

AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, February 3, 2025 - 5:30 p.m.
Intergovernmental Center - Mankato Room

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. SPECIAL RECOGNITION (5:35 P.M.)
4. MAPS STUDENT SPOTLIGHT (5:45 P.M.)
5. MAPS STAFF SPOTLIGHT (5:55 P.M.)
6. PUBLIC COMMENT (6:05 P.M.)
7. INFORMATION (6:15 P.M.)
 - A. Elementary Focus Schools Report
 - B. Board Member Workshop/Committee Reports
8. CONSENT AGENDA (6:40 P.M.)
 - A. Approval of Minutes of January 21, 2025, Regular Meeting
 - B. Personnel
9. BUSINESS (6:45 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Approval of Construction Bids for Franklin Elementary School
 - C. Reading/Approval of Revised Policies
10. CELEBRATION (7:00 P.M.)

11. ADJOURNMENT (7:05 P.M.)



School Board Members for 2025

Shannon Sinning, Chair
Phone: 507-382-4555
E-Mail: ssinni1@isd77.org
Term Ends December 31, 2026

Kari Pratt, Vice Chair
Phone: 507-291-8008
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Term Ends December 31, 2026

Christopher Kind, Treasurer
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Term Ends December 31, 2028

Erin Roberts, Clerk
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Patrick Baker
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Elizabeth Hanke
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Liz Ratcliff
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Term Ends December 31, 2028

Paul Peterson, Superintendent
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PUBLIC COMMENT GUIDELINES

The Mankato Area School Board welcomes public participation through Public Comment. Hearing from citizens is an important aspect of public service, and the School Board appreciates people sharing their views.

It is important to note that School Board meetings are business meetings held in the public. They are not public meetings nor are they a public forum. They are a business meeting of the elected representatives of the school district. The Mankato Area School Board expects that the same etiquette and decorum displayed during the business meeting be present during the Public Comment.

- Public Comment participation is limited to those individuals who wish to speak to an item on the Board agenda.
- The School Board does not comment or ask questions during Public Comment.
- Each speaker is asked to provide his/her name and city for the record.
- Each speaker is allowed three (3) minutes to speak. The Board Chair will alert speakers when their time is up. Failure to stop speaking and blatantly ignore the cue, will result in an individual losing the ability to participate in Public Comment for the next two months.
- When there is a large number of speakers, the Board Chair may modify Public Comment, such as shortening the time allotted for each speaker, adding an overall time limit, or shifting a portion of Public Comment to the end of the meeting.
- Public Comment participants are prohibited from calling out or addressing any individual School Board or school district staff member. If this occurs, Public Comment will be closed and the individual will not be allowed to participate in future Public Comments.
- Crowd noise or any sort of grandstanding during Public Comment, including applause, talking, shouting, or any outbursts will result in the Public Comment being closed.

Citizens wishing to speak are asked to fill out the form online by 3 pm the day of the meeting or complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

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<https://www.isd77.org/experience/school-board/agendas-and-minutes>



MANKATO AREA PUBLIC SCHOOLS

STRATEGIC ROADMAP

Mission Statement

our core purpose

Excellence, Equity, Empowerment. Every Student, Every Day.

Core Values



drivers of our words and actions

- **Courage:** We do and say what is needed to develop strength, resilience and character.
- **Student Centered:** Student success drives our decisions and actions, and we strive to provide each learner with what they need, when they need it.
- **Integrity:** We are honest, authentic and respectful in every interaction.
- **Accountable:** We know our desired outcomes, understand our individual responsibility for them, and collectively take accountability for results and continuous improvement.
- **Inclusive Practices:** We ensure ALL learners are welcomed and valued, have a sense of belonging and see themselves in their learning.

Vision



what we intend to create

MAPS inspires students to thrive through future focused learning experiences by:

- Pursuing their individual pathway
- Ensuring safe and secure schools
- Fostering inclusivity by understanding and appreciating diversity
- Engaging with families and caregivers
- Partnering with and contributing to our community

with high quality, dedicated and exceptionally trained staff.

Strategic Directions



focus of our improvement efforts

- A. Improving our professional practices so that each learner achieves at high levels in an inclusive educational model that is relevant and flexible
- B. Enhancing our student support structures to meet academic, social, behavioral, and mental health needs
- C. Recruiting, developing, and retaining staff to ensure positive learning experiences for students
- D. Strengthening our parent/caregiver partnerships and connections
- E. Ensuring safe, efficient and effective operations

Excellence, Equity, Empowerment. Every Student, Every Day.

#MAPSready

School Board Regular Meeting

7. A.

Meeting Date: 02/03/2025

Prepared By: Travis Olson, Director of Teaching & Learning

Subject:

Elementary Focus Schools Report

Background:

Director of Teaching and Learning Travis Olson and Principal on Special Assignment Tabatha Miller will present this report.

