

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 18, 2024

The School Board of Independent School District No. 77 met in regular session on Monday, March 18, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:30 p.m. Members present at roll call: Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck, and Shannon Sinning. Members absent: Patrick Baker (arriving at 5:31 p.m.).

Mrs. Pratt made a motion, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on 6-0 voice vote.

Staff Spotlight: Dr. Samantha Steinman and Jessica Waterstreet presented Kevin Haggerty for his hard work and dedication to Futures and SUN Programs and Mankato Area Public Schools.

Open Forum: No one wished to speak.

Information Reports: Monroe Elementary School Report presented by Stephen Johanson; Board Member Workshop/Committee Report.

The consent agenda items outlined below were approved on a motion by Mrs. Ratcliff, seconded by Ms. Roberts, and carried on a 7-0 roll call vote.

Approval of Minutes of the March 4, 2024, regular Board meeting.

Approval of March bills totaling \$11,374,951.07.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Karen Barnett - Long-term Substitute Teacher for Jessica Kingston at Rosa Parks Elementary School beginning March 18 and ending June 6, 2024. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Chelsey Crary - Full-time (1.00 FTEs) Social Emotional Learning Interventionist at Monroe Elementary and Roosevelt Elementary Schools beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Alexia Thomas - Full-time (1.00 FTEs) Special Education Teacher, site to be determined, beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Allison VandeKieft - Full-time (1.00 FTEs) Special Education Teacher, site to be determined, beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

Correction - The following will be teachers in the Central High Night School Program for 2.5 hours per day/2 nights per week (T/TH) beginning March 7, and ending May 2, 2024. They will be compensated according to their placement on the Teachers Association salary schedule.

David Burgess, Emily Dauk, Heather Gilman, Robert Groebner, Russell Groebner, Jeffery Helget, Stephen Hueser, Laura Januschka, Crystal Kay, Alan Kies, Amanda Knode Abel, TerRon Lee, Amy Luethmers, Christina Makela, Timothy Meegan, Emma Noren, Amber Prange, Christopher Schlueter, Rebecca Sellers, Steven Sheldrup, Michael Sipe, Lauren Stark, Sarah Thursby, Daniel Toegel, Martha Turner, Kristin Van Otterloo, Amber Waibel, Anna Wirth, Jennelle Zarn

APPOINTMENTS (NON-INSTRUCTIONAL)

Meymuna Abdi - Student Success Coach at Jefferson Elementary School for 6.75 hours per day/5 days per week beginning March 18, 2024. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Hamdi Abdilahi - 4-hour, 9-month Evening Custodian at Bridges Community School beginning March 11, 2024. She will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Mirelle Hernandez Martinez - ACES Early Learning Aide at MAPS Center for Learning for 6.5 hours per day/5 days per week beginning March 11, 2024. She will be compensated at the rate of \$15.00 per hour.

Allison Kolling - ACES Child Care Assistant at Hoover Elementary School for 1.75 hours per day/5 days per week beginning March 11, 2024. She will be compensated at the rate of \$13.50 per hour.

Amanda Krone - Cook Helper at East High School for 6.5 hours per day/5 days per week beginning March 6, 2024. She will be placed at classification A11, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Moriah Kurkowski - Second Cook at Rosa Parks Elementary School for 8 hours per day/5 days per week beginning March 13, 2024. She will be placed at classification A13, step

1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Polly Olthoff - Adult Basic Education Program Secretary at Lincoln Community Center beginning April 1, 2024. This is a 12-month, 7 hours per day/5 days per week position with a work year of 240 days plus 10 paid holidays. She will be placed at step 1, classification B22, in accordance with the Educational Secretaries Association salary schedule.

Gertie Peterson - ACES Child Care Assistant at Washington Elementary and Roosevelt Elementary Schools for 3-4 hours per day/4 days per week beginning March 6, 2024. She will be compensated at the rate of \$13.25 per hour.

Lexi Reid - Health & Wellness Paraeducator at SUN for 6.75 hours per day/5 days per week beginning March 18, 2024. She will be placed at classification B22.5, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Theresa Calsbeek - Temporary increase in assignment as Title I Intervention Teacher at Jefferson Elementary School from 0.70 FTEs to 1.00 FTEs beginning March 4, and ending June 6, 2024.

