

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 17, 2023

The School Board of Independent School District No. 77 met in regular session on Monday, July 17, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:00 p.m. Members present at roll call: Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck, and Shannon Sinning. Absent: Patrick Baker.

Ms. Schuck made a motion, and Mr. Kind seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: Beth Hanke and Tim Meegan wished to speak.

Information Reports: Spring Student/Staff Recognition presented by Joe Johnson and Todd Waterbury; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Ratcliff, seconded by Ms. Schuck, and carried on a 5-0-1 (Pratt abstained) roll call vote.

Approval of Minutes of the June 20, 2023, special meeting.

Final Approval of June Bills totaling \$6,296,161.08.

Approval of July Bills totaling \$2,549,514.90.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Adalis Arias - Building Technology Assistant at Dakota Meadows Middle School for 6.5 hours per day/5 days per week, with a work year of 175 days beginning August 28, 2023. This is a Non-affiliated assignment, with an hourly rate of \$18.00 per hour. She will be eligible for Category I Benefits.

Dawn Miller - ACES Site Specialist at MAPS Center for Learning beginning July 6, 2023. This is a full-time, 12-month, Non-affiliated position with an annual salary of \$48,000.00, prorated to \$47,447.34 for 257 days for 2023-24. She will be eligible for Category II Benefits.

Eric Schwamberger - Building Technology Assistant at East High School for 6.5 hours per day/5 days per week, with a work year of 175 days beginning August 28, 2023. This is a Non-affiliated assignment, with an hourly rate of \$18.00 per hour. He will be eligible for Category I Benefits.

Jaymes Sorensen - Building Technology Assistant at West High School for 6.5 hours per day/5 days per week, with a work year of 175 days beginning August 28, 2023. This is a Non-affiliated assignment, with an hourly rate of \$18.00 per hour. He will be eligible for Category I Benefits.

APPOINTMENTS (INSTRUCTIONAL)

Brittany Galetka - Full-time (1.00 FTEs) Dean of Students (TOSA) at East High School beginning August 21, 2023. She will be placed at step 10 of the SPEC lane on the Teachers Association salary schedule with a work year of 10 additional contract days per year.

Alexander Gilbertson - Full-time (1.00 FTEs) PEEK Program Lead with the Area Learning Center beginning August 21, 2023, for the 2023-24 school year. He will be placed at step 10 of the M lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Kristin Kimmes - Full-time (1.00 FTEs) Youth Mental Health Navigator at Dakota Meadows Middle School beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 5 of the B lane on the Teachers Association salary schedule.

Tanya Schwamberger - Full-time (1.00 FTEs) Special Education DAPE Teacher for the District beginning August 28, 2023, for the 2023-24 school year. She will be placed at step 7 of the M lane on the Teachers Association salary schedule.

Martha Speckel - Speech Language Pathologist with the ECSE Summer Program at MAPS Center for Family Learning for a total of 110 hours beginning June 12 and ending August 11, 2023. She will be compensated according to her placement on the Teachers Association salary schedule.

Amber Volkman - Long-term Substitute Teacher for Julia Milne at Rosa Parks Elementary School beginning August 28 and ending December 22, 2023. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Megan Weerts - Full-time (1.00 FTEs) Special Education Teacher at East High School beginning August 28, 2023, for the 2023-24 school year. She will be placed at step 10 of the SPEC lane on the Teachers Association salary schedule.

Peter Wittmer - Full-time (1.00 FTEs) Dean of Students (TOSA) at West High School beginning August 21, 2023. He will be compensated according to his placement on the Teachers Association salary schedule with a work year of 10 additional contract days per year.

APPOINTMENTS (NON-INSTRUCTIONAL)

Kerri Ambrose - Early Childhood Screener at MAPS Center for Learning for 20 hours per week beginning June 27, 2023. She will be compensated at the rate of \$18.10 per hour and she is eligible for 6-3-2 benefits.

