



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, September 18, 2023 - 5:30 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. SPECIAL RECOGNITION (5:35 P.M.)
4. STAFF SPOTLIGHT (5:45 P.M.)
5. OPEN FORUM (5:55 P.M.)
6. INFORMATION (6:05 P.M.)
 - A. Back to School Report
 - B. Board Member Workshop/Committee Reports
7. CONSENT AGENDA (6:30 P.M.)
 - A. Approval of Minutes of September 5, 2023, Regular Meeting
 - B. Approval of September Bills
 - C. Personnel
8. BUSINESS (6:35 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Approval of Fund Transfer

- C. 2024-2025 School Year Preliminary Property Tax Certification
 - D. Approval of Resolution Establishing Absentee Ballot Board
 - E. Approval of Resolution Establishing Absentee Ballot Location
 - F. Ratification of 2023-25 Agreement with the Mankato Teachers Association
9. ADJOURNMENT (7:05 P.M.)



School Board Members for 2023

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Kristi Schuck, Vice Chair
Phone: 507-382-4951
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Term Ends December 31, 2024

Christopher Kind, Treasurer
Phone: 507-381-5734
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Term Ends December 31, 2024

Erin Roberts, Clerk
Phone: 507-420-4640
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Term Ends December 31, 2024

Patrick Baker
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Term Ends December 31, 2026

Kari Pratt
Phone: 507-291-8008
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Term Ends December 31, 2026

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
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OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, shouting, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

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School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement

our core purpose

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values

what drives our actions and words

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision

what we commit to create

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction

our focus for continuous improvement

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting

6. A.

Meeting Date: 09/18/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Back to School Report

Background:

Superintendent Peterson and Cabinet will provide a 2023-2024 Back to School Report.

Recommended Action:

None

Attachments

Presentation



Mankato Area Public Schools Back to School Report

September 18, 2023



Mission Statement

Mankato Area Public Schools
is committed to working together
equitably, with families and communities,
so that each learner has the knowledge
and skills to be a successful and
contributing citizen in a diverse global
society.

Commitment and Values

Visibly Inclusive
Intentionally Equitable
Actively Anti-racist
Committed to Excellence
Accountable for Results



2023-2024 School Year



◆ Visibly Inclusive ◆ Intentionally Equitable ◆ Actively Anti-racist ◆ Committed to Excellence ◆ Accountable for Results





Department of Teaching & Learning

- Excitement is in the air
- Unpacking legislation
- Added opportunities for students





Facilities and Safety

- 10-Year Long Term Facilities Maintenance Plan (LTFM)
 - IAQ/HVAC improvements at Franklin
 - Roof Project at Franklin
 - Hard Surface Project
- Shovel-Ready Projects
- Standard Response Protocol (SRP)





Student Support Services

- Multi-tiered Systems of Support (MTSS)
- Mental and Chemical Health Supports





Engage with Us!

Gather.

Inspire.

Move.

Community Education





Nutrition Services & Transportation

Nutrition Services

- Breakfast & Lunch in schools
 - Minnesota Free School Meals for Kids Program was passed into law on March 17, 2023. This includes one free breakfast and one free lunch per student each day.
 - Breakfast Meals Served First Week: 2,438 (increase of 915 from last year)
 - Lunch Meals Served First Week: 13,509 (increase of 1,519 from last year)

Transportation

- Two Tiered Busing, fourth year
- Buses
 - 3,395 students riding regular transportation
 - 3,431 riding last year. 3,875 riding Pre-COVID
 - 355 students with special needs riding compared to 315 last year





Business Services

- Total K-12 Enrollment (As of 9/12/2023): 8,037 (Includes all K-12 programs.)
- June 7, 2023 enrollment was 7,981
- Total K-12 End of Year Average Daily Membership (ADM) for FY 23 was 8,155
- Early in the school year, enrollment numbers remain fluid. Greater clarity occurs each year after the first MARSS upload to MDE after October 1.
- Annual audit
 - Field work October 2-6; lots of federal program testing again this year
 - FY 23 Audit Report in early December





Administrative Services

STAFFING

- 55 New Licensed Staff
- Current Vacancies – Paras, ACES, Food Service, Custodial/Maintenance

GROW YOUR OWN (GYO) GRANTS

- Adult Pathway: MEP Teaching Fellows
- Student Pathway: MEP Teachers of Tomorrow
- MEP Concurrent Enrollment: Introduction to Teaching

FRONTLINE CENTRAL and TIME & ATTENDANCE

- New Online Onboarding System
- New Online Time Clock System





Thank you

Questions?



School Board Regular Meeting

6. B.

Meeting Date: 09/18/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

7. A.

Meeting Date: 09/18/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of September 5, 2023, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - September 5, 2023

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

September 5, 2023

The School Board of Independent School District No. 77 met in regular session on Tuesday, September 5, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck and Shannon Sinning. Absent: None.

Ms. Schuck made a motion, and Mr. Kind seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Educational Technology Information Services Report provided by Angie Potts; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Ratcliff, seconded by Mrs. Pratt, and carried on a 7-0 roll call vote.

Approval of Minutes of the August 21, 2023, regular meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Emily Aase-Hermel - ACES Early Learning Lead Teacher at MAPS Center for Learning beginning August 30, 2023. This is a full-time, Non-affiliated assignment, with an hourly rate of \$19.00. She will be eligible for Category I Benefits.

Logan Schlader - Building Technology Assistant at Prairie Winds Middle School for 6.5 hours per day/5 days per week, with a work year of 175 days beginning August 28, 2023. This is a Non-affiliated assignment, with an hourly rate of \$18.00. He will be eligible for Category I Benefits.

Khatera Yaqubi - ACES Early Learning Lead Teacher at MAPS Center for Learning beginning August 30, 2023. This is a full-time, Non-affiliated assignment, with an hourly rate of \$19.00. She will be eligible for Category I Benefits.

APPOINTMENTS (INSTRUCTIONAL)

Kay Dedinsky - Long-term Substitute Teacher for Angela Davis at Washington Elementary School beginning August 28 and ending September 29, 2023. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Jon Krueger - Long-term Substitute Teacher for Anna Rose at West High School beginning September 5 and ending December 1, 2023. He will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Jessica Mack - Full-time (1.00 FTEs) Special Education Teacher at Franklin Elementary School beginning August 28, 2023, for the 2023-24 school year. She will be placed at step 5 of the SPEC lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Linda Meixl - Part-time (0.50 FTEs) Title I Intervention Teacher at Rosa Parks Elementary School beginning August 28, 2023, for the 2023-24 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Tim Quast - Full-time (1.00 FTEs) Trade & Industry Teacher at West High School beginning August 28, 2023, for the 2023-24 school year. He will be placed at step 1 of the M lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Diane Substad - Long-term Substitute Teacher for Calleena Uhrich at Kennedy Elementary School beginning September 22, 2023, and ending January 8, 2024. She will be placed at step 10 or the M lane on the Teachers Association salary schedule.

Jennifer Wilson - Full-time (1.00 FTEs) 4th Grade Teacher at Hoover Elementary School beginning August 28, 2023, for the 2023-24 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Dorbell Anthony - Early Learning Secretary at MAPS Center for Learning for 8 hours per day/4 days per week (M-TH) and 5 hours per day/1 day per week (F) beginning September 1, 2023. This 10-month position with a work year of 204 days and 9 paid holidays. She will be placed at step 5, classification B21 on the Educational Secretaries Association salary schedule.

