



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, August 21, 2023 - 5:00 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. APPROVAL OF AGENDA (5:00 P.M.)
3. SPECIAL RECOGNITION (5:10 P.M.)
4. OPEN FORUM (5:20 P.M.)
5. INFORMATION (5:30 P.M.)
 - A. Summer Programming Report
 - B. **First Reading of Revised Policies**
 - C. Annual Superintendent Evaluation
 - D. Board Member Workshop/Committee Reports
6. CONSENT AGENDA (6:20 P.M.)
 - A. Approval of Minutes of July 17, 2023, Regular Meeting
 - B. Approval of August Bills
 - C. Personnel
 - D. Board Member School Assignments for 2023-2024
7. BUSINESS (6:25 P.M.)

- A. Acceptance of Gifts and Grants
 - B. Payable 2024 Tax Levy Hearing Date
 - C. Act on 2023-2024 Breakfast/Lunch Prices
 - D. Approval of School District Boundaries
 - E. Adoption of Resolution Calling a Special Election
 - F. Adoption of Resolution Establishing Combined Polling Places
 - G. Adoption of Resolution Entering Agreement with Blue Earth County for Election Services
8. ADJOURNMENT (6:55 P.M.)



School Board Members for 2023

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Kristi Schuck, Vice Chair
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2024

Christopher Kind, Treasurer
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2024

Patrick Baker
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2026

Kari Pratt
Phone: 507-291-8008
E-Mail: kpratt1@isd77.org
Term Ends December 31, 2026

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, shouting, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement

our core purpose

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values

what drives our actions and words

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision

what we commit to create

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction

our focus for continuous improvement

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting

5. A.

Meeting Date: 08/21/2023

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Summer Programming Report

Background:

Melissa Brueske, Darcy Stueber, Aaron Hyer, Chelsea Anderson, Jessica Waterstreet, and Marti Sievek will present the Summer Programming Report to the School Board.

Recommended Action:

N/A

Attachments

Summer Programing 2023



Summer Programs

August 21, 2023



Mission Statement

Mankato Area Public Schools
is committed to working together
equitably, with families and communities,
so that each learner has the knowledge
and skills to be a successful and
contributing citizen in a diverse global
society.

Commitment and Values

Visibly Inclusive
Intentionally Equitable
Actively Anti-racist
Committed to Excellence
Accountable for Results

Camp Ignite

K-5



Elementary Summer Program – Camp Ignite

- 464 elementary students were recommended for summer school
- 405 of those recommended students were registered for summer school by their families
- 85% students attended regularly
- Student to adult ratio on average was 20:1





Elementary Summer Program – Camp Ignite

- 71% students reported eating breakfast daily
- 94% student reported eating lunch daily
- Every student received targeted instruction in reading, math, and tier 1 social and emotional lessons
- Content was focused on themes that tied directly to experiences that highlighted career pathways





Student Support Team Report – Camp Ignite

Grade Levels: K–5

**Support Team
Members:**

School Counselors:

Shelby McKissick
Jennifer Schmidt

School Psychologist:
Rachael Hudson

School Social Worker:
Tiana Iverson

**Student Success
Coach:**
Kelly Solomon

**Tier 1 Supports Provided: 100% student
population**

- Classroom lessons and Lunch Bunch
 - Students in grades K–4 received classroom lessons
 - Students in grade 5 participated in lunch bunch groups to foster peer connections

**Tier 2/Tier 3 Supports Provided: 51 students
received daily supports**

- Small groups
- Daily check-ins
- Individual sessions

- Therapy dog services: 194 students participated in therapy dog services





Community Connections – Camp Ignite

Onsite Experiences	Off site Experiences
● Prairie Ecology Bus ● Poultry Farmer ● Agronomist ● Veterinarian ● Mankato West Robotics Team ● Mn Dot ● Sleepy Eye Medical Center	● Farm America ● Ruby Ranch ● Cub Foods ● Christensen Farms ● Children’s Museum of Southern Minnesota ● Sleepy Eye Medical Center ● MEI ● Dauk Farms





Stakeholder Feedback – Camp Ignite

Student data:

93% enjoyed their overall learning

- 83% enjoyed learning about Agriculture
- 94% enjoyed learning about STEM
- 93% enjoyed the math games
- 95% enjoyed the field trips

97% enjoyed being around friends

- 88% reported they made a new friend



“I liked playing with my friends, all the teachers here, and I love Camp Ignite.”~
Camp Ignite Student



Stakeholder Feedback – Camp Ignite

Caregiver Quote:

“The exposure to some new topics and experiences were great for my child. The staff was incredibly helpful and supportive in meeting their social emotional and academic needs. Areas that have been a struggle or they have been resistant to in the past became things that they were excited to participate and talk about, which was very rewarding as a parent.”



Prairie Winds

Summer Enrichment

6-8



PWMS Middle School Summer Enrichment

- 81 recommended students attended
- Approximately 75% of students attended regularly
- 16:1 student to staff ratio
- All students received enrichment instruction in math, ELA, social studies, and PE/art





Student Support Team Report – Camp Ignite

Grade Levels: 6–8

Teaching Staff:

Patricia Johnson
Dan Quame
Josh Hoekstra
Aric Attig
Erin Guse
Chris Hettinga
Kristine Smith

School Counselors:

Katie Ryan
Jade Achman

Student Success Coach:

Pierre Ellis
Changkouth Wie

- **Daily instruction included:**
 - Math enrichment with Math for Love curriculum
 - ELA enrichment focused on medical field in preparation for Mayo Experience
 - Social Studies enrichment based on MN
 - PE/Art enrichment based on student voice and choice
- **SEL Support**
 - Conflict Resolution small groups
 - Exploring student strengths
 - Classroom lesson on culture
 - 1:1 counseling for 35 students



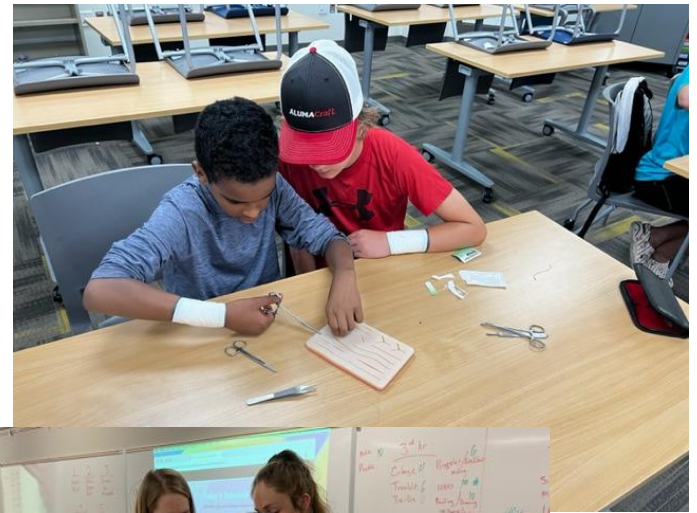
Hands-On Guest Experiences

Jason Smith of Aerial
Imagery Media



Hands-On Guest Experiences

Mayo Clinic Station Experience



Hands-On Guest Experience

Pickleball Demonstration
by Picklebarn Owner



Hands-On Guest Experience

DOT Bridge Engineering



Hands-On Field Trip Experience

Fishing with Mr. Quame!



Dakota Meadows Summer Enrichment

6-8



Middle School Summer Enrichment

- 70 recommended students attended
- Approximately 75% of students attended regularly
- 13:1 student to staff ratio
- All students received enrichment instruction in math, ELA, social studies, and PE





Student Support Team Report

Grade Levels: 6–8

Teaching Staff:

Natalie Ryan

Laura Bemel

Jay Brockman

Chandler Gooding

Student Success Coach:

Sisko Alhag

Daily instruction included:

- flexible grouping and scheduling for students
- Engaging activities in math, ELA, science around Amazing Race theme
- STEM standards – emphasis on engineering
- Skill based work – emphasis in ELA & math
- Team building activities with small groups to foster healthy relationships
- Field Trips/Experiential Learning Opportunities
 - a. Hanska Farm (agriculture component)
 - b. Medical career exposure through Mayo Health Systems
 - c. MNDOT bridge building experience
 - d. North Mankato splash pad

Hands on Guest Experience - MNDOT Bridge Building



Experiential Learning Opportunity – Hanska Farm



Team Building Activities



Mankato Area Learning Center Summer School Program

- **Program dates:** Monday- Friday (9:00 - 12:00)
□ June 15 - 30 and July 10 - 28
- **Location:** Mankato East High School
- **Supports:** Added extra supports (School Counselor, Special Education teacher, EL Teacher, Chemical Dependency Counselor)
- **Transportation:** Provided transportation to and from summer school
- **Courses:** Geometry, Algebra IIA & IIB
English 9, 10 & 11
American Studies, Human Geography, US History, World History, Economics & Government
Physics, Biology & Chemistry
Physical Education
Studio Arts

2023 Program Highlights

- Students are referred to the Summer School Program by their School Counselor
-
- **392 Total Student enrollments**
-
- Students receiving credit earned a minimum of .50 credit
- 667 total grades posted for a total of 201 Credits! (2022=185)



Adult Basic Education

Mankato ABE Summer School Enrollment

Monday, First day of Summer School through Friday, before SCC Starts

Summer School Year	Total Enrollment	Participants 12+ hours	Total Hours
2023 (Construction)	185	112 (61%)	4,079
2022 (Construction)	154	54 (35%)	2,100
2021	277	121 (44%)	4,412
2020 (COVID)	177	71 (41%)	2,735
2019	232	94 (41%)	4,099

***NEW* GED Boot Camps** **Summer of 2023**

7 week program
34 students served
Employer/SCC Visits

Tests taken and passed:

2023: 48/68 (70%)

Full GEDs Earned:

2023: 11

Graduation: August 24

Extended School Year (ESY):

Birth – age 21



Elementary Summer Program – Camp Ignite

Determining ESY and Early Learning for Students with Disabilities:

- Extended School Year refers to special education services that are provided to a student with a disability that are beyond the normal school year of the district.
- Eligibility criteria for services is consistent across all levels: Early Learning – Elementary – Middle – High School – Transition

Regression and Recoupment	Self-Sufficiency	Unique Needs
Significant regression of skills or acquired knowledge from the student's level of performance on the annual goals that require more than the length of the break-in instruction to recoup . The targeted goals must be critical to the student's educational progress.	Services are needed for the student to attain and maintain self-sufficiency because of the critical nature of the skill. In other words, the student has just obtained or is on the verge of attaining a critically developing milestone.	The IEP team otherwise determines, given the student's unique needs, that ESY services are necessary to ensure the pupil receives a free and appropriate education. Services deemed necessary should be held to a high standard.



ESY Programming

Program	Total Programs	ESY Student Enrollment: 381	Skill Areas of Focus
Early Learning	5 programs, 1 site	Total Early Learning Students: 175 Total Early Intervention Students (ages birth-2) = 136 Total Preschool ESY (ages 3-5) = 39	Academic skills, functional skills, social skills & social/emotional learning
Elementary	10 programs, 5 sites	Total Elementary Students = 89	Academic skills, functional skills, social skills & social/emotional learning
Secondary	MS: 6 programs, 1 site HS: 5 programs, 2 sites	Total Secondary Students = 80 MS: 42 HS: 38	Social skills, academics, study skills, communication, transition/work-based learning, credit recovery (all academic areas required for graduation)
Offsite (Futures, SUN, INSITE)	3 programs/sites	Total Students = 37 INSITE: 10 Futures: 10 SUN: 17	Social skills, academics, study skills, communication, transition/work-based learning, credit recovery

Experiences!

On and Off Site Experiences

- Fishing
- North Mankato Taylor Library
- Cub Foods
- Cooking!
- Bowling @ Wow Zone
- Minneopa State Park
- Children's Museum of Southern Minnesota
- Cops and Bobbers
- BEC Historical Center
- 7 Mile Creek
- Sibley Park
- Goofy Goat Farm
- Therapy Dogs
- Fallenstein - Inclusive Playground





Summer Meals Fuel Minds

- Breakfast and lunch provided at summer school sites
- 10 sites open for free community meals served on site this summer
 - All summer school sites had meals available
 - All summer school meals provided at no charge to the student or family
- Over 52,000 meals served this summer





Thank you

Questions?

