

MEMORIAL BENCHES

Park benches add comfort to the outdoors. They provide a place for visitors to relax and observe nature. They also make a relaxing spot away from the workplace and provide a resting point while participating in the many recreational opportunities Mankato's parks provide. Anyone interested in a memorial bench or donating a bench can start by filling out the form (Appendix C). All general public requests for memorial benches should be mailed or emailed to 311. Once an application is received, 311 will enter it into customer service and assign it to the appropriate city staff member. City staff will contact the applicant to work out additional details. All requests for exemption from the set policy shall be reviewed by the Site Plan Committee for final determination.

Location

Donors may choose a location from a list of preapproved bench locations (Appendix D). This list shall be maintained on the city website where new locations will be added and chosen locations deleted regularly. Benches must remain a minimum of 12 feet away from another bench or existing structure and 15 feet from an existing tree. The proposed location must be approved by city staff and conform to the management plan for each park. Once the location is approved, city staff shall place the order for the bench. Benches not ordered through the city of Mankato shall not be accepted. Anyone requesting exemption from the set policy must contact the Director of Public Works.

Style and Materials

***All Costs are approximations. Final Cost will be determined at the time the order is placed.**

Six foot composite park bench~\$1,100 installed (includes plaque)

- Benches must be accessible to those with disabilities.
- Benches and locations shall be approved by city staff prior to ordering.
- Benches shall be ordered by city staff and shall be surface mount.
- Operations Division staff shall install a concrete pad, 8'x4.5', to mount the bench. Benches shall be installed by Operations Division staff once the concrete has cured.
- A cast bronze plaque may be engraved to commemorate a loved one.
 - 8" w x 2" h - 28 characters/spaces maximum per line
- Wording is limited to "Donated In Memory of" or Donated In Loving Memory of" and name of honoree
- No iconography shall be allowed
- Must commemorate a person

