

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 18, 2023

The School Board of Independent School District No. 77 met in regular session on Monday, December 18, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Erin Roberts, Kristi Schuck, and Shannon Sinning. Absent: Liz Ratcliff.

Ms. Schuck made a motion, and Mr. Baker seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

MAPS Staff Spotlight - East High School principal Akram Osman presented East Office staff Nancy Adams, Lori Allan, Rachel Vlasak, Danielle Phillips for their hard work and dedication to East High School and Mankato Area Public Schools.

Open Forum: Elizabeth Hanke wished to speak.

Information Reports: 2022-23 Audit Report presented by Mary Reedy from Clifton Larson Allen LLP; Strategic Planning Report presented by Dr. Ray Queener from TeamWorks; Eagle Lake Elementary School presented by Brian Hansen and Jennifer Kluntz; Roosevelt Elementary School presented by Michelle Kruize; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Roberts, seconded by Mrs. Pratt, and carried on a 6-0 roll call vote.

Approval of Minutes of the December 5, 2023, regular Board meeting.

Approval of December Bills totaling \$4,074,091.67.

Personnel:

APPOINTMENTS (NON-INSTRUCTIONAL)

Gibson Blackstad - ACES Child Care Assistant at Hoover Elementary School for 2-3 hours per day/5 days per week beginning December 11, 2023. He will be compensated at the rate of \$13.25 per hour.

Nicholas Danger - ACES Child Care Assistant at Rosa Parks Elementary School for 3-4 hours per day/5 days per week beginning December 18, 2023. He will be compensated at the rate of \$13.75 per hour.

Preshus Daniels - Non-classroom (Playground/Lunchroom) Paraeducator at Hoover Elementary School for 2 hours per day/3 days per week (M/T/TH) beginning December 14, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Mark Dunn - ACES Child Care Assistant at Roosevelt Elementary School for 3-4 hours per day/3 days per week beginning December 11, 2023. He will be compensated at the rate of \$13.00 per hour.

Ameina Haines - American Indian Community Liaison and Program Specialist with the District for up to 25 hours per week beginning December 18, 2023. She will be compensated at the rate of \$25.72 per hour.

Grace Hansen - Special Education Paraeducator at Monroe Elementary School for 3.75 hours per day/3 days per week (M/T/TH) beginning December 19, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her ACES Child Care Assistant Substitute assignment.

Adam Pfarr - 5-hour, 12-month, Night Custodian at East High School beginning December 27, 2023. He will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Addison Reichenberg - ACES Child Care Assistant at Jefferson Elementary School for 3-4 hours per day/3 days per week beginning January 3, 2024. She will be compensated at the rate of \$13.25 per hour.

Jinda Seeharat - Special Education Paraeducator at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 18, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alaina Spaude - ACES Child Care Assistant at Rosa Parks Elementary School for 3-4 hours per day/5 days per week beginning December 13, 2023. She will be compensated at the rate of \$13.00 per hour.

Olivia Stark - ACES Child Care Assistant at Bridges Community School for 2-3 hours per day/2 days per week beginning January 3, 2024. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Polly Christensen - Adjust end date to June 6, 2024, as Contract Substitute Teacher for Jessica Kingston at Rosa Parks Elementary School.

Jenna Harder - Adjust salary placement from M, step 2, to SPEC, step 2, on the Teacher's Association salary schedule as Licensed School Psychologist beginning August 21, 2023.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sabriin Ahmed Mustafa - Increase in assignment as Non-classroom (Lunchroom) Paraeducator at Rosa Parks Elementary School from 1 hour per day/3 days per week (M/W/F) and 2 hours per day/2 days per week (T/TH) to 1.75 hours per day/4 days per week (M/T/W/F) and 1.5 hours per day/1 days per week (TH) beginning December 11, 2023.

Cassandra De La Cruz - Decrease in assignment as Early Learning Paraeducator at MAPS Center for Learning from 3 hours per day/1 day per week to 1.5 hours per day/1 day per week beginning December 8, 2023. This is in addition to her Lead Teacher assignment at Lincoln Logs Learning Center.

