



AGENDA
Independent School District No. 77
Mankato, MN 56001

Tuesday, December 5, 2023 - 5:30 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. MAPS STUDENT SPOTLIGHT (5:35 P.M.)
4. OPEN FORUM (5:45 P.M.)
5. CONSENT AGENDA (5:55 P.M.)
 - A. Approval of Minutes of November 20, 2023, Regular Meeting
 - B. Personnel
6. INFORMATION (6:00 P.M.)
 - A. Fall Student/Staff Recognition
 - B. Board Member Workshop/Committee Reports
7. PUBLIC HEARING (6:05 P.M.)
 - A. 2024-25 School Year Property Tax Levy Hearing
8. INFORMATION (6:20 P.M.)
 - A. Fall Enrollment Report
9. BUSINESS (7:05 P.M.)

- A. Acceptance of Gifts and Grants
 - B. Second Reading/Approval of Revised Policies
 - C. Approval of Resolution Establishing Combined Polling Places
 - D. Approval of Resolution on Write-In Tallies
 - E. Approval of 2024 Roof Repair and Maintenance Project - Kennedy Elementary School Bid
 - F. Approval of Resolution Relating to \$105,000,000 General Obligation School Building Bonds, Series 2024A
10. ADJOURNMENT (7:25 P.M.)



School Board Members for 2023

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Kristi Schuck, Vice Chair
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2024

Christopher Kind, Treasurer
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
Phone: 507-420-4640
E-Mail: erob1@isd77.org
Term Ends December 31, 2024

Patrick Baker
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2026

Kari Pratt
Phone: 507-291-8008
E-Mail: kpratt1@isd77.org
Term Ends December 31, 2026

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, shouting, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement

our core purpose

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values

what drives our actions and words

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision

what we commit to create

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction

our focus for continuous improvement

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting

5. A.

Meeting Date: 12/05/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of November 20, 2023, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - November 20, 2023

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 20, 2023

The School Board of Independent School District No. 77 met in regular session on Monday, November 20, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, and Shannon Sinning. Absent: Kristi Schuck.

Mrs. Pratt made a motion, and Mr. Kind seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice call vote.

MAPS Staff Spotlight: Dakota Meadows Middle School principal Aaron Hyer presented Dakota Meadows Custodial staff Chris Carlson, Nate Arndt, Sara Wallace, Evan Ryan & Greg Hawkins and Engineer John Probach for their hard work and dedication to Dakota Meadows Middle School and Mankato Area Public Schools.

Open Forum: No one wished to speak.

Information Reports: Futures/SUN & INSITE School Report presented by Jessica Waterstreet and Samantha Steinman; Franklin Elementary School Report presented by Scot Johnson; First Reading of Revised Policies presented by John Lustig; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Roberts, seconded by Mrs. Ratcliff, and carried on a 6-0 roll call vote.

Approval of Minutes of the November 6, 2023, regular Board meeting.

Approval of Minutes of the November 15, 2023, special Board meeting.

Approval of November Bills totaling \$11,405,950.72.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Lindsey Schull - Long-term Substitute Teacher for Kayla Lewis at Roosevelt Elementary and Jefferson Elementary Schools beginning February 19 and ending May 6, 2024. She will be placed at step 7 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Isabelle Abel- ACES Child Care Assistant at Bridges Community School for 1.75 hours per day/5 days per week beginning November 17, 2023. She will be compensated at the rate of \$11.50 per hour.

Taunya Burnett - Special Education Paraeducator at Eagle Lake Elementary School for 3.25 hours per day/5 days per week beginning November 13, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her POS Operator assignment at Eagle Lake Elementary School.

Natalie Carlson - Special Education Paraeducator at Monroe Elementary School for 6.75 hours per day/5 days per week beginning November 15, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Amanda Fritz - Early Learning Special Education Paraeducator at MAPS Center for Learning for 7 hours per day/4 days per week (M-TH) beginning November 27, 2023. Training date November 17, 2023. She will be placed at classification B21.5 step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Owen Kiley - Health & Wellness Paraeducator at Futures for 6.75 hours per day/3 days per week (T/W/F) beginning November 15, 2023. He will be placed at classification B22.5, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Allyson Koppelman - Building Supervisor with Community Education on an as-needed basis beginning November 2, 2023. She will be compensated at the rate of \$16.00 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Bridges Community School.

Breanna Krueger - Special Education Paraeducator at East High School for 6.75 hours per day/3 days per week (M/TH/F) beginning November 16, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Payton Pietsch - ACES Child Care Assistant at Monroe Elementary School for 3-4 hours per day/5 days per week beginning December 4, 2023. She will be compensated at the rate of \$13.50 per hour.

Channa Puhmann - Special Education Paraeducator at Bridges Community School for 6.25 hours per day/5 days per week beginning November 16, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alexianna Russell - ACES Child Care Assistant at Bridges Community School for 3 hours per day/3 days per week beginning November 13, 2023. She will be compensated at the rate of \$13.00 per hour.

Jenna Spencer - ACES Child Care Assistant at Franklin Elementary School for 3-4 hours per day/4 days per week beginning November 17, 2023. She will be compensated at the rate of \$13.00 per hour.

James Witczek - Non-classroom (Lunchroom) Paraeducator at Franklin Elementary School for 2.25 hours per day/5 days per week beginning November 9, 2023. He will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Fosiya Abdurahman - Adjust start date to November 8, 2023, as 8-hour Evening Custodian at Prairie Winds Middle School.

DeVonte Bradley - Increase hourly rate to \$19.00 as Assistant Specialist Youth Programming with Community Education beginning December 1, 2023.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Hailey Fjoser - Second Cook at Eagle Lake Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning January 3 and returning to work on February 12, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Denise Balbach - Special Education Paraeducator at Monroe Elementary School, has submitted a resignation. The last day of employment will be June 7, 2023.

Thomas Bazzarre - ACES Child Care Assistant at Bridges Community School and Franklin Elementary School, has submitted a resignation. The last day of employment will be November 22, 2023.

Lindsay Cortese - Special Education Paraeducator at Kennedy Elementary School, has submitted a resignation. The last day of employment will be December 22, 2023.

Elli Geraghty - ACES Child Care Assistant Substitute has submitted a resignation. The last day of employment will be October 25, 2023.

Cindy Lambrecht - Cook Helper at East High School, has submitted a resignation. The last day of employment will be November 29, 2023.

Keandra Olson - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be November 9, 2023.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Mary Johnson - Long-term Substitute Teacher for Joelene Udermann at Roosevelt Elementary School beginning November 27, 2023, and ending January 5, 2024. She will be placed at step 10 of the M+45 lane on the Teachers Association salary schedule.

Emily Wang - Adjust end date to November 21, 2023, as Long-term Substitute Teacher for Joelene Udermann at Roosevelt Elementary School.

