



MARANA TOWN COUNCIL
REGULAR COUNCIL MEETING
NOTICE AND AGENDA
11555 W. Civic Center Drive, Marana, Arizona 85653
Council Chambers, May 21, 2019, at or after 7:00 PM

Ed Honea, Mayor
Jon Post, Vice Mayor
David Bowen, Council Member
Patti Comerford, Council Member
Herb Kai, Council Member
John Officer, Council Member
Roxanne Ziegler, Council Member

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Marana Town Council and to the general public that the Town Council will hold a meeting open to the public on May 21, 2019, at or after 7:00 PM located in the Council Chambers of the Marana Municipal Complex, 11555 W. Civic Center Drive, Marana, Arizona.

ACTION MAY BE TAKEN BY THE COUNCIL ON ANY ITEM LISTED ON THIS AGENDA. Revisions to the agenda can occur up to 24 hours prior to the meeting. Revised agenda items appear in *italics*.

As a courtesy to others, please turn off or put in silent mode all electronic devices.

Meeting Times

Welcome to this Marana Town Council meeting. Regular Council meetings are usually held the first and third Tuesday of each month at 7:00 PM at the Marana Municipal Complex, although the date or time may change and additional meetings may be called at other times and/or places. Contact the Town Clerk or watch for posted agendas for other meetings. This agenda may be revised up to 24 hours prior to the meeting. In such a case a new agenda will be posted in place of this agenda.

Speaking at Meetings

If you are interested in speaking to the Council during the Call to the Public or Public Hearings, you must fill out a speaker card (located in the lobby outside the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly will be removed from the meeting and will not be allowed to return.

Accessibility

To better serve the citizens of Marana and others attending our meetings, the Council Chambers are wheelchair and handicapped accessible. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Town Clerk at (520) 382-1999. Requests should be made as early as possible to arrange the accommodation.

Agendas

Copies of the agenda are available the day of the meeting in the lobby outside the Council Chambers or online at www.maranaaz.gov under Agendas and Minutes. For questions about the Council meetings, special services or procedures, please contact the Town Clerk, at (520) 382-1999, Monday through Friday from 8:00 AM to 5:00 PM.

This Notice and Agenda Posted no later than 24 hours prior to the meeting, at the Marana Municipal Complex, 11555 W. Civic Center Drive, the Marana Operations Center, 5100 W. Ina Road, and at www.maranaaz.gov under Agendas and Minutes.

REGULAR COUNCIL MEETING

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE/INVOCATION/MOMENT OF SILENCE

APPROVAL OF AGENDA

CALL TO THE PUBLIC

At this time any member of the public is allowed to address the Town Council on any issue within the jurisdiction of the Town Council, except for items scheduled for a Public Hearing at this meeting. The speaker may have up to three minutes to speak. Any persons wishing to address the Council must complete a speaker card located outside the Council Chambers and deliver it to the Town Clerk prior to the commencement of the meeting. Individuals addressing a meeting at the Call to the Public will not be provided with electronic technology capabilities beyond the existing voice amplification and recording capabilities in the facilities. Pursuant to the Arizona Open Meeting Law, at the conclusion of Call to the Public, individual members of the Council may respond to criticism made by those who have addressed the Council, and may ask staff to review the matter, or may ask that the matter be placed on a future agenda.

PROCLAMATIONS

MAYOR AND COUNCIL REPORTS: SUMMARY OF CURRENT EVENTS

MANAGER'S REPORT: SUMMARY OF CURRENT EVENTS

PRESENTATIONS

CONSENT AGENDA

The Consent Agenda contains items requiring action by the Council which are generally routine items not requiring Council discussion. A single motion and affirmative vote will approve all items on the Consent Agenda, including any resolutions or ordinances. Prior to a motion to approve the Consent Agenda, any Council member may remove any item from the Consent Agenda and that item will be discussed and voted upon separately.