School Board Regular Meeting

5. B.

Meeting Date: 08/21/2023

Prepared By: John Lustig, Director of Administrative Services

Subject:

First Reading of Revised Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The Policy Review Committee met on August 14, 2023, to review and discuss the proposed revisions. The attached revised policies are presented this evening for first reading. These policies will be presented for second reading and approval at the September 5, 2023, School Board meeting.

Recommended Action:

None

Attachments

Policy Revision List August

School Board First Reading:
School Second Reading/Approval:

August 21, 2023
September 5, 2023

POLICY #	POLICY TITLE
102	Equal Educational Opportunity
418	Drug-Free Workplace/Drug-Free School
419	Tobacco-Free Environment
466	Professional Development & Mentoring
468	License Status
506	Student Discipline
507	Corporal Punishment and Prone Restraint
509	Enrollment of Nonresident Students
513	Student Promotion, Retention, and Program Design
515	Protection and Privacy of Pupil Records
516	Student Medication
516.5	Overdose Medication (NEW)
524.5	Student Use of Mobile Phones and Other Personal Electronic Devices (NEW)
542	Bullying Prohibition Policy
543	Use of Peace Officers and Crisis Teams
547	School Meals Policy

School Board Regular Meeting**5. C.****Meeting Date:** 08/21/2023**Prepared By:** Shannon Sinning, Board Member

Subject:

Annual Superintendent Evaluation

Background:

Superintendent Paul Peterson was evaluated by the Mankato Area Public School Board in August.

The evaluation tool used by the MAPS School Board to evaluate Dr. Peterson is a blend of the superintendent performance assessment document and a rating scale developed by the American Association of School Administrators.

Board members met in a closed study session on August 2, reviewed the gathered information and discussed Dr. Peterson's performance with him.

A summary of the performance review will be shared by the Board Chair.

Recommended Action:None

School Board Regular Meeting

5. D.

Meeting Date: 08/21/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

6. A.

Meeting Date: 08/21/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of July 17, 2023, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - July 17, 2023

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 17, 2023

The School Board of Independent School District No. 77 met in regular session on Monday, July 17, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:00 p.m. Members present at roll call: Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck, and Shannon Sinning. Absent: Patrick Baker.

Ms. Schuck made a motion, and Mr. Kind seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: Beth Hanke and Tim Meegan wished to speak.

Information Reports: Spring Student/Staff Recognition presented by Joe Johnson and Todd Waterbury; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Ratcliff, seconded by Ms. Schuck, and carried on a 5-0-1 (Pratt abstained) roll call vote.

Approval of Minutes of the June 20, 2023, special meeting.

Final Approval of June Bills totaling \$6,296,161.08.

Approval of July Bills totaling \$2,549,514.90.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Adalis Arias - Building Technology Assistant at Dakota Meadows Middle School for 6.5 hours per day/5 days per week, with a work year of 175 days beginning August 28, 2023. This is a Non-affiliated assignment, with an hourly rate of \$18.00 per hour. She will be eligible for Category I Benefits.

Dawn Miller - ACES Site Specialist at MAPS Center for Learning beginning July 6, 2023. This is a full-time, 12-month, Non-affiliated position with an annual salary of \$48,000.00, prorated to \$47,447.34 for 257 days for 2023-24. She will be eligible for Category II Benefits.

Eric Schwamberger - Building Technology Assistant at East High School for 6.5 hours per day/5 days per week, with a work year of 175 days beginning August 28, 2023. This is a Non-affiliated assignment, with an hourly rate of \$18.00 per hour. He will be eligible for Category I Benefits.

Jaymes Sorensen - Building Technology Assistant at West High School for 6.5 hours per day/5 days per week, with a work year of 175 days beginning August 28, 2023. This is a Non-affiliated assignment, with an hourly rate of \$18.00 per hour. He will be eligible for Category I Benefits.

APPOINTMENTS (INSTRUCTIONAL)

Brittany Galetka - Full-time (1.00 FTEs) Dean of Students (TOSA) at East High School beginning August 21, 2023. She will be placed at step 10 of the SPEC lane on the Teachers Association salary schedule with a work year of 10 additional contract days per year.

Alexander Gilbertson - Full-time (1.00 FTEs) PEEK Program Lead with the Area Learning Center beginning August 21, 2023, for the 2023-24 school year. He will be placed at step 10 of the M lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Kristin Kimmes - Full-time (1.00 FTEs) Youth Mental Health Navigator at Dakota Meadows Middle School beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 5 of the B lane on the Teachers Association salary schedule.

Tanya Schwamberger - Full-time (1.00 FTEs) Special Education DAPE Teacher for the District beginning August 28, 2023, for the 2023-24 school year. She will be placed at step 7 of the M lane on the Teachers Association salary schedule.

Martha Speckel - Speech Language Pathologist with the ECSE Summer Program at MAPS Center for Family Learning for a total of 110 hours beginning June 12 and ending August 11, 2023. She will be compensated according to her placement on the Teachers Association salary schedule.

Amber Volkman - Long-term Substitute Teacher for Julia Milne at Rosa Parks Elementary School beginning August 28 and ending December 22, 2023. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Megan Weerts - Full-time (1.00 FTEs) Special Education Teacher at East High School beginning August 28, 2023, for the 2023-24 school year. She will be placed at step 10 of the SPEC lane on the Teachers Association salary schedule.

Peter Wittmer - Full-time (1.00 FTEs) Dean of Students (TOSA) at West High School beginning August 21, 2023. He will be compensated according to his placement on the Teachers Association salary schedule with a work year of 10 additional contract days per year.

APPOINTMENTS (NON-INSTRUCTIONAL)

Kerri Ambrose - Early Childhood Screener at MAPS Center for Learning for 20 hours per week beginning June 27, 2023. She will be compensated at the rate of \$18.10 per hour and she is eligible for 6-3-2 benefits.

Kelsey Bellig - Second Cook at Roosevelt Elementary School for 6 hours per day/5 days per week beginning August 14, 2023. She will be placed at classification A13, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Megan Denhof - Early Learning Special Education Paraeducator with the ESY Summer Program at MAPS Center for Learning for 3.5 hours per day/4 days per week beginning July 10 and ending August 3, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alyssa Hatlestad - ACES Student Support Assistant at Washington Elementary School for 3 hours per day/5 days per week beginning June 26, 2023. She will be compensated at the rate of \$14.00 per hour.

Mandy Kurth - ABE Teaching Assistant with the ABE ESL Summer School Program for 5.25 hours per day/3 days per week (T-TH) beginning July 10 and ending August 3, 2023. She will be compensated at the rate of \$17.00 per hour. This is in addition to her Childcare Lead Teacher and GED Proctor assignments with the Adult Basic Education Program.

McKenzie Lee - ACES Child Care Assistant at Franklin Elementary School for 5-8 hours per day/5 days per week beginning June 22, 2023. She will be compensated at the rate of \$11.50 per hour.

Mark McCarthy - 8-Hour, 12-month Floating Day Custodian for the District beginning July 10, 2023. He will be placed at classification A13, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Derik McGregor - ACES Child Care Assistant at Washington Elementary School for 5-8 hours per day/5 days per week beginning June 26, 2023. He will be compensated at the rate of \$13.00 per hour.

Allisha Myking - Student Information Secretary at Dakota Meadows Middle School beginning August 21, 2023. This assignment is for 4 hours per day/5 days per week with a work year of 190 days. She will be placed at step 5, classification B21 of the Educational Secretaries Association salary schedule.

Kristina Plonske - Student Information Secretary at Prairie Winds Middle School beginning August 21, 2023. This assignment is for 4 hours per day/5 days per week with a work year of 190 days. She will be placed at step 3, classification B21 of the Educational Secretaries Association salary schedule.

Damian Riewe - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning July 3 and ending September 1, 2023. He will be compensated at the rate of \$13.50 per hour.

Talay Sartell - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning July 10 and ending September 1, 2023. He will be compensated at the rate of \$13.50 per hour.

Tyler Sorenson - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning June 8 and ending September 1, 2023. He will be compensated at the rate of \$13.50 per hour. This is in addition to his Health and Wellness Paraeducator assignment at West High School.

Sarah Tarvestad - Early Childhood Screener at MAPS Center for Learning for 20 hours per week beginning July 6, 2023. She will be compensated at the rate of \$18.10 per hour, and she is eligible for 6-3-2 benefits.

Benjamin Winkels - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning June 26 and ending September 1, 2023. He will be compensated at the rate of \$13.50 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Oscar Andrade Lara - Change in assignment from Full-time (1.00 FTEs) Spanish Teacher at Prairie Winds Middle School to part-time (0.50 FTEs) ADSIS Teacher and part-time (0.50 FTEs) Secondary Mentor Coach (TOSA) at Dakota Meadows Middle School beginning August 28, 2023, and ending June 30, 2027.

Toni Hames - Increase in assignment as part-time AVID Teacher at East High School from 0.50 FTEs to 0.667 FTEs beginning August 28, 2023, for the 2023-24 school year. This is in addition to her part-time (0.50 FTEs) Secondary Mentor Coach (TOSA) assignment at East High School.

Eric Koser - Continue as Part-time (0.50 FTEs) Mentor Coach and Part-time (0.50 FTEs) Science Teacher at West High School ending June 30, 2026.

The ABE Teachers listed below will work the following hours (FTEs) for the 2023-24 school year.

Theresa Mosher - 281 annual hours (0.20 FTEs)
Carol Nelson - 368 annual hours (0.26 FTEs)
Kristen Simpson - 310 annual hours (0.22 FTEs)
Rebecca Strom - 535 annual hours (0.37 FTEs)
Thomas Tacheny - 524 annual hours (0.36 FTEs)

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Elvia Brinks - Change in assignment from ABE Teaching Assistant Substitute to ABE Teaching Assistant with the Adult Basic Education Program for 2.25 hours per day/3

days per week (T-TH) beginning September 14, 2023. She will be compensated at the rate of \$17.00 per hour.

Nicholas Danger - Increase hourly rate to \$13.75 as ACES Child Care Assistant Substitute beginning July 6, 2023.

Kristin Diekmann - Change in assignment as Special Education Paraeducator from 6.75 hours per day/5 days per week at Monroe Elementary School to 6.5 hours per day/5 days per week at Bridges Community School beginning September 7, 2023.

Amber Gurley - Change in assignment from Childcare Assistant Teacher to Classroom Teacher at Lincoln Logs Learning Center for 6.5 hours per day/4 days per week (M-TH) beginning July 1, 2023. She will be compensated at the rate of \$19.50 per hour.

Charles Jansen - Change in assignment from Floating Day Custodian for the District to Custodian in Charge of Building at MAPS Center for Learning beginning July 1, 2023. This is a full-time, 12-month, 8 hour per day position. He will be placed at classification B22, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Adam Krueger - Change in assignment from 8-Hour Evening Custodian at Roosevelt Elementary School to Full-time Custodian Engineer at Hoover Elementary School beginning July 17, 2023. He will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Mandy Kurth - Decrease in assignment as Childcare Lead Teacher with Lincoln Logs Learning Center from 7 hours per day/4 days per week to 6.5 hours per day/4 days per week beginning July 1, 2023. This is in addition to her GED Proctor assignment with the Adult Basic Education Program.

Mandy Kurth - Increase hourly rate to \$23.50 as Childcare Lead Teacher with Lincoln Logs Learning Center and GED Proctor with the Adult Basic Education Program beginning July 1, 2023.

Nohemi Quiroz De Ponce - Increase hourly rate to \$17.00 as ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center beginning September 12, 2023.

Emily Rowbotham - Increase hourly rate to \$17.25 as ACES Site Lead at Franklin Elementary School beginning July 6, 2023.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Thomas Stolp - Evening Custodian at East High School has requested leave under the provisions of the Family Medical Leave Act beginning June 16 and returning to work on July 5, 2023.

RESIGNATIONS (ADMINISTRATIVE)

Christina Mattson - Assistant Principal at East High School, has submitted a resignation. The last day of employment will be June 30, 2023.

RESIGNATIONS (NON-AFFILIATED)

Alexandra Koch - Adjust end date to June 23, 2023, as ACES Site Specialist at Lincoln Community Center.

RESIGNATIONS (INSTRUCTIONAL)

Shonita Harper - Kindergarten Teacher at Kennedy Elementary School, has submitted a resignation. The last day of employment will be July 7, 2023.

Julie Larkin-Spies - English Language Arts Teacher at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 8, 2023.

Kayla Ochs - MAPS Preschool Teacher at Franklin Elementary School, has submitted a resignation. The last day of employment will be June 20, 2023.