Recommended Action:

None

Attachments

School Board Regular Meeting

7. B.

Meeting Date: 02/03/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

8. A.

Meeting Date: 02/03/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Approval of Minutes of January 21, 2025, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - January 21, 2025

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

January 21, 2025

The School Board of Independent School District No. 77 met in regular session on Tuesday, January 21, in the Mankato Room in the Intergovernmental Center. Chair Sinning called the meeting to order at 5:32 p.m. Members present at roll call: Patrick Baker, Elizabeth Hanke, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, and Shannon Sinning. Members absent: None.

Mrs. Pratt made a motion, and Mrs. Ratcliff seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

The consent agenda items outlined below were approved on a motion by Mrs. Ratcliff, seconded by Mr. Kind, and carried on 7-0 roll call vote.

Approval of Minutes of the January 6, 2025, Regular Board meeting.

Approval of January Bills totaling \$9,689,266.93.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Amanda Scharfe - Full-time (1.00 FTEs) Speech Language Pathologist with the District beginning January 27, 2025. She will be placed at step 10 of the M+30 lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Amanda Bain - Non-classroom (Playground) Paraeducator at Rosa Parks Elementary School for 2.167 hours per day/5 days per week beginning January 15, 2025. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Bethany Ehmcke - Early Learning Preschool Paraeducator at MAPS Center for Learning for 7 hours per day/4 days per week (M-TH) beginning January 13, 2025, Training date January 10, 2025. She will be placed at classification B21, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Carley Fischer - ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/3 days per week beginning January 16, 2025. She will be compensated at the rate of \$13.00 per hour.

Madison Hansen - ACES Site Lead at Kennedy Elementary School for 4-5 hours per day/4 days per week beginning January 10, 2025. She will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Washington Elementary School.

Zoe Lienemann - ACES Child Care Assistant at Rosa Parks Elementary School for 1.5 hours per day/5 days per week beginning January 13, 2025. She will be compensated at the rate of \$13.00 per hour.

Carrie Lonneman - Early Learning Special Education Paraeducator at MAPS Center for Learning for 7 hours per day/4 days per week (M-TH) beginning January 21, 2025. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Jasmine Mata Diaz - ACES Site Lead Substitute on an on-call basis beginning January 13, 2025. She will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Bridges Community School.

Sienna McConville - ACES Child Care Assistant at Roosevelt Elementary School for 3-4 hours per day/2 days per week beginning January 13, 2025. She will be compensated at the rate of \$13.25 per hour.

Mylee Nuehring - ACES Child Care Assistant at Franklin Elementary School for 3-4 hours per day/4 days per week beginning January 13, 2025. She will be compensated at the rate of \$13.00 per hour.

Kamyra Porter - ACES Child Care Associate Substitute at Hoover Elementary School on an on-call basis beginning January 13, 2025. She will be compensated at the rate of \$11.13 per hour.

Sophie Privette - ACES Early Learning Aide at MAPS Center for Learning for 4-5 hours per day/2 days per week beginning January 13, 2025. She will be compensated at the rate of \$15.00 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Jefferson Elementary School.

Owen Ridenour - ACES Child Care Assistant at Washington Elementary School for 3-4 hours per day/2-3 days per week beginning January 13, 2025. He will be compensated at the rate of \$13.50 per hour for this assignment. This is in addition to his ACES Child Care Assistant assignment at Eagle Lake Elementary School.

Madyson Sellner - ACES Site Lead Substitute on an on-call basis beginning December 20, 2024. She will be compensated at the rate of \$16.75 for this assignment. This is in addition to her ACES Child Care Assistant assignment at Franklin Elementary School.

Miranda Suess - ACES Site Lead Substitute on an on-call basis beginning December 9, 2024. She will be compensated at the rate of \$16.75 for this assignment. This is in addition to her ACES Student Support Assistant Substitute assignment.

Macy True - ACES Child Care Assistant at Bridges Community School for 2-3 hours per day/3 days per week (M/W/F) beginning January 13, 2025. This is in addition to her ACES Child Care Assistant assignment at Washington Elementary School.

Emily Vogt - ACES Child Care Associate Substitute at Hoover Elementary School on an on-call basis beginning January 13, 2025. She will be compensated at the rate of \$11.13 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Laura Dauffenbach - Adjust end date to January 31, 2025, as Long-term Substitute Teacher for Lillian McNamara at Dakota Meadows Middle School.

Rebecca Strom - Voluntary decrease in assignment as ABE Teacher with the Adult Basic Education Program from 433 annual hours (0.30 FTEs) to 344 annual hours (0.24 FTEs) beginning January 13, 2025.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Andie Albers - Increase in assignment as Early Learning Special Education Paraeducator at MAPS Center for Learning from 7 hours per day/2 days per week (M/T) to 7 hours per day/3 days per week (T-TH) beginning January 14, 2025.

Sarah Ball - Increase in assignment as Special Education Paraeducator (Intervention-Behavior Support) at Hoover Elementary School from 6.25 hours per day/5 days per week to 6.5 hours per day/5 days per week beginning January 8, 2025.

Gibson Blackstad - Change in assignment from ACES Child Care Assistant Substitute to ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/3 days per week beginning December 16, 2024.

Hannah Bratlien - Change in assignment from ACES Site Lead at Eagle Lake Elementary School to ACES Site Lead Substitute on an on-call basis beginning November 25, 2024.

