



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, December 18, 2023 - 5:30 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. MAPS STAFF SPOTLIGHT (5:35 P.M.)
4. OPEN FORUM (5:45 P.M.)
5. INFORMATION (5:55 P.M.)
 - A. 2022-23 Audit Report
 - B. Strategic Planning Report
 - C. Eagle Lake Elementary School Report
 - D. Roosevelt Elementary School Report
 - E. Board Member Workshop/Committee Reports
6. CONSENT AGENDA (7:05 P.M.)
 - A. Approval of Minutes of December 5, 2023, Regular Meeting
 - B. Approval of December Bills
 - C. Personnel
7. BUSINESS (7:10 P.M.)

- A. Acceptance of Gifts and Grants
 - B. Approval of Construction Bids for MAPS Center for Learning - Phase 3
 - C. Approval of 2022-23 Audit Report
 - D. Certification of the 2024-2025 School Year Tax Levy
8. ADJOURNMENT (7:30 P.M.)



School Board Members for 2023

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Kristi Schuck, Vice Chair
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2024

Christopher Kind, Treasurer
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2024

Patrick Baker
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2026

Kari Pratt
Phone: 507-291-8008
E-Mail: kpratt1@isd77.org
Term Ends December 31, 2026

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, shouting, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement

our core purpose

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values

what drives our actions and words

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision

what we commit to create

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction

our focus for continuous improvement

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting

5. A.

Meeting Date: 12/18/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

2022-23 Audit Report

Background:

Mary Reedy from Clifton Larson Allen LLP will be with us at our Board meeting on Monday evening to present the audit report and to answer any questions you might have.

Recommended Action:

None.

Attachments

School Board Regular Meeting**5. B.****Meeting Date:** 12/18/2023**Prepared By:** Paul Peterson, Superintendent

Subject:

Strategic Planning Report

Background:

Earlier this year, the School Board and district leaders launched a strategic planning process that centers the student, family and staff experience. Mankato Area Public Schools has worked with TeamWorks International for several years to help guide comprehensive improvement efforts, and the Classroom to Boardroom strategic planning process has already yielded several results that will help guide the school district's direction for the next several years.

At tonight's meeting, TeamWorks CEO Dr. Ray Queener will give an update on the Classroom to Boardroom process, and the next steps that school district partners can expect over the next several months.

Recommended Action:

None.

School Board Regular Meeting

5. C.

Meeting Date: 12/18/2023

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Eagle Lake Elementary School Report

Background:

Brian Hansen, Principal, Rebecca Talle, Reading Intervention Teacher and Jennifer Kluntz, Mentor Coach, will present an update on Eagle Lake Elementary School.

Recommended Action:

None

Attachments

Eagle Lake Board Presentation



2023–2024 Eagle Lake Report to the School Board

December 18, 2023



Mission Statement

Mankato Area Public Schools
is committed to working together
equitably, with families and communities,
so that each learner has the knowledge
and skills to be a successful and
contributing citizen in a diverse global
society.

Commitment and Values

Visibly Inclusive
Intentionally Equitable
Actively Anti-racist
Committed to Excellence
Accountable for Results



Eagle Lake Elementary

Enrollment – 283

- Hispanic/Latino 4.9%
- Asian 1.1%
- Black or African American 2.8%
- White 85.2%
- More than one Race 6.0%
- Special Education 17.0%
- Multi-language Learners 1.4%





Eagle Lake Elementary

- **How are the Eagle Lake Eagles Doing?**
 - MCA Achievement
 - 82.7% Grades 3-5 Proficient in Math
 - 74.6% Grades 3-5 Proficient in Reading
 - 63.6% Grade 5 Proficient in Science
 - Attendance
 - 99.65% is our consistent attendance for 2023-24 school year





Our Vision Card Down & In

Eagle Lake Elementary Adult Actions

- Data Driven PLC's
- Effective Formative Assessments
- SEL Lessons and Practice in Classrooms
- Data Meetings
- RTI Time

District Vision Card Alignment

Kindergarten Literacy
Success Measured by:
percentage of students who
meet winter literacy
benchmark for Kindergarten
DIBELS.

Current Data

Kindergarteners who met the
benchmark.

Grade K	2021 Fall	43%	2022 Winter	58%	2022 Spring	96%
Grade K	2022 Fall	34%	2023 Winter	69%	2023 Spring	94%
Grade K	2023 Fall	42%	2024 Winter		2024 Spring	





Our Vision Card Down & In

Eagle Lake Elementary Adult Actions	District Vision Card Alignment	Current Data																		
• Bridge2Read Phonics Instruction in K-3 Classrooms • Effective Formative Assessments • RTI Time K-5 • Celebrate Reading in Classrooms • Data Meetings • LETRS Trained Teachers	Reading skills by 3rd grade SUCCESS MEASURED BY: percentage of students who meet spring literacy benchmark for 2nd grade DIBELS.	2nd Graders Who Met the Benchmark. <table><tr><td>Grade 2</td><td>Fall 2022</td><td>64%</td></tr><tr><td>Grade 2</td><td>Winter 2023</td><td>70%</td></tr><tr><td>Grade 2</td><td>Spr. 2023</td><td>78%</td></tr><tr><td></td><td></td><td></td></tr><tr><td>Grade 2</td><td>Fall 2023</td><td>64%</td></tr><tr><td>Grade 2</td><td>Winter 2024</td><td></td></tr></table>	Grade 2	Fall 2022	64%	Grade 2	Winter 2023	70%	Grade 2	Spr. 2023	78%				Grade 2	Fall 2023	64%	Grade 2	Winter 2024	
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Grade 2	Winter 2024																			