APPOINTMENTS (NON-INSTRUCTIONAL)

Hannah Bratlien - ACES Site Lead Substitute at Eagle Lake Elementary School on an on-call basis beginning November 16, 2023. She will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Eagle Lake Elementary School.

Ryan Hennager - Student Success Coach at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning November 15, 2023. He will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Addison Kuiper - ACES Early Learning Aide at MAPS Center for Learning for 3.5 hours per day/3 days per week beginning November 21, 2023. She will be compensated at the rate of \$15.00 per hour.

Jolee Slechta - ACES Child Care Assistant at Hoover Elementary School for 3-4 hours per day/5 days per week beginning November 20, 2023. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Madelyn Monette - Change in assignment from ACES Child Care Assistant at Roosevelt Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning November 29, 2023.

Susan Olson- Increase hourly rate to \$16.00 as Building Supervisor with Community Education beginning November 1, 2023.

Cole Peterson - Change in assignment from ACES Child Care Assistant at Roosevelt Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning December 1, 2023.

Cheradin Ralph - Change in assignment from ACES Child Care Assistant at Bridges Community School to ACES Child Care Assistant Substitute on an on-call basis beginning December 8, 2023.

REQUESTS FOR LEAVE (ADMINISTRATIVE)

Akram Osman - Principal at East High School, has requested leave under the provisions of the Family Medical Leave Act beginning November 3, and returning to work on November 27, 2023.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Heather Fitzsimmons - Rescind request for leave beginning November 16, 2023., and returning to work on January 3, 2024.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Mandi Hubbard - Adjust return date to November 10, 2023, for Board-approved leave.

RESIGNATIONS (NON-INSTRUCTIONAL)

Eleanor McDonough - ACES Child Care Assistant Substitute, has submitted a resignation. The last day for this assignment will be December 1, 2023. She will continue her Special Education Paraeducator assignment at Kennedy Elementary School.

Kelly Runck - Cook Helper at Hoover Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 6, 2024.

Thomas Stolp - Evening Custodian at East High School, has submitted a resignation for the purpose of retirement. The last day of employment will be November 30, 2023.

Alexia Thomas - ACES Student Support Assistant at Franklin Elementary School, has submitted a resignation. The last day for this assignment will be December 20, 2023.

Alexia Thomas - Special Education Paraeducator at Franklin Elementary School, has submitted a resignation. The last day of employment will be December 22, 2023.

TERMINATIONS (NON-INSTRUCTIONAL)

Preston Goettlicher - ACES Child Care Assistant at Franklin Elementary School, effective November 15, 2023.

Approval of Minutes of Non-Affiliated salaries and benefits for 2023-24 and 2024-25.

The following gifts have been received by the School District:

The following donations were donated for East High School Boys Soccer Program:

- \$100 from Kenson Painting & Maintenance LLC
- \$100 from Timothy & Elizabeth Swanson
- \$200 from Heather & Julius Bangu
- \$150 from GMS Industrial Supplies
- \$200 from Northern Energy Homes, Inc
- \$250 from Lau Insurance Services, LLC

Ryan & Jill McKeown donated \$1,000 for West High School Girls Hockey Program

Kwik Trip, Inc donated \$100 for East High School VEX Robotics Program

The following donations were donated for West High School Welding Program:

- Materials (\$1,235 value) from Industrial Fabrication Services, Inc
- 2x2 squares (\$78.33 value) from CAB Construction

Quality 1 Hr Foto donated Winter & Spring Gym Banners (\$72 value) for East High School

Kristine & Scott Maclean donated \$500 for East High School Boys Cross Country Program

Mrs. Ratcliff made a motion to accept the gifts. The motion was seconded by Mrs. Pratt and carried on a 6-0 voice vote.

A tentative agreement was reached between District 77 and the Mankato Association of Principals on November 10, 2023. Ms. Roberts made a motion to approve the agreement and it was seconded by Mr. Kind. The motion carried on a 6-0 roll call vote.

There being no further business to consider, Mrs. Pratt moved and Mrs. Ratcliff seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:09 p.m., on a 6-0 voice vote.

Attest: Clerk _____

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 20, 2023

The School Board of Independent School District No. 77 met in regular session on Monday, November 20, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, and Shannon Sinning. Absent: Kristi Schuck.

1. Pratt/Kind approval of agenda with personnel addendum. 6-0
2. MAPS Staff Spotlight - Chris Carlson, Nate Arndt, Sara Wallace, Evan Ryan & Greg Hawkins & John Probach
2. Open Forum - No one wished to speak.
3. Information: Futures/SUN & INSITE School and Franklin Elementary School Reports, First Reading of Revised Policies, Board Member Reports.
4. Roberts/Ratcliff approval of Consent Agenda Items: Approval of Minutes of the November 6, 2023, regular meeting; Approval of Minutes of the November 15, 2023, special meeting; Approval of November Bills; Personnel; Approval of Non-Affiliated Contracts for 2023-25. 6-0
5. Ratcliff/Pratt acceptance of gifts and grants. 6-0
6. Roberts/Kind approval of 2023-25 agreement with Mankato Principals Association. 6-0
7. Pratt/Ratcliff adjournment at 7:09 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5. B.

Meeting Date: 12/05/2023

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (NON-AFFILIATED)

Michelle Biodrowski - Enrichment Specialist with Community Education at Lincoln Community Center beginning December 4, 2023. This is a full-time, 12-month position with an annual salary of \$49,440, prorated to \$28,524.00 for 150 days for 2023-24. She will be eligible for category II benefits.

APPOINTMENTS (NON-INSTRUCTIONAL)

Andrew Franke - ACES Child Care Assistant Substitute on an on-call basis beginning November 28, 2023. He will be compensated at the rate of \$13.75 per hour for this assignment. This is in addition to his ACES Site Lead Substitute assignment.

Andrew Franke - ACES Site Lead Substitute on an on-call basis beginning November 28, 2023. He will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to his ACES Child Care Assistant Substitute assignment.

Abby Larson - Special Education Paraeducator at Kennedy Elementary School for 6.5 hours per day/5 days per week beginning December 11, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Arisa Leddy - ACES Site Lead Substitute at Kennedy Elementary School on an on-call basis beginning November 28, 2023. She will be compensated at the rate of \$16.75 per hour. This is in addition to her ACES Child Care Assistant assignment at Kennedy Elementary School.

Michael Sathoff - ACES Site Lead Substitute at Eagle Lake Elementary School on an on-call basis beginning December 4, 2023. He will be compensated at the rate of \$16.75 for this assignment. This is in addition to his ACES Child Care Assistant assignment at Eagle Lake Elementary School.

Sarah Shepard - Special Education Paraeducator at Franklin Elementary School for 6.25 hours per day/5 days per week beginning November 29, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Matthew Simonson - ACES Student Support Assistant at Franklin Elementary School for 2 hours per day/3 days per week beginning December 1, 2023. He will be compensated at the rate of \$14.00 per hour. This is in addition to his Special Education Paraeducator assignment at Franklin Elementary School.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sandra Hoffmann - Decrease in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 7 hours per day/5 days per week to 6.75 hours per day/5 days per week beginning September 7, 2023. This is in addition to her ACES Student Support Assistant Substitute assignment.

