



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, March 4, 2024 - 5:30 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. MAPS STUDENT SPOTLIGHT (5:35 P.M.)
4. OPEN FORUM (5:45 P.M.)
5. INFORMATION (5:55 P.M.)
 - A. All Seasons Arena Remodel Report
 - B. Instructional Support Report
 - C. Adult Basic Education Report
 - D. Board Member Workshop/Committee Reports
6. CONSENT AGENDA (6:45 P.M.)
 - A. Approval of Minutes of February 20, 2024, Regular Meeting
 - B. Personnel
7. BUSINESS (6:50 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Approval of 2024 Hard Surface Bid

8. ADJOURNMENT (7:00 P.M.)



School Board Members for 2024

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Kristi Schuck, Vice Chair
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2024

Christopher Kind, Treasurer
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2024

Patrick Baker
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2026

Kari Pratt
Phone: 507-291-8008
E-Mail: kpratt1@isd77.org
Term Ends December 31, 2026

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The Mankato Area School Board welcomes public participation through open forum. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the open forum.

- Open forum participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during open forum.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in open forums for the next two months.
- When there is a large number of speakers, the Board Chair may modify open forum, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of the open forum to the end of the meeting.
- Open forum participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, open forum will be closed and the individual will not be allowed to participate in future open forums.
- Crowd noise or any sort of grandstanding during open forum, including applause, talking, shouting, or any outbursts will result in the open forum being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement

our core purpose

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values

what drives our actions and words

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision

what we commit to create

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction

our focus for continuous improvement

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting**5. A.****Meeting Date:** 03/04/2024**Prepared By:** Amanda Heilman, Director of Business Services

Subject:

All Seasons Arena Remodel Report

Background:

All Seasons Arena (ASA) serves as the home ice for Mankato Area Public Schools. Along with boys' and girls' hockey for East and West High School, ASA is vital developmental programs that are accessed by students who eventually participate in high school hockey.

For decades, MAPS has been a proud partner with other entities to keep ASA viable. In fact, MAPS served as the fiscal host of the arena until just a few years ago before the transition to the City of Mankato.

Improvements to the site are necessary, and Parker Skophammer, Director of Administrative Services for the City of Mankato will give a report on the remodel that is scheduled to begin this year. Additionally, Director of Business Services Amanda Heilman will provide an overview of MAPS' financial participation in the project.

Recommended Action:None

School Board Regular Meeting

5. B.

Meeting Date: 03/04/2024

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Instructional Support Report

Background:

The Instructional Support Team will present a report on the Instructional Support Department.

Recommended Action:

None

Attachments

Instructional Support Report



2023–2024 Instructional Support Report to the School Board

March 4, 2024



Mission Statement

Mankato Area Public Schools
is committed to working together
equitably, with families and communities,
so that each learner has the knowledge
and skills to be a successful and
contributing citizen in a diverse global
society.

Commitment and Values

Visibly Inclusive
Intentionally Equitable
Actively Anti-racist
Committed to Excellence
Accountable for Results



Teaching and Learning Department

Travis Olson, Director of Teaching and Learning

Jen Frazee, Professional Development and Field Placement Coordinator

Rachel Moeller, Literacy and Talent Development Coordinator

Jocie DeSutter, Student Support Coordinator

Tabatha Miller, Academic Standards and District Assessment Coordinator

Caleb Watson, Career Pathways Coordinator

Meghan Eberhart, Instructional Technology Coordinator

Angie Potts, Director of Educational Technology and Information Services



Instructional Support Leadership

What we do...

- We support the leadership of principals
- Ensure adherence to state and federal requirements
- Technology infrastructure, security, and instruction



Instructional Support Leadership

Why

We are committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.



Professional Development & Field Experience Coordinator Update

Successes

- Teachpoint and Professional Development process
- Inclusion of teacher voice
- Field placement partnerships

Currently I'm working on

- Professional development opportunities for re-licensure
- Professional Development for Leadership Teams
- Field placements & New Staff Orientation





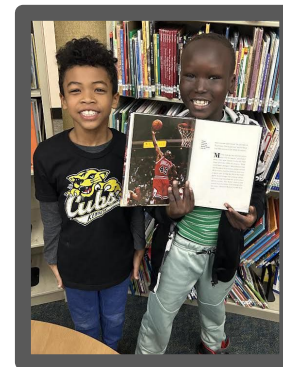
Literacy & Talent Development Coordinator

Successes

- The READ Act: Professional Development & Dyslexia Identification
- CLSD Grant Award
- Expanded ADSIS Reading Intervention Services

I'm currently working on

- Facilitation/Coordination of LETRS Training
- TD Identification & Early Entrance to Kindergarten
- Support for EOSPs





Student Support Coordinator

Successes

- Expanded Title I services; Futures and Central High School
- Continued American Indian Education Programming
- Improved McKinney Vento transportation



I'm currently working on

- English Language Development standards and professional learning
- New to country Multilingual Learner student supports