Justin Schriever - Rescind acceptance as Full-time (1.00 FTEs) English Language Arts Teacher at Prairie Winds Middle School.

Marilyn Solberg - ABE Teacher with the Adult Basic Education Program, has submitted a resignation for the purpose of retirement. The last day of employment will be October 6, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Anne Anderson - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 1, 2023.

Kelsey Bellig - Clerical Assistant/POS Operator at Franklin Elementary School, has submitted a resignation in order to accept the Second Cook position at Roosevelt Elementary School. The last day for this assignment will be June 7, 2023.

Dylan Boettcher - Special Education Student Success Coach at Roosevelt Elementary School and Special Education Paraeducator with the ESY Summer Program, has submitted a resignation. The last day for these assignments will be June 22, 2023. He will continue as Head Adapted Floor Hockey Coach and Assistant Football Coach at West High School.

Danielle Borgman - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be June 7, 2023.

Ashley Ganger - Health Assistant (LPN/RN) at West High School, and the ESY Summer Program, has submitted a resignation. The last day of employment will be June 22, 2023.

Karley Guenther - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be July 10, 2023.

Whitney Jackson - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 11, 2023.

Dawn Miller - Special Education Secretary with Student Support Services, has submitted a resignation in order to accept the ACES Site Specialist position. Her last day for this assignment will be July 5, 2023.

Allisha Myking - Non-classroom (Lunchroom) Paraeducator at Monroe Elementary School, has submitted a resignation in order to accept the Student Information Secretary position at Dakota Meadows Middle School. The last day for this assignment will be June 7, 2023.

Augustus Nelson - ACES Child Care Assistant Substitute, has submitted a resignation. The last day of employment will be June 30, 2023.

Hani Nur - Special Education Paraeducator at Hoover Elementary School, District Interpreter, and ESY Paraeducator, has submitted a resignation. The last day of employment will be June 15, 2023.

Madilyn Newman - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be July 21, 2023.

Brianna Prince - ACES Student Support Assistant Substitute at Roosevelt Elementary School, has submitted a resignation. The last day for this assignment will be July 10, 2023

Brianna Prince - Special Education Paraeducator at Roosevelt Elementary School, and ESY Paraeducator, has submitted a resignation. The last day of employment for this assignment will be July 20, 2023.

Jill Ristau - Special Education Paraeducator at Franklin Elementary School, has submitted a resignation. The last day of employment will be June 7, 2023.

Dylan Robinson - Summer Grounds Worker for the District, has submitted a resignation. The last day for this assignment will be June 12, 2023. He will continue as Supervision and Security at East High School.

LuAnn Shoop - Title 1 Reading Intervention Paraeducator at Washington Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be May 30, 2023.

TERMINATION/NON-RENEWAL (NON-INSTRUCTIONAL)

Due to the uncertainty of funding, restructuring, and budget reductions and in accordance with Article XII, Section 1 of the Agreement between the District and the Minnesota School Employees Association (MSEA), the administration recommends that the employment of the probationary paraeducators listed below be terminated at the end of the 2022-23 school year effective June 7, 2023.

D'Monte Blanks - Student Success Coach at Dakota Meadows Middle School.
Laycon Robinson - Special Education Paraeducator at Dakota Meadows Middle School.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Sarah Chambers - Part-time (0.40 FTEs) Elementary Music Teacher, site to be determined, beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 5 of the B lane on the Teachers Association salary schedule.

Nicole Helget - Full-time (1.00 FTEs) Special Education Teacher at Prairie Winds Middle School beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 2 of the M lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Lea Hortua - Full-time (1.00 FTEs) English Language Arts Teacher at Prairie Winds Middle School beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 2 of the M lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Julie McGowan - Full-time (1.00 FTEs) Contract Substitute English Language Arts Teacher at Dakota Meadows Middle School beginning August 21, 2023, and ending January 22, 2024. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Kimberly Gustavson - POS Operator at Kennedy Elementary School for 2.25 hours per day/5 days per week beginning September 7, 2023. She will be placed at step 5 of the A13 classification on the Educational Secretaries Association salary schedule. This is in addition to her Media Clerk assignment at Kennedy Elementary School.

Ciera Henkelman - ACES Child Care Assistant at Franklin Elementary School for 5-8 hours per day/5 days per week beginning July 13, 2023. She will be compensated at the rate of \$13.00 per hour.

Anne Neils - ACES Child Care Assistant at Franklin Elementary School for 5-8 hours per day/5 days per week beginning July 13, 2023. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

The ABE Teachers listed below will work the following hours (FTEs) for the 2023-24 school year.

Marilyn Solberg - 1440 annual hours (1.00 FTEs)

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Breanna Boyce - Increase hourly rate to \$26.75 as Sign Language Interpreter at East High School beginning July 1, 2023.

Kriselle Brobst - Decrease in assignment as POS Operator at Bridges Community School from 2 hours per day/5 days per week to 1.5 hours per day/5 days per week beginning September 7, 2023. This is in addition to her Media Clerk assignment at Bridges Community School.

Kriselle Brobst - Adjust salary placement to A13, step 5 as POS Operator at Bridges Community School beginning September 7, 2023.

Abdullahi Hassan - Change in assignment from Special Education Paraeducator, classification B21.5, at Dakota Meadows Middle School to Student Success Coach, classification B22, at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 7, 2023. He will be compensated according to his placement on the Minnesota School Employees Association salary schedule.

Fatuma Hassan - Change in assignment from AOM Paraeducator, classification B21, at Dakota Meadows Middle School to Special Education Paraeducator, classification B21.5, at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 7, 2023.

She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Marlene Houg - Decrease in assignment as POS Operator at Jefferson Elementary School from 2.25 hours per day/4 days per week (M/T/TH/F) to 1.75 hours per day/5 days per beginning September 7, 2023.

Anna Kehoe - Increase hourly rate to \$16.75 as Brailist in Training with the Early Learning Department and Early Learning ESY Summer Program beginning July 10, 2023.

Kathy Maass - Change in assignment from Second Cook at Monroe Elementary School to Cook Manager at Washington Elementary School for 8 hours per day/5 days per week beginning July 14, 2023. She will be placed at classification B21, step 5, in accordance with the agreement between the District and the Minnesota School Employee Association.

Cathy Stien - Increase hourly rate to \$27.75 as Brailist at East High School beginning July 1, 2023.

Kelli Woelfel - Decrease in assignment as Program Secretary with the Adult Education Program from 8 hours per day/5 days per week to 7 hours per day/5 days per week beginning July 19, 2023.

RESIGNATIONS (INSTRUCTIONAL)

Oscar Andrade Lara - Secondary Mentor Coach/ADSIS Teacher at Dakota Meadows Middle School and Summer School Administrative Intern, has submitted a resignation. The last day of employment will be July 27, 2023.

Kevin Dick - Technology Education Teacher at West High School, has submitted a resignation. The last day of employment will be June 8, 2023.

Gregory Euclide - Art Teacher at West High School, has submitted a resignation. The last day of employment will be June 8, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Michael Gustafson - Evening Custodian at Hoover Elementary School, has submitted a resignation. The last day of employment will be June 7, 2023.

Nicole Helget - Special Education Paraeducator at Prairie Winds Middle School, has submitted a resignation in order to accept the Special Education Teacher position. The last day for this assignment will be June 7, 2023.

LaRen Holtman - ACES Child Care Assistant at Monroe Elementary School, has submitted a resignation. The last day for this assignment will be August 9, 2023. She will continue as Spanish Teacher at East High School.

Jaymes Sorensen - Non-classroom (Playground) Paraeducator at Jefferson Elementary School, has submitted a resignation in order to accept the Building Technology Assistant position. The last day for this assignment will be June 7, 2023.

TERMINATION/NON-RENEWAL (NON-INSTRUCTIONAL)

Due to the uncertainty of funding, restructuring, and budget reductions and in accordance with employment contracts, the administration recommends that the employment of the following employees be terminated at the end of the 2022-23 school year effective June 22, 2023.

Cheryl Grant - Attendance Secretary at East High School.

TERMINATION/NON (NON-INSTRUCTIONAL)

Jared Latusek - District Carpenter, effective June 30, 2023.

Deanna Valenzuela - Central Registration Specialist, effective June 16, 2023.

Renewal of Membership in the Minnesota State High School League for 2023-24

Renewal of Membership in the Minnesota School Boards Association for 2023-24

Approval of 2023-24 Rates of Pay for CE Part-Time and Seasonal Personnel - see page _____.

Approval of 2023-24 Hourly Rates for Part-Time, Temporary and Substitute Employees and Miscellaneous Rates of Pay - see pages _____.

The following gifts and grants were received by the School District:

Peggy Walters donated \$1,000 for East High VEX Robotics Program

MEI Total Elevator Solutions donated \$100 to East High Boys Cross Country Program

Community Education - Rec on the Go Program received the following donations:

- \$500 from Cork & Key
- \$500 from Theresa Coughlan
- \$250 from Dasch Salon & Spa
- \$500 from Bromeland Law LLC
- \$250 from Willow Officeworks LLC

Courtney Kruse donated \$89.85 to Washington Elementary Snack Cart

The Minnesota FFA Foundation donated \$200 to Mankato Area Public Schools FFA Program

Hilltop Vacuums Plus donated \$100 to East High Boys Golf Program

Sertoma of Greater Mankato donated \$2,500 to Mankato Area Public Schools Hard of Hearing Program

Dotson Iron Casting, Inc. donated \$500 to Community Education Adult Basic Education GED Boot Camps

Community Education - Movies in the Park received the following donations:

- \$500 from RL Challenge
- \$250 from Eagle Lake Family Dentistry

Kato Roofing Inc donated Fabric Bags (\$300 value) for Mankato Area Public Schools Social Workers to deliver items to families

Mrs. Pratt made a motion to accept the gifts. The motion was seconded by Mr. Kind and carried on a 6-0 voice vote.

Director of Facilities Scott Hogen reviewed the 2024-25 Long-Term Facilities Maintenance Plan. A motion was made by Ms. Schuck to approve the plan for 2024-25 with total projects of \$17,345,000 (see page _____). The motion was seconded by Mrs. Ratcliff and carried on a 6-0 roll call vote.

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by

our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2022-2023 fiscal year. The base fee is not to exceed \$44,250. Mrs. Pratt made a motion to approve the firm of Clifton Larson Allen to serve as the fiscal auditor for fiscal year 2022-23. The motion was seconded by Mr. Kind and carried on a 6-0 roll vote.

There being no further business to consider, Mrs. Pratt moved and Mrs. Ratcliff seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:31 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 17, 2023

The School Board of Independent School District No. 77 met in regular session on Monday, July 17, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:00 p.m. Members present at roll call: Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck, and Shannon Sinning. Absent: Patrick Baker.

