



AGENDA
Independent School District No. 77
Mankato, MN 56001

Tuesday, February 20, 2024 - 5:30 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. MAPS STAFF SPOTLIGHT (5:35 P.M.)
4. OPEN FORUM (5:45 P.M.)
5. INFORMATION (5:55 P.M.)
 - A. Washington Elementary School Report
 - B. Annual American Indian Education Compliance Report
 - C. Annual School District Radon Report
 - D. Board Member Workshop/Committee Reports
6. CONSENT AGENDA (6:40 P.M.)
 - A. Approval of Minutes of February 5, 2024, Regular Meeting
 - B. Approval of February Bills
 - C. Personnel
7. BUSINESS (6:45 P.M.)
 - A. Acceptance of Annual American Indian Education Compliance

8. CELEBRATIONS (6:50 P.M.)

9. ADJOURNMENT (6:55 P.M.)



School Board Members for 2024

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Kristi Schuck, Vice Chair
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2024

Christopher Kind, Treasurer
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2024

Patrick Baker
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2026

Kari Pratt
Phone: 507-291-8008
E-Mail: kpratt1@isd77.org
Term Ends December 31, 2026

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, shouting, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement

our core purpose

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values

what drives our actions and words

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision

what we commit to create

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction

our focus for continuous improvement

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting

5. A.

Meeting Date: 02/20/2024

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Washington Elementary School Report

Background:

Ann Haggerty will present a report on Washington Elementary School.

Recommended Action:

None

Attachments

Washington Elementary Board Report



2023–2024 Washington Report to the School Board

February 20, 2024



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Washington Elementary

Enrollment

- ❖ 379 Rockin' Wildcats!
- ❖ Demographics
 - Special Education 16.4%
 - Multilingual Learners 10%
 - Free/Reduced Lunch 42.86%
- ❖ Race
 - American Indian/Alaskan Native 0.3%
 - Asian 4.5%
 - Black/African American 16.4%
 - Hispanic/Latinx 11.3%
 - More than one race indicated 5.8%
 - White 61.5%

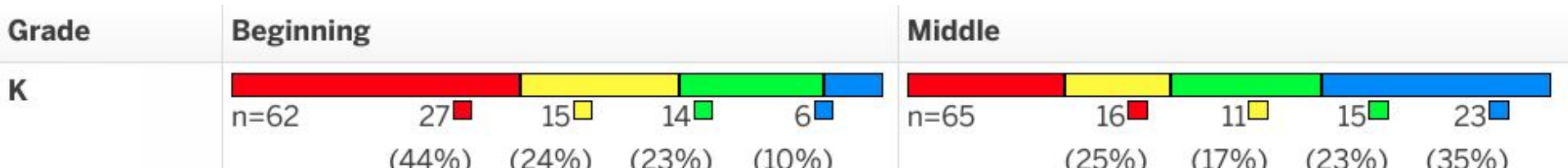
Attendance

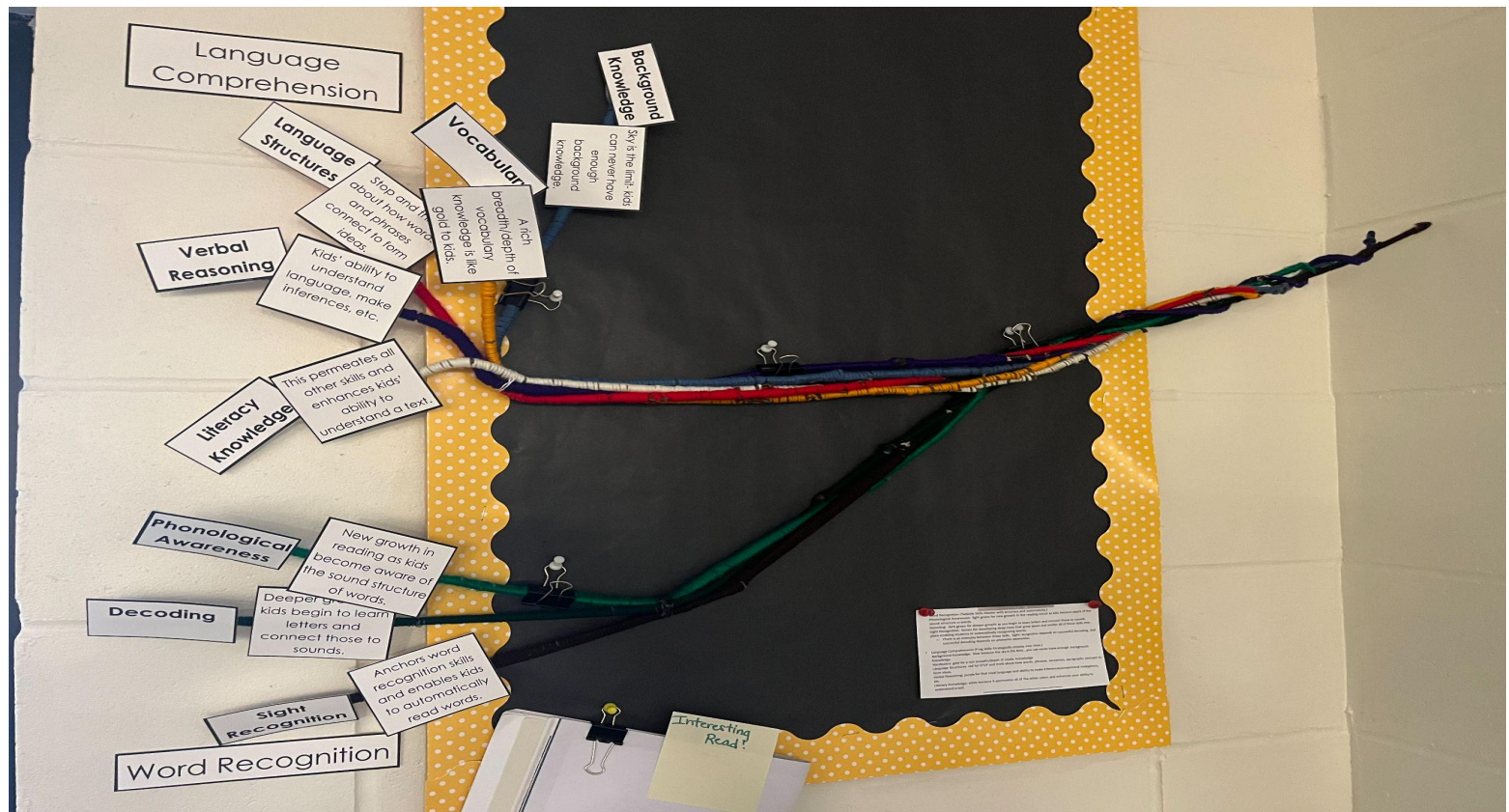
- Consistent Attendance: 98.15%
- Average Daily Attendance: 94.32%
- Prioritize attendance
 - Attendance flowchart
 - Communication
 - Meetings
 - Barriers
 - Support
- 2022-23: 59 chronically absent students
- 2023-24: estimate fewer than 25 students will be chronically absent



Our VisionCard Down & In

Washington Elementary Adult Actions	District VisionCard Alignment	Current Data
Continued Science of Reading learning and implementation ~ Bridge to Read K, 1, 2 ~ Building Knowledge - foundational understanding of this research ~ Daily Read Aloud in all grades ~ Conversation regarding the 3-cueing instructional method	Kindergarten Literacy Success Measured by: percentage of students who meet winter literacy benchmark for Kindergarten DIBELS.	33% of Kindergarten students met the fall benchmark at the beginning of the school year. 58% of Kindergarten students met the winter benchmark this year.





Scarborough's Reading Rope...comes to life!