Kelsey Bellig - Second Cook at Roosevelt Elementary School for 6 hours per day/5 days per week beginning August 14, 2023. She will be placed at classification A13, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Megan Denhof - Early Learning Special Education Paraeducator with the ESY Summer Program at MAPS Center for Learning for 3.5 hours per day/4 days per week beginning July 10 and ending August 3, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alyssa Hatlestad - ACES Student Support Assistant at Washington Elementary School for 3 hours per day/5 days per week beginning June 26, 2023. She will be compensated at the rate of \$14.00 per hour.

Mandy Kurth - ABE Teaching Assistant with the ABE ESL Summer School Program for 5.25 hours per day/3 days per week (T-TH) beginning July 10 and ending August 3, 2023. She will be compensated at the rate of \$17.00 per hour. This is in addition to her Childcare Lead Teacher and GED Proctor assignments with the Adult Basic Education Program.

McKenzie Lee - ACES Child Care Assistant at Franklin Elementary School for 5-8 hours per day/5 days per week beginning June 22, 2023. She will be compensated at the rate of \$11.50 per hour.

Mark McCarthy - 8-Hour, 12-month Floating Day Custodian for the District beginning July 10, 2023. He will be placed at classification A13, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Derik McGregor - ACES Child Care Assistant at Washington Elementary School for 5-8 hours per day/5 days per week beginning June 26, 2023. He will be compensated at the rate of \$13.00 per hour.

Allisha Myking - Student Information Secretary at Dakota Meadows Middle School beginning August 21, 2023. This assignment is for 4 hours per day/5 days per week with a work year of 190 days. She will be placed at step 5, classification B21 of the Educational Secretaries Association salary schedule.

Kristina Plonske - Student Information Secretary at Prairie Winds Middle School beginning August 21, 2023. This assignment is for 4 hours per day/5 days per week with a work year of 190 days. She will be placed at step 3, classification B21 of the Educational Secretaries Association salary schedule.

Damian Riewe - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning July 3 and ending September 1, 2023. He will be compensated at the rate of \$13.50 per hour.

Talay Sartell - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning July 10 and ending September 1, 2023. He will be compensated at the rate of \$13.50 per hour.

Tyler Sorenson - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning June 8 and ending September 1, 2023. He will be compensated at the rate of \$13.50 per hour. This is in addition to his Health and Wellness Paraeducator assignment at West High School.

Sarah Tarvestad - Early Childhood Screener at MAPS Center for Learning for 20 hours per week beginning July 6, 2023. She will be compensated at the rate of \$18.10 per hour, and she is eligible for 6-3-2 benefits.

Benjamin Winkels - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning June 26 and ending September 1, 2023. He will be compensated at the rate of \$13.50 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Oscar Andrade Lara - Change in assignment from Full-time (1.00 FTEs) Spanish Teacher at Prairie Winds Middle School to part-time (0.50 FTEs) ADSIS Teacher and part-time (0.50 FTEs) Secondary Mentor Coach (TOSA) at Dakota Meadows Middle School beginning August 28, 2023, and ending June 30, 2027.

Toni Hames - Increase in assignment as part-time AVID Teacher at East High School from 0.50 FTEs to 0.667 FTEs beginning August 28, 2023, for the 2023-24 school year. This is in addition to her part-time (0.50 FTEs) Secondary Mentor Coach (TOSA) assignment at East High School.

Eric Koser - Continue as Part-time (0.50 FTEs) Mentor Coach and Part-time (0.50 FTEs) Science Teacher at West High School ending June 30, 2026.

The ABE Teachers listed below will work the following hours (FTEs) for the 2023-24 school year.

Theresa Mosher - 281 annual hours (0.20 FTEs)
Carol Nelson - 368 annual hours (0.26 FTEs)
Kristen Simpson - 310 annual hours (0.22 FTEs)
Rebecca Strom - 535 annual hours (0.37 FTEs)
Thomas Tacheny - 524 annual hours (0.36 FTEs)

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Elvia Brinks - Change in assignment from ABE Teaching Assistant Substitute to ABE Teaching Assistant with the Adult Basic Education Program for 2.25 hours per day/3

days per week (T-TH) beginning September 14, 2023. She will be compensated at the rate of \$17.00 per hour.