Teresa Focht - Special Education Paraeducator at Dakota Meadows Middle School for 4 hours per day/5 days per week beginning September 6, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Katie Gardner - Health Care (RN) Paraeducator at West High School for 7 hours per day/5 days per week beginning September 5, 2023. She will be placed at classification B23, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Taylor Homan - Attendance/Assistant Principal Secretary at Prairie Winds Middle School beginning August 28, 2023. This is an 11-month, 8-hour per-day position with a work year of 229 days and 9 paid holidays. She will be placed at step 2, classification B22 on the Educational Secretaries Association salary schedule.

Kendra Javens - Health & Wellness Paraeducator at Hoover Elementary and Monroe Elementary Schools for 27.5 hours per week beginning August 28, 2023. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Lauren Kern - Health & Wellness Paraeducator at Monroe Elementary and Roosevelt Elementary Schools for 7 hours per day/5 days per week beginning September 7, 2023. She will be placed at classification B22.5, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Chelsey Kunkel - Special Education Paraeducator at West High School for 6 hours per day/5 days per week beginning September 5, 2023. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alex Lemmermann - Student Success Coach at Kennedy Elementary School for 6.5 hours per day/5 days per week beginning September 7, 2023. He will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Cordena Maurer - Early Learning Paraeducator at MAPS Center for Learning for 2 hours per day/1 day per week (F) beginning September 11, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Angelica Morales Rodriguez - ABE Homeschool Liaison with the Adult Basic Education Program at Lincoln Community Center for up to 5 hours per week beginning August 15, and ending December 31, 2023. She will be compensated at the rate of \$25.00 per hour. This is in addition to her ABE Teaching Assistant assignment with the Adult Basic Education.

Lorraine O'Brien - Second Cook at Monroe Elementary School for 7 hours per day/5 days per week beginning September 7, 2023. She will be placed at classification A13, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Christopher O'Connor - 8-Hour, 12-month, Evening Custodian at West High School beginning September 1, 2023. He will be placed at classification A13, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Isabelle Olson - ACES Site Lead at Roosevelt Elementary School for 4-5 hours per day/3 days per week beginning August 30, 2023. She will be compensated at the rate of \$16.75 per hour.

Jeremy Osborne - Early Learning Special Education Paraeducator at MAPS Center for Learning for 3.5 hours per day/1 day per week (M) beginning September 11, 2023. He will be placed at classification B21.5, step 7, in accordance with the agreement

between the District and the Minnesota School Employee Association. This is in addition to his Early Learning Special Education Paraeducator, classification B21, assignment at Eagle Lake Elementary School.

Elliot Peterson - ACES Child Care Assistant at Monroe Elementary School for 1.75 hours per day/5 days per week beginning September 1, 2023. He will be compensated at the rate of \$13.00 per hour.

Victoria Reed - 4-Hour, nine-month, Day Custodian at Rosa Parks Elementary School beginning September 5, 2023. She will be placed at classification A13, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Brooke Roy - Non-classroom (Playground) Paraeducator at Kennedy Elementary School for 1.75 hours per day/4 days per week (M-TH) beginning September 7, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Brooke Roy - Student Success Coach at Kennedy Elementary School for 6.5 hours per day/1 days per week (F) beginning September 8, 2023. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Non-classroom (Playground) Paraeducator assignment at Kennedy Elementary School.

Jordyn Salzsiedler - ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/3 days per week beginning September 1, 2023. She will be compensated at the rate of \$13.25 per hour.

Jessica Smith - Early Learning Special Education Paraeducator at MAPS Center for Learning for 7 hours per day/4 days per week (M-TH) beginning August 29, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Mallory Stiff - ACES Student Support Assistant at Hoover Elementary School for 3-4 hours per day/4 days per week beginning September 1, 2023. She will be compensated at the rate of \$14.00 per hour.

Miranda Suess - ACES Child Care Assistant at Hoover Elementary School for 2-3 hours per day/5 days per week beginning September 1, 2023. She will be compensated at the rate of \$13.50 per hour.

Grace Thurin - ACES Child Care Assistant at Bridges Community School for 3-4 hours per day/3 days per week beginning September 1, 2023. She will be compensated at the rate of \$13.00 per hour.

Brendan Unger - ACES Site Lead at Kennedy Elementary School for 4-5 hours per day/2 days per week beginning August 28, 2023. He will be compensated at the rate of

\$16.75 per hour. This is in addition to his ACES Child Care Assistant assignment at Kennedy Elementary School.

Sang Vo - Student Information Secretary at West High School beginning August 28, 2023. This assignment is 8 hours per day/5 days per week with a work year of 190 days and 9 paid holidays. He will be placed at step 5, classification B21 of the Educational Secretaries Association salary schedule.

Sydnee Wand - ACES Child Care Assistant at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning September 1, 2023. She will be compensated at the rate of \$13.00 per hour.

Grace Witte - 8-Hour, 12-month, Evening Custodian at Franklin Elementary School beginning September 1, 2023. They will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Bette Blaisdell - Decrease in assignment as ABE Teacher with the Adult Basic Education Program at Lincoln Community Central from 794 annual hours (0.56 FTEs) to 530 annual hours (0.37 FTEs) for the 2023-24 school year.

Sarah Chambers - Increase in assignment as Part-time Elementary Music Teacher from 0.40 FTEs to 0.60 FTEs beginning August 21, 2023, for the 2023-24 school year.

Brianne Eldred - Increase in assignment as Health/Physical Education Teacher at Dakota Meadows Middle School from 1.00 FTEs to 1.167 FTEs beginning August 28, 2023, for the 2023-24 school year.

Curtis Smith - Increase in assignment as Health/Physical Education Teacher at Dakota Meadows Middle School from 1.00 FTEs to 1.167 FTEs beginning August 28, 2023, for the 2023-24 school year.

Kathryn Young - Decrease in assignment as ABE Teacher with the Adult Basic Education Program at Lincoln Community Central from 395 annual hours (0.28 FTEs) to 368 annual hours (0.26 FTEs) for the 2023-24 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Chastity Cheeseman - Increase in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 6.25 hours per day/5 days per week to 7 hours per day/5 days per week beginning September 7, 2023.

Lourdes Chavez - Decrease in assignments as Clerical Assistant/POS Operator at Monroe Elementary School from 6.75 hours per day/5 days per week (5 hours Clerical Assistant and 1.75 hours POS Operator) to 6 hours per day/5 days per week (4.25 hours Clerical Assistant and 1.75 hours POS Operator) beginning August 28, 2023.

Melanie Clintsman - Increase in assignment at Health Care Paraeducator from 6.5 hours per day/5 days per week Districtwide to 7.25 hours per day/5 days per week at East High School beginning September 5, 2023.

Debora Donahue - Decrease in assignment as ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center from 5 hours per day/4 days per week (M-TH) for a total of 753 annual hours to 4 hours per day/4 days per week (M-TH) for a total of 560 annual hours beginning September 11, 2023.

Debora Donahue - Increase hourly rate to \$17.35 as ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center beginning September 11, 2023.

Lejla Hashmi - Decrease in assignment as Early Learning Paraeducator at MAPS Center for Learning from 7 hours per day/3 days per week (T-TH) to 3.5 hours per day/4 days per week (M-TH) beginning September 11, 2023. This is in addition to her Part-time MAPS Preschool Teacher assignment at MAPS Center for Learning.

Sandra Hoffmann - Increase in assignment as Special Education Paraeducator from 6.25 hours per day/5 days per week at Eagle Lake Elementary School to 6.75 hours per day/5 days per week at Roosevelt Elementary School beginning September 7, 2023.