Our Vision Card Down & In

Eagle Lake Elementary Adult Actions	District Vision Card Alignment	Current Data																																				
● Data Walls ● Embedded Content in 5th Grade ● Data Driven PLC’s ● RTI Time ● Vertical Discussions ● Social Emotional Lessons taught in classrooms	Elementary SUCCESS MEASURED BY: difference between students identified by racial groups in 3rd–5th grade MCA test performance, considering group size, trend analysis, and the highest performing and lowest performing.	<table><tr><th colspan="3">School: Eagle Lake / Grade: All MCA Proficiency - Reading</th></tr><tr><td>1-Hispanic/Latino</td><td>2022-23</td><td> 40.0% 60.0% </td></tr><tr><td>3-Asian</td><td>2022-23</td><td> 100.0% </td></tr><tr><td>4-Black or African American</td><td>2022-23</td><td> 75.0% 25.0% </td></tr><tr><td>6-White</td><td>2022-23</td><td> 62.0% 38.0% </td></tr><tr><td>7-More than one race indicated</td><td>2022-23</td><td> 100.0% </td></tr><tr><th colspan="3">School: Eagle Lake / Grade: All MCA Proficiency - Math</th></tr><tr><td>1-Hispanic/Latino</td><td>2022-23</td><td> 40.0% 60.0% </td></tr><tr><td>3-Asian</td><td>2022-23</td><td> 100.0% </td></tr><tr><td>4-Black or African American</td><td>2022-23</td><td> 50.0% 50.0% </td></tr><tr><td>6-White</td><td>2022-23</td><td> 84.8% 15.2% </td></tr><tr><td>7-More than one race indicated</td><td>2022-23</td><td> 100.0% </td></tr></table>	School: Eagle Lake / Grade: All MCA Proficiency - Reading			1-Hispanic/Latino	2022-23	40.0% 60.0%	3-Asian	2022-23	100.0%	4-Black or African American	2022-23	75.0% 25.0%	6-White	2022-23	62.0% 38.0%	7-More than one race indicated	2022-23	100.0%	School: Eagle Lake / Grade: All MCA Proficiency - Math			1-Hispanic/Latino	2022-23	40.0% 60.0%	3-Asian	2022-23	100.0%	4-Black or African American	2022-23	50.0% 50.0%	6-White	2022-23	84.8% 15.2%	7-More than one race indicated	2022-23	100.0%
School: Eagle Lake / Grade: All MCA Proficiency - Reading																																						
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Our Vision Card Down & In

Eagle Lake Elementary Adult Actions	District Vision Card Alignment	Current Data
- Weekly social-emotional instruction. - Social-emotional teaching/learning is an agenda item during PLC meetings.	Suspension disparities between student groups SUCCESS MEASURED BY: difference in the number of suspensions between student groups.	'22-'23: 1 student who received an OSS '23-'24: ZERO





Supporting the SEL of our Students

- K-3 Classrooms Teach 2nd Step Lessons
- 4th & 5th Grade Classrooms Teach Cindra Kampoff's GRIT Curriculum
- PBIS Stations- Setting Expectations
- Gross Motor & Sensory Break Room
- Monthly Classroom Counselor Lessons
- Counseling Groups Depending on Needs





Our Commitment to an Equitable School Experience

- Equity Oriented Strategic Plan
- Parent & Community Involvement Plan
- Trauma Informed Practices
- Diverse Read Alouds





Student Success/Celebration

- Monthly School Wide Assemblies & Games
- School SOAR Store
- Reading Celebrations
- Maker Space Time
- Family Nights at School
- Student Council Events
- Fund Run
- Buddy Classrooms



◆ Visibly Inclusive ◆ Intentionally Equitable ◆ Actively Anti-racist ◆ Committed to Excellence ◆ Accountable for Results



Staff Success/Celebration

- Monthly Staff Meetings-Connecting & PD
- Teacher of the Year!
- Winter Wish List for Students
- Celebrating Staff Birthdays & Potlucks
- Morning Announcements
- Buddy Classrooms





Staff Success/Celebration

We focus on our EOSP goals by using this visual so we can celebrate all our hard work along the way and at the end of the school year!



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Thank you

Questions?



School Board Regular Meeting

5. D.

Meeting Date: 12/18/2023

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Roosevelt Elementary School Report

Background:

Michelle Kruize, Principal at Roosevelt Elementary School, will present an update on Roosevelt Elementary School.

Recommended Action:

None

Attachments

Roosevelt Board Presentation



2023–2024 Roosevelt Report to the School Board

December 18, 2023



Mission Statement

Mankato Area Public Schools
is committed to working together
equitably, with families and communities,
so that each learner has the knowledge
and skills to be a successful and
contributing citizen in a diverse global
society.

Commitment and Values

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Committed to Excellence
Accountable for Results



Roosevelt Elementary

- **Enrollment**

- 319 Students
- Demographics
 - Special Education 22.6%
 - Multilingual Learners 9.1%
 - Free/Reduced Lunch 42%
- Race
 - American Indian/Alaskan Native 0.3%
 - Asian 1.6%
 - Black/African American 13.8%
 - Hispanic/Latinx 8.5%
 - More than one race indicated 6.0%
 - White 69.9%

- **Attendance**

- Consistent Attendance: 99.69%
- Average Daily Attendance so far this year 95.46%





Our VisionCard Down & In

Roosevelt Building Adult Actions	District VisionCard Alignment	Current Data
• Commitment to High Functioning PLCs • Majority of time in PLC spent discussing how we will respond to formative assessment results • Leadership Team supports implementation • Professional Development aligned to practice	Kindergarten Literacy Success Measured by: percentage of students who meet winter literacy benchmark for Kindergarten DIBELS.	23% of Kindergarten students met the fall benchmark at the beginning of the school year. 29% of Kindergarten students met the fall benchmark last year. 77% of Kindergarten students met the winter benchmark last year.





Our VisionCard Down & In

Roosevelt Building Adult Actions	District VisionCard Alignment	Current Data
• Commitment to High Functioning PLCs • Majority of time in PLC spent discussing how we will respond to formative assessment results • Leadership Team supports implementation • Professional Development aligned to practice	Reading skills by 3rd grade SUCCESS MEASURED BY: percentage of students who meet spring literacy benchmark for 2nd grade DIBELS.	Last year, 59% of second graders met the spring benchmark on DIBELS.





Our VisionCard Down & In

Roosevelt Building Adult Actions	District VisionCard Alignment	Current Data
• Commitment to High Functioning PLCs • Majority of time in PLC spent discussing how we will respond to formative assessment results • Leadership Team supports implementation • Professional Development aligned to practice	Elementary SUCCESS MEASURED BY: difference between students identified by racial groups in 3rd-5th grade MCA test performance, considering group size, trend analysis, and the highest performing and lowest performing.	Reading: 63.6% Math: 68.4% % of students proficient in each student group is aligned to the % of students in each student group





Our VisionCard Down & In

Roosevelt Building Adult Actions	District VisionCard Alignment	Current Data
K-3 Teachers will teach Second Step Curricular Resources in entirety by MEA. 4-5 Teachers will implement "Beyond Grit" following pilot plan. MTSS Team will review formative behavior and Panorama data to plan for student support.	Suspension disparities between student groups SUCCESS MEASURED BY: difference in the number of suspensions between student groups.	No disparities between student groups in suspension/behavior data. 7% of students receive Tier 2 or Tier 3 support.