- C1 Resolution No. 2019-043: Relating to Administration; rescinding Resolution No. 2014-060 designating Erik Montague to act on behalf of the Town of Marana with respect to all documentation and communications related to emergency management funding; designating Yiannis Kalaitzidis to act on behalf of the Town of Marana with respect to all documentation and communications related to emergency management funding (Kristin Taft)
- C2 Resolution No. 2019-044: Relating to Development; approving a preliminary plat for Gladden Farms Blocks 36 and 40 Lots 1-176, Common Areas "A-1" - "A-7" (Landscape, Utilities and Drainage) and "B-1" - "B-5" (Functional Open Space, Landscape, Utilities and Drainage) at the southeast corner of N. Midfield Road and W. Mike Etter Blvd. (Steven E. Vasquez)
- C3 Resolution No. 2019-045: Relating to the Police Department; exempting undercover vehicles used by the Marana Police Department in felony investigations or activities of a confidential nature from Arizona state laws related to the designation of political subdivision motor vehicles; authorizing the Chief of Police to renew existing vehicle registrations for these undercover police vehicles and to obtain vehicle registrations for new undercover vehicles to be used in felony investigations or activities of a confidential nature (Libby Shelton)
- C4 Approval of the May 7, 2019 Regular Council Meeting Summary Minutes (Cherry L. Lawson)

LIQUOR LICENSES

BOARDS, COMMISSIONS AND COMMITTEES

COUNCIL ACTION

- A1 PUBLIC HEARING: Resolution No. 2019-046: Relating to Budget; adopting the fiscal year 2019-2020 tentative budget (Yiannis Kalaitzidis)
- A2 Resolution No. 2019-047: Relating to Public Works; approving and authorizing an updated version of the Town of Marana Stormwater Management Plan as required by state and federal law (Paula Bluemer)

ITEMS FOR DISCUSSION / POSSIBLE ACTION

- D1 Relating to Development and Public Works; update, discussion, and possible direction regarding public and private projects and development applications on the Town's [Marana Current and Proposed Projects](#) internet site (Jamsheed Mehta)
- D2 Relating to Legislation and Government Actions; discussion and possible action regarding all pending state, federal, and local legislation/ government actions and on recent and upcoming meetings of the other governmental bodies (Jamsheed Mehta)

EXECUTIVE SESSIONS

Pursuant to A.R.S. § 38-431.03, the Town Council may vote to go into executive session, which will not be open to the public, to discuss certain matters.

- E1 Executive Session pursuant to A.R.S. §38-431.03 (A), Council may ask for discussion or consideration, or consultation with designated Town representatives, or consultation for legal advice with the Town Attorney, concerning any matter listed on this agenda for any of the reasons listed in A.R.S. §38-431.03 (A).

FUTURE AGENDA ITEMS

Notwithstanding the mayor's discretion regarding the items to be placed on the agenda, if three or more Council members request that an item be placed on the agenda, it must be placed on the agenda for the second regular Town Council meeting after the date of the request, pursuant to Marana Town Code Section 2-4-2(B).

ADJOURNMENT



Council-Regular Meeting

C1

Meeting Date: 05/21/2019

To: Mayor and Council

From: Kristin Taft, Grants Manager

Date: May 21, 2019

Strategic Plan Focus Area:
Not Applicable

Subject: Resolution No. 2019-043: Relating to Administration; rescinding Resolution No. 2014-060 designating Erik Montague to act on behalf of the Town of Marana with respect to all documentation and communications related to emergency management funding; designating Yiannis Kalaitzidis to act on behalf of the Town of Marana with respect to all documentation and communications related to emergency management funding (Kristin Taft)

Discussion:

The Arizona Division of Emergency Management requires an applicant for emergency funding to designate an agent for purposes of communicating and submitting documentation on the applicant's behalf, and at times, it may be necessary for other emergency relief documentation to be submitted to the State of Arizona and other government agencies on behalf of the Town of Marana. As a result of these requirements, on July 1, 2014 the Town Council adopted Resolution No. 2014-060 designating Erik Montague as the agent to act on behalf of the Town of Marana for emergency management funding purposes. With Erik Montague's transition to the role of Deputy Town Manager, the proposed resolution appoints Yiannis Kalaitzidis, Finance Director, as the agent for the Town for the purposes of submitting documentation and communications regarding emergency management funding.

Financial Impact:

Financial Impact is the Town's ability to accept funding from the Division of Emergency Management during designated disasters or emergency situations to help alleviate costs incurred by the Town due to those events.

Staff Recommendation:

Staff recommends approval of the Resolution designating Yiannis Kalaitzidis as the Town's agent for emergency management funding purposes.

Suggested Motion:

I move to adopt Resolution No. 2019-043, rescinding Resolution No. 2014-060 designating Erik Montague to act on behalf of the Town of Marana with respect to all documentation and communications related to emergency management funding; designating Yiannis Kalaitzidis to act on behalf of the Town of Marana with respect to all documentation and communications related to emergency management funding.