Ryan Hennager - Change in assignment from Student Success Coach at Prairie Winds Middle School to Special Education Paraeducator at Washington Elementary School for 6.25 hours per day/5 days per week beginning December 13, 2023. He will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Iveth Quiroz Rios - Change in assignment from Child Care Aide to Child Care Assistant Teacher at Lincoln Logs Learning Center beginning January 1, 2024. She will be compensated at the rate of \$17.00 per hour. This is in addition to her Early Childhood Screener assignment at MAPS Center for Learning.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Joshua Hoekstra - Health/Physical Education Teacher at Prairie Winds Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning January 3 and returning to work on February 1, 2024.

Kayla Lewis - Multi Language Learner (MLL) Teacher at Jefferson Elementary and Roosevelt Elementary Schools, has requested leave under the provisions of the Family Medical Leave Act beginning February 19 and returning to work on May 6, 2024.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Tracy Steffen - Cook Helper at Prairie Winds Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning November 18, 2023, and returning to work on January 16, 2024.

RESIGNATIONS (INSTRUCTIONAL)

Dwight Lahti - Teacher currently on leave, has submitted a resignation for the purpose of retirement. The last day of employment will be December 12, 2023.

Meghan Lutz - Social Emotional Learning Interventionist at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be December 21, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Lotty Hahn - Special Education Paraeducator at Hoover Elementary School, has submitted a resignation. The last day of employment will be January 5, 2024.

Trinity Schultz - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be December 6, 2023.

Rylee Thompson - ACES Child Care Assistant Substitute and ACES Site Lead Substitute, has submitted a resignation. The last day of employment will be January 5, 2024.

Sydnee Wand - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be December 6, 2023.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Renea Ratzloff - Long-term Substitute Teacher for Jeffrey Soma at Hoover Elementary School beginning November 28, 2023, and ending January 5, 2024. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Amel Abdullahi - 6-hour, 9-month, Evening Custodian at Jefferson Elementary School beginning December 22, 2023. She will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Nowrin Koly - Multilingual Learner (MLL) Paraeducator at Washington Elementary School for 6.5 hours per day/3 days per week (M/W/F) and 2 hours per day/2 days per week (T/TH) for a total of 102 days beginning January 3, 2024. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Nicholas Weierke - Health & Wellness Paraeducator at Futures for 6.75 hours per day/5 days per week beginning December 18, 2023. He will be placed at classification B22.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Mary McCuskey Simpson - Decrease in assignment as Parent Educator at MAPS Center for Learning from 764.5 annual hours (0.53 FTEs) to 754.4 annual hours (0.52 FTEs) beginning December 8, 2023.

Polly Olthoff - Correction - Adjust end date to June 6, 2024, as Contract Substitute Teacher for Jessica Kingston at Rosa Parks Elementary School.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Cassandra De La Cruz - Correction - Increase in assignment as Early Learning Paraeducator at MAPS Center for Learning from 3 hours per day/1 day per week to 3.5 hours per day/1 day per week beginning December 4, 2023. This is in addition to her Lead Teacher assignment at Lincoln Logs Learning Center.

Hailey Fjoser - Temporary change in assignment from Second Cook for 7 hours per day/5 days per week to Cook Manager at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning August 14 and ending December 22, 2023. She will be placed at classification B22, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Rita Jones - Decrease in assignment as Early Learning Paraeducator at MAPS Center for Learning from 2 hours per day/2 days per week (M/F), 3 hours per day/2 days per week (W/TH) and 1.5 hours per day/1 day per week (T) to 2 hours per day/1 day per week, (M) 1.5 hours per day/1 day per week (T) and 3 hours per day/2 days per week (W/TH) beginning December 8, 2023.

Samantha Koenigs - Change in assignment from ACES Student Support Assistant at Roosevelt Elementary School to ACES Student Support Assistant Substitute on an on-call basis beginning December 29, 2023.

Jenna Spencer - Change in assignment from ACES Child Care Assistant at Franklin Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning December 13, 2023.