Edith Chacon - Change in assignment from Middle School After School Youth Leader with Community Education to Middle School After School Site Supervisor at Dakota Meadows Middle School for 4-7 hours per week beginning February 3, 2025. She will be compensated at the rate of \$12.25 per hour.

Mackenzie Doyen - Change in assignment from ACES Child Care Assistant Substitute to ACES Child Care Assistant at Roosevelt Elementary School for 1-2 hours per day/4 days per week beginning January 13, 2025. She will be compensated at the rate of \$13.00 per hour.

Thomas England - Change in assignment from Lead Grounds Keeper to Grounds Manager beginning January 13, 2025. This is a full-time, 12-month position. He will be

placed at classification B22, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Farhiya Idle - Adjust hourly rate to \$11.39 as ABE Student Worker at Lincoln Community Center beginning January 1, 2025. This is in addition to her ABE Home School Liaison assignment with the Adult Basic Education Program.

Dakota Kamm - Decrease in assignment as Early Learning Special Education Paraeducator at MAPS Center for Learning from 5.42 hours per day/4 days per week (M-TH) to 5.25 hours per day/4 days per week (M-TH) beginning January 13, 2025.

Lucy Klatt - Voluntary decrease in assignment as Special Education Paraeducator (Intervention-ASD) at Roosevelt Elementary School from 1.5 hours per day/1 day per week (M) and 6.25 hours per day/3 days per week (W-F) to 6.25 hours per day/3 days per week (T/W/F) beginning January 13, 2025.

Hailey Lyons - Voluntary decrease in assignment as Special Education Paraeducator (Intervention-ASD) at Roosevelt Elementary School from 6.25 hours per day/5 days per week to 3.5 hours per day/1 day per week (M), 6.25 hours per day/2 days per week (T/F) and 2.25 hours per day/1 days per week (TH) beginning January 13, 2025.

Abbie Perry - Decrease in assignment as Student Success Coach at Kennedy Elementary School from 6.25 hours per day/5 days per week to 6.25 hours per day/3 days per week (M-W) beginning January 13, 2025.

Adam Rousseau - Change in assignment as ACES Child Care Assistant from 2 hours per day/5 days per week at Eagle Lake Elementary School to 2-4 hours per day/4 days per week at Franklin Elementary School beginning January 13, 2025.

Patricia Skalet - Change in assignment from Cook Helper to Second Cook at East High School for 8 hours per day/5 days per week beginning January 2, 2025. She will be placed at classification A13, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Phonkham Souphommanichanh - Increase hourly rate to \$11.13 as ABE Student Worker at Lincoln Community Center beginning January 1, 2025.

Kylee Tollefson - Adjust end date to May 29, 2025, as Special Education Paraeducator (Intervention-ASD) at Kennedy Elementary School.

Torrey Walrath - Change in assignment from Custodian Engineer at Rosa Parks Elementary School to District Maintenance at West High School beginning January 13, 2025. This is a full-time, 12-month position. He will be placed at classification B23, step 2, in accordance with the agreement between the District and the Minnesota School Employee Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Chantell Drummer - Extend Board-approved leave, returning to work on March 3, 2025.

Lillian McNamara - Adjust return date to February 3, 2025, for Board-approved leave.

Ashlee Osmundson - Adjust start date to January 13, 2025, for Board-approved leave.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Paula Ziegler - Adjust return date to January 14, 2025, for Board-approved leave.

RESIGNATIONS (INSTRUCTIONAL)

Kelley Hokeness - Speech Language Pathologist with the District has submitted a resignation for the purpose of retirement. The last day of employment will be June 6, 2025.

Lisa Kindred - Speech Language Pathologist with the District has submitted a resignation for the purpose of retirement. The last day of employment will be June 6, 2025.

Ann Schrantz - 4th Grade Teacher at Hoover Elementary School has submitted a resignation for the purpose of retirement. The last day of employment will be June 9, 2025.

RESIGNATIONS (NON-INSTRUCTIONAL)

Natalie Eisenhuth - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be January 13, 2025.

Marc Gonzalez - Kitchen Float Cook Helper for the District, has submitted a resignation. The last day of employment will be January 8, 2025.

Riley Johnson - Adjust end date to May 29, 2025, as Special Education Paraeducator (Resource) at Eagle Lake Elementary School.

Madelyn Kral - Adjust end date to May 29, 2025, as Special Education Paraeducator (Intervention-Behavior Support) at Hoover Elementary School

Alexandra Kurtz - Adjust end date to May 29, 2025, as Special Education Paraeducator (Resource) at Hoover Elementary School.

Augustus Nelson - ACES Early Learning Aide at MAPS Center for Learning, has submitted a resignation. The last day of employment will be January 17, 2025.

Sarah Prescott - Rescind acceptance as ACES Early Learning Aide Substitute at MAPS Center for Learning.

Owen Ridenour - ACES Child Care Assistant at Washington Elementary and Eagle Lake Elementary Schools, has submitted a resignation. The last day of employment will be January 24, 2025.