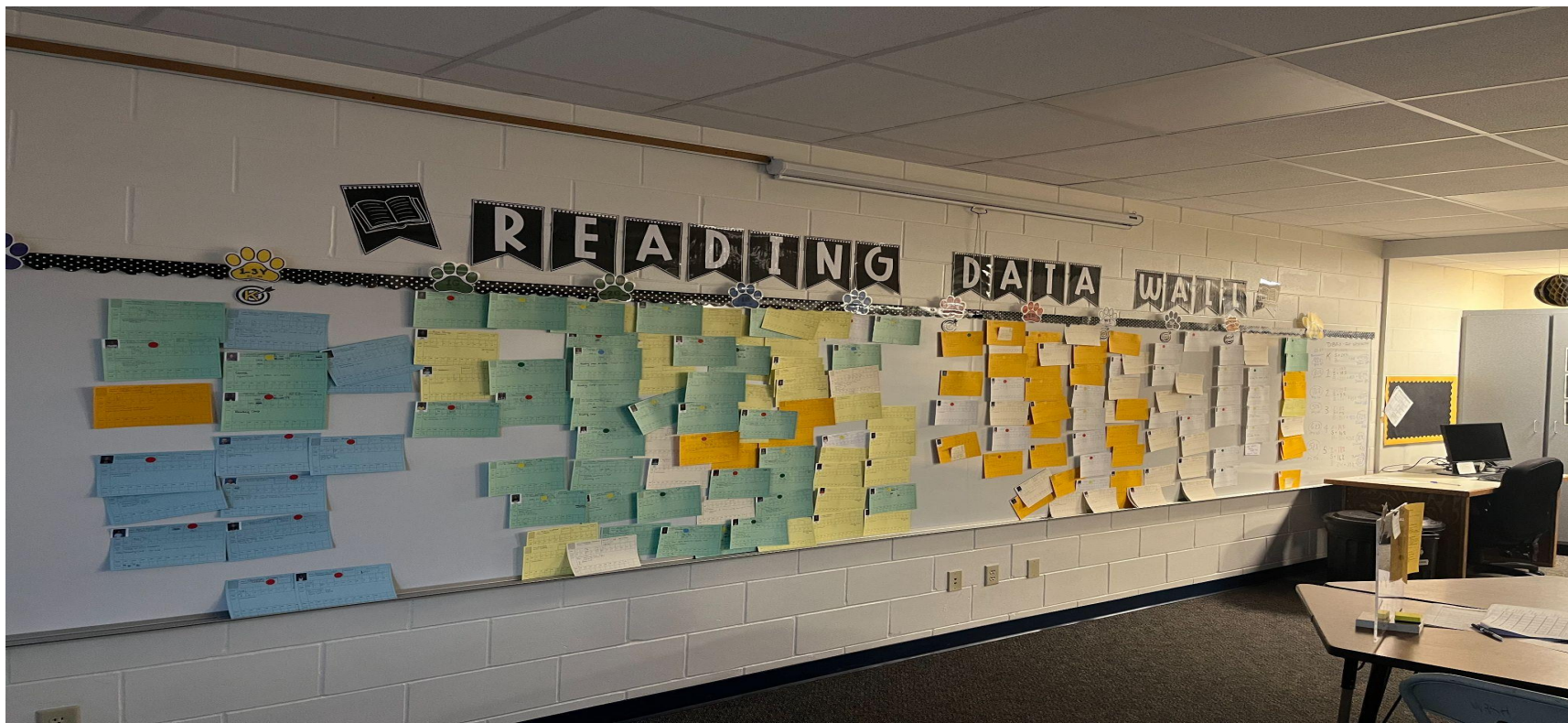
Our VisionCard Down & In

Washington Elementary Adult Actions	District VisionCard Alignment	Current Data
High-functioning PLCs ~ Meet weekly ~ Data walls in PLC room for math, reading, SEL ~ Instructional Practices Framework completed & followed in math, reading, SEL ~ Tier & Steer students in math, reading, SEL using Spring data ~ 4th/5th - replicate the math approach that is being successfully used at other schools in Mankato ~ Coach supports continued development of small group instructional practices that align with best practices ~ Scheduling that allows for a dedicated WIN time in math & reading at each grade level	Reading skills by 3rd grade SUCCESS MEASURED BY: percentage of students who meet spring literacy benchmark for 2nd grade DIBELS.	Last year, 73% of second graders met the spring benchmark on DIBELS. 67% of second graders met the winter benchmark this year.

