

AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, January 6, 2025 - 5:00 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. SWEARING IN OF NEW SCHOOL BOARD MEMBERS (5:00 P.M.)
3. APPROVAL OF AGENDA (5:05 P.M.)
4. MAPS STUDENT SPOTLIGHT (5:05 P.M.)
5. MAPS STAFF SPOTLIGHT (5:15 P.M.)
6. PUBLIC COMMENT (5:25 P.M.)
7. ORGANIZATION OF 2025 SCHOOL BOARD (5:35 P.M.)
 - A. Election of Officers
 - B. Appointment of Deputy Clerk
 - C. Designation of Official Depositories
 - D. Naming of School Attorney
 - E. Naming of Official Newspaper
 - F. Approval of Expenses for School Board Meetings
 - G. Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access
 - H. Authorization to Execute and File Application for State- and Federally-Funded Programs
 - I. Approval of School Board Meeting Schedule for 2025
 - J. School Board Member Committee/School Assignments for 2025

8. CONSENT AGENDA (5:45 P.M.)
 - A. Approval of Minutes of December 16, 2024, Regular Meeting
 - B. Personnel
9. BUSINESS (5:50 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Second Reading/Approval of School Board Policies
 - C. Approval of Construction Bids for Monroe Elementary School
 - D. Approval of Construction Bids for Mankato West High School Secure Entrance and Renovation
10. ADJOURNMENT (6:10 P.M.)



School Board Members for 2025

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Christopher Kind, Treasurer
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2028

Patrick Baker
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2026

Kari Pratt
Phone: 507-291-8008
E-Mail: kpratt1@isd77.org
Term Ends December 31, 2026

Erin Roberts, Clerk
Phone: 507-420-4640
E-Mail: erober1@isd77.org
Term Ends December 31, 2028

Elizabeth Hanke
Phone: 507-351-3367
E-Mail: ehanke1@isd77.org
Term Ends December 31, 2028

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2028

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



PUBLIC COMMENT GUIDELINES

The Mankato Area School Board welcomes public participation through Public Comment. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the Public Comment.

- Public Comment participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during Public Comment.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in Public Comment for the next two months.
- When there is a large number of speakers, the Board Chair may modify Public Comment, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of Public Comment to the end of the meeting.
- Public Comment participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, Public Comment will be closed and the individual will not be allowed to participate in future Public Comments.
- Crowd noise or any sort of grandstanding during Public Comment, including applause, talking, shouting, or any outbursts will result in the Public Comment being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

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<https://www.isd77.org/experience/school-board/agendas-and-minutes>



MANKATO AREA PUBLIC SCHOOLS

STRATEGIC ROADMAP

Mission Statement

our core purpose

Excellence, Equity, Empowerment. Every Student, Every Day.

Core Values



drivers of our words and actions

- **Courage:** We do and say what is needed to develop strength, resilience and character.
- **Student Centered:** Student success drives our decisions and actions, and we strive to provide each learner with what they need, when they need it.
- **Integrity:** We are honest, authentic and respectful in every interaction.
- **Accountable:** We know our desired outcomes, understand our individual responsibility for them, and collectively take accountability for results and continuous improvement.
- **Inclusive Practices:** We ensure ALL learners are welcomed and valued, have a sense of belonging and see themselves in their learning.

Vision



what we intend to create

MAPS inspires students to thrive through future focused learning experiences by:

- Pursuing their individual pathway
- Ensuring safe and secure schools
- Fostering inclusivity by understanding and appreciating diversity
- Engaging with families and caregivers
- Partnering with and contributing to our community

with high quality, dedicated and exceptionally trained staff.

Strategic Directions



focus of our improvement efforts

- A. Improving our professional practices so that each learner achieves at high levels in an inclusive educational model that is relevant and flexible
- B. Enhancing our student support structures to meet academic, social, behavioral, and mental health needs
- C. Recruiting, developing, and retaining staff to ensure positive learning experiences for students
- D. Strengthening our parent/caregiver partnerships and connections
- E. Ensuring safe, efficient and effective operations

Excellence, Equity, Empowerment. Every Student, Every Day.

#MAPSready

School Board Regular Meeting**7. A.****Meeting Date:** 01/06/2025**Prepared By:** Paul Peterson, Superintendent

Subject:

Election of Officers

Background:

All positions will be held until the organizational meeting for 2026.

Recommended Action:

Chair Shannon Sinning will accept nominations and conduct the election for the position of Chairperson.

Following the election of the Chairperson, the Chair will continue with the nomination and election for the offices of Vice-Chairperson, Clerk and Treasurer.

Attachments

School Board Regular Meeting

7. B.

Meeting Date: 01/06/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Appointment of Deputy Clerk

Background:

Minnesota Statue 123.34, Subdivision 1, states in part, "The persons who perform the duties of Clerk and Treasurer need not be members of the Board, and the Board, by resolution, may combine the duties of Clerk and Treasurer in a single person in the office of Business Services." The day-to-day duties necessary for operation of the School District have been assigned by the School Board to District employees.

Recommended Action:

The administration recommends Becky Bailey be assigned the responsibility of serving as the Board's Deputy Clerk. This appointment will be effective until the 2026 organizational meeting is held.

School Board Regular Meeting

7. C.

Meeting Date: 01/06/2025

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Designation of Official Depositories

Background:

Law requires that the School Board designate a bank, banks, or savings associations that will be used as depositories for District funds.

BE IT RESOLVED, US Bank Mankato, Old National Bank, Wells Fargo Bank, N.A., ProGrowth Bank, 1st National Bank, Frandsen Bank, MinnStar Bank, CCF Bank, Bank of Utah, MN Trust, Bremer Bank, Pioneer Bank and the Minnesota Liquid Asset Fund Plus, and are hereby designated as depositories of this School District with authority to accept or receive, at any time, deposits for the credit of this School District, and

BE IT FURTHER RESOLVED, That checks, drafts, or other orders for payment with the depositories must be signed, actually or by use of a facsimile signature, by all three of the following officers of Independent School District No. 77:

_____, Clerk
_____, Chairperson
_____, Treasurer

AND BE IT FURTHER RESOLVED, That Paul Peterson or Amanda Heilman is authorized to transfer between depository accounts School District funds as they determine necessary in the normal operation of the School District, and

BE IT FURTHER RESOLVED, That Paul Peterson or Amanda Heilman is authorized to purchase Certificates of Deposit and Commercial Paper in name of Independent School District No. 77, Mankato, and

BE IT FURTHER RESOLVED, That Paul Peterson or Amanda Heilman is authorized to wire transfer funds to pay principal and interest payments due on school building bonds, and

BE IT FURTHER RESOLVED, That this resolution shall continue in force until express written notice of its rescision or modification has been furnished to and received by the depositories.

Recommended Action:

Recommend adoption of the resolution as presented.