Kaleb Kirsch - Change in assignment from ACES Early Learning Aide to ACES Early Learning Assistant Teacher at MAPS Center for Learning for 6.5 hours per day/4 days per week beginning December 1,

2023. He will be compensated at the rate of \$17.00 per hour for this assignment and will be eligible for 6-3-2 benefits. This is in addition to his ACES Child Care Assistant assignment at Washington Elementary School.

Madison Rothbauer - Change in assignment from ACES Child Care Assistant at Roosevelt Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning December 7, 2023.

John Stalter - Change in assignment from 8-hour Evening Custodian at Hoover Elementary School to Custodian in charge of Building at MAPS Center for Learning beginning November 20, 2023. This is a full-time, 12-month position. He will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jessica Kingston - Adjust return date to June 7, 2024, for Board-approved leave.

RESIGNATIONS (NON-INSTRUCTIONAL)

Mackenzie Brommerich - ACES Student Support Assistant at Roosevelt Elementary School and ACES Site Lead Substitute, has submitted a resignation. The last day of employment will be November 21, 2023.

Madison Chapman - ACES Child Care Assistant at Jefferson Elementary School, has submitted a resignation. The last day of employment will be December 29, 2023.

Madison Cleverly - ACES Child Care Assistant Substitute has submitted a resignation. The last day of employment will be December 4, 2023.

Deanna Hofmeister - End assignment as Early Learning Paraeducator at MAPS Center for Learning, effective December 1, 2023.

Levi Kizzier - ACES Child Care Assistant at Monroe Elementary School, has submitted a resignation. The last day of employment will be December 8, 2023.

Alissa Lien - Special Education Paraeducator at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be December 13, 2023.

Charles Risser - Evening Custodian at Monroe Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be January 31, 2024.

Abigail Shirk - Special Education Paraeducator at Monroe Elementary School, has submitted a resignation. The last day of employment will be December 6, 2023.

Zoey Weller - Special Education Paraeducator at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be December 22, 2023.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting

6. A.

Meeting Date: 12/05/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Fall Student/Staff Recognition

Background:

East High Activities Director Todd Waterbury and West High Activities Director Joe Johnson will review the student/staff recognition items for the Fall season.

Recommended Action:

None

Attachments

Recognition List

The following East High students are recognized for their accomplishments during the Fall season:

Girls Cross Country - MSHSCA Gold Academic Team Award (3.84 Team GPA)

- Lauren Henkels - State Participant (43rd Place)

Boys Cross Country - MSHSCA Gold Academic Team Award (3.83 Team GPA)

- MSHSL Class AA State Champions
- Section 2AA Champions
- Big Nine Conference Champions
 - Isaiah Anderson - Big 9 Conference and Section 2AA Champion
 - MSHSCA Academic All-State
 - MSHSCA All-State (5th Place Medalist)
 - Evan MacLean
 - Luke Scholtes
 - Audi Thom
 - Joseph Foley
 - Dayton Clobes - MSHSCA Academic All-State
 - Domanic Wolle
 - Jackson Henkels (Alternate)
 - Tad Wrage (Alternate)

Football - MSHSCA Silver Academic Team Award (3.08 Team GPA)

Boys Soccer

- Owen Quist - MSHSCA All-State First Team Selection and Mr. Soccer Finalist

Volleyball

- Ellie Edberg - MSHSCA Academic All-State

Girls Tennis - MSHSCA Gold Academic Team Award (3.81 Team GPA)

- Mylie Gleason - MSHSCA Academic All-State

Girls Swim and Dive - MSHSCA Gold Academic Team Award (3.95 Team GPA)

- Macy Birkholz - MSHSCA Academic All-State
- Sophie Steindl - MSHSCA Academic All-State
- Ella Prochaska - MSHSCA Academic All-State
- Avery Schuh - MSHSCA Academic All-State
 - 50 Free State Qualifier (10th Place)
 - 100 Free State Qualifier (9th Place-School Record)
- 200 Free Relay - State Participants
 - Camryn Schuh, Brittan Hoffman, Emma Born and Avery Schuh

Girls Soccer - MSHSCA Gold Academic Team Award

- Section 2AA Champions
- State Tournament Participants
 - Ashley Fischer
 - Lana Peterson
 - Kylie Stude
 - Eme Asher
 - Maddy Scheel
 - Ava Tibodeau
 - Ali Peters
 - Avery Hoffman
 - Hayden Henning
 - Taylor Schilling
 - Ava Monson - MSHSL All-Tournament Team Selection

- Kaylie Geraets
- Jillian Borgmeier
- Sophia Barnacle
- Jenna Starkey
- Kate Schimek
- Amber Reuter - MSHSCA All-State Second Team Selection
- Abby Moule
- Ady Lurken
- Lily Dockham
- Eva Starkey
- Ella Quist
- Student Manager Ava Rabenhorst

Lancers Colorguard - Youth in Music Marching Band Division State Champions

- Zoey Uddley
- Alena Atchley
- Kendra Simondet
- Grace Mackie
- Sierra McCabe
- RJ Chiet
- Blake Hiniker
- Leigha Behnke
- Klaire Olson
- Zoey Uddley
- Liv Enrico
- Audree Clausen
- Mariah Betz
- Brooklyn Fisher
- Ashlyn Miller
- Lucy Ayala
- Aaliyah Fleischer
- Brealyn Huettl
- Cece Casper

ExCel Award

- Rylie Hansen
- Guillaume Bibbee

The following West High students are recognized for their accomplishments during the Fall season:

Girls Cross Country

- MSHSCA Gold Academic Team Award (GPA 3.99)
- MSHSL State Meet
 - Landree Quint - 41st Place

Boys Cross Country

- MSHSCA Gold Academic Team Award (GPA 3.96)
- MSHSL State Meet
 - Ephraim Staley - 53rd Place

Football

- MSHSCA Silver Academic Team Award (GPA 3.09)
- Academic All State - Calvin O'Connor
- District Offensive Player of the Year - Bart McAninch

- District Defensive Player of the Year - Frankie McAninch
- District Offensive Lineman of the Year - Gage Schmidt
- District Special Team Player of the Year - Alex Akim
- Minnesota High School Football Showcase Game - Jalen Smith and Bart McAninch
- Minnesota High School Football Showcase Game Offensive Coordinator - JJ Helget
- Super 6 Award Recipient - Jalen Smith

Girls Soccer

- MSHSCA Silver Team Academic Award (GPA 3.73)
- MSHSCA First Team All State: Aubrey Makela
- MSHSCA Second Team All State: Molly Miller
- United Soccer Coaches Small School Coach of the Year - Crissy Makela
- Section 2AA Co-Assistant Coach of the Year