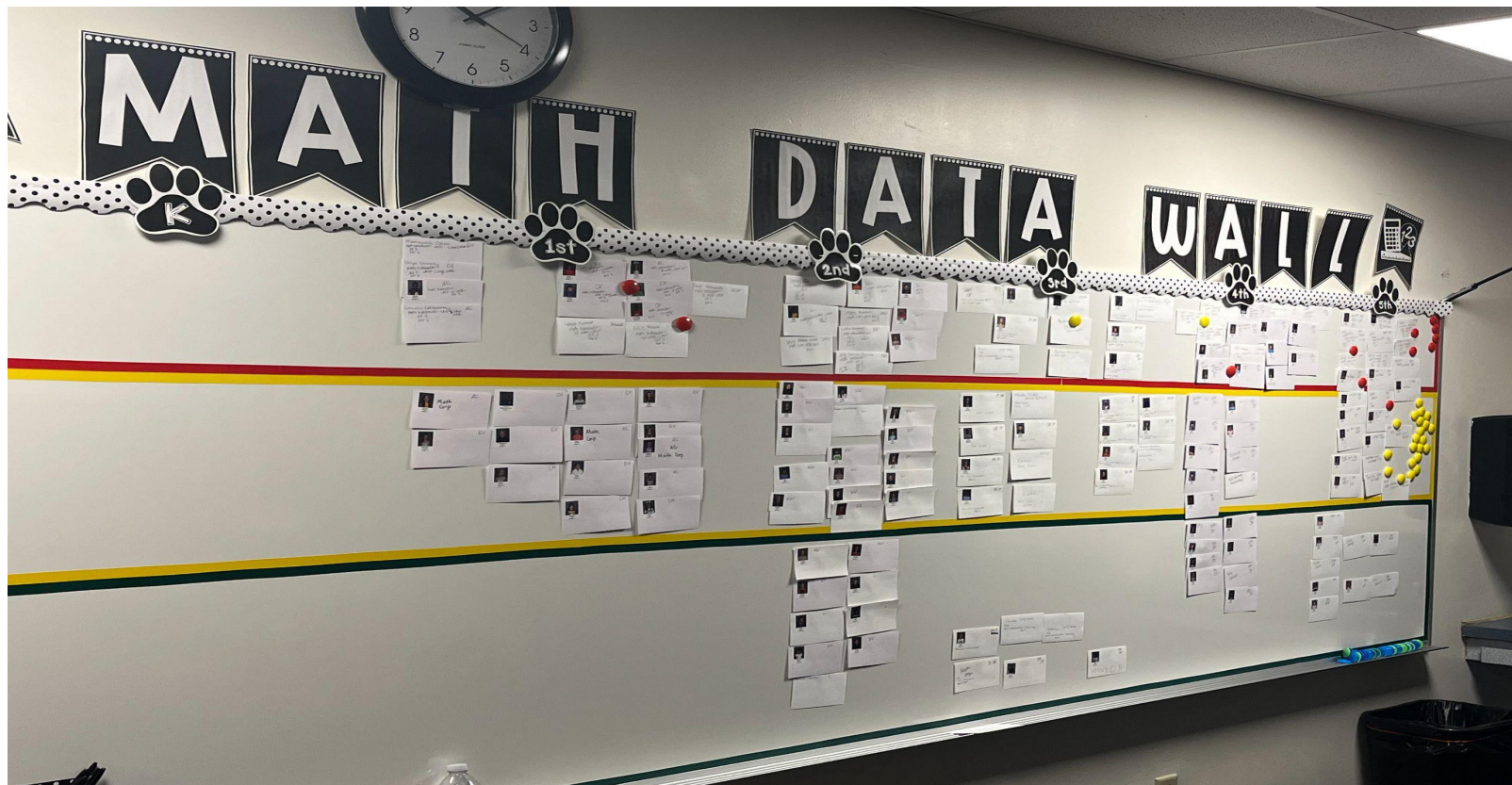


Our VisionCard Down & In

Washington Elementary Adult Actions	District VisionCard Alignment	Current Data
High-functioning PLCs ~ Meet weekly ~ Data walls in PLC room for math, reading, SEL ~ Instructional Practices Framework completed & followed in math, reading, SEL ~ Tier & Steer students in math, reading, SEL using Spring data ~ 4th/5th - replicate the math approach that is being successfully used at other schools in Mankato ~ Coach supports continued development of small group instructional practices that align with best practices ~ Scheduling that allows for a dedicated WIN time in math & reading at each grade level	Elementary SUCCESS MEASURED BY: difference between students identified by racial groups in 3rd-5th grade MCA test performance, considering group size, trend analysis, and the highest performing and lowest performing.	Reading: 51.81% Math: 55.44% The achievement gap between our black and white students is greater than 20% for grades 3-5 at Washington in both reading and math (except 5th grade reading).



Reading Data Wall in PLC Room



Math Data Wall in PLC Room



Our VisionCard Down & In

Washington Elementary Adult Actions	District VisionCard Alignment	Current Data
MTSS Structure & Supports ~ Meet weekly ~ Data wall in PLC room ~ Tier & steer Tier 2 & Tier 3 students using spring data ~ Small groups begin Sep 18 ~ Proactive TEAM room schedule & response, including CICO students & someone on point for crisis response ~ CORE SEL commitments outlined on a monthly calendar for consistency amongst grade levels.	Suspension disparities between student groups SUCCESS MEASURED BY: difference in the number of suspensions between student groups.	No disparities between student groups in suspension data. 12% of students receive Tier 2 support and 4% receive Tier 3 support.

◆ Visibly Inclusive ◆ Intentionally Equitable ◆ Actively Anti-racist ◆ Committed to Excellence ◆ Accountable for Results ◆



SEL Data Wall in PLC Room



Supporting the SEL of our Students

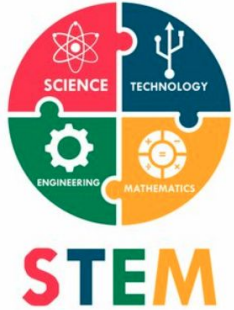
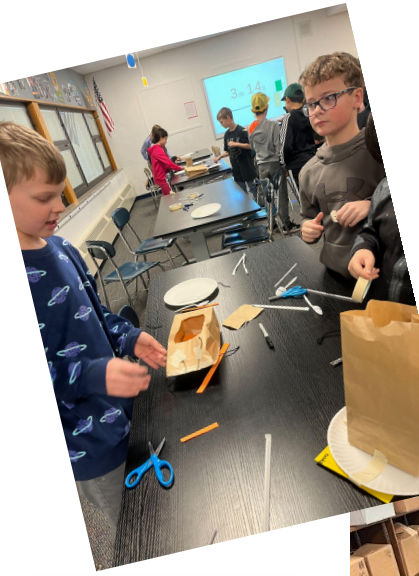
- ❖ Core Monthly SEL Commitments
 - Second Step - front loaded
 - Leader In Me
 - Rallies - shared planning & delivery
 - Wildly Important Goals (WIGs)
 - Kindness videos
 - PBIS commitments & common language
 - Celebrating: Out of the Blue Days, filled PAWS jar
- ❖ Proactive use of Student Success Coach (11 students)
- ❖ Panorama data drives SEL groups (with other data points)
- ❖ Lighthouse Team is back!



Our Commitment to an Equitable School Experience

- ❖ Completion of “Equity Look Fors” rubric, including actionable steps
- ❖ Keeping the focus on self-reflection, identifying biases, & making equitable decisions
- ❖ Equity lens a part of our practice & decision making
- ❖ Focus everyday is on each individual student, data, growth, & instructional practices that impact achievement

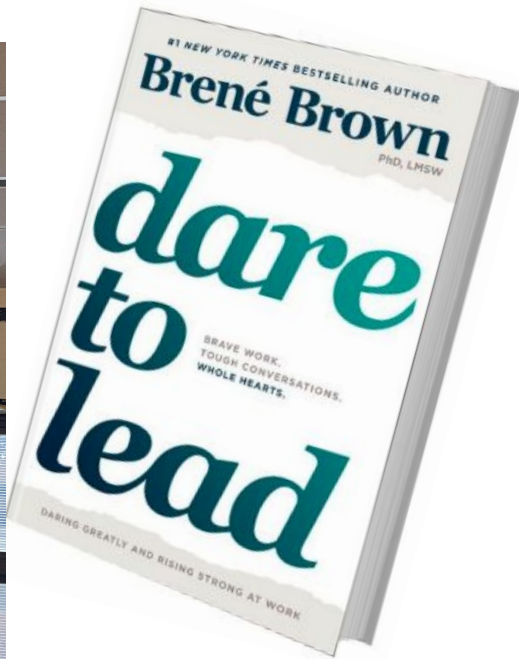
Student Success/Celebration



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Staff Success/Celebration



◆ Visibly Inclusive ◆ Intentionally Equitable ◆ Actively Anti-racist ◆ Committed to Excellence ◆ Accountable for Results ◆



Thank you for your support... it matters!

Questions?

School Board Regular Meeting

5. B.

Meeting Date: 02/20/2024

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Annual American Indian Education Compliance Report

Background:

Jocie DeSutter, Megan Schnitker, Dinah Langsjoen, and Ameina Haines will present an annual report on The American Indian Parent Advisory Committee (AIPAC).

Recommended Action:

None

Attachments

AIPAC Board Presentaiton



2023–2024 American Indian Parent Advisory Committee (AIPAC) Report to the School Board

February 20, 2024



Mission Statement

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What is MN American Indian Education Aid?

- The American Indian Education Aid program is administered by the Minnesota Department of Education (MDE) and provides per-pupil funding to districts, charter schools, and tribal schools that report an American Indian student count of 20 or more on the October 1 MARSS reporting deadline.
- Districts with 10 or more American Indian students require an American Indian Parent Advisory Committee (AIPAC).
- The AIPAC issues a Vote of Concurrence annually.





Grant Goal Areas

- **Support postsecondary preparation for pupils**
- **Support the academic achievement of American Indian students**
- **Make curriculum relevant to the needs, interests, and cultural heritage of American Indian pupils**
- **Provide positive reinforcement of the self-image of American Indian pupils**
- **Develop intercultural awareness among pupils, parents and staff**





Activities of AIPAC and MAPS partnership

- **AIPAC Events**
- **Part Time American Indian Liaison**
- **Fitness Club**
- **Creator's Game Club**
- **Indigenous People's Day**
- **College and Career Pathway Opportunities**
- **Elementary Programming**
- **Improve Graduation Rate**





Vote of Concurrence Statement

We, the American Indian Parent Advisory Committee, issue a Vote of Concurrence. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students.





Thank you

Questions?