Nicholas Danger - Increase hourly rate to \$13.75 as ACES Child Care Assistant Substitute beginning July 6, 2023.

Kristin Diekmann - Change in assignment as Special Education Paraeducator from 6.75 hours per day/5 days per week at Monroe Elementary School to 6.5 hours per day/5 days per week at Bridges Community School beginning September 7, 2023.

Amber Gurley - Change in assignment from Childcare Assistant Teacher to Classroom Teacher at Lincoln Logs Learning Center for 6.5 hours per day/4 days per week (M-TH) beginning July 1, 2023. She will be compensated at the rate of \$19.50 per hour.

Charles Jansen - Change in assignment from Floating Day Custodian for the District to Custodian in Charge of Building at MAPS Center for Learning beginning July 1, 2023. This is a full-time, 12-month, 8 hour per day position. He will be placed at classification B22, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Adam Krueger - Change in assignment from 8-Hour Evening Custodian at Roosevelt Elementary School to Full-time Custodian Engineer at Hoover Elementary School beginning July 17, 2023. He will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Mandy Kurth - Decrease in assignment as Childcare Lead Teacher with Lincoln Logs Learning Center from 7 hours per day/4 days per week to 6.5 hours per day/4 days per week beginning July 1, 2023. This is in addition to her GED Proctor assignment with the Adult Basic Education Program.

Mandy Kurth - Increase hourly rate to \$23.50 as Childcare Lead Teacher with Lincoln Logs Learning Center and GED Proctor with the Adult Basic Education Program beginning July 1, 2023.

Nohemi Quiroz De Ponce - Increase hourly rate to \$17.00 as ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center beginning September 12, 2023.

Emily Rowbotham - Increase hourly rate to \$17.25 as ACES Site Lead at Franklin Elementary School beginning July 6, 2023.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Thomas Stolp - Evening Custodian at East High School has requested leave under the provisions of the Family Medical Leave Act beginning June 16 and returning to work on July 5, 2023.

RESIGNATIONS (ADMINISTRATIVE)

Christina Mattson - Assistant Principal at East High School, has submitted a resignation. The last day of employment will be June 30, 2023.

RESIGNATIONS (NON-AFFILIATED)

Alexandra Koch - Adjust end date to June 23, 2023, as ACES Site Specialist at Lincoln Community Center.

RESIGNATIONS (INSTRUCTIONAL)

Shonita Harper - Kindergarten Teacher at Kennedy Elementary School, has submitted a resignation. The last day of employment will be July 7, 2023.

Julie Larkin-Spies - English Language Arts Teacher at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 8, 2023.

Kayla Ochs - MAPS Preschool Teacher at Franklin Elementary School, has submitted a resignation. The last day of employment will be June 20, 2023.

Justin Schriever - Rescind acceptance as Full-time (1.00 FTEs) English Language Arts Teacher at Prairie Winds Middle School.

Marilyn Solberg - ABE Teacher with the Adult Basic Education Program, has submitted a resignation for the purpose of retirement. The last day of employment will be October 6, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Anne Anderson - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 1, 2023.

Kelsey Bellig - Clerical Assistant/POS Operator at Franklin Elementary School, has submitted a resignation in order to accept the Second Cook position at Roosevelt Elementary School. The last day for this assignment will be June 7, 2023.

Dylan Boettcher - Special Education Student Success Coach at Roosevelt Elementary School and Special Education Paraeducator with the ESY Summer Program, has submitted a resignation. The last day for these assignments will be June 22, 2023. He will continue as Head Adapted Floor Hockey Coach and Assistant Football Coach at West High School.

Danielle Borgman - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be June 7, 2023.