1. Schuck/Kind approval of agenda with personnel addendum. 6-0
2. Open Forum - Beth Hanke & Tim Meegan wished to speak.
3. Information: Spring Student/Staff Recognition, Board Member Reports.
4. Ratcliff/Schuck approval of Consent Agenda Items: Approval of Minutes of June 20, 2023, special meeting; Final Approval of June Bills; Approval of July Bills; Approval of Personnel; Renewal of membership in MSHSL and MSBA; Approval of 2023-24 rates of pay for CE part-time and seasonal personnel; Approval of 2023-24 hourly rates for part-time, temporary and substitute employees and miscellaneous rates of pay. 5-0-1 (Pratt abstained)
5. Pratt/Kind acceptance of gifts. 6-0
6. Schuck/Ratcliff approval of 2024-25 long term facilities maintenance plan. 6-0
7. Pratt/Kind approval of Clifton Larson Allen as auditor for fiscal 2022-23. 6-0
8. Pratt/Ratcliff adjournment at 5:31 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

Community Education Department Salary Rates for Part-Time Personnel			<i>MN Minimum wage for adults is \$10.33 and youth is \$8.42 as of 1/1/22</i>	<i>MN Minimum wage for adults is \$10.59 and youth is \$8.63 as of 1/1/23</i>
Job Title	Rate 2020-21	Rate 2021-22	Rate 2022-23	Rate 2023-24
ACES				
ACES Elementary childcare staff	\$10.00-\$16.50	\$10.00-\$16.50	\$11.00-\$18.00	\$11.50-\$18.75
ACES Early Learning childcare staff	N/A	N/A	N/A	\$15.00-\$22.00
Adult Basic Education (ABE)				
ABE Navigator		16.50-19.50	MAPS contracted rate	MAPS contracted rate non-affiliate
ABE Classroom Assistant (part-time)				
Early Learning				
Early Childhood Screener	\$17.49	\$17.49	\$18.10	MAPS contracted rate 632
Screening Supervisor	\$27.87	\$27.87	\$28.85	MAPS contracted rate non-affiliate
Ready for Kindergarten Corporate Liaison and Outreach			\$31.00 (new 9/1/22)	position eliminated
Enrichment and Leisure Services				
Adult Sports Official	\$15.00-\$30/game	\$17-\$32/game	\$17-\$32/game	\$17-\$32/game
Certified Archery Instructor	\$13.00-\$19.00/hour	\$13.00-\$19.00/hour	\$13.00-\$19.00	\$13.00-\$19.00
Lifeguard	\$10.50 - \$14.00	\$10.50 - \$14.00	\$10.50 - \$14.00	\$11.00 - \$14.00
Locker Room Attendant/Aide	\$10.00 - \$11.00	\$10.25- \$11.50	\$10.25- \$11.50	\$11.00 - \$12.00
Middle School After School Site / Club Leader		\$10.50 - \$30.00	\$10.50 - \$30.00	\$11.00 - \$35.00
Non-licensed Instructor	\$10.00 - \$30.00	\$10.50 - \$30.00	\$10.50 - \$30.00	\$11.00 - \$35.00
Rec on the Go Leader	\$10.00-\$15.00/hour	\$8.21-\$15.00/hour	\$8.42-\$16.00	\$8.75-\$16.00
Skating School Instructor				\$8.75 - \$15.00
Skating School Lead Instructor		\$8.21 - \$15.00/hour	\$8.75-\$16.00	\$16.00
Swimming Instructor	\$12.00 - \$30.00	\$12.00 - \$30.00	\$12.00 - \$30.00	\$12.00 - \$30.00
Aide	\$10.00 - \$30.00	\$10.50 - \$30.00	\$10.50 - \$30.00	position eliminated
Seasonal Assistant Specialist			\$16.00	\$16.00-\$19.00
Building Supervisor	\$13.71-\$15.00	\$14.00-\$16.00	\$15.00-\$17.00	\$16.00-\$19.00
Intern/Student Worker	\$10.00	\$10.25	\$10.33	\$10.59

Revised 6/30/20

Revised 5/30/21

Revised 5/30/22

Revised 5/24/23

MANKATO AREA PUBLIC SCHOOLS

Hourly Rates for Part-time/Temporary Employees 2023-24 Fiscal Year

JOB TITLE	2022-23 Hourly Rate	2023-24 Hourly Rate
Work Experience/Work Based Students	Minimum Wage	Minimum Wage
High School Student Workers	Minimum Wage	Minimum Wage
Post-Secondary Work Study	Minimum Wage	Minimum Wage
Sign Language Interpreter	\$23.50-\$27.00	\$24.00 - \$27.75
Language Interpreter	\$25.00	\$25.00
Intervener	\$23.50 - \$27.00	\$24.00 - \$27.75
Braillist	\$23.50 - \$27.00	\$24.00 - \$27.75
Braillist in Training	\$16.25	\$16.75
Head Election Judge	\$12.00	\$12.50
Election Judge	\$10.50	\$11.00
Locksmith	\$13.50	\$13.50
Lead Summer Painter	\$14.25	\$14.25
Summer Painter	\$13.50	\$13.50
Summer Carpenter's Helper	\$13.50	\$13.50
Seasonal Groundskeeper	\$13.50	\$15.00
Custodian's Summer Helper	\$13.50	\$15.00
Curriculum Writing	\$35.00	\$35.00
Musical Accompanist	\$20.75	\$20.75
Printer's Helper	\$11.25	\$13.50
District Stage Manager	\$26.75	\$26.75
Assistant Stage Manager	\$15.75	\$15.75
First Aid Trainers	\$29.25	\$30.00
First Aid Team Members	Reg. Hrly Rate to \$19.05 max	Reg. Hrly Rate to \$22.00 max

Effective July 1, 2023

MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

Rates for Substitute Employees
2023-24 Fiscal Year

<u>JOB TITLE</u>	<u>2022-23</u>	<u>2023-24</u>
Teacher	\$200.00 per day or \$33.33/hr with a two-hour minimum.	\$200.00 per day or \$33.33/hr with a two-hour minimum.
Principal (licensed)	\$350.00 per day or \$43.75/hr with a two-hour minimum;	\$350.00 per day or \$43.75/hr with a two-hour minimum;
	Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.	Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.
Paraprofessional		
No District 77 Experience	Step 1 of position subbing for	Step 1 of position subbing for
With District 77 Experience	Step 1 of position subbing for	Step 1 of position subbing for
Secretary	Step 1 of position subbing for	Step 1 of position subbing for
Retired District 77 Secretary	Step at time of retirement	Step at time of retirement
Custodial/Maintenance	Step 1 of position subbing for	Step 1 of position subbing for
Retired District 77 Custodian	Step at time of retirement	Step at time of retirement
Food Service	Step 1 of position subbing for	Step 1 of position subbing for
Retired District 77 Food Service	Step at time of retirement	Step at time of retirement
Licensed School Nurse	\$35.00 per hour	\$35.00 per hour

MANKATO AREA PUBLIC SCHOOLS

Miscellaneous Rates of Pay

Job Title/Activity	Rate	Comments	Budget Code
<u>PLCs</u> Missed Prep for PLC PLC after teacher duty day*	Contract Rate	Per Letter of Agreement with MTA	Site Staff Development 01/xxx/640/000/306/185
Missed Prep or Lunch - Special Ed Teachers	Contract Rate	Apply when teachers miss prep/lunch to provide instruction or for IEP meetings per Special Ed Teacher Compensation Guidelines.	01/xxx/xxx/000/740/185
IEP meetings outside of teacher duty day - all teachers*	Contract Rate	Compensation minimum of 15 minutes per Special Ed Teacher Compensation Guidelines	01/xxx/xxx/000/740/185
DIBELS Team Members	\$20.00 per hour		
Multilingual Learners Assessment Team Members	\$20.00 per hour		
<u>Test Proctors</u> Current employees during normal work hours Current employees outside normal work hours Hired from outside district Retired licensed teachers Missed prep for proctoring	No additional pay Regular Rate of Pay \$15.00 per hour \$20.00 per hour Contract Rate		01/200/611/000/000/185
Required meetings outside of teacher duty day*	\$35.00 per hour	Exception: Part-time teachers attending a district inservice within the FT teacher duty day should receive their contract rate for additional time beyond their contract time.	Teacher's Regular Salary Code
Summer Professional Development	\$35.00 per hour	Note: Payment for summer professional development will be paid only if specifically aligned to District Roadmap initiatives and designated by the District as paid training.	Site or Program Staff Development Code
Participating on Interview Teams	No pay - voluntary		-----
Teaching Fellows	\$25.00 per hour	For activities outside of teacher duty day scheduled by mentors and designated for pay	
Moving	\$12.50 per hour	Maximum 8 hours	01/xxx/810/000/000/170
Planetarium Operator	\$50.00 per show	East Sr. High School	
<u>CPI/PCM Training</u> Trainers Teacher Trainees sent by District Para Trainees sent by District	Contract Rate \$35.00 per hour Regular hourly rate		01/200/420/640/419/185

*Teacher duty day is 7 hours, 50 minutes. Teachers are required to begin 30 minutes prior to the student day. Typically, the end time for secondary teachers is 30 minutes after the student day; end time for elementary teachers is 40-50 minutes after the student day depending upon the length of the student day.

Note: Please be sure that teachers submit timesheets for extra time worked within the same pay period that the time was worked.

July 1, 2023

 Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only										ED - 02478-09		
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2021, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.														
District Info.		Enter Information		District Info.		Enter Information								
District Name:				Date:										
District Number:				Email:										
District Contact Name:														
Contact Phone #														
Expenditure Categories				2023 (base year)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.														
Finance Code	Category (1)													
347	Physical Hazards	\$200,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000
349	Other Hazardous Materials	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
352	Environmental Health and Safety Management	\$185,400	\$186,000	\$186,000	\$186,000	\$186,000	\$186,000	\$186,000	\$186,000	\$186,000	\$186,000	\$186,000	\$186,000	\$186,000
358	Asbestos Removal and Encapsulation	\$100,000	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000
363	Fire Safety	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
366	Indoor Air Quality	\$35,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Total Health and Safety Capital Projects		\$650,400	\$640,000	\$640,000	\$640,000	\$640,000	\$640,000	\$640,000	\$640,000	\$640,000	\$640,000	\$640,000	\$640,000	\$640,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year														
Finance Code	Category (2)													
358	Asbestos Removal and Encapsulation	\$320,000	\$90,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$325,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$16,700,000	\$4,606,161	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$17,345,000	\$4,696,161	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151														
Finance Code	Category 3 (a)													
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Gender-Neutral Single-User Restrooms														
Finance Code	Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025													
UFARS Coding Pending	Remodeling for gender-neutral single user restroom per site.	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Remodeling for Gender-Neutral Single User Projects		\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Accessibility														
Finance Code	Category (4)													
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects														
Finance Code	Category (5)													
368	Building Envelope	\$183,000	\$183,000	\$183,000	\$183,000	\$183,000	\$183,000	\$183,000	\$183,000	\$183,000	\$183,000	\$183,000	\$183,000	\$183,000
369	Building Hardware and Equipment	\$250,000	\$250,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000
370	Electrical	\$145,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
379	Interior Surfaces	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
380	Mechanical Systems	\$300,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
381	Plumbing	\$155,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
382	Professional Services and Salary	\$200,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
383	Roof Systems	\$1,030,118	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
384	Site Projects	\$227,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
Total Deferred Capital Expense and Maintenance		\$2,640,118	\$3,083,000	\$3,073,000	\$3,073,000	\$3,073,000	\$3,073,000	\$3,073,000	\$3,073,000	\$3,073,000	\$3,073,000	\$3,073,000	\$3,073,000	\$3,073,000
Total Annual 10-Year Plan Expenditures		\$20,635,518	\$8,419,161	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000
Fund Balance Section														
Fund 01														
Beginning Fund Balance 01-467-XX		\$1,657,890	\$1,960,528	\$1,923,205	\$1,907,205	\$1,891,205	\$1,875,205	\$1,859,205	\$1,843,205	\$1,827,205	\$1,811,205	\$1,795,205	\$1,795,205	\$1,795,205
LTFM Fiscal Year Revenue - Levy		\$3,041,510	\$3,134,031	\$3,518,134	\$3,517,254	\$3,519,803	\$3,517,822	\$3,707,000	\$3,707,000	\$3,707,000	\$3,707,000	\$3,707,000	\$3,707,000	\$3,707,000
LTFM Fiscal Year Revenue - AID if Applicable		\$551,646	\$551,646	\$188,866	\$189,746	\$187,197	\$189,178	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT if applicable - Special Legislation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Estimated Fiscal Year Expenditures		\$3,290,518	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000	\$3,723,000
Ending Fiscal Year Fund Balance 01-467-XX		\$1,960,528	\$1,923,205	\$1,907,205	\$1,891,205	\$1,875,205	\$1,859,205	\$1,843,205	\$1,827,205	\$1,811,205	\$1,795,205	\$1,779,205	\$1,779,205	\$1,779,205
Fund 06														
Beginning Fund Balance 06-467-XX		\$22,041,161	\$4,696,161	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Bonded Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Estimated Fiscal Year Expenditures		\$17,345,000	\$4,696,161	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fiscal Year Fund Balance 06-467-XX		\$4,696,161	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
End of worksheet														

School Board Regular Meeting

6. B.

Meeting Date: 08/21/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Approval of August Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you may have regarding the report on claims for August totaling \$14,105,552.76.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

6. C.

Meeting Date: 08/21/2023

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (NON-AFFILIATED)

Lisa Benson - Central Registration Specialist for the District beginning August 1, 2023.

This is a full-time, 12-month, Non-affiliated position with an annual salary of \$48,000.00 prorated to \$44,124.18 for 239 days for 2023-24. She will be eligible for category II benefits.

Erin Quast - Adjust start date to August 21, 2023, as Physical Therapist Assistant for the District.