Attachments

Resolution No. 2019-043

MARANA RESOLUTION NO. 2019-043

RELATING TO ADMINISTRATION; RESCINDING RESOLUTION NO. 2014-060 DESIGNATING ERIK MONTAGUE TO ACT ON BEHALF OF THE TOWN OF MARANA WITH RESPECT TO ALL DOCUMENTATION AND COMMUNICATIONS RELATED TO EMERGENCY MANAGEMENT FUNDING; DESIGNATING YIANNIS KALAITZIDIS TO ACT ON BEHALF OF THE TOWN OF MARANA WITH RESPECT TO ALL DOCUMENTATION AND COMMUNICATIONS RELATED TO EMERGENCY MANAGEMENT FUNDING

WHEREAS the Arizona Division of Emergency Management requires an applicant for emergency funding to designate an agent for purposes of communicating and submitting documentation on the applicant's behalf; and

WHEREAS it may be necessary for other emergency relief documentation to be submitted to the State of Arizona and other government agencies on behalf of the Town of Marana; and

WHEREAS on July 1, 2014, the Town Council adopted Resolution No. 2014-060 designating Erik Montague as the agent to act on behalf of the Town of Marana for emergency management funding purposes; and

WHEREAS the Town Council finds that adopting this resolution designating a new agent for purposes of submitting the documentation is in the best interests of the Town and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, as follows:

SECTION 1. Resolution No. 2014-060 adopted by the Marana Town Council on July 1, 2014, is hereby rescinded.

SECTION 2. Yiannis Kalaitzidis is hereby designated as the agent to act on behalf of the Town of Marana in submitting any and all documentation to and communicating with the Arizona Division of Emergency Management and any other agency as necessary to assist in obtaining federal, state, or local emergency relief, and the Town Clerk and Town Manager are hereby authorized to execute any documentation necessary to provide evidence of Yiannis Kalaitzidis' designation as the Town's agent for this purpose.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 21st day of May, 2019.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

Cherry L. Lawson, Town Clerk

Frank Cassidy, Town Attorney



Council-Regular Meeting

C2

Meeting Date: 05/21/2019

To: Mayor and Council

From: Steven Vasquez, Senior Planner

Date: May 21, 2019

Strategic Plan Focus Area:
Not Applicable

Subject: Resolution No. 2019-044: Relating to Development; approving a preliminary plat for Gladden Farms Blocks 36 and 40 Lots 1-176, Common Areas "A-1" - "A-7" (Landscape, Utilities and Drainage) and "B-1" - "B-5" (Functional Open Space, Landscape, Utilities and Drainage) at the southeast corner of N. Midfield Road and W. Mike Etter Blvd. (Steven E. Vasquez)

Discussion:

Request

Rick Engineering, on behalf of Crown West Realty LLC, is requesting the approval of a preliminary plat consisting of 176 residential lots and common areas "A" and "B" on approximately 34.3 acres within the Gladden Farms II development.

Location

The proposed subdivision is located within Block 36 and a portion of Block 40 of the Gladden Farms Blocks 26-43 block plat (Book 62, Page 64) at the southeast corner of N. Midfield Road and W. Mike Etter Blvd.

Zoning

The zoning for Blocks 36 and 40 is F (Specific Plan - Gladden Farms II) with a land use designation of High Density Residential (HDR). The HDR land use permits small-lot, single-family detached homes with a minimum lot size of 3,500 square feet. The proposed average lot size is 5,157 square feet. The proposed minimum lot size is 4,472 square feet (Lot 25). The proposed maximum lot size is 7,925 square feet (Lot 53).

Transportation

One entry off Midfield Road is proposed at the northwest portion of the

subdivision. Two other access points are proposed at the southern boundary of the subdivision from Blocks 40 & 41 and from a future subdivision located to the southeast. The typical internal street section is a 42 foot wide public right-of-way.

Park Requirements

Per the Gladden Farms II Specific Plan, 185 square feet of on-site recreation area per single-family detached residence is required. This subdivision requires a minimum of 32,560 square feet of recreation area. The active recreation areas are planned for Common Area "B-2" and the eastern portion of "B-1" which total approximately 38,000 square feet in size. The passive recreation areas are planned for Common Areas "B-4" and the northern portion of Common Area "B-1" which total 32,500 square feet.

Neighborhood Design Plan

Per the Residential Design Standards found in Title 8 of the Land Development Code, a neighborhood design plan is to be submitted as part of the preliminary plat submittal and approved by the Town Council. The neighborhood design plan is intended to regulate aesthetic quality and construction within the subdivision. The Gladden Farms II Specific Plan, adopted by Town Council per Ordinance 2006.03 on March 7, 2006, will serve as the neighborhood design plan for the development of blocks 26 through 43 within the Gladden Farms II Specific Plan area.