School Board Regular Meeting**5. C.****Meeting Date:** 02/20/2024**Prepared By:** Scott Hogen, Director of Facilities & Safety

Subject:

Annual School District Radon Report

Background:

MAPS has voluntarily tested for radon in its buildings since 2006. The district utilizes LTFM revenue for this testing, and is required to report test results at a school board meeting. All tested areas showed radon levels within safe thresholds, with the exception of three spaces as determined by the Minnesota Department of Health. A more detailed report is attached.

Recommended Action:

None

AttachmentsPresentation



2023–2024 Radon Report

February 20, 2024





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Radon in Schools

Minnesota Statute 123B.571 states, school districts that receive health and safety revenue to conduct radon testing must conduct the testing according to the state's 'Radon Testing Plan'.

- Completed every 5-years
- Testing and mitigation must be conducted by licensed individuals
- Short-term test conducted between November 1 and March 31
- Test completed during school days or when HVAC is running
- Test ground floor and 10% of upper floor rooms
- Follow-up testing in rooms that have radon > 4 pCi/L
- Report all radon test results to MDH
- Report radon test results at a school board meeting





Radon in Schools

GROUP 1	
West High School	2027
Washington Elementary	2027
Dakota Meadows Middle School	2027
District Office	2027
GROUP 2	
East High School	2028
Roosevelt Elementary	2028
Rosa Parks Elementary	2028

GROUP 3	
Lincoln Community Center	2024
Kennedy Elementary	2024
Monroe Elementary	2024
Hoover Elementary	2024
GROUP 4	
Eagle Lake Elementary	2025
Bridges Community School	2025
Prairie Winds Middle School	2025

GROUP 5	
Jefferson Elementary	2026
Franklin Elementary	2026
Futures	2026
Early Childhood Center	2026
Northport Warehouse	2026
Family Learning Center	2026



Radon in Schools

Short-Term Test - January 22, 2024 to January 25, 2024		Passing Sample	Passing Sample	Passing Sample	Samples Requiring Follow-up Testing	Follow-up Testing Results - Occupied Radon Level
Building Name	Total Samples	0.0-1.9 pCi/L	2.0-2.9 pCi/L	3.0-3.9 pCi/L	≥ 4 pCi/L	3 day continuous sampling
Lincoln Community Center	36	20	9	4	3	3
Hoover Elementary	62	62	0	0	0	0
Kennedy Elementary	52	34	18	0	0	0
Monroe Elementary	39	39	0	0	0	0





Radon in Schools

Follow-Up Testing

3-Day Continuous Monitoring - Later February		Passing Sample	Passing Sample	Passing Sample	Samples Requiring Follow-up Testing	Follow-up Testing Results - Occupied Radon Level
Building Name	Total Samples	0.0-1.9 pCi/L	2.0-2.9 pCi/L	3.0-3.9 pCi/L	≥ 4 pCi/L	3 day continuous sampling
Lincoln community Center	3					





Thank you

Questions?



School Board Regular Meeting**5. D.****Meeting Date:** 02/20/2024**Prepared By:** Paul Peterson, Superintendent

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:None

School Board Regular Meeting

6. A.

Meeting Date: 02/20/2024

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of February 5, 2024, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - February 5, 2024

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 5, 2024

The School Board of Independent School District No. 77 met in regular session on Monday, February 5, in the Mankato Room in the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck and Shannon Sinning. Members absent: None.

Ms. Schuck made a motion, and Mrs. Ratcliff seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

MAPS Student Spotlight: Lucy Giddings from Bridges Community School.

Open Forum: No one wished to speak.

Information Reports: Central Middle & High School/Central Freedom School Report presented by Marti Sievek, Kristen Olinger and Tony Broskoff; Rosa Parks Elementary School Report presented by Dan Kamphoff; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Pratt, seconded by Mrs. Ratcliff, and carried on a 7-0 roll call vote.

Approval of Minutes of the January 23, 2024, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Shelby Glover - Long-term Substitute Teacher for Eric Miller at Washington Elementary School beginning January 29 and ending March 14, 2024. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Jennifer Wade - Adjust start date to January 22, 2024, as Contract Substitute Special Education Teacher at East High School.

APPOINTMENTS (NON-INSTRUCTIONAL)

Benjamin Ruemenapp - Health & Wellness Paraeducator at Dakota Meadows Middle School for 7.53 hours per day/5 days per week beginning January 29, 2024. He will be placed at classification B22.5 step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Brandon Soderquist - 5-hour, 12-month, Night Custodian at East High School beginning February 5, 2024. He will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Hannah Steele - Special Education Paraeducator at Roosevelt Elementary School for 6.75 hours per day/5 days per week beginning February 5, 2024. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Tara Terrell - Student Success Coach at East High School for 7.08 hours per day/5 days per week beginning February 1, 2024. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alexia Thomas - Teacher in Residence at Rosa Parks Elementary School for 7.33 hours per day/5 days per week beginning January 8 and ending May 15, 2024. She will be compensated at the rate of \$23.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Tanya Schwamberger - Increase in assignment as Special Education DAPE Teacher for the District from 1.00 FTEs to 1.09 FTEs beginning January 23, and ending June 7, 2024.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Alyssa Dwire - Voluntary decrease in assignment as Health & Wellness Paraeducator at Insite from 7 hours per day/5 days per week to 7 hours per day/4 days per week (M/T/TH/F) beginning January 31, 2024.

Laycon Robinson - Increase in assignment as Early Learning Special Education Paraeducator at MAPS Center for Learning from 6.25 hours per day/3 days per week (M-W) to 6.25 hours per day/4 days per week (M-TH) beginning January 29, 2024.

Patricia Sjulstad - Correction - Increase in assignment as Health & Wellness Paraeducator at Dakota Meadows Middle School from 6.75 hours per day/5 days per week to 7 hours per day/5 days per week beginning September 8, 2022.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Kristina Niner - Adjust return date for Board-approved leave, returning to work on February 5, 2024, with a reduced work schedule of 4 hours per day, until returning to full schedule on schedule on February 12, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jade Achman - Adjust dates for Board-approved leave beginning April 22 and returning to work on June 7, 2024.

Brittany Amborn - Special Education Teacher at Roosevelt Elementary School has requested intermittent leave under the provisions of the Family Medical Leave Act beginning January 29 and continuing through the end of the 2023-24 school year.

Bethany Arndt - 2nd Grade Teacher at Franklin Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning January 17 and returning to work on February 1, 2024.

Christine Seeman - Special Education Teacher at Bridges Community School, has requested leave under the provisions of the Family Medical Leave Act beginning January 25 and returning to work on February 12, 2024.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Ann Vose - Student Success Coach at Eagle Lake Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning March 21 and returning to work on April 22, 2024.

Alvin Young - 4-hour Evening Custodian at Bridges Community School, has requested Medical leave beginning December 21, 2023, and returning to work on January 29, 2024. He is eligible to use any applicable fringe benefits.

RESIGNATIONS (INSTRUCTIONAL)

Anita Anderson-Bassett - Special Education Teacher at West High School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 10, 2024.

Hope Grabau - Occupational Therapist for the District, has submitted a resignation for the purpose of retirement. The last day of employment will be June 7, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Jessica Greenwood - Cook Manager at Bridges Community School, has submitted a resignation. The last day of employment will be February 16, 2024.

Clayton Reedstrom - Cook Manager at East High School, has submitted a resignation. The last day of employment will be February 23, 2024.

Peter Sorensen - Health & Wellness Paraeducator at Dakota Meadows Middle School, has submitted a resignation. The last day of employment will be March 22, 2024.

Tara Terrell - Cook Helper at East High School, has submitted a resignation in order to accept the Student Success Coach position. The last day for this assignment will be January 31, 2024.

Belinda Vigil - Special Education Paraeducator at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be February 8, 2024.

Angela Wagner - Cook Helper at East High School, has submitted a resignation. The last day of employment will be May 26, 2023.