APPOINTMENTS (INSTRUCTIONAL)

William Bennett - Full-time (1.00) Special Education Teacher at Dakota Meadows Middle School beginning August 28, 2023, for the 2023-24 school year. He will be placed at step 2 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Annastasia Braam - Part-time (0.224 FTEs) Non-public Guidance Counselor at Loyola beginning August 18, 2023, for the 2023-24 school year. She will be placed at step 10 of the M+45 lane on the Teachers Association salary schedule.

Elizabeth Cress - Full-time (1.00 FTEs) Reading Intervention Teacher at Roosevelt Elementary School beginning August 28, 2023, for the 2023-24 school year. She will be placed at step 9 of the M lane on the Teachers Association salary schedule.

Natalie Eckstein - Part-time Early Learning Teacher at MAPS Center for Learning for 775.5 annual hours (0.538 FTEs) beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 6 of the B lane on the ECFE Teachers Association salary schedule, with an hourly rate of \$33.55.

Andrea Fredlund - Full-time (1.00 FTEs) Art Teacher at Franklin Elementary and Kennedy Elementary Schools beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Kellie French - Full-time (1.00 FTEs) Gateway to Technology Teacher at Prairie Winds Middle School beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 6 of the M lane on the Teachers Association salary schedule.

Lejla Hashmi - Part-time MAPS Preschool Teacher at MAPS Center for Learning for 440.5 annual hours (0.305 FTEs) beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 1 of the B lane on the ECFE Teachers Association salary schedule, with an hourly rate of \$28.72, contingent upon obtaining licensure. This is in addition to her Early Learning Paraeducator assignment at MAPS Center for Learning.

Alisa Heiling - Full-time (1.00 FTEs) Occupational Therapist for the District beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 8 of the M+45 lane on the Teachers Association salary schedule.

Courtney Konakowitz - Part-time (0.75 FTES) College and Career Readiness Teacher at Dakota Meadows Middle School beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 3 of the M lane on the Teachers Association salary schedule.

Julie McGowan - Adjust start date to August 28, 2023, as full-time (1.00 FTEs) Contract Substitute English Language Arts Teacher at Dakota Meadows Middle School.

Michelle Peterson - Full-time (1.00 FTEs) 4th Grade Teacher at Rosa Parks Elementary School beginning August 28, 2023, for the 2023-24 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Lindsey Pratt - Part-time MAPS Preschool Teacher at MAPS Center for Learning for 738 annual hours (0.5125 FTEs) beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 1 of the B lane on the ECFE Teachers Association salary schedule, with an hourly rate of \$28.72, contingent upon obtaining licensure.

Jesus Santiago - Part-time (0.667 FTEs) Art Teacher at West High School beginning August 21, 2023, for the 2023-24 school year. He will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Todd Substad - Long-term Substitute Teacher for Jennifer Floren at East High School beginning August 28 and ending December 22, 2023. He will be placed at step 9 of the B+30 lane on the Teachers Association salary schedule.

Darian Thompson - Full-time (1.00 FTEs) Spanish Teacher at Prairie Winds Middle School beginning August 21, 2023, for the 2023-24 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Amber Volkman - Change in assignment from Long-term Substitute Teacher to Full-time (1.00 FTEs) Contract Substitute Teacher for Julia Milne at Rosa Parks Elementary School beginning August 28, 2023, and ending June 7, 2024. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Tyson Walker - Full-time (1.00 FTEs) 5th Grade Teacher at Rosa Parks Elementary School beginning August 21, 2023, for the 2023-24 school year. He will be placed at step 10 of the SPEC lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Emily Block - Early Learning Healthcare Paraeducator (RN) with the Early Learning Department for 8 hours per day/5 days per week beginning August 21, 2023. This is a full-time, 9-month position with an additional 98.5 hours in the summer. She will be placed at classification B23, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

De'Vonte Bradley - Special Education Paraeducator at Monroe Elementary School for 6.5 hours per day/5 days per week beginning September 7, 2023. He will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Sontiana Brandts - ACES Child Care Assistant at Washington Elementary School for 5-8 hours per day/4 days per week beginning August 1, 2023. She will be compensated at the rate of \$14.00 per hour.

Kelly Chiet - Childcare Assistant Teacher with the Adult Basic Education Program at Lincoln Logs Learning Center for 5.75 hours per day/4 days per week (M-TH) beginning August 21, 2023. She will be compensated at the rate of \$17.35 per hour and will be eligible for 6-3-2 benefits.

Sarah Goettl - Health Care Paraeducator at Prairie Winds Middle School for 7 hours per day/5 days per week beginning September 7, 2023. She will be placed at classification B23, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Jane Larsen - Cook Helper at Dakota Meadows Middle School for 6 hours per day/5 days per week beginning August 15, 2023. She will be placed at classification A11, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Brittinni Lockwood - Health Care Paraeducator (LPN/RN) at Dakota Meadows Middle School for 4 hours per day/5 days per week beginning September 7, 2023. She will be placed at classification B23, step 7, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Paraeducator Substitute assignment for the District.

Sarah Narvaez - Early Learning Special Education Paraeducator at MAPS Center for Learning from 7 hours per day/2 days per week (M/TH) and 1 hour per day/1 day per week (W) beginning September 11, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Early Childhood Screener assignment at MAPS Center for Learning.

Jennifer Niles - Clerical Assistant/POS Operator at Franklin Elementary School for 6 hours per day/5 days per week (3.75 per day as Clerical Assistant/2.25 hours per day as POS Operator) beginning August 30, 2023. She will be placed at classification A13, step 5 of the Educational Secretaries Association salary schedule.

Channa Puhmann - Childcare Assistant Teacher with the Adult Basic Education Program at Lincoln Logs Learning Center for 5.75 hours per day/4 days per week (M-TH) beginning August 24, 2023. She will be compensated at the rate of \$17.35 per hour and will be eligible for 6-3-2 benefits.

Ingrid Ramirez Mazariegos - Special Education Secretary with Student Support Services beginning July 20, 2023. This is a full-time, 12-month position. She will be placed at classification B22, step 4 of the Educational Secretaries Association salary schedule.

Laycon Robinson - Special Education Paraeducator with the ESY Program for 4.5 hours per day/4 days per week beginning June 12, and ending July 20, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Abigail Shirk - Special Education Paraeducator at Roosevelt Elementary School for 6.5 hours per day/5 days per week beginning September 7, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Anne Sweeney - Early Learning Paraeducator with The ECFE Parent Education Program at MAPS Center for Learning for 3 hours per day/1 evening per week (M) beginning September 11, 2023. She will be placed at classification B21, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Early Learning Special Education Paraeducator, classification B21.5, assignment at MAPS Center for Learning.

Kimberly Taylor - Health Care Paraeducator at Monroe Elementary School for 7 hours per day/5 days per week beginning September 7, 2023. She will be placed at classification B23, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association, contingent upon obtaining certification.

Belinda Vigil - Special Education Paraeducator at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2023. She will be placed at classification B21.5, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Isaac Wadd - ACES Site Lead Substitute on an on-call basis beginning August 1, 2023. He will be compensated at the rate of \$17.25 per hour. This is in addition to his ACES Student Support Assistant assignment at Franklin Elementary School.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Linda Bosworth - Decrease in assignment as ABE Teacher with the Adult Basic Education Program from 876.5 annual hours (0.61 FTEs) to 375 annual hours (0.26 FTEs) beginning with the 2023-24 school year.

Judith Doyle - Decrease in assignment as Intervention Teacher at Risen Savior from 107 annual hours to 48 annual hours beginning with the 2023-24 school year.

Judith Doyle - Decrease in assignment as Intervention Teacher at Mount Olive from 636 annual hours to 306 annual hours beginning with the 2023-24 school year.

Cheryl Herbst - Increase in assignment as Interventions Teacher at Loyola from 505 annual hours to 535 annual hours beginning with the 2023-24 school year.

Cheryl Herbst - Decrease in assignment as Intervention Teacher at Concordia Classical Academy from 221 annual hours to 199 annual hours beginning with the 2023-24 school year.

Amanda Kroehler - Increase in assignment as Physical Education Teacher at Jefferson Elementary and Hoover Elementary Schools from 1.00 FTEs to 1.10 FTEs beginning August 28, 2023, for the 2023-24 school year.

Erika Kuhlers - Increase in assignment as Art Teacher at Jefferson Elementary and Monroe Elementary Schools from 0.733 FTEs to 1.00 FTEs beginning August 28, 2023, for the 2023-24 school year.

McKenna Linde - Change in assignment from Full-time (1.00 FTEs) English Language Arts Teacher to part-time (0.50 FTEs) ADSIS Teacher and part-time (0.50 FTEs) Secondary Mentor Coach (TOSA) at Dakota Meadows Middle School beginning August 28, 2023, and ending June 30, 2027.

Ellen Orcutt - Adjust Salary placement from M, step 1 to SPEC, step 1 on the Teacher's Association salary schedule as Licensed School Psychologist beginning August 21, 2023.

Susan Osborne - Decrease in assignment as Intervention Teacher at Immanuel Lutheran from 566 annual hours to 319 annual hours beginning with the 2023-24 school year.

Jesse Pigman - Increase in assignment as Mathematics Teacher at Prairie Winds Middle School from 1.00 FTEs to 1.167 FTEs beginning August 28, 2023, for the 2023-24 school year.

Jennifer Sundermeyer - Change in assignment from Full-time (1.00 FTEs) 4th Grade Teacher at Jefferson Elementary School to Part-time (0.87 FTEs) Reading Intervention Teacher at Franklin Elementary School beginning August 28, 2023.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Tyler Anderson - Change in assignment from Lead Evening Custodian at Prairie Winds Middle School to Evening Custodian at MAPS Center for Learning for 8 hours per day/5 days per week beginning July 24, 2023. He will be compensated according to his placement on the Minnesota School Employees Association salary schedule.

Samantha Bauleke - Change in assignment from Second Cook to Cook Manager at Prairie Winds Middle School for 8 hours per day/5 days per week beginning July 25, 2023. She will be placed at classification B21, step 6, in accordance with the agreement between the District and the Minnesota School Employee

Association.

Madonna Bengtson - Change in assignment from Early Learning Special Education Paraeducator, classification B21, for 3.5 hours per day/4 days per week and Early Learning Special Education Paraeducator, classification B21.5, for 3.5 hours per day/4 days per week at Franklin Elementary School to Special Education Paraeducator, classification B21.5, for 7 hours per day/4 days per week (M-TH) at MAPS Center for Learning beginning September 11, 2023.

Mardell Brauer - Change in assignment as Health & Wellness Paraeducator from 6.5 hours per day/5 days per week at Washington Elementary School to 6.75 hours per day/5 days per week at Prairie Winds Middle School beginning September 7, 2023.

Shipra Chowdhury - Increase in assignment as Early Learning Paraeducator from 16 hours per week (2 M, 4 T, 3.5 W/F, 3 TH) at the Family Learning Center to 17 hours per week (5.5 M, 4 T/W, 3.5 TH) at MAPS Center for Learning beginning September 11, 2023.

Patricia Cluka - Decrease in assignment as Early Learning Paraeducator from 7 hours per day/4 days per week (M-TH) at Kennedy Elementary School to 3.5 hours per day/4 days per week (M-TH) at MAPS Center for Learning beginning September 11, 2023.

Lindsay Cortese - Decrease in assignment as Special Education Paraeducator at Kennedy Elementary School from 6.25 hours per day/5 days per week to 6.25 hours per day/3 days per week (W-F) beginning September 7, 2023.

Cassandra De La Cruz - Increase in assignment as Early Learning Paraeducator from 2 hours per day/1 day per week at the Family Learning Center to 3 hours per day/1 day per week at MAPS Center for Learning beginning September 11, 2023. This is in addition to her Lead Teacher assignment at Lincoln Logs Learning Center.

Amy Desantiago - Decrease in assignment as Early Learning Paraeducator, classification B21, from 3.5 hours per day/3 days per week (T-TH) and 1.5 hours per day/1 day per week (M) at the Family Learning Center to 1.5 hours per day/1 days per week (M) at MAPS Center for Learning beginning September 11, 2023.

Amy Desantiago - Increase in assignment as Early Learning Special Education Paraeducator, classification B21.5, from 3.5 hours per day/3 days per week at the Family Learning Center to 7 hours per day/4 days per week (M-TH) at MAPS Center for Learning beginning September 11, 2023. This is in addition to her Early Learning Paraeducator, classification B21, assignment at MAPS Center for Learning.

