

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 7, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, March 7, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Members absent: none.

Ms. Sapp moved, and Ms. Schuck seconded, approval of the agenda together with a personnel addendum. The motion carried on a 7-0 voice vote.

OPEN FORUM - No one wished to speak.

Information Reports: Instructional Support Report presented by Sarah Morrison, Tracy Corcoran, Dale Engman, Tania Lyon, Melanie Helling, Jill Mueller, Gwen Walz, Marti Sievek and Tracy Brovold.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Eberhart, and carried on a 7-0 roll call vote.

Approval of Minutes of the February 16, 2016, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Joshua Altmann - Long Term Substitute Kindergarten Teacher for Peggy Morris at Bridges Community School beginning March 14 and ending April 15, 2016. He will be placed on step 1 of the B lane of the Teachers Association salary schedule.

Robin Boeke - Early Childhood Special Education Teacher beginning February 25 and ending June 2, 2016 for a total of 28 days (2 days per week - M/T). She will be placed on step 10 of the B+30 lane of the Teachers Association salary schedule.

Jennifer Frazee - K-12 Mentor/MSU, M Field Experience Coordinator (TOSA) beginning July 1, 2016.

Kathy Geyer - Full-time (1.00 FTEs) Early Childhood Special Education Teacher (Birth-2) beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 10 of the B+30 lane of the Teachers Association salary schedule.

Ginger McDonald - Long Term Substitute Speech Language Pathologist for Anica Myhr beginning March 29 and ending June 2, 2016. She will be placed on step

10 of the M+45 lane of the Teachers Association salary schedule.

Andy Krause - Summer School Administrative Intern with the District's Summer Programs beginning February 29 and ending August 5, 2016. This is an unpaid position.

Ann Obernolte - Title I Intervention Teacher at Mt. Olive beginning February 17 for the 2015-16 school year for approximately 100 hours. She will be compensated at the rate of \$58.05 per hour for this assignment.

Jody Rittmiller - Elementary/MSU,M Field Experience Mentor (TOSA) beginning July 1, 2016 and ending June 30, 2019.

The following Teachers are being considered for employment in the Central High School Spring Night School Program at the Lincoln Community Center beginning February 23 - March 31, First Session and April 5 - May 5, Second Session

Jason Anderson	Math	4.75 hours/day
John Bigham	Math	4.75 hours/day
Jeremy Burger	Physical Education	4.75 hours/day
Wade French	Physical Education	4.75 hours/day
Julie Larkin-Spies	English	4.75 hours/day
Crissy Makela	Math	4.75 hours/day
Mike Sipe	Social Studies	4.75 hours/day
Dan Toegel	Social Studies	4.75 hours/day

APPOINTMENTS (NONINSTRUCTIONAL)

Tracy Ball - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 2 hours per day/5 days per week beginning March 4, 2016. She will be compensated at the rate of \$10.86 per hour.

Mardell Brauer - NonClassroom (playground/lunchroom) Paraprofessional at Washington Elementary School for 1.75 hours per day/5 days per week beginning February 24, 2016. She will be compensated at the rate of \$10.86 per hour.

Kristian Hartmann - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning February 25, 2016. He will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Patrick McCarthy - NonClassroom (playground) Paraprofessional at Roosevelt Elementary School for 1.5 hours per day/5 days per week beginning February

29, 2016. He will be compensated at the rate of \$10.86 per hour.

Kara Morness - Cook's Helper at Dakota Meadows Middle School for 3.5 hours per day/5 days per week beginning February 9, 2016. She will be placed on the Cook's Helper classification, Step 2 of the School Food Service Workers Association salary schedule.

Caitlin Motter - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning March 2, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Brad Oleson - Transfer to the position of Full-time District Maintenance - Level 1 at East High School beginning March 15, 2016. He will be placed on classification B23, Level 1, of his current step on the Maintenance and Custodial Workers Association salary schedule.

Brian Patterson - Full-time District Maintenance at East High School beginning March 14, 2016. He will be placed on classification B23, Level 1, Step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.95.

John Probach - Transfer to the position of Full-time Head Building Engineer - Level 2 at Dakota Meadows Middle School beginning March 15, 2016. He will be placed on classification B32, Level 2, Step 6 of the Maintenance and Custodial Workers Association salary schedule.

Robert Reed - Full-time Evening Custodian at Rosa Parks Elementary School beginning February 26, 2016. He will be placed on classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

Maggie Schroeder - Long Term Substitute Intervention Paraprofessional for Carolyn Graham at Eagle Lake Elementary School for 6 hours per day/4 days per week beginning February 29 and ending on or about April 20, 2016. She will be compensated at the rate of \$11.82 per hour.

