

AGENDA
Independent School District No. 77
Mankato, MN 56001

Tuesday, January 21, 2025 - 5:30 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. CONSENT AGENDA (5:35 P.M.)
 - A. Approval of Minutes of January 6, 2025, Regular Meeting
 - B. Approval of January Bills
 - C. Personnel
4. ADJOURNMENT (5:40 P.M.)



School Board Members for 2025

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Kari Pratt, Vice Chair
Phone: 507-291-8008
E-Mail: kpratt1@isd77.org
Term Ends December 31, 2026

Christopher Kind, Treasurer
Phone: 507-381-5734
E-Mail: ckind1@isd77.org
Term Ends December 31, 2028

Erin Roberts, Clerk
Phone: 507-420-4640
E-Mail: erobert1@isd77.org
Term Ends December 31, 2028

Patrick Baker
Phone: 507-381-4790
E-Mail: pbaker1@isd77.org
Term Ends December 31, 2026

Elizabeth Hanke
Phone: 507-351-3367
E-Mail: ehanke1@isd77.org
Term Ends December 31, 2028

Liz Ratcliff
Phone: 507-380-3937
E-Mail: eratcl1@isd77.org
Term Ends December 31, 2028

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



MANKATO AREA PUBLIC SCHOOLS

STRATEGIC ROADMAP

Mission Statement

our core purpose

Excellence, Equity, Empowerment. Every Student, Every Day.

Core Values



drivers of our words and actions

- **Courage:** We do and say what is needed to develop strength, resilience and character.
- **Student Centered:** Student success drives our decisions and actions, and we strive to provide each learner with what they need, when they need it.
- **Integrity:** We are honest, authentic and respectful in every interaction.
- **Accountable:** We know our desired outcomes, understand our individual responsibility for them, and collectively take accountability for results and continuous improvement.
- **Inclusive Practices:** We ensure ALL learners are welcomed and valued, have a sense of belonging and see themselves in their learning.

Vision



what we intend to create

MAPS inspires students to thrive through future focused learning experiences by:

- Pursuing their individual pathway
- Ensuring safe and secure schools
- Fostering inclusivity by understanding and appreciating diversity
- Engaging with families and caregivers
- Partnering with and contributing to our community

with high quality, dedicated and exceptionally trained staff.

Strategic Directions



focus of our improvement efforts

- A. Improving our professional practices so that each learner achieves at high levels in an inclusive educational model that is relevant and flexible
- B. Enhancing our student support structures to meet academic, social, behavioral, and mental health needs
- C. Recruiting, developing, and retaining staff to ensure positive learning experiences for students
- D. Strengthening our parent/caregiver partnerships and connections
- E. Ensuring safe, efficient and effective operations

Excellence, Equity, Empowerment. Every Student, Every Day.

#MAPSready

School Board Regular Meeting

3. A.

Meeting Date: 01/21/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of January 6, 2025, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - January 6, 2025

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

January 6, 2025

The School Board of Independent School District No. 77 met in regular session on Monday, January 6, in the Mankato Room in the Intergovernmental Center to organize for 2025.

Chair Sinning called the meeting to order at 5:01 p.m. Members present at roll call: Patrick Baker, Elizabeth Hanke, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, and Shannon Sinning. Members absent: None.

The Honorable Mark Betters swore in new School Board members Elizabeth Hanke, Christopher Kind, Liz Ratcliff, and Erin Roberts.

Mrs. Pratt moved, and Mrs. Ratcliff seconded, approval of the agenda together with a personnel addendum. The motion carried on a 7-0 voice vote.

MAPS Student Spotlight: Lydia Banse - West High School

MAPS Staff Spotlight: Sarah Reisdorf - Hoover Elementary School

Public Comment: Brittney Schloesser and Beth Corbin wished to speak.

Nominations were opened for the position of Chairperson. Ms. Roberts nominated Shannon Sinning. Hearing no other nominations, Mr. Sinning closed nominations and an unanimous ballot for Mr. Sinning was casted with the following result: Mr. Sinning - 7 votes. Mr. Sinning was declared Chairperson.

Nominations were opened for the position of Vice-Chairperson. Mr. Baker nominated Kari Pratt. Hearing no other nominations, Mr. Sinning closed nominations and an unanimous ballot for Mrs. Pratt was casted with the following result: Mrs. Pratt- 7 votes. Mrs. Pratt was declared Vice-Chairperson.

Nominations for the position of Clerk were declared open. Mr. Sinning nominated Erin Roberts. Hearing no other nominations, Mr. Sinning closed nominations and an unanimous ballot for Ms. Roberts was casted with the following result: Ms. Roberts - 7 votes. Ms. Roberts was declared Clerk.

Nominations for the position of Treasurer were opened. Mrs. Hanke nominated Christopher Kind. Hearing no other nominations, Mr. Sinning closed nominations and an unanimous ballot for Mr. Kind was casted with the following result: Mr. Kind - 7 votes. Mr. Kind was declared Treasurer.

Mrs. Ratcliff made a motion to appoint Becky Bailey as Deputy Clerk. Mr. Kind seconded the motion and it carried on a 7-0 voice vote.

Mrs. Ratcliff made a motion to approve the following resolution designating official depositories for the School District. The motion was seconded by Mrs. Pratt and carried on a 7-0 voice vote.