Kristin Diekmann - Decrease in assignment as Special Education Paraeducator at Bridges Community School from 6.5 hours per day/5 days per week to 5 hours per day/5 days per week beginning September 7, 2023.

Lori Dunford - Increase in assignment as Second Cook at Hoover Elementary School from 7.25 hours per day/5 days per week to 8 hours per day/5 days per week beginning September 7, 2023.

Jennifer Filfli - Increase in assignment as Early Learning Paraeducator at MAPS Center for Learning from 7 hours per day/3 days per week to 7 hours per day/3 days per week and 3.5 hours per day/1 day per week beginning September 11, 2023.

Melanie Gerold - Change in assignment from Evening Custodian at Franklin Elementary School to Custodian Engineer at Lincoln Community Center beginning August 9, 2023. She will be placed at classification B22, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Ronette Hornick - Increase in assignment as Early Learning Special Education Paraeducator, classification B21.5, from 3.5 hours per day/4 days per week (M-TH) at the Family Learning Center to 7 hours per day/4 days per week (M-TH) at MAPS Center for Learning beginning September 11, 2023.

Ronette Hornick - Decrease in assignment as Early Learning Paraeducator, classification B21, from 3.5 hours per day/4 days per week (M-TH) and 2 hours per day/1 evening per week (T) at the Family Learning Center to 2 hours per day/1 evening per week at MAPS Center for Learning beginning September 11, 2023.

Rita Jones - Increase in assignment as Early Learning Paraeducator from 1.5 hours per day/3 days per week (T/TH/F) and 1.75 hours per day/1 day per week (W) at the Family Learning Center to 2 hours per day/2 days per week (M/F) and 3 hours per day/3 days per week (T-TH) at MAPS Center for Learning beginning September 11, 2023.

Anna Kehoe - Correction - Brailist in Training with the Early Learning Department at MAPS Center for Learning for 7 hours per day/4 days per week (M-TH) beginning September 11, 2023. She will be compensated at the rate of \$16.25 per hour, and she will be eligible for 6-3-2 Benefits.

Teresa Kolstad - Change in assignment from Early Learning Special Education Paraeducator, classification B21, at Rosa Parks Elementary School for 7 hours per day/4 days per week (M-TH) to Early Learning Special Education Paraeducator, classification B21, for 3.5 hours per day/4 days per week (M-TH) and Early Learning Special Education Paraeducator, classification B21.5, for 3.5 hours per day/4 days per week (M-TH) at MAPS Center for Learning beginning September 11, 2023.

Marnie Kortuem - Decrease in assignment as Health Care Paraeducator (LPN/RN) at Dakota Meadows Middle School from 6.5 hours per day/5 days per week to 3 hours per day/5 days per week beginning September 7, 2023.

Allyson Marco - Change in assignment from Early Learning Special Education Paraeducator, classification B21, for 7 hours per day/3 days per week and Early Learning Special Education Paraeducator, classification B21.5, for 7 hours per day/1 day per week to Early Learning Special Education Paraeducator, classification B21.5, for 7 hours per day/4 days per week (M-TH) at MAPS Center for Learning beginning September 11, 2023. This is in addition to her Special Education Paraeducator, classification B21.5, assignment at Franklin Elementary School.

Eleanor McDonough - Increase in assignment as Special Education Paraeducator at Kennedy Elementary School from 4 hours per day/5 days per week to 6.25 hours per day/5 days per week beginning September 7, 2023.

Victoria Miller - Decrease in assignment as Early Learning Paraeducator from 7 hours per day/3 days per week (T-TH) at Franklin Elementary School to 7 hours per day/2 days per week (T/TH) and 3.5 hours per day/1 day per week (W) at MAPS Center for Learning beginning September 11, 2023.

Jeremy Osborne - Change in assignment as Early Learning Special Education Paraeducator, classification B21, from 7 hours per day/4 days per week at Eagle Lake Elementary and Kennedy Elementary Schools to 7 hours per day/3 days per week (T-TH) and 3.5 hours per day/1 day per week (M) at Eagle Lake Elementary School beginning September 11, 2023.

Grace Perschbacher - Change in assignment from Early Learning Special Education Paraeducator, classification B21, for 3.5 hours per day/4 days per week at MAPS Center for Learning and Early Learning Special Education Paraeducator, classification B21.5, for 3.5 hours per day/4 days per week at Franklin Elementary School to Special Education Paraeducator, classification B21.5, for 7 hours per day/4 days per week (M-TH) at MAPS Center for Learning beginning September 11, 2023.

Debbra Peterson - Change in assignment from Non-classroom (Lunchroom) Paraeducator to Special Education Paraeducator at Eagle Lake Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Kelly Runck - Increase in assignment as Cook Helper at Hoover Elementary School from 6.5 hours per day/5 days per week to 7 hours per day/5 days per week beginning September 7, 2023.

Jennifer Schmitt - Change in assignment from Special Education Paraeducator, classification B21, to Special Education Paraeducator, classification B21.5, for 6.25 hours per day/5 days per week at Kennedy Elementary School beginning September 7, 2023.

Bridget Tester - Change in assignment from 6-Hour, 9-month, Day Custodian at Prairie Winds Middle School and INSITE and Summer Grounds Worker to Full-time, 8-Hour, 12-month Evening Custodian at Prairie Winds Middle School beginning August 21, 2023. She will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alexia Thomas - Decrease in assignment as Special Education Paraeducator at Franklin Elementary School from 6.25 hours per day/5 days per week to 6.25 hours per day/3 days per week (W-F) and 4.25 hours per day/1 days per week (T) beginning September 7, 2023.

Sang Vo - Decrease in assignment as Title 1 Paraeducator at Jefferson Elementary School from 3 hours per day/5 days per week to 2 hours per day/5 days per week beginning September 7, 2023. This is in addition to his Non-Classroom (Playground) Paraeducator, and Clerical assignments at Jefferson Elementary School.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Laura Hoekstra - Adjust start date to July 19, 2023, for Board-approved leave.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Daniel Blaisdell - 4th Grade Teacher at Monroe Elementary School has requested Medical leave for the 2023-24 school year.

Jennifer Floren - Adjust start date to August 28, 2023, for Board-approved leave.

Jacquelyn Frayne - Speech Language Pathologist for the District, has requested unpaid leave beginning August 28 and returning to work on October 13, 2023. She is eligible to use any applicable fringe benefits.

Julia Milne - Extend Board-approved leave through the end of the 2023-24 school year.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Bradley Eggersdorfer - Extend Board-approved leave, returning to work on August 1, 2023, with a reduced work schedule of 4 hours per day, then returning to full schedule on September 11, 2023.

Kelli Woelfel - Extend Board approved leave, returning to work on July 19, 2023.

RESIGNATIONS (NON-AFFILIATED)

Emma Langemo - Central Registration Specialist, has submitted a resignation. The last day of employment will be August 9, 2023.

RESIGNATIONS (INSTRUCTIONAL)

Kassidy Tocco - Special Education Teacher at Prairie Winds Elementary School, has submitted a resignation. The last day of employment will be June 8, 2023.

Elizabeth Twedell - 2nd Grade Teacher at Washington Elementary School, has submitted a resignation. The last day of employment will be June 8, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Alexis Avalos - 8-Hour Evening Custodian at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be July 20, 2023.

Amanda Bartell - Student Information Secretary at West High School, has submitted a resignation. The last day of employment will be August 4, 2023.

Madison Bass - Student Success Coach at Kennedy Elementary School and ESY Paraeducator, has submitted a resignation. The last day of employment will be July 20, 2023.

Kendrick Bates - Student Success Coach at Franklin Elementary School, has submitted a resignation. The last day of employment will be June 7, 2023.

Colleen Bauman - Cook Helper at Hoover Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 7, 2023.

Lisa Benson - Special Education Paraeducator and ESY Paraeducator at Hoover Elementary School, has submitted a resignation in order to accept the Central Registration Specialist position. The last day for this assignment will be July 31, 2023.

Riley Bersaw - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Madison Cleverly - ACES Child Care Assistant Substitute has submitted a resignation. The last day of employment will be August 18, 2023.

Myastina Etter - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Asher Giersdorf - Custodian Engineer, at Lincoln Community Center, has submitted a resignation. The last day of employment will be July 31, 2023.

Alyssa Hatlestad - ACES Student Support Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be July 27, 2023. She will continue as a Substitute Teacher for the District.

Christy Herrick - Non-Classroom (Playground) Paraeducator at Jefferson Elementary School, has submitted a resignation. The last day for this assignment will be June 7, 2023. She will continue as a Substitute Teacher for the District.

Whitney Jackson - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 11, 2023.

Alexander MacLean - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Amy Malvin - Non-Classroom (Lunchroom) at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 7, 2023.

Tallon Mickley - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Pluwo Ojullu - Special Education Paraeducator and Health & Wellness Paraeducator at Dakota Meadows Middle School and ESY Summer Program, has submitted a resignation. The last day of employment will be July 20, 2023.

Krystal Olson - Special Education Paraeducator at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 7, 2023.

Britta Petersen - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Niki Post - Student Success Coach at East High School, has submitted a resignation. The last day of employment will be June 2, 2023.

Cheresa Puhmann - Early Learning Paraeducator at the Family Learning Center, has submitted a resignation. The last day of employment will be May 19, 2023.

Leia Rutz - ACES Child Care Assistant at Hoover Elementary School, has submitted a resignation. The last day of employment will be August 11, 2023.

Deena Schuster - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be July 28, 2023.

Trey Satre - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 9, 2023.

Ashley Smook - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Alexia Thomas - ACES Student Support Assistant at Franklin Elementary School, has submitted a resignation. The last day for this assignment will be August 18, 2023. She will continue as Special Education Paraeducator at Franklin Elementary School.

Deondre Thomas - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day for this assignment will be August 9, 2023. He will continue as a Coach for the District.

Karen Zielske - Special Education Paraeducator at Bridges Community School, has submitted a resignation. The last day of employment will be June 7, 2023.

TERMINATION/NON-RENEWAL (NON-INSTRUCTIONAL)

Due to the uncertainty of funding, restructuring, and budget reductions and in accordance with employment contracts, the administration recommends that the employment of the following employees be terminated at the end of the 2022-23 school year.

Laycon Robinson - Adjust end date to July 20, 2023, as Special Education Paraeducator at Dakota Meadows Middle School and ESY Special Education Paraeducator.

TERMINATION (NON-Instructional)

Conner Bridges - ACES Child Care Assistant at Franklin Elementary School, effective August 8, 2023.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting

6. D.

Meeting Date: 08/21/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Board Member School Assignments for 2023-2024

Background:

Following are the recommended school assignments for School Board members for the 2022-2023 school year.

Patrick Baker

Franklin Elementary School
Central High/Freedom/PEEK School
Futures

Liz Ratcliff

Dakota Meadows Middle School
Monroe Elementary School
MAPS Center for Learning

Kari Pratt

East Senior High School
Washington Elementary School

Kristi Schuck

Hoover Elementary School
Rosa Parks Elementary School

Erin Roberts

Kennedy Elementary School
Bridges Community School
INSITE

Christopher Kind

Roosevelt Elementary School
West Senior High School
SUN Program

Shannon Sinning

Prairie Winds Middle School
Jefferson Elementary School
Eagle Lake Elementary School

Recommended Action:

The administration recommends approval of the school assignments for Board members for the 2023-2024 school year.

School Board Regular Meeting

7. A.

Meeting Date: 08/21/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

Community Bank donated \$300 for Mankato Area Public Schools FFA Program

AMCOR donated Backpacks and Supplies (\$500 value) for Mankato Area Public Schools

Consolidated Communication donated \$2,000 for West High Hockey Program

Larson Farms donated \$5,000 for Mankato West Football Program

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting

7. B.

Meeting Date: 08/21/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Payable 2024 Tax Levy Hearing Date

Background:

Attached for the School Board's information is a calendar which outlines the 2024 payable property tax schedule in detail.

School Districts are required to discuss the levy and budget at a regularly scheduled board meeting and allow the public to speak.

The meeting to discuss the levy and budget can take place at any point after November 24th but before the final levy is adopted. The meeting must take place at 6:00 p.m. or later. The district can adopt the final levy at the same meeting they allow the public to speak.

The date of the regularly scheduled board meeting at which the levy and budget will be discussed must be announced at the board meeting when the proposed property tax levy is certified and also included in the summary of these proceedings published in the official newspaper of the district. The date of the board meeting where the levy and budget will be discussed must also be provided to the district's home county auditor for inclusion on the Truth in Taxation notices to be sent to property owners.