School Board Regular Meeting

7. D.

Meeting Date: 01/06/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Naming of School Attorney

Background:

School Board Policy 216 reads as follows:

The school board, at its organizational meeting, shall appoint an attorney to represent the school district and to advise the school board. The attorney shall attend regular and special meetings of the school board when requested and be available for consultation as needed. The attorney shall be paid on a "time" or "retainer" basis as determined by the school board. The appointment of the attorney shall not be construed as a prohibition against seeking legal counsel from other sources when the Board deems it to be advisable.

Recommended Action:

The administration recommends that the following law firms be appointed as legal counsel for the Mankato Area Public Schools for 2025 and that they be paid on an hourly basis for services rendered.

Blethen Berens Law Firm
Knutson, Flynn and Deans, P.A.
Rupp, Anderson, Squires & Waldspurger, P.A.
Kennedy and Graven Chartered
Dorsey & Whitney LLP

School Board Regular Meeting

7. E.

Meeting Date: 01/06/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Naming of Official Newspaper

Background:

None

Recommended Action:

The administration recommends that *The Free Press* (Mankato) be named as the official newspaper for publishing legal school proceedings and notices effective until the organizational meeting for 2026.

School Board Regular Meeting

7. F.

Meeting Date: 01/06/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Expenses for School Board Meetings

Background:

It has been the practice of the School Board to provide coffee for visitors, presenters and themselves at Board meetings. Further, it has been the practice to provide meals on special occasions.

BE IT RESOLVED by the School Board of Independent School District No. 77 that:

1. WHEREAS, it is in the interest of the School District to occasionally invite members of the public, members of other public boards and bodies, and members of the school staff to School Board meetings, and
2. WHEREAS, at many School Board meetings, good public relations make it advisable to provide coffee and meals on special occasions as determined by the School Board, to persons attending such meetings in the interest of the District,
3. NOW, THEREFORE, BE IT RESOLVED, that the School District pay the cost of meals when occasionally furnished to members of the School Board and others who attend meetings held in the interest of the School District and that the School District do likewise provide, at the expense of the District, coffee for all persons attending said meetings in the interest of good public relations for the benefit of the School District and the students served thereby.

Recommended Action:

To conform with legal requirements, the administration recommends approval of the resolution as presented.

School Board Regular Meeting

7. G.

Meeting Date: 01/06/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access

Background:

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency LEA.

Recommended Action:

The Board recommends to authorize Paul Peterson to act as the Identified Official with Authority (IOwA) and Becky Bailey to act as the IOwA to add and remove names only for Mankato Area Public School District 0077-01 effective until the 2026 organizational meeting.

School Board Regular Meeting**7. H.****Meeting Date:** 01/06/2025**Prepared By:** Amanda Heilman, Director of Business Services

Subject:

Authorization to Execute and File Application for State- and Federally-Funded Programs

Background:

Most state- and federally-funded programs require that the School Board, in official session, authorize an agent to execute and file funding applications for the School District and act as its official representatives in those state- and federally-funded programs.

Recommended Action:

The administration recommends that as of January 1, 2025, Superintendent Paul Peterson or designee be designated as the agent in filing applications for and representing the District in state- and federally-funded programs.

School Board Regular Meeting

7. I.

Meeting Date: 01/06/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of School Board Meeting Schedule for 2025

Background:

The School Board meeting schedule was approved during the June 17, 2024 School Board meeting. It is the practice of the Board to review the schedule and make any revisions during the January organizational meeting.

The only changes are to add work sessions after the second meeting of each month except for May-August.

All meetings are held at 10 Civic Center Plaza - see rooms below.

DATE	LOCATION	TIME
Monday, January 6, 2025 • Regular Meeting	Mankato Room	5:00 p.m.
Tuesday, January 21, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Monday, February 3, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Tuesday, February 18, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Monday, March 3, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Monday, March 17, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Monday, April 7, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Monday, April 21, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Monday, May 5, 2025 • Regular Meeting	Mankato Room	5:30 p.m.

Monday, May 19, 2025 • Regular Meeting	Mankato Room	6:30 p.m.
Monday, June 16, 2025 • Regular Meeting	Mankato Room	5:00 p.m.
Monday, July 21, 2025 • Regular Meeting	Mankato Room	5:00 p.m.
Monday, August 18, 2025 • Regular Meeting	Mankato Room	5:00 p.m.
Tuesday, September 2, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Monday, September 15, 2025 • Regular Meeting • Work Session	Mankato Room Minnesota River Room	5:30 p.m.
Monday, October 6, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Monday, October 20, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Monday, November 3, 2025 (World's Best Workforce Mtg at 5 pm) • Regular Meeting	Mankato Room	5:30 p.m.
Monday, November 17, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Tuesday, December 2, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Monday, December 15, 2025 • Regular Meeting • Work Session	Mankato Room Minnesota River Room	5:30 p.m.

Recommended Action:

The administration recommends confirmation of the meeting schedule for 2025.

School Board Regular Meeting

7. J.

Meeting Date: 01/06/2025

Prepared By: Paul Peterson, Superintendent

Subject:

School Board Member Committee/School Assignments for 2025

Background:

School Board committee assignments for 2025 are recommended as follows:

Patrick Baker

- Communication Committee
- Facilities Committee
- Finance Committee
- Greater Mankato Growth (GMG) Advisory Committee
- Principal Negotiations

Elizabeth Hanke

- Community Services Advisory Committee
- Energy Advisory Committee
- Transportation Committee
- Wellness Committee
- Food Service Negotiations

Christopher Kind

- Facilities Committee
- Greater Mankato Growth (GMG) Advisory Committee
- Legislative Committee
- Sick Leave Bank
- Transportation Committee
- Custodian Negotiations

Kari Pratt

- Executive Committee
- Meet and Confer
- Policy Committee
- Student - Community Safety Advisory Council
- Teacher Negotiations

Liz Ratcliff

- Legislative Committee
- MSBA Delegate Assembly
- Meet and Confer Committee
- Policy Committee
- Student Advisory Council Facilitator

- Sustainability Committee
- Secretaries Negotiations

Erin Roberts

- Communication Committee
- DEI Committee
- Special Education Parent Advisory Council
- Student Advisory Council Facilitator
- Student-Community Safety Advisory Council
- Para Negotiations

Shannon Sinning

- DEI Committee
- Executive Committee
- Finance Committee
- Minnesota State High School League Representative
- Sustainability Committee

Board member school assignments through June 30, 2025, will be as follows:

<u>Kari Pratt</u> Franklin Elementary School Central High/Freedom/PEEK School Futures	<u>Patrick Baker</u> Dakota Meadows Middle School Monroe Elementary School MAPS Center for Learning
<u>Erin Roberts</u> East High School Washington Elementary School	<u>Liz Ratcliff</u> Hoover Elementary School Rosa Parks Elementary School
<u>Shannon Sinning</u> Kennedy Elementary School Bridges Community School INSITE	<u>Elizabeth Hanke</u> Roosevelt Elementary School West High School SUN Program
<u>Christopher Kind</u> Prairie Winds Middle School Jefferson Elementary School Eagle Lake Elementary School	

Recommended Action:

The administration recommends approval of the committee assignments for 2025 and school assignments through June 30, 2025.