Belinda Vigil - Special Education Paraeducator (Intervention-DCD) at Franklin Elementary School, has submitted a resignation. The last day for this assignment will be January 17, 2025. She will continue as Non-classroom Paraeducator (Lunchroom) at Franklin Elementary School.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Bethany Brady - Part-time (0.50 FTEs) Contract Substitute Teacher for Amanda Sellner at Dakota Meadows Middle School beginning January 27 and ending June 6, 2025. She will be placed at step 1 of the M lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

APPOINTMENTS (NON-INSTRUCTIONAL)

Maggie Eckhart - Early Learning Special Education Paraeducator at MAPS Center for Learning for 3.5 hours per day/2 days per week (T/TH) beginning January 28, 2025. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Hunter Hillman - ACES Site Lead Substitute on an on-call basis beginning January 1, 2025. He will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to his ACES Child Care Assistant assignment at Jefferson Elementary School.

Shane Johnson - Student Success Coach at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning January 21, 2025. He will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Connor Josephson - Building Supervisor with Community Education on an as needed basis beginning January 21, 2025. He will be compensated at the rate of \$17.00 per hour.

Olivia Kaser - ACES Child Care Assistant at Eagle Lake Elementary School for 3-4 hours per day/2 days per week beginning January 20, 2025. She will be compensated at the rate of \$13.00 per hour.

Audrey Mitties - ACES Child Care Assistant at Rosa Parks Elementary School for 3-4 hours per day/3 days per week beginning January 16, 2025. She will be compensated at the rate of \$13.00 per hour.

Elizabeth Palumbo - ACES Site Lead Substitute at Washington Elementary School on an on-call basis beginning January 15, 2025. She will be compensated at the rate of

\$16.75 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Washington Elementary School.

Deontae Veney - ACES Site Lead Substitute on an on-call basis beginning January 15, 2025. He will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to his ACES Student Support Assistant Substitute assignment.

Audrey Wertish - ACES Child Care Assistant at Monroe Elementary School for 3-4 hours per day/2 days per week beginning January 16, 2025. She will be compensated at the rate of \$13.00 per hour.

Madalynn Wulkan - ACES Site Lead Substitute at Washington Elementary School on an on-call basis beginning January 15, 2025. She will be compensated at the rate of \$16.75 per hour for this assignment. This is in addition to her ACES Child Care Assistant assignment at Washington Elementary School.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Nicole Helget - Increase in assignment as Special Education Teacher at Dakota Meadows Middle School from 1.00 FTEs to 1.04175 FTEs for the third quarter only beginning January 28 and ending March 28, 2025.

Megan Kahle - Increase in assignment as Art Teacher at Dakota Meadows Middle School from 1.00 FTEs to 1.125 FTEs beginning March 28 for the fourth quarter of the 2024-25 school year.

Natalie Ryan - Increase in assignment as Health/Physical Education Teacher at Dakota Meadows Middle School from 1.00 FTEs to 1.025 FTEs beginning January 28 for the second semester of the 2024-25 school year.

Kai Sill - Increase in assignment as Science Teacher Dakota Meadows Middle School from 1.00 FTEs to 1.083 FTEs beginning January 28 for the second semester of the 2024-25 school year.

Curtis Smith - Increase in assignment as Health/Physical Education Teacher at Dakota Meadows Middle School from 1.00 FTEs to 1.125 FTEs beginning January 28 for the second semester of the 2024-25 school year.

REQUESTS FOR SALARY LANE ADVANCEMENT (INSTRUCTIONAL)

In accordance with the terms of the agreement between the Mankato Teachers Association and the District, teachers have submitted their request for salary lane advancement. Each of these requests has been reviewed and a list of those qualifying for salary lane advancement for January of the 2024-25 school year is shown below. The salary lane advancements will be retroactive to January 1, 2025, of the 2024-25 school year. The Administration recommends that the Board approve the salary lane advancements.

Name	From	To
Michaela Alexander	B	B+15
Angela Burnett	B+15	B+30
Curtis Doell	B+30	M
Hayley Endersbe	M+45	PhD
Jacquelyn Frerichs	B+30	M
Cynthia Hashimoto	M	M+30
Danielle Johnson	M	M+30
Gretta Krier	M	M+45
Amanda Kroehler	M	M+30
Susan Levandowski	M	M+30
Jodi McBride	M+30	M+45
Dana Patenaude	M+30	M+45
Martha Speckel	M+30	M+45
Meckenzie Tinaglia	M+30	M+45
Sara Tostenson	M	M+45
Alex Wischnack	B+15	M
Kristin Zimmerman	M+30	M+45
Serenity Zwaschka	B	B+15

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Sabriin Ahmed Mustafa - Increase in assignment as Non-classroom (Lunchroom) Paraeducator at Rosa Parks Elementary School from 1.75 hours per day/4 days per week (M/T/W/F) and 1.5 hours per day/1 days per week (TH) to 1.83 hours per day/2 days per week (M/W) and 2 hours per day/3 days per week (T/TH/F) beginning January 13, 2025.