The Payable 2024 Tax Levy provides property tax revenue for the 2024-25 school year.

Recommended Action:

The administration recommends that the School Board establish the hearing dates as follows:

	DATE	DAY	TIME
Hearing Date	12/05/23	Tuesday	6:00 p.m.
Subsequent Hearing Date (Levy Action)	12/18/23	Monday	5:30 p.m.

Attachments

Property Tax Calendar

School District Levy Limitation and Certification Calendar 2023 Payable 2024 Levy

Date	Topic
March 15, 2023	Deadline for eligible school districts to have submitted locally approved integration plan and budget for Fiscal Year (FY) 2024. Plan and budget should have been submitted to the Minnesota Department of Education (MDE) Equity, Diversity, & Inclusion Center Office of Equity and Innovation.
May 2, 2023	Career and Technical Education (CTE) Budget System opens to enter 2023-2024 CTE Budget.
June 6, 2023	Deadline for districts to have submit Career and Technical estimated expenditures for 2023-2024.
June 15, 2023	Deadline for districts to adopt a written resolution authorizing the renewal of any expiring referendums.
July 3, 2023*	Deadline for filing a board resolution with the commissioner requesting sparsity revenue adjustment for a school facility closed for FY 2024. School districts making a transfer from the debt redemption fund to the general fund must notify the department of the amount transferred by this date. Department of Revenue certifies final 2022 adjusted net tax capacity for each district before this date.
July 15, 2023*	Due date for FY 2023 Early Childhood Family Education (ECFE) Annual Report. A district may not certify a levy for ECFE unless it has submitted the report. Deadline for county auditors to submit Six-Month Supplemental School Tax Abatement Report for current year to MDE, School Finance.
July 19, 2023	2023 CTE Budget System-opens for school districts to enter 2022-2023 actual expenditures-closes September 20, 2023.

Date**Topic**

July 31, 2023*	Deadline for school districts to submit annual Long-Term Facilities Application. Minimum submission includes Ten-year Revenue Projection and Expenditure spreadsheets, statement of assurances, and board resolution approving the plan. Additional documentation may be required.
August 14, 2023	Deadline for Building/Lease information and estimates to be submitted via the Levy Information System in order for it to appear on the initial levy report by September 8, 2023 (data may be revised through September 30, 2023). Deadline for districts to submit Debt Service data via Levy Information System in order for it to appear on the initial levy report by September 8, 2023 (data may be revised through September 30, 2023).
August 18, 2023*	Deadline for school districts to submit Disabled Access Revenue Levy Authority Application. Deadline for consolidating districts to request levy authority for retirement incentives. Deadline for cooperative secondary facilities districts, and school districts participating in an agreement for secondary education or reorganizing under dissolution and attachment, to request levy authority for severance pay and/or early retirement incentives.
August 21, 2023*	Last day for school districts to review and update the Average Daily Membership Web Estimates (ADMWE) Average Daily Membership (ADM) and English Learner (EL) estimates for 2023-24, and 2024-25 for the initial levy report and forecast. Additional changes can be made for 2024-25 through September 30, 2023, for levy purposes.
August 25, 2023	Last day to adopt resolution calling for referendum election. ** Last day to notify county auditors and the Commissioner of Education of the date of the election and the questions to be voted on. ** • At least 74 days prior to election, when election is held on General Election Day. • Minnesota Statutes 2022, section 205A.07, subdivision 3a Deadline for districts to submit the following data via Levy Information System. After this date, data may be revised through September 30, 2023 (please work with MDE when updating the information). • Contact Information • Health Benefits and Annual Other Postemployment Benefits (OPEB) • Pupil Transportation • Elementary Sparsity • Secondary Sparsity • Building/Land Lease (due August 14) • Debt Service (due August 14) • General and Community Service
September 8, 2023	Deadline for MDE to certify levy limitations to school districts. Levy limit reruns will continue through September 30.

Date

Topic

September 15, 2023	Deadline for districts to request approval from the commissioner to retain debt excess. Deadline to adjust the 2023 Payable 2024 maximum costs for Health and Safety projects on the Health and Safety website for timely inclusion on levy for FY 2025.
September 20, 2023	Deadline for districts to submit Career and Technical actual expenditures from the 2022-2023 fiscal year in the CTE budget system. NEW: Deadline to publish a summary of the commissioner's review and comments in a legal newspaper of the district for projects requiring a solicitation of bid or bond referendum that received a positive or unfavorable review and comment.
September 30, 2023	Deadline for school districts to submit data changes to MDE.
October 2, 2023*	At the start of normal business hours (8 a.m. Central), MDE will do one final load of the student data (ADMWE) and the Levy Information System followed by one final levy report for each district. Please note: This will be the final load for ADMWE and the Levy Information System for levy purposes. Deadline for school boards to certify proposed property tax levies to home county auditor. For those school districts that have reached an agreement with their home county auditor as to a delayed date for certifying the proposed levy, this date may be extended to October 9. Deadline for MDE to certify school district levy limitations to county auditors.
October 9, 2023 *	Deadline for school district to submit copy of proposed levies to MDE. For those school districts that have reached an agreement with their home county auditor as to a delayed date for certifying the proposed levy, this date is extended to October 9, 2023.
October 23, 2023	Deadline for school districts holding referendum elections on November 7 to deliver by mail a notice of the referendum to each taxpayer in the district (at least 15 days prior to date of election). The notice may not be mailed to taxpayers prior to October 7 (no more than 30 days prior to election). ** Deadline for school districts holding referendum elections on November 7 to provide copy of first class mail notice to county auditors and to MDE. ***
November 1, 2023	Annual Community Education Report is due.

Date**Topic**

November 2, 2023	MDE, Division of School Finance, removes ECFE and home visiting levy authorities from levy report if ECFE Annual Reports are not received. Last day districts may submit finalized information for OPEB bonding levy authority.
November 7, 2023	General Election Day. • Referendum elections can be held only on this date (except by mail-in ballot). *** • Minnesota Statutes 2022, section 126C.17, subdivision 9
November 24, 2023	Deadline for county auditor to prepare and county treasurer to deliver by mail a notice of proposed property taxes for all taxing authorities to each taxpayer. • This notice cannot be mailed earlier than November 10. • Minnesota Statutes 2022, section 275.065, subdivision 3
After November 24, 2023, but before final levy is adopted	Districts are required to discuss the Payable 2024 Levy and 2023-2024 fiscal year budget at a regularly scheduled board meeting and allow the public to speak. • The meeting must take place at 6 p.m. or later. • The district may adopt the final levy at the same meeting. • Minnesota Statutes 2022, section 275.065, subdivision 3
Five business days after December 20, 2023 (December 28, 2023)	School districts must adopt their final property tax levy. ** Deadline for school districts to certify final adopted levies to home county auditor. ** • Minnesota Statutes 2022, section 275.07, subdivision 1
December 28, 2023	Deadline (on or before) for school districts to submit the Certificate of Truth-in-Taxation (TNT) Compliance and Supplement (if applicable) to the Department of Revenue, Property Tax Division.
January 2, 2024	Deadline for districts to submit FY 2023 actual building/land lease costs via Levy Information System.
January 8, 2024	Deadline for school districts to notify MDE of final certified levies.
February 1, 2024	Deadline for county auditors to submit School Tax Abatement Report for previous year to MDE. Deadline for county auditors to report to MDE the excess tax increment financing (TIF) distributions made to school districts in the previous year.

Date

Topic

April 1, 2024	Deadline for county auditors to submit School Tax Report to MDE.
March 15, 2024 (Approx.)	Deadline for eligible school districts to have submitted locally approved integration plan and budget for Fiscal Year (FY) 2025. Plan and budget should have been submitted to the Minnesota Department of Education (MDE) Equity, Diversity, & Inclusion Center Office of Equity and Innovation.
May 2, 2024 (Approx.)	CTE Budget System opens to enter 2024-2025 CTE Budget
June 2, 2024 (Approx.)	Deadline for districts to have submit Career and Technical estimated expenditures for 2024-2025.

Notes

- * Minnesota Statutes require information to be turned in by the date listed. However, these dates fall on weekends. The information and data will be due to MDE on the following Monday at the start of business hours.
- ** Common School Districts 323 and 815 are exempt from the public hearing requirements of Truth-in-Taxation. However, these districts must comply with other levy certification requirements, including certification of proposed levies by September 30, 2023, and certification of final levies no later than five working days after December 20, 2023 (December 28, 2023).
- *** Districts holding a referendum election on November 7, 2023, should also reference "*Important Election Dates*" on the [Minnesota School Boards Association \(MSBA\) website](https://mnmsba.org/resource-library/#elections) (<https://mnmsba.org/resource-library/#elections>).

School Board Regular Meeting**7. C.****Meeting Date:** 08/21/2023**Prepared By:** Amanda Heilman, Director of Business Services**Subject:**

Act on 2023-2024 Breakfast/Lunch Prices

Background:

The U.S. Department of Agriculture (USDA) has established minimum price requirements for adult paid school meals. Student breakfast and lunch for 2023-24 will be served at no charge. This is due to the Minnesota Free School Meals for Kids Program that was passed and signed on March 17, 2023. This includes one breakfast and one lunch per student. Additional milk, entrees and ala carte items will need to be purchased with lunch account funds.

ITEM DESCRIPTION	2020-21 PRICING	2021-22 PRICING	2022-23 PRICING	2023-24 PRICING	INCREASE
Lunch Program					
Elementary Paid K-5	\$0	\$0	\$2.45	\$0	-0-
Middle/Secondary Paid 6-12	\$0	\$0	\$2.75	\$0	-0-
Adult	\$4.15	\$3.95	\$4.95	\$5.00	\$0.05
Ala Carte Milk per 1/2 pint	\$0.35	\$0.35	\$0.40	\$0.40	-0-
Reduced Lunch K-12	\$0	\$0	\$0	\$0	-0-
Breakfast Program					
Kindergarten	\$0	\$0	\$0	\$0	-0-
Elementary Paid	\$0	\$0	\$1.10	\$0	-0-
Secondary Paid	\$0	\$0	\$1.15	\$0	-0-
Adult	\$2.40	\$1.95	\$2.25	\$2.25	-0-
Reduced Breakfast	\$0	\$0	\$0	\$0	-0-

Recommended Action:

The administration recommends that Nutrition Service prices be established for the 2023-24 school year as presented.

School Board Regular Meeting**7. D.****Meeting Date:** 08/21/2023**Prepared By:** Amanda Heilman, Director of Business Services

Subject:

Approval of School District Boundaries

Background:

Except for Bridges Community School, student enrollment in MAPS schools is based on address. MAPS has Board-adopted school boundaries that identify the elementary, middle and high school boundaries within the entire school district. Enrollments and building capacities are monitored on a continual basis.

The new apartment building by the downtown Cub Foods is nearly complete, and has been slated to become part of the Jefferson attendance boundary (labeled A on the attached map). Jefferson is our smallest elementary school and can easily handle the anticipated increased enrollment from the apartment complex. Current attendance maps have the property in the Roosevelt school boundary area.

In addition, over the last several years there have been three additional boundary adjustments that have been made to address building capacity and class sizes at Washington. Students that are residing within these three areas (labeled B,C, and D on the attached map) are already attending their new boundary school. Currently, students in boundary area B and C attend Kennedy and students in boundary area D attend Franklin. By approving these boundary adjustments, the district will be able to accurately reflect these changes in our transportation and student information systems.

Recommended Action:

It is recommended by administration that the school board approves the boundary adjustments.

Attachments

School Board Regular Meeting**7. E.****Meeting Date:** 08/21/2023**Prepared By:** Paul Peterson, Superintendent

Subject:

Adoption of Resolution Calling a Special Election

Background:

Mankato Area Public Schools has been engaged in long-range facilities planning since 2017. District leaders have worked with the School Board to identify priorities over the last several years that align to the school district's vision and mission, and community input has been collected throughout the process.

At work sessions over the last year, the School Board has discussed facility options and the timeline of holding a bond referendum election. In recent months, the School Board has indicated the likelihood of holding an election this fall. At the August 2 work session, members held its final discussion about the size and scope of a referendum to be held on November 7, 2023, and consensus was reached on bringing this forward as an action item tonight.

Recommended Action:

The administration recommends approval of the resolution as presented.