Academic Standards & DAC

Successes

- Course Registration Guide
- Communicating and supporting the science course Alignment

I'm currently working on

- Engaging in the new standards across all content areas
- Coordinating the management of assessments





Career Pathway Coordinator

Successes

- Dual Credit Opportunities
- Future-Focused Pathway Discussions
- Robust Career Exploration process at the high school



I'm currently working on

- Private/Public Partnership Framework
- Teacher Externship Model
- Career Development Specialist





Director of Educational Technology and Information Services

Successes

- Cyber security components, Arctic Wolf
- Relocation and reallocation of department positions
- Data Privacy Practices

We are currently working on

- Refreshing Equipment
 - Updating Print Shop
 - Cybersecurity network equipment
 - Student & Staff Device refresh
- Sessions around instructional technology tools and practices





Thank you

Questions?

School Board Regular Meeting

5. C.

Meeting Date: 03/04/2024

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Adult Basic Education Report

Background:

Karen Wolters, Adult Basic Education Program Coordinator, will provide a report on the Adult Basic Education Program.

Recommended Action:

None

Attachments

ABE Report



2023–2024

Mankato Area ABE

Report to the School Board

March 4, 2024



Mission Statement

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is committed to working together
equitably, with families and communities,
so that each learner has the knowledge
and skills to be a successful and
contributing citizen in a diverse global
society.

Commitment and Values

Visibly Inclusive
Intentionally Equitable
Actively Anti-racist
Committed to Excellence
Accountable for Results



MAPS Guiding Questions

“Who benefits or is advantaged by the current system?”

“What is the impact on this group of people?”

“Who is disadvantaged? What is the impact on this group of people?”

“How is it a systemic and/or institutional issue?”

“Is it out of line with our Equity Vision? How does it represent our Equity Vision?”

“Why hasn’t it been addressed? Or, how has it begun to be addressed?”



Mankato Area Adult Basic Education

Serves 6 school districts in South Central Minnesota:

MAPS (fiscal agent) New Ulm Sleepy Eye Maple River Lake Crystal St. Clair

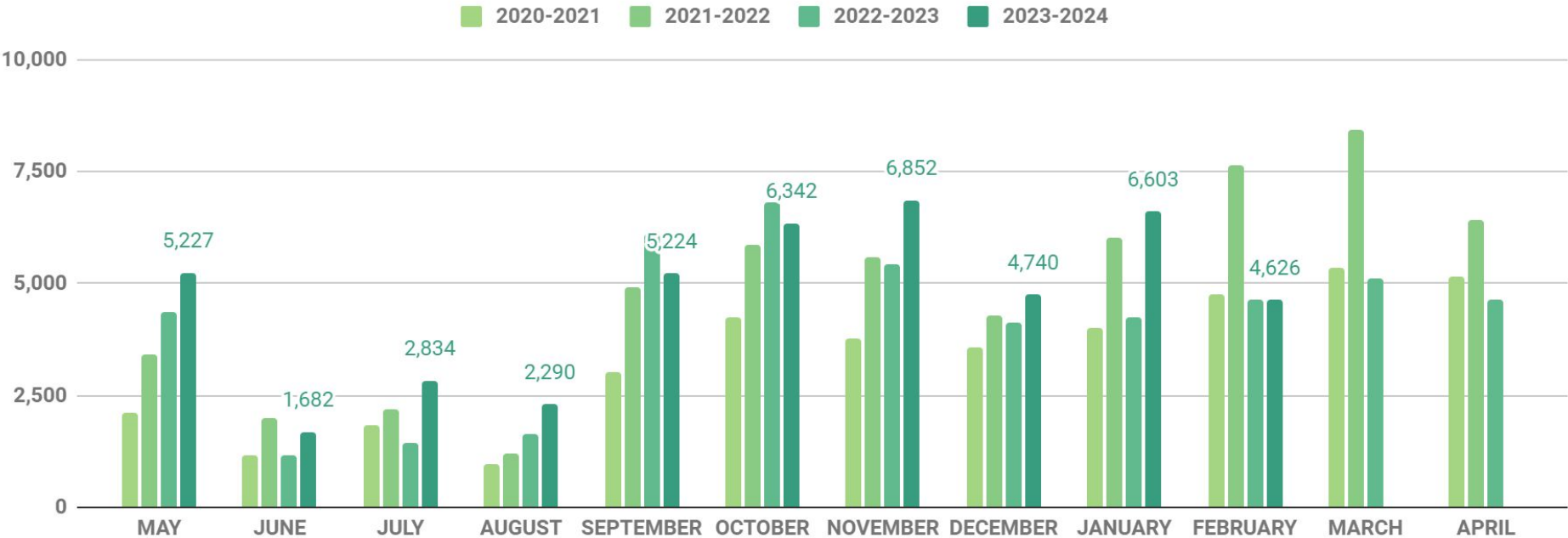
Programming sites include:

BEC Jail Lincoln Community Center South Central College New Ulm Library



Mankato Area ABE

Month-to-Month Contact Hour Comparison



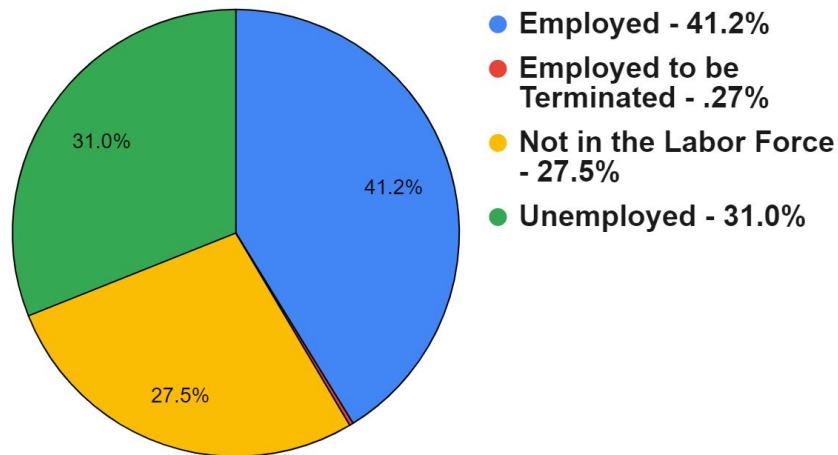
ABE Attendance Hours have grown by 15% as compared to 2022-2023

23-24 ABE Student Demographics

School Year July 1 - June 30	Participants 12 hours +	Total enrollees
2023-2024	364 70%	521 (as of Feb 20)
2022-2023	415 65%	638
2021-2022	411 62%	659

Data compiled with students from **33** different countries speaking **20** different languages.

Employment Status at Entrance

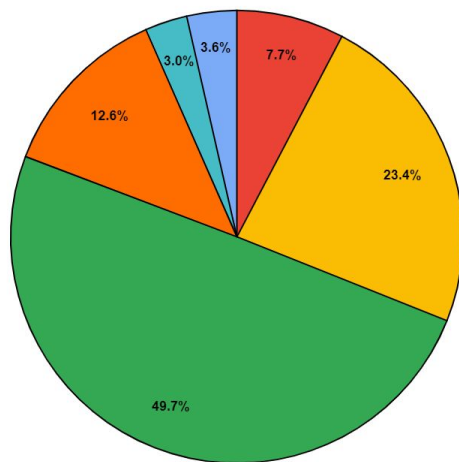


Less than high school diploma: 57%
HS Diploma or beyond: 43%



23-24 ABE Student Demographics

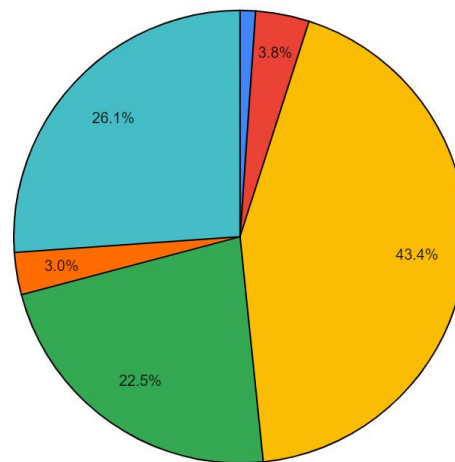
Age Group



- 16-18
- 19-24
- 25-44
- 45-54
- 55-59
- 60+

Ages 17 - 24 31.1%
Ages 25 - 59 65.3%
Ages 60+ 3%

Race Ethnicity



- American Indian or Alaskan Native
- Asian
- Black or African American
- Hispanic
- Two or More Races
- White

Black or African American 43.4%
White 26.1%
Hispanic 22.5%



Our Vision Card Down & In

Mankato ABE Staff (Adult) Actions	District Vision Card Alignment	Current Data
Establishing systems for tracking ABE credentials as well as improving post-testing rates in ABE ● Review Data in PLCs ● Revamp testing process in light of HyFlex programming ● Etesting (at a distance)	VISION CARD A: Improving learning and development for ALL students	61% Post Test Rate in 22-23; state wants 70% Policy challenges





Improving student readiness for life options after graduation



ABE Student Leaders



ABE Student Workers



Former students hired in permanent positions



Strengthening our welcoming, connecting, and partnership

South Central College Forum

Construction Trades Boot Camps



- Trades Unions
- SC Workforce Council
- Mankato ABE
- MAPS High Schools

◆ Visibly Inclusive ◆ Intentionally Equitable ◆ Actively Anti-racist ◆ Committed to Excellence ◆ Accountable for Results



Our Commitment to an Equitable School Experience

REGIONAL PROGRAMMING:

4 ABE Consortia (75 School Districts)
Online programming

Short term classes (6-8 weeks):

- Google Apps for Education
- Child Development
- Professional Leadership
- English For Driving

