

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 16, 2024

The School Board of Independent School District No. 77 met in regular session on Monday, December 16, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:31 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Kristi Schuck, and Shannon Sinning. Absent: Erin Roberts.

Ms. Schuck made a motion, and Mrs. Ratcliff seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

The consent agenda items outlined below were approved on a motion by Mrs. Pratt, seconded by Ms. Schuck, and carried on a 6-0 roll call vote.

Approval of Minutes of the December 3, 2024, regular Board meeting.

Approval of December Bills totaling \$9,617,721.36.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Amber Volkman - Long-term Substitute Teacher for Erin Krueger at Washington Elementary School beginning January 2 and ending February 21, 2025. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Rachel Ainali - Special Education Paraeducator (Intervention-Behavior Support) at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Kate Cashin - ACES Child Care Assistant at Hoover Elementary School for 1.5 hours per day/5 days per week beginning December 9, 2024. She will be compensated at the rate of \$13.00 per hour.

Turner Haar - ACES Child Care Assistant at Washington Elementary School for 3-4 hours per day/3 days per week beginning December 9, 2024. He will be compensated at the rate of \$14.00 per hour.

Samira Haji - Interpreter for the District on an on-call basis beginning December 2, 2024. She will be compensated at the rate of \$25.00 per hour.

Monysona Kem - ACES Early Learning Aide at MAPS Center for Learning for 6 hours per day/4 days per week beginning December 11, 2024. She will be compensated at the rate of \$15.00 per hour.

Sarah Prescott - ACES Early Learning Aide Substitute at MAPS Center for Learning on an on-call basis beginning January 2, 2025. She will be compensated at the rate of \$15.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Erika Kuhlers - Increase in assignment as Teachers in the Elementary Excel Program from 2 hours per day/2 to 2.25 hours per day/2 days per week beginning December 3, 2024, and ending April 30, 2025.

Karen Mehlhaff - Increase in assignment as Teachers in the Elementary Excel Program from 2 hours per day/2 to 2.25 hours per day/2 days per week beginning December 3, 2024, and ending April 30, 2025.

Megan Schulz - Increase in assignment as Teachers in the Elementary Excel Program from 2 hours per day/2 to 2.25 hours per day/2 days per week beginning December 3, 2024, and ending April 30, 2025.

Jeremy Steffensmeier - Increase in assignment as Teachers in the Elementary Excel Program from 2 hours per day/2 to 2.25 hours per day/2 days per week beginning December 3, 2024, and ending April 30, 2025.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Cari Nielsen - Decrease in assignment as Special Education Paraeducator (Resource) at Rosa Parks Elementary from 6.5 hours per day/5 days per week to 6.25 hours per day/5 days per week beginning December 10, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Collin Seifert - Adjust start date to December 2, 2024, for Board-approved leave.

RESIGNATIONS (INSTRUCTIONAL)

Tatyana Mueller - Speech Language Pathologist with the District, has submitted a resignation. The last day of employment will be December 20, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Chantell Drummer - Early Learning Paraeducator at MAPS Center for Learning, has submitted a resignation. The last day for this assignment will be December 3, 2024. She will continue the MAPS Early Childhood Teacher assignment at MAPS Center for Learning.

Kristal Freed - Early Learning Special Education Paraeducator at MAPS Center for Learning, has submitted a resignation. The last day of employment will be December 19, 2024.

Sandra Hoffmann - ACES Student Support Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day for this assignment will be December 20, 2024. She will continue the Special Education Paraeducator (Intervention-ASD) assignment at Rosa Parks Elementary School.

Kallie Kuehmichel - Student Success Coach at West High School, has submitted a resignation. The last day of employment will be June 6, 2023.

Denise Mackrill - Non-classroom (Playground) Paraeducator and Special Education Paraeducator (Resource) at Washington Elementary School, has submitted a resignation. The last day of employment will be December 20, 2024.

