



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, June 17, 2024 - 5:00 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. APPROVAL OF AGENDA (5:00 P.M.)
3. MAPS STAFF SPOTLIGHT (5:05 P.M.)
4. PUBLIC COMMENT (5:15 P.M.)
5. INFORMATION (5:25 P.M.)
 - A. Early Childhood Report
 - B. MAPS MSU-M College of Education Partnership Report
 - C. Board Member Workshop/Committee Reports
6. CONSENT AGENDA (6:05 P.M.)
 - A. Approval of Minutes of May 20, 2024, Regular Meeting
 - B. Approval of Minutes of June 3, 2024, Special Meeting
 - C. Approval of June Bills
 - D. Personnel
 - E. Approval of School Board Meeting Dates for 2025
 - F. Renewal of Membership in the Minnesota State High School League

- G. Renewal of Membership in the Minnesota School Boards Association
 - H. Approval of the 2024-25 Hourly Rates for Part-Time, Temporary and Substitute Employees, Miscellaneous Rates of Pay, and Co-curricular Activities Stipend Schedule
 - I. Approval of 2024-2025 Rates of Pay for Community Education Department Part-Time and Seasonal Personnel
7. BUSINESS (6:10 P.M.)
- A. Acceptance of Gifts and Grants
 - B. Ratification of 2024-26 Agreement with the Minnesota School Employee Association representing Paraeducators.
 - C. Certification of Updated Population Estimate
 - D. Adoption of Preliminary Budget 2024-2025
 - E. Adoption of Resolution Calling the School District General Election
8. ADJOURNMENT (6:35 P.M.)



School Board Members for 2024

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Kristi Schuck, Vice Chair
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2024

Christopher Kind, Treasurer
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2024

Erin Roberts, Clerk
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2024

Patrick Baker
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2026

Kari Pratt
Phone: 507-291-8008
E-Mail: kpratt1@isd77.org
Term Ends December 31, 2026

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2024

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



PUBLIC COMMENT GUIDELINES

The Mankato Area School Board welcomes public participation through Public Comment. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the Public Comment.

- Public Comment participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during Public Comment.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in Public Comment for the next two months.
- When there is a large number of speakers, the Board Chair may modify Public Comment, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of Public Comment to the end of the meeting.
- Public Comment participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, Public Comment will be closed and the individual will not be allowed to participate in future Public Comments.
- Crowd noise or any sort of grandstanding during Public Comment, including applause, talking, shouting, or any outbursts will result in the Public Comment being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at:
<https://www.isd77.org/experience/school-board/agendas-and-minutes>



DISTRICT STRATEGIC ROADMAP

Who we are and who we strive to be

Mission Statement

our core purpose

Mankato Area Public Schools (MAPS) is committed to working together equitably, with families and communities, so that each learner has the knowledge and skills to be a successful and contributing citizen in a diverse global society.

Commitment and Values

what drives our actions and words

MAPS works to be:

- Visibly Inclusive
- Intentionally Equitable
- Anti-racist
- Committed to Excellence
- Accountable for Results

Vision

what we commit to create

Every learner will be seen for who they are inclusive of race, national origin, home language, sex, gender, sexual orientation, disability, age, and religion. MAPS learners will experience a school environment that builds their voice and agency. Learners and families will be seen and heard. MAPS will assure that each learner has the skills to enter society with a joy for learning, a positive vision for the future and the ability to navigate the world with hope, dignity, and their multiple talents.

Strategic Direction

our focus for continuous improvement

- Improving learning and development for ALL students
- Strengthening our welcoming, connecting, and partnership
- Increasing student readiness for life options after graduation
- Optimizing our management of all types of resources
- Developing our staff's capacity, skills, and accountability

We will reach our mission and vision when:

- each student is ready for kindergarten;
- each student is reading well by 3rd grade;
- all achievement gaps are closed;
- all students are college and career ready by graduation;
- all students graduate; and
- each student, family, and staff member feels safe, is welcome, and is treated with dignity and respect.

School Board Regular Meeting

5. A.

Meeting Date: 06/17/2024

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Early Childhood Report

Background:

Katie Gag, Assistant Director of Early Learning, along with Joan Morrison and Kathrin Hurley will present an update on the District Early Childhood Program.

Recommended Action:

None

Attachments

Early Childhood Report



2023–2024 Center for Learning Report to the School Board

June 17, 2024

◆ Courage ◆ Student Centered ◆ Integrity ◆ Accountable ◆ Inclusive Practices ◆



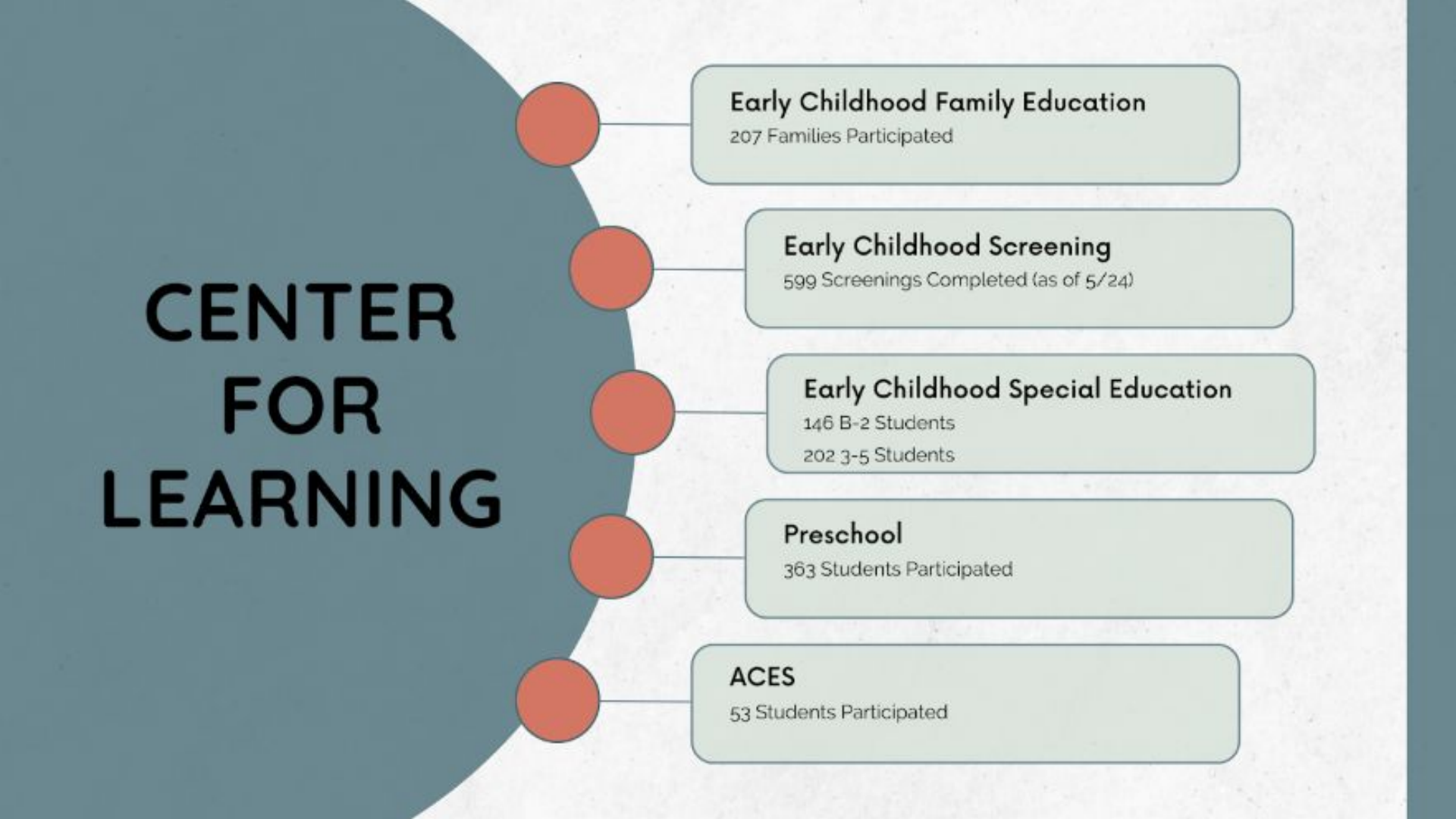
Mission Statement

Excellence, Equity, Empowerment.
Every student, every day.

Core Values

- Courage
 - Student Centered
 - Integrity
 - Accountable
 - Inclusive Practices
-

CENTER FOR LEARNING



The infographic features a large blue semi-circle on the left side. Five red circles are positioned along the right edge of this semi-circle. Each red circle is connected by a thin grey line to a light green rounded rectangular box on the right. These boxes contain the names of the programs and the number of participants or screenings. The programs listed are Early Childhood Family Education, Early Childhood Screening, Early Childhood Special Education, Preschool, and ACES.

Early Childhood Family Education

207 Families Participated

Early Childhood Screening

599 Screenings Completed (as of 5/24)

Early Childhood Special Education

146 B-2 Students

202 3-5 Students

Preschool

363 Students Participated

ACES

53 Students Participated



Strengthening our welcoming, connecting, and partnership

Thank you, thank
you, thank you!
Amazing asset to the
community.

It was great for my
mental health to get out
of the house and meet
moms and be around
others in the same stage
of life as me.

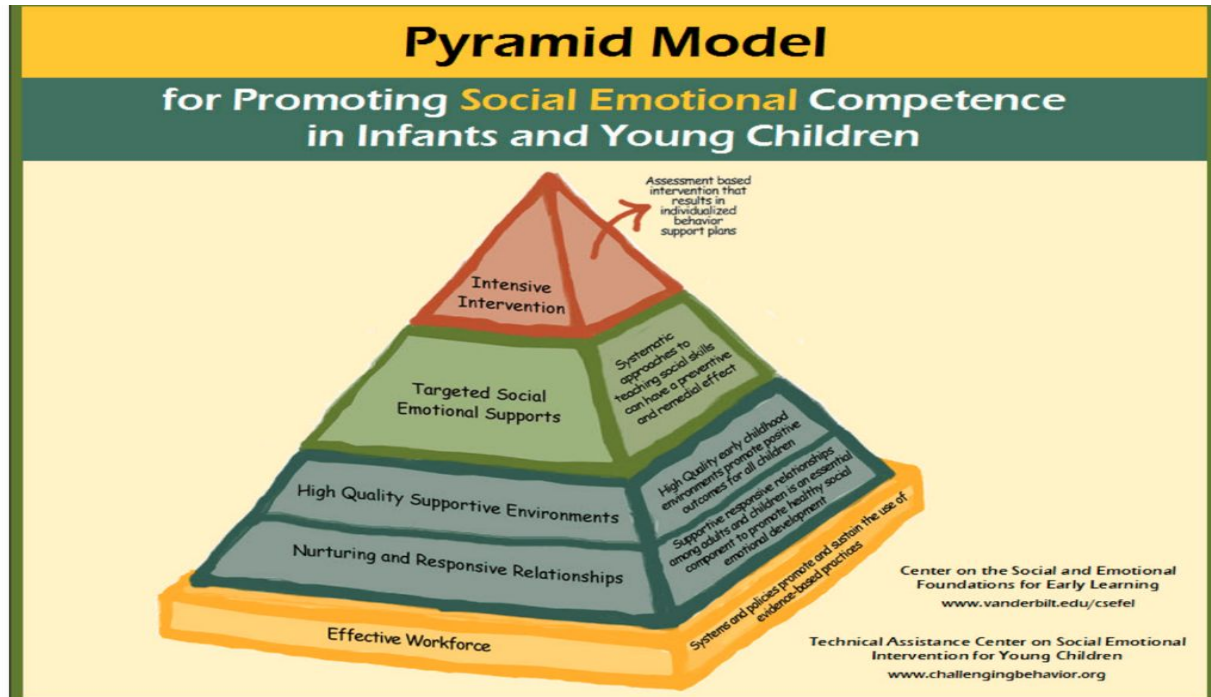


I felt completely welcomed.
Being with other parents and
being able to talk through
things just made me feel less
alone. This was so valuable.



