MINUTES

Mankato City Council
Regular Meeting
December 11, 2017 - 7 p.m.
IGC - Mankato Room

1. **Call Meeting to Order**

Roll Call

Council Members Present: Mike Laven, Dennis Dieken, Karen Foreman, Jenn Melby-Kelley, Mark Frost, and Mayor Eric Anderson.

Council Members Excused: Trudy Kunkel

Staff Present: City Manager Patrick Hentges, Deputy City Manager Alison Zelms, Community Development Director Paul Vogel, Director of Public Works Jeff Johnson, and Executive Assistant Renae Kopischke.

Pledge of Allegiance to Our Flag

2. **Approval of Agenda**

Ms. Foreman moved and Mr. Frost seconded a motion to approve the agenda as written. The motion carried unanimously.

3. **Approval of Minutes**

Ms. Foreman moved and Mr. Frost seconded a motion to approve the Regular Meeting minutes of November 27, and the Public Budget Hearing minutes of December 4, 2017. The motion carried unanimously.

4. **Consent Calendar**

NOTE: All items listed under the Consent Calendar will be enacted by one motion. There will be no separate discussion of these items. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Calendar. Removed item(s) will be discussed and acted upon by separate motion.

Mayor Anderson pulled item I. Mr. Frost moved and Ms. Foreman seconded a motion to approve the Consent Calendar as amended. With all members voting in favor, the motion carried.

A. Motion approving transfer of Class R, Restaurant on-sale intoxicating liquor license from MoJo, Inc., DBA The Neighbor's Italian Bistro, 1812 South Riverfront Drive, to Flask LLC, DBA Flask, 100 East Walnut Street.

B. Motion approving off-sale 3.2 percent malt Liquor License to Holiday Stationstores, LLC at 1901 Adams Street and 1302 North Riverfront Drive (represents change of ownership from Holiday Stationstores, Inc. to Holiday Stationstores, LLC).

C. Motion accepting seasonal supply chemical and infrastructure bids for the Public Utilities Department.

D. Resolution authorizing City Manager to enter into contract with Stantec Consulting Services for services under Environmental Protection Agency Brownfield Assessment Grant to conduct environmental assessments.

E. Resolution of support for the Transportation Alternatives Grant Program; pedestrian signal crossing on Timberwolf Drive (Quarters and College Town Transit Stop).

F. Resolution approving the purchase of capital equipment under the 2017 Public Transit New Service Expansion program.

G. Resolution approving the scheduled replacement purchase of one, low-floor, medium duty bus.

H. Resolution directing traffic control; install stop signs at the intersections of Roosevelt and East Roosevelt circles at Adams Street.

I. Resolution authorizing the City Manager to enter into an agreement with Blue Earth County for the purposes of routine maintenance on County State Aid Highways within the municipal limits of the City of Mankato.

Brief discussion about the maintenance of ditches within the city limits.

Mr. Laven moved and Mr. Frost seconded a motion to approve the Resolution authorizing the City Manager to enter into an agreement with Blue Earth County for the purposes of routine maintenance on Country State Aid Highways within the municipal limits of the City of Mankato. The motion carried unanimously.

J. Resolution authorizing the City Manager to execute Limited Use Permit (LUP) number 5203-0005 with the Minnesota Department of Transportation (MnDOT) for the purposes of constructing, operating, and maintaining non-motorized trails within the Trunk Highway 14 right-of-way.

K. Set January 8, 2018, as date of public hearing on Capital Improvement Project Number 10387; Record Street.

L. Set January 8, 2018, as date of public hearing on Capital Improvement Project Number 10531; North Fifth Street.

M. Set February 12, 2018, as date of public hearing to consider formation of Development District No. 41 and Tax Increment Financing District No. 41-1 - Eide Bailly Center (corner of South 2nd Street and Main Street).

5. **Public Hearings**

A. Mr. Hentges presented the Ordinance rezoning Southview II Subdivision from T, Transition, to R-1, One-Family Dwelling District.

Mayor Anderson opened the public hearing. There being no one wishing to speak, Mayor Anderson closed the public hearing.

Mr. Frost moved and Ms. Foreman seconded a motion to approve the Ordinance rezoning Southview II Subdivision from T, Transition, to R-1, One-Family Dwelling District. The motion carried unanimously.

6. **City Manager's Report**

A. Resolution approving designation of Alison Zelms as Acting City Manager.

Ms. Foreman moved and Mr. Frost seconded a motion to approve the Resolution designating Alison Zelms as Acting City Manager. The motion carried unanimously.

7. **Reports of City Council Members**

A. Mr. Laven provided a brief overview of the motion authorizing execution of the agreement extending and amending terms of employment for the City Manager.

Ms. Foreman moved and Mr. Frost seconded a motion to approve the execution of the agreement extending and amending terms of employment for the City Manager. The motion carried unanimously.

B. Multimodal Meeting notes from August 22, 2017

C. Airport Commission Meeting notes from September 26, 2017 and October 24, 2017

D. Healthy Maverick Meeting notes from November 29, 2017

8. **Miscellaneous Business**

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9. **Public Open Forum (15 Minutes)**

No one spoke.

10. **Adjournment**

There being no further business before the Council, Ms. Foreman moved and Mr. Frost seconded a motion to adjourn. The meeting adjourned at 7:21 p.m.

Minutes Approved.

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Mayor Anderson

ATTEST:

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Renae Kopischke
Executive Secretary