BE IT RESOLVED, US Bank Mankato, Old National Bank, Wells Fargo Bank, N.A., ProGrowth Bank, 1st National Bank, Frandsen Bank, MinnStar Bank, CCF Bank, Bank of Utah, MN Trust, Bremer Bank, Pioneer Bank and the Minnesota Liquid Asset Fund Plus, and are hereby designated as depositories of this School District with authority to accept or receive, at any time, deposits for the credit of this School District, and

BE IT FURTHER RESOLVED, That checks, drafts, or other orders for payment with the depositories must be signed, actually or by use of a facsimile signature, by all three of the following officers of Independent School District No. 77:

_____, Clerk
_____, Chairperson
_____, Treasurer

AND BE IT FURTHER RESOLVED, That Paul Peterson or Amanda Heilman is authorized to transfer between depository accounts School District funds as they determine necessary in the normal operation of the School District, and

BE IT FURTHER RESOLVED, That Paul Peterson or Amanda Heilman is authorized to purchase Certificates of Deposit and Commercial Paper in name of Independent School District No. 77, Mankato, and

BE IT FURTHER RESOLVED, That Paul Peterson or Amanda Heilman is authorized to wire transfer funds to pay principal and interest payments due on school building bonds, and

BE IT FURTHER RESOLVED, That this resolution shall continue in force until express written notice of its rescission or modification has been furnished to and received by the depositories.

School Board Policy 216 provides for the appointment of legal counsel for the School District. Ms. Roberts made a motion to name the following firms as legal counsel for 2025 to be paid on an hourly basis for services rendered:

Blethen Berens Law Firm
Knutson, Flynn and Deans, P.A.
Rupp, Anderson, Squires & Waldspurger, P.A.
Kennedy and Graven Chartered
Dorsey & Whitney LLP

Mrs. Ratcliff seconded the motion and it carried on a 7-0 roll call vote.

A motion was made by Ms. Roberts, seconded by Mr. Kind, to name the Mankato *Free Press* as the School District's official newspaper for 2025. The motion carried on a 7-0 voice vote.

A motion to approve the following resolution relating to expenses for School Board meetings was made by Mr. Kind and seconded by Mrs. Ratcliff. The motion carried on a 7-0 roll call vote.

BE IT RESOLVED by the School Board of Independent School District No. 77 that:

- 1. WHEREAS, it is in the interest of the School District to occasionally invite members of the public, members of other public boards and bodies, and members of the school staff to School Board meetings, and*
- 2. WHEREAS, at many School Board meetings, good public relations make it advisable to provide coffee and meals on special occasions as determined by the School Board, to persons attending such meetings in the interest of the District,*
- 3. NOW, THEREFORE, BE IT RESOLVED, that the School District pay the cost of meals when occasionally furnished to members of the School Board and others who attend meetings held in the interest of the School District and that the School District do likewise provide, at the expense of the District, coffee for all persons attending said meetings in the interest of good public relations for the benefit of the School District and the students served thereby.*

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency LEA. Ms. Roberts made a motion, seconded by Mrs. Pratt, to designate Paul Peterson, Superintendent, and Becky Bailey, Administrative Assistant to the Superintendent/School Board Deputy Clerk to the role of Identified Official with Authority. The motion carried on a 7-0 voice vote.

Most state- and federally-funded programs require that the School Board, in official session, authorize an agent to execute and file funding applications for the School District and act as its official representatives in those state- and federally-funded programs. Mrs. Pratt made a motion to designate Superintendent Paul Peterson or his designee as the School District's agent for filing the applications and representing the District. The motion was seconded by Mrs. Ratcliff and carried on a 7-0 voice vote.

Mrs. Ratcliff made a motion to affirm the meeting schedule for 2025 as shown below. The motion was seconded by Mr. Kind and carried on a 7-0 voice vote.

All meetings are held at 10 Civic Center Plaza - see rooms below.

DATE	LOCATION	TIME
Monday, January 6, 2025 • Regular Meeting	Mankato Room	5:00 p.m.
Tuesday, January 21, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Monday, February 3, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Tuesday, February 18, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Monday, March 3, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Monday, March 17, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Monday, April 7, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Monday, April 21, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Monday, May 5, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Monday, May 19, 2025 • Regular Meeting	Mankato Room	6:30 p.m.
Monday, June 16, 2025 • Regular Meeting	Mankato Room	5:00 p.m.
Monday, July 21, 2025 • Regular Meeting	Mankato Room	5:00 p.m.
Monday, August 18, 2025 • Regular Meeting	Mankato Room	5:00 p.m.
Tuesday, September 2, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Monday, September 15, 2025 • Regular Meeting • Work Session	Mankato Room Minnesota River Room	5:30 p.m.
Monday, October 6, 2025 • Regular Meeting	Mankato Room	5:30 p.m.

Monday, October 20, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Monday, November 3, 2025 (World's Best Workforce Mtg at 5 pm) • Regular Meeting	Mankato Room	5:30 p.m.
Monday, November 17, 2025 • Regular Meeting & Work Session	Minnesota River Room	5:30 p.m.
Tuesday, December 2, 2025 • Regular Meeting	Mankato Room	5:30 p.m.
Monday, December 15, 2025 • Regular Meeting • Work Session	Mankato Room Minnesota River Room	5:30 p.m.