Developing our staff's capacity, skills, and accountability

SMIF Grant
Developing
shared
understanding
and common
language



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Supporting the SEL of our Students



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Our Commitment to an Equitable School Experience

Early Childhood Screening – expanding equity & access

Trauma Informed Practices and Pyramid Model – alignment & training

Community Partnerships – collaborative approaches to outreach and service delivery

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Success and Celebration

The Pokhai Family's Early Learning Experience

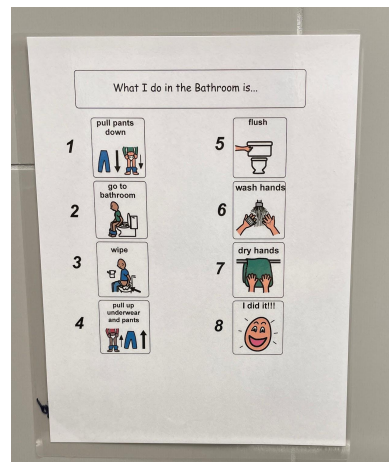


◆ Courage ◆ Student Centered ◆ Integrity ◆ Accountable ◆ Inclusive Practices ◆



Success and Celebration

Collaboration between
ECSE & ECCE



◆ Courage ◆ Student Centered ◆ Integrity ◆ Accountable ◆ Inclusive Practices ◆



Thank you

Questions?

◆ Courage ◆ Student Centered ◆ Integrity ◆ Accountable ◆ Inclusive Practices ◆

School Board Regular Meeting

5. B.

Meeting Date: 06/17/2024

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

MAPS MSU-M College of Education Partnership Report

Background:

Jen Frazee, PD Coordinator and K-12 District Mentor Coach/Field Placement Coordinator, and Brittany Ward, Elementary Mentor Coach will present an report on the MAPS MSU-M College of Education Partnership.

Recommended Action:

None

Attachments

MAPS MSU-M College of Ed Report



2023–2024 MAPS MSU–M College of Education Partnership Report

June 17, 2024

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Mission Statement

Excellence, Equity, Empowerment.
Every student, every day.

Core Values

- Courage
 - Student Centered
 - Integrity
 - Accountable
 - Inclusive Practices
-



Ways We Partner

- Minnesota Educators Partnership (MEP)
- Field Placements
- School Overviews
- Professional Development
- Grow Your Own
- Graduate Fellows Program



Placement Participation

- Field placements (Psychologist, Counseling, Blocks/Levels)
- Student teaching



MEP Relationship

- Regularly Scheduled Collaboration
- Professional Development
 - New Teacher Center
 - Cognitive Coaching



Thank you

Questions?

◆ Courage ◆ Student Centered ◆ Integrity ◆ Accountable ◆ Inclusive Practices ◆

School Board Regular Meeting

5. C.

Meeting Date: 06/17/2024

Prepared By: Paul Peterson, Superintendent

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

6. A.

Meeting Date: 06/17/2024

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of May 20, 2024, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - May 20, 2024

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

May 20, 2024

The School Board of Independent School District No. 77 met in regular session on Monday, May 20, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 6:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kristi Schuck and Shannon Sinning. Absent: Liz Ratcliff, Erin Roberts and Kari Pratt.

Ms. Schuck made a motion, and Mr. Kind seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 4-0 voice vote.

Recognition of Employees - The following employees were recognized and thanked for their years of service with the Mankato Area Public Schools. They will receive their certificate and award at a building event:

25-Year Award

Anita Anderson-Bassett - West
Danielle Backes - Monroe
Stefanie Buesing - Eagle Lake
Carolyn Crawford - Eagle Lake
Cheryl Ellstrom - West
Jeanne Fitterer - Roosevelt
Ann Haggerty - Washington
Rebecca Heinze - Center for Learning
Timothy Klugherz - Roosevelt
Aaron Miller - West (actually 29 yrs)
Jeffrey Moore - East
Dean Mueller - Prairie Winds
Amy Olsen - Dakota Meadows
Cynthia Stone - Rosa Parks
James Tischler - Prairie Winds
Mary Jo Tischler - Districtwide
Kimberly Veroeven - Kennedy
Thomas Wolfe - Districtwide

The following employees were recognized for their years of service with the school district and the School Board provided special recognition during the meeting:

30-Year Awards

Fred Berg - Prairie Winds
Jeffery Bjork - Monroe

Thomas Boone - West
Brent Brown - East
Shipra Chowdhury - Center for Learning
Kelly Dinsmore - Washington
Denise Geistfeld - Rosa Parks
Barbara Neilsen - Roosevelt
Tammy Rifleman - IGC
Greg Schlingmann - East
Christopher Schlueter - East
Ann Schrantz - Hoover
Denise Winter - Districtwide
Karen Wolters - Lincoln

35-Year Award

Lee Ann Johnson - Eagle Lake

40-Year Award

Anne Richardson - Lincoln

45-Year Award

Margaret Beaty - Jefferson

Open Forum: No one wished to speak.

Information Reports: Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mr. Baker, seconded by Ms. Schuck, and carried on a 4-0 roll call vote.

Approval of Minutes of the May 6, 2024, regular Board meeting.

Approval of May Bills totaling \$11,257,067.36.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

John Lawton - Adult Career Pathway Program Specialist with the Adult Basic Education Program beginning July 1, 2024. This is a full-time, Non-affiliated assignment with an annual salary of \$45,888 and a work year of 200 days. He will be eligible for Category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Emily Boyle - Full-time (1.00 FTEs) Spanish Teacher at Prairie Winds Middle School beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Nicholas Campbell - Full-time (1.00 FTEs) Business Education Teacher at West High School beginning August 19, 2024, for the 2024-25 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Colleen Newman - Full-time (1.00 FTEs) Early Learning School Social Worker at MAPS Center for Learning beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

APPOINTMENTS (NON-INSTRUCTIONAL)

Nimo Abdi - ACES Child Care Assistant Substitute on an on-call basis beginning May 10, 2024. She will be compensated at the rate of \$11.50 per hour.

Riley Lowe - ACES Child Care Assistant at Hoover Elementary School for 3-4 hours per day/5 days per week beginning May 8, 2024. She will be compensated at the rate of \$13.00 per hour.

Willa Moe - Health & Wellness Paraeducator at Washington Elementary School for 7 hours per day/5 days per week beginning May 8, 2024. She will be placed at classification B22.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Jenna Landsteiner - Early Learning Special Education Paraeducator and ESY Paraeducator at MAPS Center for Learning for 3.5 hours per day/5 days per week beginning July 8, 2024. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alexia Thomas - Special Education Paraeducator at Rosa Parks Elementary for 7 hours per day/5 days per week beginning May 6, 2024. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Changkouth Wie - Student Success Coach at Prairie Winds Middle School for 7.5 hours per day/5 days per week beginning May 6, 2024. He will be placed at classification B22, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Zoey Weller - Special Education Paraeducator at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning May 6, 2024. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Anthony Ball - Change in assignment from full-time (1.00 FTEs) Social Studies Teacher to part-time (0.50 FTEs) Mentor Coach (TOSA) and part-time (0.50 FTEs) ADSIS Teacher at Prairie Winds Middle School beginning August 26, 2024, and ending June 30, 2025.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Evelyn Scheibe - Increase in assignment as Special Education Paraeducator at Prairie Winds Middle School from 6.5 hours per day/4 days per week (M/W/TH/F) to 6.75 hours per day/5 days per week beginning April 29, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Logan Kohlmeyer - Adjust return date to June 3, 2024, for Board-approved leave.

Kelsey Kratz - Adjust dates for Board-approved leave beginning May 22 and returning to work on October 28, 2024.

John Lawton - Science Teacher at Dakota Meadows Middle School, has requested a leave of absence in order to accept the Adult Career Pathways Program Specialist position beginning with the 2024-25 school year.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Shane Bridges - Evening Custodian at Monroe Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning April 25 and returning to work on May 9, 2024.

Marilyn Hogan - Cook Helper at Prairie Winds Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning April 16 and continuing through the end of the 2023-24 school year.

Sara Pfarr - Cook Manager at Dakota Meadows Middle School, has requested intermittent leave under the provisions of the Family Medical Leave Act beginning April 22, 2024, and continuing through the end of the 2023-24 school year.

Cheri Maes - Health Service Secretary at West High School, has requested leave under the provisions of the Family Medical Leave Act beginning April 16 and returning to work on May 28, 2024.

RESIGNATIONS (INSTRUCTIONAL)

Jennifer Pearson - Adjust end date to July 10, 2024, as 3rd Grade Teacher at Washington Elementary School.

Kristen Sonju - Long-term Substitute Counselor for Jade Achman at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be May 10, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Robin Aberg - Adjust end date to June 5, 2024, as Accounts Payable Clerk with the District Business Office.

Conner Harrison - 8-hour Evening Custodian at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be May 20, 2024.

Kara Terrell - Cook Helper at East High School, has submitted a resignation. The last day of employment will be May 10, 2024.

Alexia Thomas - Adjust end date to May 3, 2024, as Teacher in Residence at Rosa Parks Elementary School. She will continue as Special Education Paraeducator at Rosa Parks Elementary.

Zoey Weller - Adjust end date to May 3, 2024, as Teacher in Residence at Prairie Winds Middle School. She will continue as Special Education Paraeducator at Prairie Winds Middle School.

Changkouth Wie - Adjust end date to May 3, 2024, as Teacher in Residence at Prairie Winds Middle School. He will continue as Student Success Coach at Prairie Winds Middle School.

Personnel - Addendum

APPOINTMENTS (ADMINISTRATIVE)

Brittany Galetka - Assistant Principal at East High School beginning July 1, 2024. She will be placed at the Assistant Senior High School Principal classification, step 4 on the Principal's Association salary schedule.

Joseph Johnson - Assistant Principal at West High School beginning July 1, 2024. He will be placed at the Assistant Senior High School Principal classification, step 6 on the Principal's Association salary schedule.

APPOINTMENTS (NON-AFFILIATED)

Jason Hiniker - Facilities Operations Coordinator for the District beginning June 1, 2024. This is a full-time, Non-affiliated assignment with an annual salary of \$96,825 (prorated to \$7448.20 for 20 days). He will be eligible for Category III benefits.

Carrie Jo Richards - Student Support Services Supervisor at Futures/SUN beginning July 1, 2024. This is a full-time, Non-affiliated assignment with an annual salary of \$96,825. She will be eligible for Category III benefits.

APPOINTMENTS (INSTRUCTIONAL)

Debra Eckers - Long-term Substitute Teacher for Kelsey Kratz at Eagle Lake Elementary School beginning August 26, and ending October 25, 2024. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Annie Cuddie - Full-time (1.00 FTEs) Art Teacher at Prairie Winds Middle School beginning August 26, 2024, for the 2024-25 school year. She will be placed at step 3 of the B+30 lane on the Teachers Association salary schedule.

Andrea Fredlund - Full-time (1.00 FTEs) Art Teacher at Franklin Elementary and Kennedy Elementary Schools beginning August 26, 2024, for the 2024-25 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Jacquelyn Frerichs - Full-time (1.00 FTEs) Special Education Teacher at Hoover Elementary School beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 3 of the B+30 lane on the Teachers Association salary schedule.

Chris Nguyen - Full-time (1.00 FTEs) School Counselor at Prairie Winds Middle School beginning August 19, 2024, for the 2024-25 school year. He will be placed at step 1 of the B+30 lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Elta Sparks - Special Education Teacher with the ESY program for 4 hours per day/5 days per week 1 week per month beginning June 24 and ending August 9, 2024. She will be placed at step 7 of the B lane on the Teachers Association salary schedule.

The following will be teachers in the Camp Ignite Summer Program beginning July 8 and ending August 1, 2024. They will be compensated according to their placement on the Teachers Association salary schedule.

Amy Bailey, Beth Baker, Kari Benson, Daniel Blasl, Cindy Borth, Rebecca Brudwick, Gweneth Case, Dawn Clauson, Carli Gasaway, Adam Hanson, Cynthia Hashimoto, Sherry Imhoff, Tiana Iverson, Jessica Kelly, Mandi Kopischke, Kristina Kullman, Molly Lout, Jodi McBride, Shelby McKissick, Michelle Modrow, Angela Parker, Angela Sawatzky, Megan Schultz, Angela Sheldrup, Emily Slattery, Abby Steffensmeier, Jeremy Steffensmeier, Joeline Udermann, Gina Vanselow, Kyle Vanselow, Parker Winning

The following will be teachers in the Central High Summer School Program beginning June 17 and ending July 26, 2024. They will be compensated according to their placement on the Teachers Association salary schedule.

David Burgess, Russell Groebner, Stephen Hueser, Laura Januschka, Amanda Knode Abel, TerRon Lee, Aaron Miller, Sherry Miller, Rebecca Sellers, Janell Sipe, Michael Sipe, Daniel Toegel, Kristin Van Otterloo, Amber Waibel, Matthew Weichert, Anna Wirth, Christopher Wollmuth

The following will be teachers in the ESY Summer Program beginning June 10, and ending August 16, 2024. They will be compensated according to their placement on the Teachers Association salary schedule.