Boys Soccer

- MSHSCA Second Team All State: Leo DeMars

Volleyball

- MSHSCA Gold Academic Team Award - (GPA 3.91)
- MSHSCA Academic All-State: Allison Banse, Victoria Emery, Mackenzie Hoppe, Lydia Sandvig, Tori Tosch, Brooklyn Geerdes
- Section 2AAA Coach of the Year - Stacy Jackson

Girls Swim and Dive

- MSHSCA Gold Academic Team Award (GPA 3.76)
- MSHSCA State Academic Award: Annika Ward, Olivia Leonard, Lucy Vogt, Catherine Bittner, Olivia Thomas
- Medley Relay: Olivia Leonard, Catherine Bittner, Ella lee, and Lucy Vogt - 4th Place
- 200 IM: Olivia Leonard - 4th Plce
- 50 Free: Lucy Vogt - 11th Place
- 100 Fly: Ella Lee - 8th Place
- 100 Breaststroke: Olivia Leonard - 5th Place
- 400 Free Relay: Ella Lee, Jordan Woodford, Lucy Vogt, Olivia Leonard - 13th Place
- Diving : Anna Kapsner - State Participant

Girls Tennis

- MSHSCA Gold Academic Team Award (GPA 3.94)

ExCEL Award Winners

School Board Regular Meeting

6. B.

Meeting Date: 12/05/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting**7. A.****Meeting Date:** 12/05/2023**Prepared By:** Amanda Heilman, Director of Business Services

Subject:

2024-25 School Year Property Tax Levy Hearing

Background:

Included with your Board materials this evening is the 2024-2025 school year Mankato Area Public Schools tax levy recommendation. The counties have mailed a notice of proposed property taxes to all property owners. Under state law, the District must conduct a public meeting to receive citizen input regarding the levy proposal. As part of the public meeting, the District is required to review its proposed 2024-2025 tax levy and its current budget for school year 2023-2024. The School Board is scheduled to take final action in regard to the 2024-2025 tax levy at the School Board meeting on Monday, December 18, 2023 at 5:30 P.M. at the Intergovernmental Center.

Recommended Action:

The Board Chair will open the public hearing for anyone who wishes to speak.

Attachments

Presentation

2024-24 Tax Levy



2023-2024 Budget & 2024-25 Property Tax Levy

DECEMBER 5, 2023



Mission Statement

Mankato Area Public Schools
is committed to working together
equitably, with families and communities,
so that each learner has the knowledge
and skills to be a successful and
contributing citizen in a diverse global
society.

Commitment and Values

Visibly Inclusive
Intentionally Equitable
Actively Anti-racist
Committed to Excellence
Accountable for Results



2024-2025 Tax Levy Summary

General	\$20,696,027
Community Service	\$847,489
Total Debt Service	\$15,339,010
Total Levy	\$36,882,526

Detail of this summary is located in board packet attachments. Total levy scheduled to increase by 19.33 percent. Levy certification will be recommended at the December 18 board meeting.



Levy Process:

Minnesota School District Property Taxes - Key Steps in the Process

Step 1. The **City or County Assessor** determines the estimated market value for each parcel of property in the county.



Step 2. The **Legislature** sets the formulas for tax capacity. (E.g., for homestead residential property, tax capacity = 1% of first \$500,000 in value + 1.25% of value over \$500,000.) These formulas determine how much of the tax burden will fall on different types of property.



Step 3. The **County Auditor** calculates the tax capacity for each parcel of property in the county (based on values from step 1 and tax capacity formulas from step 2), as well as the total tax capacity for each school district.



Step 7. The **County Auditor** divides the final levy (determined by the school board in step 6) by the district's total tax capacity (determined in step 3) to determine the tax rate needed to raise the proper levy amount. The auditor multiplies this tax rate times each property's tax capacity, to determine the school tax for that property.*

Step 4. The **Legislature** sets the formulas which determine school district levy limits. These are the maximum amounts of taxes that school districts can levy in every category.



Step 5. The **Minnesota Department of Education** calculates detailed levy limits for each school district, based on the formulas approved by the Legislature in step 4. These limits tell districts the exact amounts that can be levied in every category.

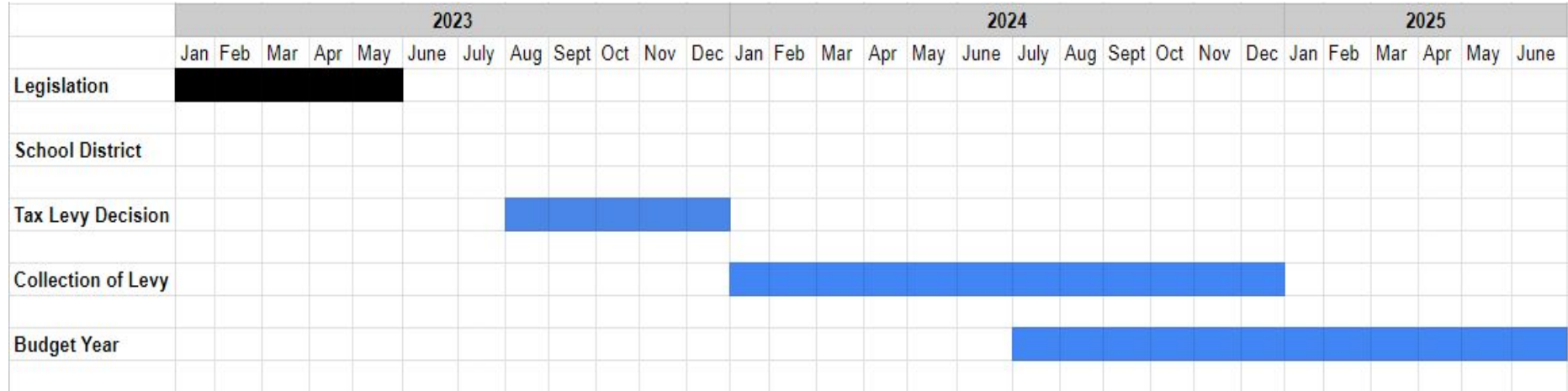


Step 6. The **School Board** adopts a proposed levy in September, based on the limits set in step 5. After a public hearing, the board adopts a final levy in December. Final levy cannot be more than the preliminary levy, except for amounts approved by voters.

* For certain levy categories (referendum, equity and transition levies), tax rates and levy amounts are based on **referendum market value**, rather than **tax capacity**.



Levy Timeline:





MN Legislature Sets Funding For Schools:

The State sets:

- Formulas which determine revenue; most revenue based on a per pupil amount.
- Tax policy for local schools
- Maximum authorized property tax levy

The State also requires school board to submit referendums for operating and capital needs to the voters for approval.