School Board Regular Meeting

8. A.

Meeting Date: 01/06/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of December 16, 2024, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - December 16, 2024

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 16, 2024

The School Board of Independent School District No. 77 met in regular session on Monday, December 16, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:31 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Kristi Schuck, and Shannon Sinning. Absent: Erin Roberts.

Ms. Schuck made a motion, and Mrs. Ratcliff seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

The consent agenda items outlined below were approved on a motion by Mrs. Pratt, seconded by Ms. Schuck, and carried on a 6-0 roll call vote.

Approval of Minutes of the December 3, 2024, regular Board meeting.

Approval of December Bills totaling \$9,617,721.36.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Amber Volkman - Long-term Substitute Teacher for Erin Krueger at Washington Elementary School beginning January 2 and ending February 21, 2025. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Rachel Ainali - Special Education Paraeducator (Intervention-Behavior Support) at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Kate Cashin - ACES Child Care Assistant at Hoover Elementary School for 1.5 hours per day/5 days per week beginning December 9, 2024. She will be compensated at the rate of \$13.00 per hour.

Turner Haar - ACES Child Care Assistant at Washington Elementary School for 3-4 hours per day/3 days per week beginning December 9, 2024. He will be compensated at the rate of \$14.00 per hour.

Samira Haji - Interpreter for the District on an on-call basis beginning December 2, 2024. She will be compensated at the rate of \$25.00 per hour.

Monysona Kem - ACES Early Learning Aide at MAPS Center for Learning for 6 hours per day/4 days per week beginning December 11, 2024. She will be compensated at the rate of \$15.00 per hour.

Sarah Prescott - ACES Early Learning Aide Substitute at MAPS Center for Learning on an on-call basis beginning January 2, 2025. She will be compensated at the rate of \$15.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Erika Kuhlers - Increase in assignment as Teachers in the Elementary Excel Program from 2 hours per day/2 to 2.25 hours per day/2 days per week beginning December 3, 2024, and ending April 30, 2025.

Karen Mehlhaff - Increase in assignment as Teachers in the Elementary Excel Program from 2 hours per day/2 to 2.25 hours per day/2 days per week beginning December 3, 2024, and ending April 30, 2025.

Megan Schulz - Increase in assignment as Teachers in the Elementary Excel Program from 2 hours per day/2 to 2.25 hours per day/2 days per week beginning December 3, 2024, and ending April 30, 2025.

Jeremy Steffensmeier - Increase in assignment as Teachers in the Elementary Excel Program from 2 hours per day/2 to 2.25 hours per day/2 days per week beginning December 3, 2024, and ending April 30, 2025.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Cari Nielsen - Decrease in assignment as Special Education Paraeducator (Resource) at Rosa Parks Elementary from 6.5 hours per day/5 days per week to 6.25 hours per day/5 days per week beginning December 10, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Collin Seifert - Adjust start date to December 2, 2024, for Board-approved leave.

RESIGNATIONS (INSTRUCTIONAL)

Tatyana Mueller - Speech Language Pathologist with the District, has submitted a resignation. The last day of employment will be December 20, 2024.

RESIGNATIONS (NON-INSTRUCTIONAL)

Chantell Drummer - Early Learning Paraeducator at MAPS Center for Learning, has submitted a resignation. The last day for this assignment will be December 3, 2024. She will continue the MAPS Early Childhood Teacher assignment at MAPS Center for Learning.

Kristal Freed - Early Learning Special Education Paraeducator at MAPS Center for Learning, has submitted a resignation. The last day of employment will be December 19, 2024.

Sandra Hoffmann - ACES Student Support Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day for this assignment will be December 20, 2024. She will continue the Special Education Paraeducator (Intervention-ASD) assignment at Rosa Parks Elementary School.

Kallie Kuehmichel - Student Success Coach at West High School, has submitted a resignation. The last day of employment will be June 6, 2023.

Denise Mackrill - Non-classroom (Playground) Paraeducator and Special Education Paraeducator (Resource) at Washington Elementary School, has submitted a resignation. The last day of employment will be December 20, 2024.

Fayth Wangongu - ACES Child Care Assistant at Franklin Elementary School, has submitted a resignation. The last day of employment will be November 26, 2024.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Lucinda Mendez - Temporary Homebound Instructor at West High School for 5 hours per week beginning December 15, 2024, and ending March 1, 2025. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Ella Beach - ACES Child Care Assistant at Rosa Parks Elementary School for 3-4 hours per day/2 days per week beginning December 16, 2024. She will be compensated at the rate of \$13.00 per hour.

John Krippner - Non-classroom (Lunchroom) Paraeducator at Franklin Elementary School for 2.25 hours per day/5 days per week beginning January 2, 2025. He will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

David Pietsch - 8-hour, 12-month, Evening Custodian at MAPS Center for Learning beginning December 30, 2024. He will be placed at classification A13, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Sarah Sullivan - Second Cook at Franklin Elementary School for 7.5 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification A13, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Hayden Sadaka - ACES Child Care Assistant at Washington Elementary School for 2-3 hours per day/4 days per week beginning December 13, 2024. He will be compensated at the rate of \$13.00 per hour.

Amal Sharafkhodjaeva - ACES Child Care Assistant Substitute on an on-call basis beginning December 16, 2024. She will be compensated at the rate of \$13.00 per hour.

Calleejo Sohn - ACES Child Care Assistant at Roosevelt Elementary School for 1.75 hours per day/5 days per week beginning January 2, 2025. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Natalie Carlson - Change in assignment from Special Education Paraeducator (Intervention-ASD/DCD) to Special Education Paraeducator (Resource) at Monroe Elementary School for 6.25 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification B21.5, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

Evelyn Scheibe - Increase in assignment as Special Education Paraeducator (Intervention - EBD) from 7 hours per day/3 days per week (W-F) to 6.5 hours per day/5 days per week beginning December 10, 2024.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Lisa Haefner - Special Education Teacher at Franklin Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning January 2, and returning to work on February 10, 2025.

Sarah Payne - Music Teacher at Monroe Elementary and Jefferson Elementary Schools, has requested leave under the provisions of the Family Medical Leave Act beginning January 8 and returning to work on January 23, 2025.