Hailey Hoppe - Increase in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 6.25 hours per day/5 days per week to 6.75 hours per day/5 days per week beginning September 7, 2023.

Meghan Lutz - Decrease in assignments as Student Success Coach at Kennedy Elementary School from 6.5 hours per day/5 days per week to 6.5 hours per day/4 days per week (M-TH) beginning September 7, 2023.

Elizabeth Mitzel - Decrease in assignment as Clerical Assistant/POS Operator at Rosa Parks Elementary School From 6.75 hours per day/5 days per week (5.25 hours Clerical and 1.5 POS) to 6.5 hours per day/5 days per week (4 hours Clerical Assistant and 2.5 POS Operator) beginning September 7, 2023.

Jamie Schloemer - Decrease in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 6.75 hours per day/5 days per week to 6.5 hours per day/5 days per week beginning September 7, 2023.

Peter Sorensen - Change in assignment from Bus Supervisor for the District to Health & Wellness Paraeducator at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 6, 2023. He will be placed at classification B22.5, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Brendan Unger - Change in assignment as ACES Child Care Assistant from 5-8 hours per day/5 days per week at Washington Elementary School to 3-4 hours per day/3 days per week at Kennedy Elementary School beginning August 28, 2023. He will be

compensated at the rate of \$13.50 per hour. This is in addition to his ACES Site Lead assignment at Kennedy Elementary School.

Shaya Zabel - Increase hourly rate to \$17.25 as ACES Site Lead at Eagle Lake Elementary School beginning August 22, 2023.

Nancy Zamaniego - Change in assignment from ABE Teaching Assistant to ABE Teaching Assistant Substitute with the Adult Basic Education Program at Lincoln Community Center beginning September 12, 2023. She will be compensated at the rate of \$17.00 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Mary Jane Hollerich - 1st Grade Teacher at Bridges Community School, has requested intermittent leave under the provisions of the Family Medical Leave Act beginning September 14, and ending December 8, 2023.

Jessica Kingston - 1st Grade Teacher at Rosa Parks Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning November 1, 2023, and continuing for a period of 12 work weeks, then continuing unpaid leave through the end of the 2023-24 school year.

Sarah Thursby - English Language Arts Teacher at East High School, has requested leave under the provisions of the Family Medical Leave Act beginning October 23, 2023, and returning to work on January 17, 2024.

Lexi White - 4th Grade Teacher at Eagle Lake Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning October 16, 2023, and returning to work on January 16, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Parker Beavens - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 11, 2023.

De’Vonte Bradley - Rescind acceptance as Special Education Paraeducator at Monroe Elementary School.

Jenna Courrier - ACES Student Support Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Abigail Gentz - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Aubrey Doyscher - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Julia Fischer - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Megan Geraets - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Ola Hassan - Interpreter for the District, has submitted a resignation. The last day of employment will be July 17, 2023.

Saarah Hassan - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Sowsan Hassan - Special Education Paraeducator at Monroe Elementary School, has submitted a resignation. The last day of employment will be June 7, 2023

Brianna Hoppe - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Cooper Jones - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 11, 2023.

Paige Kennedy - Student Success Coach at Prairie Winds Middle School and Special Education Paraeducator with the ESY summer program, has submitted a resignation. The last day of employment will be July 12, 2023.

Derik McGregor - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Victoria Miller - Early Learning Paraeducator at MAPS Center for Learning, has submitted a resignation. The last day of employment will be May 25, 2023.

Elder Romero Mujica - Interpreter for the District, has submitted a resignation. The last day for this assignment will be July 17, 2023. He will continue as EL Paraeducator at East High School.

Taylor Shelton - Second Cook at Franklin Elementary School, has submitted a resignation. The last day of employment will be November 20, 2023.

Kassidy Siedow - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 11, 2023.

Sang Vo - Title I Paraeducator, Non-Classroom (Playground) Paraeducator, and Clerical at Jefferson Elementary School, has submitted a resignation in order to accept the Student Information Secretary assignment at West High School. The last day for this assignment will be June 7, 2023.

Khatera Yaqubi - Early Learning Paraeducator at the Family Learning Center, has submitted a resignation in order to accept the ACES Early Learning Lead Teacher position. The last day for this assignment will be May 18, 2023.

Danyel Zuehlke - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of this assignment will be August 18, 2023. She will continue as Non-classroom (Lunchroom) Paraeducator at Roosevelt Elementary School.

Personnel - Addendum

APPOINTMENTS (NON-AFFILIATED)

Kristina Niner - ACES Site Specialist at Lincoln Community Center beginning September 1, 2023. This is a full-time, Non-affiliated position with an annual salary of \$48,000.00, prorated to \$39,724.56 for 216 days for 2023-24. She will be eligible for Category II Benefits.

APPOINTMENTS (INSTRUCTIONAL)

Sonia Barker - Full-time (1.00 FTEs) Special Education Teacher at East High School beginning August 28, 2023, for the 2023-24 school year. She will be placed at step 2 of the B+30 lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

APPOINTMENTS (NON-INSTRUCTIONAL)

Emma Andries - ACES Site Lead at Roosevelt Elementary School for 5 hours per day/2 days per week beginning September 1, 2023. She will be compensated at the rate of \$16.75 per hour. This is in addition to her ACES Child Care Assistant assignment at Roosevelt Elementary School.

De'Vonte Bradley - Youth Program Assistant Specialist with Community Education at Lincoln Community Center beginning August 31, 2023. This is a full-time, 12-month position. He will be compensated at the rate of \$16.00 per hour.

Brady Buth - ACES Child Care Assistant at Hoover Elementary School for 3-4 hours per day/4 days per week beginning September 5, 2023. He will be compensated at the rate of \$14.00 per hour.

Judy Garness - Non-classroom (Lunchroom) Paraeducator at Hoover Elementary School for .5 hours per day/5 days per week beginning September 5, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Clerical Assistant/POS Operator assignment at Hoover Elementary School.

Jose Gomez - Multi-Language Learner (MLL) Paraeducator at West High School for 5 hours per day/3 days per week (M/W/F) and 4.75 hours per day/2 days per week (T/TH) beginning September 6, 2023. He will be placed at classification B21, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Farhiya Idle - ABE Home School Liaison with the Adult Basic Education Program at Lincoln Community Center for 2.5 hours per day/4 days per week (M-TH) beginning

August 21, and ending December 31, 2023. She will be compensated at the rate of \$25.00 per hour.

Joseph Jacobson - Health & Wellness Paraeducator at SUN for 7 hours per day/5 days per week beginning September 7, 2023. He will be placed at classification B22.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Amira Johnson - Health & Wellness Paraeducator at Washington Elementary School for 6.5 hours per day/5 days per week beginning September 11, 2023. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Kaleb Kirsch - ACES Early Learning Aide at MAPS Center for Learning for 6.5 hours per day/4 days per week beginning September 1, 2023. He will be compensated at the rate of \$15.00 per hour. This is in addition to his ACES Child Care Assistant assignment at Washington Elementary School.

Breah Lueck - Cook Helper at West High School for 6.75 hours per day/5 days per week beginning September 5, 2023. She will be placed at classification A11, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Chloe Millard - ACES Site Lead at Bridges Community School for 4-6 hours per day/3 days per week beginning August 28, 2023. She will be compensated at the rate of \$16.75 per hour. This is in addition to her ACES Child Care Assistant Substitute assignment.

Victoria Miller - ACES Assistant Teacher at MAPS Center for Learning for 6.5 hours per day/5 days per week beginning September 5, 2023. She will be compensated at the rate of \$17.35 per hour and will be eligible for 6-3-2 benefits.