Leah Struck - Transfer to the position of Cook Manager, Level 1 at Roosevelt Elementary School beginning April 1, 2016 for 8 hours per day/5 days per week. She will be placed on the Cook Manager, Level 1 classification of the School Food Service Workers Association salary schedule and will remain on her current step.

Madeline Vinson - ACES Valley Team Lead Site Supervisor with Community Education and Recreation Program for 8 hours per day/5 days per week beginning March 7, 2016. This is a Non-Affiliated position with an hourly rate of \$16.02 per hour and she will be eligible for Category I benefits.

Rachel Webster - Rescind appointment to the position of Special Education Paraprofessional at East High School.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

LeAnn Lacourse - Decrease in Special Education assignment at Central High School from 33.75 hours per week to 23.75 hours per week (4.75 M/W, 3.75 T/Th, 6.75 F) beginning January 4, 2016.

Melissa McGuire Fisher - Increase in Special Education Paraprofessional assignment from 1.75 hours per day/5 days per week to 4.75 hours per day/5 days per week and decreasing her NonClassroom Paraprofessional assignment from 2.75 hours per day to 1.5 hours per day/5 days per week for a total of 6.25 hours per day/5 days per week beginning February 29, 2016.

Jonathan Morrow - Increase in Special Education Paraprofessional assignment at Eagle Lake Elementary School from 4.5 hours per day/5 days per week to 6.25 hours per day/5 days per week beginning February 29, 2016.

David Powers - Decrease in Special Education Paraprofessional assignment at Franklin Elementary School from 6.25 hours per day/5 days per week to 6.25 hours per day/4 days per week (M-Th) beginning March 16, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Denise Alms, Physical Therapist, has requested a leave under the provisions of the Family Medical Leave Act beginning February 22 and continuing for a minimum of 8 weeks.

Eric Davis - Math Teacher at East Junior High School has requested a leave under the provisions of the Family Medical Leave Act commencing on May 4 and ending May 27, 2016.

Michelle Doering, ECFE Teacher, has requested a leave under the provisions of the Family Medical Leave Act beginning on or around May 12 and continuing for 6 weeks.

Catherine Neve - Teacher currently on Board approved leave, is requesting an unpaid leave for 2016-17 school year.

Amanda Rueter - Teacher currently on Board approved leave, is requesting an unpaid leave for 2016-17 school year.

Chris Wollmuth, Math Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 18 and ending March 18, 2016.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Carolyn Graham, currently on Board approved leave, has requested an extension of her leave through the end of the 2015-16 school year.

Kristen Oechsle - Lead Teacher in the TAPP Daycare Center at Central High School has requested a leave under the provisions of the Family Medical Leave Act commencing on March 24 and ending May 5, 2016.

Jill Weir, Special Education Paraprofessional at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 7 and ending March 31, 2016.

RESIGNATIONS (INSTRUCTIONAL)

Jan Eimer, Early Childhood Special Education Teacher, has submitted her resignation for purposes of retirement effective as of June 7, 2016.

Sally Kvebak, EL Teacher at East High School, has submitted her resignation for purposes of retirement effective as of June 6, 2016.

Marjorie Laizure, Art Teacher at East Junior High School, has submitted her resignation for purposes of retirement effective as of June 6, 2016.

Carol Nelson, Grade 4 Teacher at Roosevelt Elementary School, has submitted her resignation for purposes of retirement effective as of June 7, 2016.

Kathy Wortel, Media Specialist, has submitted her resignation for purposes of retirement effective as of June 7, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Lisa Boeck - Special Education Paraprofessional at East Junior High School, has submitted her resignation for purposes of retirement effective as of May 31, 2016.

Arlawayne Boerner - Food Service Secretary, has submitted her resignation for purposes of retirement effective as of May 11, 2016.

Heather Cassidy - ACES Assistant, effective as of March 25, 2016.

Roxana Flynn, Second Cook at Kennedy Elementary School, has submitted her resignation for purposes of retirement effective as of July 31, 2016.

Peg Goggin-Mortenson - Special Education Paraprofessional at Eagle Lake Elementary School, effective as of February 23, 2016.

Kenny Haack-Damon - Special Education Behavior Intervention Paraprofessional at Futures, effective as of March 15, 2016.

Kay Hughes - Special Education Paraprofessional currently on Board approved leave, effective as of March 7, 2016.

Ceciley Johnson - ACES Assistant, effective as of February 29, 2016.

Alice Laukkonen - Playground Supervisor at Roosevelt Elementary School,

effective as of February 24, 2016. She will continue to substitute.

Alissa Lien - Special Education Paraprofessional at Roosevelt Elementary School, effective as of March 18, 2016.

Lisa Nicklay - ACES Assistant, effective as of March 31, 2016.