Mrs. Ratcliff made a motion to approve the following School Board Member Committee Assignments and School Assignments:

Patrick Baker

- Communication Committee
- Facilities Committee
- Finance Committee
- Greater Mankato Growth (GMG) Advisory Committee
- Principal Negotiations

Elizabeth Hanke

- Community Services Advisory Committee
- Energy Advisory Committee
- Transportation Committee
- Wellness Committee
- Food Service Negotiations

Christopher Kind

- Facilities Committee
- Greater Mankato Growth (GMG) Advisory Committee
- Legislative Committee
- Sick Leave Bank
- Transportation Committee
- Custodian Negotiations

Kari Pratt

- Executive Committee
- Meet and Confer
- Policy Committee
- Student - Community Safety Advisory Council
- Teacher Negotiations

Liz Ratcliff

- Legislative Committee
- MSBA Delegate Assembly
- Meet and Confer Committee
- Policy Committee
- Student Advisory Council Facilitator
- Sustainability Committee
- Secretaries Negotiations

Erin Roberts

- Communication Committee
- DEI Committee
- Special Education Parent Advisory Council
- Student Advisory Council Facilitator
- Student-Community Safety Advisory Council
- Para Negotiations

Shannon Sinning

- DEI Committee
- Executive Committee
- Finance Committee
- Minnesota State High School League Representative
- Sustainability Committee

Board member school assignments through June 30, 2025, will be as follows:

Kari Pratt

Franklin Elementary School
Central High/Freedom/PEEK
School
Futures

Patrick Baker

Dakota Meadows Middle School
Monroe Elementary School
MAPS Center for Learning

Erin Roberts

East High School
Washington Elementary School

Liz Ratcliff

Hoover Elementary School
Rosa Parks Elementary School

Shannon Sinning

Kennedy Elementary School
Bridges Community School
INSITE

Elizabeth Hanke

Roosevelt Elementary School
West High School
SUN Program

Christopher Kind

Prairie Winds Middle School
Jefferson Elementary School
Eagle Lake Elementary School

The motion was seconded by Ms. Roberts and carried on a 7-0 voice vote.

The consent agenda items outlined below were approved on a motion by Ms. Roberts, seconded by Mrs. Ratcliff, and carried on a 7-0 roll call vote.

Approval of Minutes of the December 16, 2024, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Kaitlin Carter - Enrichment Specialist with Community Education at Lincoln Community Center beginning January 7, 2025. This is a full-time, 12-month position. She will be compensated at the rate of \$26.00 per hour, and will be eligible for Category II benefits.

Sarah Shepard - Student Success Specialist at Hoover Elementary and Roosevelt Elementary Schools for 7 hours per day/5 days per week with a work year of 180 days beginning January 6, 2025. She will be compensated at the rate of \$23.70 per hour, and will be eligible for Category I benefits.

APPOINTMENTS (NON-INSTRUCTIONAL)

Michelle Biodrowski - Middle School After School Site Lead at Dakota Meadows and Prairie Winds Middle Schools for 20 hours per week beginning January 2, 2025. She will be compensated at the rate of \$17.25 per hour.

Bryn Hacker - Special Education Paraeducator (Intervention-Behavior Support) at Hoover Elementary School for 2.75 hours per day/5 days per week beginning January 8, 2025. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her ACES Child Care Assistant assignment at Hoover Elementary School.

Courtney Jones - Special Education Paraeducator (Resource) at Washington Elementary School for 4.5 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification B21.5, step 5, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Non-classroom Paraeducator (Playground) assignment at Washington Elementary School.

Courtney Jones - Non-classroom Paraeducator (Playground) at Washington Elementary School for 1.75 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification B21, step 5, in accordance with the agreement between the District and the Minnesota School Employee Association. This is in addition to her Special Education Paraeducator (Resource) assignment at Washington Elementary School.

Payton Pietsch - Preschool Paraeducator at MAPS Center for Learning for 5.25 hours per day/4 days per week (M-TH) beginning January 6, 2025. She will be placed at

classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alyssa Ruch - East Health Service Secretary at Prairie Winds Middle School for 7.75 hours per day/5 days per week with a work year of 200 days and 9 paid holidays beginning January 2, 2025. She will be placed at step 4, classification B21 on the Educational Secretaries Association salary schedule.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Joselyn Ellis - Decrease in assignment Special Education Paraeducator (Intervention-DCD) at Prairie Winds Middle School from 6.75 hours per day/5 days per week to 6.75 hours per day/3 days per week (T/TH/F), 2.75 hours per day/1 day per week (M), and 3.75 hours per day/1 day per week (W) beginning January 13, 2025.

Courtney Reeves - Decrease in assignment as Cook Helper at Dakota Meadows Middle School from 6 hours per day/5 days per week to 6 hours per day/3 days per week (M/W/F) beginning January 13, 2025.

Darlene Walters - Decrease in assignment as Cook Helper at Dakota Meadows Middle School from 6 hours per day/5 days per week to 6 hours per day/2 days per week (T/TH) beginning January 13, 2025.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Anna Rose - Special Education Teacher at West High School, has requested leave under the provisions of the Family Medical Leave Act beginning April 14 and returning to work on June 6, 2025.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Simon Gatluak - Extend Board-approved leave, returning to work on February 3, 2025.