Cheradin Ralph - ACES Child Care Assistant at Bridges Community School for 3-4 hours per day/3 days per week beginning September 5, 2023. She will be compensated at the rate of \$13.25 per hour.

Matthew Simonson - Special Education Paraeducator at Franklin Elementary School for 6.5 hours per day/5 days per week beginning September 11, 2023. He will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Samantha Vogel - Non-classroom (Lunchroom) Paraeducator at Hoover Elementary School for 1.75 hours per day/5 days per week beginning September 7, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Hunter Wayne - ACES Student Support Assistant at Washington Elementary School for 3-4 hours per day/3 days per week beginning September 1, 2023. He will be compensated at the rate of \$15.00 per hour.

Hunter Wayne - ACES Site Lead at Washington Elementary School for 5-6 hours per day/5 days per week beginning September 1, 2023. He will be compensated at the rate of \$16.75 per hour. This is in addition to his ACES Student Support Assistant assignment at Washington Elementary School.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Paul Christianson - Increase in assignment as STEM Teacher at Hoover Elementary and Roosevelt Elementary Schools from 1.00 FTEs to 1.033 FTEs beginning August 28, 2023, for the 2023-24 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Erin Ackman - Change in assignment from ACES Child Care Assistant Substitute on an on-call basis to ACES Child Care Assistant at Rosa Parks Elementary School for 1.75 hours per day/5 days per week beginning September 1, 2023. She will be compensated at the rate of \$13.50 per hour.

Pamela Allen - Change in assignment from ACES Child Care Assistant at Franklin Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning September 1, 2023. This is in addition to her Infant Care Provider assignment with the TAPP Daycare at Central High School.

Emma Andries - Decrease in assignment as ACES Child Care Assistant from 5-8 hours per day/5 days per week at Franklin Elementary School to 3-4 hours per day/1 day per week at Roosevelt Elementary School beginning September 1, 2023. She will be compensated at the rate of \$13.25 per hour. This is in addition to her ACES Site Lead assignment at Roosevelt Elementary School.

Griffin Asher - Change in assignment from ACES Child Care Assistant at Eagle Lake Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning September 1, 2023.

Madonna Bengtson - Change in assignment from Early Learning Special Education Paraeducator, classification B21.5, to Early Learning Paraeducator for 7 hours per day/4 days per week (M-TH) at MAPS Center for Learning beginning September 11, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Judy Garness - Decrease in assignment as Clerical Assistant/POS Operator at Hoover Elementary School from 7 hours per day/5 days per week to 6 hours per day/5 days per week (4.5 hours Clerical Assistant and 1.5 hours POS Operator) beginning September 5, 2023. This is in addition to her Non-classroom (Lunchroom) Paraeducator assignment at Hoover Elementary School

Kaleb Kirsch - Decrease in assignment as ACES Child Care Assistant at Washington Elementary School from 5-8 hours per day/5 days per week to 2 hours per day/5 days per week beginning September 1, 2023. He will be compensated at the rate of \$13.00 per hour. This is in addition to his ACES Early Learning Aide assignment at MAPS Center for Learning.

Heidi Libby - Change in assignment from Multi-Language Learner (MLL) Paraeducator at Washington Elementary School for 6.25 hours per day/5 days per week to Title I Intervention Paraeducator at Monroe Elementary School for 3.75 hours per day/5 days per week with a work year of 85 days beginning October 2, 2023. She will be placed at classification B21, step 7+, in accordance with the agreement between the District and the Minnesota School Employee Association.

Chloe Millard - Change in assignment from ACES Child Care Assistant at Franklin Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning August 28, 2023. She will be compensated at the rate of \$13.25 per hour. This is in addition to her ACES Site Lead assignment at Bridges Community School.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Bradley Eggersdorfer - Adjust full schedule return date to September 5, 2023, for Board-approved leave.

RESIGNATIONS (INSTRUCTIONAL)

Tristin Beckendorf - Special Education Teacher at Futures, has submitted a resignation. The last day of employment will be June 8, 2023.

Austin Pinke - Social Emotional Learning (SEL) Teacher at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be August 30, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Ellie Anderson - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Aimee Kachelmeier - Student Success Coach at Hoover Elementary, has submitted a resignation. The last day of employment will be June 7, 2023.

Victoria Miller - Corrections - Early Learning Paraeducator at MAPS Center for Learning, has submitted a resignation in order to accept the ACES Assistant Teacher position. The last day of employment will be May 25, 2023.

Tessi Truebenbach - Special Education Paraeducator at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be June 7, 2023.

Jasmine Wilking - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 11, 2023.

TERMINATION/NON-RENEWAL (NON-INSTRUCTIONAL)

Due to the uncertainty of funding, restructuring, and budget reductions and in accordance with employment contracts, the administration recommends that the employment of the following employees be terminated at the end of the 2022-23 school year effective June 7, 2023.

Romanita Hopkins - Bus Supervisor for the District.

Kenneth Watson - Bus Supervisor for the District. He will continue as Non-classroom (Playground) Paraeducator at Eagle Lake Elementary School.

The following gifts and grants were received by the School District:

L & N Andreas Foundation donated \$10,500 for Central High School TAPP Program

Mankato Area Foundation donated \$10,500 for Mankato Area Public Schools Transition Camp for 6th Graders Entering Middle School

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Mr. Kind and carried on a 7-0 voice vote.

The following policies were presented for second reading and approval:

- 102 - Equal Educational Opportunity
- 418- Drug-Free Workplace/Drug-Free School
- 419 - Tobacco-Free Environment
- 466 - Professional Development & Mentoring
- 468 - License Status
- 506 - Student Discipline
- 507 - Corporal Punishment and Prone Restraint
- 509 - Enrollment of Nonresident Students
- 513 - Student Promotion, Retention, and Program Design
- 515 - Protection and Privacy of Pupil Records
- 516 - Student Medication
- 516.5 - Overdose Medication (NEW)
- 524.5 - Student Use of Mobile Phones and Other Personal Electronic Devices (NEW)
- 542 - Bullying Prohibition Policy
- 543 - Use of Peace Officers and Crises Teams
- 547 - School Meals Policy

The revised policies were approved on a motion by Mr. Baker, second by Mrs. Ratcliff, and carried on a 7-0 voice vote.

There being no further business to consider, Mrs. Ratcliff moved and Mrs. Pratt seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:08 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

September 5, 2023

The School Board of Independent School District No. 77 met in regular session on Tuesday, September 5, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck and Shannon Sinning. Absent: None.

1. Schuck/Kind approval of agenda with personnel addendum. 7-0
2. Open Forum - No one wished to speak.
3. Information: Educational Technology Report, Board Member Reports.
4. Ratcliff/Pratt approval of Consent agenda Items: approval of Minutes of August 21, 2023, regular meeting; approval of Personnel. 7-0
5. Schuck/Kind acceptance of gifts and grants. 7-0
6. Baker/Ratcliff approval of revised policies. 7-0
7. Ratcliff/Pratt adjournment at 6:08 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

7. B.

Meeting Date: 09/18/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Approval of September Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims for September totaling \$3,859,968.60.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

7. C.

Meeting Date: 09/18/2023

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (NON-AFFILIATED)

De'Vonte Bradley - Correction - Youth Program Assistant Specialist with Community Education at Lincoln Community Center beginning August 31, 2023. This is a full-time, 12-month position. He will be compensated at the rate of \$16.00 per hour and will be eligible for 6-3-2 benefits.