ESL Evening Classes (all year):

- 5 levels, 3 nights per week

GED Boot Camps (Pilot: 2 months)

ABE Regional Course	Enrollment 23-24
Evening ESL (full school year)	276 65 from Mkto ABE
Google Apps for Education	13 10 from Mkto ABE
Child Development	17 8 from Mkto ABE
Professional Leadership	10 8 from Mkto ABE
English for Driving	18 2 from Mkto ABE
GED Boot Camp (pilot)	25 8 from Mkto ABE





Student Success/Celebration

Student

ESL Classes
Student Worker

Engagement and Activities:

Construction Trades Boot Camps
Student Council
Engaged in local community
Working with Caucus





Staff Success/Celebration

Kelli Woelfel

Retiring April, 2024
Started at MAPS in 2000

DMMS – 19 years
ABE – 4 years

Congratulations, Kelli!





Thank you

Questions?



School Board Regular Meeting**5. D.****Meeting Date:** 03/04/2024**Prepared By:** Paul Peterson, Superintendent

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:None

School Board Regular Meeting

6. A.

Meeting Date: 03/04/2024

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of February 20, 2024, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - February 20, 2024

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 20, 2024

The School Board of Independent School District No. 77 met in regular session on Tuesday, February 20, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck, and Shannon Sinning. Members absent: None.

Ms. Schuck made a motion, and Mrs. Ratcliff seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

MAPS Staff Spotlight: Prairie Winds Middle School principal Jason Grovom presented Nicole Helget for her hard work and dedication to Prairie Winds Middle School and Mankato Area Public Schools.

Open Forum: Tad Joel wished to speak.

Information Reports: Washington Elementary School Report presented by Ann Haggerty; Annual American Indian Education Compliance Report presented by Jocelyn DeSutter, Megan Schnitker, Dinah Langsjoen and Ameina Haines; Radon Report presented by Scott Hogen; Board Member Workshops/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mr. Kind, and carried on a 7-0 roll call vote.

Approval of Minutes of the February 5, 2024, regular Board meeting.

Approval of February Bills totaling \$9,439,231.50.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Kate Martig - Long-term Substitute Social Emotional Learning Interventionist at MAPS Center for Learning beginning February 19 and ending June 8, 2024. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Piper Otto - Long-term Substitute Teacher for Summer Gerber at Bridges Community School beginning February 12 and ending June 7, 2024. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Natalie Berg - ACES Child Care Assistant at Bridges Community School for 3-4 hours per day/4 days per week beginning February 16, 2024. She will be compensated at the rate of \$13.75 per hour.

Raeven Black Bull - Student Kitchen Helper at East High School for 2.5 hours per day/5 days per week beginning February 12, 2024. She will be compensated at the rate of \$10.85 per hour.

Mia Hitchen - Special Education Paraeducator at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning February 13, 2024. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Kaleb Kirsch - ACES Site Lead Substitute at Washington Elementary School on an on-call basis beginning February 16, 2024. He will be compensated at the rate of \$16.75 for this assignment. This is in addition to his ACES Early Learning Assistant Teacher assignment at MAPS Center for Learning and ACES Child Care Assistant assignment at Washington Elementary School.

Allison Lashinski - ACES Child Care Assistant at Washington Elementary School for 3-4 hours per day/4 days per week beginning February 16, 2024. She will be compensated at the rate of \$13.50 per hour.

Adam Rousseau - ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/2 days per week beginning February 8, 2024. He will be compensated at the rate of \$13.25 per hour.

Tina Sorenson - Media Assistant at Franklin Elementary School for 5.25 hours per day/5 days per week with a work year of 180 days beginning February 21, 2024. She will be placed at step 1 of the A13 classification on the Educational Secretaries Association salary schedule.

Starlyn Spoden - Early Learning Special Education Paraeducator at MAPS Center for Learning for 7 hours per day/2 days per week (M/W) beginning February 14, 2024. Training date February 13, 2024. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Eric Schwamberger - Change in assignment from Building Technology Assistant at East High School to Level 1 Technician with the District beginning February 12, 2024. This is a full-time, 12-month Non-affiliated position with an annual salary of \$40,850.45, prorated to \$15,711.72 for 100 days for 2023-24. He will be eligible for Category II Benefits.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Lindsey Schull - Adjust start date to February 14, 2024, as Long-term Substitute Teacher for Kayla Lewis at Roosevelt Elementary and Jefferson Elementary Schools.

Megan Schultz - Change in assignment from School Social Worker at Kennedy Elementary and Hoover Elementary Schools to Youth Mental Health Navigator for the District beginning February 19, 2024.

Kayla Steinberg - Increase in assignment as Special Education Teacher at Franklin Elementary School from 1.00 FTEs to 1.16 FTEs beginning February 2 and ending June 7, 2024.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Amber Adams - Change in assignment from ACES Student Support Assistant at Washington Elementary School to ACES Student Support Assistant Substitute on an on-call basis beginning February 1, 2024.