Example of Proposed Taxes 2024

Taxes Payable Year		2022	2023
1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.	☐		6,112.00
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.		5,992.00	
Property Tax and Credits			
3. Property taxes before credits		5,992.00	6,112.00
4. Credits that reduce property taxes:	A. Agricultural and rural land credits	0.00	0.00
	B. Other Credits	0.00	0.00
5. Property taxes after credits		5,992.00	6,112.00
Property Tax by Jurisdiction			
6. County BLUE EARTH COUNTY		2,002.61	2,004.17
7. City or Town CITY OF MANKATO		2,088.21	2,196.69
8. State General Tax		0.00	0.00
9. School District MANKATO SCHOOL DIST #77	A. Voter Approved Levies	753.33	816.00
	B. Other Local Levies	1,139.52	1,087.02
10. Special Taxing Districts	A. Region 9	8.33	8.12
	B. TIF	0.00	0.00
	C. LAKE WASH SAN DIST	0.00	0.00
11. Non-school voter approved referenda levies		0.00	0.00
12. Total property tax before special assessments		5,992.00	6,112.00
Special Assessments on Your Property			
13. Special assessments Int: 0.00 Principal: 20.00		20.00	20.00
RECYCLE FEE/WATER MGMT FEE	20.00		
14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS		6,012.00	6,132.00
		Total Tax Paid	0.00



Total Operating Cost FY22

SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
Faribault	\$16,486
Winona	\$16,284
Northfield	\$15,007
Albert Lea	\$14,870
Austin	\$14,423
State Average	\$14,036
Rochester	\$13,865
Red Wing	\$13,720
Mankato	\$12,707
Owatonna	\$12,676
% BELOW THE STATE AVERAGE	10%



FY 24 Property Taxes Per Pupil

SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
Northfield	\$5,200
Winona	\$4,558
Red Wing	\$4,164
Rochester	\$3,964
Owatonna	\$3,651
Big 9 Average	\$3,649
Faribault	\$3,479
Mankato	\$3,355
Albert Lea	\$2,549
Austin	\$1,919
% BELOW THE BIG 9 AVERAGE	8.0%



FY24 Total Operating Levy Amount per Pupil

SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
Northfield	\$2,787
Red Wing	\$2,374
Winona	\$1,952
Big 9 Average	\$1,730
Faribault	\$1,716
Rochester	\$1,640
Albert Lea	\$1,323
Mankato	\$1,294
Owatonna	\$1,253
Austin	\$1,237
% BELOW THE BIG 9 AVERAGE	25.2%

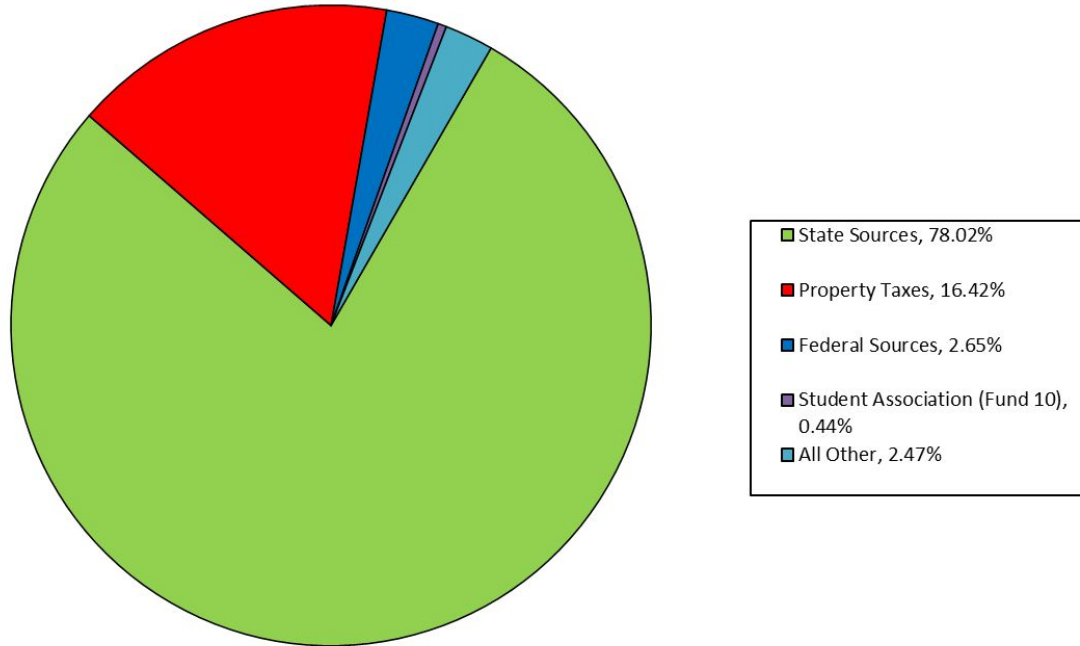


Sources of General Fund Revenue

\$122,163,609

2023-24

GENERAL FUND REVENUE



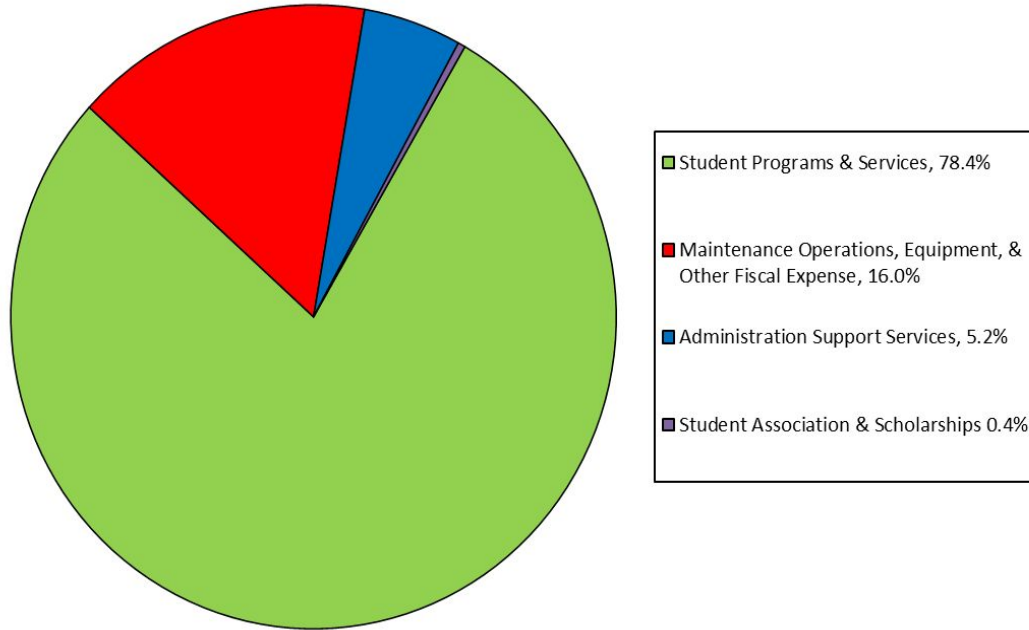


General Fund Expenditures

\$117,333,412

2023-24

GENERAL FUND EXPENDITURES





Thank you

MANKATO AREA PUBLIC SCHOOLS

2024-2025 TAX LEVY SUMMARY (23 PAY 24)