Julina Anderson - Increase in assignment as Non-classroom Paraeducator (Lunchroom/Playground) at Rosa Parks Elementary School from 1 hour per day/2 days per week (M/W), 2.167 hours per day/1 day per week (TH), and 2 hours per day/1 day per week (F) to 1 hour per day/2 days per week (T/TH) and 2.167 hours per day/2 days per week (W/F) beginning January 27, 2025.

Alyssa Dwire - Voluntary decrease in assignment as Health & Wellness Paraeducator at Washington Elementary School from 7.25 hours per day/5 days per week to 7.25 hours per day/4 days per week (M/T/TH/F) beginning January 22, 2025.

Joselyn Ellis - Decrease in assignment as Special Education Paraeducator (Intervention-DCD) at Prairie Winds Middle School from 6.75 hours per day/3 days per week (T/TH/F), 2.75 hours per day/1 day per week (M), and 3.75 hours per day/1 day per week (W) to 6.75 hours per day/3 days per week (T/TH/F) and 2.75 hours per day/1 day per week (M) beginning January 13, 2025.

Hibo Hassan - Temporary increase to assignment as Early Learning Paraeducator at MAPS Center for Learning from 3.5 hours per day/4 days per week M-TH) to 6.25 hours per day/4 days per week (M-TH) beginning January 14 and ending March 4, 2025.

Emily Hickok - Change in assignment from Kitchen Float Cook Helper for the District to Cook Helper at West High School for 6.75 hours per day/5 days per week beginning January 28, 2025. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Mark McCarthy - Change in assignment from Float Day Custodian to Float Custodian Engineer for the District beginning January 1, 2025. This is a full-time, 12-month position. He will be placed at classification B22, step 4, in accordance with the agreement between the District and the Minnesota School Employee Association.

Jinda Seeharat - Increase in assignment as Special Education Paraeducator (Intervention-EBD) at Dakota Meadows Middle School from 6.75 hours per day/4 days per week (M-TH) to 6.75 hours per day/5 days per week beginning May 10, 2024.

Jinda Seeharat - Voluntary decrease in assignment as Special Education Paraeducator (Intervention-EBD) at Dakota Meadows Middle School from 6.75 hours per day/5 days per week to 6.5 hours per day/5 days per week beginning January 21, 2025.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Amanda Sellner - Extend Board-approved leave through the end of the 2024-25 school year.

Lara Zimmerli - Adjust return date to April 3, 2025, for Board-approved leave.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Michele Machado - Extend Board-approved leave with a reduced work schedule of 4 hours per day, until returning to full schedule on March 3, 2025.

RESIGNATIONS (NON-INSTRUCTIONAL)

Amiya O'Brien - ACES Child Care Assistant Substitute, has submitted a resignation. The last day of employment will be January 14, 2025.

Regan Recker - ACES Child Care Assistant Substitute, has submitted a resignation. The last day of employment will be August 16, 2024.

There being no further business to consider, Ms. Roberts moved and Mrs. Pratt seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:34 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

January 21, 2025

The School Board of Independent School District No. 77 met in regular session on Tuesday, January 21, in the Mankato Room in the Intergovernmental Center. Chair Sinning called the meeting to order at 5:32 p.m. Members present at roll call: Patrick Baker, Elizabeth Hanke, Christopher Kind, Kari Pratt, Liz Ratcliff, Erin Roberts, and Shannon Sinning. Members absent: None.

1. Pratt/Ratcliff approval of agenda with personnel addendums. 7-0
2. Ratcliff/Kind approval of Consent Agenda Items: Approval of Minutes of the January 6, 2025, regular meeting; Approval of January Bills; Personnel. 7-0
3. Roberts/Pratt adjournment at 5:34 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Erin Roberts

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

8. B.

Meeting Date: 02/03/2025

Prepared By: John Lustig, Director of Administrative Services

Subject:

Personnel

Background:

APPOINTMENTS (NON-AFFILIATED)

Alexis Loomer - Community Engagement Specialist for the District beginning March 3, 2025. This is a full-time, Non-affiliated position with an annual salary of \$54,597 (prorated to \$17,989.48 for 86 days for 2024-25). She will be eligible for Category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Jack Baumbach - Long-term Substitute Social Emotional Learning Interventionist with Student Support Services beginning January 28 and ending April 11, 2025. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NON-INSTRUCTIONAL)

Camden Berns - Building Supervisor with Community Education on an as needed basis beginning February 3, 2025. He will be compensated at the rate of \$17.00 per hour.

Jaime Carrasquillo - 8-hour, 12-month Evening Custodian at Kennedy Elementary School beginning February 3, 2025. He will be placed at classification A13, step 3, in accordance with the agreement between the District and the Minnesota School Employee Association.

Erika Henrichs - Special Education Paraeducator (Intervention-ASD/DCD) at Prairie Winds Middle School for 6.75 hours per day/3 days per week (M/W/F) beginning January 29, 2025. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

Alex Lang - Building Supervisor with Community Education on an as needed basis beginning January 30, 2025. He will be compensated at the rate of \$17.00 per hour.