AttachmentsElection Resolution

CERTIFICATION OF MINUTES RELATING TO SPECIAL ELECTION

Issuer: Independent School District No. 77 (Mankato Area Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on August 21, 2023 at 5:30 p.m. in the Board Room.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO DETERMINING THE NECESSITY OF
ISSUING GENERAL OBLIGATION BONDS AND CALLING A SPECIAL
ELECTION THEREON

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on August 21, 2023.

School District Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO DETERMINING THE NECESSITY OF
ISSUING GENERAL OBLIGATION BONDS AND CALLING A SPECIAL
ELECTION THEREON

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 77 (Mankato Area Public Schools), Minnesota (the School District) as follows:

It is hereby found, determined and declared as follows:

1. The Board has investigated the facts and does hereby find, determine and declare that it is necessary and expedient pursuant to Minnesota Statutes, Chapter 475, to issue general obligation school building bonds:

- (a) in an amount not to exceed \$105,000,000 for acquisition and betterment of school sites and facilities including, but not limited to, safety and security improvements at buildings districtwide, improvements to support early childhood learning, a swimming pool addition in the west attendance area, and improvements to Mankato West High School; and
- (b) in an amount not to exceed \$15,000,000 for acquisition and betterment of school sites and facilities including, but not limited to, stadium facility improvements at Mankato East High School and Mankato West High School.

The question on the approval of the issuance of the bonds referenced in paragraph 1(a) shall be School District Question 1 on the School District ballot at the special election held to approve said authorization. The question on the approval of the issuance of the bonds referenced in paragraph 1(b) shall be School District Question 2 on the School District ballot at the special election held to approve said authorization. The passage of School District Question 2 shall be contingent on the passage of School District Question 1.

2. The projects described in paragraph 1 have been submitted to the Commissioner of Education of the State of Minnesota for Review and Comment. Said projects and such submission are hereby approved by this Board. The actions of the School District's administration in applying to the Minnesota Department of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby directed, authorized, approved and ratified in all respects. The Board's determination to hold the election to authorize the issuance of the Bonds is contingent upon receiving: (a) a favorable Review and Comment; or (b) an unfavorable review and comment subject to the Board's reconsideration, by resolution, of construction of the projects and the Board's determination to proceed with such construction and approval by 60 percent of the voters voting in the election to approve the issuance of the Bonds, pursuant to Minnesota Statutes, Section 123B.70, Subdivision 4. When the Commissioner's Review and Comment is received, the Clerk is authorized and directed to publish a summary of

the Review and Comment in a legal newspaper of general circulation in the School District not less than forty-eight (48) nor more than sixty (60) days before the special election date and the School District will hold a public meeting on the Review and Comment prior to the date of the election.

3. The questions on the issuance of the Bonds shall be submitted to the qualified electors of the School District at a special election, which is hereby called and directed to be held on Tuesday, November 7, 2023, between the hours of 7:00 a.m. and 8:00 p.m.

4. The School District's combined polling places and the precincts served by the polling places, as established and designated by resolution of the Board pursuant to Minnesota Statutes, Section 205A.11, are hereby designated for this special election.

5. The Clerk is hereby authorized and directed to cause written notice of the special election to be: (a) provided to the County Auditor at least seventy-four (74) days before the date of the special election; (b) provided to the Commissioner of Education at least seventy-four (74) days before the date of the special election; (c) posted at the administrative offices of the School District, for public inspection, at least ten (10) days before the date of the special election; and (d) published in the official newspaper of the School District once each week for at least two consecutive weeks, with the last publication being at least one week before the date of the special election. The Notice of Special Election shall be prepared in substantially the following form:

[The remainder of this page is intentionally left blank]

**NOTICE OF SPECIAL ELECTION
INDEPENDENT SCHOOL DISTRICT NO. 77
(MANKATO AREA PUBLIC SCHOOLS), MINNESOTA**

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 77 (Mankato Area Public Schools), Minnesota, on November 7, 2023, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following questions:

**School District Question 1
Approval of School Building Bonds**

Shall the board of Independent School District No. 77 (Mankato Area Public Schools), Minnesota be authorized to issue general obligation school building bonds in an amount not to exceed \$105,000,000 for acquisition and betterment of school sites and facilities including, but not limited to, safety and security improvements at buildings districtwide, improvements to support early childhood learning, a swimming pool addition in the west attendance area, and improvements to Mankato West High School?

**BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR
A PROPERTY TAX INCREASE**

**School District Question 2
Approval of School Building Bonds**

If School District Question 1 is approved, shall the board of Independent School District No. 77 (Mankato Area Public Schools), Minnesota be authorized to issue general obligation school building bonds in an amount not to exceed \$15,000,000 for acquisition and betterment of school sites and facilities including, but not limited to, stadium facility improvements at Mankato East High School and Mankato West High School?

**BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR
A PROPERTY TAX INCREASE**

The polling places and precincts served by the polling places for the special election will be as follows:

Combined Polling Places and Precincts Served:

COMBINED POLLING PLACE A: Hillside Church
502 S. Victory Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 1 and 3; City of Mankato, Ward 5, Precincts 8 and 9; Decoria and Mankato Township (P1, P2, P3 and P4); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Hosanna Church
105 Hosanna Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precinct 2; City of Mankato, Ward 2, Precincts 4, 5 and 6; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 11, 12 and 13; City of Mankato, Ward 4, Precinct 15; City of Mankato, Ward 5, Precinct 10; Rapidan Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: St. Joseph the Worker
423 W. Seventh Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precinct 7; City of Mankato, Ward 4, Precincts 14, 16, and 17; City of Skyline; Judson (P1) and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: Eagle Lake City Hall
705 Parkway Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: St. Paul's Lutheran

304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County Mankato Mail Ballot; Nicollet County, Minnesota.

COMBINED POLLING PLACE H: River Ridge Evangelical Free Church
354 Carol Court
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

All qualified electors residing in the School District may cast their ballots at the polling places listed above during the polling hours specified above.

A voter must be registered to vote to be eligible to vote in the special election. Unregistered individuals may register to vote at the polling places on Election Day.

Dated: August 21, 2023.

BY ORDER OF THE SCHOOL BOARD

/s/ _____, Clerk

6. The Clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election. If an optical scan voting system is being used, the Clerk shall comply with the laws and rules governing the procedures and requirements for optical scan voting systems. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

7. The Clerk is authorized and directed to cause a printed ballot for the questions to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 5 and the rules of the secretary of state for use at the special election. If an optical scan voting system is being used, the Clerk shall cause official ballots to be printed according to the format of ballots for optical scan voting systems provided by the laws and rules governing optical scan voting systems. The Clerk is further authorized and directed to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election and to cause two sample ballots to be posted at each polling place on the date of the special election and to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

[The remainder of this page is intentionally left blank]

**Special Election Ballot
School District Ballot
Independent School District No. 77
(Mankato Area Public Schools), Minnesota**

November 7, 2023

Instructions to Voters

To vote, completely fill in the oval(s) next to your choice(s) like this: 

To vote for a question, fill in the oval next to the word "Yes" for that question.

To vote against a question, fill in the oval next to the word "No" for that question.

**School District Question 1
Approval of School Building Bonds**

-  **YES** Shall the board of Independent School District No. 77 (Mankato Area Public Schools), Minnesota be authorized to issue general obligation school building bonds in an amount not to exceed \$105,000,000 for acquisition and betterment of school sites and facilities including, but not limited to, safety and security improvements at buildings districtwide, improvements to support early childhood learning, a swimming pool addition in the west attendance area, and improvements to Mankato West High School?
- NO**

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING
FOR A PROPERTY TAX INCREASE**

**School District Question 2
Approval of School Building Bonds**

-  **YES** If School District Question 1 is approved, shall the board of Independent School District No. 77 (Mankato Area Public Schools), Minnesota be authorized to issue general obligation school building bonds in an amount not to exceed \$15,000,000 for acquisition and betterment of school sites and facilities including, but not limited to, stadium facility improvements at Mankato East High School and Mankato West High School?
- NO**

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING

FOR A PROPERTY TAX INCREASE

(Reverse side of ballot)

OFFICIAL BALLOT

November 7, 2023

Judge

Judge

(The ballot is to be initialed by two judges)

8. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, upon request, furnish in accordance with Minnesota Statutes, Section 204D.04 a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

9. The Clerk shall prepare and have ready for use absentee ballots at least forty-six (46) days before the special election in accordance with Minnesota Statutes, Section 204B.35, Subdivision 4.

10. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held on the day of a statewide election and generally to carry out the duties of a ballot board as provided by Minnesota Statutes, Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

11. The Board shall appoint election judges and alternates in accordance with Minnesota Statutes, Section 204B.21. The appointments will be made at least twenty-five (25) days before the special election.

12. Pursuant to Minnesota Statutes, Section 206.83, the Clerk shall provide for testing of the optical scan voting system within the fourteen (14) day period before the special election and shall cause notice of the time and place of the test to be published in the School District's official newspaper at least two (2) days before the test.

13. Pursuant to Minnesota Statutes, Section 206.85, Subdivision 1(6), the Clerk shall cause notice of the location of the counting center or the places where the ballots will be counted to be published in the School District's official newspaper at least once within the week before the special election and in the daily newspaper of widest circulation, if any, once on the day before the special election.

14. The special election shall be held and the returns made and canvassed in the manner prescribed by law and the Board shall meet on a date between the third day, November

10, 2023, and the tenth day, November 17, 2023, after the special election for the purpose of canvassing the results thereof.

15. Pursuant to Minnesota Statutes, Section 205A.07, Subdivision 3a, the Clerk is hereby instructed to notify the Commissioner of Education of the results of the special election and to provide the certified vote totals for the ballot questions in written form within fifteen (15) days after the results have been certified by the Board.

16. Pursuant to Minnesota Statutes, Section 211A.02, Subdivision 6, the Clerk is hereby instructed to make any campaign finance reports filed with the Clerk by campaign committees within seven (7) days after the special election available on the School District's web site as soon as possible, but no later than thirty (30) days after receipt of any such report. The Clerk is further instructed to provide the Campaign Finance and Public Disclosure Board with a link to the section of web site where such reports are made available. Such reports must remain available on the web site for four (4) years from the date first posted.

17. To the extent any of the duties and responsibilities of the School District outlined herein are to be performed by Blue Earth County pursuant to an agreement (the Agreement) by and between the School District and Blue Earth County, Minnesota (the County), this Board hereby authorizes the County to undertake and perform such duties and responsibilities on behalf of the School District in accordance with the Agreement.

Upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

School Board Regular Meeting

7. F.

Meeting Date: 08/21/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Adoption of Resolution Establishing Combined Polling Places

Background:

In preparation for the November 7, 2023 special election, the School Board must approve a resolution establishing combined polling places. Locations are attached.

Recommended Action:

The administration recommends approval of the attached resolution.

Attachments

Combined Polling Places 2023

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Church
502 S. Victory Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 1 and 3; City of Mankato, Ward 5, Precincts 8 and 9; Decoria and Mankato Township (P1, P2, P3 and P4); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Hosanna Church
105 Hosanna Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precinct 2; City of Mankato, Ward 2, Precincts 4, 5 and 6; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 11, 12 and 13; City of Mankato, Ward 4, Precinct 15; City of Mankato, Ward 5, Precinct 10; Rapidan Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: St. Joseph the Worker
423 W. Seventh Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precinct 7; City of Mankato, Ward 4, Precincts 14, 16, and 17; City of Skyline; Judson (P1) and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: Eagle Lake City Hall
705 Parkway Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: St. Paul's Lutheran
304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County Mankato Mail Ballot; Nicollet County, Minnesota.

COMBINED POLLING PLACE H: River Ridge Evangelical Free Church
354 Carol Court
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

This was brought to our School Board Meeting on November 21, 2022 and was approved to establish the above combined polling locations for 2023.

Date: _____

Chair

School Board Regular Meeting**7. G.****Meeting Date:** 08/21/2023**Prepared By:** Paul Peterson, Superintendent

Subject:

Adoption of Resolution Entering Agreement with Blue Earth County for Election Services

Background:

Earlier in the meeting, it is anticipated that the School Board authorized the calling of a special election on November 7, 2023. The attached agreement signifies the Board's decision to collaborate with Blue County to conduct the election.

The agreement outlines the terms and conditions in which the county will provide comprehensive election services, and signifies the Board's commitment to ensuring a transparent, efficient, and impartial electoral process.

Recommended Action:

The administration recommends approval of the agreement as presented.

Attachments