Ashley Ganger - Health Assistant (LPN/RN) at West High School, and the ESY Summer Program, has submitted a resignation. The last day of employment will be June 22, 2023.

Karley Guenther - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be July 10, 2023.

Whitney Jackson - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 11, 2023.

Dawn Miller - Special Education Secretary with Student Support Services, has submitted a resignation in order to accept the ACES Site Specialist position. Her last day for this assignment will be July 5, 2023.

Allisha Myking - Non-classroom (Lunchroom) Paraeducator at Monroe Elementary School, has submitted a resignation in order to accept the Student Information Secretary position at Dakota Meadows Middle School. The last day for this assignment will be June 7, 2023.

Augustus Nelson - ACES Child Care Assistant Substitute, has submitted a resignation. The last day of employment will be June 30, 2023.

Hani Nur - Special Education Paraeducator at Hoover Elementary School, District Interpreter, and ESY Paraeducator, has submitted a resignation. The last day of employment will be June 15, 2023.

Madilyn Newman - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be July 21, 2023.

Brianna Prince - ACES Student Support Assistant Substitute at Roosevelt Elementary School, has submitted a resignation. The last day for this assignment will be July 10, 2023

Brianna Prince - Special Education Paraeducator at Roosevelt Elementary School, and ESY Paraeducator, has submitted a resignation. The last day of employment for this assignment will be July 20, 2023.

Jill Ristau - Special Education Paraeducator at Franklin Elementary School, has submitted a resignation. The last day of employment will be June 7, 2023.

Dylan Robinson - Summer Grounds Worker for the District, has submitted a resignation. The last day for this assignment will be June 12, 2023. He will continue as Supervision and Security at East High School.

LuAnn Shoop - Title 1 Reading Intervention Paraeducator at Washington Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be May 30, 2023.

TERMINATION/NON-RENEWAL (NON-INSTRUCTIONAL)

Due to the uncertainty of funding, restructuring, and budget reductions and in accordance with Article XII, Section 1 of the Agreement between the District and the Minnesota School Employees Association (MSEA), the administration recommends that the employment of the probationary paraeducators listed below be terminated at the end of the 2022-23 school year effective June 7, 2023.

D'Monte Blanks - Student Success Coach at Dakota Meadows Middle School.
Laycon Robinson - Special Education Paraeducator at Dakota Meadows Middle School.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Sarah Chambers - Part-time (0.40 FTEs) Elementary Music Teacher, site to be determined, beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 5 of the B lane on the Teachers Association salary schedule.

Nicole Helget - Full-time (1.00 FTEs) Special Education Teacher at Prairie Winds Middle School beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 2 of the M lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Lea Hortua - Full-time (1.00 FTEs) English Language Arts Teacher at Prairie Winds Middle School beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 2 of the M lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Julie McGowan - Full-time (1.00 FTEs) Contract Substitute English Language Arts Teacher at Dakota Meadows Middle School beginning August 21, 2023, and ending January 22, 2024. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Kimberly Gustavson - POS Operator at Kennedy Elementary School for 2.25 hours per day/5 days per week beginning September 7, 2023. She will be placed at step 5 of the A13 classification on the Educational Secretaries Association salary schedule. This is in addition to her Media Clerk assignment at Kennedy Elementary School.

Ciera Henkelman - ACES Child Care Assistant at Franklin Elementary School for 5-8 hours per day/5 days per week beginning July 13, 2023. She will be compensated at the rate of \$13.00 per hour.

Anne Neils - ACES Child Care Assistant at Franklin Elementary School for 5-8 hours per day/5 days per week beginning July 13, 2023. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

The ABE Teachers listed below will work the following hours (FTEs) for the 2023-24 school year.

Marilyn Solberg - 1440 annual hours (1.00 FTEs)

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Breanna Boyce - Increase hourly rate to \$26.75 as Sign Language Interpreter at East High School beginning July 1, 2023.