Serenity Zwaschka - Extend Board-approved leave returning to work on December 17, 2024, with a reduced work schedule of 0.50 FTEs, until returning to full schedule on January 6, 2025.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Janet Jagerson - Has been granted unpaid leave beginning December 3, 2024, with a reduced work schedule of 4 hours per day, until returning to full schedule on January 2, 2025.

Maryam Mahamud - Preschool Paraeducator at MAPS Center for Learning and District Interpreter, has requested unpaid leave beginning December 9, 2024, and returning to work on March 5, 2025. She is eligible to use any applicable fringe benefits available.

RESIGNATIONS (NON-INSTRUCTIONAL)

Jeffery Dietrich - District Maintenance at West High School, has submitted a resignation for the purpose of retirement. The last day of employment will be January 10, 2025.

Anna Feder - Special Education Paraeducator (Intervention - EBD) at Roosevelt Elementary School, has submitted a resignation. The last day of employment will be December 20, 2024.

Kimberley Neidecker - Cook Helper at East High School, has submitted a resignation for the purpose of retirement. The last day of employment will be January 2, 2025.

Dissolution of East/Loyola Girls Tennis Cooperative in 2025-26.

Dissolution of East/Immanuel Girls Golf Cooperative in 2025-26.

Dissolution of East/Loyola Girls Swim & Dive Cooperative in 2028-29.

Dissolution of East/Loyola Boys Swim & Dive Cooperative in 2028-29.

Approval of the Revised 2024-25 Rates for Substitute Employees - See page (___)

A motion was made by Mrs. Ratcliff and seconded by Mr. Kind to certify the tax levy for the 2025-2026 school year in the amount of \$36,565,576.95. The motion carried on a 6-0 voice vote.

On November 7, 2024, multiple bids for each of the Work Scopes were received for the Mankato West High School Secure Entrance and Renovation Project. This is a continuation of bids (see page ____). The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG/LSE Architects, our professional design teams, recommends that the bids as submitted on the attachment in a total amount of \$7,700,586.30 be accepted by the School Board. The Bond Referendum will be used to fund this project. Mr. Baker made a motion to accept the bid as recommended and Ms. Schuck seconded the motion. The motion carried on a 6-0 roll call vote.

On November 21, 2024, multiple bids for each of the Work Scopes were received for the Jefferson Elementary School Secure Entrance and Renovation Project (see page ____). The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG Architects, our professional design teams, recommends that the bids as submitted on the attachment in a total amount of \$943,670.00 be accepted by the School Board. The Bond Referendum will be used to fund this project. Mr. Baker made a motion to accept the bid as recommended and Mr. Kind seconded the motion. The motion carried on a 6-0 roll call vote.

In August the School Board approved a superintendent contract with Paul Peterson for July 1, 2025 to June 30, 2028. The school district has been informed that the MN State Retirement System (MSRS) will not honor the wellness credit language in the contract because it is considered a stand alone benefit that is different from other employees, and therefore is considered discriminatory. Specifically, the wellness benefit payout does not have a cap on the amount of benefit that could be paid into MSRS.

To resolve this situation, two revisions are being recommended:

1. Add the following sentence to the Wellness Credit portion of the contract; *In no event, however, shall the Superintendent's wellness incentive pay exceed Twenty-Six Thousand Dollars (\$26,000).*
2. Add the following language to the tax-deferred savings plan language: *In addition to any School District match contributions to a 403(b) plan, the school district shall also contribute an additional seven thousand five hundred dollars (\$7,500) to the Superintendent's 403(b) on an annual basis. The total School District contributions to the Superintendent's 403(b) plan shall not exceed twenty-five percent (25%) of the Superintendent's annual gross salary.*

Ms. Schuck made a motion to approve the contract revisions as recommended and Mrs. Ratcliff seconded the motion. The motion carried on a 6-0 roll call vote.

Mrs. Pratt made a motion to approve the 2025 MAPS Legislative Platform as recommended and Mrs. Ratcliff seconded the motion. The motion carried on a 6-0 voice vote.

There being no further business to consider, Ms. Schuck moved and Mr. Kind seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:01 p.m., on a 6-0 voice vote.

Attest: Clerk _____

Chairperson _____

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 16, 2024

The School Board of Independent School District No. 77 met in regular session on Monday, December 16, in the Mankato Room at the Intergovernmental Center. Chair Sinning called the meeting to order at 5:31 p.m. Members present at roll call: Patrick Baker, Christopher Kind, Kari Pratt, Liz Ratcliff, Kristi Schuck, and Shannon Sinning. Absent: Erin Roberts.

1. Schuck/Ratcliff approval of agenda with personnel addendum. 6-0
2. Pratt/Schuck approval of Consent Agenda Items: Approval of Minutes of the December 3, 2024, regular meeting; Approval of December Bills; Personnel; Dissolution of East/Loyola Girls Tennis Cooperative 2025-26; Dissolution of East/Immanuel Girls Golf Cooperative 2025-26; Dissolution of East/Loyola Girls Swim & Dive Cooperative 2028-29; Dissolution of East/Loyola Boys Swim & Dive Cooperative 2028-29; Approval of Revised 2024-25 Rates for Substitute Employees. 6-0
3. Ratcliff/Kind certify tax levy for 2025-2026. 6-0
4. Baker/Schuck approval construction bids for Mankato West High School Secure Entrance & Renovation. 6-0
5. Baker/Kind approval construction bids for Jefferson Elementary School Secure Entrance & Renovation. 6-0
6. Schuck/Ratcliff approval of superintendent contract revision. 6-0
7. Pratt/Ratcliff approval of 2025 MAPS Legislative Platform. 6-0
8. Schuck/Kind adjournment at 6:01 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

Rates for Substitute Employees
2024-25 Fiscal Year

<u>JOB TITLE</u>	<u>2023-24</u>	<u>2024-25</u>
Teacher	\$200.00 per day or \$33.33/hr with a two-hour minimum	\$200.00 per day or \$33.33/hr with a two-hour minimum
Principal (licensed)	\$350.00 per day or \$43.75/hr with a two-hour minimum	\$350.00 per day or \$43.75/hr with a two-hour minimum
	Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance	Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance
Paraprofessional		
General Education & Non-classroom B21	\$15.00 per hour	\$16.00 per hour
Special Education B21.5 & B22	\$15.00 per hour	\$17.00 per hour
Health & Wellness B22.5	\$19.00 per hour	\$20.00 per hour
Secretary		
Office A13	\$16.55 per hour	\$17.00 per hour
Office B21	\$18.25 per hour	\$19.00 per hour
Office B22	\$20.25 per hour	\$21.00 per hour
Retired District 77 Secretary	Step at time of retirement	\$21.00/hr A13 (Retired) \$23.00/hr B21 (Retired) \$25.00/hr B22 (Retired)
Custodial/Maintenance		
Custodian	\$18.05 per hour	\$19.15 per hour
Retired District 77 Custodian	Step at time of retirement	\$21.25/hr (Retired)
Nutrition Services		
Cook Helper	\$13.13 per hour	\$15.00 per hour
Second Cook	\$15.66 per hour	\$16.00 per hour
Cook Manager	\$16.79 per hour	\$19.00 per hour
Retired District 77 Nutrition Services	Step at time of retirement	\$16.19/hr A11 (Retired) \$17.94/hr A13 (Retired) \$21.10/hr B21 (Retired)
Licensed School Nurse	\$35.00 per hour	\$35.00 per hour