RESIGNATIONS (NON-AFFILIATED)

Alyssa Ruch - Building Technology Assistant at Dakota Meadows Middle School, has submitted a resignation in order to accept the East Health Service Secretary assignment at Prairie Winds Middle School. The last day for this assignment will be January 1, 2025.

RESIGNATIONS (NON-INSTRUCTIONAL)

Danielle Backes - Special Education Paraeducator (Resource) at Monroe Elementary School, has submitted a resignation for the purpose of retirement. The last day of employment will be January 31, 2025.

Megan Iverson - Early Childhood Special Education Paraeducator at MAPS Center for Learning has submitted a resignation. The last day of employment will be January 9, 2025.

Stephanie Maas - Special Education Paraeducator (Job Coach) at East High School, has submitted a resignation. The last day of employment will be January 2, 2025.

Jesse Seguin - Grounds Manager for the District, has submitted a resignation. The last day of employment will be January 2, 2025.

Sarah Shepard - Special Education Paraeducator (Intervention-Behavior Support) at Hoover Elementary School, has submitted a resignation in order to accept the Student Success Specialist assignment. The last day for this assignment will be January 1, 2025.

Jenna Spencer - ACES Site Lead at Franklin Elementary School, has submitted a resignation. The last day of employment will be January 3, 2025.

Andaysia Tomlin - ACES Child Care Assistant at Kennedy Elementary School, has submitted a resignation. The last day of employment will be December 4, 2024.

Benjamin VandeBerg - ACES Child Care Assistant at Eagle Lake Elementary School, has submitted a resignation. The last day of employment will be January 10, 2025.

Addendum

APPOINTMENTS (NON-AFFILIATED)

Colby Wall - Facility Use Specialist with Community Education at Lincoln Community School beginning January 6, 2025. This is a full-time, 12-month, Non-affiliated position with an annual salary of \$54, 288 (prorated to \$26,208 for 126 days). He will be eligible for Category II benefits.

APPOINTMENTS (NON-INSTRUCTIONAL)

Ella Cordes - ACES Site Lead at Franklin Elementary School for 3-4 hours per day/2 days per week beginning January 7, 2025. She will be compensated at the rate of \$16.75 per hour.

Mindy Fritz - ACES Site Lead at Franklin Elementary School for 3-4 hours per day/4 days per week beginning January 6, 2025. She will be compensated at the rate of \$16.75 per hour.

Samuel Pratt - Teacher in Residence at Monroe Elementary School for 7.33 hours per day/5 days per week beginning January 13 and ending May 16, 2025. He will be compensated at the rate of \$23.00 per hour.

Dawn Salzwedel - Title I Paraeducator at Monroe Elementary School for 3.75 hours per day/4 days per week (M-TH) beginning January 8 and ending June 5, 2025. She will be placed at classification B21, step 5, in accordance with the agreement between the District and the Minnesota School Employee Association.

Evelyn Scheibe - Teacher in Residence at Prairie Winds Middle School for 7.33 hours per day/5 days per week beginning January 13 and ending May 16, 2025. She will be compensated at the rate of \$23.00 per hour.

Hannah Snyder-Hansen - ACES Child Care Assistant Substitute on an on-call basis beginning January 2, 2025. She will be compensated at the rate of \$13.00 per hour.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Kimberly Dublin - Increase in hourly rate to \$13.50 as ACES Child Care Assistant at Hoover Elementary School beginning January 2, 2025.

Jane Flintrop - Increase in assignment as Student Success Coach at Prairie Winds Middle School from 6 hours per day/4 days per week (M/T/W/F) to 6 hours per day/2 days per week (M/T) and 7 hours per day/2 days per week (TH/F) beginning January 13, 2025.

Megan Herkenhoff - Increase hourly rate to \$13.50 as ACES Child Care Assistant at Washington Elementary School beginning January 2, 2025.

Dakota Kamm - Increase in assignment as Early Learning Special Education Paraeducator at MAPS Center for Learning from 5.42 hours per day/2 days per week (M/W) and 2.75 hours per day/2 days per week (T/TH) to 5.42 hours per day/4 days per week (M-TH) beginning January 13, 2025. This is in addition to her ACES Early Learning Aide Substitute assignment at MAPS Center for Learning.

Madeline Kempenich - Change in assignment from ACES Child Care Assistant at Eagle Lake Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning January 13, 2025.

Payton Pietsch - Increase in assignment as Preschool Paraeducator at MAPS Center for Learning from 5.25 hours per day/4 days per week (M-TH) to 5.5 hours per day/4 days per week (M-TH) beginning January 6, 2025. This is in addition to her ACES Child Care Assistant assignment at Monroe Elementary School.

Emma Portner - Change in assignment from ACES Child Care Assistant at Jefferson Elementary School to ACES Child Care Assistant Substitute on an on-call basis beginning January 2, 2025. This is in addition to her ACES Site Lead Substitute assignment.

Sophie Privette - Increase hourly rate to \$13.25 as ACES Child Care Assistant at Jefferson Elementary School beginning January 2, 2025.

Addison Reichenberg - Increase hourly rate to \$13.50 as ACES Child Care Assistant Substitute beginning January 2, 2025. This is in addition to her ACES Early Learning Aide assignment at MAPS Center.