Kriselle Brobst - Decrease in assignment as POS Operator at Bridges Community School from 2 hours per day/5 days per week to 1.5 hours per day/5 days per week beginning September 7, 2023. This is in addition to her Media Clerk assignment at Bridges Community School.

Kriselle Brobst - Adjust salary placement to A13, step 5 as POS Operator at Bridges Community School beginning September 7, 2023.

Abdullahi Hassan - Change in assignment from Special Education Paraeducator, classification B21.5, at Dakota Meadows Middle School to Student Success Coach, classification B22, at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 7, 2023. He will be compensated according to his placement on the Minnesota School Employees Association salary schedule.

Fatuma Hassan - Change in assignment from AOM Paraeducator, classification B21, at Dakota Meadows Middle School to Special Education Paraeducator, classification B21.5, at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 7, 2023.

She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Marlene Houg - Decrease in assignment as POS Operator at Jefferson Elementary School from 2.25 hours per day/4 days per week (M/T/TH/F) to 1.75 hours per day/5 days per beginning September 7, 2023.

Anna Kehoe - Increase hourly rate to \$16.75 as Brailist in Training with the Early Learning Department and Early Learning ESY Summer Program beginning July 10, 2023.

Kathy Maass - Change in assignment from Second Cook at Monroe Elementary School to Cook Manager at Washington Elementary School for 8 hours per day/5 days per week beginning July 14, 2023. She will be placed at classification B21, step 5, in accordance with the agreement between the District and the Minnesota School Employee Association.

Cathy Stien - Increase hourly rate to \$27.75 as Brailist at East High School beginning July 1, 2023.

Kelli Woelfel - Decrease in assignment as Program Secretary with the Adult Education Program from 8 hours per day/5 days per week to 7 hours per day/5 days per week beginning July 19, 2023.

RESIGNATIONS (INSTRUCTIONAL)

Oscar Andrade Lara - Secondary Mentor Coach/ADSIS Teacher at Dakota Meadows Middle School and Summer School Administrative Intern, has submitted a resignation. The last day of employment will be July 27, 2023.

Kevin Dick - Technology Education Teacher at West High School, has submitted a resignation. The last day of employment will be June 8, 2023.

Gregory Euclide - Art Teacher at West High School, has submitted a resignation. The last day of employment will be June 8, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Michael Gustafson - Evening Custodian at Hoover Elementary School, has submitted a resignation. The last day of employment will be June 7, 2023.

Nicole Helget - Special Education Paraeducator at Prairie Winds Middle School, has submitted a resignation in order to accept the Special Education Teacher position. The last day for this assignment will be June 7, 2023.

LaRen Holtman - ACES Child Care Assistant at Monroe Elementary School, has submitted a resignation. The last day for this assignment will be August 9, 2023. She will continue as Spanish Teacher at East High School.

Jaymes Sorensen - Non-classroom (Playground) Paraeducator at Jefferson Elementary School, has submitted a resignation in order to accept the Building Technology Assistant position. The last day for this assignment will be June 7, 2023.

TERMINATION/NON-RENEWAL (NON-INSTRUCTIONAL)

Due to the uncertainty of funding, restructuring, and budget reductions and in accordance with employment contracts, the administration recommends that the employment of the following employees be terminated at the end of the 2022-23 school year effective June 22, 2023.

Cheryl Grant - Attendance Secretary at East High School.

TERMINATION/NON (NON-INSTRUCTIONAL)

Jared Latusek - District Carpenter, effective June 30, 2023.

Deanna Valenzuela - Central Registration Specialist, effective June 16, 2023.

Renewal of Membership in the Minnesota State High School League for 2023-24

Renewal of Membership in the Minnesota School Boards Association for 2023-24

Approval of 2023-24 Rates of Pay for CE Part-Time and Seasonal Personnel - see page _____.

Approval of 2023-24 Hourly Rates for Part-Time, Temporary and Substitute Employees and Miscellaneous Rates of Pay - see pages _____.