Supporting the SEL of our Students

- K-3 Teacher Utilize Second Step Curriculum
- 4-5 Teachers piloting "Beyond Grit"
- PBIS team implementing Tier 1 structures
- Monthly classroom lessons with the counselor
- MTSS team reviews formative behavior and Panorama data
- Small group and 1:1 support
- Student Success Coach





Our Commitment to an Equitable School Experience

- Strategic plan focused on looking at student data in a variety of ways
- Equity lens drives all work
- Focus everyday is on each individual student
- Roosevelt is a place where our students, staff and families want to be!





Student Success/Celebration

- Monthly PBIS Celebrations where ALL students celebrate together
- Roller Rink Experience to end the Roller Skating unit
- Battle of the Books in 4th and 5th Grade





Staff Success/Celebration

- Focus on collaboration
 - PLC, Leadership Team, Early Release, PBIS – all aligned to our building wide goals and driven by staff
- Restructured leadership team meetings and staff meetings
- Committed to learning with each other and from each other to improve outcomes for all students





Thank you

Questions?

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School Board Regular Meeting

5. E.

Meeting Date: 12/18/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

6. A.

Meeting Date: 12/18/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of December 5, 2023, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - December 5. 2023

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 5, 2023

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 5, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck and Shannon Sinning. Absent: None.

Ms. Schuck made a motion, and Mr. Baker seconded, approval of the agenda together with a Personnel. The motion carried on a 7-0 voice vote.

MAPS Student Spotlight: Aljean Brown - Prairie Winds Middle School

Open Forum: John Wicklund wished to speak.

The consent agenda items outlined below were approved on a motion by Mrs. Ratcliff, seconded by Mrs. Pratt, and carried on a 7-0 roll call vote.

Approval of Minutes of the November 20, 2023, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Michelle Biodrowski - Enrichment Specialist with Community Education at Lincoln Community Center beginning December 4, 2023. This is a full-time, 12-month position with an annual salary of \$49,440, prorated to \$28,524.00 for 150 days for 2023-24. She will be eligible for category II benefits.

APPOINTMENTS (NON-INSTRUCTIONAL)

Andrew Franke - ACES Child Care Assistant Substitute on an on-call basis beginning November 28, 2023. He will be compensated at the rate of \$13.75 per hour for this assignment. This is in addition to his ACES Site Lead Substitute assignment.

Andrew Franke - ACES Site Lead Substitute on an on-call basis beginning November 28, 2023. He will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to his ACES Child Care Assistant Substitute assignment.

Abby Larson - Special Education Paraeducator at Kennedy Elementary School for 6.5 hours per day/5 days per week beginning December 11, 2023. She will be placed at

classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Arissa Leddy - ACES Site Lead Substitute at Kennedy Elementary School on an on-call basis beginning November 28, 2023. She will be compensated at the rate of \$16.75 per hour. This is in addition to her ACES Child Care Assistant assignment at Kennedy Elementary School.

Michael Sathoff - ACES Site Lead Substitute at Eagle Lake Elementary School on an on-call basis beginning December 4, 2023. He will be compensated at the rate of \$16.75 for this assignment. This is in addition to his ACES Child Care Assistant assignment at Eagle Lake Elementary School.

Sarah Shepard - Special Education Paraeducator at Franklin Elementary School for 6.25 hours per day/5 days per week beginning November 29, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Matthew Simonson - ACES Student Support Assistant at Franklin Elementary School for 2 hours per day/3 days per week beginning December 1, 2023. He will be compensated at the rate of \$14.00 per hour. This is in addition to his Special Education Paraeducator assignment at Franklin Elementary School.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sandra Hoffmann - Decrease in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 7 hours per day/5 days per week to 6.75 hours per day/5 days per week beginning September 7, 2023. This is in addition to her ACES Student Support Assistant Substitute assignment.

Kaleb Kirsch - Change in assignment from ACES Early Learning Aide to ACES Early Learning Assistant Teacher at MAPS Center for Learning for 6.5 hours per day/4 days per week beginning December 1, 2023. He will be compensated at the rate of \$17.00 per hour for this assignment and will be eligible for 6-3-2 benefits. This is in addition to his ACES Child Care Assistant assignment at Washington Elementary School.

Madison Rothbauer - Change in assignment from ACES Child Care Assistant at Roosevelt Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning December 7, 2023.

John Stalter - Change in assignment from 8-hour Evening Custodian at Hoover Elementary School to Custodian in charge of Building at MAPS Center for Learning beginning November 20, 2023. This is a full-time, 12-month position. He will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jessica Kingston - Adjust return date to June 7, 2024, for Board-approved leave.

RESIGNATIONS (NON-INSTRUCTIONAL)

Mackenzie Brommerich - ACES Student Support Assistant at Roosevelt Elementary School and ACES Site Lead Substitute, has submitted a resignation. The last day of employment will be November 21, 2023.

Madison Chapman - ACES Child Care Assistant at Jefferson Elementary School, has submitted a resignation. The last day of employment will be December 29, 2023.

Madison Cleverly - ACES Child Care Assistant Substitute has submitted a resignation. The last day of employment will be December 4, 2023.

Deanna Hofmeister - End assignment as Early Learning Paraeducator at MAPS Center for Learning, effective December 1, 2023.

Levi Kizzier - ACES Child Care Assistant at Monroe Elementary School, has submitted a resignation. The last day of employment will be December 8, 2023.

Alissa Lien - Special Education Paraeducator at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be December 13, 2023.

Charles Risser - Evening Custodian at Monroe Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be January 31, 2024.

Abigail Shirk - Special Education Paraeducator at Monroe Elementary School, has submitted a resignation. The last day of employment will be December 6, 2023.

Zoey Weller - Special Education Paraeducator at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be December 22, 2023.

Personnel - Addendum

APPOINTMENTS (NON-AFFILIATED)

Brittany Goossen - Change in assignment from Central Registration Specialist to Central Registration Lead beginning December 18, 2023. This is a full-time, 12-month, Non-Affiliated position with an annual salary of \$53,007.08 prorated to \$28,543.20 for 140 days for 2023-24. She will be eligible for Category II benefits.

AnnMarie Weber - Change in assignment from Accounts Receivable Bookkeeper to Accounting Specialist beginning January 1, 2024. This is a full-time, 12-month, Non-Affiliated position with an annual salary of \$48,000.00 prorated to \$24,000.60 for 130 days for 2023-24. She will be eligible for Category II benefits.