Brooke Rothe - Increase hourly rate to \$14.00 as ACES Child Care Assistant at Rosa Parks Elementary School beginning January 2, 2025.

Danica Schmidt - Increase in assignment as Cook Helper at West High School from 6.75 hours per day/5 days per week to 8 hours per day/5 days per week beginning January 13, 2025.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Erin Krueger - Multi Language Learner (MLL) Teacher at Washington Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning January 2 and returning to work on February 24, 2025.

Stacy Vilt - Physical Education Teacher at Hoover Elementary and Rosa Parks Elementary School, has requested leave under the provisions of the Family Medical Leave Act beginning January 2 and returning to work on March 21, 2025.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Samuel Pratt - Special Education Paraeducator (Intervention- Behavior Support) at Franklin Elementary School has requested unpaid leave in order to accept the Teacher in Residence assignment beginning January 13, and returning to work on May 19, 2025.

Evelyn Scheibe - Special Education Paraeducator (Intervention - EBD) at Prairie Winds Middle School has requested unpaid leave in order to accept the Teacher in Residence assignment beginning January 6, and returning to work on May 19, 2025.

RESIGNATIONS (NON-INSTRUCTIONAL)

Allison Lashinski - ACES Child Care Assistant Substitute, has submitted a resignation. The last day of employment will be April 23, 2024.

Leslie Twesten - 8-hour Evening Custodian at Kennedy Elementary School, has submitted a resignation. The last day of employment will be January 2, 2025.

Colby Wall - Building Supervisor with Community Education, has submitted a resignation in order to accept the Facility Use Specialist assignment. The last day for this assignment will be January 5, 2025.

Mr. Kind made a motion to accept the resolutions for gifts and grants.

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Mankato Area Public Schools, ISD77, gratefully accepts the following donations as identified below:

Mankato Area Foundation - Gene Biewen donated \$250 for Central High School

Vivront Knife Shop donated \$500 for MAPS Nutrition Services Program for Lunch Debt

David Machado donated \$500 for East High VEX Robotics Program

Mankato West High Orchesis Program received the following donations:

- \$100 from Mankato Family Dentist
- \$250 from OFC
- \$500 from River Valley Sprinklers, LLC
- \$600 from North Mankato Motor Vehicle Registrar Inc

Mankato West High VEX Robotics Program received the following donations:

- \$250 from I & S Group, Inc.
- \$500 from Electrical Consultants Inc
- \$1,000 from Maschka, Riedy, Ries & Frentz

The motion was seconded by Mrs. Ratcliff and carried on a 7-0 roll call vote.

The following policies were presented for second reading and approval:

- 509 - Enrollment of Nonresident Students
- 512 - School Sponsored Student Publications
- 513 - Student Promotion, Retention, Acceleration, Program Design, and Grade Placement
- 515 - Protection and Privacy of Pupil Records
- 543 - Use of Peace Officers and Crisis Teams to Remove Students from School Grounds
- 632 - Credit for Learning
- 707 - Transportation of Public School Students
- 708 - Transportation of Nonpublic School Students
- 709 - Student Transportation Safety Policy
- 802 - Disposition of Obsolete Equipment and Material

The revised policies were approved on a motion by Mr. Kind, second by Mrs. Ratcliff, and carried on a 7-0 voice vote.

On December 12, 2024, multiple bids for each of the Work Scopes were received for the Monroe Elementary Secure Entrance Renovations (see pages _____). The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG Architects, our professional design team, recommends that the bids as submitted on the attachment in a total amount of \$609,515.00 be accepted by the School Board. The Bond Referendum will be used to fund this project. Ms. Roberts made a motion to accept the bid as recommended and Mrs. Pratt seconded the motion. The motion carried on a 7-0 roll call vote.

On November 7, 2024, multiple bids for each of the Work Scopes were received for the Mankato West High School Secure Entrance and Renovation Project. This is a continuation of bids (see pages _____). The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG/LSE Architects, our professional design teams, recommends that the bids as submitted on the attachment in a total amount of \$3,067,443.00 be accepted by the School Board. The Bond Referendum will be used to fund this project. Mrs. Ratcliff made a motion to accept the bid as recommended and Mrs. Pratt seconded the motion. The motion carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Roberts moved and Mrs. Ratcliff seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:59 p.m., on a 7-0 voice vote.

Attest: Clerk _____

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

January 6, 2025

The School Board of Independent School District No. 77 met in regular session on Monday, January 6, in the Mankato Room in the Intergovernmental Center to organize for 2025. Chair Sinning called the meeting to order at 5:01 p.m. Members present at roll call: Patrick Baker, Elizabeth Hanke, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, and Shannon Sinning. Members absent: None.