Sharon Dinsmore - Adjust start date to February 7, 2024, for increase in assignment as Health & Wellness Paraprofessional at East High School from 6 hours per day/5 days per week to 6.75 hours per day/5 days per week.

Dakota Kamm - Increase in assignments as Special Education Paraeducator at Rosa Parks Elementary School from 5 hours per day/2 days per week (M/W) and 4.5 hours per day/2 days per week (T/TH) to 5.75 hours per day/2 days per week (M/W) and 4.5 hours per day/2 days per week (T/TH) beginning February 12, 2024. This is in addition to her ACES Early Learning Aide Substitute, ACES Child Care Assistant, and ACES Site Lead Substitute assignments at Rosa Parks Elementary School.

Taryn Orser - Voluntary decrease in assignment as Special Education Paraeducator at Prairie Winds Middle School from 6.75 hours per day/5 days per week to 6.5 hours per day/3 days per week (M/W/F) and 4.66 hours per day/2 days per week (T/TH) beginning February 5, 2024.

Jack Phares - Change in assignment from ACES Child Care Assistant at Roosevelt Elementary School to ACES Site Lead at Washington Elementary School for 4-5 hours per day/5 days per week beginning February 12, 2024. He will be compensated at the rate of \$16.75 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Brittany Amborn - Special Education Teacher at Roosevelt Elementary School has requested unpaid leave for the 2024-25 school year.

Brittany Boyum - Teacher currently on Board-approved leave has requested unpaid leave for the 2024-25 school year.

Patrick Burmeister - Teacher currently on Board-approved leave has requested unpaid leave for the 2024-25 school year.

Jessica Kingston - 1st Grade Teacher at Rosa Parks Elementary School, has requested unpaid leave for the 2024-25 school year.

Kayla Lewis - Adjust start date to February 6, 2024, for Board-approved leave.

Mary McCuskey Simpson - Teacher currently on Board-approved leave has requested unpaid leave for the 2024-25 school year.

Christine Seeman - Adjust return date to March 11, 2024, for Board-approved leave.

Stacie Smith - 4th Grade Teacher at Washington Elementary School has requested leave under the provisions of the Family Medical Leave Act beginning February 26 and returning to work on April 1, 2024.

Renee Unger - Teacher currently on Board-approved leave has requested unpaid leave for the 2024-25 school year.

Caleb Watson - Teacher currently on leave has requested to continue his Board-approved leave beginning with the 2023-24 school year.

Christina Woodside - Teacher currently on Board-approved leave has requested unpaid leave for the 2024-25 school year.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Storie Hoody - Special Education Paraeducator at Roosevelt Elementary School has requested unpaid leave beginning February 6, 2024, and continuing through the end of the 2023-24 school year. She is eligible to use any applicable fringe benefits available.

Niseren Mustafa - Cook Helper at West High School has requested leave under the provisions of the Family Medical Leave Act beginning February 19 and returning to work on March 4, 2024, and then continuing intermittent leave through the end of the 2023-24 school year.

RESIGNATIONS (NON-AFFILIATED)

Ronald Fleischmann - Adult Career Pathway Program Specialist with the Adult Basic Education Program, has submitted a resignation for the purpose of retirement. The last day of employment will be June 30, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Griffin Asher - ACES Child Care Assistant Substitute, has submitted a resignation. The last day of employment will be February 8, 2024.

Ava Boswell - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day for this assignment will be February 14, 2024. She will continue as ACES Early Learning Aide at MAPS Center for Learning.

Jose Gomez - Multi-Language Learner (MLL) Paraeducator at West High School, has submitted a resignation. The last day of employment will be February 29, 2024.

Alexis Madison - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be February 22, 2024.

Kate Martig - Student Success Coach at Kennedy Elementary School, has submitted a resignation in order to accept the Long-term Substitute position. The last day for this assignment will be February 16, 2024.

Garrett O'Connor - 8-hour Evening Custodian at Monroe Elementary School, has submitted a resignation. The last day of employment will be February 8, 2024.

Peter Sorensen - Adjust end date to June 6, 2024, as Health & Wellness Paraeducator at Dakota Meadows Middle School.

Brenda Voracek - Special Education Paraeducator at Rosa Parks Elementary School and ESY Paraeducator, has submitted a resignation. The last day of employment will be July 26, 2024.

Alvin Young - 4-hour Evening Custodian at Bridges Community School, has submitted a resignation for the purpose of retirement. His last day of employment will be February 12, 2024.

Addendum

APPOINTMENTS (INSTRUCTIONAL)

Patti Johnson - Long-term Substitute Teacher for Kelsey Wolner beginning May 9 and ending June 7, 2024. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Patti Johnson - Long-term Substitute Teacher for Kelsey Wolner beginning August 26 and ending September 27, 2024. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

August Buesing - ACES Early Learning Aide at MAPS Center for Learning for 2-3 hours per day/2 days per week beginning February 16, 2024. She will be compensated at the rate of \$15.00 per hour.

