**MARANA TOWN COUNCIL**
**AND**
**MARANA PLANNING COMMISSION**
**JOINT STUDY SESSION**
NOTICE AND AGENDA
11555 W. Civic Center Drive, Marana, Arizona 85653
Conference Center, November 15, 2016, at or after 6:00 PM

Ed Honea, Mayor
Jon Post, Vice Mayor
David Bowen, Council Member
Patti Comerford, Council Member
Herb Kai, Council Member
Carol McGorray, Council Member
Roxanne Ziegler, Council Member

Planning Commission
Tom Schnee, Chairman
Don Duncan, Vice Chair
Terry Fehrmann, Commissioner
Marcia Jakab, Commissioner
Steve Miklosi, Commissioner
Richard Miller, Commissioner
John Officer, Commissioner

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Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Marana Town Council, the Marana Planning Commission and to the general public that the Town Council and Planning Commission will hold a meeting open to the public on November 15, 2016, at or after 6:00 PM located in the Conference Center on the 2nd floor of the Marana Municipal Complex, 11555 W. Civic Center Drive, Marana, Arizona.

ACTION MAY BE TAKEN BY THE COUNCIL OR PLANNING COMMISSIONS ON ANY ITEM LISTED ON THIS AGENDA. Revisions to the agenda can occur up to 24 hours prior to the meeting. Revised agenda items appear in *italics*.

The Conference Center is wheelchair and handicapped accessible. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Town Clerk at (520) 382-1999. Requests should be made as early as possible to arrange the accommodation.

This Notice and Agenda posted no later than Monday, November 14, 2016, 6:00 PM, at the Marana Municipal Complex, 11555 W. Civic Center Drive, the Marana Operations Center, 5100 W. Ina Road, and at www.maranaaz.gov under Agendas and Minutes.

## CALL TO ORDER AND ROLL CALL

## PLEDGE OF ALLEGIANCE/INVOCATION/MOMENT OF SILENCE

## APPROVAL OF AGENDA

## CALL TO THE PUBLIC

At this time any member of the public is allowed to address the Town Council and Planning Commission on any issue within the jurisdiction of the Town Council or Planning Commission, except for items scheduled for a Public Hearing at this meeting. The speaker may have up to three minutes to speak. Any persons wishing to address the Council and Commission must complete a speaker card located outside the Conference Center and deliver it to the Town Clerk prior to the commencement of the meeting. Individuals addressing a meeting at the Call to the Public will not be provided with electronic technology capabilities beyond the existing voice amplification and recording capabilities in the facilities. Pursuant to the Arizona Open Meeting Law, at the conclusion of Call to the Public, individual members of the Council or Commission may respond to criticism made by those who have addressed the Council and Commission, and may ask staff to review the matter, or may ask that the matter be placed on a future agenda.

## DISCUSSION/DIRECTION/POSSIBLE ACTION

D1 Relating to Development; presentation, discussion and direction regarding the update to the Town of Marana Land Development Code (Ryan Mahoney)

## EXECUTIVE SESSIONS

Pursuant to A.R.S. § 38-431.03, the Town Council or Planning Commission may vote to go into executive session, which will not be open to the public, to discuss certain matters.

E1 Executive Session pursuant to A.R.S. §38-431.03 (A)(3), Council or Commission may ask for discussion or consultation for legal advice with the Town Attorney concerning any matter listed on this agenda.

## FUTURE AGENDA ITEMS

Notwithstanding the mayor's discretion regarding the items to be placed on the agenda, if three or more Council members request that an item be placed on the agenda, it must be placed on the agenda for the second regular Town Council meeting after the date of the request, pursuant to Marana Town Code Section 2-4-2(B).

## ADJOURNMENT

**Council-Study Session** **D1**

**Meeting Date:** 11/15/2016

**To:** Mayor and Council

**From:** Ryan Mahoney, Development Services Director

**Date:** November 15, 2016

**Strategic Plan Focus Area:**
Commerce

**Strategic Plan Focus Area Additional Info:**
Principle Statement 1 - We will support commerce and business by being creative and flexible in order to produce innovative solutions that exceed customer expectations.
Initiatives:
1. Update the Land Development Code to enhance simplicity, understanding and ease of use.