Janice Ahlers, Nancy Altmann, Pamela Bartels, Zachary Blasing, Teresa Briggs, Hunter Buscherfeld, Melissa Christoffer, Mari Considine, Lacey Cooley, Faith Coonrad-Hunt, Kristin Edwards, Beki Elledge, Jodi Evers, Mark Gewerth, Emily Gorman, Cassie Gospeter, Jennifer Grosland, Katie Haala, Shellee Hague, Alisa Heiling, Rebecca Heinze, Laura Heinze, Madison Hopkins, Jessieann Johnson, Kelsey Johnson, Mary Jo Kann, Kathleen Kehoe, Sarah Kenward, Kraig Klefsaas, Logan Kohlmeyer, Becky Kopischke, Gretta Krier, Josh LaFave, Laura Landkamer, Tasha Landwehr, Jessica

Larsen, Rebecca Larson, Amy Luethmers, Katherine MacGregor, Jennifer Malwitz, Kate Martig, Ginger McCabe, Rebecca McDaniel, Nicole Moeller, Margaret Mueller, Thomas Murray, Anica Myhr, Kayla Peterson, Abigail Rannow, Abbey Riese, Lynette Rohlfing, Tamara Schindler, Cathleen Schluter, Jennifer Schmadeke, Heather Sellner, Emily Seppmann, Rebecca Sharpsteen, Lisa Shea, Macey Noren Shellum, Martha Speckel, Lauren Stark, Marlene Stein-Greiner, Kayla Steinberg, Mary Jo Tischler, Taylor VanderHeiden, Emma Wurm, Rebecca Zenk

The following will be teachers with the Prairie Winds Middle School Summer Enrichment Program beginning July 8 and ending August 1, 2024. They will be compensated according to their placement on the Teachers Association salary schedule.

Aric Attig, Joshua Hoekstra, Patricia Johnson, Jesse Pigman, Daniel Quame, Kathryn Ryan

APPOINTMENTS (NON-INSTRUCTIONAL)

Emma Andries - ACES Site Lead at Roosevelt Elementary School for 3-4 hours per day/3 days per week beginning May 15, 2024. She will be compensated at the rate of \$16.75 per hour.

Caleb Bartels - ACES Child Care Assistant at Washington Elementary School for 3-4 hours per day/5 days per week beginning May 17, 2024. He will be compensated at the rate of \$14.25 per hour.

Sara Dahms - Summer School Secretary with Camp Ignite for 4.5 hours per day/5 days a week beginning July 8 and ending August 1, 2024. She will be compensated according to her placement on the Educational Secretaries Association salary schedule.

Jace Liebl - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning June 10 and ending August 30, 2024. He will be compensated at the rate of \$15.00 per hour.

Keandra Olson - ACES Child Care Assistant at Washington Elementary School for 3-4 hours per day/5 days per week beginning May 20, 2024. She will be compensated at the rate of \$13.25 per hour.

Amanda Robinson - Summer School Secretary with Camp Ignite for 5 hours per day/5 days a week beginning July 8 and ending August 1, 2024. She will be compensated according to her placement on the Educational Secretaries Association salary schedule.

Talay Sartell - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning June 10 and ending August 30, 2024. He will be compensated at the rate of \$15.00 per hour. This is in addition to his Custodial Substitute assignment.

Trey Satre - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning June 10 and ending August 30, 2024. He will be compensated at the rate of \$15.00 per hour.

Azlee Schaefer - ACES Early Learning Aide at MAPS Center for Learning for 2 hours per day/2 days per week beginning May 17, 2024. She will be compensated at the rate of \$15.00 per hour.

Anne Sweeney - Summer Grounds Worker for the District for 8 hours per day/5 days per week beginning June 10 and ending August 30, 2024. She will be compensated at the rate of \$15.00 per hour. This is in addition to her Special Education Paraeducator assignment at East High School.

Rylee Thompson - ACES Student Support Assistant at Eagle Lake Elementary School for 3-4 hours per day/5 days per week beginning May 16, 2024. She will be compensated at the rate of \$15.50 per hour.

Angie Yang - Special Education Paraeducator at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning May 20, 2024. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

The following will be Paraeducators with Camp Ignite beginning July 8 and ending August 1, 2024. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Sarah Reisdorf, Zachary Stackurski

The following will be Paraeducators with the Central High Summer School Program beginning June 17 and ending July 26, 2024. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Rebecca Lee

The following will be Paraeducators with the ESY Summer Program beginning June 10 and ending August 16, 2024. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Dorbell Anthony, Vicki Ball, Joni Biebighauser, Brianna Bixby, Norah Blow, Mardell Brauer, Michelle Bridges, Renden Bruner, Natalie Carlson, Daniell Carpenter Anderson, Joy Cogan, Jennifer Daby, Susan Dodge, Alyssa Dwire, Joshua Ehlke, Shirlee Erb, Anna Feder, Tammy Fienen, Margaret Gaston, Samantha Guinn, Natalie Gunther, Jaden Hague, Hailey Hoppe, Grace Hansen, Emily Hed, Sandra Hoffmann, Amira Johnson, Dakota Kamm, Anna Kehoe, Margaret Kirby, Teresa Kolstad, Chelsey Kunkel, Jenna Landsteiner, Abby Larson, Melissa Larson, Eleanor McDonough, Julie Meschke, Zennor Morris, Edward Oldenburg, Jeremy Osborne, Darci Pendergast, Taylor Peterson, Kenna Reid, Lexi Reid, Sarah Reisdorf, Tate Rossmiller, Megan Schenk, Jennifer Schmitt,

Jinda Seeharat, Karen Severns, Sarah Shepard, Matthew Simonson, Julie Sonnek, Tyler Sorenson, Maria Stock, Jolene Studer, Anne Sweeney, Alexia Thomas, Anna Voracek, Brenda Voracek, Danielle Wakefield, Elizabeth Weber, Nicholas Weierke, Anne Wilking, Angie Yang, Marie Zuehlke

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Christina James - Change in assignment as Art Teacher at East High School from 1.00 FTEs to 0.417 FTEs for the first semester of the 2024-25 school year, and 0.584 FTEs for the second semester of the 2024-25 school year.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Abdirahman Abdilahi - Change in assignment from ACES Child Care Assistant at Washington Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning May 16, 2024.

Grace Hansen - Increase in assignment as Special Education Paraeducator at Monroe Elementary School from 3.75 hours per day/3 days per week (M/T/TH) to 5.5 hours per day/3 days per week (M/W/F) and 4.5 hours per day/2 days per week (T/TH) beginning May 13, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Carole Chapman - Title I Intervention Teacher at Rosa Parks Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning April 4 and returning to work on May 2, 2024, and then continuing intermittent leave through the end of the 2023-24 school year.

Angela Davis - Kindergarten Teacher at Washington Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning May 7 and returning to work on May 23, 2024.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Stefanie Buesing - Media Assistant at Eagle Lake Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning May 7, and returning to work on May 28, 2024, and then continuing intermittent leave through the end of the 2023-24 school year.

Preshus Daniels - Non-classroom (Lunchroom) Paraeducator at Jefferson Elementary and Hoover Elementary Schools, has requested unpaid leave beginning May 16, 2024, and continuing through the end of the 2023-24 school year.

Tevyn Schmidt - Second Cook at Kennedy Elementary School has requested unpaid leave beginning May 20, 2024, and continuing through the end of the 2023-24 school year.

RESIGNATIONS (NON-AFFILIATED)

Joseph Johnson - Activities Director at West High School, has submitted a resignation in order to accept the Assistant Principal position. The last day for this assignment will be June 30, 2024.

RESIGNATIONS (INSTRUCTIONAL)

Jamie Galinat - Early Childhood Preschool Teacher at MAPS Center for Learning, has submitted a resignation. The last day of employment will be June 3, 2024.

Hillary Hebl - 3rd Grade Teacher at Roosevelt Elementary School, has submitted a resignation. The last day of employment will be June 7, 2024.

Lee Ann Johnson - Adjust end date to June 30, 2024, as 3rd Grade Teacher at Eagle Lake Elementary School.

Rachel Moeller - Rescind acceptance as Elementary Mentor Coach (TOSA) at Bridges Community School and Hoover Elementary School. The last day of employment will be June 30, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Jason Hiniker - Head Building Engineer at East High School, has submitted a resignation in order to accept the Facilities Operations Coordinator position. The last day for this assignment will be May 31, 2024.

Alex Lemmermann - Student Success Coach at Kennedy Elementary School, has submitted a resignation. The last day of employment will be June 6, 2024.

Julie Miller - Early Learning Special Education Paraeducator at MAPS Center for Learning, has submitted a resignation for the purpose of retirement. The last day of employment will be May 30, 2024.

Molly Olson - Special Education Paraeducator at West High School, has submitted a resignation. The last day of employment will be June 6, 2024.

TERMINATIONS (NON-INSTRUCTIONAL)

In accordance with Article XII, Section 1 of the Agreement between the District and the Minnesota School Employees Association (MSEA), the administration recommends that the employment of the probationary paraeducators listed below be terminated effective at the end of the 2023-24 school year.

Nowrin Koly, Peter Sorensen

Mr. Kind made a motion to accept the following gifts:

Randy & Sandy Zellmer donated \$500 for West High Boys Soccer Program

Mankato Area Public Schools FFA Program received the following donations:

- \$250 from Wakefield Pork, Inc.
- \$200 from Minnesota FFA Foundation, Inc.

NEXTGRAD donated \$500 for East High NEXTGRAD Scholarship

Moore Engineering, Inc donated \$500 for Dakota Meadows VEX Robotics Program - VEX World's Trip

Beth Leonard, True Real Estate The Leonard Group LLC donated \$100 for West High School Prom

Sarah Kirby Russell donated \$500 for West High Boys Track & Field Program

A philanthropic gift from Sue & Dennis Hood of the Mankato Area Foundation donated \$10,000 for West High Track & Field Program for a High Jump Pit/Landing System

Ms. Schuck seconded the motion and it carried on a 4-0 voice vote.

The following policies were presented for second reading and approval:

413 - Harassment and Violence

416 - Drug and Alcohol Testing

506 - Student Discipline

545 - Wellness

632 - Credit for Learning

715 - Purchasing Policy

717 - Contract Change Order

The revised policies were approved on a motion by Ms. Schuck, second by Mr. Baker, and carried on a 4-0 voice vote.

On May 8, 2024, one bid was received for prime food vendor for the Nutrition Services Program for the 2024-25 school year (see page ____). The administration recommends that the bid submitted by Sysco be accepted by the School Board. A motion to approve was made by Mr. Baker and seconded by Mr. Kind. The motion then carried on a 4-0 roll call vote.

There being no further business to consider, Ms. Schuck moved and Mr. Kind seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:02 p.m., on a 4-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

May 20, 2024

The School Board of Independent School District No. 77 met in regular session on Monday, May 20, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 6:30 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kristi Schuck and Shannon Sinning. Absent: Liz Ratcliff, Erin Roberts and Kari Pratt.

1. Schuck/Kind approval of agenda with personnel addendum. 4-0
2. Recognition of Employees for Years of Service
3. Open Forum - No one wished to speak.
4. Information: Board Member Reports.
5. Baker/Schuck approval of Consent Agenda Items: Approval of Minutes of the May 6, 2024, regular meeting; Approval of May Bills; Personnel. 4-0
6. Kind/Schuck acceptance of gifts and grants. 4-0
7. Schuck/Baker approval of revised policies. 4-0
8. Baker/Kind approval of Sysco as 2024-25 prime food vendor. 4-0
9. Schuck/Kind adjournment at 7:02 p.m. 4-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

Mankato Area Public Schools

RFP Bid Scoring Analysis

Date 5/13/24

Fixed fee evaluation

	Fixed fee	Commodity fixed fee	Annual commercial cases total	Annual commodity cases total	Extended fixed fee - Fee * annual	Percent of lowest total	Total Possible Points	Awarded Points
Sysco	Detail from distributors responses							
	Response 1	\$ 1.20	\$ 3.75	\$ 56,182.80	\$ 14,073.75	\$ 70,256.55	#DIV/0!	20
	Response 2			\$ -	\$ -	\$ -	#DIV/0!	20
Total number of annual cases purchased		46,819						
Total number of commodity cases allocated		3,753						

Market Basket Price evaluation

	Market Basket total dollars	Percent of lowest total	Total Possible Points	Awarded Points
Detail from distributors responses				
	Response 1	\$ 1,038,182.37	#DIV/0!	30
	Response 2	\$ -	#DIV/0!	30

Total for price evaluation 30 possible points

	Response 1	Response 2
Market basket point total - 30	#DIV/0!	#DIV/0!

	Response 1	Response 2
Fixed fee point total - 20	#DIV/0!	#DIV/0!