Addendum

APPOINTMENTS (INSTRUCTIONAL)

Laura Dauffenbach - Adjust end date to February 22, 2024, as Long-term Substitute Teacher for Laura Duflo at Monroe Elementary School.

Renea Ratzloff - Long-term Substitute Teacher for Laura Duflo at Monroe Elementary School beginning February 26 and ending June 7, 2024. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

Beth Sachau - Long-term Substitute Teacher for Rebekah Elledge at MAPS Center for Learning beginning February 23 and ending May 23, 2024. She will be placed at step 10 of the M+45 lane on the Teachers Association salary schedule.

Emily Wang - Long-term Substitute Teacher for Danielle Campbell at Jefferson Elementary and Roosevelt Elementary Schools beginning March 6 and ending May 31, 2024. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

The following will be teachers in the Central High night school Program for 2.5 hours per day/2 nights per week (T/TH) beginning March 7, and ending May 2, 2024. They will be compensated according to their placement on the Teachers Association salary schedule.

Frederick Berg, Laura Blasing, Robert Groebner, Russell Groebner, Jeffery Helget, Stephen Hueser, Amanda Knode Abel, Christina Makela, Aaron Miller, Sherry Miller, Emma Noren, Rebecca Sellers, Michael Sipe, Daniel Toegel, Kristin Van Otterloo, Amber Waibel, Matthew Weichert, Anna Wirth, Christopher Wollmuth

APPOINTMENTS (NON-INSTRUCTIONAL)

Precious Nlemchi - ACES Child Care Assistant at Rosa Parks Elementary School for 3-4 hours per day/5 days per week beginning February 2, 2024. She will be compensated at the rate of \$14.00 per hour.

Elizabeth Vars - ACES Child Care Assistant at Franklin Elementary School for 3-4 hours per day/3 days per week beginning February 2, 2024. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Aaron Anderson - Increase in assignment as Mathematics Teacher at East High School from 1.00 FTEs to 1.083 FTEs for the second semester of the 2023-24 school year.

Jennifer Floren - Increase in assignment as Mathematics Teacher at East High School from 1.00 FTEs to 1.083 FTEs for the second semester of the 2023-24 school year.

Luisa Hernandez - Increase in assignment as World Languages Teacher at East High School from 1.00 FTEs to 1.083 FTEs for the second semester of the 2023-24 school year.

Mary Nelson - Increase in assignment as Physical Education Teacher at East High School from 1.00 FTEs to 1.083 FTEs for the second semester of the 2023-24 school year.

David Wilfahrt - Increase in assignment as Mathematics Teacher at East High School from 1.00 FTEs to 1.083 FTEs for the second semester of the 2023-24 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sydnea Ausen - Increase hourly rate to \$13.25 as ACES Child Care Assistant at Monroe Elementary School beginning February 1, 2024.

Sharon Dinsmore - Increase in assignment as Health & Wellness Paraprofessional at East High School from 6 hours per day/5 days per week to 6.75 hours per day/5 days per week beginning January 31, 2024.

Debora Donahue - Increase in assignment as ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center from 4 hours per day/4 days per week (M-TH) to 4 hours per day/4 days per week (M-TH) and 2.25 hours per day/3 evenings per week (T-TH) beginning February 13, 2024.

Grace Hansen - Increase hourly rate to \$13.50 as ACES Child Care Assistant Substitute beginning February 1, 2024. This is in addition to her Special Education Paraeducator assignment at Monroe Elementary School.

Molly Kahl - Increase hourly rate to \$13.25 as ACES Child Care Assistant at Franklin Elementary School beginning February 1, 2024.

Maxwell Sernett - Increase in hourly rate to \$14.00 as ACES Child Care Assistant at Monroe Elementary School beginning February 1, 2024.

Margaret Wood - Increase hourly rate to \$13.25 as ACES Child Care Assistant at Franklin Elementary School beginning February 16, 2024. This is in addition to her Non-classroom (Playground) Paraeducator assignment at Rosa Parks Elementary School.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Tracie Denney - Multi-Language Learner (MLL) Teacher at East High, Central High and Prairie Winds Middle Schools, has requested leave under the provisions of the Family Medical Leave Act beginning February 20 and returning to work on March 7, 2024.

Summer Gerber - 3rd Grade Teacher at Bridges Community School, has requested leave under the provisions of the Family Medical Leave Act beginning February 12 and continuing for a period of 12 workweeks, then continuing with unpaid leave through the end of the 2023-24 school year.

Aaron Miller - Social Studies Teacher at West High School, has requested leave under the provisions of the Family Medical Leave Act beginning February 5 and returning to work on March 4, 2024.

Julia Milne - MLL Teacher at Rosa Parks Elementary School, has requested unpaid leave beginning August 26, 2024, and returning to work on January 2, 2025. She is eligible to use any applicable fringe benefits available.

Kristen Toner - Adaptive PE (DAPE) Teacher with the District, has requested leave under the provisions of the Family Medical Leave Act beginning March 7 and returning to work on April 15, 2024.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Jennifer Schmitt - Special Education Paraeducator at Kennedy Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning January 23, and returning to work on February 12, 2024.

RESIGNATIONS (NON-AFFILIATED)

Cara Samuelson - Assistant Special Education Director for the District, has submitted a resignation in order to accept a Teaching position. The last day for this assignment will be June 30, 2024.

Kalli Schaub - ACES Student Support Specialist at Lincoln Community Center, has submitted a resignation. The last day of employment will be February 29, 2024.

RESIGNATIONS (INSTRUCTIONAL)

Laura Duflo - Teacher currently on leave, has submitted a resignation. The last day of employment will be June 7, 2024.

Kim Hermer - Teacher currently on leave, has submitted a resignation for the purpose of retirement. The last day of employment will be June 30, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Molly Barber - Health & Wellness Paraeducator at SUN, has submitted a resignation. The last day of employment will be February 15, 2024.

Kayle Bernau - ACES Child Care Assistant Substitute, has submitted a resignation. The last day of employment will be February 14, 2024.

Claudia Grunwaldt - ABE Teaching Assistant with the Adult Basic Education Program at Lincoln Community Center, has submitted a resignation. The last day of employment will be February 12, 2024. She will continue as ABE Teaching Assistant Substitute.

TERMINATION (NON-INSTRUCTIONAL)

Matilda Burg - Special Education Paraeducator at Rosa Parks Elementary School, effective January 24, 2024.

The following gifts have been received by the School District:

An anonymous donor donated \$3,600 for Mankato Area Public Schools

Vivront, LLC donated \$500 for Nutrition Services Angel Program

Jones Metal donated Pallets of Metal (\$322.50 value) for East High School Welding Program

Quality 1 Hr Foto donated Spring 2023 Honors Posters (\$147 value) for East High School

Rex & Karen Sparks donated \$100 for West High School Adaptive Bowling Program

Mankato Area Foundation donated \$2,000 for Mankato Area Public Schools MRBA Building our Future

City of North Mankato donated a total of \$4,500 for the following:

- \$500 for 77 Lancers
- \$1,000 for Mankato West Activities Department
- \$500 for Dakota Meadows Middle School Achievement
- \$500 for District 77 Student Activities
- \$1,000 for North Mankato Elementary PTO's
- \$500 for Mankato East Football
- \$500 for Mankato West Football

The following donated to the West High Orchestras Program:

- \$100 from Steve & Kathy Duea
- \$100 from Dairy Queen West
- \$100 from Mankato Motors
- \$100 from Southern Minnesota Orthodontics, PA
- \$250 from Baumgartner Drywall, LLP
- \$250 from Heather & Mike Madison
- \$250 from Hewitt Machine & MFG, Inc
- \$250 from Blinds & More
- \$250 from Tailwind Management, Inc.
- \$250 from Skogen Mechanical, LLC
- \$250 from Smith Concrete Construction
- \$500 from Original Blend IV, LLC

Mankato Area Hockey Association - Anthony Ford donated the following:

- \$200 for West High Girls Hockey Program
- \$200 for West High Adaptive Floor Hockey Program

Scheels donated the following:

- \$1,000 for West High Girls Lacrosse Program
- \$1,000 for West High Boys Hockey Program

- \$1,000 for West High Girls Hockey Program

Mrs. Ratcliff made a motion to accept the gift. The motion was seconded by Mr. Kind and carried on a 7-0 voice vote.