LINE #	LEVY DESCRIPTION	2023-2024	2024-2025	2024-2025	%	COMMENTS
		LEVY AMOUNT	MAXIMUM LIMITATION	RECOMMEND AMOUNT	INCREASE DECREASE	
GENERAL FUND:						
1	REFERENDUM LEVY*	\$5,512,123	\$5,554,987	\$5,554,987	0.78%	VOTER APPROVED LEVY
2	LOCAL OPTIONAL REVENUE*	\$5,728,244	\$6,208,239	\$6,208,239	8.38%	PER STATE FORMULA
3	CAREER TECH LEVY	\$515,318	\$515,318	\$515,318	0.00%	PER STATE FORMULA
4	UNEMPLOYMENT LEVY	\$40,000	\$40,000	\$40,000	0.00%	ESTIMATED COSTS
5	SAFE SCHOOLS LEVY	\$331,172	\$318,453	\$318,453	-3.84%	\$36 PER ADJ PUPIL UNIT
6	FACILITY LEASE	\$1,682,691	\$1,603,600	\$1,603,600	-4.70%	LEASED SPACE COSTS
7	OPERATING CAPITAL*	\$883,064	\$1,050,594	\$1,050,594	18.97%	PER STATE FORMULA
8	LONG TERM FACILITIES*	\$3,347,516	\$3,617,694	\$3,617,694	8.07%	BUILDING MAINTENANCE PROJECTS
9	EQUITY LEVY*	\$1,194,641	\$1,221,731	\$1,221,731	2.27%	PER STATE FORMULA
10	ACHIEVEMENT & INTEGRATION	\$310,331	\$300,052	\$300,052	-3%	PER STATE FORMULA
11	TRANSITION LEVY*	\$242,892	\$245,828	\$245,828	1.21%	PER STATE FORMULA
12	OPEB IMPLICIT LIABILITIES	\$319,819	\$317,516	\$317,516	-0.72%	INDIRECT COSTS FOR OPEB LIABILITIES
13	PRIOR YR. ADJUSTMENTS	(\$286,903)	(\$297,986)	(\$297,986)	-3.86%	ABATEMENTS/PRIOR YR. ADJ
14	GENERAL FUND SUBTOTAL	\$19,820,908	\$20,696,026	\$20,696,026	4.42%	

* A SCHOOL DISTRICT UNDERLEVY IN THIS COMPONENT WILL RESULT IN A PROPORTIONATE REDUCTION IN STATE AID.

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LEVY DESCRIPTION		2023-2024 LEVY AMOUNT	2024-2025 MAXIMUM LIMITATION	2024-2025 RECOMMEND AMOUNT	% INCREASE DECREASE	COMMENTS
COMMUNITY SERVICE FUND:						
15	BASIC AID FORMULA*	\$491,734	\$390,293	\$390,293	-20.63%	STATE FORMULA
16	EARLY CHILDHOOD*	\$216,022	\$208,440	\$208,440	-3.51%	STATE FORMULA
17	HOME VISITING	\$4,977	\$5,838	\$5,838	17.30%	STATE FORMULA
18	HANDICAPPED ADULTS	\$26,600	\$6,245	\$6,245	-76.52%	STATE FORMULA
19	SCHOOL AGE CARE	\$150,000	\$150,000	\$150,000	0.00%	SPECIAL NEEDS ACES PROGRAM
20	PRIOR YR. ADJUSTMENTS	\$69,837	\$86,673	\$86,673	24.11%	ABATEMENTS/PRIOR YR. ADJ.
21	COMMUNITY SERV SUBTOTAL	\$959,170	\$847,489	\$847,489	-11.64%	
DEBT SERVICE FUNDS:						
22	BOND/INTEREST PAYMENT	\$9,317,803	\$15,339,010	\$15,339,010	64.62%	PER DEBT SCHEDULES
23	ABATEMENT ADJUSTMENTS	\$0	\$0	\$0	0.00%	ABATEMENTS/PRIOR YR. ADJ.
24	OPEB DEBT SERVICE	\$811,316	\$0	\$0	-100.00%	PER DEBT SCHEDULE
25	DEBT SERVICE SUBTOTAL	\$10,129,119	\$15,339,010	\$15,339,010	51.43%	
26	GRAND TOTALS	\$30,909,197 =====	\$36,882,525 =====	\$36,882,525 =====	19.33% =====	

* A SCHOOL DISTRICT UNDERLEVY IN THIS COMPONENT WILL RESULT IN A PROPORTIONATE REDUCTION IN STATE AID.

School Board Regular Meeting

8. A.

Meeting Date: 12/05/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Fall Enrollment Report

Background:

Amanda Heilman will give a report on enrollments.

Recommended Action:

None.

Attachments

Presentation



Fall Enrollment Report to the School Board

December 5, 2023



Mission Statement

Mankato Area Public Schools
is committed to working together
equitably, with families and communities,
so that each learner has the knowledge
and skills to be a successful and
contributing citizen in a diverse global
society.

Commitment and Values

Visibly Inclusive
Intentionally Equitable
Actively Anti-racist
Committed to Excellence
Accountable for Results



October 1 Enrollment by Grade

Grade	Actual 2023-24	Projection Used for Staffing 2023-24	Difference Staffing vs. Actual
K	535	554	-19
1	573	584	-11
2	632	626	6
3	573	554	19
4	601	618	-17
5	585	582	3
Total Elementary	3499	3518	-19



Enrollments by Grade

Grade	Actual 2023-24	Projection Used for Staffing 2023-24	Difference Staffing vs. Actual
6	611	600	11
7	568	561	7
8	646	630	16
9	654	631	23
10	679	680	-1
11	670	658	12
12	680	648	32
Total Secondary	4508	4408	100



K-12 Average Daily Membership Forecast Report

Grade Level	Actual 2023-24	ADM Forecast 2023-24	Difference
Kindergarten	535	539	-19
Elementary (1-5)	2964	2964	0
Middle School (6-8)	1825	1791	34
Secondary (9-12)	2683	2617	66
Total K-12	8007	7926	81



ENROLLMENT FY 23 to FY 24

Grade Level	Actual 2022-23	Actual 2023-24	Difference
Kindergarten	573	535	-38
Elementary (1-5)	3015	2964	-51
Middle School (6-8)	1854	1825	-29
Secondary (9-12)	2586	2683	97
Total K-12	8028	8007	-21



Elementary Class Size Averages 2023-24

Grade Level	2023-24	Class Size Average Target	Class Size Hot Spot
K	21.8	23	24
1	20.5	25	26
2	22.4	27	28
3	23.9	28	29
4	24.9	29	30
5	25.7	30	32
Elementary Average Class Size	23.2		



Importance of Enrollment

Monitoring and forecasting enrollment drives many aspects of the school district:

- Revenue: Defines our budget
- Staffing: Number of people employed
- Program delivery: Programs offered, where they are offered, and to whom they are offered
- Facility planning and maintenance



Strategic Enrollment Plan

- In spring of 2022 the District worked with both internal and external stakeholders to develop a strategic enrollment plan, based on the guiding principles of the MAPS mission statement
 - *“...committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.”*
- The plan is designed to achieve four primary goals.