APPOINTMENTS (NON-INSTRUCTIONAL)

Amber Adams - ACES Student Support Assistant at Washington Elementary School for 2-3 hours per day/5 days per week beginning January 3, 2024. She will be compensated at the rate of \$14.50 per hour.

Kimberly Dublin - ACES Child Care Assistant at Hoover Elementary School for 3-4 hours per day/5 days per week beginning January 3, 2024. She will be compensated at the rate of \$13.25 per hour.

Rahmo Hassan - Out of School Time Navigator with Community Education at Lincoln Community Center for up to 30 hours per week beginning December 11, 2023. She will be compensated at the rate of \$19.50 per hour and will be eligible for 6-3-2 benefits.

Olivia Mlsna - Non-classroom (Lunchroom) Paraeducator at Rosa Parks Elementary School for 1.75 hours per day/5 days per week beginning December 4, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Breanna Krueger - Adjust start date to 11/27/2023, as Special Education Paraeducator at East High School.

Charles Pratt - Change in assignment from ACES Child Care Assistant at Jefferson Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning December 11, 2023.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Kristina Niner - ACES Site Specialist at Lincoln Community Center, has requested leave under the provisions of the Family Medical Leave Act beginning January 4 and returning to work on March 4, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jade Achman - School Counselor at Prairie Winds Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning April 26 and returning to work on June 6, 2024.

Erika Kuhlers - Elementary Art Teacher at Jefferson Elementary and Monroe Elementary Schools, has requested leave under the provisions of the Family Medical Leave Act beginning December 4, 2023, and returning to work on January 29, 2024.

Kelsey Wolner - Adaptive PE (DAPE) Teacher with the District, has requested leave under the provisions of the Family Medical Leave Act beginning May 9 and returning to work on September 30, 2024.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Sang Vo - Student Information Secretary at West High School, has requested leave under the provisions of the Family Medical Leave Act beginning November 13, 2023, and returning to work on February 5, 2024.

RESIGNATIONS (INSTRUCTIONAL)

Payton Decker - Adaptive PE (DAPE) Teacher for the District, has submitted a resignation. The last day of employment will be December 7, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Brooklynn Bedney - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be November 21, 2023.

Amira Johnson - ACES Student Support Assistant at Washington Elementary School, has submitted a resignation. The last day for this assignment will be December 5, 2023. She will continue as Health & Wellness Paraeducator at Washington Elementary School.

Information Reports: Fall Student/Staff Recognition presented by Todd Waterbury and Joe Johnson, Board Member Workshop/Committee Reports, Fall Enrollment Report provided by Amanda Heilman.

Fall Student/Staff Recognition

The following East High students are recognized for their accomplishments during the Fall season:

Girls Cross Country - MSHSCA Gold Academic Team Award (3.84 Team GPA)

- Lauren Henkels - State Participant (43rd Place)

Boys Cross Country - MSHSCA Gold Academic Team Award (3.83 Team GPA)

- MSHSL Class AA State Champions
- Section 2AA Champions
- Big Nine Conference Champions
 - Isaiah Anderson - Big 9 Conference and Section 2AA Champion
 - MSHSCA Academic All-State
 - MSHSCA All-State (5th Place Medalist)
 - Evan MacLean
 - Luke Scholtes
 - Audi Thom
 - Joseph Foley
 - Dayton Clobes - MSHSCA Academic All-State
 - Domanic Wolle
 - Jackson Henkels (Alternate)
 - Tad Wrage (Alternate)

Football - MSHSCA Silver Academic Team Award (3.08 Team GPA)

Boys Soccer

- Owen Quist - MSHSCA All-State First Team Selection and Mr. Soccer Finalist

Volleyball

- Ellie Edberg - MSHSCA Academic All-State

Girls Tennis - MSHSCA Gold Academic Team Award (3.81 Team GPA)

- Mylie Gleason - MSHSCA Academic All-State

Girls Swim and Dive - MSHSCA Gold Academic Team Award (3.95 Team GPA)

- Macy Birkholz - MSHSCA Academic All-State
- Sophie Steindl - MSHSCA Academic All-State
- Ella Prochaska - MSHSCA Academic All-State
- Avery Schuh - MSHSCA Academic All-State
 - 50 Free State Qualifier (10th Place)
 - 100 Free State Qualifier (9th Place-School Record)
- 200 Free Relay - State Participants
 - Camryn Schuh, Brittan Hoffman, Emma Born and Avery Schuh

Girls Soccer - MSHSCA Gold Academic Team Award

- **Section 2AA Champions**
- **State Tournament Participants**
 - Ashley Fischer
 - Lana Peterson
 - Kylie Stude
 - Eme Asher
 - Maddy Scheel
 - Ava Tibodeau
 - Ali Peters
 - Avery Hoffman
 - Hayden Henning
 - Taylor Schilling
 - Ava Monson - MSHSL All-Tournament Team Selection
 - Kaylie Geraets
 - Jillian Borgmeier
 - Sophia Barnacle
 - Jenna Starkey
 - Kate Schimek
 - Amber Reuter - MSHSCA All-State Second Team Selection
 - Abby Moule
 - Ady Lurken
 - Lily Dockham
 - Eva Starkey
 - Ella Quist
 - Student Manager Ava Rabenhorst

Lancers Colorguard - Youth in Music Marching Band Division State Champions

- Zoey Uddley
- Alena Atchley
- Kendra Simondet
- Grace Mackie
- Sierra McCabe
- RJ Chiet
- Blake Hiniker
- Leigha Behnke
- Klaire Olson

- Zoey Uddley
- Liv Enrico
- Audree Clausen
- Mariah Betz
- Brooklyn Fisher
- Ashlyn Miller
- Lucy Ayala
- Aaliyah Fleischer
- Brealyn Huettl
- Cece Casper

ExCel Award

- Rylie Hansen
- Guillaume Bibbee

The following West High students are recognized for their accomplishments during the Fall season:

Girls Cross Country

- MSHSCA Gold Academic Team Award (GPA 3.99)
- MSHSL State Meet
 - Landree Quint - 41st Place

Boys Cross Country

- MSHSCA Gold Academic Team Award (GPA 3.96)
- MSHSL State Meet
 - Ephraim Staley - 53rd Place

Football

- MSHSCA Silver Academic Team Award (GPA 3.09)
- Academic All State - Calvin O'Connor
- District Offensive Player of the Year - Bart McAninch
- District Defensive Player of the Year - Frankie McAninch
- District Offensive Lineman of the Year - Gage Schmidt
- District Special Team Player of the Year - Alex Akim
- Minnesota High School Football Showcase Game - Jalen Smith and Bart McAninch
- Minnesota High School Football Showcase Game Offensive Coordinator - JJ Helget
- Super 6 Award Recipient - Jalen Smith