Fayth Wangongu - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be November 26, 2024.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Lucinda Mendez - Temporary Homebound Instructor at West High School for 5 hours per week beginning December 15, 2024, and ending March 1, 2025. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Ella Beach - ACES Child Care Assistant at Rosa Parks Elementary School for 3-4 hours per day/2 days per week beginning December 16, 2024. She will be compensated at the rate of \$13.00 per hour.

John Krippner - Non-classroom (Lunchroom) Paraeducator at Franklin Elementary School for 2.25 hours per day/5 days per week beginning January 2, 2025. He will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

David Pietsch - 8-hour, 12-month, Evening Custodian at MAPS Center for Learning beginning December 30, 2024. He will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Sarah Sullivan - Second Cook at Franklin Elementary School for 7.5 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification A13, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Hayden Sadaka - ACES Child Care Assistant at Washington Elementary School for 2-3 hours per day/4 days per week beginning December 13, 2024. He will be compensated at the rate of \$13.00 per hour.

Amal Sharafkhodjaeva - ACES Child Care Assistant Substitute on an on-call basis beginning December 16, 2024. She will be compensated at the rate of \$13.00 per hour.

Calleejo Sohn - ACES Child Care Assistant at Roosevelt Elementary School for 1.75 hours per day/5 days per week beginning January 2, 2025. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Natalie Carlson - Change in assignment from Special Education Paraeducator (Intervention-ASD/DCD) to Special Education Paraeducator (Resource) at Monroe Elementary School for 6.25 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Evelyn Scheibe - Increase in assignment as Special Education Paraeducator (Intervention - EBD) from 7 hours per day/3 days per week (W-F) to 6.5 hours per day/5 days per week beginning December 10, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Lisa Haefner - Special Education Teacher at Franklin Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning January 2, and returning to work on February 10, 2025.

Sarah Payne - Music Teacher at Monroe Elementary and Jefferson Elementary Schools, has requested leave under the provisions of the Family Medical Leave Act beginning January 8 and returning to work on January 23, 2025.

Serenity Zwaschka - Extend Board-approved leave returning to work on December 17, 2024, with a reduced work schedule of 0.50 FTEs, until returning to full schedule on January 6, 2025.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Janet Jagerson - Has been granted unpaid leave beginning December 3, 2024, with a reduced work schedule of 4 hours per day, until returning to full schedule on January 2, 2025.

Maryam Mahamud - Preschool Paraeducator at MAPS Center for Learning and District Interpreter, has requested unpaid leave beginning December 9, 2024, and returning to work on March 5, 2025. She is eligible to use any applicable fringe benefits available.

RESIGNATIONS (NON-INSTRUCTIONAL)

Jeffery Dietrich - District Maintenance at West High School, has submitted a resignation for the purpose of retirement. The last day of employment will be January 10, 2025.

Anna Feder - Special Education Paraeducator (Intervention - EBD) at Roosevelt Elementary School, has submitted a resignation. The last day of employment will be December 20, 2024.

Kimberley Neidecker - Cook Helper at East High School, has submitted a resignation for the purpose of retirement. The last day of employment will be January 2, 2025.

Dissolution of East/Loyola Girls Tennis Cooperative in 2025-26.

Dissolution of East/Immanuel Girls Golf Cooperative in 2025-26.

Dissolution of East/Loyola Girls Swim & Dive Cooperative in 2028-29.

Dissolution of East/Loyola Boys Swim & Dive Cooperative in 2028-29.

Approval of the Revised 2024-25 Rates for Substitute Employees - See page (___)

A motion was made by Mrs. Ratcliff and seconded by Mr. Kind to certify the tax levy for the 2025-2026 school year in the amount of \$36,565,576.95. The motion carried on a 6-0 voice vote.