Chelcy Wangen - Increase in assignment as Health & Wellness Paraeducator from 6.75 hours per day/5 days per week at East High School to 7 hours per day/5 days per week at SUN beginning December 7, 2023.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jennifer Grosland - Special Education Teacher at Futures, has requested leave under the provisions of the Family Medical Leave Act beginning April 11 and returning to work on May 28, 2024.

Kelley Hokeness - Speech Clinician at Eagle Lake Elementary School, has requested leave beginning December 4, 2023, and returning to work on January 3, 2024.

Megan Kahle - Art Teacher at Dakota Meadows Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning December 7, and returning to work on January 3, 2024, and then continuing intermittent leave through the 2023-24 school year.

Rebecca Sharpsteen - School Social Worker at East High School, has requested leave under the provisions of the Family Medical Leave Act beginning April 1 and returning to work on June 4, 2024.

Parker Winning - 4th Grade Teacher at Kennedy Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning January 3 and returning to work on January 22, 2024.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Hailey Fjoser - Adjust start date to December 8, 2023, for Board-approved leave.

Darcele Kies - Special Education Paraeducator at Dakota Meadows Middle School has requested leave under the provisions of the Family Medical Leave Act beginning November 27 and returning to work on December 11, 2023.

Tammy Ochs - Special Education Paraeducator at Monroe Elementary School, has requested unpaid leave beginning November 16, 2023, and returning to work on May 16, 2024. She is eligible to use any applicable fringe benefits.

Charles Risser - Evening Custodian at Monroe Elementary School has requested leave under the provisions of the Family Medical Leave Act beginning January 3 and continuing through his last day of employment, January 31, 2024.

Karen Severns - Special Education Paraeducator at Roosevelt Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning December 1 and returning on December 18, 2023, and continuing leave with a reduced work schedule of 4 hours per day/5 days per week until returning to full schedule on January 8, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Adalis Arias - Building Technology Assistant at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be December 22, 2023.

Alyssa Sorenson - Media Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be January 5, 2024.

Isaac Wadd - ACES Site Lead and ACES Student Support Assistant Substitute at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be December 1, 2023.

The following gifts have been received by the School District:

Class of 1973 donated \$2,800 for West High School Students Fund

John & Jennifer Shain donated \$300 for West High School Girls Hockey Program

SPX Sports donated fall play boards, photography and graphic design (\$350 value) for East High Fall Play - Drama Program

Truck Bodies & Equipment International (TBEI) donated welding supplies (\$150 value) for East High Welding Program

Kitchens Baths & More, Inc. donated \$500 for East High Boys Basketball Program

Linda Good, Ph.D. donated \$250 for Center for Learning Miss Michelle's Classroom Team

NEXT GRAD donated \$500 for West High Student Support Scholarship

Mr. Kind made a motion to accept the gifts. The motion was seconded by Ms. Schuck and carried on a 6-0 voice vote.

On December 5, 2023, multiple bids for each of the Work Scopes were received for the Center for Learning - Phase 3 Construction (see page _____). The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG Architects, our professional design team, recommends that the bids as submitted on the attachment in a total amount of \$4,567,566.00 be accepted by the School Board. The Bond Referendum will be used to fund this project. Mrs. Pratt made a motion to accept the bid as recommended and Mr. Kind seconded the motion. The motion carried on a 6-0 roll call vote.

A motion was made by Mr. Baker and seconded by Ms. Schuck to approve the 2022-23 Audit Report as presented during the informational portion of the meeting. The motion carried on a 6-0 voice vote.

A motion was made by Ms. Schuck and seconded by Mrs. Pratt to certify the tax levy for the 2024-2025 school year in the amount of \$36,882,525.78. The motion carried on a 6-0 voice vote.

There being no further business to consider, Mrs. Pratt moved and Mr. Kind seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:45 p.m., on a 6-0 voice vote.

