scott Hogen
Director of Facilities
Independent School District No. 77
10 Civic Center Plaza, Suite 1, P.O. Box 8741
Mankato, MN 56002-8741

RE: 2023 Site (Hard Surface) Improvements
Independent School District No. 77
Eagle Lake, Mankato and North Mankato, Minnesota
BMI Project No. 0M1.129878

Dear Mr. Hogen,

Bids were received and opened on Tuesday, March 14th at 11:00am for the 2023 Site (Hard Surface) Improvement project.

The Base Bid includes miscellaneous removals, bituminous crack filling, bituminous seal coating, bituminous fog seal, bituminous paving, turf restoration, and other miscellaneous items of work at the following locations:

- Eagle Lake Elementary School
- Franklin Elementary School
- Hoover Elementary School
- Kennedy Elementary School
- Monroe Elementary School
- Roosevelt Elementary School
- Washington Elementary School
- Dakota Meadows Middle School
- Prairie Winds Middle School
- Mankato East High School
- Mankato West High School
- Lincoln Community Center

An alternate bid was also taken for additional paving work at Prairie Winds Middle School.

Three (3) bids were received, and the results of the bids are tabulated below:

Bidder	Base Bid	Alternate Bid	Total Base Bid Plus Alternate Bid
Nielsen Blacktopping, Inc.	\$273,838.85	\$38,982.50	\$312,821.35
W.W. Blacktopping, Inc.	\$285,306.75	\$38,305.00	\$323,611.75
OMG Midwest, inc. dba Minnesota Paving & Materials	\$354,695.00	\$52,935.75	\$407,630.75
Engineer's Estimate	\$242,300.00	\$30,361.25	\$272,661.25

The low bidder for the base bid, alternate bid, and total is Nielsen Blacktopping, Inc., from Kasota, Minnesota. The low bid is approximately 13% over the Engineer's Estimate and the next lowest bid is approximately 4% over the low bid. The total bid (base bid + alternate bid) is approximately 15% over the Engineer's Estimate. As you are probably aware, there is high level of volatility in construction costs at this time due to the current economic conditions, supply chain issues, and other factors. We believe that this was the primary reason for the higher than estimated bid amounts.

Mr. Scott Hogen

March 14, 2023

Page 2

Considering their past performance on similar projects in previous years, it is our opinion that Nielsen Blacktopping, Inc. is qualified to perform the work required under this contract. Based on our previous discussions, the budget allocated for this project by the school district is only adequate to cover the base bid amount. As such, we hereby recommend that Nielsen Blacktopping, Inc. be awarded the base bid in the amount of \$273,838.85 and that the alternate bid not be awarded.

Please feel free to contact me if you have any questions or if you need any additional information.

Sincerely,

Bolton & Menk, Inc.



Daniel R. Sarff, P.E.

Project Engineer

cc: Alec Pietz, Bolton & Menk, Inc
Lyle Femrite, Bolton & Menk, Inc

School Board Regular Meeting

6. C.

Meeting Date: 03/20/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Approval of FY'24 Budget Adjustment Plan

Background:

Since January 2023, the district leadership team has been working to develop a budget adjustment plan for the 2023-2024 school year. Largely due to the state's investment in public education not keeping pace with inflation and a loss of revenue related to a significant enrollment drop, the district has identified \$9,157,600 of adjustments in order to balance the FY 24 budget. The goal of this plan is to stabilize the district's budget, and create a long term structurally balanced financial plan. We implemented a detailed process for gathering input and developing our budget adjustment plan. We created a design team made up of district administrators that was tasked with creating options for the adjustment. We also created an input team, made up of both internal and external stakeholders, that was tasked with reviewing the design team options to assess each option for its strengths, weaknesses, and areas for improvement. School Board members have been updated throughout the process. The full Board conducted a work session on March 13. In addition to all principals and program leaders, the district also received valuable input from an all-staff survey and meetings held at each building during the month of February. The recommended plan being presented tonight incorporates much of this input from staff, our teams, and the School Board.

School Board Policy 723 establishes a minimum fund balance goal of 8.0 percent, which is 30 days of operation. At the end of the current 2022-23 year, the district anticipates the total general fund balance to be at less than 1 percent. This recommended plan will put the district in position to begin rebuilding its fund balance to achieve policy compliance. Tonight's presentation will display the plan, with a summary version attached to the Action Item below.

Recommended Action:

The Administration recommends the approval of the FY 24 Budget adjustment Plan as presented. These adjustments will become part of the FY 24 Preliminary budget, which will be presented to the School Board in June.

Attachments