Goals of the Strategic Enrollment Plan

1. *MAPS will be the preferred public school destination for students and families seeking future-focused school experiences*
2. *Strengthen the brand/identity of MAPS*
3. *Achieve enrollment numbers to provide financial stability and reliability*
4. *Support, promote, and sustain equitable opportunities and results for all students*



Thank you

Questions?

School Board Regular Meeting

9. A.

Meeting Date: 12/05/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

Prairie Ecology Bus Center donated \$1,000 for East High School Drama Program

Jack & Gail Krapf donated \$50 for East High School Haldorson Memorial - Baseball Program

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**9. B.****Meeting Date:** 12/05/2023**Prepared By:** John Lustig, Director of Administrative Services

Subject:

Second Reading/Approval of Revised Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The School Board reviewed the recommended policy modifications during the November 20, 2023, School Board meeting.

Recommended Action:

The administration recommends approval of the revised policies as presented.

AttachmentsList of Policies

School Board First Reading:
School Board Second Reading/Approval

November 20, 2023
December 5, 2023

POLICY #	POLICY TITLE
427	Performance Evaluation - Licensed Staff
538	Minnesota State High School League (MSHSL) Cooperative Sponsorships
601	School District Curriculum and Instruction Goals
602	Organization of School Calendar and School Day
603	Curriculum Development
604	Instructional Curriculum
631 NEW	Literacy and the READ Act
632	Credit for Learning
635	Online Instruction
708	Transportation of Nonpublic School Students
709	Student Transportation Safety Policy
809	Crisis Management Policy

School Board Regular Meeting

9. C.

Meeting Date: 12/05/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Resolution Establishing Combined Polling Places

Background:

To comply with Minnesota Statute 204B.16, the School Board must annually approve a resolution establishing combined polling places. The attached resolution establishes combined polling places for 2024.

Recommended Action:

The administration recommends adoption of the attached resolution.

Attachments

Resolution

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Church
502 S. Victory Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 1 and 3; City of Mankato, Ward 5, Precincts 8 and 9; Decoria and Mankato Township (P1, P2, P3 and P4); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Hosanna Church
105 Hosanna Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precinct 2; City of Mankato, Ward 2, Precincts 4, 5 and 6; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 11, 12 and 13; City of Mankato, Ward 4, Precinct 15; City of Mankato, Ward 5, Precinct 10; Rapidan Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Bethlehem Lutheran Church
720 S. 2nd Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precinct 7; City of Mankato, Ward 4, Precincts 14, 16, and 17; City of Skyline; Judson (P1) and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: Eagle Lake City Hall
705 Parkway Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: St. Paul's Lutheran
304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County Mankato Mail Ballot; Nicollet County, Minnesota.

COMBINED POLLING PLACE H: River Ridge Evangelical Free Church
354 Carol Court
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

This was brought to our School Board Meeting on December 5, 2023 and was approved to establish the above combined polling locations for 2024.

Date: _____

Chair

School Board Regular Meeting**9. D.****Meeting Date:** 12/05/2023**Prepared By:** Paul Peterson, Superintendent

Subject:

Approval of Resolution on Write-In Tallies

Background:

To comply with Minnesota Statute 204B.09, subdivision 3, the School Board may adopt a resolution governing the counting of write-in votes for school board elections. The resolution may require that write-in votes for an individual candidate for the school board only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate. The attached resolution establishes the tallies of write-in votes only if write-in votes are greater than a ballot candidate's total votes. This will remain effective for all future elections until the school board rescinds the resolution.

Recommended Action:

The administration recommends adoption of the attached resolution.

AttachmentsResolution

**RESOLUTION REQUIRING THE TALLY OF WRITE-IN VOTES ONLY IF
WRITE-IN VOTES ARE GREATER THAN A BALLOT CANDIDATE'S TOTAL VOTES**

WHEREAS, Minnesota Statutes 204B.09, subdivision 3, provides that a school board may adopt a resolution governing the counting of write-in votes for school board elections. The resolution may require that write-in votes for an individual candidate for the school board only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate; and

WHEREAS, the write-in vote counting process can be overly time consuming and require resources that does not result in a change of election results unless a single write-in candidate receives the most votes for election.

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 77 (Mankato Area Public Schools) requires that write-in votes for an individual candidate for the school board will only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate. This resolution shall remain effective for all future elections until and unless the school board rescinds this resolution.

The motion for adoption for the Resolution was made by Member _____, duly seconded by Member _____,

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: _____ By: _____
Chair Clerk

School Board Regular Meeting**9. E.****Meeting Date:** 12/05/2023**Prepared By:** Scott Hogen, Director of Facilities & Safety

Subject:

Approval of 2024 Roof Repair and Maintenance Project - Kennedy Elementary School Bid

Background:

On November 14, 2023, four (4) bids were received for the Mankato Area Public Schools 2024 Roof Repair and Maintenance Project - Kennedy Elementary.

Recommended Action:

The administrative team and Garland Roofing, our professional roofing designer, recommend that the bid as submitted by Berwald Roofing Company in the amount of \$1,158,420.00 for the base bid, \$70,300.00 for Add #1 and \$52,000.00 for Add #3 for a total of \$1,280,720.00 to be accepted by the School Board. LTFM revenue will be used to fund this project, and this project will be part of the FY25 budget. A summary of the bids received is attached.

Attachments

Bid Summary

Letter of Recommendation



2024 Building Envelope Improvements

Bid Results

Contractor	Schwickerts	Berwald Roofing	Peterson Bros Roofing	Palmer West Construction
5% Bid Bond	Submitted	Submitted	Submitted	Submitted
Addenda	1&2	1&2	1	1&2
Responsible Contractor Compliance	Submitted	Submitted	Submitted	Submitted
BASE BID	\$919,300	\$1,158,420	\$1,228,650	\$1,258,300
Add #1 - Perimeter Panels	\$84,810	\$70,300	\$94,945	\$128,100
Add #2 - Section J,K,L,M	\$192,930	\$159,100	\$186,300	\$195,500
Add #3 - Penthouse Wall Panels	\$37,100	\$52,000	\$62,500	\$39,700
Unit Price: Wet Insulation	\$2.15	\$3.50	\$4.15	\$3.50
Unit Price: Tectum Deck	\$67.00	\$280.00	\$312.00	\$50.00
Unit Price: Plywood Deck	\$12.00	\$16.00	\$18.50	\$4.00



THE GARLAND COMPANY, INC.