	Response 1	Response 2
Pricing total points of 50	#DIV/0!	#DIV/0!

Service Evaluation Total 130 possible points - Suggestive evaluation of history and responses of proposers

	Response 1	Response 2
Completeness of product line - 10 points	10	
Distributor experience & qualifications - 20 points	20	
Computer capabilities - 30 points	25	
Customer Service & USDA Regulatory Support - 25 points	25	
Food Service Consultant - 20 points	20	
Operational plan & procedures - 5 points	5	
Direct Diversion capabilities & Programs - 20 Points	20	
Ability to meet service characteristics - 10 points	10	
Degree of ancillary services 10 points	10	
Service total of 150 points	145	0
Grand total	195.00	#DIV/0!

	Evaluation Criteria	Maximum Score
	Price	50
	Completeness of product line / volume of special orders	10
	Distributor experience & qualifications / Past performance with School/ Distributor references/reputation	20
	Computer capabilities, including operational reports, nutritional analysis, and uploading of purchase data to the MDE	30
	Customer Service & USDA Regulatory Support	25
	Direct Diversion Programs & Capabilities	20
	Food Service Consultant trained in Schools	20
	Operational plan & procedures	5
	Ability to meet service characteristics described by School	10
	Degree of ancillary services that impact School needs	10
	Total Points	200

School Board Regular Meeting

6. B.

Meeting Date: 06/17/2024

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of June 3, 2024, Special Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - June 3, 2024

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

June 3, 2024

The School Board of Independent School District No. 77 met in special session on Monday, June 3, in the Minnesota Valley Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:00 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck and Shannon Sinning. Absent: None.

Mrs. Pratt made a motion, and Mrs. Ratcliff seconded, approval of the agenda. The motion carried on a 7-0 voice call vote.

A tentative agreement was reached between Minnesota School Employees Association (MSEA) representing the custodial and maintenance employees, on May 14, 2024. Board members have received a detailed analysis of the new agreement. MSEA custodial and maintenance employees approved the tentative agreement on May 18, 2024. Ms. Roberts made a motion to ratify the agreement as proposed. Mrs. Ratcliff seconded the motion and it carried on a 7-0 roll call vote.

A tentative agreement was reached between the Minnesota School Employee Association representing the Food Service Employees and District 77 on May 14, 2024. Board members have received a detailed analysis of the new agreement. The MSEA Food Service Employees approved the tentative agreement on May 20, 2024. Ms. Schuck made a motion to approve the agreement as presented. Mr. Baker seconded the motion and it carried on a 6-0-1 (Kind abstained) roll call vote.

There being no further business to consider, Ms. Schuck moved and Mrs. Pratt seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:04 p.m., on a 7-0 voice vote.

	Clerk	
Attest:		
	Chairperson	

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

June 3, 2024

The School Board of Independent School District No. 77 met in special session on Monday, June 3, in the Minnesota Valley Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:00 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, Kristi Schuck and Shannon Sinning. Absent: None.

1. Pratt/Ratcliff approval of agenda. 7-0
2. Roberts/Ratcliff ratification of 2024-26 Agreement with District 77 Maintenance & Custodial Association. 7-0
3. Schuck/Baker ratification of 2024-26 Agreement with District 77 Food Service Workers Association. 6-0-1 (Kind abstained)
4. Schuck/Pratt adjournment at 5:04 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting**6. C.****Meeting Date:** 06/17/2024**Prepared By:** Amanda Heilman, Director of Business Services

Subject:

Approval of June Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for June. The total of the bills for June of 2024 is \$5,431,222.83.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

6. D.

Meeting Date: 06/17/2024

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (NON-AFFILIATED)

Alexander Liebl - Enrichment & Leisure Program Assistant Specialist with Community Education beginning June 10, 2024. This is a full-time, 12-month, Non-affiliated position with an hourly rate of \$19.00. He will be eligible for category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Amanda Brezina - Full-time (1.00 FTEs) Science Teacher at Dakota Meadows Middle School beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Gabrielle Essay - Part-time (0.583 FTEs) Science Teacher at West High School beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Clarice Esslinger - ABE Teacher with the ABE Summer Program for 3 hours per day/3 days per week (T-TH) beginning June 11 and ending August 1, 2024. She will be compensated according to her placement on the Teachers Association salary schedule.

Rachel Gjerde - Full-time (1.00 FTEs) 3rd Grade Teacher at Monroe Elementary School beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Timothy Hatlestad - Full-time (1.00 FTEs) 4th Grade Teacher at Bridges Community School beginning August 19, 2024, for the 2024-25 school year. He will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Tara McCarron - Full-time (1.00 FTEs) School Counselor at Monroe Elementary School beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 8 of the M+45 lane on the Teachers Association salary schedule.

Olivia Oeltjen - Full-time (1.00 FTEs) School Social Worker with the District beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Isabella St. John - Full-time (1.00 FTEs) English Language Arts Teacher at Prairie Winds Middle School beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Taylor Vargason - Full-time (1.00 FTEs) 5th Grade Teacher at Jefferson Elementary School beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Katherine Wangenstein - Full-time (1.00 FTEs) Kindergarten Teacher at Monroe Elementary School beginning August 19, 2024, for the 2024-25 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Changkouth Wie - Full-time (1.00 FTEs) Special Education Teacher at West High School beginning August 19, 2024. He will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Kathryn Young - ABE Teacher with the ABE Summer School Program for 2.25 hours per day/2 days per week (T/W) beginning June 11 and ending August 1, 2024. She will be compensated according to her placement on the Teachers Association salary schedule.

Serenity Zwaschka - Full-time (1.00 FTEs) Special Education Teacher at Jefferson Elementary School beginning August 19, 2024, for the 2024-25 school year. They will be placed at step 2 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

The following will be teachers in the Camp Ignite Summer Program beginning July 8 and ending August 1, 2024. They will be compensated according to their placement on the Teachers Association salary schedule.

Karla Giesen, Lindsey Northenscold, Megan Schulz

The following will be teachers in the ECFE Summer Program beginning July 9 and ending August 2, 2024. They will be compensated according to their placement on the Teachers Association salary schedule.

Chantell Drummer, Deanna Hofmeister, Angela Timmerman

APPOINTMENTS (NON-INSTRUCTIONAL)

Koree Amos - ACES Child Care Associate at Washington Elementary School for 4-6 hours per day/4 days per week beginning June 7, 2024. She will be compensated at the rate of \$11.00 per hour.

Bridget Anderson - Special Education Paraeducator at Roosevelt Elementary School for 6.5 hours per day/5 days per week beginning June 4, 2024. She will be placed at classification B21.5 step 1 in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her ACES Student Support Assistant assignment at Eagle Lake Elementary School.

Bridget Anderson - ACES Student Support Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week beginning June 10, 2024. She will be compensated at the rate of \$15.00 for this assignment. This is in addition to her Special Education Paraeducator assignment at Roosevelt Elementary School.

Beth Beiswanger - ACES Child Care Assistant at Franklin Elementary School for 5-8 hours per day/5 days per week beginning June 10, 2024. She will be compensated at the rate of \$13.00 per hour.

Anna Benson - ACES Child Care Assistant at Washington Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$13.00 per hour.

Jordan Brown - ACES Child Care Associate at Franklin Elementary School for 3-4 hours per day/2-3 days per week beginning June 7, 2024. He will be compensated at the rate of \$11.00 per hour.

Faiza Daud - ACES Child Care Associate at Franklin Elementary School for 3-4 hours per day/2-3 days per week beginning June 7, 2024. She will be compensated at the rate of \$11.00 per hour.

Debora Donahue - ABE Teaching Assistant with the ABE Summer Program for 3 hours per day/3 days per week (T-TH) and 2.25 hours per day/2 evenings per week (T/W) beginning June 11 and ending August 1, 2024. She will be compensated at the rate of \$17.35 per hour.

Elizabeth Frey - ACES Child Care Assistant at Washington Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$13.25 per hour.

Maleah Giesen - ACES Child Care Assistant at Franklin Elementary School for 2-4 hours per day/2-3 days per week beginning June 10, 2024. She will be compensated at the rate of \$11.00 per hour.

Lauryn Greve - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$13.00 per hour.

Gina Henkelman - Physical Therapy Assistant with the ESY Summer Program for various hours at MAPS Center for Learning beginning June 10 and ending August 16, 2024. She will be compensated at the rate of \$46.00 per hour.

Brianna Hoppe - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$13.75 per hour.

Isabel Huiras - ACES Child Care Associate at Franklin Elementary School for 2-4 hours per day/2-3 days per week beginning June 10, 2024. She will be compensated at the rate of \$11.00 per hour.

Marit Klagge - ACES Child Care Assistant at Franklin Elementary School for 3-4 hours per day/5 days per week beginning May 29, 2024. He will be compensated at the rate of \$13.00 per hour.

Nowrin Koly - Paraeducator with the Camp Ignite Program for 4.5 hours per day/5 days per week beginning July 8 and ending August 1, 2024. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Mandy Kurth - ABE Teaching Assistant with the ABE ESL Summer School Program for 3 hours per day/3 days per week beginning June 11 and ending August 1, 2024. She will be compensated at the rate of \$17.35 per hour. This is in addition to her Childcare Lead Teacher and GED Proctor assignments with the Adult Basic Education Program.

Steven Leiferman - ACES Child Care Assistant at Franklin Elementary School for 4-5 hours per day/2-3 days per week beginning June 3, 2024. He will be compensated at the rate of \$13.00 per hour.

Alexander MacLean - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. He will be compensated at the rate of \$13.25 per hour.

Frida Monterrubio Ramirez - ACES Child Care Associate at Washington Elementary School for 2-4 hours per day/2-3 days per week beginning June 10, 2024. She will be compensated at the rate of \$11.00 per hour.

Angelica Morales Rodriguez - ABE Teaching Assistant with the ABE Summer Program for 4 hours per day/3 days per week (T-TH) and 2.25 hours per day/2 evenings per week (T/W) beginning June 11 and ending August 1, 2024. She will be compensated at the rate of \$17.35 per hour. This is in addition to her ABE Teaching Assistant assignment with the Adult Basic Education Program.

Sarah Narvaez - ACES Child Care Assistant Substitute at Washington Elementary School on an on-call basis beginning June 10, 2024. She will be compensated at the rate of \$13.25 per hour. This is in addition to her Early Childhood Screener and Early Learning Special Education Paraeducator assignments at MAPS Center for Learning.

Lydia Paul - ACES Child Care Associate at Washington Elementary School for 4-6 hours per day/5 days per week beginning June 10, 2024. She will be compensated at the rate of \$11.00 per hour.

Grace Perschbacher - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 7, 2024. She will be compensated at the rate of \$14.00 per hour.

Madison Pike - ACES Child Care Assistant at Eagle Lake Elementary School for 2-4 hours per day/2-3 days per week beginning June 10, 2024. She will be compensated at the rate of \$13.00 per hour.

Rebecca Radzak - ACES Student Support Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$15.00 for this assignment.

Regan Recker - ACES Child Care Assistant at Washington Elementary School for 6-8 hours per day/5 days per week beginning June 10, 2024. She will be compensated at the rate of \$13.00 per hour.

Cloey Ruch - ACES Child Care Associate at Franklin Elementary School for 3-4 hours per day/3-4 days per week beginning June 11, 2024. She will be compensated at the rate of \$11.00 per hour.

Mason Schreiber - Summer Grounds Worker with the District for 8 hours per day/5 days per week beginning June 10 and ending August 30, 2024. He will be compensated at the rate of \$15.00 per hour.

Makia Stevens - ACES Child Care Associate at Franklin Elementary School for 2-4 hours per day/2-3 days per week beginning June 10, 2024. She will be compensated at the rate of \$11.00 per hour.

Deondre Thomas - ACES Student Support Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 10, 2024. He will be compensated at the rate of \$14.00 per hour. This is in addition to his Non-classroom (Lunchroom) Paraeducator assignment at Rosa Parks Elementary School.

Adam Timm - Summer Grounds Worker with the District for 8 hours per day/5 days per week beginning June 10 and ending August 30, 2024. He will be compensated at the rate of \$15.00 per hour.

Emma Timm - Early Learning Special Education Paraeducator and ESY Paraeducator at MAPS Center for Learning for 7 hours per day/5 days per week beginning July 8, 2024. She will be placed at classification B21.5, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Jasmine Wilking - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$13.00 per hour.

Raelea Wolfe - ACES Student Support Assistant at Washington Elementary School for 2-3 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$15.00 per hour.

Hiroko Wollam - ABE Teaching Assistant with the ABE Summer School Program for 5 hours per/5 days per week beginning July 1 and ending August 1, 2024. She will be compensated at the rate of \$17.35 per hour.

