



Change Order
No. 01

Date: January 28th, 2026

Project: West 7 th Street	City Project No.: 11078 State Project No.: NA
Contractor: WW Blacktopping, Inc.	Date of Contract: March 11 th , 2025

The Contract is modified as follows upon execution of this Change Order:

Description: 1. WW Blacktopping, Inc. is requesting an extension on the final completion date to complete topsoil replacement and turf establishment in the spring of 2026. An issue with the topsoil and turf establishment was identified in the construction area and due to inclement weather was not able to be completed in the fall of 2025. The original final completion date was November 14th, 2025 and the extension date requested for final completion is June 15th, 2026 to ensure acceptable top soil placement and adequate turf establishment. **2.** In addition, WW Blacktopping, Inc. is requesting a change in the contract amount due to a request by City Staff to install a hand railing at 406 West 7th Street. There were no items in the original contract to compensate the contractor for this extra work. Change Order 1 captures the total cost to fabricate, mobilize, and install the hand railing.

Attachments: Request for change in final completion date letter from WW Blacktopping, Inc., WW Blacktopping, Inc. invoice # 25739 for railing and install, Railing fabrication invoice #23300 from Ross Thate Custom Welding to WW Blacktopping, Inc.

ITEM	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	TOTAL AMOUNT
1	Change in final completion date	LS	1	\$0.00	\$0.00
2	Railing, Mobilization, and Labor to Mount Railing	LS	1	\$1,446.00	\$1,446.00
TOTAL CHANGE ORDER					\$1,446.00

Original Contract Amount: \$697,925.55
Total of previously approved Change: Orders \$0.00
Contract Price prior to this Change Order: \$697,925.55
Net increase (decrease) of this Change Order: \$1,446.00
New Contract Price: \$699,371.55

CHANGE IN CONTRACT TIME: 213 days
Original date of final completion: 11-14-2025
Net change in contract duration from previously approved Change Orders: 0
New date of final completion: 6-15-2026

The Contractor shall not make claim of any kind or character whatsoever for any other costs or expenses which he may have incurred or which he may hereinafter incur in performing the work and furnishing the materials required by the agreement. All Change Orders that exceed \$100,000 or 10% of the total project cost must be approved by the City Council.

PREPARED		REVIEWED		RECOMMENDED	
By: <u>Brent Vollbrecht</u>	By: <u>CJP</u>	By: <u>Coy Buehling</u>			
<i>Print Name</i>	<i>(Initials)</i>	<i>City Engineer (Authorized Signature)</i>			
Date: <u>1/28/2026</u>	Date: <u>2/6/26</u>	Date: <u>3/2/2026</u>			
ACCEPTED		APPROVED		APPROVED	
By: <u>[Signature]</u>	By: <u>[Signature]</u>	By: _____			
<i>Contractor (Authorized Signature)</i>	<i>City Manager (Authorized Signature)</i>	<i>Owner (Authorized Signature)</i>			
Date: <u>1-5-2026</u>	Date: <u>2/27/26</u>	Date: _____			
☐ City Engineer (original) ☐ Contractor ☐ Resident Project Representative ☐ DSAE (for funding review-if necessary)					

City of Mankato, Department of Admin. Svcs., Construction Division, 10 Civic Center Plaza, Mankato, MN 56001 507.387.8600

Responsive Efficient Greater Good Innovative Open Neighborly

W W BLACKTOPPING, INC.

700 INDUSTRIAL ROAD
MANKATO MN 56001
507-387-1518 OFFICE
507-387-2228 FAX

PROJECT COMPLETION INFORMATION

Owner:	City Of Mankato MN.	Date:	January 20, 2026
Project No.	City Project 11078		
Description:	West 7 th Street Reconstruction		

Prime Contractor W W Blacktopping Inc.

Start Date	
May 12, 2025	

Contractor's Scheduled Completion Dates

September 15 th , 2025 Substantial Completion	Per Article 4 (4.02 A.) Of The Agreement

Contractor's Requested Completion Date

June 15, 2026

The basis for this request involves turf establishment and topsoil replacement for a residence located on the project. The homeowner was not satisfied with the topsoil material placed on their property and the growth of the lawn seed. This condition is in spite of the fact that we raked the soil and reseeded upon learning of their dissatisfaction. We intend to remedy this situation as conditions allow in the spring of season 2026.

Additionally, the City Of Mankato requested that we place a hand railing on newly installed stairs located at 406 West 7th Street. The request and associated railing design was received in our office on October 15, 2025, one month beyond the contract completion date. Per the request, W W Blacktopping Inc. instructed Ross Thate Custom Welding to fabricate the railing which we have successfully installed at the homeowner's residence. We have attached an invoice for the railing and the installation per this request.

Curtis L. Wadd
Project Manager
W W Blacktopping Inc.

W W BLACKTOPPING, INC.
700 INDUSTRIAL ROAD
MANKATO, MN 56001-3007

Invoice: 25739

(507) 387-1518

Sold
to

CITY OF MANKATO
ENGINEERING DEPARTMENT
10 CIVIC CENTER PLAZA
MANKATO, MN 56001

Ship
to

MANKATO WEST 7TH STREET 2025
MANKATO MN

Account
MKT CITY

P.O. Num
RAILING

Ship Via

Ship Date

Terms
Net 10

Invoice
Date
1/20/26

Page
1

Item
LUMP SUM
LUMP SUM

Quantity
1.00
1.00

Description
RAILING
MOBILIZATION & LABOR TO MOUNT RAILING

<u>Unit</u> <u>Price</u>	<u>Extended</u> <u>Price</u>
1,246.00	1,246.00
200.00	200.00

Subtotal 1,446.00

Total \$1,446.00



Ross Thate Custom Welding
165 Fairway Drive
Mankato MN 56001

Invoice

Date	Invoice #
1/10/2026	23300

Bill To
WW Blacktopping

Salesperson		Terms	P.O. Number/Project Name	
Ross		Due on receipt	ralling	
Quantity	Description	Price Each	Amount	
1	Ralling	1,050.00	1,050.00	

If you have questions, please contact your project manager Ross Thate at 507.236.4486 or rossthate@gmail.com

Please remit payment to:
Ross Thate Custom Welding
165 Fairway Drive
Mankato, MN 56001

Past due invoices are subject to late charges at the rate of 1.5% per month.

THANK YOU FOR YOUR BUSINESS!!!

Subtotal	\$1,050.00
Sales Tax (7.875%)	\$82.69
Balance Due	\$1,132.69