Effective January 1, 2025



December 11, 2024

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **Mankato West High School Renovation and Additions**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on November 7, 2024.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>	<i>Contractor, City, State</i>	<i>Bid Amount</i>
WS 03-A	Concrete Northland Concrete & Masonry Company, LLC. Shakopee, MN	BEST VALUE Base Bid \$2,487,800.00 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 03-A Contract \$2,487,800.00
WS 06-A	Carpentry Robert W Carlstrom Co. Inc. Mankato, MN	BEST VALUE Base Bid \$1,513,000.00 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 06-A Contract \$1,513,000.00
WS 04-A	Masonry T.C.R. Enterprises, Inc. dba J & K Masonry Faribault, MN	Base Bid \$1,482,000.00 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 04-A Contract \$1,482,000.00
WS 07-H	Roofing Jackson & Associates LLC White Bear Lake, MN	Base Bid \$1,886,000.00 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 07-H Contract \$1,886,000.00
WS 14-B	Elevators Minnesota Elevator, Inc. Mendota Heights, MN	Base Bid \$231,886.30 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 14-B Contract \$231,886.30

WS 32-F	Landscaping & Irrigation	Erosion Control, Inc. Medford, MN	Base Bid	\$99,900.00
			Alternate #1 - Accepted	\$0
			Alternate #3 - Accepted	\$0
			Alternate #4 - Accepted	\$0
			Alternate #5 - Accepted	\$0
			Total 32-F Contract	\$99,900.00

Base Bid Total: \$7,700,586.30
Total Alternate #1 - Accepted: \$0
Total Alternate #3 - Accepted: \$0
Total Alternate #4 - Accepted: \$0
Total Alternate #5 - Accepted: \$0
Contract Total Including Accepted Alternates: \$7,700,586.30

Remaining Anticipated Contracts:

WS 08-A Doors, Frames, Hardware – BEST VALUE
WS 09-A Drywall – BEST VALUE
WS 09-F Wood Flooring – BEST VALUE
WS 09-H Fluid Applied Athletic Flooring
WS 13-E Special Purpose Room
WS 31-A Site Clearing & Earthwork
WS 32-A Asphalt Paving
WS 32-B Concrete Paving – BEST VALUE
WS 32-C Athletic & Recreation Surface

Anticipated Contract Total: \$37,408,543.30

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.364.0358.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Michael Veaderko

Mike Veaderko
 Project Manager



December 11, 2024

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **MAPS Jefferson Elementary School**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on November 21, 2024.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>	<i>Contractor, City, State</i>		<i>Bid Amount</i>	
WS 01-J	Final Cleaning	Prime Solutions, LLC. Bloomington, MN	Base Bid: Total Contract:	\$8,500.00 \$8,500.00
WS 03-A	Concrete	Evenson Concrete Systems Mankato, MN	Base Bid: Total Contract:	\$35,850.00 \$35,850.00
WS 04-A	Masonry	Goff Masonry, LLC. North Mankato, MN	Base Bid: Total Contract:	\$71,668.00 \$71,668.00
WS 05-A	Structural Steel Material	Construction Systems, Inc. Independence, MN	Base Bid: Total Contract:	\$49,691.00 \$49,691.00
WS 05-B	Structural Steel Erection	Top Line Steel Corporation Minnetrista, MN	Base Bid: Total Contract:	\$21,700.00 \$21,700.00
WS 06-A	Carpentry & Selective Demolition	APX Construction Group, LLC Mankato, MN	Base Bid: Total Contract:	\$138,900.00 \$138,900.00

Work Scope	Contractor, City, State	Bid Amount
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WS 07-H	Roofing	Schwickert's Tecta America, LLC Mankato, MN	Base Bid: Total Contract:	\$39,999.00 \$39,999.00
WS 08-A	Doors, Frames, & Hardware – Material Only	Twin City Hardware Company St. Paul, MN	Base Bid: Total Contract:	\$30,565.00 \$30,565.00
WS 08-F	Aluminum Storefronts, Entrances & Glazing	St. Peter Insulated Glass, Inc. St. Peter, MN	Base Bid: Total Contract:	\$56,600.00 \$56,600.00
WS 09-A	Drywall	Pietsch Construction Inc. Madelia, MN	Base Bid: Total Contract:	\$45,818.00 \$45,818.00
WS 09-B	Tile	Commercial Flooring Services, LLC Eagan, MN	Base Bid: Total Contract:	\$22,968.00 \$22,968.00
WS 09-C	Ceiling & Acoustical Treatment	Twin City Acoustics, Inc. New Hope, MN	Base Bid: Total Contract:	\$33,100.00 \$33,100.00
WS 09-D	Flooring – Resilient & Carpet	Rickway Carpet Mankato, MN	Base Bid: Total Contract:	\$11,975.00 \$11,975.00
WS 09-K	Painting	Reichel Painting Company, Inc. Mankato, MN	Base Bid: Total Contract:	\$10,385.00 \$10,385.00
WS 12-C	Manufactured Casework	Woodside Industries, Inc. Cavalier, ND	Base Bid: Total Contract:	\$44,156.00 \$44,156.00
WS 23-B	Combined Mechanical	Javens Mechanical Contracting Company Mankato, MN	Base Bid: Total Contract:	\$142,595.00 \$142,595.00

Work Scope		Contractor, City, State	Bid Amount	
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WS 26-A	Electrical	BLK Electric, Inc. North Mankato, MN	Base Bid: Total Contract:	\$37,900.00 \$37,900.00
WS 31-A	Site Clearing & Earthwork	Dirt Merchant, Inc Mankato, MN	Base Bid: Total Contract:	\$59,490.00 \$59,490.00
WS 32-A	Asphalt Paving	Nielsen Blacktopping, Inc. Kasota, MN	Base Bid: Total Contract:	\$15,000 \$15,000
WS 32-B	Concrete Paving	Del's Construction Company Le Sueur, MN	Base Bid: Total Contract:	\$51,525.00 \$51,525.00
WS 32-F	Landscaping	Wilkerson's Landscaping Services, LLC. Owatonna, MN	Base Bid: Total Contract:	\$15,285.00 \$15,285.00

Total Base Bid: \$ 943,670.00
Contract Total: \$ 943,670.00

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.490.0256.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Rob Gemelke
Project Manager

School Board Regular Meeting

8. B.

Meeting Date: 01/06/2025

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (NON-AFFILIATED)

Kaitlin Carter - Enrichment Specialist with Community Education at Lincoln Community Center beginning January 7, 2025. This is a full-time, 12-month position. She will be compensated at the rate of \$26.00 per hour, and will be eligible for Category II benefits.