Angie Yang - ACES Student Support Assistant at Washington Elementary School for 6-8 hours per day/5 days per week beginning June 7, 2024. She will be compensated at the rate of \$14.00 per hour. This is in addition to her ESY Paraeducator and Special Education Paraeducator assignments at Prairie Winds Middle School.

The following will be cooks with the Summer Nutrition Program beginning June 10 and ending August 16, 2024. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Samantha Bauleke, Sherilyn Becker, Kassie Blaschko, Mary Chatleain, Jill Enggren, Lisa George, Pamela Kind, Amanda Krone, Jillian Krueger, Casey Kuderer, Rochelle Lane, Amy Larsen, Lisa Lawrence, Breah Lueck, Kathy Maass, Kara Morness, Maria Nett, Lorraine O'Brien, Danica Schmidt, Tracy Steffen, Susan Williams

The following will be Paraeducators in the ECFE Summer Program beginning July 9 and ending August 2, 2024. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Rita Jones, Cordena Maurer

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Emily Allen - Adjust salary placement from M+45 to SPEC on the Teacher's Association salary schedule beginning August 19, 2024, as School Psychologist with the District.

Kristin Baty - Increase in assignment as Elementary Music Teacher at Jefferson Elementary and Rosa Parks Elementary Schools from 0.933 FTEs to 1.00 FTES beginning August 26, 2024.

Sarah Chambers - Decrease in assignment as part-time Elementary Music Teacher from 0.60 FTEs to 0.533 FTEs beginning August 26, 2024.

Annie Cuddie - Adjust salary placement from B+30 to M on the Teacher's Association salary schedule beginning August 26, 2024, as Art Teacher at Prairie Winds Middle School.

Alecia Hynes - Adjust salary placement from B+30 to M on the Teachers Association salary schedule as 4th Grade Teacher at Rosa Parks Elementary School beginning August 19, 2024.

Christina James - Decrease in assignment as Art Teacher at East High School from 1.00 FTEs to 0.417 FTEs beginning August 26, 2024.

Christina James - Increase in assignment as Art Teacher at East High School from 0.417 FTEs to 0.584 FTEs beginning January 28, 2025.

Allison Schmitt-Morris - Adjust end date to June 6, 2024, as long-term Substitute Teacher for Cinthia Ochoa at Jefferson Elementary School.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Nimo Abdi - Increase hourly rate to \$13.00 as ACES Child Care Assistant Substitute beginning June 3, 2024.

Abdirahman Abdilahi - Adjust hourly rate to \$13.00 as ACES Child Care Assistant Substitute beginning June 3, 2024.

Isabelle Abel - Change in assignment from ACES Child Care Assistant at Bridges Community School to ACES Child Care Assistant Substitute on an on-call basis beginning June 3, 2024. She will be compensated at the rate of \$13.00 per hour.

Emma Andries - Increase in assignment as ACES Site Lead from 3-4 hours per day/3 days per week at Roosevelt Elementary School to 6-8 hours per day/5 days per week at Franklin Elementary School beginning June 3, 2024.

Erin Ackman - Change in assignment from ACES Child Care Assistant at Rosa Parks Elementary School to ACES Site Lead at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$16.75 per hour.

Pamela Allen - Change in assignment from ACES Child Care Assistant Substitute to ACES Student Support Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$16.00 per hour for this assignment. This is in addition to her Infant Care Provider with the TAPP Daycare assignment at Central High School.

Matthew Birkmaier - Change in assignment from ACES Child Care Assistant Substitute to ACES Child Care Assistant at Washington Elementary for 6-8 hours per day/5 days per week beginning June 3, 2024. He will be compensated at the rate of \$13.50 per hour.

Kylie Bisbee - Change in assignment from ACES Child Care Assistant at Monroe Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning June 3, 2024.

Breanna Boyce - Increase hourly rate to \$27.55 as Sign Language Interpreter at East High School beginning July 1, 2024.

Sontiana Brandts - Change in assignment from ACES Child Care Assistant Substitute to ACES Child Care Assistant at Washington Elementary School for 7 hours per day/4 days per week beginning June 7, 2024.

Hannah Bratlien - Change in assignment from ACES Child Care Assistant and ACES Site Lead Substitute at Eagle Lake Elementary School to ACES Child Care Assistant Substitute on and on-call basis beginning June 3, 2024.

Michelle Bridges - Change in assignment from ACES Student Support Assistant at Monroe Elementary School to ACES Student Support Assistant Substitute on an on-call basis beginning June 3, 2024. This is in addition to her Special Education Paraeducator assignment at Monroe Elementary School and Paraeducator assignment with the ESY Summer Program.

Stone Bridges - Increase in assignments as ACES Child Care Assistant from 3-4 hours per day/5 days per week at Rosa Parks Elementary School to 6-8 hours per day/5 days per week at Franklin Elementary School beginning June 3, 2024.

Penny Conner - Change in assignment from ACES Child Care Assistant Substitute to ACES Child Care Assistant at Washington Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$13.25 per hour.

Alyssa Dwire - Increase in assignment as Health & Wellness Paraeducator from 7 hours per day/4 days per week (M/T/TH/F) at Insite to 7.25 hours per day/5 days per week at Washington Elementary School beginning September 5, 2024.

Andrew Franke - Change in assignment from ACES Child Care Assistant Substitute and ACES Site Lead Substitute to ACES Site Lead at Franklin Elementary School for 8 hours per day/5 days per week beginning June 3, 2024. He will be compensated at the rate of \$17.25 per hour.

Elli Geraghty - Change in assignment as ACES Child Care Assistant from 3-4 hours per day/3 days per week at Washington Elementary and Monroe Elementary Schools to 6-8 hours per day/2 days per week at Washington Elementary School beginning June 3, 2024.

Megan Grant - Change in assignment from ACES Site Lead and ACES Student Support Assistant at

Monroe Elementary to ACES Site Lead at Franklin Elementary School for 8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$17.25 per hour.

Benjamin Groebner - Change in assignment from ACES Student Support Assistant Substitute and ACES Site Lead Substitute to ACES Site Lead at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning June 3, 2024. He will be compensated at the rate of \$16.75 per hour.

Madison Hansen - Change in assignment from ACES Child Care Assistant Substitute to ACES Child Care Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$13.25 per hour.

Colby Hartig - Increase in assignment as ACES Student Support Assistant at Franklin Elementary School from 5-8 hours per day/5 days per week to 8 hours per day/5 days per week beginning June 3, 2024. He will be compensated at the rate of \$15.00 per hour.

Mirelle Hernandez Martinez - Change in assignment from ACES Early Learning Aide to ACES Early Learning Aide Substitute at MAPS Center for Learning on an on-call basis beginning June 3, 2024.

Abigail Holien - Change in assignment from ACES Child Care Assistant Substitute to ACES Site Lead at Washington Elementary School for 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$16.75 per hour.

Drew Hutchens - Change in assignment as ACES Child Care Assistant at Washington Elementary School from 3-4 hours per day/4 days per week to 6-8 per day/2 days per week Beginning June 3, 2024. He will be compensated at the rate of \$13.00 per hour.

Anna Kehoe - Increase hourly rate to \$17.25 as Brailist in Training with the Early Learning Department at the MAPS Center for Learning beginning July 1, 2024.

Jane Larsen - Adjust salary step placement as Cook Helper at Dakota Meadows Middle School from A11 step 1 to A11 step 2 beginning August 15, 2023.

Rebecca Radzak - Change in assignment from ACES Site Lead Substitute and ACES Child Care Assistant Substitute to ACES Site Lead Substitute on an on-call basis beginning June 3, 2024. She will be compensated at the rate of \$17.25 for this assignment. This is in addition to her ACES Student Support Assistant assignment at Franklin Elementary School.

Cathy Stien - Increase hourly rate to \$28.60 as Brailist at East High School beginning July 1, 2024.

Rylee Thompson - Increase in assignment as ACES Student Support Assistant at Eagle Lake Elementary School from 3-4 hours per day/5 days per week to 8 hours per day/5 days per week beginning June 3, 2024.

Deontae Veney - Change in assignment from ACES Student Support Assistant to ACES Site Lead at Washington Elementary School for 8 hours per day/5 days per week beginning June 3, 2024. He will be compensated at the rate of \$16.75 per hour.

Cadence Wasylik - Change in assignment from ACES Child Care Aide Substitute to ACES Child Care Associate at MAPS Center for Learning for 2-4 hours per day/3-4 days per week beginning June 3, 2024. She will be compensated at the rate of \$11.00 per hour.

Elizabeth Weber - Increase hourly rate to \$13.75 as ACES Child Care Assistant Substitute beginning June 3, 2024. This is in addition to her Paraeducator assignment with the ESY Summer Program.

Margaret Wood - Change in assignment from ACES Site Lead to ACES Site Lead Substitute on an on-call basis at Franklin Elementary School beginning June 3, 2024. She will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Franklin Elementary School and her Non-classroom (Playground) Paraeducator assignment at Rosa Parks Elementary School.

Margaret Wood - Increase in assignment as ACES Child Care Assistant at Franklin Elementary School from 3 hours per day/5 days per week to 6-8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$13.25 per hour for this assignment. This is in addition to her ACES Site Lead Substitute assignment at Franklin Elementary School and Non-classroom (Playground) Paraeducator assignment at Rosa Parks Elementary School.

Shaya Zabel - Change in assignment from ACES Student Support Assistant Substitute and ACES Site Lead Substitute to ACES Site Lead at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning June 3, 2024. She will be compensated at the rate of \$17.25 per hour.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Liliana Cartagena - School/Community Liaison with the District, has requested leave under the provisions of the Family Medical Leave Act beginning August 14 and returning to work on September 26, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Danielle Edstrom - 3rd Grade Teacher at Roosevelt Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning November 18, 2024, and returning to work on February 10, 2025.

Lillian McNamara - Special Education Teacher at Dakota Meadows Middle School, has requested leave under the provisions of the Family Medical Leave Act beginning December 9, 2024, and returning to work on March 10, 2025.

Cinthia Ochoa - Adjust return date to June 7, 2024, for Board-approved leave.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Mary Adiel - Adjust dates for Board-approved leave beginning June 10 and returning to work on September 3, 2024.

Jordan Slama - Evening Custodian at Kennedy Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning May 14 and returning to work on June 6, 2024.

RESIGNATIONS (INSTRUCTIONAL)

Derek Fennern - Social Studies Teacher at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be June 30, 2024.

Kiersten Fennern - 3rd Grade Teacher at Monroe Elementary School, has submitted a resignation. The last day of employment will be June 30, 2024.

Andrea Hansen - 4th Grade Teacher at Hoover Elementary School, has submitted a resignation. The last day of employment will be June 30, 2024.

Elizabeth Holmgren - Adjust end date to June 30, 2024, as Multi-Language Learner (MLL) Teacher at Bridges Community School and Hoover Elementary School.

Kendra Javens - Art Teacher at Hoover Elementary School, has submitted a resignation. The last day of employment will be June 7, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Alexis Collins - Special Education Paraeducator at Prairie Winds Middle School, has submitted a resignation. The last day of employment will be June 6, 2024.

Luis Contreras - ACES Child Care Assistant at Hoover Elementary, has submitted a resignation. The last day of employment will be May 3, 2024.

Megan Danley - ACES Child Care Assistant Substitute, has submitted a resignation. The last day of employment will be May 28, 2024.

Norma Gonzalez - Adjust end date to May 31, 2024, as ACES Site Lead at Rosa Parks Elementary School.

Alexa Heimer - Student Success Coach at Monroe Elementary School, has submitted a resignation. The last day of employment will be June 6, 2024.

Ciera Henkelman - ACES Child Care Assistant at Jefferson Elementary School, has submitted a resignation. The last day of employment will be May 30, 2024.

Sirat Jama - ACES Child Care Assistant at Roosevelt Elementary School, has submitted a resignation. The last day of employment will be May 31, 2024.

Brianna Jenson - Early Learning Paraeducator at Kennedy Elementary School, has submitted a resignation. The last day for this assignment will be May 30, 2024. She will continue as ACES Child Care Assistant Substitute.

Aracelli Meyers - ACES Child Care Assistant at Washington Elementary School, has submitted a resignation. The last day of employment will be May 24, 2024.

Jeffrey Moore - Special Education Paraeducator at East High School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 6, 2024.

Christopher O'Connor - 8-Hour Evening Custodian at West High School, has submitted a resignation. The last day of employment will be June 5, 2024.

Samuel Pratt - ACES Student Support Assistant Substitute, has submitted a resignation. The last day for this assignment will be May 28, 2024. He will continue as Special Education Paraeducator at Franklin Elementary School.