APPOINTMENTS (INSTRUCTIONAL)

Polly Christensen - Full-time (1.00 FTEs) Contract Substitute Teacher for Jessica Kingston at Rosa Parks Elementary School beginning November 1, 2023, and ending June 7, 2024. She will be placed at step 5 of the M lane on the Teachers Association salary schedule.

Jessica Noakes - Full-time (1.00 FTEs) Special Education Teacher at Futures beginning September 8, 2023. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Emily Slattery - Full-time (1.00 FTEs) 2nd Grade Teacher at Hoover Elementary School beginning August 28, 2023. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Alexander Welter - Part-time (0.67 FTEs) Title I Intervention Teacher at Central High School beginning September 13, 2023. He will be placed at step 6 of the B lane on the Teachers Association salary schedule.

Dustin Wright - Adjust salary lane placement to B step 9 on the Teachers Association salary schedule as Health/Physical Education Teacher at West High School beginning August 21, 2023.

ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance the following probationary teachers to tenure status beginning with the 2023-24 school year:

Madison Buvarp, Elizabeth Carr, Lacey Cooley, Kristin Gleason, Alyson Green, Katy Grovom, Heather Hoppe, Christopher Magner, Michael May, Benjamin Miller, Neah Person, Jesse Pigman, Annakeiko Reichel, Emily Slattery, Andrew Viker, Megan Weerts, Olivia Weisbecker

APPOINTMENTS (NON-INSTRUCTIONAL)

Gorg Alhag - Student Success Coach at Prairie Winds Middle School for 5.5 hours per day/5 days per week beginning September 7, 2023. He will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Hannah Bratlien - ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/3 days per week beginning September 11, 2023. She will be compensated at the rate of \$13.00 per hour.

Peighton Gunderson - Special Education Paraeducator at Monroe Elementary School for 6.5 hours per day/5 days per week beginning September 13, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Dakota Kamm - ACES Early Learning Aide Substitute at MAPS Center for Learning on an on-call basis beginning September 11, 2023. She will be compensated at the rate of \$15.00 per hour. This is in addition to her ACES Child Care Assistant assignment at Rosa Parks Elementary School.

Madelyn Monette - ACES Child Care Assistant at Roosevelt Elementary School for 1.75 hours per day/2 days per week beginning September 13, 2023. She will be compensated at the rate of \$13.00 per hour.

Christopher O'Connor - Adjust start date to September 5, 2023, as Evening Custodian at West High School.

Rebecca Radzak - ACES Child Care Assistant Substitute on an on-call basis beginning September 1, 2023. She will be compensated at the rate of \$14.00 for this assignment. This is in addition to her ACES Site Lead Substitute assignment.

Kyle Reedstrom - Student Success Coach at Bridges Community School for 6.5 hours per day/5 days per week beginning September 18, 2023. He will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Ricardo Rocha III - Lead Evening Custodian at Prairie Winds Middle School beginning September 20, 2023. This is a full-time, 12-month position. He will be placed at classification A13, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Jordyn Salzsiedler - ACES Site Lead at Eagle Lake Elementary School for 4-5 hours per day/2 days per week beginning September 5, 2023. She will be compensated at the rate of \$16.75 for this assignment. This is in addition to her ACES Child Care Assistant assignment at Eagle Lake Elementary School.

Emma Schwandt - ACES Site Lead at Jefferson Elementary School for 5-6 hours per day/5 days per week beginning September 11, 2023. She will be compensated at the rate of \$16.75 per hour.

Katie Tettam - Special Education Paraeducator at Franklin Elementary School for 4.25 hours per day/5 days per week beginning September 14, 2023. She will be placed at classification B21.5, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Marie Zuehlke - Special Education Paraeducator at Roosevelt Elementary School for 3.75 hours per day/5 days per week beginning September 14, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Non-classroom (Lunchroom) Paraeducator assignment at Roosevelt Elementary School.

Allyson Zuleger - Special Education Paraeducator at Rosa Parks Elementary School for 6.5 hours per day/2 days per week (T/TH) beginning September 7, 2023. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Pamela Bartels - Increase in assignment as Assessments Specialist for the District from 1.00 FTEs to 1.167 FTEs beginning September 5, 2023, for the 2023-24 school year.

Michelle Doering - Decrease in assignment as ECFE Teacher at the Family Learning Center from 75 annual hours (0.05 FTEs) to 68 annual hours (0.047 FTEs) at MAPS Center for Learning beginning September 11, 2023, for the 2023-24 school year. This is in addition to her Early Learning Teacher assignment at MAPS Center for Learning.

Michelle Doering - Increase in assignment as Early Learning Teacher from 1270 annual hours (0.88

FTEs) at Franklin Elementary School to 1282.5 annual hours (0.89 FTEs) at MAPS Center for Learning beginning August 28, 2023, for the 2023-24 school year. This is in addition to her ECFE Teacher assignment at the MAPS Center for Learning.

Beth Dostal - Decrease in assignment as MAPS Preschool Teacher at Eagle Lake Elementary School from 1503 annual hours (1.04 FTEs) to 1392.5 annual hours (0.967 FTEs) beginning with the 2023-24 school year.

Chantell Drummer - Decrease in assignment as MAPS Early Childhood Teacher from 1033.5 annual hours (0.71 FTEs) to 1007 annual hours (0.70 FTEs) beginning with the 2023-24 school year.

Jamie Galinat - Increase in Early Childhood Preschool Teacher assignment from 1382.5 annual hours (0.96 FTEs) at Rosa Parks Elementary School to 1395 annual hours (0.98 FTEs) at MAPS Center for Learning beginning August 28, 2023, for the 2023-24 school year.

Katie Haala - Change in assignment from Ready for Kindergarten Facilitator at the Family Learning Center to MAPS Preschool Teacher at MAPS Center for Learning for 75 annual hours (0.052 FTEs) beginning August 28, 2023. This is in addition to her Early Childhood Special Education Teacher assignment.

Adam Hanson - Increase in assignment as Physical Education Teacher at Hoover Elementary School from 1.00 FTEs to 1.067 FTEs beginning September 5, 2023, for the 2023-24 school year.

Deanna Hofmeister - Increase in assignment as MAPS Preschool Teacher from 70 annual hours (0.05 FTEs) to 137 annual hours (0.095 FTEs) at MAPS Center for Learning beginning August 28, 2023, for the 2023-24 school year.

Shana Lang - Increase in Early Learning Preschool Teacher from 1371 annual hours (0.95 FTEs) at the Family Learning Center to 1395 annual hours (0.97 FTEs) at MAPS Center for Learning beginning August 28, 2023, for the 2023-24 school year.

Mary Mccuskey Simpson - Decrease in assignment as Parent Educator from 1007.5 annual hours (0.69 FTEs) at the Family Learning Center to 787 annual hours (0.57 FTEs) at MAPS Center for Learning beginning August 28, 2023, for the 2023-24 school year.

Susan Osborne - Increase in assignment as Early Learning Preschool Teacher at MAPS Center for Learning from 588 annual hours (0.40 FTEs) to 609.5 annual hours (0.40 FTEs) beginning August 28, 2023, for the 2023-24 school year.

Callie Pengilly - increase in assignment as MAPS Preschool Teacher at the MAPS Center for Learning from 1339 annual hours (0.929 FTEs) to 1395 annual hours (FTEs 0.968) beginning August 28, 2023, for the 2023-24 school year.

Kristine Schimek - Increase in assignment as Early Learning Parent Educator assignment from 160.5 annual hours (0.11 FTEs) to 164 annual hours (0.12 FTEs) beginning August 28, 2023, for the 2023-24 school year.