Kalianna Rivet - ACES Assistant, effective as of March 3, 2016.

Denise Salisbury - Special Education Job Coach Paraprofessional, effective as of March 4, 2016.

Lauren Salonek - ACES Assistant, effective as of May 6, 2016.

Rebecca Shouts - Intervention Paraprofessional at Roosevelt Elementary School, effective as of March 18, 2016.

Camille Sullivan - Special Education Paraprofessional at Franklin Elementary School, effective as of March 9, 2016.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Brian Sharpe - Custodian at Rosa Parks Elementary School, effective as of January 27, 2016.

The following gifts have been received by the School District:

The East High Vex Robotics Team received the following donations for their World Trip -

\$1,000 from Thomson Reuters

\$1,000 from Interlaken Technology Company

\$2,000 from Michael and Peggy Walters

Mankato/North Mankato Youth Football donated \$500 to the East High Football Program and \$500 to the West High Football Program.

Mrs. Brandon made a motion to accept the gifts and send a note of thanks. The motion was seconded by Ms. Hansen and carried on a 7-0 voice vote.

The following resolution is the first step in laying the legal groundwork for reducing and/or discontinuing programs and licensed staff positions. Budget reductions, enrollment shifts or program changes may affect program and/or staffing levels in specific subject areas or grade levels. A motion was made by Ms. Schuck, seconded by Mrs. Brandon, to approve the resolution as presented. The motion carried on a 7-0 voice vote.

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS REGARDING
PROGRAMMING AND STAFFING FOR THE 2016-17 SCHOOL YEAR**

WHEREAS, the financial condition of the school district dictates the school district may require reallocation of resources between programs for the 2016-17 school year, and

WHEREAS, there may be reductions in student enrollments within specific programs and/or grade levels, and

WHEREAS, this reduction in expenditures may require discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 77, as follows:

That the School Board hereby directs the Superintendent of Schools and the administration to consider the reduction and/or discontinuance of programs or positions to accomplish economies in the school district as a result of reductions in enrollment and/or funding and to make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

On February 24, 2016, two bids were received for reroofing at Roosevelt Elementary School (see page ____). The administrative team and The Garland Company, Inc., our professional engineering firm, recommend that the bid as submitted by Schwickerts of Mankato, MN in the amount of \$366,610 be accepted by the School Board. The project budget is \$250,000. The scope of the project changed and included additional improvements. The amount over budget will be funded by other Deferred Maintenance and Long Term Facilities Maintenance projects that were under budget. A motion was made by Ms. Schuck and seconded by Mrs. Eberhart to approve the low bid as recommended. The motion then carried on a 7-0 roll call vote.

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2015-2016 fiscal year. The base fee is not to exceed \$27,500. The administrative team recommends the firm of Clifton Larson Allen LLP to serve as the fiscal auditor for District 77 for the fiscal year 2015-2016. Mrs. Brandon made a motion to approve Clifton Larson Allen LLP as recommended. Mrs. Eberhart seconded the motion and it carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Mrs. Brandon seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:25 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____



Mankato Area Public Schools

Assuring learning excellence and readiness for a changing world

Mankato Public Schools 2016 Roof Project

Roof Bid Results

Wednesday February 24, 2016 2:00 PM

COMPANY	Base Bid - Sections B,C,D,E,F	ADD#1 - Sections F-1 and H	Unit Price for Insulation Replacement	Unit Price for Deck Repair	Unit Price for Skylight Replacement	Bid Bond	Addenda Acknowledged	Responsible Contractor Form
McPhillips Bros. Roofing	\$380,000	\$10,000	\$2.00	\$10.00	\$1,500	Yes	Yes	Yes
Schwickerts Roofing	\$355,470	\$8,990	\$1.27	\$10.50	\$2,150	Yes	Yes	Yes
John Dalsin Roofing	No Bid	No Bid	No Bid	No Bid	No Bid	N/A	N/A	N/A

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 7, 2016

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1. Sapp/Schuck approval of agenda with personnel addendum. 7-0
2. Open Forum - none.
3. Information: Instructional Support Report.
4. Hansen/Eberhart approval of Consent Agenda Items: Approval of Minutes of the February 16, 2016, regular meeting; Approval of Personnel Items. 7-0
5. Brandon/Hansen acceptance of gifts and grants. 7-0
6. Schuck/Brandon approval of resolution directing the administration to make recommendations regarding programming and staffing for the 2016-17 school year. 7-0
7. Schuck/Eberhart approval of low bid of \$366,610 submitted by Schwickerts for reroofing at Roosevelt. 7-0
8. Brandon/Eberhart approval of Clifton Larson Allen LLP as auditor for fiscal 2015-16. 7-0
9. Sapp/Brandon adjournment at 6:25 p.m. 7-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.