Sarah Shepard - Student Success Specialist at Hoover Elementary and Roosevelt Elementary Schools for 7 hours per day/5 days per week with a work year of 180 days beginning January 6, 2025. She will be compensated at the rate of \$23.70 per hour, and will be eligible for Category I benefits.

APPOINTMENTS (NON-INSTRUCTIONAL)

Michelle Biodrowski - Middle School After School Site Lead at Dakota Meadows and Prairie Winds Middle Schools for 20 hours per week beginning January 2, 2025. She will be compensated at the rate of \$17.25 per hour.

Bryn Hacker - Special Education Paraeducator (Intervention-Behavior Support) at Hoover Elementary School for 2.75 hours per day/5 days per week beginning January 8, 2025. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her ACES Child Care Assistant assignment at Hoover Elementary School.

Courtney Jones - Special Education Paraeducator (Resource) at Washington Elementary School for 4.5 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification B21.5, step 5, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Non-classroom Paraeducator (Playground) assignment at Washington Elementary School.

Courtney Jones - Non-classroom Paraeducator (Playground) at Washington Elementary School for 1.75 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification B21, step 5, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Special Education Paraeducator (Resource) assignment at Washington Elementary School.

Payton Pietsch - Preschool Paraeducator at MAPS Center for Learning for 5.25 hours per day/4 days per week (M-TH) beginning January 6, 2025. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alyssa Ruch - East Health Service Secretary at Prairie Winds Middle School for 7.75 hours per day/5 days per week with a work year of 200 days and 9 paid holidays beginning January 2, 2025. She will be placed at step 4, classification B21 on the Educational Secretaries Association salary schedule.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Joselyn Ellis - Decrease in assignment Special Education Paraeducator (Intervention-DCD) at Prairie

Winds Middle School from 6.75 hours per day/5 days per week to 6.75 hours per day/3 days per week (T/TH/F), 2.75 hours per day/1 day per week (M), and 3.75 hours per day/1 day per week (W) beginning January 13, 2025.

Courtney Reeves - Decrease in assignment as Cook Helper at Dakota Meadows Middle School from 6 hours per day/5 days per week to 6 hours per day/3 days per week (M/W/F) beginning January 13, 2025.

Darlene Walters - Decrease in assignment as Cook Helper at Dakota Meadows Middle School from 6 hours per day/5 days per week to 6 hours per day/2 days per week (T/TH) beginning January 13, 2025.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Anna Rose - Special Education Teacher at West High School, has requested leave under the provisions of the Family Medical Leave Act beginning April 14 and returning to work on June 6, 2025.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Simon Gatluak - Extend Board-approved leave, returning to work on February 3, 2025.

RESIGNATIONS (NON-AFFILIATED)

Alyssa Ruch - Building Technology Assistant at Dakota Meadows Middle School, has submitted a resignation in order to accept the East Health Service Secretary assignment at Prairie Winds Middle School. The last day for this assignment will be January 1, 2025.

RESIGNATIONS (NON-INSTRUCTIONAL)

Danielle Backes - Special Education Paraeducator (Resource) at Monroe Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be January 31, 2025.

Megan Iverson - Early Childhood Special Education Paraeducator at MAPS Center for Learning, has submitted a resignation. The last day of employment will be January 9, 2025.

Stephanie Maas - Special Education Paraeducator (Job Coach) at East High School, has submitted a resignation. The last day of employment will be January 2, 2025.

Jesse Seguin - Grounds Manager for the District, has submitted a resignation. The last day of employment will be January 2, 2025.

Sarah Shepard - Special Education Paraeducator (Intervention-Behavior Support) at Hoover Elementary School, has submitted a resignation in order to accept the Student Success Specialist assignment. The last day for this assignment will be January 1, 2025.

Jenna Spencer - ACES Site Lead at Franklin Elementary School, has submitted a resignation. The last day of employment will be January 3, 2025.

Andaysia Tomlin - ACES Child Care Assistant at Kennedy Elementary School, has submitted a resignation. The last day of employment will be December 4, 2024.

Benjamin VandeBerg - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be January 10, 2025.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting

9. A.

Meeting Date: 01/06/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

Mankato Area Foundation - Gene Biewen donated \$250 for Central High School

Vivront Knife Shop donated \$500 for MAPS Nutrition Services Program for Lunch Debt

David Machado donated \$500 for East High VEX Robotics Program

Mankato West High Orchesis Program received the following donations:

- \$100 from Mankato Family Dentist
- \$250 from OFC
- \$500 from River Valley Sprinklers, LLC
- \$600 from North Mankato Motor Vehicle Registrar Inc

Mankato West High VEX Robotics Program received the following donations:

- \$250 from I & S Group, Inc.
- \$500 from Electrical Consultants Inc
- \$1,000 from Maschka, Riedy, Ries & Frentz

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

Attachments

Resolution

The following resolution was moved by _____ and seconded by _____.

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Mankato Area Public Schools, ISD77, gratefully accepts the following donations as identified below:

Mankato Area Foundation - Gene Biewen donated \$250 for Central High School

Vivront Knife Shop donated \$500 for MAPS Nutrition Services Program for Lunch Debt

David Machado donated \$500 for East High VEX Robotics Program

Mankato West High Orchesis Program received the following donations:

- \$100 from Mankato Family Dentist
- \$250 from OFC
- \$500 from River Valley Sprinklers, LLC
- \$600 from North Mankato Motor Vehicle Registrar Inc

Mankato West High VEX Robotics Program received the following donations:

- \$250 from I & S Group, Inc.
- \$500 from Electrical Consultants Inc
- \$1,000 from Maschka, Riedy, Ries & Frentz

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: _____
Chair

By: _____
Clerk

School Board Regular Meeting**9. B.****Meeting Date:** 01/06/2025**Prepared By:** John Lustig, Director of Administrative Services

Subject:

Second Reading/Approval of School Board Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The School Board reviewed the recommended policy modifications during the December 3, 2024, School Board meeting.

Recommended Action:

The administration recommends approval of the revised policies as presented.