Angela Timmerman - Increase in assignment as ECFE Parent Educator at MAPS Center for Learning from 236.5 annual hours (0.16 FTEs) to 410.5 annual hours (0.29 FTEs) beginning with the 2023-24 school year.

Hilary Urban - Decrease in assignment as MAPS Preschool Teacher from 1514.5 annual hours (1.05 FTEs) to 1407 annual hours (0.98 FTEs) beginning with the 2023-24 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Abdifatah Aden - Decrease in assignment as Student Success Coach at Prairie Winds Middle School from 3.34 hours per day/2 days per week (M/T) and 5.83 hours per day/3 days per week (W-F) to 4 hours per day/2 days per week (T/W) and 5 hours per day/2 days per week (TH/F) beginning September 7, 2023. This is in addition to his Interpreter assignment with the District.

Fransesisko Alhag - Decrease in assignment as Student Success Coach at Prairie Winds Middle School from 6 hours per day/5 days per week to 6 hours per day/4 days per week (M-TH) beginning September 7, 2023.

Sydnea Ausen - Change in assignment as ACES Child Care Assistant from 4-6 hours per day/5 days per week at Franklin Elementary School to 3-4 hours per day/2 days per week at Monroe Elementary School beginning September 1, 2023.

Brooklynn Bedney - Change in assignment from ACES Child Care Assistant Substitute to ACES Child Care Assistant at Franklin Elementary School for 3-4 hours per day/1 day per week beginning September 1, 2023.

Matthew Birkmaier - Change in assignment from ACES Child Care Assistant at Washington Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning September 1, 2023.

Sontiana Brandts - Change in assignment from ACES Child Care Assistant at Washington Elementary School to ACES Child Care Assistant on an on-call basis beginning September 1, 2023.

Michelle Bridges - Change in assignment as ACES Student Support Assistant from 4-8 hours per day/3-5 days per week at Franklin Elementary School to 1.5 hours per day/3 days per week at Monroe Elementary School beginning September 1, 2023. This is in addition to her Special Education Paraeducator assignment at Monroe Elementary School.

Stone Bridges - Decrease in assignments as ACES Child Care Assistant from 5-8 hours per day/5 days per week at Franklin Elementary School to 3-4 hours per day/5 days per week at Rosa Parks Elementary School beginning September 1, 2023.

Mackenzie Brommerich - Decrease in assignment as ACES Site Lead at Washington Elementary School from 6-8 hours per day/5 days per week to 4-5 hours per day/3 days per week beginning September 1, 2023.

Amanda Cassens - Change in assignment from Student Success Coach at Prairie Winds Middle School to Health & Wellness Paraeducator at East High School for 7.5 hours per day/5 days per week beginning September 5, 2023. She will be placed at classification B22.5, step 7, in accordance with the agreement between the District and the Minnesota School Employee Association.

Chastity Cheeseman - Increase in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 7 hours per day/5 days per week to 8 hours per day/5 days per week beginning September 7, 2023.

Isabella Ciolkosz - Change in assignment from Student Support Assistant for 5-8 hours per day/5 days per week at Washington Elementary School to ACES Site Lead at Kennedy Elementary School for 4-5 hours per day/3 days per week beginning September 1, 2023. She will be compensated at the rate of \$17.25 per hour.

Penny Conner - Change in assignment from ACES Child Care Assistant at Washington Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning September 1, 2023.

Peyton Elvebak - Decrease in assignment as ACES Child Care Assistant from 4-6 hours per day/5 days per week at Washington Elementary School to 4-5 hours per day/ 5 days per week at Kennedy

Elementary School beginning September 1, 2023.

Elizabeth Frey - Decrease in assignment as ACES Child Care Assistant at Washington Elementary School from 5-8 hours per day/5 days per week to 4-5 hours per day/5 days per week beginning September 1, 2023.

Elli Geraghty - Change in assignment from ACES Child Care Assistant at Washington Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning September 1, 2023.

Norma Gonzalez - Change in assignment as ACES Site Lead from 5-6 hours per day/5 days per week at Roosevelt Elementary School to 5-6 hours per day/5 days per week at Rosa Parks Elementary School beginning September 1, 2023.

Megan Grant - Change in assignment from ACES Site Lead Substitute to ACES Site Lead at Monroe Elementary School for 4-5 hours per day/2 days per week beginning September 1, 2023. She will be compensated at the rate of \$16.75 per hour. This is in addition to her ACES Student Support Assistant assignment at Monroe Elementary School.

Megan Grant - Change in assignment as ACES Student Support Assistant from 5-8 hours per day/5 days per week at Franklin Elementary School to 4-5 hours per day/3 days per week at Monroe Elementary School beginning September 1, 2023. She will be compensated at the rate of \$15.00 per hour. This is in addition to her ACES Site Lead assignment at Monroe Elementary School.

Kimberly Gustavson - Decrease in assignment as POS Operator at Kennedy Elementary School from 2.25 hours per day/5 days per week to 1.75 hours per day/5 days per week beginning September 7, 2023. This is in addition to her Media Clerk assignment at Kennedy Elementary School.

Marlene Houg - Increase in assignment as POS Operator at Jefferson Elementary School from 1.75 hours per day/5 days per week to 2 hours per day/5 days per week beginning September 11, 2023.

Megan Iverson - Change in assignment as Early Learning Special Education Paraeducator from 3.5 hours per day/2 days per week (M/W) at Franklin Elementary School to 7 hours per day/2 days per week (T/W) at MAPS Center for Learning beginning September 11, 2023. This is in addition to her ACES Child Care Assistant assignment at Kennedy Elementary School.

Megan Iverson - Change in assignment from ACES Child Care Assistant at Washington Elementary School to ACES Child Care Assistant at Kennedy Elementary School for 2-3 hours per day/1 days per week beginning September 1, 2023. This is in addition to her Early Learning Special Education Paraeducator assignment at Franklin Elementary School.

Tamala King - Change in assignment from ACES Child Care Assistant at Washington Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning September 1, 2023.

Vicki Nessler - Decrease in assignment as Non-classroom (Lunchroom) Paraeducator at Jefferson Elementary from 0.25 hours per day/5 days a week to 0.25 hours per day/1 day per week (W) beginning September 11, 2023. This is in addition to her Health Assistant assignment at Jefferson Elementary School.

Niki Post - Change in assignment from Student Success Coach at East High School to Special Education Paraeducator at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2023. She will be placed at classification B21.5, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Rebecca Radzak - Change in assignment from ACES Site Lead at Franklin Elementary School to ACES Site Lead Substitute on an on-call basis beginning September 1, 2023. She will be compensated at the

rate of \$17.25 for this assignment. This is in addition to her ACES Child Care Assistant Substitute assignment.

Jordyn Salzsiedler - Decrease in assignment as ACES Child Care Assistant at Eagle Lake Elementary School from 3-4 hours per day/3 days per week to 3-4 hours per day/1 day per week beginning September 5, 2023. She will be compensated at the rate of \$13.25 per hour for this assignment. This is in addition to her ACES Site Lead assignment at Eagle Lake Elementary School.

Michael Sathoff - Change in assignment as ACES Child Care Assistant from 5-8 hours per day/5 days per week at Washington Elementary School to 3-4 hours per day/2 days per week at Eagle Lake Elementary School beginning September 1, 2023. He will be compensated at the rate of \$13.25 per hour.

Madeline Saye - Change in assignment as ACES Child Care Assistant from 5-8 hours per day/5 days per week at Washington Elementary School to 3-4 hours per day/5 days per week at Kennedy Elementary School beginning September 1, 2023.