1. Pratt/Ratcliff approval of agenda with personnel addendum. 7-0
2. Honorable Mark Betters swore in new School Board members Elizabeth Hanke, Christopher Kind, Liz Ratcliff, and Erin Roberts.
3. MAPS Student Spotlight: Lydia Banse
4. MAPS Staff Spotlight: Sarah Reisdorf
5. Public Comment - Brittney Schloesser and Beth Corbin wished to speak.
6. Shannon Sinning elected as Chairperson.
7. Kari Pratt elected as Vice-Chairperson.
8. Erin Roberts elected as Clerk.
9. Christopher Kind elected as Treasurer.
10. Ratcliff/Kind appoint Becky Bailey as Deputy Clerk. 7-0
11. Ratcliff/Pratt approval of resolution designating official depositories for 2025. 7-0
12. Roberts/Ratcliff approval of legal counsel for 2025. 7-0
13. Roberts/Kind named Mankato *Free Press* as official newspaper. 7-0
14. Kind/Ratcliff approval of expenses for Board meetings. 7-0
15. Roberts/Pratt designate Supt. Peterson and Deputy Clerk Becky Bailey as Identified Official with Authority for MDE Secure Website Access. 7-0
16. Pratt/Ratcliff designate Superintendent Peterson or his designee as the official agent for filing and executing funding applications for state- and federally-funded programs. 7-0
17. Ratcliff/Kind confirm meeting schedule for 2025. 7-0
18. Ratcliff/Roberts approval of school board committees/school assignments for 2025. 7-0
19. Roberts/Ratcliff approval of Consent Agenda Items: Approval of Minutes of the December 16, 2024, regular meeting; Approval of Personnel Items. 7-0
20. Kind/Ratcliff acceptance of gifts and grants. 7-0
21. Kind/Ratcliff approval of revised policies. 7-0
22. Roberts/Pratt approval of construction bids for Monroe Elementary School. 7-0
23. Ratcliff/Pratt approval of construction bids for West High School. 7-0
24. Roberts/Ratcliff adjournment at 5:59 p.m. 7-0.

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.



December 18, 2024

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **MAPS Monroe Elementary Renovations**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on December 12, 2024.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>		<i>Contractor, City, State</i>	<i>Bid Amount</i>	
WS 01-J	Final Cleaning	Everest Cleaning System LLC St. Paul, MN	Base Bid: Total Contract:	\$4,384.00 \$4,384.00
WS 06-A	Carpentry and Selective Demo	JD Driver, Ltd. Rose Creek, MN	Base Bid: Total Contract:	\$127,500.00 \$127,500.00
WS 08-A	Doors, Frames, & Hardware – Material Only	Twin City Hardware Company Oakdale, MN	Base Bid: Total Contract:	\$43,845.00 \$43,845.00
WS 08-F	Entrances/ Storefront/ Curtainwall	St. Peter Glass St. Peter, MN	Base Bid: Total Contract:	\$150,800.00 \$150,800.00
WS 09-A	Drywall	RTL Construction, Inc.. Shakopee, MN	Base Bid: Total Contract:	\$29,390.00 \$29,390.00
WS 09-B	Tile	Commercial Flooring Services, LLC Eagan, MN	Base Bid: Total Contract:	\$10,071.00 \$10,071.00
WS 09-C	Ceiling & Acoustical Treatment	Twin City Acoustics, Inc. Minneapolis, MN	Base Bid: Total Contract:	\$6,760.00 \$6,760.00

Work Scope		Contractor, City, State		Bid Amount	
WS 09-D	Flooring – Resilient & Carpet	Rickway, Inc. North Mankato, MN	Base Bid:	\$11,975.00	
			Total Contract:	\$11,975.00	
WS 09-K	Painting	Mulcahy Nickolaus, LLC Oakdale, MN	Base Bid:	\$12,500.00	
			Total Contract:	\$12,500.00	
WS 23-A	Combined Mechanical	Skogen Mechanical, LLC Mankato, MN	Base Bid:	\$116,000.00	
			Total Contract:	\$116,000.00	
WS 26-A	Electrical	BLK Electric, Inc North Mankato, MN	Base Bid:	\$72,790.00	
			Total Contract:	\$72,790.00	
WS 31-A	Site Clearing & Earthwork	Evenson Concrete Systems, Inc. North Mankato, MN	Base Bid:	\$23,500.00	
			Total Contract:	\$23,500.00	
			Total Base Bid:	\$	609,515.00
			Contract Total:	\$	<u>609,515.00</u>

We also recommend rejecting the bid for Work Scope 21-A Fire Protection, as this work scopes was not required by the bidding documents.

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.490.0256.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Dale Sonnichsen
Project Manager

December 20, 2024

Mr. Scott Hogen
 Mankato Area Public Schools
 10 Civic Center Plaza
 Mankato, MN 56002

RE: **Mankato West High School Renovation and Additions**
Contract Award Letter

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on November 7, 2024.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>	<i>Contractor, City, State</i>	<i>Bid Amount</i>
WS 08-A	Doors, Frames, Hardware Bredemus Hardware Company Saint Paul, MN	BEST VALUE Base Bid \$598,446.00 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 08-A Contract \$598,446.00
WS 09-A	Drywall RTL Construction Inc. Shakopee, MN	BEST VALUE Base Bid \$2,014,139.00 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 09-A Contract \$2,014,139.00
WS 13-E	Special Purpose Room Wenger Corporation Owatonna, MN	Base Bid \$174,858.00 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 13-E Contract \$174,858.00
WS 32-A	Asphalt Paving Nielsen Blacktopping Inc. Kasota, MN	Base Bid \$280,000.00 Alternate #1 - Accepted \$0 Alternate #3 - Accepted \$0 Alternate #4 - Accepted \$0 Alternate #5 - Accepted \$0 Total 32-A Contract \$280,000.00

