

May 28, 2025

Mr. Luke Bourassa
South Region Airport Development Engineer
MnDOT Office of Aeronautics
395 John Ireland Boulevard
St. Paul, Minnesota 55155-1800

10 Civic Center Plaza
PO Box 3368
Mankato, Minnesota 56002-3368

Phone: 507/387-8634
Fax: 507/387-8480
<http://www.mankatomn.gov>



Re: Request for Grant Agreements
Mankato Regional Airport (MKT)
ATCT Design – Phase 2

Dear Mr. Bourassa:

The City of Mankato hereby requests Grant Agreements for federal and state funding of the Air Traffic Control Tower (ATCT) Design – Phase 2 Project at the Mankato Regional Airport (MKT).

Total project cost is \$1,751,791.93 as shown on the attached Cost Split spreadsheet. FAA Airport Improvement Program (AIP) funding for fiscal year 2025 is requested in the amount of \$1,664,202.00 for 95% of the federally eligible project expenses. These funds will utilize the airports accumulated AIP non-primary entitlements, and the remainder is requested from discretionary funds. State funding is requested in the amount of \$43,794.80 for a 2.5% state matching share for federally eligible project work. The remaining 2.5% will be funded with local funds.

The City of Mankato authorized a Professional Services Agreement with EXP on February 10, 2025, for design phase services associated with the ATCT design in the amount of \$2,622,909.41. Of the total amount authorized, a portion of the design work totaling \$1,711,109.41 will be funded under this grant, and the remaining amount of \$911,800.00 was previously requested for federal and state funded under a separate FAA Airports Infrastructure Grant (AIG) agreement.

The City of Mankato has included \$40,682.52 for administration expenses as part of this request. Administrative expenses include FAA Reimbursable Agreement (R/A) for telephone service establishment to the tower.

Thank you for your consideration. If you have any questions concerning this request, please contact my office at (507) 387-8695.

Respectfully,

Susan MH Arntz
City Manager

Copies to: Lindsay Terry, FAA
John Peterson, TKDA

Airport: Mankato Regional Airport
Airport Sponsor: City of Mankato
Ident: MKT
UEI: S814RGZQHCB1
State Project No.: A0701-127
Federal Project No.: 3-27-0055-037-2025
Agreement No.:
Project Description: Air Traffic Control Tower Design - Phase 2
Date: 15-May-25

Construction	Description	Funding Rates									
		Total	Federal	State	Federal		State		Local		
		\$	-	95.00%	2.50%	\$	-	\$	-	\$	-
		\$	-	0.00%	70.00%	\$	-	\$	-	\$	-
	CONSTRUCTION SUBTOTAL	\$	-			\$	-	\$	-	\$	-
Engineering	Description	Total	Federal	State	Federal		State		Local		
		EXP - ATCT Design Phase 2	\$ 1,711,109.41	95.00%	2.50%	\$ 1,625,553.94	\$ 42,777.74	\$ 42,777.74			
			\$ -	95.00%	2.50%	\$ -	\$ -	\$ -			
			\$ -	0.00%	70.00%	\$ -	\$ -	\$ -			
	ENGINEERING SUBTOTAL	\$ 1,711,109.41			\$ 1,625,553.94	\$ 42,777.74	\$ 42,777.74				
Administration	Description	Total	Federal	State	Federal		State		Local		
		FAA Reimbursable Agreement - Telephone Service	\$ 40,682.52	95.00%	2.50%	\$ 38,648.39	\$ 1,017.06	\$ 1,017.06			
		ADMINISTRATION SUBTOTAL	\$ 40,682.52			\$ 38,648.39	\$ 1,017.06	\$ 1,017.06			
	Total (before adjustments)	\$ 1,751,791.93			\$ 1,664,202.33	\$ 43,794.80	\$ 43,794.80				
	Adjustments to round Fed amount				\$ 1,664,202.00	\$ 43,794.80	\$ 43,795.13				
	Grant Amounts	\$ 1,751,791.93			\$ 1,664,202.00	\$ 43,794.80	\$ 43,795.13				
	Overall Share Percentages		95.00%	2.50%			2.50%				

**RESOLUTION AUTHORIZING THE CITY MANAGER TO REQUEST GRANT AGREEMENTS
FOR STATE AND FEDERAL FUNDING OF THE AIR TRAFFIC CONTROL TOWER DESIGN
– PHASE 2 PROJECT AT THE MANKATO AIRPORT**