Luis Contreras - ACES Child Care Assistant at Hoover Elementary School for 3-4 hours per day/5 days per week beginning February 21, 2024. He will be compensated at the rate of \$13.25 per hour.

Joselyn Ellis - Special Education Paraeducator at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning February 19, 2024. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Elyssa Hess - ACES Child Care Assistant at Roosevelt Elementary School for 3 hours per day/1 day per week beginning February 16, 2024. She will be compensated at the rate of \$11.50 per hour.

Joseph Obermeyer - Special Education Paraeducator at Bridges Community School for 6.5 hours per day/5 days per week beginning February 21, 2024. He will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Ashlyn Leddy - ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/3 days per week beginning February 21, 2024. She will be compensated at the rate of \$13.00 per hour.

Owen Ridenour - ACES Child Care Assistant at Kennedy Elementary and Eagle Lake Elementary Schools for 3-4 hours per day/3 days per week beginning February 21, 2024. He will be compensated at the rate of \$13.50 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Lindsey Schull - Adjust end date to April 26, 2024, as Long-term Substitute Teacher for Kayla Lewis at Roosevelt Elementary and Jefferson Elementary Schools.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Lori Allan - Adjust classification placement as Activities Secretary at East High School from B21 to B22 beginning January 1, 2024. She will be compensated according to her placement on the Educational Secretaries Association salary schedule.

Amanda Cassens - Decrease in assignment as Health & Wellness Paraeducator at East High School from 7.5 hours per day/5 days per week to 7 hours per day/5 days per week beginning February 19, 2024.

Melanie Clintsman -Correction - Increase in assignment at Health Care Paraeducator from 6.5 hours per day/5 days per week Districtwide to 7.25 hours per day/5 days per week at East High School beginning September 6, 2022.

Kari Csizmadia - Adjust classification placement as Activities Secretary at West High School from B21 to B22 beginning January 1, 2024. She will be compensated according to her placement on the Educational Secretaries Association salary schedule.

Amira Johnson - Change in assignment as Health & Wellness Paraeducator from Washington Elementary School to Futures beginning February 14, 2024. She will be placed at classification B22.5, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Pamela Kind - Change in assignment from Cook Helper to Cook Manager at East High School for 8 hours per day/5 days per week beginning February 19, 2024. She will be placed at classification B21, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Jillian Krueger - Change in assignment from Second Cook at Rosa Parks Elementary School to Cook Manager at Bridges Community School for 7 hours per day/5 days per week beginning February 19, 2024. She will be placed at classification B21, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Michelle Stevens - Increase in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 5 hours per day/3 days per week (M/T/W) to 5 hours per day/3 days per week (M/T/W) and 3.25 hours per day/2 days per week (TH/F) beginning January 8, 2024. This is in addition to her Non-classroom (Lunchroom) Paraeducator assignment at Rosa Parks Elementary School.

Joelle Weber - Increase in assignment as Special Education Paraeducator at Prairie Winds Middle School from 6.75 hours per day/2 days per week (W/F) to 6.75 hours per day/3 days per week (T/TH/F) beginning February 19, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Matthew Kolb - Physical Education Teacher at West High School has requested leave under the provisions of the Family Medical Leave Act beginning February 7 and returning to work on May 2, 2024.

Kayla Lewis - Adjust return date to April 29, 2024, for Board-approved leave.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Mary Gach - Health & Wellness Paraeducator at Futures has requested unpaid leave beginning January 24 and returning to work on February 20, 2024. She is eligible to use any applicable fringe benefits available.

Jaclyn Rademaker - Special Education Paraeducator at Franklin Elementary School has requested leave under the provisions of the Family Medical Leave Act beginning January 29 and returning to work on February 26, with a reduced work schedule of 3 hours per day, until returning to full schedule on March 1, 2024.

Carmen Kramer - Adjust return date to March 1, 2024, for Board-approved leave.

RESIGNATIONS (INSTRUCTIONAL)

Casey Collison - School Social Worker at Rosa Parks Elementary and Monroe Elementary Schools, has submitted a resignation. The last day of employment will be June 7, 2024.

Katherine Oberle - School Counselor at Monroe Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 7, 2024.

Lexandra Larson - Business Teacher at West High School, has submitted a resignation. The last day of employment will be June 7, 2024.

On an annual basis, The American Indian Parent Advisory Committee (AIPAC) issues a vote of concurrence or nonconcurrence. This year the AIPAC has again voted in concurrence and support of the educational programs that are being provided to the American Indian students in Mankato Area Public Schools. A motion was made by Mrs. Ratcliff and seconded by Mrs. Pratt to approve the Annual Compliance Documentation submitted by the American Indian Parent Advisory Committee. The motion carried on a 7-0 roll call vote.

Celebrations: Board members were recognized and thanked for their service to the school district.