Greg Schlingmann - Special Education Paraeducator at East High School, has submitted a resignation for the purpose of retirement. The last day of employment will be June 6, 2024.

Ashlyn Seifried - Health & Wellness Paraeducator at Futures/SUN, has submitted a resignation. The last day of employment will be June 6, 2024.

Brenda Skelly - Purchasing Secretary with the District, has submitted a resignation for the purpose of retirement. The last day of employment will be July 31, 2024.

Alaina Spaude - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be May 30, 2024.

Mallory Stiff - ACES Site Lead Substitute, has submitted a resignation. The last day for this assignment will be June 6, 2024. She will continue as Special Education K-12 DAPE Teacher with the District.

Rebecca Stark - ACES Site Lead and ACES Student Support Assistant at Roosevelt Elementary School, has submitted a resignation. The last day of employment will be June 28, 2024.

Alexia Thomas - Special Education Paraeducator at Rosa Parks Elementary, has submitted a resignation. The last day of this assignment will be June 6, 2024. She will continue as a Special Education Teacher with the District.

Eva Noelle Todd - Early Learning Special Education Paraeducator at MAPS Center for Learning, has submitted a resignation. The last day of employment will be May 30, 2024.

Changkouth Wie - Student Success Coach at Prairie Winds Middle School, has submitted a resignation in order to accept the Special Education Teacher position. The last day for this assignment will be June 6, 2024.

TERMINATIONS (NON-INSTRUCTIONAL)

Mohamud Ali - District Interpreter, effective May 28, 2024.

Amin Daees - District Interpreter, effective May 28, 2024.

Lam Huynh - District Interpreter, effective May 28, 2024.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting**6. E.****Meeting Date:** 06/17/2024**Prepared By:** Paul Peterson, Superintendent

Subject:

Approval of School Board Meeting Dates for 2025

Background:

DATE	LOCATION	TIME
Monday, January 6, 2025	Mankato Room, 10 Civic Center Plaza	5:00 p.m.
Tuesday, January 21, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, February 3, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Tuesday, February 18, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, March 3, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, March 17, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, April 7, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, April 21, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, May 5, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, May 19, 2025	Mankato Room, 10 Civic Center Plaza	6:30 p.m.
Monday, June 16, 2025	Mankato Room, 10 Civic Center Plaza	5:00 p.m.
Monday, July 21, 2025	Mankato Room, 10 Civic Center Plaza	5:00 p.m.
Monday, August 18, 2025	Mankato Room, 10 Civic Center Plaza	5:00 p.m.
Tuesday, September 2, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, September 15, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, October 6, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, October 20, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, November 3, 2025 (World's Best Workforce Mtg at 5 pm)	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, November 17, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Tuesday, December 2, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.
Monday, December 15, 2025	Mankato Room, 10 Civic Center Plaza	5:30 p.m.

Recommended Action:The administration recommends approval of the schedule of School Board meetings for 2025.

School Board Regular Meeting

6. F.

Meeting Date: 06/17/2024

Prepared By: Paul Peterson, Superintendent

Subject:

Renewal of Membership in the Minnesota State High School League

Background:

Minnesota Statute 1993, Section 128C.01 requires individual school boards to authorize membership in the Minnesota State High School League each year.

Recommended Action:

The administrative team recommends approval of the attached resolution to renew the Mankato Area Public Schools' membership in the Minnesota State High School League for the 2024-25 school year.

Attachments

Resolution



**2024-2025 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2024. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of _____ (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and to participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

(Designated School Representative – please print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys Sports – please print)

(Girls Sports – please print)

(Speech – please print)

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member—please print)

(Student—please print)

(Parent—please print)

(Faculty Member—please print)

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: _____
(Clerk/Secretary - Local Governing Board)

Print Name: _____
(Superintendent or Head of School)

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

School Board Regular Meeting**6. G.****Meeting Date:** 06/17/2024**Prepared By:** Paul Peterson, Superintendent

Subject:

Renewal of Membership in the Minnesota School Boards Association

Background:

The Minnesota School Boards Association is a service organization for Minnesota school districts. The organization is directed by a Board of Directors consisting of local school board members elected from director districts. The Association provides legislative assistance, assistance with negotiations, informational services regarding finance and legal matters, and in-service opportunities for School Board members.

Membership dues for 2024-25 are \$14,810. This amount is determined by way of a formula based upon the number of students in our district.

Recommended Action:

The administrative team recommends continued membership. Statutes require that election for membership in the MSBA pass by a two-thirds majority vote.

School Board Regular Meeting

6. H.

Meeting Date: 06/17/2024

Prepared By: John Lustig, Director of Administrative Services

Subject:

Approval of the 2024-25 Hourly Rates for Part-Time, Temporary and Substitute Employees, Miscellaneous Rates of Pay, and Co-curricular Activities Stipend Schedule

Background:

Each year the Board approves a schedule of hourly rates of pay for persons employed by the district on a part-time, temporary, or substitute basis, and miscellaneous rates of pay. Schedules showing the recommended rates for the 2024-25 school year are enclosed. The administration recommends that the Board adopt the proposed rates as recommended.

Recommended Action:

The Administration recommends approval of the proposed rates as presented.

Attachments

Part-time Hourly Rates 2024-25

Miscellaneous Rates 2024-25

2024-25 Co-Curricular Activities Stipend Schedule

Substitute Hourly Rates 2024-25

MANKATO AREA PUBLIC SCHOOLS

Hourly Rates for Part-time/Temporary Employees 2024-25 Fiscal Year

JOB TITLE	2023-24 Hourly Rate	2024-25 Hourly Rate
Work Experience/Work Based Students	Minimum Wage	Minimum Wage
High School Student Workers	Minimum Wage	Minimum Wage
Post-Secondary Work Study	Minimum Wage	Minimum Wage
Sign Language Interpreter	\$24.00 - \$27.75	\$24.00 - \$28.60
Language Interpreter	\$25.00	\$25.00
Intervener	\$24.00 - \$27.75	\$24.00 - \$28.60
Brailist	\$24.00 - \$27.75	\$24.00 - \$28.60
American Indian Program Assistant	\$15.00	\$16.40
Brailist in Training	\$16.75	\$17.25
Head Election Judge	\$12.50	\$12.50
Election Judge	\$11.00	\$11.00
Locksmith	\$13.50	\$15.00
Lead Summer Painter	\$14.25	\$15.50
Summer Painter	\$13.50	\$15.00
Summer Carpenter's Helper	\$13.50	\$15.00
Seasonal Groundskeeper	\$15.00	\$15.00
Custodian's Summer Helper	\$15.00	\$15.00
Curriculum Writing & Professional Development	\$35.00	\$35.00
Musical Accompanist	\$20.75	\$20.75
Printer's Helper	\$13.50	\$13.50
District Stage Manager	\$26.75	\$26.75
Assistant Stage Manager	\$15.75	\$15.75
First Aid Trainers	\$30.00	\$30.00
First Aid Team Members	Reg. Hrly Rate to \$22.00 max	Reg. Hrly Rate to \$22.00 max

Revised July 1, 2024

MANKATO AREA PUBLIC SCHOOLS

Miscellaneous Rates of Pay

Job Title/Activity	Rate	Comments	Budget Code
<u>PLCs</u> Missed Prep for PLC PLC after teacher duty day*	Contract Rate	Per Letter of Agreement with MTA	Site Staff Development 01/xxx/640/000/306/185
Missed Prep or Lunch - Special Ed Teachers	Contract Rate	Apply when teachers miss prep/lunch to provide instruction or for IEP meetings per Special Ed Teacher Compensation Guidelines.	01/xxx/xxx/000/740/185
IEP meetings outside of teacher duty day - all teachers*	Contract Rate	Compensation minimum of 15 minutes per Special Ed Teacher Compensation Guidelines	01/xxx/xxx/000/740/185
DIBELS Team Members	\$20.00 per hour		
Multilingual Learners Assessment Team Members	\$20.00 per hour		
<u>Test Proctors</u> Current employees during normal work hours Current employees outside normal work hours Hired from outside district Retired licensed teachers Missed prep for proctoring	No additional pay Regular Rate of Pay \$15.00 per hour \$20.00 per hour Contract Rate		01/200/611/000/000/185
Required meetings outside of teacher duty day*	\$35.00 per hour	Exception: Part-time teachers attending a district inservice within the FT teacher duty day should receive their contract rate for additional time beyond their contract time.	Teacher's Regular Salary Code
Summer Professional Development	\$35.00 per hour	Note: Payment for summer professional development will be paid only if specifically aligned to District Roadmap initiatives and designated by the District as paid training.	Site or Program Staff Development Code
Participating on Interview Teams	No pay - voluntary		-----
Teaching Fellows	\$25.00 per hour	For activities outside of teacher duty day scheduled by mentors and designated for pay	
Moving	\$12.50 per hour	Maximum 8 hours	01/xxx/810/000/000/170
Planetarium Operator	\$50.00 per show	East Sr. High School	
<u>CPI/PCM Training</u> Trainers Teacher Trainees sent by District Para Trainees sent by District	Contract Rate \$35.00 per hour Regular hourly rate		01/200/420/640/419/185

*Teacher duty day is 7 hours, 50 minutes. Teachers are required to begin 30 minutes prior to the student day. Typically, the end time for secondary teachers is 30 minutes after the student day; end time for elementary teachers is 40-50 minutes after the student day depending upon the length of the student day.

Note: Please be sure that teachers submit timesheets for extra time worked within the same pay period that the time was worked.

Effective July 1, 2024

2024-25 Co-Curricular Activities Stipend Schedule						
	2023-24			2024-25		
	Years of Experience			Years of Experience		
	0-1	2-3	4+	0-1	2-3	4+
LEVEL #1				3.00%	3.00%	3.00%
<u>Football (Boys)</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
"B" Squad	\$3,246	\$3,437	\$3,711	\$3,343	\$3,541	\$3,822
"C" Squad	\$2,678	\$2,825	\$3,072	\$2,758	\$2,910	\$3,164
Middle School - Head*	\$2,160	\$2,285	\$2,532	\$2,225	\$2,353	\$2,608
Middle School - Assistant*	\$1,917	\$2,035	\$2,282	\$1,974	\$2,096	\$2,350
Equipment Manager	\$2,875	\$3,039	\$3,460	\$2,962	\$3,130	\$3,564
<u>Basketball (Boys & Girls)</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
"B" Squad	\$3,246	\$3,437	\$3,711	\$3,343	\$3,541	\$3,822
"C" Squad	\$2,678	\$2,825	\$3,072	\$2,758	\$2,910	\$3,164
Middle School - Head*	\$2,160	\$2,285	\$2,532	\$2,225	\$2,353	\$2,608
Middle School - Assistant*	\$1,917	\$2,035	\$2,282	\$1,974	\$2,096	\$2,350
<u>Wrestling (Boys)</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
Middle School - Head*	\$2,160	\$2,285	\$2,532	\$2,225	\$2,353	\$2,608
<u>Hockey (Boys & Girls)</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
<u>Gymnastics (Girls)</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
Middle School - Head*	\$2,160	\$2,285	\$2,532	\$2,225	\$2,353	\$2,608
<u>Swimming (Boys & Girls)</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
Middle School - Head*	\$2,160	\$2,285	\$2,532	\$2,225	\$2,353	\$2,608
<u>Volleyball (Girls)</u>						

Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
"B" Squad	\$3,246	\$3,437	\$3,711	\$3,343	\$3,541	\$3,822
"C" Squad	\$2,678	\$2,825	\$3,072	\$2,758	\$2,910	\$3,164
Middle School - Head*	\$2,160	\$2,285	\$2,532	\$2,225	\$2,353	\$2,608
Middle School - Assistant*	\$1,917	\$2,035	\$2,282	\$1,974	\$2,096	\$2,350
<u>Track & Field (Boys & Girls)</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
Middle School - Head*	\$2,160	\$2,285	\$2,532	\$2,225	\$2,353	\$2,608
Middle School - Assistant*	\$1,917	\$2,035	\$2,282	\$1,974	\$2,096	\$2,350
<u>Baseball (Boys)</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
"B" Squad	\$3,246	\$3,437	\$3,711	\$3,343	\$3,541	\$3,822
"C" Squad	\$2,678	\$2,825	\$3,072	\$2,758	\$2,910	\$3,164
Middle School - Head*	\$2,160	\$2,285	\$2,532	\$2,225	\$2,353	\$2,608
Middle School - Assistant*	\$1,917	\$2,035	\$2,282	\$1,974	\$2,096	\$2,350
<u>Softball (Girls)</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
"B" Squad	\$3,246	\$3,437	\$3,711	\$3,343	\$3,541	\$3,822
"C" Squad	\$2,678	\$2,825	\$3,072	\$2,758	\$2,910	\$3,164
Middle School - Head*	\$2,160	\$2,285	\$2,532	\$2,225	\$2,353	\$2,608
Middle School - Assistant*	\$1,917	\$2,035	\$2,282	\$1,974	\$2,096	\$2,350
<u>Speech</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
<u>Debate</u>						
Head Coach (A Squad)	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant (B Squad)	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
<u>VEX Robotics</u>						
Head Coach	\$5,345	\$5,756	\$6,084	\$5,505	\$5,929	\$6,267
Varsity Assistant	\$3,610	\$3,836	\$4,112	\$3,718	\$3,951	\$4,235
Middle School - Head*	\$2,160	\$2,285	\$2,532	\$2,225	\$2,353	\$2,608
Middle School – Assistant*	\$1,917	\$2,035	\$2,282	\$1,974	\$2,096	\$2,350