AttachmentsList of Policies

List of Policies for Board Action

School Board First Reading: December 3, 2024

School Board Second Reading/Approval: January 6, 2025

POLICY #	POLICY TITLE	NOTES
509	ENROLLMENT OF NONRESIDENT STUDENTS	Adds language for preschool students who have a disability to align the policy with changes associated with VPK and defining pre-kindergarten as an elementary grade level.
512	SCHOOL SPONSORED STUDENT PUBLICATIONS	Revises policy to focus on school sponsored "media" instead of only traditional school official "publications". Aligns policy with recent changes to MS 121A.80 Student Journalism, Student Expression.
513	STUDENT PROMOTION, RETENTION, ACCELERATION, PROGRAM DESIGN, AND GRADE PLACEMENT	Replaces reference to World's Best Workforce with "comprehensive achievement and civic readiness"
515	PROTECTION AND PRIVACY OF PUPIL RECORDS	Adds reason that disclosure is not required when providing student directory information with educational institutions and for students with disabilities served in special education services with postsecondary transition planning and services.
543	USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS FROM SCHOOL GROUNDS	Revises terminology "Police Liaison" to "School Resource Officer", and adjusts policy to align with changes to policy 507 and the new policy 507.5 that is specific to SROs.
632	CREDIT FOR LEARNING	Adds timeline language regarding PSEO to align with statutory changes. Adds PSEO to language regarding weighted grades.
707	TRANSPORTATION OF PUBLIC SCHOOL STUDENTS	Minor changes - mostly revisions to legal references.
708	TRANSPORTATION OF NONPUBLIC SCHOOL STUDENTS	Revises "shall" to "must" in regard to transporting students with disabilities who enroll in a nonpublic school out of the school district.
709	STUDENT TRANSPORTATION SAFETY POLICY	Adds e-bikes to age appropriate transportation safety training.
802	DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL	Adds 501(c)(3) charitable organizations to the list who may receive computer equipment the district declares as obsolete without going through the competitive bid process.

School Board Regular Meeting**9. C.****Meeting Date:** 01/06/2025**Prepared By:** Amanda Heilman, Director of Business Services

Subject:

Approval of Construction Bids for Monroe Elementary School

Background:

On December 12, 2024, multiple bids for each of the Work Scopes were received for the Monroe Elementary Secure Entrance Renovations.

Recommended Action:

The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG Architects, our professional design team, recommends that the bids as submitted on the attachment in a total amount of \$609,515.00 be accepted by the School Board. The Bond Referendum will be used to fund this project.

Attachments

Letter of Recommendation

Bid Summary



December 18, 2024

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **MAPS Monroe Elementary Renovations**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on December 12, 2024.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>		<i>Contractor, City, State</i>		<i>Bid Amount</i>	
WS 01-J	Final Cleaning	Everest Cleaning System LLC St. Paul, MN	Base Bid: Total Contract:	\$4,384.00 \$4,384.00	
WS 06-A	Carpentry and Selective Demo	JD Driver, Ltd. Rose Creek, MN	Base Bid: Total Contract:	\$127,500.00 \$127,500.00	
WS 08-A	Doors, Frames, & Hardware – Material Only	Twin City Hardware Company Oakdale, MN	Base Bid: Total Contract:	\$43,845.00 \$43,845.00	
WS 08-F	Entrances/ Storefront/ Curtainwall	St. Peter Glass St. Peter, MN	Base Bid: Total Contract:	\$150,800.00 \$150,800.00	
WS 09-A	Drywall	RTL Construction, Inc.. Shakopee, MN	Base Bid: Total Contract:	\$29,390.00 \$29,390.00	
WS 09-B	Tile	Commercial Flooring Services, LLC Eagan, MN	Base Bid: Total Contract:	\$10,071.00 \$10,071.00	
WS 09-C	Ceiling & Acoustical Treatment	Twin City Acoustics, Inc. Minneapolis, MN	Base Bid: Total Contract:	\$6,760.00 \$6,760.00	

Work Scope		Contractor, City, State		Bid Amount	
WS 09-D	Flooring – Resilient & Carpet	Rickway, Inc. North Mankato, MN	Base Bid:	\$11,975.00	
			Total Contract:	\$11,975.00	
WS 09-K	Painting	Mulcahy Nickolaus, LLC Oakdale, MN	Base Bid:	\$12,500.00	
			Total Contract:	\$12,500.00	
WS 23-A	Combined Mechanical	Skogen Mechanical, LLC Mankato, MN	Base Bid:	\$116,000.00	
			Total Contract:	\$116,000.00	
WS 26-A	Electrical	BLK Electric, Inc North Mankato, MN	Base Bid:	\$72,790.00	
			Total Contract:	\$72,790.00	
WS 31-A	Site Clearing & Earthwork	Evenson Concrete Systems, Inc. North Mankato, MN	Base Bid:	\$23,500.00	
			Total Contract:	\$23,500.00	
			Total Base Bid:	\$	609,515.00
			Contract Total:	\$	609,515.00

We also recommend rejecting the bid for Work Scope 21-A Fire Protection, as this work scopes was not required by the bidding documents.

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.490.0256.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Dale Sonnichsen
Project Manager



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

12/12/2024

[illegible]



BID TABULATIONS

OWNER: Mankato Area Public Schools

WS 08-F Entrances/Storefront/Curtainwall

[illegible]



ARCHITECT: I+S Group

12/12/2024

[illegible]



ARCHITECT: I+S Group

WS 09-B Tile

[illegible]



BID TABULATIONS

OWNER: Mankato Area Public Schools

WS 09-C Ceilings & Acoustical Treatments

[illegible]



BID TABULATIONS

ARCHITECT: I+S Group

WS 09-D Flooring - Resilient & Carpet

[illegible]



BID TABULATIONS

OWNER: Mankato Area Public Schools

WS 09-K Painting

[illegible]



ARCHITECT: I+S Group

[illegible]



ARCHITECT: I+S Group

12/12/2024

[illegible]



12/12/2024

WS 26-A Electrical[illegible]



ARCHITECT: I+S Group

12/12/2024

[illegible]

School Board Regular Meeting**9. D.****Meeting Date:** 01/06/2025**Prepared By:** Amanda Heilman, Director of Business Services

Subject:

Approval of Construction Bids for Mankato West High School Secure Entrance and Renovation

Background:

On November 7, 2024, multiple bids for each of the Work Scopes were received for the Mankato West High School Secure Entrance and Renovation Project. This is a continuation of bids.

Recommended Action:

The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG/LSE Architects, our professional design teams, recommends that the bids as submitted on the attachment in a total amount of \$3,167,343.00 be accepted by the School Board. The Bond Referendum will be used to fund this project.