Maxwell Sernett - Change in assignment as ACES Child Care Assistant from 5-8 hours per day/5 days per week at Franklin Elementary School to 3-4 hours per day/4 days per week at Monroe Elementary School beginning September 1, 2023.

Natalie Sheldrup - Decrease in assignment as ACES Child Care Assistant from 5-8 hours per day/3-4 days per week at Franklin Elementary School to 3-4 hours per day/3 days per week at Roosevelt Elementary School beginning September 1, 2023.

Brinly Simmons - Change in assignment from ACES Child Care Assistant at Franklin Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning September 1, 2023. This is in addition to her Special Education Paraeducator assignment at Roosevelt Elementary School.

Patricia Skalet - Change in assignment as Cook Helper from 3.5 hours per day/5 days per week at East High School to 6.5 hours per day/5 days per week at Prairie Winds Middle School beginning September 18, 2023.

Hannah Snyder-Hansen - Change in assignment from ACES Child Care Assistant at Washington Elementary to ACES Child Care Assistant Substitute on an on-call basis beginning September 1, 2023.

Changkouth Wie - Decrease in assignment as Student Success Coach at Prairie Winds Middle School from 7.5 hours per day/5 days per week to 7 hours per day/3 days per week (M/W/TH) beginning September 7, 2023.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Bette Blaisdell - ABE Teacher with the Adult Basic Education Program at Lincoln Community Central, has requested unpaid leave beginning September 11 and returning to work on October 2, 2023.

Jacob Hoisington - Extend Board-approved leave, returning to work on November 27, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Eldon Cervantes - ACES Child Care Assistant at Roosevelt Elementary School, has submitted a resignation. The last day of employment will be July 26, 2023.

Andrew Franke - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 11, 2023.

Nathan Kube - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Kaitlyn Landgraff - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 11, 2023.

Jace Liebl - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 15, 2023.

Zoe Lienemann - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 18, 2023.

Jonathan Morrow - ACES Child Care Assistant Substitute, has submitted a resignation. The last day of this assignment will be August 16, 2023. He will continue as Special Education Paraeducator at Eagle Lake Elementary School.

Anne Neils - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be August 15, 2023.

Amber Nicholson - Special Education Paraeducator at Monroe Elementary School, has submitted a resignation. The last day of employment will be September 22, 2023.

Jessica Noakes - Student Success Coach at Futures and Special Education Paraeducator with the ESY Summer Program, has submitted a resignation in order to accept the Teaching position. Her last day for this assignment will be August 4, 2023.

Niki Post - Rescind resignation as Student Success Coach at East High School.

Elder Romero Mujica - EL Paraeducator at East High School, has submitted a resignation. The last day of employment will be June 7, 2023.

Karen Zielske - Adjust end date to July 19, 2023, as Special Education Paraeducator at Bridges Community School.

Danyel Zuehlke - Correction - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of this assignment will be August 18, 2023.

Marie Zuehlke - ACES Child Care Assistant at Roosevelt Elementary School, has submitted a resignation. The last day for this assignment will be August 18, 2023. She will continue as Special Education Paraeducator and Non-classroom (Lunchroom) Paraeducator at Roosevelt Elementary School.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting

8. A.

Meeting Date: 09/18/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

A gift from the Al and Erla Fallenstein Fund from the Mankato Area Foundation donated \$10,000 for SUN Program - Adaptive Playground Equipment.

Mayo Foundation donated \$6,500 for Mankato Area Public Schools Mental Health Wellbeing or Physical Equipment

National FFA Foundation, Inc. donated \$1,000 for Mankato Area Public Schools FFA Program

Mary Ann Christensen donated a total of \$566,194 for the 2022-23 & 2023-24 school years for Mankato Area Public Schools FFA Program, Career Pathways Program, and Agriculture, Food and Natural Resources Education

An Anonymous donor donated \$2,000 for Mankato Area Public Schools Futures Program

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**8. B.****Meeting Date:** 09/18/2023**Prepared By:** Amanda Heilman, Director of Business Services

Subject:

Approval of Fund Transfer

Background:

As part of the FY 23 audit process, district administration is recommending that the school board approve a fund transfer for the 2022-23 year from Fund 01 (General) to Fund 04 (Community Service). Fund transfers require board approval.

The fund transfer from Fund 01 (General) to Fund 04 (Community Service) is due to the actual expenses of providing preschool screening services exceeding the state aid for this activity. When this occurs, it is recommended that the general fund account for the difference. The district has engaged this process many times in previous years.

Recommended Action:

The administration recommends approval of the aforementioned fund transfer. This transaction will be reflected in the FY 23 financial statement.

AttachmentsInterfund Transfer

Mankato Schools
Interfund transfers
6/30/2023

From	To	Amount	Explanation
General Fund	Community Ed	47,965.05	Expense related to preschool screening services exceeded state aid for this program by \$47,965.05 in FY 23.

School Board Regular Meeting**8. C.****Meeting Date:** 09/18/2023**Prepared By:** Amanda Heilman, Director of Business Services

Subject:

2024-2025 School Year Preliminary Property Tax Certification

Background:

On Monday, the preliminary levy certification from the Minnesota Department of Education will be shown. The notices of proposed property taxes will be sent to taxpayers in November. The School Board will discuss the levy and budget at the School Board meeting on Tuesday, December 5th, and is scheduled to adopt the final property tax levy at the December 18th meeting.

Amanda Heilman will review the preliminary levy certification from the Minnesota Department of Education. See attached PowerPoint.

Recommended Action:

The administration recommends that the School Board take action to certify the maximum allowable levy for taxes payable in 2024 to accommodate any adjustments that might occur before the final preliminary levy is submitted to the County Auditor by September 30, 2023.

AttachmentsPresentation



Preliminary Property Tax Certification

SEPTEMBER 2023



Mission Statement

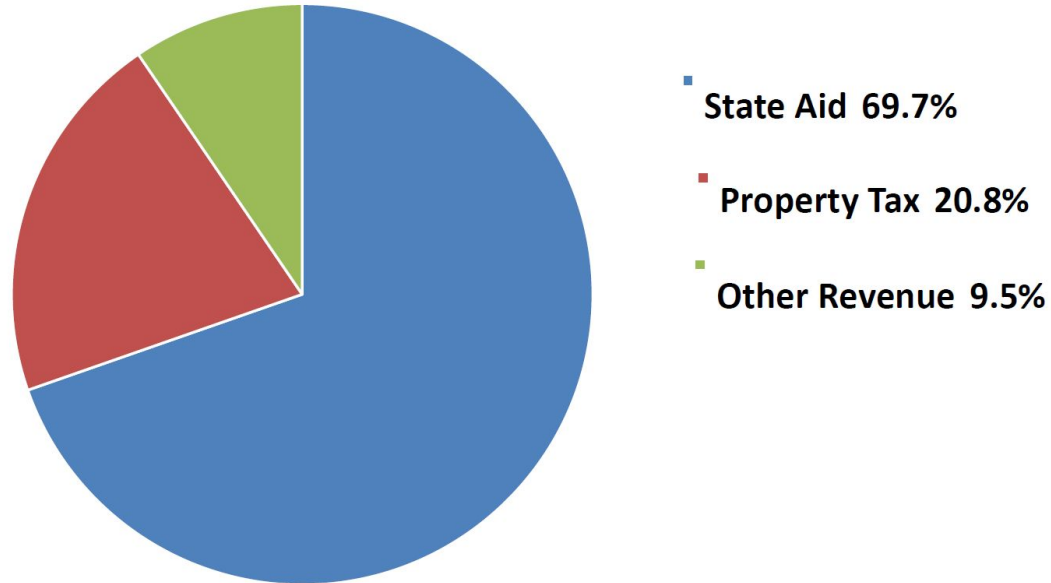
Mankato Area Public Schools
is committed to working together
equitably, with families and communities,
so that each learner has the knowledge
and skills to be a successful and
contributing citizen in a diverse global
society.

