



Agreement to Services by City of Mankato and
Mankato Area Public Schools
School Resource Officers (SROs)



This agreement is made and entered into between the City of Mankato, hereinafter referred to as "City" and Mankato Area Public Schools, hereinafter referred to as MAPS.

1. SERVICES

The City and MAPS agree to School Resource Officer (SRO) services which will be provided by the City under the direction of the Director of Mankato Public Safety, or a designee. Duties, expectations, and standards will comply with the Mankato Department of Public Safety's *School Resource Policy* along with MN State Statute 626.8482.

Major Duties

- Fostering a positive school climate through relationship building and open communication.
- Protecting students, staff, and visitors to the school grounds from criminal activity.
- Serving as a liaison from law enforcement to school officials.
- Providing advice on safety drills.
- Identifying vulnerabilities in school facilities and safety protocols.
- Educating and advising students and staff on law enforcement topics.
- Enforcement of criminal laws.

Expectations

- SROs will receive input regarding necessary duties and functions from school principals and/or public safety leadership.
- SROs will work with school and public safety leadership regarding tracking of time and instances of involvement with students and faculty as a means of examining data for program effectiveness.
- SROs are expected to maintain a regular presence in the schools (especially before school starts each day, during lunch hours, and after school). Whenever possible, vacation leave is to be utilized when school is not in session.
- SROs are assigned to specific schools; they will assist other schools as needed.
- SROs will participate in professional development opportunities as deemed appropriate by school administration.
- SROs will wear a uniform agreed upon by MAPS and the City that is conducive for rapport and trust building while still providing the necessary professional tools to provide safety. The uniform may range from business to school casual to traditional police uniform. Attire will be chosen as appropriate for the daily activity.
- The SROs may assist other officers with emergency calls for service or community emergencies.

- During school breaks occurring within the school year, the SROs should continue to maintain contact with the student population through community policing efforts.
- The SROs will work at major events/activities occurring at East High/West High School as identified by school/district leadership. The SROs will be given first priority for working the event and if they are unable, others MDPS officers may staff the event. Event staffing will be provided on the basis of an off-duty assignment based upon current off-duty billing rates.
- The SROs are required to attend mandatory training for licensure renewal. MAPS recognizes this requirement and agrees to the absence of the SROs during these times.

Standards

- The SROs will have the ability to be self-directed.
- The SROs will have the ability to work and communicate with youth, adolescents, and adults.
- The SROs must have an understanding of the juvenile justice system and be aware of local resources available for those in needs.
- A school district representative(s) will be involved in the selection process for SROs.
- SRO program outcomes and standards will be developed and mutually agreed upon by MAPS and the City.
- In the event of illness or injury with one of the SROs, the City, when appropriate, may replace an SRO who is on "short term disability" with another qualified officer.

2. LOCATIONS

One officer is assigned to Mankato West High School and one officer is assigned to Mankato East High School. Both officers will share responsibility for Central High School. Changes to these locations will be determined by mutual consent of MAPS and the City.

3. EQUAL OPPORTUNITY

3.1 Non-Discrimination: Throughout the term, MAPS and the City shall not discriminate against any individual because of race, religion, disability status, sex, national origin, color, creed, marital status, sexual orientation, or public assistance status.

3.2 Failure to Comply: If MAPS or the City is found guilty of discrimination as determined by a court of competent jurisdiction or other appropriate public forum as agreed by MAPS and City, this Agreement may be terminated, in whole or in part, by either party.

4. FEE STRUCTURE

The City of Mankato will provide the services of two (2) SROs for an annual fee. The contract fee includes all services as outlined in this proposal. The service fee will be utilized to pay 100% of wages and associated benefits for the SROs.

The annual service fees shall include all SRO wage benefits as outlined in the union contract, and all other costs to include PERA, Medicare, health insurance, life insurance, and workers compensation. Overtime costs due to investigation, follow-up, paperwork, or testifying in court shall be borne by the City.

- 2025 Annual Fee: *To be determined based upon Police Officer Labor Contract Agreement*
 - *This is based upon 7.5-hour days, 177 days per calendar year.*
- 2026 Annual Fee: *To be determined based upon Police Officer Labor Contract Agreement*
 - *This is based upon 7.5-hour days, 177 days per calendar year.*

MAPS will be invoiced for SRO services based upon the annual fees outlined above. Payment is expected within thirty (30) days of the invoice.

5. TERM

The agreement shall be for the term commencing January 1, 2025, and terminating December 31, 2026.

Both parties reserve the right to cancel the agreement upon written notice and upon the expiration of 60 days after such notice. Such a notice must be delivered via U.S. Mail to the following address and contact:

- City of Mankato
Attention: Mankato Public Safety Director
710 S. Front Street
Mankato, MN 56001
- Mankato Area Public Schools
Attention: Superintendent
10 Civic Center Plaza
Mankato, MN 56001

Any services needed outside of this document between the City and MAPS will necessitate an amendment to the Agreement for Services which will be signed by representative of both agencies.

6. AGREEMENT ADMINISTRATION

The Director of Public Safety, or his/her designee, shall be the City authorized representative in matters pertaining to the administration of this Agreement. The Superintendent, or his/her designee, shall be the MAPS authorized representative in matters pertaining to the administration of this Agreement.

**Mankato Area Public School
(ISD #77)**



City of Mankato

Paul Peterson

Name

Superintendent

Title

11/25/2024

Date

Name

Title

Date