HIGH PERFORMANCE BUILDING ENVELOPE SOLUTIONS

TROY THOMPSON
MN/WI Representative
MN 612-991-4651
E-Mail: tthompson@garlandind.com

November 29th, 2023

**Mr. Scott Hogen
Director of Facilities
Mankato Area Public Schools
10 Civic Center Plaza, Suite 1
Mankato, MN 56002**

Dear Mr. Hogen:

On November 14th sealed bids were opened to tally results for the Kennedy Elementary School 2024 building envelope improvements. Please see the attached tally sheet identifying the bid results. In accordance with the bid documents the District completed a review of past project references specifically relating to dome roof panel applications. Based upon the Districts review Berwald Roofing & Sheet Metal has been determined to be the most qualified contractor for this roof replacement application.

Berwald Roofing & Sheet Metal was contacted and confirmed their intention to complete the project as specified. The total project award is for the total amount of \$1,280,720. The total award consists of the following line items:

- BASE BID = \$1,158,420
- Add #1 = \$70,300
- Add #3 = \$52,000

If you have any further questions or require any further assistance please feel free to contact me at 612-991-4651. Thank you and we look forward to seeing this project through its successful completion.

Sincerely,

Troy Thompson
The Garland Company

School Board Regular Meeting

9. F.

Meeting Date: 12/05/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Approval of Resolution Relating to \$105,000,000 General Obligation School Building Bonds, Series 2024A

Background:

Administration is seeking approval of a resolution to establish the parameters for the upcoming bond sale that will occur in January. The passage of this resolution will provide authority for the Superintendent, Director of Business Services, and a School Board Officer to execute the documents to complete the bond sale and will establish the parameters of the sale. If approved, the bond sale will occur on January 17, 2024 and a resolution approving this sale will be provided for consideration to the school board on January 22, 2024. The bonds will then close on February 15, 2024 and the district will receive the bond proceeds from the sale to be able to provide reimbursement for expenditures that will be incurred as part of the bond project.

Recommended Action:

The administration recommends that the School Board approve the attached resolution authorizing the Superintendent/Director of Business Services and Board Officer to execute a Bond Purchase Agreement within defined parameters and application to the state credit enhancement program.

Attachments

Resolution

CERTIFICATION OF MINUTES RELATING TO
\$105,000,000 GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2024A

Issuer: Independent School District No. 77 (Mankato Area Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on December 5, 2023 at 5:30 p.m. at the Civic Center Plaza.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO \$105,000,000 GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2024A; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR DIRECTOR OF BUSINESS SERVICES AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE; AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO, AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 5th day of December, 2023.

School District Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO \$105,000,000 GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2024A; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR DIRECTOR OF BUSINESS SERVICES AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE; AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO, AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 77 (Mankato Area Public Schools), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND ELECTION. This Board hereby determines it is in the best interests of the District to authorize the issuance and sale of its General Obligation School Building Bonds, Series 2024A in the maximum aggregate principal amount of \$105,000,000 (the Bonds), the proceeds to be used to finance the acquisition and betterment of school sites and facilities including, but not limited to, safety and security improvements at buildings districtwide, improvements to support early childhood learning, a swimming pool addition in the west attendance area, and improvements to Mankato West High School (the Project), as approved by the electors at a special election held on November 7, 2023, pursuant to Minnesota Statutes, Chapter 475.

SECTION 2. SOLICITATION OF PROPOSALS; APPROVAL OF THE SALE OF THE BONDS. The District has retained PMA Securities, LLC, in Albertville, Minnesota (PMA), as its independent municipal advisor with respect to the sale of the Bonds. PMA is authorized to solicit proposals for the Bonds on behalf of the District on a competitive basis without requirement of published notice, in accordance with Minnesota Statutes, Section 475.60, subdivision 2, paragraph (9). In consultation with PMA, the Superintendent or Director of Business Services and any Board officer are hereby authorized to approve the sale of the Bonds and execute a bond purchase agreement for the Bonds with the purchaser, provided that the aggregate principal amount of the Series 2024A Bonds shall not exceed \$105,000,000 and the true interest cost does not exceed 5.50%.

SECTION 3. BOARD RATIFICATION OF SALE. Upon approval of the sales of the Bonds by the Superintendent or Director of Business Services and any Board officer, the Board will take action at a regularly scheduled or special meeting thereafter to adopt bond resolutions prepared by the District's bond counsel ratifying the sale of the Bonds and incorporating the terms and conditions with respect thereto.

SECTION 4. OFFICIAL STATEMENT. PMA is authorized to prepare and distribute an Official Statement for the Bonds.

SECTION 5. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of the Department of Education of the State of Minnesota (the Commissioner of Education) of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or Director of Business Services is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 6. REIMBURSEMENT. (a) (i) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the Regulations) dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse the District for Project expenditures made by the District prior to the date of issuance (the Reimbursement Obligations).

(ii) The Regulations generally require that the District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of tax-exempt obligations within 60 days after payment of the expenditures, that such obligations be issued and the reimbursement allocation be made from the proceeds of such obligations within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the obligations.

(iii) The District desires to comply with requirements of the Regulations with respect to the Project.

(b) (i) The District proposes to undertake Project and to make original expenditures with respect thereto prior to the issuance of Reimbursement Obligations, and reasonably expects to issue Reimbursement Obligations for such project in the maximum principal amounts shown below:

<u>Project</u>	<u>Maximum Amount of Obligations Expected to be Issued for Project</u>
Acquisition and betterment of school sites and facilities including, but not limited to, safety and security improvements at buildings districtwide, improvements to support early childhood learning, a swimming pool addition in the west attendance area, and improvements to Mankato West High School.	\$105,000,000

(ii) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the District will not seek reimbursement for any original expenditures with respect to the foregoing Project paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the Reimbursement Obligations.

(c) As of the date hereof, there are no District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the Project other than pursuant to the issuance of the Reimbursement Obligations. Consequently, it is not expected that the issuance of the Reimbursement Obligations will result in the creation of any replacement proceeds.

(d) The District's Director of Business Services shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Reimbursement Obligations to reimburse the source of temporary financing used by the District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) eighteen (18) months after the date of the original expenditure or (ii) eighteen (18) months after the date the Project is placed in service or abandoned (but in no event later than three (3) years after the original expenditure is paid) and shall be evidenced by an entry on the official books and records of the District maintained for the Reimbursement Obligations and shall specifically identify the original expenditures being reimbursed.

SECTION 7. EXPIRATION OF AUTHORITY. If the Superintendent or Director of Business Services and any Board officer have not approved the sale of the Bonds and executed the related bond purchase agreement or agreement by June 30, 2024, the authorization provided in Section 2 of this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.