Commitment and Values

Visibly Inclusive
Intentionally Equitable
Actively Anti-racist
Committed to Excellence
Accountable for Results



Mankato Area Public Schools Revenue by Source



**Total Budgeted 2023-24 Revenues:
\$144,744,503**



Levy Certification Timelines

- MDE sends Preliminary Levy Limits to districts by Sept. 8
- School Board certifies proposed levy by Sept. 30
 - This is the deadline for submitting data changes
- County mails out Truth-in-Taxation notices in November (after general election day)
- School Board: Must hold Truth in Taxation meeting and adopt final property tax levy.
 - Mankato Area Public Schools meeting date is December 5, 2023
 - Meeting date to adopt Final Property Tax Levy is Dec. 18, 2023



Proposed Property Tax Levy: School Boards Have Two Options When Certifying the Annual Preliminary Levy

- “Maximum”
 - County will update changes made by MDE after school board meeting. Certifying the “maximum” amount for the Preliminary Levy is the recommended action because it gives the District more flexibility in making any needed updates between September and December.
- or
- Specific Dollar Amount
 - If late changes increase levy, board will need to recertify proposed levy before September 30th.



23 Pay 24 Current Tax Levy

- This year's total preliminary levy will be \$30,033,975 million.
- This reflects a decrease of 2.83 percent from last year's levy.
- Each year, changes in the levy are related to projected enrollment, inflationary adjustments applied to formula allowances, legislative changes, district initiatives, voter referendums, and adjustments from last year's levy.
- This number is subject to change as ongoing updates and adjustments are made at the Minnesota Department of Education. The final levy will be brought to the School Board in December for certification.



Taxes: How Does MAPS 77 Compare? (Per ADM For FY 22)

<u>Debt Service</u>		<u>Total Taxes</u>	
Owatonna	\$1,901	Northfield	\$5,100
Northfield	\$1,466	Rochester	\$3,933
State Ave	\$1,393	State Ave	\$3,809
Rochester	\$1,248	Owatonna	\$3,526
MAPS 77	\$1,029	MAPS 77	\$3,369



Truth-In-Taxation

Parcel Specific Notice To Property Owners

- This is the reason for proposed levy
- Prepared by County Auditor
- Mailed between Nov 10-24
- Contents:
 - Proposed property tax compared to last year
 - By Voter Approved and Other
 - By Taxing Jurisdiction
 - Contains time and place of public meeting



Truth-In-Taxation

Public Meeting

- Time and place must be announced when proposed levy adopted (December 5, 2023)
- Must discuss current budget and proposed levy and allow the public to speak
- Must be held between Nov. 24th and Dec. 28th and after 6:00 pm
- May be part of a regularly scheduled meeting
- May adopt final levy at this meeting



Final Property Tax Levy in December

- To County by December 28th
 - Copy to MDE by January 8, 2024
- School Board must levy specific dollar amount
 - Cannot use “maximum” for final levy approval.
- **MAY NOT EXCEED PROPOSED FINAL LEVY**



Thank you

School Board Regular Meeting**8. D.****Meeting Date:** 09/18/2023**Prepared By:** Paul Peterson, Superintendent

Subject:

Approval of Resolution Establishing Absentee Ballot Board

Background:

Minnesota Election Law directs the governing body of each county, municipality, and school district with responsibility to accept and reject absentee ballots to establish an Absentee Ballot Board. The ballot board completes important work associated with the review, acceptance, and rejection of absentee ballots submitted by voters. The ballot board can be comprised of trained election judges and trained deputy county auditors.

The Property and Environmental Resources Department Director works within the election laws of the state to appropriately staff these ballot boards with trained, qualified, and impartial ballot board members to complete the work of the ballot board for each election. Ballot board membership and scheduling is made public in advance of the board's work.

Recommended Action:

The administration recommends the Board adopt the resolution attached, establishing a Ballot Board for Absentee Ballots and authorizing the Property and Environmental Resources Director to implement the boards as provided in Minnesota Election Law.

AttachmentsResolution

**RESOLUTION ESTABLISHING ABSENTEE BALLOT BOARD
FOR SCHOOL DISTRICT ELECTION NOT HELD
ON THE DAY OF STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota as follows:

1. Pursuant to Minnesota Statutes chapter 203B.121, the school district, with responsibility to accept and reject absentee ballots must establish an Absentee Ballot Board effective upon approval.
2. Pursuant to Minnesota Statutes chapter 203B.121, the Absentee Ballot Board shall take possession of all signature envelopes delivered to them.
3. Pursuant to Minnesota Statutes chapter 203B.05, the Blue Earth County Auditor, through the Blue Earth County Property and Environmental Resources Department, has agreed to perform the duties to administer absentee ballots and the Absentee Ballot Board.
4. The Blue Earth County Auditor is therefore authorized to conduct the practices necessary to bring uniformity in the processing of accepting or rejecting returned absentee ballots and to implement an Absentee Ballot Board consisting of a sufficient number of trained and qualified election judges and trained deputy county auditor staff to perform the required tasks as provided in Minnesota Election Law.

This was brought to our School Board Meeting on September 18, 2023 and was approved to establish the Absentee Ballot Board for the School District Election to be held November 7, 2023.

Shannon Sinning, Chair
Mankato Area Public School Board

School Board Regular Meeting**8. E.****Meeting Date:** 09/18/2023**Prepared By:** Paul Peterson, Superintendent

Subject:

Approval of Resolution Establishing Absentee Ballot Location

Background:

To comply with Minnesota Statute 204B.35, Subdivision 4, the School Board must adopt a resolution establishing the absentee ballot location for the November 7, 2023 Special Election.

The Blue Earth County Courthouse, 204 South 5th Street, Mankato, MN 56001 has been identified as the location for absentee voting with respect to School District elections not held on the day of a statewide election.

Recommended Action:

The administration recommends the Board adopt the resolution attached, establishing an absentee ballot location.

AttachmentsResolution

CERTIFICATION OF MINUTES RELATING TO SPECIAL ELECTION

Issuer: Independent School District No. 77 (Mankato Area Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on September 18, 2023 at 5:30 p.m. in the Mankato Room..

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO ESTABLISHING THE LOCATION FOR ABSENTEE VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on _____, 2023.

School District Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO ESTABLISHING THE LOCATION FOR
ABSENTEE VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON
THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 77 (Mankato Area Public Schools), Minnesota (the School District) as follows:

It is hereby found, determined and declared that the Board hereby establishes the Blue Earth County Courthouse, 204 South 5th Street, Mankato, MN 56001 as the location for absentee voting with respect to School District elections not held on the day of a statewide election.

Upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

School Board Regular Meeting**8. F.****Meeting Date:** 09/18/2023**Prepared By:** John Lustig, Director of Administrative Services

Subject:

Ratification of 2023-25 Agreement with the Mankato Teachers Association

Background:

A tentative agreement was reached between District 77 and the Mankato Teachers Association on August 25, 2023. Board members have received a detailed analysis of the new agreement.

The Mankato Teachers Association approved the tentative agreement on September 7, 2023.

Recommended Action:

The administration recommends that the School Board ratify the agreement.