Emily Wang - Adjust dates as Long-term Substitute Teacher for Danielle Campbell at Jefferson Elementary and Roosevelt Elementary Schools beginning February 29 and ending May 17, 2024.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Courtney Allen - Increase in assignment as Special Education Paraeducator at Rosa Parks Elementary School from 5.25 hours per day/5 days per week to 6.5 hours per day/5 days per week beginning November 20, 2023.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Matthew Kolb - Adjust return date to March 12, 2024, for Board-approved leave.

Christine Seeman - Extend Board-approved leave, returning to work on April 1, 2024.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Margaret Beaty - Media Assistant at Jefferson Elementary School, has requested intermittent leave under the provisions of the Family Medical Leave Act beginning February 15, 2024, and continuing through the end of the 2023-24 school year.

Robert Billups - Evening Custodian at Hoover Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning February 21 and returning to work on March 14, 2024.

Ingrid Ramirez Mazariegos - Adjust return date to July 15, 2024, for Board-approved leave.

RESIGNATIONS (INSTRUCTIONAL)

Polly Olthoff - Contract Substitute Teacher for Jessica Kingston at Rosa Parks Elementary School, has submitted a resignation. The last day for this assignment will be March 15, 2024. She will continue as Adult Basic Education Program Secretary.

Jennifer Pearson - 3rd Grade Teacher at Washington Elementary School, has submitted a resignation. The last day of employment will be June 7, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Emma Portner - ACES Child Care Assistant and ACES Site Lead Substitute at Jefferson Elementary School, has submitted a resignation. The last day of employment will be May 3, 2024.

Maxwell Sernett - ACES Child Care Assistant at Monroe Elementary School, has submitted a resignation. The last day of employment will be March 22, 2024.

Addendum

APPOINTMENTS (INSTRUCTIONAL)

Sabina Alhag - Full-time (1.00 FTEs) Social Emotional Learning Interventionist at Dakota Meadows Middle School beginning April 1, 2024. She will be placed at step 1, of the B+30 lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Meymuna Abdi - Student Success Coach at Jefferson Elementary School for 6.75 hours per day/5 days per week beginning March 18, 2024. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Kennedi Carstensen - Health & Wellness Paraeducator at INSITE for 7 hours per day/1 days per week (M), 4 hours per day/1 day per week (W), and 7.583 hours per day/1 day per week (F) beginning March 18, 2024. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Allison Kolling - ACES Child Care Assistant at Washington Elementary School for 1.75 hours per day/5 days per week beginning March 15, 2024. She will be compensated at the rate of \$13.50 per hour.

Molly Miller - ACES Child Care Assistant at Hoover Elementary School for 3-4 hours per day/2 days per week beginning March 18, 2024. She will be compensated at the rate of \$11.50 per hour.

Sarah T Peterson - ACES Child Care Assistant at Roosevelt Elementary School for 3-4 hours per day/3 days per week beginning March 18, 2024. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Carole Chapman - Temporary increase in assignment as Title I Intervention Teacher at Rosa Parks Elementary School from 0.80 FTEs to 0.90 FTEs beginning April 1 and ending June 7, 2024.

Linda Meixl - Temporary increase in assignment as Title I Intervention Teacher at Rosa Parks Elementary School from 0.50 FTEs to 0.80 FTEs beginning March 18 and ending June 7, 2024.

Piper Otto - Adjust end date to May 28, 2024, as Long-term Substitute Teacher for Summer Gerber at Bridges Community School.

Joyce Petersen - Temporary increase in assignment as Title I Intervention Teacher at Rosa Parks Elementary School from 0.80 FTEs to 1.00 FTEs beginning March 19 and ending June 7, 2024.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Shirlee Erb - Change in assignment from Special Education Paraeducator, classification B21, for 6.25 hours per day/5 days per week to Special Education Paraeducator, classification B21, for 5 hours per day/5 days per week and Special Education Paraeducator, classification B21.5, for 1.25 hours per day/5 days per week at Eagle Lake Elementary School beginning January 8, 2024. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Rita Jones - Increase in assignment Early Learning Paraeducator at MAPS Center for Learning from 2 hours per day/1 day per week (M), 1.5 hours per day/1 day per week (T), and 3 hours per day/2 days per week (W/TH) to 2 hours per day/2 days per week (M/F) and 2.5 hours per day/3 days per week (T-TH) beginning March 11, 2024.