On January 11, 2024, multiple bids for each of the Work Scopes were received for the Washington Elementary Secure Entrance. The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG Architects, our professional design team, recommends that the bids as submitted in a total amount of \$1,462,541.66 (see pages _____) be accepted by the School Board. The Bond Referendum will be used to fund this project. Ms. Schuck made a motion to accept the bid as recommended and Mrs. Pratt seconded the motion. The motion carried on a 7-0 roll call vote.

On January 25, 2024, multiple bids for each of the Work Scopes were received for the Bridges Community School Secure Entrance. The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG Architects, our professional design team, recommends that the bids as submitted in a total amount of \$1,109,459.31 (see pages _____) be accepted by the School Board. The Bond Referendum will be used to fund this project. Mrs. Pratt made a motion to accept the bid as recommended and Ms. Schuck seconded the motion. The motion carried on a 7-0 roll call vote.

The District currently has a 2:1 device initiative at elementary that includes chromebooks and iPads. The Lease contract for iPad devices expired on June 30, 2021. This updated agreement will provide continued technology access for elementary iPads, and will be a four year lease term with Apple. The annual lease payment will not exceed \$116,350. Mr. Kind made a motion to approve the lease agreement with Apple for the purpose of updating elementary technology devices. The motion was seconded by Mrs. Ratcliff and carried a 7-0 roll call vote.

There being no further business to consider, Ms. Schuck moved and Mr. Kind seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:45 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 5, 2024

The School Board of Independent School District No. 77 met in regular session on Monday, February 5, in the Mankato Room in the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck and Shannon Sinning. Members absent: None.

1. Schuck/Ratcliff approval of agenda with personnel addendum. 7-0
2. MAPS Student Spotlight - Lucy Giddings
3. Open Forum - No one wished to speak.
4. Information: Central Middle, High & Freedom Schools Report; Rosa Parks Elementary School Report; Board Member Reports.
5. Pratt/Ratcliff approval of Consent Agenda Items: Approval of Minutes of the January 23, 2024, regular meeting; Personnel. 7-0
6. Ratcliff/Kind acceptance of gift. 7-0
7. Schuck/Pratt approval of construction bids for Washington Elementary. 7-0
8. Pratt/Schuck approval of construction bids for Bridges Community. 7-0
9. Kind/Ratcliff approval of elementary iPad lease. 7-0
10. Schuck/Kind adjournment at 6:45 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.



January 12, 2024

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **MAPS Washington Elementary School**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on January 11, 2024.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>		<i>Contractor, City, State</i>		<i>Bid Amount</i>	
WS 01-J	Final Cleaning	CLEAN Construction and Building Services Vadnais Heights, MN	Base Bid: Total Contract:	\$5,772.66 \$5,772.66	
WS 03-A & WS 32-B	Concrete & Concrete Paving	Evanson Concrete Systems Mankato, MN	Combined Bid: Total Contract:	\$60,610.00 \$60,610.00	
WS 04-A	Masonry	Kingdom Builders Masonry, LLC Fairmont, MN	Base Bid: Total Contract:	\$77,750.00 \$77,750.00	
WS 05-A	Structural Steel Material	JRK Steel, Inc Duluth, MN	Base Bid: Total Contract:	\$55,235.00 \$55,235.00	
WS 05-B	Structural Steel Erection	Top Line Steel Corporation Minnetrasta, MN	Base Bid: Total Contract:	\$24,600.00 \$24,600.00	
WS 06-A	Carpentry & Selective Demolition	Knutson Construction Services Rochester, Inc. Rochester, MN	Base Bid: Total Contract:	\$124,500.00 \$124,500.00	

<u>Work Scope</u>		<u>Contractor, City, State</u>	<u>Bid Amount</u>	
WS 07-F	Metal Panels	Schwickert's Tecta America, LLC Mankato, MN	Base Bid: Total Contract:	\$49,710.00 \$49,710.00
WS 07-H	Roofing	Jackson & Associates, LLC White Bear Lake, MN	Base Bid: Total Contract:	\$86,000.00 \$86,000.00
WS 08-A	Doors, Frames, & Hardware – Material Only	Twin City Hardware Company St. Paul, MN	Base Bid: Total Contract:	\$33,550.00 \$33,550.00
WS 08-F	Aluminum Storefronts, Entrances & Glazing	MT Contracting, Inc Belgrade, MT	Base Bid: Total Contract:	\$107,000.00 \$107,000.00
WS 09-A	Drywall	Pietsch Construction Inc. Madelia, MN	Base Bid: Total Contract:	\$75,900.00 \$75,900.00
WS 09-B	Tile	Grazzini Brothers & Company Eagan, MN	Base Bid: Total Contract:	\$61,700.00 \$61,700.00
WS 09-C	Ceiling & Acoustical Treatment	Palmer-Soderberg, Inc. Rochester, MN	Base Bid: Total Contract:	\$24,176.00 \$24,176.00
WS 09-D	Flooring – Resilient & Carpet	Commercial Flooring Services, LLC Eagan, MN	Base Bid: Total Contract:	\$27,693.00 \$27,693.00
WS 09-K	Painting	Reichel Painting Company, Inc. Mankato, MN	Base Bid: Total Contract:	\$14,435.00 \$14,435.00
WS 12-C	Manufactured Casework	Northern Woodwork, Inc. Thief River Falls, MN	Base Bid: Total Contract:	\$58,333.00 \$58,333.00

<i>Work Scope</i>		<i>Contractor, City, State</i>	<i>Bid Amount</i>	
WS 21-A	Fire Suppression	Lifesaver Fire Protection, LLC Plymouth, MN	Base Bid: Total Contract:	\$18,180.00 \$18,180.00
WS 23-B	Combined Mechanical	Davis Mechanical Systems, Inc. Lakeville, MN	Base Bid: Total Contract:	\$404,477.00 \$404,477.00
WS 26-A	Electrical	BLK Electric, Inc. North Mankato, MN	Base Bid: Total Contract:	\$78,660.00 \$78,660.00
WS 31-A	Site Clearing & Earthwork	Dirt Merchant, Inc Mankato, MN	Base Bid: Total Contract:	\$63,860.00 \$63,860.00
WS 32-F	Landscaping	Traverse Des Sioux Garden Center St. Peter, MN	Base Bid: Total Contract:	\$10,400.00 \$10,400.00
			Total Base Bid:	\$ 1,462,541.66
			Contract Total:	<u>\$ 1,462,541.66</u>

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.332.7281.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Michael Veaderko
Project Manager