Base Bid Total: \$3,067,443.00
Total Alternate #1 - Accepted: \$0
Total Alternate #3 - Accepted: \$0
Total Alternate #4 - Accepted: \$0
Total Alternate #5 - Accepted: \$0
Contract Total Including Accepted Alternates: \$3,067,443.00

Remaining Anticipated Contracts:

WS 09-F Wood Flooring – BEST VALUE
WS 09-H Fluid Applied Athletic Flooring
WS 31-A Site Clearing & Earthwork
WS 32-B Concrete Paving – BEST VALUE
WS 32-C Athletic & Recreation Surface

Anticipated Contract Total: \$37,771,574.30

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.364.0358.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Michael Veaderko

Mike Veaderko
Project Manager



KRAUS-ANDERSON®

School Board Regular Meeting

3. B.

Meeting Date: 01/21/2025

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Approval of January Bills

Background:

At our meeting on Tuesday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for January. The total of the bills for January of 2025 is \$9,689,266.93.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

3. C.

Meeting Date: 01/21/2025

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Amanda Scharfe - Full-time (1.00 fteS) Speech Language Pathologist with the District beginning January 27, 2025. She will be placed at step 10 of the M+30 lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Amanda Bain - Non-classroom (Playground) Paraeducator at Rosa Parks Elementary School for 2.167 hours per day/5 days per week beginning January 15, 2025. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Bethany Ehmcke - Early Learning Preschool Paraeducator at MAPS Center for Learning for 7 hours per day/4 days per week (M-TH) beginning January 13, 2025, Training date January 10, 2025. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Carley Fischer - ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/3 days per week beginning January 16, 2025. She will be compensated at the rate of \$13.00 per hour.

Madison Hansen - ACES Site Lead at Kennedy Elementary School for 4-5 hours per day/4 days per week beginning January 10, 2025. She will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Washington Elementary School.

Zoe Lienemann - ACES Child Care Assistant at Rosa Parks Elementary School for 1.5 hours per day/5 days per week beginning January 13, 2025. She will be compensated at the rate of \$13.00 per hour.

Carrie Lonneman - Early Learning Special Education Paraeducator at MAPS Center for Learning for 7 hours per day/4 days per week (M-TH) beginning January 21, 2025. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Jasmine Mata Diaz - ACES Site Lead Substitute on an on-call basis beginning January 13, 2025. She will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Bridges Community School.

Sienna McConville - ACES Child Care Assistant at Roosevelt Elementary School for 3-4 hours per day/2 days per week beginning January 13, 2025. She will be compensated at the rate of \$13.25 per hour.

Mylee Nuehring - ACES Child Care Assistant at Franklin Elementary School for 3-4 hours per day/4 days per week beginning January 13, 2025. She will be compensated at the rate of \$13.00 per hour.

Kamyra Porter - ACES Child Care Associate Substitute at Hoover Elementary School on an on-call basis beginning January 13, 2025. She will be compensated at the rate of \$11.13 per hour.

Sophie Privette - ACES Early Learning Aide at MAPS Center for Learning for 4-5 hours per day/2 days per week beginning January 13, 2025. She will be compensated at the rate of \$15.00 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Jefferson Elementary School.

Owen Ridenour - ACES Child Care Assistant at Washington Elementary School for 3-4 hours per day/2-3 days per week beginning January 13, 2025. He will be compensated at the rate of \$13.50 per hour for this assignment. This is in addition to his ACES Child Care Assistant assignment at Eagle Lake Elementary School.

Madysen Sellner - ACES Site Lead Substitute on an on-call basis beginning December 20, 2024. She will be compensated at the rate of \$16.75 for this assignment. This is in addition to her ACES Child Care Assistant assignment at Franklin Elementary School.

Miranda Suess - ACES Site Lead Substitute on an on-call basis beginning December 9, 2024. She will be compensated at the rate of \$16.75 for this assignment. This is in addition to her ACES Student Support Assistant Substitute assignment.

Macy True - ACES Child Care Assistant at Bridges Community School for 2-3 hours per day/3 days per week (M/W/F) beginning January 13, 2025. This is in addition to her ACES Child Care Assistant assignment at Washington Elementary School.

Emily Vogt - ACES Child Care Associate Substitute at Hoover Elementary School on an on-call basis beginning January 13, 2025. She will be compensated at the rate of \$11.13 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Laura Dauffenbach - Adjust end date to January 31, 2025, as Long-term Substitute Teacher for Lillian McNamara at Dakota Meadows Middle School.

Rebecca Strom - Voluntary decrease in assignment as ABE Teacher with the Adult Basic Education Program from 433 annual hours (0.30 FTEs) to 344 annual hours (0.24 FTEs) beginning January 13, 2025.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Andie Albers - Increase in assignment as Early Learning Special Education Paraeducator at MAPS Center for Learning from 7 hours per day/2 days per week (M/T) to 7 hours per day/3 days per week (T-TH) beginning January 14, 2025.

Sarah Ball - Increase in assignment as Special Education Paraeducator (Intervention-Behavior Support) at Hoover Elementary School from 6.25 hours per day/5 days per week to 6.5 hours per day/5 days per week beginning January 8, 2025.

Gibson Blackstad - Change in assignment from ACES Child Care Assistant Substitute to ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/3 days per week beginning December 16, 2024.