There being no further business to consider, Mr. Kind moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:31 p.m., on a 7-0 voice vote.

Attest: Clerk _____
Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 20, 2024

The School Board of Independent School District No. 77 met in regular session on Tuesday, February 20, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck, and Shannon Sinning. Members absent: None.

1. Schuck/Ratcliff approval of agenda with personnel addendum. 7-0
2. MAPS Staff Spotlight: Nicole Helget
3. Open Forum - Tad Joel wished to speak.
4. Information: Washington Elementary Report, Annual American Indian Education Compliance Report, Radon Report, Board Member Reports.
5. Schuck/Kind approval of Consent Agenda Items: Approval of Minutes of the February 5, 2024, regular meeting; Approval of February Bills; Personnel. 7-0
6. Ratcliff/Pratt approval of Annual American Indian Education Compliance. 7-0
7. Recognition of Board members
8. Kind/Schuck adjournment at 6:31 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

6. B.

Meeting Date: 03/04/2024

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Rachel Moeller - Elementary Mentor Coach (TOSA) at Bridges Community School and Hoover Elementary School beginning July 1, 2024, and continuing through June 30, 2027. She will be placed at step 10 of the SPEC lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Farhan Ahmed - 4-hour, 9-month Evening Custodian at Kennedy Elementary School beginning February 27, 2024. He will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Shane Bridges - 8-hour, 12-month Evening Custodian at Monroe Elementary School beginning February 28, 2024. He will be placed at classification A13, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Madeline Kempenich - ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/2 days per week beginning February 21, 2024. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Carl Fitzloff - Adjust end date to March 1, 2024, as Long-term Substitute Teacher for Kyle Vanselow at Washington Elementary School.

Angela Timmerman - Increase in assignment as ECFE Parent Educator at MAPS Center for Learning from 410.5 annual hours (0.29 FTEs) to 438.5 annual hours (0.30 FTEs) beginning February 1, 2024.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Abdifatah Aden - Increase in assignment as Student Success Coach at Prairie Winds Middle School from 4 hours per day/2 days per week (T/W) and 5 hours per day/2 days per week (TH/F) to 3 hours per day/1 day per week (M), 4 hours per day/2 days per week (T/W), and 6.5 hours per day/2 days per week (TH/F) beginning February 5, 2024.

Margaret Gaston - Change in assignment from Special Education Paraeducator at Monroe Elementary School to Health & Wellness Paraeducator at Futures for 6.75 hours per day/5 days per week beginning February 26, 2024. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Megan Iverson - Increase hourly rate to \$13.25 as ACES Child Care Assistant at Kennedy Elementary School beginning March 16, 2024. This is in addition to her Early Learning Special Education Paraeducator assignment at MAPS Center for Learning.

Dionne Kittleson - Decrease in assignment as Non-classroom (Playground) Paraeducator at Franklin Elementary School from 2 hours per day/3-4 days per week to 2 hours per day/2 days per week (M/F)

beginning February 19, 2024.

Brooke Roy - Change in assignment from Non-classroom (Playground) Paraeducator and Student Success Coach to Student Success Coach for 5.75 hours per day/4 days per week (M-TH) and 6.5 hours per day/1 days per week (F) at Kennedy Elementary School beginning February 26, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Claire Baker - Choir Director at West High School has requested leave under the provisions of the Family Medical Leave Act beginning March 4 and returning to work on April 2, 2024.

Danielle Campbell - Adjust dates for Board-approved leave beginning February 29 and returning to work on May 20, 2024.

Kyle Vanselow - Adjust return date to March 4, 2024, for Board-approved leave.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Teresa Robinson - Special Education Paraeducator at Washington Elementary School has requested intermittent leave under the provisions of the Family Medical Leave Act beginning February 15, 2024, and continuing through the end of the 2023-24 school year.

RESIGNATIONS (NON-AFFILIATED)

Rachel Moeller - Literacy and Talent Development Coordinator with the District, has submitted a resignation in order to accept the Elementary Mentor Coach position. The last day for this assignment will be June 30, 2024.

RESIGNATIONS (INSTRUCTIONAL)

Teresa Anderson - School Nurse at East High School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 7, 2024.

Jane Brunz - Physical Education Teacher at Eagle Lake Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 7, 2024.

Wendy Weber - Teacher currently on leave, has submitted a resignation. The last day of employment will be June 7, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Ashlyn Bollin - Health Care Paraeducator at East High School, has submitted a resignation. The last day of employment will be June 6, 2024.

Peyton Dahlquist - ACES Student Support Assistant at Hoover Elementary School, has submitted a resignation. The last day of employment will be March 8, 2024.

Elyssa Hess - Rescind acceptance as ACES Child Care Assistant at Roosevelt Elementary School.