February 1, 2024

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **MAPS Bridges Community School**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on January 25, 2024.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>		<i>Contractor, City, State</i>		<i>Bid Amount</i>
WS 01-J	Final Cleaning	CLEAN Construction and Building Services Vadnais Heights, MN	Base Bid:	\$8,145.31
			Total Contract:	\$8,145.31
WS 03-A & WS 32-B	Concrete & Concrete Paving	Evanson Concrete Systems Mankato, MN	Combined Bid:	\$74,250.00
			Total Contract:	\$74,250.00
WS 04-A	Masonry	Deming Construction, Inc. Waconia, MN	Base Bid:	\$93,200.00
			Total Contract:	\$93,200.00
WS 05-A	Structural Steel Material	Construction Systems, Inc. Maple Plain, MN	Base Bid:	\$45,520.00
			Total Contract:	\$45,520.00
WS 05-B	Structural Steel Erection	Top Line Steel Corporation Minnetrista, MN	Base Bid:	\$16,900.00
			Total Contract:	\$16,900.00
WS 06-A	Carpentry & Selective Panels	Knutson Construction Services Rochester, Inc. Rochester, MN	Base Bid:	\$67,000.00
			Total Contract:	\$67,000.00

<u>Work Scope</u>		<u>Contractor, City, State</u>	<u>Bid Amount</u>	
WS 07-F	Metal Panels	Schwickert's Tecta America, LLC Mankato, MN	Base Bid: Total Contract:	\$30,325.00 \$30,325.00
WS 07-H	Roofing	Jackson & Associates, LLC White Bear Lake, MN	Base Bid: Total Contract:	\$78,000.00 \$78,000.00
WS 08-A	Doors, Frames, & Hardware – Material Only	Twin City Hardware Company St. Paul, MN	Base Bid: Total Contract:	\$25,890.00 \$25,890.00
WS 08-F	Aluminum Storefronts, Entrances & Glazing	Ford Metro Inc Rochester, MN	Base Bid: Total Contract:	\$92,000.00 \$92,000.00
WS 09-A	Drywall	Pietsch Construction Inc. Madelia, MN	Base Bid: Total Contract:	\$54,900.00 \$54,900.00
WS 09-B	Tile	Commercial Flooring Services LLC Eagan, MN	Base Bid: Total Contract:	\$13,546.00 \$13,546.00
WS 09-C	Ceiling & Acoustical Treatment	Palmer Soderberg Rochester, MN	Base Bid: Total Contract:	\$14,622.00 \$14,622.00
WS 09-D	Flooring – Resilient & Carpet	Commercial Flooring Services, LLC Eagan, MN	Base Bid: Total Contract:	\$19,590.00 \$19,590.00
WS 09-K	Painting	Steinbrecher Painting Company Princeton, MN	Base Bid: Total Contract:	\$27,800.00 \$27,800.00
WS 12-C	Manufactured Casework	Northern Woodwork, Inc. Thief River Falls, MN	Base Bid: Total Contract:	\$33,238.00 \$33,238.00

<u>Work Scope</u>		<u>Contractor, City, State</u>	<u>Bid Amount</u>	
WS 21-A	Fire Suppression	Lifesaver Fire Protection, LLC Plymouth, MN	Base Bid: Total Contract:	\$16,772.00 \$16,772.00
WS 23-B	Combined Mechanical	Davis Mechanical Systems, Inc. Lakeville, MN	Base Bid: Total Contract:	\$270,993.00 \$270,993.00
WS 26-A	Electrical	Laketown Electric Corporation Waconia, MN	Base Bid: Total Contract:	\$64,300.00 \$64,300.00
WS 31-A	Site Clearing & Earthwork	Steve James Excavating, Inc Owatonna, MN	Base Bid: Total Contract:	\$38,000.00 \$38,000.00
WS 32-F	Landscaping	Erosion Control, Inc. Medford, MN	Base Bid: Total Contract:	\$24,428.00 \$24,428.00

Total Base Bid: \$1,109,459.31

Contract Total: \$1,109,459.31

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.490.0256.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY



Mike Veaderko
Project Manager

School Board Regular Meeting

6. B.

Meeting Date: 02/20/2024

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Approval of February Bills

Background:

At our meeting on Tuesday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for February. The total of the bills for February of 2024 is \$9,439,231.50.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

6. C.

Meeting Date: 02/20/2024

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Kate Martig - Long-term Substitute Social Emotional Learning Interventionist at MAPS Center for Learning beginning February 19 and ending June 8, 2024. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Piper Otto - Long-term Substitute Teacher for Summer Gerber at Bridges Community School beginning February 12 and ending June 7, 2024. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Natalie Berg - ACES Child Care Assistant at Bridges Community School for 3-4 hours per day/4 days per week beginning February 16, 2024. She will be compensated at the rate of \$13.75 per hour.

Raeven Black Bull - Student Kitchen Helper at East High School for 2.5 hours per day/5 days per week beginning February 12, 2024. She will be compensated at the rate of \$10.85 per hour.

Mia Hitchen - Special Education Paraeducator at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning February 13, 2024. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Kaleb Kirsch - ACES Site Lead Substitute at Washington Elementary School on an on-call basis beginning February 16, 2024. He will be compensated at the rate of \$16.75 for this assignment. This is in addition to his ACES Early Learning Assistant Teacher assignment at MAPS Center for Learning and ACES Child Care Assistant assignment at Washington Elementary School.

Allison Lashinski - ACES Child Care Assistant at Washington Elementary School for 3-4 hours per day/4 days per week beginning February 16, 2024. She will be compensated at the rate of \$13.50 per hour.

Adam Rousseau - ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/2 days per week beginning February 8, 2024. He will be compensated at the rate of \$13.25 per hour.

Tina Sorenson - Media Assistant at Franklin Elementary School for 5.25 hours per day/5 days per week with a work year of 180 days beginning February 21, 2024. She will be placed at step 1 of the A13 classification on the Educational Secretaries Association salary schedule.

Starlyn Spoden - Early Learning Special Education Paraeducator at MAPS Center for Learning for 7 hours per day/2 days per week (M/W) beginning February 14, 2024. Training date February 13, 2024. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Eric Schwamberger - Change in assignment from Building Technology Assistant at East High School to Level 1 Technician with the District beginning February 12, 2024. This is a full-time, 12-month,

Non-affiliated position with an annual salary of \$40,850.45, prorated to \$15,711.72 for 100 days for 2023-24. He will be eligible for Category II Benefits.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Lindsey Schull - Adjust start date to February 14, 2024, as Long-term Substitute Teacher for Kayla Lewis at Roosevelt Elementary and Jefferson Elementary Schools.

Megan Schultz - Change in assignment from School Social Worker at Kennedy Elementary and Hoover Elementary Schools to Youth Mental Health Navigator for the District beginning February 19, 2024.

Kayla Steinberg - Increase in assignment as Special Education Teacher at Franklin Elementary School from 1.00 FTEs to 1.16 FTEs beginning February 2 and ending June 7, 2024.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Amber Adams - Change in assignment from ACES Student Support Assistant at Washington Elementary School to ACES Student Support Assistant Substitute on an on-call basis beginning February 1, 2024.

Sharon Dinsmore - Adjust start date to February 7, 2024, for increase in assignment as Health & Wellness Paraprofessional at East High School from 6 hours per day/5 days per week to 6.75 hours per day/5 days per week.

Dakota Kamm - Increase in assignments as Special Education Paraeducator at Rosa Parks Elementary School from 5 hours per day/2 days per week (M/W) and 4.5 hours per day/2 days per week (T/TH) to 5.75 hours per day/2 days per week (M/W) and 4.5 hours per day/2 days per week (T/TH) beginning February 12, 2024. This is in addition to her ACES Early Learning Aide Substitute, ACES Child Care Assistant, and ACES Site Lead Substitute assignments at Rosa Parks Elementary School.

Taryn Orser - Voluntary decrease in assignment as Special Education Paraeducator at Prairie Winds Middle School from 6.75 hours per day/5 days per week to 6.5 hours per day/3 days per week (M/W/F) and 4.66 hours per day/2 days per week (T/TH) beginning February 5, 2024.