Attest: Clerk _____

Chairperson _____

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1. Schuck/Baker approval of agenda with personnel addendum. 6-0
2. MAPS Staff Spotlight - Nancy Adams, Lori Allan, Rachel Vlasak, Danielle Phillips
3. Open Forum - Elizabeth Hanke wished to speak.
4. Information: 2022-23 Audit Report, Strategic Planning Report, Eagle Lake & Roosevelt Elementary School Reports, Board Member Reports.
5. Roberts/Pratt approval of Consent Agenda Items: Approval of Minutes of the December 5, 2023, regular meeting; Approval of December Bills; Personnel. 6-0
6. Kind/Schuck acceptance of gifts and grants. 6-0
7. Pratt/Kind approval construction bids for MAPS Center for Learning - Phase 3. 6-0
8. Baker/Schuck approval of 2022-23 Audit Report. 6-0
9. Schuck/Pratt certify tax levy for 2024-2025. 6-0
10. Pratt/Kind adjournment at 7:45 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.



December 12, 2023

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **MAPS New Early Childhood Phase 3**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on December 5, 2023.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>		<i>Contractor, City, State</i>		<i>Bid Amount</i>
WS 01-J	Final Cleaning	Midwest Specialty Maintenance, Inc. Coon Rapids, MN	Base Bid:	\$27,281.00
WS 03-A	Concrete & Masonry	Dels Construction, Inc. Le Sueur, MN	Base Bid:	\$244,000.00
WS 05-B.1	Combined Structural Steel	KMH Erectors Maple Grove, MN	Base Bid:	\$99,600.00
WS 06-A	Carpentry	Kellington Construction, Inc. Minneapolis, MN	Base Bid:	\$542,475.00
WS 06-D	Architectural Millwork	Northern Woodwork, Inc. Thief River Falls, MN	Base Bid:	\$93,370.00
WS 07-H	Roofing	Schwickerts Company Savage, MN	Base Bid:	\$96,736.00

WS 08-A	Doors, Frames, & Hardware – Material Only	Kendell Doors & Hardware Mendota Heights, MN	Base Bid:	\$94,897.00
WS 08-E	Sectional Overhead Doors	Prime Garage Door And More, LLC Owatonna, MN	Base Bid:	\$14,795.00
WS 08-K	Glass & Glazing	Fairmont Glass and Sign Fairmont, MN	Base Bid:	\$105,275.00
WS 09-A	Drywall	Pietsch Construction Inc. Madelia, MN	Base Bid:	\$214,100.00
WS 09-B	Tile	Commercial Flooring Services, LLC Eagan, MN	Base Bid:	\$165,485.00
WS 09-C	Ceiling & Acoustical Treatment	Palmer Soderberg Rochester, MN	Base Bid:	\$73,433.00
WS 09-D	Flooring – Resilient & Carpet	Floors By Beckers St. Paul, MN	Base Bid:	\$84,587.00
WS 09-H	Indoor Resilient Athletic Flooring	H21 Group, Inc. Minneapolis, MN	Base Bid:	\$120,650.00
WS 09-K	Painting	Mulcahy Nickolaus Oakdale, MN	Base Bid:	\$68,600.00
WS 11-D	Food Service Equipment	Culinex Sartell, MN	Base Bid:	\$751,478.00

WS 21-A	Fire Suppression	Breth-Zenzen Fire Protection St. Joseph, MN	Base Bid:	\$49,640.00
WS 23-B	Combined Mechanical	Javens Mechanical Contracting Co. Mankato, MN	Base Bid:	\$976,300.00
WS 26-A	Electrical	BLK Electric, Inc. Mankato, MN	Base Bid:	\$635,990.00
WS 32-A & 31- A	Asphalt Paving & Site Clearing & Earthwork	W.W. Blacktopping, Inc. Mankato, MN	Combined Base Bid:	\$108,874.00
			Total Base Bid:	\$4,567,566.00

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612-255-2329.

Very truly yours,
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Joshua Carr
Project Manager



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



BID TABULATIONS

12/5/2023

OWNER: Mankato Area Public Schools

ARCHITECT: I+S Group

WS 06-A Carpentry

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

12/5/2023

WS 08-A Doors Frames & Hardware

[illegible]



ARCHITECT: I+S Group

12/5/2023

WS 08-E Sectional Overhead Door

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

WS 09-A Drywall

[illegible]



ARCHITECT: I+S Group

WS 09-B Tile

[illegible]



ARCHITECT: I+S Group

12/5/2023

WS 09-C Ceilings & Acoustical Treatments

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

[illegible]

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

[illegible]