Girls Soccer

- MSHSCA Silver Team Academic Award (GPA 3.73)

- MSHSCA First Team All State: Aubrey Makela
- MSHSCA Second Team All State: Molly Miller
- United Soccer Coaches Small School Coach of the Year - Crissy Makela
- Section 2AA Co-Assistant Coach of the Year

Boys Soccer

- MSHSCA Second Team All State: Leo DeMars

Volleyball

- MSHSCA Gold Academic Team Award - (GPA 3.91)
- MSHSCA Academic All-State: Allison Banse, Victoria Emery, Mackenzie Hoppe, Lydia Sandvig, Tori Tosch, Brooklyn Geerdes
- Section 2AAA Coach of the Year - Stacy Jackson

Girls Swim and Dive

- MSHSCA Gold Academic Team Award (GPA 3.76)
- MSHSCA State Academic Award: Annika Ward, Olivia Leonard, Lucy Vogt, Catherine Bittner, Olivia Thomas
- Medley Relay: Olivia Leonard, Catherine Bittner, Ella lee, and Lucy Vogt - 4th Place
- 200 IM: Olivia Leonard - 4th Place
- 50 Free: Lucy Vogt - 11th Place
- 100 Fly: Ella Lee - 8th Place
- 100 Breastroke: Olivia Leonard - 5th Place
- 400 Free Relay: Ella Lee, Jordan Woodford, Lucy Vogt, Olivia Leonard - 13th Place
- Diving : Anna Kapsner - State Participant

Girls Tennis

- MSHSCA Gold Academic Team Award (GPA 3.94)

ExCEL Award Winners

- Gianna Aloisio
- Ian Kim

Public Hearing for 2024-25 School Year Property Tax Levy. Amanda Heilman provided background information. Chair Sinning declared the public hearing open. No citizens wished to speak and Chair Sinning closed the hearing.

The following gifts have been received by the School District:

Prairie Ecology Bus Center donated \$1,000 for East High School Drama Program

Jack & Gail Krapf donated \$50 for East High School Haldorson Memorial - Baseball Program

Ms. Roberts made a motion to accept the gifts. The motion was seconded by Mr. Kind and carried on a 7-0 voice vote.

The following policies were presented for second reading and approval:

- 427 - Performance Evaluation - Licensed Staff
- 538 - Minnesota State High School League (MSHSL) Cooperative Sponsorships
- 601 - School District Curriculum and Instruction Goals
- 602 - Organization of School Calendar and School Day
- 603 - Curriculum Development
- 604 - Instructional Curriculum
- 631 - Literacy and the READ Act
- 632 - Credit for Learning
- 635 - Online Instruction
- 708 - Transportation of Nonpublic School Students
- 709 - Student Transportation Safety Policy
- 809 - Crisis Management Policy

The revised policies were approved on a motion by Ms. Roberts , second by Ms. Schuck, and carried on a 7-0 voice vote.

To comply with Minnesota Statute 204B.16, the School Board must annually approve a resolution establishing combined polling places. Mrs. Pratt made a motion, seconded by Mrs. Ratcliff, to approve the following resolution to establish combined polling places for 2024. The motion carried on a 7-0 voice vote.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board

hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Church
502 S. Victory Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 1 and 3; City of Mankato, Ward 5, Precincts 8 and 9; Decoria and Mankato Township (P1, P2, P3 and P4); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Hosanna Church
105 Hosanna Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precinct 2; City of Mankato, Ward 2, Precincts 4, 5 and 6; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 11, 12 and 13; City of Mankato, Ward 4, Precinct 15; City of Mankato, Ward 5, Precinct 10; Rapidan Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Bethlehem Lutheran Church
720 S. 2nd Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precinct 7; City of Mankato, Ward 4, Precincts 14, 16, and 17; City of Skyline; Judson (P1) and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: Eagle Lake City Hall
705 Parkway Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District

No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: St. Paul's Lutheran
304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County Mankato Mail Ballot; Nicollet County, Minnesota.

COMBINED POLLING PLACE H: River Ridge Evangelical Free Church
354 Carol Court
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

This was brought to our School Board Meeting on December 5, 2023 and was approved to establish the above combined polling locations for 2024.

To comply with Minnesota Statute 204B.09, subdivision 3, the School Board may adopt a resolution governing the counting of write-in votes for school board elections. Ms. Schuck made a motion, seconded by Mr. Kind, to approve the following resolution requiring the tally of write-in votes only if write-in votes are greater than a ballot candidate's total votes. The motion carried on a 7-0 voice vote.

**RESOLUTION REQUIRING THE TALLY OF WRITE-IN VOTES ONLY IF
WRITE-IN VOTES ARE GREATER THAN A BALLOT CANDIDATE'S TOTAL VOTES**

WHEREAS, Minnesota Statutes 204B.09, subdivision 3, provides that a school board may adopt a resolution governing the counting of write-in votes for school board elections. The resolution may require that write-in votes for an individual candidate for the school board only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate; and

WHEREAS, the write-in vote counting process can be overly time consuming and require resources that does not result in a change of election results unless a single write-in candidate receives the most votes for election.

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 77 (Mankato Area Public Schools) requires that write-in votes for an individual candidate for the school board will only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate. This resolution shall remain effective for all future elections until and unless the school board rescinds this resolution.

On November 14, 2023, four (4) bids were received for the Mankato Area Public Schools 2024 Roof Repair and Maintenance Project - Kennedy Elementary School (see page ____). The administrative team and Garland Roofing, our professional roofing designer, recommend that the bid as submitted by Berwald Roofing Company in the amount of \$1,158,420.00 for the base bid, \$70,300.00 for Add #1 and \$52,000.00 for Add #3 for a total of \$1,280,720.00 to be accepted by the School Board. LTFM revenue will be used to fund this project, and this project will be part of the FY25 budget. Mrs. Ratcliff made a motion to accept the bid as recommended and Mrs. Pratt seconded the motion. The motion carried on a 7-0 roll call vote.

Administration is seeking approval of a resolution to establish the parameters for the upcoming bond sale that will occur in January. The passage of this resolution will provide authority for the Superintendent, Director of Business Services, and a School Board Officer to execute the documents to complete the bond sale and will establish the parameters of the sale. If approved, the bond sale will occur on January 17, 2024

and a resolution approving this sale will be provided for consideration to the school board on January 22, 2024. The bonds will then close on February 15, 2024 and the district will receive the bond proceeds from the sale to be able to provide reimbursement for expenditures that will be incurred as part of the bond project. Mr. Baker made a motion to approve the resolution authorizing the Superintendent/Director of Business Services and Board Officer to execute a Bond Purchase Agreement within defined parameters and application to the state credit enhancement program, seconded by Mrs. Ratcliff and carried on a 7-0 roll call vote.

