CITY OF MANKATO AND BOLTON & MENK, INC.

TASK ORDER TO AGREEMENT FOR PROFESSIONAL SERVICES

TASK ORDER NO: 23

CLIENT: City of Mankato

CLIENT PROJECT NO.: 11121

CONSULTANT: Bolton & Menk, Inc.

DATE OF THIS TASK ORDER: August 25, 2026

DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: 12/8/2025

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services ("Master Agreement") as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

1.0 PROJECT DESCRIPTION

The project includes complete street and utility reconstruction of Long Street from E. Main Street to Madison Avenue and Emerson Lane from Pfau Street to N. Belmont Drive. The improvements are being proposed for the summer of 2027. The project includes approximately 3,210 linear feet of roadway consisting of about 7 City blocks. Specific items that will be included in the improvements are:

- Sanitary sewer main and service reconstruction
- Storm sewer infrastructure reconstruction
- Watermain and service reconstruction
- Concrete curb & gutter, bituminous pavement, and aggregate base reconstruction
- Intersection configuration improvements
- Sidewalk and ADA improvements
- Pedestrian safety improvements

Bolton and Menk prepared the feasibility report, completed the design topographic survey, and assisted with the preparation of the Hilltop Planning Study and Hilltop Capital Improvement Plan. These previous tasks have given Bolton & Menk a strong understanding of the project background and the project goals.

2.0 SCOPE OF SERVICES:

CONSULTANT shall perform the Services listed in the attached Scope named Exhibit A. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

3.0 FEES:

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement or as described in the attached Scope named Exhibit A. Total cost of services provided by CONSULTANT for this Task Order shall not exceed **$350,000.00** without prior written approval of CLIENT.

4.0 SCHEDULE:

Schedule for performance of Services will be as set forth in attached Scope named Exhibit A, such that all services will be completed by **June 1, 2027**.

5.0 DELIVERABLES:

Deliverables will be as follows or as set forth in the attached Scope named Exhibit A.

6.0 TERMS:

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT'S obligations under this Task Order or until a new Master Agreement is executed incorporating this Task Order.

7.0 OTHER MATTERS:

None

8.0 PROJECT MANAGERS:

Project managers and contact information for the CLIENT and CONSULTANT for this Task Order, if different than the Master Agreement, are as follows:

CITY OF MANKATO
Susan MH Arntz
10 Civic Center Plaza
Mankato, MN 56001
Office Phone: 507-387-8695
Email: sarntz@mankatomn.gov

BOLTON & MENK, INC.
Cory Bienfang, P.E.
1960 Premier Dr
Mankato, MN 56001
Cell Phone: 507-995-2936
Email: cory.bienfang@bolton-menk.com

CITY OF MANKATO:		**BOLTON & MENK, INC.**	
By:	_____	By:	Cory L Bienfang
Printed Name:	_____	Printed Name:	Cory Bienfang
Title:	_____	Title:	Principal Engineer
Date:	_____	Date:	9/1/2026

ATTACHMENTS TO THIS TASK ORDER: EXHIBIT A

EXHIBIT A

SERVICES TO BE PERFORMED BY CONSULTANT

A. SCOPE OF SERVICES

Our scope of work includes:

- Task 1: Final Design
    - Deliver a 60% review plan set and conduct a design review meeting with Public Works, Infrastructure and Construction Services staff
    - Conduct the preliminary design meeting for coordination with small utility providers
    - Deliver a 90% review plan set and conduct a design review meeting with Construction Services staff
    - Deliver final (100%) design plans, specifications, and construction cost estimate that can be submitted for state aid review. The final plan set is expected to include the following:
        - A statement of estimated quantities and quantity tabulations for street, utility, and miscellaneous construction items, consistent with the City's standard specifications and method of payment.
        - Existing location and elevations of all existing City utilities and small/private utilities
        - Lead the design utility meeting as required by state statute to inform small utilities of impacts
        - Removals plan
        - Construction details
        - Stormwater Pollution Prevention Plan and erosion control plan
        - Sanitary sewer and watermain reconstruction plan and profile sheets
        - Storm sewer reconstruction plan and profile sheets
        - Street reconstruction plan and profile sheets
        - Intersection layouts with curb and gutter elevations, sidewalk improvements, and details related to intersection configuration improvements
        - Traffic control and construction phasing plan
        - Signing and striping plan
        - Cross sections displaying the roadway cross slopes
        - Traffic signal improvements plan
            - These improvements are proposed to provide pedestrian safety improvements that are feasible with the existing traffic signal equipment at the intersection of Long Street and Madison Avenue
    - Compile a complete set of bidding documents
    - Answer technical questions related to plans and specifications during the bidding process and issue addendums as required
        - It is our understanding that City staff will advertise for bids, open bids, and complete all steps required to follow the 429 assessment process
    - It is assumed that all public meetings and resident communication will be completed by City staff
    - This scope of services does not include construction services. If requested, Bolton & Menk can provide these services under a separately authorized scope and fee.
- Task 2: Stormwater Modeling
    - It is our understanding that a large storm sewer main flows through the project area starting at the intersection of Long Street and Marsh Street and exiting the project

area at Emerson Lane and N. Belmont Drive. This system drains a significant portion of the Hilltop Neighborhood.
    - Bolton & Menk will complete existing conditions stormwater modeling and proposed conditions stormwater modeling to ensure pipes are sized appropriately to meet state aid standards and to ensure the storm sewer is of sufficient size for future projects within the Hilltop Neighborhood.
- Deliver a hydraulics report submittal to MnDOT Hydraulics Office required for state aid funding eligibility

B. PROJECT SCHEDULE

The CONSULTANT shall perform the scope of engineering services per the below proposed schedule. The CONSULTANT will work with City staff and other project partners to revise and update this schedule as needed to ensure successful delivery of this project.

Milestone	Date
Final Design Kickoff	August 2026
60% Plans	October 2026
90% Plans	December 2026
100% Submittal to State Aid	January 2027
Advertise for Bid	February 2027
Open Bids	March 2027
Award Bids	April 2027
Start Construction	May 2027

C. COMPENSATION

The CONSULTANT shall perform the scope of engineering services at its normal hourly rates for an estimated fee not to exceed the amount shown below, subject to the schedule and staffing assumptions stated in this Exhibit A.

TASK	DESCRIPTION	TOTAL COST
1	• Final Design	$295,000
2	• Stormwater Modeling	$55,000
	TOTAL:	**$350,000**