**Subject:** Relating to Development; presentation, discussion and direction regarding the update to the Town of Marana Land Development Code (Ryan Mahoney)

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**Discussion:**

The Land Development Code (LDC) update will officially kickoff during the week of November 15th - 18th. An intensive four day charrette process will allow the consulting team to gather information and feedback from a variety of stakeholders. These include neighborhood groups, builders and developers, farmers and ranchers, and the Citizens Forum, to name a few. Additionally, input from the elected and appointed officials is key to ensuring that the LDC update is successful. Therefore the charrette will begin with an informational session that seeks to gather initial input from you and to answer questions about the process in general.

The benefit of the charrette process is to concentrate efforts and gather as much input as possible so that after four days, the consultant team can develop a framework of key issues for the update. This allows citizens, stakeholders and designers to collaborate around a common issue (the LDC update). It offers the advantage of giving live feedback to the designers and allows participants to assume ownership of the plan. After all, they helped to author it! The consultants have also created a project website that will be updated continuously to share the results of discussions that happened throughout the day.

Following the charrette process, the consultant team will begin to refine the scope and finish phase I of the project. This will produce an outline of all issues and focus areas for the LDC update. There will be opportunity at each phase for comments from our stakeholders and from you. The consultants will also review a number of our adopted plans and policies such as the Strategic Plan and General Plan. The goal being to develop a code that will build the community that we have all worked hard to envision. This will include focusing on Commerce, Recreation, Heritage, Community and Progress & Innovation.

**Staff Recommendation:**

N/A

**Suggested Motion:**

Council's/Commission's pleasure.

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**Attachments**

Charrette Draft Schedule

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# Marana LDC Update: Public Workshop Schedule

| | Tuesday, November 15 | Wednesday, November 16 | | Thursday, November 17 | Friday, November 18 |
|---|---|---|---|---|---|
| | Town Hall, 11555 W. Civic Center Dr. | Marana Op. Center, 5100 W. Ina Rd. | | Town Hall, 11555 W. Civic Center Dr. | Town Hall, 11555 W. Civic Center Dr. |
| 8:00 | | | | | |
| | Studio Setup | | | | |
| 9:00 | **Team \| Staff Meeting** project overview | **Team Meeting:** findings, set basic code framework and project scale, and develop next steps. | | **Team Meeting:** design pinup for both code and plans if applicable. Ryan \| Brian | **Team Meeting:** work product presentation strategy, timing. |
| 10:00 | **Site Tour** planning areas | | | | Susan: zoning framework |
| | with Staff | **Commerce** | **Farming** | **Open House** | Bill: draw & paint |
| 11:00 | | Susan Ryan | Ben Brian | Ben \| Hazel \| Ryan \| Brian | Paul: stormwater strategies |
| | | | | | Peter: street sections |
| 12:00 | Lunch | Lunch | | Landowner / Developer | Hazel: posters draft |
| | | | | Meetings (if applicable) | Scott: presentation framework |
| 1:00 | **Town Meeting: Managers & Directors** Susan \| Ryan | Studio Open | Design: develop early schemes and strategies | **Town Engineer / Public Works / Parks & Rec:** Road, transit, parks. Paul \| Peter \| Ryan | Ben: communications |
| 2:00 | DNA Tour Tucson neighborhoods selected | | | | |
| | | | **Legal Staff** | Bill - Complete town center design and move to 3D. Inked concept scanned by evening. Susan, Paul, Peter: code Hazel: posters framework Ben, Scott: communications | |
| 3:00 | by staff | | Susan | | |
| | | | | | Files start to Hazel at 2pm |
| 4:00 | | **Neighborhood** | **Environmental** | | Files complete by 4pm |
| | Full team sets up open house | Ben Brian | Hazel Ryan | | |
| 5:00 | | | | | |
| | | **Forum** | | | |
| 6:00 | **Council \| P&Z Study Session** | | | Team Dinner in: Production | Full team sets up open house |
| | Team | Ben Susan Ryan | | **Open House** | **Presentation & Public Comment** |
| 7:00 | Team dinner out: Discuss findings and meeting summaries | Team dinner out: Discuss findings and meeting summaries | | Ben \| Hazel \| Ryan \| Brian | Susan \| Ben \| team |

| Public Meetings | Town Staff Meetings | Studio open for drop-ins | Studio Closed: production |
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