RESOLUTION RELATING TO \$105,000,000 GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2024A; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR DIRECTOR OF BUSINESS SERVICES AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE; AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO, AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 77 (Mankato Area Public Schools), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND ELECTION. This Board hereby determines it is in the best interests of the District to authorize the issuance and sale of its General Obligation School Building Bonds, Series 2024A in the maximum aggregate principal amount of \$105,000,000 (the Bonds), the proceeds to be used to finance the acquisition and betterment of school sites and facilities including, but not limited to, safety and security improvements at buildings districtwide, improvements to support early childhood learning, a swimming pool addition in the west attendance area, and improvements to Mankato West High School (the Project), as approved by the electors at a special election held on November 7, 2023, pursuant to Minnesota Statutes, Chapter 475.

SECTION 2. SOLICITATION OF PROPOSALS; APPROVAL OF THE SALE OF THE BONDS. The District has retained PMA Securities, LLC, in Albertville, Minnesota (PMA), as its independent municipal advisor with respect to the sale of the Bonds. PMA is authorized to solicit proposals for the Bonds on behalf of the District on a competitive basis without requirement of published notice, in accordance with Minnesota Statutes, Section 475.60, subdivision 2, paragraph (9). In consultation with PMA, the Superintendent or Director of Business Services and any Board officer are hereby authorized to approve the sale of the Bonds and execute a bond purchase agreement for the Bonds with the purchaser, provided that the aggregate principal amount of the Series 2024A Bonds shall not exceed \$105,000,000 and the true interest cost does not exceed 5.50%.

SECTION 3. BOARD RATIFICATION OF SALE. Upon approval of the sales of the Bonds by the Superintendent or Director of Business Services and any Board officer,

the Board will take action at a regularly scheduled or special meeting thereafter to adopt bond resolutions prepared by the District's bond counsel ratifying the sale of the Bonds and incorporating the terms and conditions with respect thereto.

SECTION 4. OFFICIAL STATEMENT. PMA is authorized to prepare and distribute an Official Statement for the Bonds.

SECTION 5. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of the Department of Education of the State of Minnesota (the Commissioner of Education) of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or Director of Business Services is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 6. REIMBURSEMENT. (a) (i) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the Regulations) dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse the District for Project expenditures made by the District prior to the date of issuance (the Reimbursement Obligations).

(ii) The Regulations generally require that the District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of tax-exempt obligations within 60 days after payment of the expenditures, that such obligations be issued and the reimbursement allocation be made from the proceeds of such obligations within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the obligations.

(iii) The District desires to comply with requirements of the Regulations with respect to the Project.

(b) (i) The District proposes to undertake Project and to make original expenditures with respect thereto prior to the issuance of Reimbursement Obligations, and reasonably expects to issue Reimbursement Obligations for such project in the maximum principal amounts shown below:

<u>Project</u>	<u>Maximum Amount of Obligations Expected to be Issued for Project</u>
Acquisition and betterment of school sites and facilities including, but not limited to, safety and security improvements at buildings districtwide, improvements to support early childhood learning, a swimming pool addition in the west attendance area, and improvements to Mankato West High School.	\$105,000,000

(ii) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the District will not seek reimbursement for any original expenditures with respect to the foregoing Project paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the Reimbursement Obligations.

(c) As of the date hereof, there are no District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the Project other than pursuant to the issuance of the Reimbursement Obligations. Consequently, it is not expected that the issuance of the Reimbursement Obligations will result in the creation of any replacement proceeds.

(d) The District's Director of Business Services shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Reimbursement Obligations to reimburse the source of temporary financing used by the District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) eighteen (18) months after the date of the original expenditure or (ii) eighteen (18) months after the date the Project is placed in service or abandoned (but in no event later than three (3) years after the original

expenditure is paid) and shall be evidenced by an entry on the official books and records of the District maintained for the Reimbursement Obligations and shall specifically identify the original expenditures being reimbursed.

SECTION 7. EXPIRATION OF AUTHORITY. If the Superintendent or Director of Business Services and any Board officer have not approved the sale of the Bonds and executed the related bond purchase agreement or agreement by June 30, 2024, the authorization provided in Section 2 of this resolution shall expire.

There being no further business to consider, Ms. Schuck moved and Mrs. Pratt seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:33 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 5, 2023

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 5, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck and Shannon Sinning. Absent: None.

1. Schuck/Baker approval of agenda with personnel addendum. 7-0
2. MAPS Student Spotlight - Aljean Brown
3. Open Forum - John Wicklund wished to speak.
4. Ratcliff/Pratt approval of Consent Agenda Items: Approval of Minutes of the November 20, 2023, regular meeting; Personnel. 7-0
5. Information: Fall Student/Staff Recognition, Board Member Reports, Fall Enrollment Report.
6. Public Hearing on 2024-25 School Year Property Tax Levy - No one wished to speak.
7. Roberts/Kind acceptance of gifts and grants. 7-0
8. Roberts/Schuck approval of revised policies. 7-0
9. Pratt/Ratcliff approval of resolution establishing combined polling places for 2024. 7-0
10. Schuck/Kind approval of resolution requiring the tally of write-in votes only if write-in votes are greater than a ballot candidate's total votes. 7-0
11. Ratcliff/Pratt approval of 2024 Kennedy Roof Repair bids. 7-0
12. Baker/Ratcliff approval of resolution relating to \$105,000,000 general obligation school building bonds, Series 2024A. 7-0
13. Schuck/Pratt adjournment at 6:33 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.