On November 7, 2024, multiple bids for each of the Work Scopes were received for the Mankato West High School Secure Entrance and Renovation Project. This is a continuation of bids (see page ____). The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG/LSE Architects, our professional design teams, recommends that the bids as submitted on the attachment in a total amount of \$7,700,586.30 be accepted by the School Board. The Bond Referendum will be used to fund this project. Mr. Baker made a motion to accept the bid as recommended and Ms. Schuck seconded the motion. The motion carried on a 6-0 roll call vote.

On November 21, 2024, multiple bids for each of the Work Scopes were received for the Jefferson Elementary School Secure Entrance and Renovation Project (see page ____). The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG Architects, our professional design teams, recommends that the bids as submitted on the attachment in a total amount of \$943,670.00 be accepted by the School Board. The Bond Referendum will be used to fund this project. Mr. Baker made a motion to accept the bid as recommended and Mr. Kind seconded the motion. The motion carried on a 6-0 roll call vote.

In August the School Board approved a superintendent contract with Paul Peterson for July 1, 2025 to June 30, 2028. The school district has been informed that the MN State Retirement System (MSRS) will not honor the wellness credit language in the contract because it is considered a stand alone benefit that is different from other employees, and therefore is considered discriminatory. Specifically, the wellness benefit payout does not have a cap on the amount of benefit that could be paid into MSRS.

To resolve this situation, two revisions are being recommended:

1. Add the following sentence to the Wellness Credit portion of the contract; *In no event, however, shall the Superintendent's wellness incentive pay exceed Twenty-Six Thousand Dollars (\$26,000).*
2. Add the following language to the tax-deferred savings plan language: *In addition to any School District match contributions to a 403(b) plan, the school district shall also contribute an additional seven thousand five hundred dollars (\$7,500) to the Superintendent's 403(b) on an annual basis. The total School District contributions to the Superintendent's 403(b) plan shall not exceed twenty-five percent (25%) of the Superintendent's annual gross salary.*

Ms. Schuck made a motion to approve the contract revisions as recommended and Mrs. Ratcliff seconded the motion. The motion carried on a 6-0 roll call vote.

Mrs. Pratt made a motion to approve the 2025 MAPS Legislative Platform as recommended and Mrs. Ratcliff seconded the motion. The motion carried on a 6-0 voice vote.

There being no further business to consider, Ms. Schuck moved and Mr. Kind seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:01 p.m., on a 6-0 voice vote.

Attest: Clerk _____

Chairperson _____

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 16, 2024

The School Board of Independent School District No. 77 met in regular session on Monday, December 16, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:31 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Kristi Schuck, and Shannon Sinning. Absent: Erin Roberts.

1. Schuck/Ratcliff approval of agenda with personnel addendum. 6-0
2. Pratt/Schuck approval of Consent Agenda Items: Approval of Minutes of the December 3, 2024, regular meeting; Approval of December Bills; Personnel; Dissolution of East/Loyola Girls Tennis Cooperative 2025-26; Dissolution of East/Immanuel Girls Golf Cooperative 2025-26; Dissolution of East/Loyola Girls Swim & Dive Cooperative 2028-29; Dissolution of East/Loyola Boys Swim & Dive Cooperative 2028-29; Approval of Revised 2024-25 Rates for Substitute Employees. 6-0
3. Ratcliff/Kind certify tax levy for 2025-2026. 6-0
4. Baker/Schuck approval construction bids for Mankato West High School Secure Entrance & Renovation. 6-0
5. Baker/Kind approval construction bids for Jefferson Elementary School Secure Entrance & Renovation. 6-0
6. Schuck/Ratcliff approval of superintendent contract revision. 6-0
7. Pratt/Ratcliff approval of 2025 MAPS Legislative Platform. 6-0
8. Schuck/Kind adjournment at 6:01 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