Attachments

Letter of Recommendation

Bid Summary



December 20, 2024

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **Mankato West High School Renovation and Additions**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on November 7, 2024.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>	<i>Contractor, City, State</i>		<i>Bid Amount</i>	
WS 08-A	Doors, Frames, Hardware	Bredemus Hardware Company Saint Paul, MN	BEST VALUE Base Bid	\$598,446.00
			Alternate #1 - Accepted	\$0
			Alternate #3 - Accepted	\$0
			Alternate #4 - Accepted	\$0
			Alternate #5 - Accepted	\$0
			Total 08-A Contract	\$598,446.00
WS 09-A	Drywall	RTL Construction Inc. Shakopee, MN	BEST VALUE Base Bid	\$2,014,139.00
			Alternate #1 - Accepted	\$0
			Alternate #3 - Accepted	\$0
			Alternate #4 - Accepted	\$0
			Alternate #5 - Accepted	\$0
			Total 09-A Contract	\$2,014,139.00
WS 13-E	Special Purpose Room	Wenger Corporation Owatonna, MN	Base Bid	\$174,858.00
			Alternate #1 - Accepted	\$0
			Alternate #3 - Accepted	\$0
			Alternate #4 - Accepted	\$0
			Alternate #5 - Accepted	\$0
			Total 13-E Contract	\$174,858.00
WS 32-A	Asphalt Paving	Nielsen Blacktopping Inc. Kasota, MN	Base Bid	\$280,000.00
			Alternate #1 - Accepted	\$0
			Alternate #3 - Accepted	\$0
			Alternate #4 - Accepted	\$0
			Alternate #5 - Accepted	\$0
			Total 32-A Contract	\$280,000.00

Base Bid Total: \$3,067,443.00
Total Alternate #1 - Accepted: \$0
Total Alternate #3 - Accepted: \$0
Total Alternate #4 - Accepted: \$0
Total Alternate #5 - Accepted: \$0
Contract Total Including Accepted Alternates: \$3,067,443.00

Remaining Anticipated Contracts:

WS 09-F Wood Flooring – BEST VALUE
WS 09-H Fluid Applied Athletic Flooring
WS 31-A Site Clearing & Earthwork
WS 32-B Concrete Paving – BEST VALUE
WS 32-C Athletic & Recreation Surface

Anticipated Contract Total: \$37,771,574.30

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.364.0358.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Michael Veaderko

Mike Veaderko
Project Manager



ARCHITECT: LSE

BID TABULATIONS

WS 13E - Special Purpose Room

[illegible]



OWNER: Mankato Area Public Schools ISD #77
ARCHITECT: LSE

Mankato West High School Renovation & Additions
Mankato, MN

BID TABULATIONS
 11/7/24 2:00 PM

WS 32A - Asphalt Paving

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Czars of Tar, Inc.	Nielsen Blacktopping, Inc.	WW Blacktopping, Inc.	OMG Midwest, Inc., DBA MN Paving & Materials		
BID SECURITY	NO	BOND	BOND	BOND		
CONTRACTOR AFFADAVIT	NO	Yes	Yes	Yes		
ADDENDA REC'D.	1-3	1-3	1-3	1-3		
BASE BID	\$195,419.00	\$280,000.00	\$302,000.00	\$358,278.00		
COMBINED BASE BID		32A/32B \$505,500				
Alt #1 Entry Vestibule	\$0.00	\$0.00	\$0.00	\$0.00		
Alt #2 Additional Solatubes	\$0.00	\$0.00	\$0.00	\$0.00		
Alt #3 MP-2A and MP-2B	\$0.00	\$0.00	\$0.00	\$0.00		
Alt #4 Terrazzo Flooring	\$0.00	\$0.00	\$0.00	\$0.00		
Alt #5 Emergency Generator	\$0.00	\$0.00	\$0.00	\$0.00		
Alt #6 Wall Panel Widths	\$0.00	\$0.00	\$0.00	\$0.00		



OWNER: Mankato Area Public Schools ISD #77

ARCHITECT: LSE

Mankato West High School Renovation & Additions
Mankato, MN

BID TABULATIONS

11/7/24 2:00 PM

32F - Landscape and Irrigation

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Erosion Control, Inc.	Peterson Companies, Inc.	Greenscape Companies, Inc.	Traverse Des Sioux Garden Center	Hoffman & McNamara Company	Urban Companies, LLC
BID SECURITY	BOND	BOND	BOND	BOND	BOND	BOND
CONTRACTOR AFFADAVIT	Yes	Yes	Yes	Yes	Yes	Yes
ADDENDA REC'D.	1-3	1-3	1-3	1-3	1-3	1-3
BASE BID	\$99,900.00	\$125,195.00	\$128,870.00	\$158,350.00	\$179,635.00	\$205,000.00
COMBINED BASE BID						
Alt #1 Entry Vestibule	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Alt #2 Additional Solatubes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Alt #3 MP-2A and MP-2B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Alt #4 Terrazzo Flooring	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Alt #5 Emergency Generator	\$0.00	\$10,715.00	\$12,000.00	\$0.00	\$0.00	\$0.00
Alt #6 Wall Panel Widths	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

WORK SCOPE 8-A - DOORS, FRAMES & HARDWARE

Project Name: Mankato West High School
November 7th, 2024

Best Value Scorecard

		LOW BIDDER 1	LOW BIDDER 2	BIDDER 3
		Contract Hardware	Bredemus	Twin City Hardware
CRITERIA	Total Points Available			
1	References - From similar experience projects	5	5	4
2	Similar Experience - Based on projects of similar size and projects of similar complexity	15	12	15
3	Mankato Area Public School District Experience - Based on results of previous work completed with MAPS	10	5	10
4	Proposal Value	45	40	40
INTERVIEW/ PRESENTATION REQUIREMENTS				
5	Team strength and past experience	5	5	3
6	Quality control and process	5	5	4
7	Schedule understanding and labor availability	5	5	5
8	Project understanding	5	5	3
9	Overall presentation	5	5	2
Total Score for Criteria Only		100	87	86
10	Price Proposal with All Alternates Total	\$571,489.00	\$598,446.00	\$599,540.00
% Different From Low Bid Score Based on Price		0	4.72%	4.91%
Total Points		100	87	86

WORK SCOPE 9-A - DRYWALL

Project Name: Mankato West High School
November 7th, 2024

Best Value Scorecard

		LOW BIDDER 1	LOW BIDDER 2	BIDDER 3
		RTL	Pietsch	Custom Dry Wall
CRITERIA	Total Points Available			
1	References - From similar experience projects	5		
2	Similar Experience - Based on projects of similar size and projects of similar complexity	15		
3	Mankato Area Public School District Experience - Based on results of previous work completed with MAPS	10	0	5
4	Proposal Value	45	36	
INTERVIEW/ PRESENTATION REQUIREMENTS				
5	Team strength and past experience	3		
6	Quality control and process	5		
7	Schedule understanding and labor availability	5		
8	Project understanding	5		
9	Overall presentation	3		
Total Score for Criteria Only		96	36	26
10	Price Proposal with All Alternates Total	\$2,014,139.00	\$2,187,190.00	\$2,397,895.00
% Different From Low Bid Score Based on Price		0	8.59%	19.05%
Total Points		100	36	26