2024 Building Envelope Improvements

Bid Results

Contractor	Schwickerts	Berwald Roofing	Peterson Bros Roofing	Palmer West Construction
5% Bid Bond	Submitted	Submitted	Submitted	Submitted
Addenda	1&2	1&2	1	1&2
Responsible Contractor Compliance	Submitted	Submitted	Submitted	Submitted
BASE BID	\$919,300	\$1,158,420	\$1,228,650	\$1,258,300
Add #1 - Perimeter Panels	\$84,810	\$70,300	\$94,945	\$128,100
Add #2 - Section J,K,L,M	\$192,930	\$159,100	\$186,300	\$195,500
Add #3 - Penthouse Wall Panels	\$37,100	\$52,000	\$62,500	\$39,700
Unit Price: Wet Insulation	\$2.15	\$3.50	\$4.15	\$3.50
Unit Price: Tectum Deck	\$67.00	\$280.00	\$312.00	\$50.00
Unit Price: Plywood Deck	\$12.00	\$16.00	\$18.50	\$4.00

School Board Regular Meeting

6. B.

Meeting Date: 12/18/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Approval of December Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for December. The total of the bills for December of 2023 is \$4,074,091.67.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

6. C.

Meeting Date: 12/18/2023

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (NON-INSTRUCTIONAL)

Gibson Blackstad - ACES Child Care Assistant at Hoover Elementary School for 2–3 hours per day/5 days per week beginning December 11, 2023. He will be compensated at the rate of \$13.25 per hour.

Nicholas Danger - ACES Child Care Assistant at Rosa Parks Elementary School for 3–4 hours per day/5 days per week beginning December 18, 2023. He will be compensated at the rate of \$13.75 per hour.

Preshus Daniels - Non-classroom (Playground/Lunchroom) Paraeducator at Hoover Elementary School for 2 hours per day/3 days per week (M/T/TH) beginning December 14, 2023. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Mark Dunn - ACES Child Care Assistant at Roosevelt Elementary School for 3–4 hours per day/3 days per week beginning December 11, 2023. He will be compensated at the rate of \$13.00 per hour.

Ameina Haines - American Indian Community Liaison and Program Specialist with the District for up to 25 hours per week beginning December 18, 2023. She will be compensated at the rate of \$25.72 per hour.

Grace Hansen - Special Education Paraeducator at Monroe Elementary School for 3.75 hours per day/3 days per week (M/T/TH) beginning December 19, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her ACES Child Care Assistant Substitute assignment.

Adam Pfarr - 5-hour, 12-month, Night Custodian at East High School beginning December 27, 2023. He will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Addison Reichenberg - ACES Child Care Assistant at Jefferson Elementary School for 3–4 hours per day/3 days per week beginning January 3, 2024. She will be compensated at the rate of \$13.25 per hour.

Jinda Seeharat - Special Education Paraeducator at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 18, 2023. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alaina Spaude - ACES Child Care Assistant at Rosa Parks Elementary School for 3–4 hours per day/5 days per week beginning December 13, 2023. She will be compensated at the rate of \$13.00 per hour.

Olivia Stark - ACES Child Care Assistant at Bridges Community School for 2–3 hours per day/2 days per week beginning January 3, 2024. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Polly Christensen - Adjust end date to June 6, 2024, as Contract Substitute Teacher for Jessica Kingston

at Rosa Parks Elementary School.

Jenna Harder - Adjust salary placement from M, step 2, to SPEC, step 2, on the Teacher's Association salary schedule as Licensed School Psychologist beginning August 21, 2023.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sabriin Ahmed Mustafa - Increase in assignment as Non-classroom (Lunchroom) Paraeducator at Rosa Parks Elementary School from 1 hour per day/3 days per week (M/W/F) and 2 hours per day/2 days per week (T/TH) to 1.75 hours per day/4 days per week (M/T/W/F) and 1.5 hours per day/1 days per week (TH) beginning December 11, 2023.

Cassandra De La Cruz - Decrease in assignment as Early Learning Paraeducator at MAPS Center for Learning from 3 hours per day/1 day per week to 1.5 hours per day/1 day per week beginning December 8, 2023. This is in addition to her Lead Teacher assignment at Lincoln Logs Learning Center.

Ryan Hennager - Change in assignment from Student Success Coach at Prairie Winds Middle School to Special Education Paraeducator at Washington Elementary School for 6.25 hours per day/5 days per week beginning December 13, 2023. He will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Iveth Quiroz Rios - Change in assignment from Child Care Aide to Child Care Assistant Teacher at Lincoln Logs Learning Center beginning January 1, 2024. She will be compensated at the rate of \$17.00 per hour. This is in addition to her Early Childhood Screener assignment at MAPS Center for Learning.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Joshua Hoekstra - Health/Physical Education Teacher at Prairie Winds Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning January 3 and returning to work on February 1, 2024.

Kayla Lewis - Multi Language Learner (MLL) Teacher at Jefferson Elementary and Roosevelt Elementary Schools, has requested leave under the provisions of the Family Medical Leave Act beginning February 19 and returning to work on May 6, 2024.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Tracy Steffen - Cook Helper at Prairie Winds Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning November 18, 2023, and returning to work on January 16, 2024.

RESIGNATIONS (INSTRUCTIONAL)

Dwight Lahti - Teacher currently on leave, has submitted a resignation for the purpose of retirement. The last day of employment will be December 12, 2023.

Meghan Lutz - Social Emotional Learning Interventionist at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be December 21, 2023.

RESIGNATIONS (NON-INSTRUCTIONAL)

Lotty Hahn - Special Education Paraeducator at Hoover Elementary School, has submitted a resignation. The last day of employment will be January 5, 2024.

Trinity Schultz - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be December 6, 2023.

Rylee Thompson - ACES Child Care Assistant Substitute and ACES Site Lead Substitute, has submitted a resignation. The last day of employment will be January 5, 2024.

Sydney Wand - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted a

resignation. The last day of employment will be December 6, 2023.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting

7. A.

Meeting Date: 12/18/2023

Prepared By: Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

Class of 1973 donated \$2,800 for West High School Students Fund

John & Jennifer Shain donated \$300 for West High School Girls Hockey Program

SPX Sports donated fall play boards, photography and graphic design (\$350 value) for East High Fall Play - Drama Program

Truck Bodies & Equipment International (TBEI) donated welding supplies (\$150 value) for East High Welding Program

Kitchens Baths & More, Inc. donated \$500 for East High Boys Basketball Program

Linda Good, Ph.D. donated \$250 for Center for Learning Miss Michelle's Classroom Team

NEXT GRAD donated \$500 for West High Student Support Scholarship

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**7. B.****Meeting Date:** 12/18/2023**Prepared By:** Scott Hogen, Director of Facilities & Safety

Subject:

Approval of Construction Bids for MAPS Center for Learning - Phase 3

Background:

On December 5, 2023, multiple bids for each of the Work Scopes were received for the Center for Learning - Phase 3 Construction.

Recommended Action:

The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG Architects, our professional design team, recommends that the bids as submitted on the attachment in a total amount of \$4,567,566.00 be accepted by the School Board. The Bond Referendum will be used to fund this project.