The following gifts and grants were received by the School District:

Peggy Walters donated \$1,000 for East High VEX Robotics Program

MEI Total Elevator Solutions donated \$100 to East High Boys Cross Country Program

Community Education - Rec on the Go Program received the following donations:

- \$500 from Cork & Key
- \$500 from Theresa Coughlan
- \$250 from Dasch Salon & Spa
- \$500 from Bromeland Law LLC
- \$250 from Willow Officeworks LLC

Courtney Kruse donated \$89.85 to Washington Elementary Snack Cart

The Minnesota FFA Foundation donated \$200 to Mankato Area Public Schools FFA Program

Hilltop Vacuums Plus donated \$100 to East High Boys Golf Program

Sertoma of Greater Mankato donated \$2,500 to Mankato Area Public Schools Hard of Hearing Program

Dotson Iron Casting, Inc. donated \$500 to Community Education Adult Basic Education GED Boot Camps

Community Education - Movies in the Park received the following donations:

- \$500 from RL Challenge
- \$250 from Eagle Lake Family Dentistry

Kato Roofing Inc donated Fabric Bags (\$300 value) for Mankato Area Public Schools Social Workers to deliver items to families

Mrs. Pratt made a motion to accept the gifts. The motion was seconded by Mr. Kind and carried on a 6-0 voice vote.

Director of Facilities Scott Hogen reviewed the 2024-25 Long-Term Facilities Maintenance Plan. A motion was made by Ms. Schuck to approve the plan for 2024-25 with total projects of \$17,345,000 (see page _____). The motion was seconded by Mrs. Ratcliff and carried on a 6-0 roll call vote.

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by

our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2022-2023 fiscal year. The base fee is not to exceed \$44,250. Mrs. Pratt made a motion to approve the firm of Clifton Larson Allen to serve as the fiscal auditor for fiscal year 2022-23. The motion was seconded by Mr. Kind and carried on a 6-0 roll vote.

There being no further business to consider, Mrs. Pratt moved and Mrs. Ratcliff seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:31 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 17, 2023

The School Board of Independent School District No. 77 met in regular session on Monday, July 17, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:00 p.m. Members present at roll call: Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck, and Shannon Sinning. Absent: Patrick Baker.

1. Schuck/Kind approval of agenda with personnel addendum. 6-0
2. Open Forum - Beth Hanke & Tim Meegan wished to speak.
3. Information: Spring Student/Staff Recognition, Board Member Reports.
4. Ratcliff/Schuck approval of Consent Agenda Items: Approval of Minutes of June 20, 2023, special meeting; Final Approval of June Bills; Approval of July Bills; Approval of Personnel; Renewal of membership in MSHSL and MSBA; Approval of 2023-24 rates of pay for CE part-time and seasonal personnel; Approval of 2023-24 hourly rates for part-time, temporary and substitute employees and miscellaneous rates of pay. 5-0-1 (Pratt abstained)
5. Pratt/Kind acceptance of gifts. 6-0
6. Schuck/Ratcliff approval of 2024-25 long term facilities maintenance plan. 6-0
7. Pratt/Kind approval of Clifton Larson Allen as auditor for fiscal 2022-23. 6-0
8. Pratt/Ratcliff adjournment at 5:31 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

