DEPARTMENT OF TRANSPORTATION

Minnesota Department of Transportation
State Aid for Local Transportation
395 John Ireland Boulevard, MS 500
Saint Paul, MN 55155

December 1, 2017

Jeffrey Johnson
10 Civic Center Plaza
PO Box 3368
Mankato, MN, 56002-3368

SUBJECT: **Agency Delegated Contracting Process Agreement**
Agency Agreement No. 1029967

Dear Mr. Johnson:

Attached are two copies of the agency agreement between the City of Mankato and MnDOT, which allows for MnDOT to act as the City's agent in accepting federal aid. This agreement is intended to cover all federally funded projects that the City is awarded funds for until revisions are needed to the agreement. It supersedes the agreement executed in or about 2003, which is referenced in this agreement.

While I do not anticipate that the requirements in Section 18.4 will apply to you, the language required by federal law and must be included in all federally funded project agreements as of October 1, 2010. Please review the agreement and if approved, have all two copies signed. A resolution similar to the attached example, must be passed. The certified resolution should then be placed as the last page in **each** of the two copies of the agreement. Please verify that the person/title authorized to sign as stated in the resolution, corresponds to the signature (person/title) on the signature page. Please return all two copies of the agreement to me for MnDOT signatures. A fully executed copy will be returned to you.

If you have any questions or need any revisions, please feel free to contact me at 651.366.3822.

Sincerely,

Lynnette Roshell

Lynnette Roshell, PE
Project Development Engineer

Enclosures

Cc: Gordon Regenscheid – DSAE File