Grace Moseng - Health & Wellness Paraeducator at Washington Elementary, has submitted a resignation. The last day of employment will be May 3, 2024.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting

7. A.

Meeting Date: 03/04/2024

Prepared By: Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

MEI - Total Elevator Solutions donated \$200 for Community Education Youth Development Programs - Regional Chess Tournament and Math Mania

Edward H. Schultz Family donated \$3,500 for East & West High Schools Edward H. Schultz scholarship

Marc Crawford donated \$250 for East High School VEX Robotics Program

Scott & Katelyn Kaminski donated \$1,041.70 for West High Boys Baseball Program for Pitching Machine

Megan Vossen donated \$2,000 for West High School Boys Soccer Program

Scheels donated \$100 for East High Orchestra Program

First Presbyterian Church donated \$7,000 for Mankato Area Public Schools for Mentally Strong and Leader In Me Programs

Gerald & Anne Vogler donated \$100 for West High School in remembrance of Paul Herzberg

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**7. B.****Meeting Date:** 03/04/2024**Prepared By:** Scott Hogen, Director of Facilities & Safety

Subject:

Approval of 2024 Hard Surface Bid

Background:

On February 22, 2024, two bids were received for the Mankato Area Public Schools 2024 Site (Hard Resurface) Improvements.

Recommended Action:

The administrative team and Bolton & Menk, our professional engineers, recommend that the base bid as submitted by W.W. Blacktopping, Inc in the amount of \$191,243.50 be accepted by the School Board. LTFM revenue will be used to fund this project, and will be part of the FY24 budget. A summary of the bids received is attached.

Attachments

Letter of Recommendation

Bid Summary



**BOLTON
& MENK**

Real People. Real Solutions.



1960 Premier Drive
Mankato, MN 56001

Phone: (507) 625-4171

Fax: (507) 625-4177

Bolton-Menk.com

February 22, 2024

Mr. Scott Hogen
Director of Facilities
Independent School District No. 77
10 Civic Center Plaza, Suite 1, P.O. Box 8741
Mankato, MN 56002-8741

RE: 2024 Site (Hard Surface) Improvements
Independent School District No. 77
Mankato and North Mankato, Minnesota
BMI Project No. 0M1.133161

Dear Mr. Hogen,

Bids were received and opened on Thursday, February 22 at 11:00 am for the 2024 Site (Hard Surface) Improvement project.

The project includes the following improvements:

- Bidding Section A: Rosa Park Elementary School - crack fill, seal coat and/or fog seal parking lots, entrance roads, playgrounds, bus drop-off/loading dock area, and paths.
- Bidding Section B: Franklin Elementary School - overlay east parking lot, crack fill, seal coat and/or fog seal courtyard area and north playground area
- Bidding Section C: Center for Learning - crack fill, seal coat & fog seal front parking lot/driveway, and widen concrete driveway apron on Stadium Road
- Bidding Section D: Lincoln Community Center - crack fill, seal coat and fog seal southwest parking lot, southeast parking lot, and loading area
- Bidding Section E: East High School – construct motorcycle parking area

Two (2) bids were received, and the results of the bids are tabulated below:

Bidder	Amount Bid
W.W. Blacktopping, Inc.	\$191,243.50
Nielsen Blacktopping, Inc.	\$202,405.75

Engineer's Estimate	\$240,904.50
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The low bidder is W.W. Blacktopping, Inc., from Mankato, Minnesota. The low bid is approximately 21% below the Engineers Estimate and approximately 6% below the other bid.

Based on past performance on similar projects in previous years, it is our opinion that W.W. Blacktopping, Inc., is qualified to perform the work required under this contract. We hereby recommend that W.W. Blacktopping, Inc. be awarded the project for a contract amount of \$191,243.50.

Mr. Scott Hogen
February 22, 2024
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Please feel free to contact me if you have any questions or if you need any additional information.

Sincerely,

Bolton & Menk, Inc.



Daniel R. Sarff, P.E.
Project Engineer

cc: Scott Kaminski, ISD77 Facilities Operations Manager
Lyle Femrite, Bolton & Menk, Inc

- Sections shown in this color are not included in the Base Bid Total - *Mandatory* completion
- Sections shown in this color are not included in the Base Bid Total - *Optional* completion
- Sections shown in this color are fixed and cannot be edited by the bidder

					Engineer Estimate		W W Blacktopping, Inc.		Nielsen Blacktopping & Concrete, Inc	
							ONLINE	Docs	ONLINE	Docs
							Accepted		Accepted	
Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
⊕ SECTION A: ROSA PARK ELEMENTARY SCHOOL					\$107,301.00		\$79,654.00		\$84,224.50	
⊕ SECTION B: FRANKLIN ELEMENTARY SCHOOL					\$43,785.00		\$30,195.00		\$33,835.00	
⊕ SECTION C: CENTER FOR LEARNING					\$48,793.00		\$41,234.00		\$42,501.50	
⊕ SECTION D: LINCOLN COMMUNITY CENTER					\$31,375.50		\$23,729.50		\$26,719.75	
⊕ SECTION E: EAST HIGH SCHOOL					\$9,650.00		\$16,431.00		\$15,125.00	