<u>Activities Coordinator (stipend paid each season: fall, winter, spring)</u>						
Middle School	\$2,085	\$2,211	\$2,456	\$2,147	\$2,278	\$2,530
<u>LEVEL #2</u>						
<u>Golf (Boys & Girls)</u>						
Head Coach	\$4,359	\$4,663	\$4,963	\$4,490	\$4,803	\$5,112
Middle School - Head*	\$1,997	\$2,112	\$2,360	\$2,057	\$2,176	\$2,431
<u>Tennis (Boys & Girls)</u>						
Head Coach	\$4,359	\$4,663	\$4,963	\$4,490	\$4,803	\$5,112
Varsity Assistant	\$3,109	\$3,295	\$3,568	\$3,202	\$3,393	\$3,675
Middle School - Head*	\$1,997	\$2,112	\$2,360	\$2,057	\$2,176	\$2,431
Middle School - Assistant*	\$1,917	\$2,035	\$2,282	\$1,974	\$2,096	\$2,350
<u>Cross Country (Boys & Girls)</u>						
Head Coach	\$4,359	\$4,663	\$4,963	\$4,490	\$4,803	\$5,112
Middle School - Head*	\$1,997	\$2,112	\$2,360	\$2,057	\$2,176	\$2,431
<u>Soccer (Boys & Girls)</u>						
Head Coach	\$4,359	\$4,663	\$4,963	\$4,490	\$4,803	\$5,112
Varsity Assistant	\$3,109	\$3,295	\$3,568	\$3,202	\$3,393	\$3,675
C-Squad (80% of Varsity Ass't)	\$2,487	\$2,635	\$2,853	\$2,561	\$2,714	\$2,939
<u>Alpine Skiing (Boys & Girls)</u>						
Head Coach	\$4,359	\$4,663	\$4,963	\$4,490	\$4,803	\$5,112
Varsity Assistant	\$3,109	\$3,295	\$3,568	\$3,202	\$3,393	\$3,675
<u>Lacrosse (Boys & Girls)</u>						
Head Coach	\$4,359	\$4,663	\$4,963	\$4,490	\$4,803	\$5,112
Varsity Assistant	\$3,109	\$3,295	\$3,568	\$3,202	\$3,393	\$3,675
<u>Fall and Spring Play</u>						
Director	\$4,359	\$4,663	\$4,963	\$4,490	\$4,803	\$5,112
Assistant Director - Fall	\$3,109	\$3,295	\$3,568	\$3,202	\$3,393	\$3,675
Assistant Director - Spring	\$3,109	\$3,295	\$3,568	\$3,202	\$3,393	\$3,675
Music/Choreography	\$2,850	\$3,010	\$3,285	\$2,935	\$3,100	\$3,384
<u>Marching Band</u>						
Director	\$4,359	\$4,663	\$4,963	\$4,490	\$4,803	\$5,112

Assistant Director	\$3,109	\$3,295	\$3,568	\$3,202	\$3,393	\$3,675
<u>Adaptive Bowling</u>						
Coach (60% of Head Coach)	\$2,616	\$2,798	\$2,978	\$2,695	\$2,882	\$3,068
Assistant Coach (60% of Asst)	\$1,866	\$1,977	\$2,141	\$1,922	\$2,036	\$2,205
<u>Adaptive Floor Hockey</u>						
Coach (60% of Head Coach)	\$2,616	\$2,798	\$2,978	\$2,695	\$2,882	\$3,068
Assistant Coach (60% of Asst)	\$1,866	\$1,977	\$2,141	\$1,922	\$2,036	\$2,205
<u>LEVEL #3</u>						
<u>Orchesis/Dance Company</u>						
Head Coach	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
Assistant Coach	\$2,239	\$2,369	\$2,671	\$2,306	\$2,441	\$2,752
<u>One Act Play</u>						
Director	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
<u>Knowledge Bowl</u>						
Advisor	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
<u>Math League</u>						
Advisor	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
<u>Publications</u>						
Yearbook	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
<u>National Honor Society</u>						
Advisor	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
<u>Diversity (SHINE) Club</u>						
Advisor	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
<u>Student Council</u>						
Advisor	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
<u>Music</u>						
Senior High Band	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
<u>DECA/Business Professionals of America</u>						
Advisor	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876

<u>FFA</u>						
Advisor	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
<u>HOSA</u>						
Advisor	\$3,153	\$3,336	\$3,763	\$3,247	\$3,437	\$3,876
<i>LEVEL #4</i>						
<u>Music</u>						
Senior High Orchestra	\$2,465	\$2,609	\$3,005	\$2,539	\$2,687	\$3,095
Senior High Choir	\$2,465	\$2,609	\$3,005	\$2,539	\$2,687	\$3,095
Show Choir/Chamber Singers	\$2,465	\$2,609	\$3,005	\$2,539	\$2,687	\$3,095
Jazz Band	\$2,465	\$2,609	\$3,005	\$2,539	\$2,687	\$3,095
<u>Class Advisors</u>						
Juniors	\$2,465	\$2,609	\$3,005	\$2,539	\$2,687	\$3,095
<u>Science Club</u>						
Advisor	\$2,465	\$2,609	\$3,005	\$2,539	\$2,687	\$3,095
<u>Link Crew</u>						
Coordinator	\$2,465	\$2,609	\$3,005	\$2,539	\$2,687	\$3,095
Assistant (50% stipend)	\$1,233	\$1,304	\$1,502	\$1,270	\$1,343	\$1,548
<u>Web Leader</u>						
Coordinator	\$2,465	\$2,609	\$3,005	\$2,539	\$2,687	\$3,095
Assistant	\$1,233	\$1,304	\$1,502	\$1,270	\$1,343	\$1,548
<u>Drama Club</u>						
Advisor	\$2,465	\$2,609	\$3,005	\$2,539	\$2,687	\$3,095
<i>LEVEL #5</i>						
<u>Lincoln Douglas Debate</u>						
Advisor	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
<u>Elementary and Middle School Student Council</u>						
Advisor	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
<u>Class Advisors</u>						
Seniors	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
<u>Publications</u>						

Impressions/Images	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
Middle School Yearbook	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
<u>Middle School Math League</u>						
Advisor	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
<u>Middle School Knowledge Bowl</u>						
Advisor	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
<u>Music</u>						
Middle School Band	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
Middle School Orchestra	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
<u>Middle School Science Club</u>						
Advisor	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
<u>Middle School Drama Club</u>						
Advisor	\$1,581	\$1,687	\$1,933	\$1,628	\$1,738	\$1,991
<u>Hope Squad</u>						
Advisor	\$1,581	\$1,687	\$1,933	\$1,581	\$1,687	\$1,933

MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

Rates for Substitute Employees
2024-25 Fiscal Year

<u>JOB TITLE</u>	<u>2023-24</u>	<u>2024-25</u>
Teacher	\$200.00 per day or \$33.33/hr with a two-hour minimum	\$200.00 per day or \$33.33/hr with a two-hour minimum
Principal (licensed)	\$350.00 per day or \$43.75/hr with a two-hour minimum	\$350.00 per day or \$43.75/hr with a two-hour minimum
	Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance	Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance
Paraprofessional		
General Education & Non-classroom	\$15.00 per hour	\$16.00 per hour
Special Education	\$15.00 per hour	\$17.00 per hour
Health & Wellness	\$19.00 per hour	\$20.00 per hour
Secretary		
Office A13 & B21	\$16.55 per hour	\$16.55 per hour
Office B22	\$20.25 per hour	\$20.25 per hour
Retired District 77 Secretary	Step at time of retirement	Step at time of retirement
Custodial/Maintenance		
Custodian	\$18.05 per hour	\$19.15 per hour
Retired District 77 Custodian	Step at time of retirement	Step at time of retirement
Nutrition Services		
Nutrition A11 & A13	\$13.13 per hour	\$15.00 per hour
Nutrition B21	\$16.79 per hour	\$19.00 per hour
Retired District 77 Nutrition Services	Step at time of retirement	Step at time of retirement
Licensed School Nurse	\$35.00 per hour	\$35.00 per hour

Effective July 1, 2024

School Board Regular Meeting**6. I.****Meeting Date:** 06/17/2024**Prepared By:** John Lustig, Director of Administrative Services

Subject:

Approval of 2024-2025 Rates of Pay for Community Education Department Part-Time and Seasonal Personnel

Background:

Each year the Board approves a schedule of rates of pay for persons employed by the Community Education on a part-time and/or seasonal basis. Schedules showing the recommended rates for the 2024-25 school year are enclosed.

Recommended Action:

The Administration recommends approval of the proposed rates as presented.

Attachments

FY25 CE salary rates for part-time and seasonal personnel

Community Education Department Salary Rates for Part-Time Personnel		MN Minimum wage for adults is \$10.33 and youth is \$8.42 as of 1/1/22	MN Minimum wage for adults is \$10.59 and youth is \$8.63 as of 1/1/23	MN Minimum wage is \$10.85 an hour for adults and \$8.85 youth 1/1/24
Job Title	Rate 2021-22	Rate 2022-23	Rate 2023-24	Rate 2024-25
ACES				
ACES Elementary childcare staff	\$10.00-\$16.50	\$11.00-\$18.00	\$11.50-\$18.75	\$11.00-\$20.00
ACES Early Learning childcare staff	N/A	N/A	\$15.00-\$22.00	\$15.00-\$24.00
Adult Basic Education (ABE)				
ABE Navigator/Liaison	16.50-19.50			\$25.00 - \$28.00
ABE Classroom Assistant (part-time)				17.00-19.00
ABE Child Care Staff (6-3-2) (part-time)			15.00-23.50	15.25-24.50
GED Testing Proctor				Use employee's daily rate
Early Learning				
Early Childhood Screener (632)	17.49	\$18.10	\$18.10	\$18.64
Enrichment and Leisure Services				
Adult Sports Official	\$17-\$32/game	\$17-\$32/game	\$17-\$32/game	\$20-\$32/game
Certified Archery Instructor	\$13.00-\$19.00/hour	\$13.00-\$19.00	\$13.00-\$19.00	\$13.00-\$19.00
Learn to Lancer Colorguard Leader	N/A	N/A	N/A	\$1,800.00
Learn to Lancer Colorguard Instructor	N/A	N/A	N/A	\$9.00-\$15.00
Lifeguard	\$10.50 - \$14.00	\$10.50 - \$14.00	\$12.00 - \$14.00	\$12.00-\$14.00
Middle School After School Site Leader	\$10.50 - \$30.00	\$10.50 - \$30.00	\$12.00 - \$35.00	\$12.00 - \$14.00
Middle School After School Club Leader	\$10.50 - \$30.00	\$10.50 - \$30.00	\$12.00 - \$35.00	\$12.00 - \$35.00
Non-licensed Instructor	\$10.50 - \$30.00	\$10.50 - \$30.00	\$12.00 - \$35.00	\$12.00 - \$35.00
Rec on the Go Leader	\$8.21-\$15.00/hour	\$8.42-\$16.00	\$8.75-\$16.00	\$11.00 - \$16.00
Skating School Instructor			\$8.75 - \$15.00	\$9.00-\$15.00
Skating School Lead Instructor	\$8.21 - \$15.00/hour	\$8.75-\$16.00	\$16.00	\$17.00
Swimming Instructor	\$12.00 - \$30.00	\$12.00 - \$30.00	\$12.00 - \$30.00	\$12.00-\$15.00
Swimming Instructor (private lessons)	NA	NA	\$15.00/lesson	\$15.00/lesson
Swimming instructor Aide	\$10.25- \$11.50	\$10.25- \$11.50	\$11.00 - \$12.00	\$11.00 - \$12.00
Seasonal Assistant Specialist		\$16.00	\$16.00-\$19.00	\$19.00
Building Supervisor	\$14.00-\$16.00	\$15.00-\$17.00	\$16.00-\$19.00	\$17.00-\$19.00
Intern/Student Worker	10.25	\$10.33	\$10.59	\$10.85
	Revised 5/30/21	Revised 5/30/22	Revised 5/24/23	Revised 5/22/24