Attachments

Bid Summary

Letter of Recommendation



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

BID TABULATIONS

WS 08-A Doors Frames & Hardware

[illegible]



ARCHITECT: I+S Group

12/5/2023

WS 08-E Sectional Overhead Door

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

WS 09-B Tile

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

12/5/2023

WS 09-H Indoor Resilient Athletic Flooring

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

WS 26-A Electrical[illegible]



ARCHITECT: I+S Group

12/5/2023

[illegible]



ARCHITECT: I+S Group

[illegible]



December 12, 2023

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **MAPS New Early Childhood Phase 3**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on December 5, 2023.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>		<i>Contractor, City, State</i>		<i>Bid Amount</i>
WS 01-J	Final Cleaning	Midwest Specialty Maintenance, Inc. Coon Rapids, MN	Base Bid:	\$27,281.00
WS 03-A	Concrete & Masonry	Dels Construction, Inc. Le Sueur, MN	Base Bid:	\$244,000.00
WS 05-B.1	Combined Structural Steel	KMH Erectors Maple Grove, MN	Base Bid:	\$99,600.00
WS 06-A	Carpentry	Kellington Construction, Inc. Minneapolis, MN	Base Bid:	\$542,475.00
WS 06-D	Architectural Millwork	Northern Woodwork, Inc. Thief River Falls, MN	Base Bid:	\$93,370.00
WS 07-H	Roofing	Schwickerts Company Savage, MN	Base Bid:	\$96,736.00

WS 08-A	Doors, Frames, & Hardware – Material Only	Kendell Doors & Hardware Mendota Heights, MN	Base Bid:	\$94,897.00
WS 08-E	Sectional Overhead Doors	Prime Garage Door And More, LLC Owatonna, MN	Base Bid:	\$14,795.00
WS 08-K	Glass & Glazing	Fairmont Glass and Sign Fairmont, MN	Base Bid:	\$105,275.00
WS 09-A	Drywall	Pietsch Construction Inc. Madelia, MN	Base Bid:	\$214,100.00
WS 09-B	Tile	Commercial Flooring Services, LLC Eagan, MN	Base Bid:	\$165,485.00
WS 09-C	Ceiling & Acoustical Treatment	Palmer Soderberg Rochester, MN	Base Bid:	\$73,433.00
WS 09-D	Flooring – Resilient & Carpet	Floors By Beckers St. Paul, MN	Base Bid:	\$84,587.00
WS 09-H	Indoor Resilient Athletic Flooring	H21 Group, Inc. Minneapolis, MN	Base Bid:	\$120,650.00
WS 09-K	Painting	Mulcahy Nickolaus Oakdale, MN	Base Bid:	\$68,600.00
WS 11-D	Food Service Equipment	Culinex Sartell, MN	Base Bid:	\$751,478.00

WS 21-A	Fire Suppression	Breth-Zenzen Fire Protection St. Joseph, MN	Base Bid:	\$49,640.00
WS 23-B	Combined Mechanical	Javens Mechanical Contracting Co. Mankato, MN	Base Bid:	\$976,300.00
WS 26-A	Electrical	BLK Electric, Inc. Mankato, MN	Base Bid:	\$635,990.00
WS 32-A & 31- A	Asphalt Paving & Site Clearing & Earthwork	W.W. Blacktopping, Inc. Mankato, MN	Combined Base Bid:	\$108,874.00
Total Base Bid:				\$4,567,566.00

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612-255-2329.

Very truly yours,
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Joshua Carr
Project Manager

School Board Regular Meeting

7. C.

Meeting Date: 12/18/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Approval of 2022-23 Audit Report

Background:

Mary Reedy from Clifton Larson Allen LLP presented the audit report during the informational portion of tonight's meeting. The District was issued a "clean" or unmodified audit opinion. The auditors found no compliance issues related to Laws, regulations, contracts, and grants that could have financial implications to the District.

Recommended Action:

The administration recommends approval of the audit report.

School Board Regular Meeting

7. D.

Meeting Date: 12/18/2023

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Certification of the 2024-2025 School Year Tax Levy

Background:

This is the final part of the annual tax levy certification process that began in September. At the last board meeting, the district provided detailed information on the tax levy and district budget as part of the Truth in Taxation hearing.

Recommended Action:

The administration recommends that the School Board certify a tax levy in the amount of \$36,882,525.78 for the 2024-2025 school year.

Attachments

Levy Limitation and Certification Report

Minnesota Department of Education
Levy Limitation and Certification Report
2023 Payable 2024

District Number-Type: 0077-01
District Name: Mankato Public School District
Home County: BLUE EARTH

Date Printed: 12/14/23
Limits Updated: 12/14/23
Certified Submitted: 12/14/23

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER	5,554,987.00	5,554,987.00	5,554,987.00
GENERAL - RMV OTHER	7,580,159.32	7,580,159.32	7,580,159.32
GENERAL - NTC VOTER	0.00	0.00	0.00
GENERAL - NTC OTHER	7,560,880.49	7,535,653.61	7,560,880.49
COMMUNITY SERVICE - NTC OTHER	847,488.92	847,488.92	847,488.92
GENERAL DEBT - NTC VOTER	13,108,508.65	6,605,628.77	13,108,508.65
GENERAL DEBT - NTC OTHER	2,230,501.40	2,159,226.92	2,230,501.40
OPEB DEBT - NTC VOTER	0.00	0.00	0.00
OPEB DEBT - NTC OTHER	0.00	0.01	0.00
SUBTOTALS BY FUND			
GENERAL FUND	20,696,026.81	20,670,799.93	20,696,026.81
COMMUNITY SERVICES FUND	847,488.92	847,488.92	847,488.92
GENERAL DEBT SERVICE FUND	15,339,010.05	8,764,855.69	15,339,010.05
OPEB/PENSION DEBT SERVICE FUND	0.00	0.01	0.00
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	13,135,146.32	13,135,146.32	13,135,146.32
NET TAX CAPACITY	23,747,379.46	17,147,998.23	23,747,379.46
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	18,663,495.65	12,160,615.77	18,663,495.65
OTHER	18,219,030.13	18,122,528.78	18,219,030.13
TOTAL LEVY			
TOTAL LEVY	36,882,525.78	30,283,144.55	36,882,525.78

The school district must submit the completed original of this form to the home county auditor by December 28, 2023. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 400 NE Stinson Blvd., Minneapolis, MN 55413, by January 7, 2024.

The certified levy listed above is the levy voted by the school board for taxes payable in 2024.

Signature of School Board Clerk

Date of Certification