Jack Phares - Change in assignment from ACES Child Care Assistant at Roosevelt Elementary School to ACES Site Lead at Washington Elementary School for 4-5 hours per day/5 days per week beginning February 12, 2024. He will be compensated at the rate of \$16.75 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Brittany Amborn - Special Education Teacher at Roosevelt Elementary School has requested unpaid leave for the 2024-25 school year.

Brittany Boyum - Teacher currently on Board-approved leave has requested unpaid leave for the 2024-25 school year.

Patrick Burmeister - Teacher currently on Board-approved leave has requested unpaid leave for the 2024-25 school year.

Jessica Kingston - 1st Grade Teacher at Rosa Parks Elementary School, has requested unpaid leave for the 2024-25 school year.

Kayla Lewis - Adjust start date to February 6, 2024, for Board-approved leave.

Mary McCuskey Simpson - Teacher currently on Board-approved leave has requested unpaid leave for the 2024-25 school year.

Christine Seeman - Adjust return date to March 11, 2024, for Board-approved leave.

Stacie Smith - 4th Grade Teacher at Washington Elementary School has requested leave under the provisions of the Family Medical Leave Act beginning February 26 and returning to work on April 1, 2024.

Renee Unger - Teacher currently on Board-approved leave has requested unpaid leave for the 2024-25 school year.

Caleb Watson - Teacher currently on leave has requested to continue his Board-approved leave beginning with the 2023-24 school year.

Christina Woodside - Teacher currently on Board-approved leave has requested unpaid leave for the 2024-25 school year.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Storie Hoody - Special Education Paraeducator at Roosevelt Elementary School has requested unpaid leave beginning February 6, 2024, and continuing through the end of the 2023-24 school year. She is eligible to use any applicable fringe benefits available.

Niseren Mustafa - Cook Helper at West High School has requested leave under the provisions of the Family Medical Leave Act beginning February 19 and returning to work on March 4, 2024, and then continuing intermittent leave through the end of the 2023-24 school year.

RESIGNATIONS (NON-AFFILIATED)

Ronald Fleischmann - Adult Career Pathway Program Specialist with the Adult Basic Education Program, has submitted a resignation for the purpose of retirement. The last day of employment will be June 30, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Griffin Asher - ACES Child Care Assistant Substitute, has submitted a resignation. The last day of employment will be February 8, 2024.

Ava Boswell - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day for this assignment will be February 14, 2024. She will continue as ACES Early Learning Aide at MAPS Center for Learning.

Jose Gomez - Multi-Language Learner (MLL) Paraeducator at West High School, has submitted a resignation. The last day of employment will be February 29, 2024.

Alexis Madison - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be February 22, 2024.

Kate Martig - Student Success Coach at Kennedy Elementary School, has submitted a resignation in order to accept the Long-term Substitute position. The last day for this assignment will be February 16, 2024.

Garrett O'Connor - 8-hour Evening Custodian at Monroe Elementary School, has submitted a resignation. The last day of employment will be February 8, 2024.

Peter Sorensen - Adjust end date to June 6, 2024, as Health & Wellness Paraeducator at Dakota Meadows Middle School.

Brenda Voracek - Special Education Paraeducator at Rosa Parks Elementary School and ESY Paraeducator, has submitted a resignation. The last day of employment will be July 26, 2024.

Alvin Young - 4-hour Evening Custodian at Bridges Community School, has submitted a resignation for

the purpose of retirement. His last day of employment will be February 12, 2024.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting**7. A.****Meeting Date:** 02/20/2024**Prepared By:** Travis Olson, Director of Teaching & Learning

Subject:

Acceptance of Annual American Indian Education Compliance

Background:

On an annual basis, the American Indian Parent Advisory Committee (AIPAC) issues a vote of concurrence or non-concurrence. This year the AIPAC has voted again in concurrence and support of the educational programs that are being provided for American Indian students in Mankato Area Public Schools.

Recommended Action:

Recommend approval of the Annual Compliance Documentation submitted by the American Indian Parent Advisory Committee.

AttachmentsAnnual Compliance Vote

Annual Compliance Overview

Minnesota Statutes 2023, section 124D.78 requires Minnesota districts, charters, and tribal schools with 10 or more American Indian students to have an American Indian Parent Advisory Committee (AIPAC). Specifically, the statute cites that school boards and American Indian schools must provide for the maximum involvement of parents and children enrolled in education programs, programs for elementary and secondary grades, special education programs, and support services.

To be compliant with this statutory requirement, districts, charters, and tribal schools are required to submit annual compliance documents to the Office of American Indian Education (OAIE) by March 1 of each year. Also known as the vote of concurrence or nonconcurrence, annual compliance is a valuable opportunity for American Indian Parent Advisory Committee members to meet and discuss whether or not they concur with the educational offerings that have been extended by the district to American Indian students.

The Vote and Resolution

If the AIPAC finds that the district and/or school board have been meeting the needs of American Indian students, they issue a vote and resolution of concurrence. If they find that the district and/or school board have not been meeting the needs of American Indian students, they issue a vote and resolution of nonconcurrence. This vote is formally reflected on the annual compliance documents. Members of the AIPAC must present the vote and resolution to the school board.

If the vote is one of nonconcurrence, the AIPAC must provide written recommendations for improvement to the school board at the time of the presentation. The school board then has 60 days in which to respond in writing to the AIPAC recommendations. A copy of this written response must be provided to the OAIE.

Completing and Submitting the Documents

The following items are required when submitting annual compliance:

- ✓ The annual compliance/vote of concurrence or nonconcurrence document.
- ✓ The AIPAC resolution document.
- ✓ The AIPAC roster and district employee sign-in sheet (available to download on the OAIE webpage).
- ✓ The American Indian Education Aid Program Plan Review.

All items are fillable PDF forms. When completing, remember to:

- Include the district or school name and identifying number.
- Place a check mark or X next to the applicable vote.
- Include all dates as indicated.
- Add all signatures as required. **Digital signatures are accepted.*
- Use the drop-down menu in the roster to select the appropriate committee member options.

The District or School Does Not Have an AIPAC:

Districts or schools that do not have an AIPAC are still required to complete this paperwork.

- Place a check mark or X next to "Does Not Have an AIPAC".
- Obtain the signature of the superintendent or charter/tribal school director and the school board chair. The resolution page is not required.

Submission Deadline:

Email all required items **by March 1** to: MDE.AIEA@state.mn.us

Annual Compliance/Vote of Concurrence or Nonconcurrence

District, Charter, or Tribal School Name: Mankato Area Public Schools

The American Indian Parent Advisory Committee Vote

X *The AIPAC Issued a Vote of Concurrence*

Date of Concurrent Vote: 2/6/2024

Date the AIPAC presented to the school board: 2/20/2024

 The AIPAC Issued a Vote of Nonconcurrence

A vote of nonconcurrence requires the AIPAC to provide specific written recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of Indian Education.

Date of Nonconcurrent vote: _____

Date the AIPAC presented to the school board: _____

Date the written response from the school board is due: _____

 The District/School Does Not Have an AIPAC

The district has not yet formed an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes, section 124D.78. By signing below, the district/school leadership commits to working with the Office of American Indian Education on committee formation.

Required signatures

**Digital signatures are accepted*

School Board Chairperson

Date



2/7/24

Superintendent or Charter/Tribal School Director

Date



2/6/24

AIPAC Chairperson

Date



2/6/24

The American Indian Parent Advisory Committee Resolution

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

X We, the American Indian Parent Advisory Committee, issue a **Vote of Concurrence**. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; **or**,

_____ We, the American Indian Parent Advisory Committee, issue a **Vote of Nonconcurrence**. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.

 2/6/24 (e) 2/6/24
AIPAC Chairperson Printed Name and Signature

Date