Community Education Department Salary Rates for Part-Time Personnel			<i>MN Minimum wage for adults is \$10.33 and youth is \$8.42 as of 1/1/22</i>	<i>MN Minimum wage for adults is \$10.59 and youth is \$8.63 as of 1/1/23</i>
Job Title	Rate 2020-21	Rate 2021-22	Rate 2022-23	Rate 2023-24
ACES				
ACES Elementary childcare staff	\$10.00-\$16.50	\$10.00-\$16.50	\$11.00-\$18.00	\$11.50-\$18.75
ACES Early Learning childcare staff	N/A	N/A	N/A	\$15.00-\$22.00
Adult Basic Education (ABE)				
ABE Navigator		16.50-19.50	MAPS contracted rate	MAPS contracted rate non-affiliate
ABE Classroom Assistant (part-time)				
Early Learning				
Early Childhood Screener	\$17.49	\$17.49	\$18.10	MAPS contracted rate 632
Screening Supervisor	\$27.87	\$27.87	\$28.85	MAPS contracted rate non-affiliate
Ready for Kindergarten Corporate Liaison and Outreach			\$31.00 (new 9/1/22)	position eliminated
Enrichment and Leisure Services				
Adult Sports Official	\$15.00-\$30/game	\$17-\$32/game	\$17-\$32/game	\$17-\$32/game
Certified Archery Instructor	\$13.00-\$19.00/hour	\$13.00-\$19.00/hour	\$13.00-\$19.00	\$13.00-\$19.00
Lifeguard	\$10.50 - \$14.00	\$10.50 - \$14.00	\$10.50 - \$14.00	\$11.00 - \$14.00
Locker Room Attendant/Aide	\$10.00 - \$11.00	\$10.25- \$11.50	\$10.25- \$11.50	\$11.00 - \$12.00
Middle School After School Site / Club Leader		\$10.50 - \$30.00	\$10.50 - \$30.00	\$11.00 - \$35.00
Non-licensed Instructor	\$10.00 - \$30.00	\$10.50 - \$30.00	\$10.50 - \$30.00	\$11.00 - \$35.00
Rec on the Go Leader	\$10.00-\$15.00/hour	\$8.21-\$15.00/hour	\$8.42-\$16.00	\$8.75-\$16.00
Skating School Instructor				\$8.75 - \$15.00
Skating School Lead Instructor		\$8.21 - \$15.00/hour	\$8.75-\$16.00	\$16.00
Swimming Instructor	\$12.00 - \$30.00	\$12.00 - \$30.00	\$12.00 - \$30.00	\$12.00 - \$30.00
Aide	\$10.00 - \$30.00	\$10.50 - \$30.00	\$10.50 - \$30.00	position eliminated
Seasonal Assistant Specialist			\$16.00	\$16.00-\$19.00
Building Supervisor	\$13.71-\$15.00	\$14.00-\$16.00	\$15.00-\$17.00	\$16.00-\$19.00
Intern/Student Worker	\$10.00	\$10.25	\$10.33	\$10.59

Revised 6/30/20

Revised 5/30/21

Revised 5/30/22

Revised 5/24/23

MANKATO AREA PUBLIC SCHOOLS

Hourly Rates for Part-time/Temporary Employees 2023-24 Fiscal Year

JOB TITLE	2022-23 Hourly Rate	2023-24 Hourly Rate
Work Experience/Work Based Students	Minimum Wage	Minimum Wage
High School Student Workers	Minimum Wage	Minimum Wage
Post-Secondary Work Study	Minimum Wage	Minimum Wage
Sign Language Interpreter	\$23.50-\$27.00	\$24.00 - \$27.75
Language Interpreter	\$25.00	\$25.00
Intervener	\$23.50 - \$27.00	\$24.00 - \$27.75
Braillist	\$23.50 - \$27.00	\$24.00 - \$27.75
Braillist in Training	\$16.25	\$16.75
Head Election Judge	\$12.00	\$12.50
Election Judge	\$10.50	\$11.00
Locksmith	\$13.50	\$13.50
Lead Summer Painter	\$14.25	\$14.25
Summer Painter	\$13.50	\$13.50
Summer Carpenter's Helper	\$13.50	\$13.50
Seasonal Groundskeeper	\$13.50	\$15.00
Custodian's Summer Helper	\$13.50	\$15.00
Curriculum Writing	\$35.00	\$35.00
Musical Accompanist	\$20.75	\$20.75
Printer's Helper	\$11.25	\$13.50
District Stage Manager	\$26.75	\$26.75
Assistant Stage Manager	\$15.75	\$15.75
First Aid Trainers	\$29.25	\$30.00
First Aid Team Members	Reg. Hrly Rate to \$19.05 max	Reg. Hrly Rate to \$22.00 max