WHEREAS; the City of Mankato is the sponsor of the Mankato Regional Airport; and

WHEREAS; The City Council accepted on February 10, 2025, an EXP proposal to provide professional Architectural and Engineering Services to the City for the design of the New Federal Contract Air Traffic Control Tower at the Mankato Airport. The proposal for the work in the amount of \$2,622,909.00 is contingent upon funding availability. This grant applications funds the remaining portion of the design work totaling \$1,711,109.41; and

WHEREAS; The City of Mankato formed a Reimbursable Agreement with the FAA authorizing \$40,682.52 for administration expenses associated with the establishment of telephone services for the Air Traffic Control Tower; and

WHEREAS; the grant application is in the amount of \$1,751,791.93 for the FAA Airport Improvement Program; and

WHEREAS; FAA provides 95% of the federally eligible project expenses, Minnesota Department of Transportation provides 2.5% and local funds provide 2.5%; and

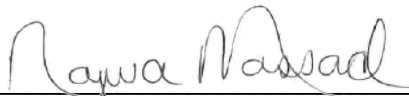
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANKATO, MINNESOTA that the City Manager is authorized to apply for Airport Improvement Program funding for the requested \$1,751,791.93 for federally eligible project expenses in Phase 2 of the Air Traffic Control Tower Design Project.

This resolution shall become effective upon passage without further publication.

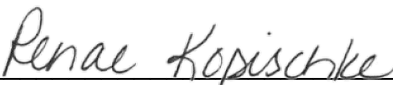
CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the City Council of the City of Mankato at a duly authorized meeting held on May 27, 2025.

Adopted this 27th day of May 2025.



Najwa Massad, Mayor

ATTEST: 

Renae Kopischke, MMC
City Clerk



AGENDA RECOMMENDATION

Consent Calendar 6. F.

City Council Regular Meeting

Meeting Date: 05/27/2025

Agenda Item:

Resolution authorizing the City Manager to request grant agreements for State and Federal funding of the Air Traffic Control Tower Design – Phase 2 Project at the Mankato Airport.

Recommendation/Action(s):

Adoption of the attached resolution.

Summary:

On February 10, 2025, City Council accepted an EXP proposal to provide professional Architectural and Engineering Services to the City for the design of the New Federal Contract Air Traffic Control Tower at Mankato Airport. The proposal for the work in the amount of \$2,622,909.00 is contingent upon funding availability.

As the Council is aware, the consultant firm EXP has begun architectural and engineering services for the Air Traffic Control Tower project. On February 10, 2025, Council approved a request for \$911,800 under a separate FAA Airport Infrastructure Grant agreement awarded from the FAA Contract Tower Competitive Grant Program in the federal fiscal year 2024.

The proposed grant request funds the remainder of the design work, \$1,711,109.41 and \$40,682.52 of administrative expenses included in the FAA Reimbursable Agreement to establish telephone service to the tower.

The grant request includes \$1,644,202.00 for 95% of Federal-eligible project expenses. These funds will utilize the airport's accumulated Airport Improvements Program non-primary entitlements (\$300,000) and the remainder is requested from discretionary funds.

State funding request of \$43,794.80 provides a 2.5% match of the Federal-eligible project expenses. Local funding in the amount of \$43,795.13 will provide the remaining 2.5% match of the Federal-eligible project expenses.

Background:

Mankato Airport was accepted into the Federal Aviation Administration Contract Tower Program (FCT) on April 19, 2022. To be admitted into the program, the safety and efficiency benefits of a tower must exceed its costs. The FAA is required to perform benefit-cost analysis (BCA) to determine eligibility for participation in the program. Mankato Airport's BCA is 2.35; a BCA of 1.0 is the minimum threshold.

Conditions of acceptance into the FCT program:

- Five years from the date of the acceptance letter (April 19, 2022) provide a control tower that has successfully completed an Operational Readiness Inspection (ORI).
- Enter into an Air Traffic Control Tower Operations Agreement (TOA).
- Tower funding is subject to availability.
- If the Airport fails to provide a control tower that successfully completes an Operational Readiness Inspection (ORI) within the 5-year period, the Airport returns to Phase 1 (Interest Phase) and can reapply for acceptance into the FCT Program.

The FAA Airport Improvement Program (AIP) was established by the Airport and Airway Improvement Act of 1982. Funds obligated for the AIP are drawn from the Airport and Airway Trust fund, which is supported by user fees, fuel taxes, and other similar revenue sources.

Attachments

Resolution