Rates for Substitute Employees
2024-25 Fiscal Year

<u>JOB TITLE</u>	<u>2023-24</u>	<u>2024-25</u>
Teacher	\$200.00 per day or \$33.33/hr with a two-hour minimum	\$200.00 per day or \$33.33/hr with a two-hour minimum
Principal (licensed)	\$350.00 per day or \$43.75/hr with a two-hour minimum	\$350.00 per day or \$43.75/hr with a two-hour minimum
	Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance	Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance
Paraprofessional		
General Education & Non-classroom B21	\$15.00 per hour	\$16.00 per hour
Special Education B21.5 & B22	\$15.00 per hour	\$17.00 per hour
Health & Wellness B22.5	\$19.00 per hour	\$20.00 per hour
Secretary		
Office A13	\$16.55 per hour	\$17.00 per hour
Office B21	\$18.25 per hour	\$19.00 per hour
Office B22	\$20.25 per hour	\$21.00 per hour
Retired District 77 Secretary	Step at time of retirement	\$21.00/hr A13 (Retired) \$23.00/hr B21 (Retired) \$25.00/hr B22 (Retired)
Custodial/Maintenance		
Custodian	\$18.05 per hour	\$19.15 per hour
Retired District 77 Custodian	Step at time of retirement	\$21.25/hr (Retired)
Nutrition Services		
Cook Helper	\$13.13 per hour	\$15.00 per hour
Second Cook	\$15.66 per hour	\$16.00 per hour
Cook Manager	\$16.79 per hour	\$19.00 per hour
Retired District 77 Nutrition Services	Step at time of retirement	\$16.19/hr A11 (Retired) \$17.94/hr A13 (Retired) \$21.10/hr B21 (Retired)
Licensed School Nurse	\$35.00 per hour	\$35.00 per hour

Effective January 1, 2025

December 11, 2024

Mr. Scott Hogen
 Mankato Area Public Schools
 10 Civic Center Plaza
 Mankato, MN 56002

RE: **Mankato West High School Renovation and Additions**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on November 7, 2024.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>	<i>Contractor, City, State</i>	<i>Bid Amount</i>
WS 03-A	Concrete Northland Concrete & Masonry Company, LLC. Shakopee, MN	BEST VALUE Base Bid Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 03-A Contract \$2,487,800.00
WS 06-A	Carpentry Robert W Carlstrom Co. Inc. Mankato, MN	BEST VALUE Base Bid Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 06-A Contract \$1,513,000.00
WS 04-A	Masonry T.C.R. Enterprises, Inc. dba J & K Masonry Faribault, MN	Base Bid \$1,482,000.00 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 04-A Contract \$1,482,000.00
WS 07-H	Roofing Jackson & Associates LLC White Bear Lake, MN	Base Bid \$1,886,000.00 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 07-H Contract \$1,886,000.00
WS 14-B	Elevators Minnesota Elevator, Inc. Mendota Heights, MN	Base Bid \$231,886.30 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 14-B Contract \$231,886.30

WS 32-F	Landscaping & Irrigation	Erosion Control, Inc. Medford, MN	Base Bid	\$99,900.00
			Alternate #1 - Accepted	\$0
			Alternate #3 - Accepted	\$0
			Alternate #4 - Accepted	\$0
			Alternate #5 - Accepted	\$0
			Total 32-F Contract	\$99,900.00

Base Bid Total: \$7,700,586.30
Total Alternate #1 - Accepted: \$0
Total Alternate #3 - Accepted: \$0
Total Alternate #4 - Accepted: \$0
Total Alternate #5 - Accepted: \$0
Contract Total Including Accepted Alternates: \$7,700,586.30

Remaining Anticipated Contracts:

WS 08-A Doors, Frames, Hardware – BEST VALUE
WS 09-A Drywall – BEST VALUE
WS 09-F Wood Flooring – BEST VALUE
WS 09-H Fluid Applied Athletic Flooring
WS 13-E Special Purpose Room
WS 31-A Site Clearing & Earthwork
WS 32-A Asphalt Paving
WS 32-B Concrete Paving – BEST VALUE
WS 32-C Athletic & Recreation Surface

Anticipated Contract Total: \$37,408,543.30

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.364.0358.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Michael Veaderko