Effective July 1, 2023

MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

Rates for Substitute Employees
2023-24 Fiscal Year

<u>JOB TITLE</u>	<u>2022-23</u>	<u>2023-24</u>
Teacher	\$200.00 per day or \$33.33/hr with a two-hour minimum.	\$200.00 per day or \$33.33/hr with a two-hour minimum.
Principal (licensed)	\$350.00 per day or \$43.75/hr with a two-hour minimum;	\$350.00 per day or \$43.75/hr with a two-hour minimum;
	Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.	Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.
Paraprofessional		
No District 77 Experience	Step 1 of position subbing for	Step 1 of position subbing for
With District 77 Experience	Step 1 of position subbing for	Step 1 of position subbing for
Secretary	Step 1 of position subbing for	Step 1 of position subbing for
Retired District 77 Secretary	Step at time of retirement	Step at time of retirement
Custodial/Maintenance	Step 1 of position subbing for	Step 1 of position subbing for
Retired District 77 Custodian	Step at time of retirement	Step at time of retirement
Food Service	Step 1 of position subbing for	Step 1 of position subbing for
Retired District 77 Food Service	Step at time of retirement	Step at time of retirement
Licensed School Nurse	\$35.00 per hour	\$35.00 per hour

MANKATO AREA PUBLIC SCHOOLS

Miscellaneous Rates of Pay

Job Title/Activity	Rate	Comments	Budget Code
<u>PLCs</u> Missed Prep for PLC PLC after teacher duty day*	Contract Rate	Per Letter of Agreement with MTA	Site Staff Development 01/xxx/640/000/306/185
Missed Prep or Lunch - Special Ed Teachers	Contract Rate	Apply when teachers miss prep/lunch to provide instruction or for IEP meetings per Special Ed Teacher Compensation Guidelines.	01/xxx/xxx/000/740/185
IEP meetings outside of teacher duty day - all teachers*	Contract Rate	Compensation minimum of 15 minutes per Special Ed Teacher Compensation Guidelines	01/xxx/xxx/000/740/185
DIBELS Team Members	\$20.00 per hour		
Multilingual Learners Assessment Team Members	\$20.00 per hour		
<u>Test Proctors</u> Current employees during normal work hours Current employees outside normal work hours Hired from outside district Retired licensed teachers Missed prep for proctoring	No additional pay Regular Rate of Pay \$15.00 per hour \$20.00 per hour Contract Rate		01/200/611/000/000/185
Required meetings outside of teacher duty day*	\$35.00 per hour	Exception: Part-time teachers attending a district inservice within the FT teacher duty day should receive their contract rate for additional time beyond their contract time.	Teacher's Regular Salary Code
Summer Professional Development	\$35.00 per hour	Note: Payment for summer professional development will be paid only if specifically aligned to District Roadmap initiatives and designated by the District as paid training.	Site or Program Staff Development Code
Participating on Interview Teams	No pay - voluntary		-----
Teaching Fellows	\$25.00 per hour	For activities outside of teacher duty day scheduled by mentors and designated for pay	
Moving	\$12.50 per hour	Maximum 8 hours	01/xxx/810/000/000/170
Planetarium Operator	\$50.00 per show	East Sr. High School	
<u>CPI/PCM Training</u> Trainers Teacher Trainees sent by District Para Trainees sent by District	Contract Rate \$35.00 per hour Regular hourly rate		01/200/420/640/419/185

*Teacher duty day is 7 hours, 50 minutes. Teachers are required to begin 30 minutes prior to the student day. Typically, the end time for secondary teachers is 30 minutes after the student day; end time for elementary teachers is 40-50 minutes after the student day depending upon the length of the student day.

Note: Please be sure that teachers submit timesheets for extra time worked within the same pay period that the time was worked.

July 1, 2023