Emma Portner - ACES Early Learning Aide at MAPS Center for Learning for 4-5 hours per day/1-2 days per week beginning January 16, 2025. She will be compensated at the rate of \$15.00 per hour for this assignment. This is in addition to her ACES Child Care Assistant Substitute and ACES Site Lead Substitute assignments.

Madalyn Roberts - Early Learning Special Education Paraeducator at MAPS Center for Learning for 3.5 hours per day/4 days per week (M-TH) beginning January 28, 2025. She will be placed at classification B22, step 1, in accordance with the agreement between the District and the Minnesota School Employee Association.

CONTRACT ADJUSTMENTS (NON-INSTRUCTIONAL)

Janet Jagerson - Voluntary decrease in assignment as Special Education Paraeducator (Resource) at East High School from 6.75 hours per day/5 days per week to 4 hours a day/5 days per week beginning January 28, 2025.

Rita Jones - Voluntary change in assignment from Early Learning Paraeducator to Early Learning Paraeducator Substitute at MAPS Center for Learning on an on-call basis beginning January 22, 2025.

Desirea Provost - Voluntary decrease in assignment as Special Education Paraeducator (Intervention-ASD) at Monroe Elementary School from 6.75 hours per day/4 days per week (M-TH) to 6.75 hours per day/3 days per week (M-W) and 5.5 hours per day/1 day per week (TH) beginning February 13, 2025.

Rebekka Rotz - Change in assignment from ACES Site Lead Substitute to ACES Site Lead at Roosevelt Elementary School for 5-6 hours per day/2-3 days per week beginning January 15, 2025. This is in addition to her ACES Child Care Assistant Substitute assignment at Roosevelt Elementary School.

Rebekka Rotz - Change in assignment from ACES Child Care Assistant to ACES Child Care Assistant Substitute at Roosevelt Elementary School on an on-call basis beginning January 15, 2025. This is in addition to her ACES Site Lead assignment at Roosevelt Elementary School.

Dawn Salzwedel - Increase in assignment as Title I Paraeducator at Monroe Elementary School from 3.75 hours per day/4 days per week (M-TH) to 4 hours per day/4 days per week (M-TH) beginning January 22, 2025.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Sarah Payne - Extend Board-approved leave, returning to work on January 27, 2025.

REQUESTS FOR LEAVE (NON-INSTRUCTIONAL)

Teresa Kolstad - Early Learning Special Education Paraeducator at MAPS Center for Learning, has requested leave under the provisions of the Family Medical Leave Act beginning January 13 and returning to work on February 3, 2025.

RESIGNATIONS (NON-INSTRUCTIONAL)

Mary Gerovac - ACES Child Care Assistant at Rosa Parks Elementary School, has submitted a resignation. The last day of employment will be January 30, 2025.

Peighton Gunderson - Special Education Paraeducator (Intervention - Behavior Support) at Monroe Elementary School, has submitted a resignation. The last day of employment will be February 28, 2025.

Allyson Koppelman - Building Supervisor with Community Education, has submitted a resignation. The last day of employment will be January 31, 2024.

Teagan Tester - 4-hour Day Custodian at Franklin Elementary School, has submitted a resignation. The last day of employment will be February 3, 2025.

Recommended Action:

The Administration recommends the approval of the personnel items.

School Board Regular Meeting

9. A.

Meeting Date: 02/03/2025

Prepared By: Paul Peterson, Superintendent

Subject:

Acceptance of Gifts and Grants

Background:

Matthew and Brandy Crawford donated \$100 for East High VEX Robotics Program

Robert Chesley donated \$5,000 for Central High School

Mid-States Mechanical Services Inc. donated 40 feet of pipe (\$500 value) for East & West High Schools Welding & Fab Tech BBQ grill project

MAYBA donated \$17,860 for East High Batting Cages

City of North Mankato donated a total of \$3,500 for the following:

- \$500 for 77 Lancers
- \$500 for Dakota Meadows Middle School Achievement
- \$500 for District 77 Student Activities (\$250 East & \$250 West)
- \$1,000 for North Mankato Elementary
- \$500 for Mankato East Football
- \$500 for Mankato West Football

Community Education Rec on the Go Program received the following donations:

- \$8,000 from Prairie Ecology Bus Center
- \$5,000 from Mayo Clinic Health System

Mankato West High Orchestras Program received the following donations:

- \$100 from Madison Deals, LLC
- \$100 from Steve & Kathy Duea
- \$100 from Southern Minnesota Orthodontics, P.A.
- \$100 from Mankato Motors Co.
- \$150 from Skogen Mechanical, LLC
- \$500 from Minnesota Home Tours

Scheels donated the following donations:

- \$1,000 for West High Boys Hockey Program
- \$1,000 for West High Girls Hockey Program
- \$1,000 for West High Girls Lacrosse Program

East High School DECA Program received the following donations:

- \$500 from Optimists Club of MN Valley
- \$500 from WOW Zone

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

Attachments

Resolution

The following resolution was moved by _____ and seconded by _____.