Mike Veaderko
 Project Manager



December 11, 2024

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **MAPS Jefferson Elementary School**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on November 21, 2024.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>	<i>Contractor, City, State</i>		<i>Bid Amount</i>	
WS 01-J	Final Cleaning	Prime Solutions, LLC. Bloomington, MN	Base Bid: Total Contract:	\$8,500.00 \$8,500.00
WS 03-A	Concrete	Evenson Concrete Systems Mankato, MN	Base Bid: Total Contract:	\$35,850.00 \$35,850.00
WS 04-A	Masonry	Goff Masonry, LLC. North Mankato, MN	Base Bid: Total Contract:	\$71,668.00 \$71,668.00
WS 05-A	Structural Steel Material	Construction Systems, Inc. Independence, MN	Base Bid: Total Contract:	\$49,691.00 \$49,691.00
WS 05-B	Structural Steel Erection	Top Line Steel Corporation Minnetrista, MN	Base Bid: Total Contract:	\$21,700.00 \$21,700.00
WS 06-A	Carpentry & Selective Demolition	APX Construction Group, LLC Mankato, MN	Base Bid: Total Contract:	\$138,900.00 \$138,900.00

Work Scope	Contractor, City, State	Bid Amount
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WS 07-H	Roofing	Schwickert's Tecta America, LLC Mankato, MN	Base Bid: Total Contract:	\$39,999.00 \$39,999.00
WS 08-A	Doors, Frames, & Hardware – Material Only	Twin City Hardware Company St. Paul, MN	Base Bid: Total Contract:	\$30,565.00 \$30,565.00
WS 08-F	Aluminum Storefronts, Entrances & Glazing	St. Peter Insulated Glass, Inc. St. Peter, MN	Base Bid: Total Contract:	\$56,600.00 \$56,600.00
WS 09-A	Drywall	Pietsch Construction Inc. Madelia, MN	Base Bid: Total Contract:	\$45,818.00 \$45,818.00
WS 09-B	Tile	Commercial Flooring Services, LLC Eagan, MN	Base Bid: Total Contract:	\$22,968.00 \$22,968.00
WS 09-C	Ceiling & Acoustical Treatment	Twin City Acoustics, Inc. New Hope, MN	Base Bid: Total Contract:	\$33,100.00 \$33,100.00
WS 09-D	Flooring – Resilient & Carpet	Rickway Carpet Mankato, MN	Base Bid: Total Contract:	\$11,975.00 \$11,975.00
WS 09-K	Painting	Reichel Painting Company, Inc. Mankato, MN	Base Bid: Total Contract:	\$10,385.00 \$10,385.00
WS 12-C	Manufactured Casework	Woodside Industries, Inc. Cavalier, ND	Base Bid: Total Contract:	\$44,156.00 \$44,156.00
WS 23-B	Combined Mechanical	Javens Mechanical Contracting Company Mankato, MN	Base Bid: Total Contract:	\$142,595.00 \$142,595.00

Work Scope		Contractor, City, State	Bid Amount	
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WS 26-A	Electrical	BLK Electric, Inc. North Mankato, MN	Base Bid: Total Contract:	\$37,900.00 \$37,900.00
WS 31-A	Site Clearing & Earthwork	Dirt Merchant, Inc Mankato, MN	Base Bid: Total Contract:	\$59,490.00 \$59,490.00
WS 32-A	Asphalt Paving	Nielsen Blacktopping, Inc. Kasota, MN	Base Bid: Total Contract:	\$15,000 \$15,000
WS 32-B	Concrete Paving	Del's Construction Company Le Sueur, MN	Base Bid: Total Contract:	\$51,525.00 \$51,525.00
WS 32-F	Landscaping	Wilkerson's Landscaping Services, LLC. Owatonna, MN	Base Bid: Total Contract:	\$15,285.00 \$15,285.00

Total Base Bid: \$ 943,670.00
Contract Total: \$ 943,670.00

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.490.0256.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Rob Gemelke
Project Manager