Hannah Bratlien - Change in assignment from ACES Site Lead at Eagle Lake Elementary School to ACES Site Lead Substitute on an on-call basis beginning November 25, 2024.

Edith Chacon - Change in assignment from Middle School After School Youth Leader with Community Education to Middle School After School Site Supervisor at Dakota Meadows Middle School for 4-7 hours per week beginning February 3, 2025. She will be compensated at the rate of \$12.25 per hour.

Mackenzie Doyen - Change in assignment from ACES Child Care Assistant Substitute to ACES Child

Care Assistant at Roosevelt Elementary School for 1-2 hours per day/4 days per week beginning January 13, 2025. She will be compensated at the rate of \$13.00 per hour.

Thomas England - Change in assignment from Lead Grounds Keeper to Grounds Manager beginning January 13, 2025. This is a full-time, 12-month position. He will be placed at classification B22, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Farhiya Idle - Adjust hourly rate to \$11.39 as ABE Student Worker at Lincoln Community Center beginning January 1, 2025. This is in addition to her ABE Home School Liaison assignment with the Adult Basic Education Program.

Dakota Kamm - Decrease in assignment as Early Learning Special Education Paraeducator at MAPS Center for Learning from 5.42 hours per day/4 days per week (M-TH) to 5.25 hours per day/4 days per week (M-TH) beginning January 13, 2025.

Lucy Klatt - Voluntary decrease in assignment as Special Education Paraeducator (Intervention-ASD) at Roosevelt Elementary School from 1.5 hours per day/1 day per week (M) and 6.25 hours per day/3 days per week (W-F) to 6.25 hours per day/3 days per week (T/W/F) beginning January 13, 2025.

Hailey Lyons - Voluntary decrease in assignment as Special Education Paraeducator (Intervention-ASD) at Roosevelt Elementary School from 6.25 hours per day/5 days per week to 3.5 hours per day/1 day per week (M), 6.25 hours per day/2 days per week (T/F) and 2.25 hours per day/1 days per week (TH) beginning January 13, 2025.

Abbie Perry - Decrease in assignment as Student Success Coach at Kennedy Elementary School from 6.25 hours per day/5 days per week to 6.25 hours per day/3 days per week (M-W) beginning January 13, 2025.

Adam Rousseau - Change in assignment as ACES Child Care Assistant from 2 hours per day/5 days per week at Eagle Lake Elementary School to 2-4 hours per day/4 days per week at Franklin Elementary School beginning January 13, 2025.

Patricia Skalet - Change in assignment from Cook Helper to Second Cook at East High School for 8 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification A13, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Phonkham Souphommanichanh - Increase hourly rate to \$11.13 as ABE Student Worker at Lincoln Community Center beginning January 1, 2025.

Kylee Tollefson - Adjust end date to May 29, 2025, as Special Education Paraeducator (Intervention-ASD) at Kennedy Elementary School.

Torrey Walrath - Change in assignment from Custodian Engineer at Rosa Parks Elementary School to District Maintenance at West High School beginning January 13, 2025. This is a full-time, 12-month position. He will be placed at classification B23, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Chantell Drummer - Extend Board-approved leave, returning to work on March 3, 2025.

Lillian McNamara - Adjust return date to February 3, 2025, for Board-approved leave.

Ashlee Osmundson - Adjust start date to January 13, 2025, for Board-approved leave.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Paula Ziegler - Adjust return date to January 14, 2025, for Board-approved leave.

RESIGNATIONS (INSTRUCTIONAL)

Kelley Hokeness - Speech Language Pathologist with the District has submitted a resignation for the purpose of retirement. The last day of employment will be June 6, 2025.

Lisa Kindred - Speech Language Pathologist with the District has submitted a resignation for the purpose of retirement. The last day of employment will be June 6, 2025.

Ann Schrantz - 4th Grade Teacher at Hoover Elementary School has submitted a resignation for the purpose of retirement. The last day of employment will be June 9, 2025.

RESIGNATIONS (NON-INSTRUCTIONAL)

Natalie Eisenhuth - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be January 13, 2025.

Marc Gonzalez - Kitchen Float Cook Helper for the District, has submitted a resignation. The last day of employment will be January 8, 2025.

Riley Johnson - Adjust end date to May 29, 2025, as Special Education Paraeducator (Resource) at Eagle Lake Elementary School.

Madelyn Kral - Adjust end date to May 29, 2025, as Special Education Paraeducator (Intervention-Behavior Support) at Hoover Elementary School

Alexandra Kurtz - Adjust end date to May 29, 2025, as Special Education Paraeducator (Resource) at Hoover Elementary School.

Augustus Nelson - ACES Early Learning Aide at MAPS Center for Learning, has submitted a resignation. The last day of employment will be January 17, 2025.

Sarah Prescott - Rescind acceptance as ACES Early Learning Aide Substitute at MAPS Center for Learning.

Owen Ridenour - ACES Child Care Assistant at Washington Elementary and Eagle Lake Elementary Schools, has submitted a resignation. The last day of employment will be January 24, 2025.

Belinda Vigil - Special Education Paraeducator (Intervention-DCD) at Franklin Elementary School, has submitted a resignation. The last day for this assignment will be January 17, 2025. She will continue as Non-classroom Paraeducator (Lunchroom) at Franklin Elementary School.

Recommended Action:

The Administration recommends the approval of the personnel items.