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Mankato Area Public Schools, ISD77, gratefully accepts the following donations as identified below:

Matthew and Brandy Crawford donated \$100 for East High VEX Robotics Program

Robert Chesley donated \$5,000 for Central High School

Mid-States Mechanical Services Inc. donated 40 feet of pipe (\$500 value) for East & West High Schools Welding & Fab Tech BBQ grill project

MAYBA donated \$17,860 for East High Batting Cages

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- \$500 from Minnesota Home Tours

Scheels donated the following donations:

- \$1,000 for West High Boys Hockey Program
- \$1,000 for West High Girls Hockey Program
- \$1,000 for West High Girls Lacrosse Program

East High School DECA Program received the following donations:

- \$500 from Optimists Club of MN Valley
- \$500 from WOW Zone

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: _____
Chair

By: _____
Clerk

School Board Regular Meeting

9. B.

Meeting Date: 02/03/2025

Prepared By: Amanda Heilman, Director of Business Services

Subject:

Approval of Construction Bids for Franklin Elementary School

Background:

On January 14, 2025, multiple bids for each of the Work Scopes were received for the Franklin Elementary Secure Entrance Renovations.

Recommended Action:

The administrative team, Kraus-Anderson Construction (Construction Managers) and ISG Architects, our professional design team, recommends that the bids as submitted on the attachment in a total amount of \$368,579.00 be accepted by the School Board. The Bond Referendum will be used to fund this project.

Attachments

Letter of Recommendation

Bid Summary



January 21, 2025

Mr. Scott Hogen
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

RE: **MAPS Franklin Elementary Renovation
Contract Award Letter**

Dear Mr. Hogen:

This letter is concerning the contract awards for the above referenced project that was bid on January 14, 2025.

Kraus-Anderson has verified bidders, and we submit the following lowest responsible bidders and their total bid amount:

<i>Work Scope</i>	<i>Contractor, City, State</i>	<i>Bid Amount</i>
WS 01J	Final Clean	CLEAN Construction and Building Services Minneapolis, MN
		Base Bid Total 01J Contract
		\$4,493.00 \$4,493.00
WS 03A	Concrete	Evenson Concrete Systems, Inc. Mankato, MN
		Base Bid Total 03A Contract
		\$38,500.00 \$38,500.00
WS 06A	Carpentry	Kellington Construction Minneapolis, MN
		Base Bid Total 06A Contract
		\$99,950.00 \$99,950.00
WS 08A	Doors, Frames and Hardware	Kendell Doors & Hardware LLC Mendota Heights, MN
		Base Bid Total 08A Contract
		\$29,802.00 \$29,802.00
WS 08F	Entrances, Storefronts and Curtainwall	Ford Metro, Inc. Rochester, MN
		Base Bid Total 08F Contract
		\$43,890.00 \$43,890.00
WS 09A	Drywall	Pietsch Construction, Inc. Madelia, MN
		Base Bid Total 09A Contract
		\$16,262.00 \$16,262.00
WS 09B	Tile/Flooring	Palmer Soderberg Rochester, MN
		Base Bid Total 09B Contract
		\$6,283.00 \$6,283.00
WS 09C	Ceilings and Acoustical Treatment	Twin City Acoustics, Inc. Minneapolis, MN
		Base Bid Total 09C Contract
		\$4,420.00 \$4,420.00

WS 09D	Flooring	Commercial Flooring Services Minneapolis, MN	Base Bid Total 09D Contract	\$16,004.00 \$16,004.00
WS 09K	Painting and Wall Covering	Steinbrecher Painting Company Princeton, MN	Base Bid Total 09K Contract	\$9,500.00 \$9,500.00
WS 21A	Fire Suppression	Frontier Fire Protection, Inc. New Brighton, MN	Base Bid Total 21A Contract	\$14,680.00 \$14,680.00
WS 23B	Combined Mechanical	Javens Mechanical Contracting Company Mankato, MN	Base Bid Total 23B Contract	\$19,620.00 \$19,620.00
WS 26A	Electrical	BLK Electric, Inc. Noth Mankato, MN	Base Bid Total 26A Contract	\$29,775.00 \$29,775.00
WS 31A	Site Clearing and Earthwork	Steve James Excavating, Inc. Owatonna, MN	Base Bid Total 31A Contract	\$23,000.00 \$23,000.00
WS 32F	Landscape and Irrigation	Traverse Des Sioux Garden Center St. Peter, MN	Base Bid Total 32F Contract	\$12,400.00 \$12,400.00

Base Bid Total: \$368,579.00
Contract Total: \$368,579.00

We do not expect to award Work Scope 05A Miscellaneous Metals but will get it included in a change order to one of the above awarded contracts.