Cordena Maurer - Increase in assignment as Early Learning Paraeducator at MAPS Center for Learning from 2 hours per day/2 days per week and 3.5 hours per day/2 days per week to 2 hours per day/2 days per week (M/T), 4 hours per day/1 day per week (W), and 3.5 hours per day/1 day per week (F) beginning March 11, 2024.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Pierre Ellis - Student Success Specialist at Prairie Winds Middle School, has requested intermittent leave under the provisions of the Family Medical Leave Act beginning January 17, 2024, and continuing through the end of the 2023-24 school year.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jade Achman - Adjust start date to March 15, 2024, for Board-approved leave.

Samantha Burrs - Special Education Teacher at Roosevelt Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning May 23, 2024, and continuing for a period of 12 work weeks, then continuing leave through the end of the 2024-25 school year. She is eligible to use any applicable fringe benefits.

Elizabeth Freeberg - Special Education Teacher at Prairie Winds Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning March 11 and returning to work on May 13, 2024, and then continuing intermittent leave through the end of the 2023-24 school year.

Kellie French - Gateway to Technology Teacher at Prairie Winds Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning September 3 and returning November 27, 2024.

Shelby McKissick - School Counselor at Rosa Parks Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning April 29 and returning to work on June 3, 2024.

Cinthia Ochoa - Adjust start date to March 20, 2024, for Board-approved leave.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Shipra Chowdhury - Early Learning Paraeducator at MAPS Center for Learning, has requested unpaid leave beginning March 25 and returning to work on May 5, 2024.

RESIGNATIONS (INSTRUCTIONAL)

Kristina Guth - Early Learning Social Worker at MAPS Center for Learning has submitted a resignation. The last day of employment will be March 25, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Elizabeth Frey - ACES Child Care Assistant and ACES Site Lead Substitute at Washington Elementary School has submitted a resignation. The last day of employment will be March 13, 2024.

Grace Witte - 8-Hour Evening Custodian at Franklin Elementary School, has submitted a resignation. The last day of employment will be March 13, 2024.

TERMINATIONS (NON-INSTRUCTIONAL)

Mary Gach - Health & Wellness Paraeducator at Futures, effective March 15, 2024.

The following gifts and grants were received by the School District:

The following donations were donated for the the East High School DECA Academic Program:

- \$250 from Scheels
- \$250 from Rickway, Inc.
- \$525 from Optimist Club of Minnesota Valley

The following donations were donated for the the West High School DECA Academic Program:

- \$100 from Lime Valley Advertising, Inc.
- \$100 from I & S Group, Inc.
- \$200 from Jones Law Office
- \$1,000 from Kato Engineering

Compeer Financial donated \$150 for Prairie Winds Middle School Student Activity Program

Mr. Kind made a motion to accept the gifts. The motion was seconded by Mrs. Ratcliff and carried on a 7-0 voice vote.

Amanda Heilman reviewed the recommended revised 2022-2023 budget for Mankato Area Public Schools programs. Ms. Schuck made a motion to approve the revised budgets as presented. The motion was seconded by Mrs. Pratt and carried on a 7-0 roll call vote. Approval of the revised 2023-2024 budgets will change the individual fund totals as follows, as compared to the FY 24 Preliminary Budget which was board approved in June 2023:

1. General Fund Revenues from \$122,163,609 to \$126,737,352.
2. General Fund Expenditures from \$117,333,412 to \$120,445,183.
3. Food Service Revenues from \$5,933,350 to \$6,140,431.
4. Food Service Expenditures from \$5,963,286 to \$6,137,986.
5. Community Service Fund Revenues from \$6,939,860 to \$7,017,381.
6. Community Service Fund Expenditures from \$5,999,761 to \$7,581,954.
7. Construction Fund Revenues from \$150,000 to \$115,380,643.
8. Construction Fund Expenditures from \$9,398,844 to \$17,860,408.
9. Debt Service Revenue from \$9,707,684 to \$9,936,044.
10. OPEB Debt Service Revenues from 812,815 to \$812,816.

There being no further business to consider, Mrs. Ratcliff moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:18 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 18, 2024

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1. Pratt/Schuck approval of agenda with personnel addendum. 6-0
2. Staff Spotlight: Kevin Haggerty
3. Open Forum - No one wished to speak.
4. Information: Monroe Elementary School Report; Board Member Reports.
5. Ratcliff/Roberts approval of Consent Agenda Items: Approval of Minutes of the March 4, 2024, regular meeting; Approval of March Bills; Personnel. 7-0
6. Kind/Ratcliff acceptance of gifts. 7-0
7. Schuck/Pratt approval of 2023-24 revised budgets. 7-0
8. Ratcliff/Schuck adjournment at 6:18 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.