School Board Regular Meeting

7. A.

Meeting Date: 06/17/2024

Prepared By: Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

Linda and Basil Janavaras donated \$2,000 for West High School John Basil Janavaras Memorial Scholarship

PTO/PTAs and Booster Clubs donated more than \$573,509 during the 2023-24 school year, with breakdowns as follows:

Bridges Advisory Committee

Approximately \$71,032 in gifts and donations

Major expenditures include:

- 5th Grade Field Trip - \$22,232
- Children's Theater - \$3,240
- Science and Nature Conf - \$2,470
- MN Science Museum - \$304
- Young Artist workshops - \$2,356
- Other field trips - \$1,475
- Bus Expense for field trips (does not include 5th grade field trip) - \$6,034
- Picnic, EOY picnic, movie, showcase, etc. - \$4,988
- Teacher and Special Support - \$7,642
- Technology - \$10,000
- School Supplies - \$6,181
- Conference meals/Teacher appreciation - \$2,284
- School Family Picnic at beginning of year - \$1,826

Eagle Lake Elementary

Approximately \$18,000 in gifts and donations

Major expenditures include:

- K-5 field trip & bussing - \$4,737
- Money for teachers for classroom use - \$2,836
- Teacher appreciation - \$4,668
- IXL license - \$2,500
- Educare - \$510
- School Store - \$535

Franklin Elementary

Approximately \$25,209 in gifts and donations

Major expenditures include:

- PBIS Committee - \$598
- Track and Field Day - \$76
- Reading Committee - \$410
- School Planners - \$956
- Swank Licenses - \$702
- Miscellaneous Academic Requests (Scholastic, Grandpa Richard, etc.) - \$2,341
- PTO Events & Supplies - \$393

Field TRips & Teacher Reimbursement - \$4,494
Fifth Grade Shirts - \$472
Miscellaneous Community Building Requests (Schoolwide shirts, cookie social, etc.) - \$4,759
Staff Appreciation - \$2,852
Walk-a-thon Supplies - \$49

Hoover Elementary

Approximately \$36,878 in gifts and donations

Major expenditures include:

Field Trips - \$7,108
MSU Play - \$600
Science Fair - \$212
MathMasters - \$264
5th Grade End of Year Celebration - \$945
Kindness Club - \$502
IXL - \$2,825
Climb Theatre - \$2,975
Faculty/Classroom Gifts - \$3,857
Mini-grants - \$3,770
Foster Grandparents - \$809
Fun Events (Fall & Spring events, field day, etc) - \$2,731
Meals for Teachers and Staff & other Hospitality expenses - \$3,071
Yearbooks - \$36
Capital Improvements - \$299
MLL Event - \$676
Operational Fees - \$103
5th Grade Planners - \$450

Jefferson Elementary

Approximately \$27,250 in gifts and donations

Major expenditures include:

Classroom Support - \$8,200
Staff Support - \$2,000
Social Programs - \$5,000
School Shirts - \$2,000
Field Trips - \$3,000
Outdoor Equipment - \$7,100

Kennedy Elementary

Approximately \$16,800 gifts and donations

Major expenditures include:

Swank License - \$562
Classroom Support - \$2,307
Family Fun Nights - \$850
Kennedy T-shirts - \$1,204
Staff Appreciation - \$2,347
Field Trips - \$391
5th Grade Celebration - \$215

Monroe Elementary

Approximately \$10,833 in gifts and donations

Major expenditures include:

Trees - \$223
Classroom & School Supplies and Books - \$5,091
School-Wide Events (festival, movie nights, ice cream social, game night) - \$781

ESGI - Kindergarten testing software - \$702
Movie License - \$748
Staff Appreciation and Meals - \$1,271
Field Trips - \$1,581
Yearbooks - \$290
5th Grade Planners - \$146

Roosevelt Elementary

Approximately \$26,340 in gifts and donations.

Major Expenditures:

Staff Appreciation - \$2,728
Field Trips - \$6,579
Reading Program Support - \$1,670
MSU Children's Theatre - \$600
School Wide Events - \$6,355
Classroom, School, Playground Supplies - \$2,243
Fifth Grade Yearbooks - \$636
Donations Made: Climb to Feed Kids, Educare - \$1,000

Rosa Parks Elementary

Approximately \$14,669 in gifts and donations

Major expenditures include:

Classroom, School & Playground Supplies - \$881
Climbing Wall - \$9,851
SWANK Movie License Fee - \$753
Fifth grade Farewell t-shirts - \$619
Field Trips - \$1,029
Staff Appreciation - \$1,536

Washington Elementary

Approximately \$17,433 in gifts and donations

Major expenditures include:

T-shirts for all students - \$3,172
Flowers, Gifts & Memorial Plaque - \$285
Yearbook Expenses - \$2,354
Staff Appreciation - \$947
Classroom & Playground Supplies - \$1,872
Field Trips - \$2,062
Academic Programming - \$2,188
PTO Sponsored Events - \$1,383
PTO Supplies - \$356
Movie License - \$659

Dakota Meadows Middle

Approximately \$14,460 in gifts and donations

Major expenditures include:

Digital Learning Tools - \$4,310
Staff appreciation - \$440
Student Positive Behavior Awards - \$295
Field Trip Busing - \$5,875

Prairie Winds Middle

Approximately \$11,270 in gifts and donations

Major expenditures include:

EdPuzzle - \$1,250

Voice Amplifiers - \$531
PBIS Initiatives - \$1,034
Conference Meals for Staff - \$1,352
TAW - \$124
Scholarship for Orchestra - \$180
Educare Basket - \$370
8th Grade Celebration - \$500

Central High & Freedom Schools

Approximately \$48,375 in gifts and donations

Major contributions include:

Food pantry & Closet - \$712
Art murals = \$2,997
Field Trips (bussing and tickets) - \$15,280
TAPP daycare - \$10,000

East Senior High

Approximately \$131,048 in gifts and donations

Major contributions include:

Boys Cross Country Cardio Coach Metabolic Testing Equipment - \$3,500
Boys & Girls Tennis Ball Machine - \$1,800
Swim & Dive replace 2 touchpads - \$1,500
Contribution to Homecoming costs (coach breakfast, Hall of Fame Dinner/Induction - \$500
iPads for programs to utilize stats program/HUDL - \$1,250
Awards - Letter M's - \$1,113
Boys Basketball practice short - \$426
New Canvas prints from SPX - \$819
Weight Room items - \$1,590
Plat4M Lifting app annual subscription - \$1,200
Boys & Girls Hockey Kevlar neck & wrist guards - \$3,000
Hockey helmets (boys & girls), football & LAX - \$2,500
Pep Band Shirts - \$681
Award pins - \$411
Astronomy Club New Lobby Area Improvements - \$400
iPad additional request - \$250
Dive Controller - \$490
State Graphic Display Wooden Boards for GSOC & BCC - \$605
Grad Party Donation - \$1,500
Adapted Bowling Uniforms - 22 shirts - \$1,115
Contribution to Section basketball Live Stream, state buses & t-shirts - \$750
Baseball Scoreboard topper, electrical, baseball scoreboard digits - \$5,000
Donation to Wolverton Scholarship fund - \$2,000
Mental Training for winter & spring sports groups (wrestling, basketball, lacrosse and track & field) - \$1,375
Donation to East gymnasium bleacher project - \$100,000

West Senior High

Approximately \$103,912 in gifts and donations

Major expenditures include:

Concession Stand Repair - \$3,982
Boys Cross Country Uniforms - \$2,000
Girls Cross Country Uniforms - \$2,000
Girls Soccer 25 Team Parkas - \$3,500
All Sports Training Supplies - \$950
Football Jerseys - \$10,500

Hudl Streaming Software - \$13,500
Student Supplies - Aunt Flow - \$560
Swim Team Underwater Camera - \$650
Girls Hockey White Uniforms - \$750
Pool Touchpad Timing System - 1,500
Homecoming Breakfast - \$375
Swim Team Record Board - \$1,400
Girls Basketball In-House Clinic - \$800
All Sports Training Supplies - \$2,000
Boys Basketball Travel Expenses - \$400
YES Club Annual Membership - \$600
Softball/Baseball Batting Cage Nets - \$7,480
Orchesis Costumes Lighting & Backdrop Stand - \$1,000
Update Records Books - \$70.25
DECA Transportation - \$1,500
Girls Track Uniforms - \$2,500
Baseball Pitching Machine - \$3,300
Pole Vault Pits - \$26,000
Grad Party - \$1,500
NIETOC Transportation - \$500
History Day Transportation - \$200
Portable Athletic Training Tables - \$2,000
MSU Sport Psych - \$875
MN Baseball All Star Ad - \$120
High Jump Pits - \$10,000

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**7. B.****Meeting Date:** 06/17/2024**Prepared By:** John Lustig, Director of Administrative Services

Subject:

Ratification of 2024-26 Agreement with the Minnesota School Employee Association representing Paraeducators.

Background:

A tentative agreement was reached between the Minnesota School Employee Association representing Paraeducators and District 77 on May 30, 2024. Board members have received a detailed analysis of the new agreement.

The MSEA Paraeducators approved the tentative agreement on June 5, 2024.

Recommended Action:

The administration recommends that the School Board ratify the agreement.

School Board Regular Meeting**7. C.****Meeting Date:** 06/17/2024**Prepared By:** Audra Boyer, Director of Community Education & Recreation

Subject:

Certification of Updated Population Estimate

Background:

The MN State Demographers office has released the 2024 District Population Data and due to population growth, Mankato Area Public Schools Community Education now qualifies for additional General Community Education Revenue.

The General Community Education Revenue is the fund which operates the department and enables local decision making in meeting unique needs of our community. The Community Volunteer Program is one example of how this funding is utilized at Mankato Area Public Schools.

Recommended Action:

Administration recommends the recertification of census figure of 72,347 be certified to the State Demographer for approval of use in the 2024 payable 2025 revenue calculations.

AttachmentsResolution

Certification of Updated District Population Estimate

RESOLUTION

CERTIFYING THE POPULATION ESTIMATE FOR THE 2024 PAYABLE 2025 LEVY OF
INDEPENDENT SCHOOL DISTRICT #0077

WHEREAS, the Independent School District #0077 has experienced an increase in population from the 2022 census figure of 72,183, to the current census figure of 72,347 as determined by the State Demographer.

BE IT RESOLVED, by the School Board of Independent School District #0077 that the census figure of 72,347 be certified to the State Demographer for approval of use in the 2024 payable 2025 revenue calculations.

For the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____

And the following voted against: _____

Whereupon said resolution was declared duly passed and adopted.

Date: _____

BY ORDER OF THE SCHOOL BOARD

_____ (Clerk Signature)

_____ (Clerk Name)

School Board Clerk

School Board Regular Meeting**7. D.****Meeting Date:** 06/17/2024**Prepared By:** Amanda Heilman, Director of Business Services

Subject:

Adoption of Preliminary Budget 2024-2025

Background:

Board members have received the proposed budget for the 2024-2025 school year. Personnel involved with budget preparation will be available to answer questions the Board might have regarding the budget. The budget will also be presented to the school board in December as part of the Annual Levy Certification and Truth in Taxation meeting. The revised budget for the year is presented in March.

Recommended Action:

The administration recommends adoption of the 2024-2025 budget.

Attachments

School Board Regular Meeting

7. E.

Meeting Date: 06/17/2024

Prepared By: Paul Peterson, Superintendent

Subject:

Adoption of Resolution Calling the School District General Election

Background:

Pursuant to Minnesota state statute, the School Board is required to pass a resolution calling for the election of members and setting the conditions for said election. The purpose of the election is to elect four (4) School Board members for a term of four (4) years each. The election is set for November 5, 2024.

The resolutions are attached for your review.

Recommended Action:

The administration recommends approval of the resolutions as presented.

Attachments

Resolution

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77 State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing four (4) school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 5th day of November, 2024.
3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.
4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.
6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

GENERAL ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 77 MANKATO AREA PUBLIC SCHOOLS

NOVEMBER 5, 2024

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this:



SCHOOL BOARD MEMBER VOTE FOR UP TO FOUR

☐	CANDIDATE U
☐	CANDIDATE V
☐	CANDIDATE W
☐	CANDIDATE X
☐	_____ write-in, if any
☐	_____ write-in, if any
☐	_____ write-in, if any
☐	_____ write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.
8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.
10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

Dated: _____

BY ORDER OF THE SCHOOL BOARD

Erin Roberts, Clerk