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612.490.0256

.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Dale Sonnichsen
Project Manager





BID TABULATIONS

OWNER: Mankato Area Public Schools ISD #77

WS 01J - Final Cleaning

[illegible]



ARCHITECT: ISG

Mankato, MN

1/14/25 2:00 PM

[illegible]



OWNER: Mankato Area Public Schools ISD #77

WS 05D - Miscellaneous Metals

[illegible]



OWNER: Mankato Area Public Schools ISD #77

WS 06A - Carpentry

Mankato, MN

1/14/25 2:00 PM

[illegible]



OWNER: Mankato Area Public Schools ISD #77

WS 08A - Doors, Frames & Hardware

[illegible]



KRAUS-ANDERSON®
Construction Company

MAPS Franklin Elementary Renovation

Mankato, MN

BID TABULATIONS

1/14/25 2:00 PM

OWNER: Mankato Area Public Schools ISD #77

ARCHITECT: ISG

WS 08F - Entrances, Storefronts & Curtainwall

[illegible]



OWNER: Mankato Area Public Schools ISD #77

WS 09A - Drywall

Mankato, MN

1/14/25 2:00 PM

[illegible]



OWNER: Mankato Area Public Schools ISD #77

WS 09B - Tile

Mankato, MN

1/14/25 2:00 PM

[illegible]



KRAUS-ANDERSON®
Construction Company

MAPS Franklin Elementary Renovation

Mankato, MN

BID TABULATIONS

1/14/25 2:00 PM

OWNER: Mankato Area Public Schools ISD #77

ARCHITECT: ISG

WS 09C - Ceiling and Acoustical Treatment

[illegible]



OWNER: Mankato Area Public Schools ISD #77

WS 09D - Flooring

[illegible]



OWNER: Mankato Area Public Schools ISD #77

WS 09K - Painting

Mankato, MN

1/14/25 2:00 PM

[illegible]



KRAUS-ANDERSON®
Construction Company

MAPS Franklin Elementary Renovation

Mankato, MN

BID TABULATIONS

1/14/25 2:00 PM

OWNER: Mankato Area Public Schools ISD #77

ARCHITECT: ISG

WS 21A - Fire Suppression

[illegible]



KRAUS-ANDERSON®
Construction Company

MAPS Franklin Elementary Renovation

Mankato, MN

BID TABULATIONS

1/14/25 2:00 PM

OWNER: Mankato Area Public Schools ISD #77

ARCHITECT: ISG

WS 23B - Combined Mechanical

[illegible]



ARCHITECT: ISG

Mankato, MN

1/14/25 2:00 PM

WS 26A - Electrical

[illegible]



UNIVERSITY OF MINNESOTA
MINNEAPOLIS AREA PUBLIC SCHOOLS ISD #77

ARCHITECT: ISG

MAPS Franklin Elementary Renovation

Mankato, MN

BID TABULATIONS

1/14/25 2:00 PM

WS 31A - Site Clearing & Earthwork

[illegible]



Mankato, MN

1/14/25 2:00 PM

ARCHITECT: ISG

[illegible]

Dale Sonnichsen

Kraus Anderson

501 South Eighth Street

Minneapolis, MN 55404

To Whom it may concern,

Regarding the bid for Franklin Elementary school, Everest Cleaning Systems must respectfully withdraw our Bid due to an unfortunate Clerical error. Our apologies, we will continue to be more diligent and thorough with future projects. Thank you for the opportunity.

Best,

Gavin Taylor

Everest Cleaning Systems

1/21/2025



BID WITHDRAWAL

Dear Dale S.,

I hope this message finds you well. I am writing to inform you that, after careful review, we must unfortunately withdraw our bid for the construction clean-up contract for MAPS Franklin Elementary Renovation.

Upon a thorough re-examination of our submitted bid, we have identified a critical numerical error that has led to an inaccurate pricing proposal. After careful consideration, we regret to inform you that we cannot honor the terms outlined in our initial bid due to the significant discrepancy in our cost calculations.

We sincerely apologize for any inconvenience this may cause and appreciate your understanding in this matter. We value the opportunity to have been considered for this project, and we hope that we can collaborate on future opportunities once our internal processes have been reviewed and strengthened to avoid such errors moving forward.

Thank you again for your time and consideration. Please do not hesitate to contact us should you have any questions or require further clarification.
Sincerely,

Fran Rydell
Owner

Dust Bunnies, Inc.

612-438-4264

dustbunnies@bookclean.net

School Board Regular Meeting**9. C.****Meeting Date:** 02/03/2025**Prepared By:** John Lustig, Director of Administrative Services

Subject:

Reading/Approval of Revised Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. Under Policy 208, if a policy is modified with minor changes that do not affect the substance of the policy, the modified policy may be approved at one meeting at the discretion of the school board. The Policy Review Committee met on January 22, 2025 to review and discuss the proposed revisions. The attached revised policies address typographical corrections and are presented this evening for reading and approval.

Recommended Action:

The administration recommends approval of the revised policies as presented.

AttachmentsList of Policies

Policy Review Committee: 1-22-2025
School Board Reading/Approval: 2-3-2025

List of Policies for Board Action

POLICY #	POLICY TITLE	READY TO GO (X)	NO CHANGES (X)	NOTES
507.5	SCHOOL RESOURCE OFFICERS	X		Corrects statute number on p. 3
606.5	LIBRARY MATERIALS	X		Corrects statute number on p. 1
619.2	TESTING, ACCOMMODATIONS, MODIFICATIONS, AND EXEMPTIONS FOR IEPs, SECTION 504 PLANS, AND EL STUDENTS	X		Revises the chapter number from 5 to 4 on p. 4.