Planning Commission

This preliminary plat was presented to the Planning Commission on April 24, 2019, and received a unanimous recommendation for approval 4-0 (Chairman Schnee and Commissioners Hill and Schachter were absent).

Staff Recommendation:

Staff has reviewed the request against the requirements of the Gladden Farms II Specific Plan, the Marana Land Development Code, the Town Code and the Marana General Plan. This preliminary plat is in substantial conformance with all required development regulations and staff recommends approval.

Suggested Motion:

I move to adopt Resolution No. 2019-044 approving a preliminary plat for Gladden Farms Blocks 36 and 40 Lots 1-176, Common Areas "A-1" - "A-7" (Landscape, Utilities and Drainage) and "B-1" - "B-5" (Functional Open Space, Landscape, Utilities and Drainage) at the southeast corner of N. Midfield Road and W. Mike Etter Blvd.

Attachments

Resolution No. 2019-044

PRV1901-002 GF Blks 36 & 40 PP

PRV1901-002 GF Blks 36 & 40 PP Map

PRV1901-002 GF Blks 36 & 40 PP App

GF Blks 36 & 40 Landscape Concept Exhibit

MARANA RESOLUTION NO. 2019-044

RELATING TO DEVELOPMENT; APPROVING A PRELIMINARY PLAT FOR GLADDEN FARMS BLOCKS 36 & 40 LOTS 1-176, COMMON AREAS “A-1” – “A-7” (LANDSCAPE, UTILITIES AND DRAINAGE) AND “B-1” – “B-5” (FUNCTIONAL OPEN SPACE, LANDSCAPE, UTILITIES AND DRAINAGE) AT THE SOUTHEAST CORNER OF N. MIDFIELD ROAD AND W. MIKE ETTER BLVD.

WHEREAS, on March 7, 2006, the Mayor and Town Council adopted Ordinance No. 2006.03, approving a rezoning to create the Gladden Farms II Specific Plan; and

WHEREAS, on May 16, 2007, the Mayor and Town Council adopted Resolution No. 2007-75, approving the final block plat for Gladden Farms Blocks 26 – 43, Book 62, Page 64; and

WHEREAS, Rick Engineering, on behalf of Crown West Realty, LLC, has applied for approval of a preliminary plat for a 176-lot single-family residential home subdivision within Block 36 and a portion of Block 40 of the Gladden Farms Blocks 26 – 43 block plat located approximately at the southeast corner of Midfield Rd. and Mike Etter Blvd.; and

WHEREAS, the Marana Town Council, at the regularly scheduled meeting on May 21, 2019, determined that the preliminary plat for Gladden Farms Blocks 36 & 40 should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Marana, Arizona, that the preliminary plat for Gladden Farms Blocks 36 & 40 Lots 1-176, Common Areas A-1 – A-7 and Common Areas B-1 – B-5 is hereby approved.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 21st day of May, 2019.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

Cherry L. Lawson, Town Clerk

Frank Cassidy, Town Attorney

BASIS OF BEARING

THE BASIS OF BEARING FOR THIS PROJECT IS WEST LINE OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 11 SOUTH, RANGE 11 EAST, GILA AND SALT RIVER MERIDIAN, PIMA COUNTY, ARIZONA. SAID LINE MONUMENTED BY A FOUND 1 1/2" ALUM CAP STAMPED "17436" AT THE WEST QUARTER AND A FOUND 1/2" REBAR TAGGED "PCH03" AT THE SOUTHWEST CORNER OF SAID SECTION. SAID BEARING BEING S00°30'03"E.

BASIS OF ELEVATION

PIMA COUNTY OPUS CONTROL POINT 11511E.17. A "4" ON THE SOUTHEAST CORNER OF A CONCRETE BOX W/ GRATE. 41' +/- NORTHWEST OF THE WEST QUARTER SECTION 35 AND 16' +/- SOUTH OF THE SOUTHEAST CORNER OF A WELL SITE. ELEVATION = 2011.61 (NAV D 88)

GENERAL NOTES

1.

THE GROSS AREA OF THIS DEVELOPMENT IS 34.3 ACRES ± 1,495,568 SF.
2.

THE EXISTING ZONING IS F (SPECIFIC PLAN - GLADDEN FARMS II) PER ORDINANCE NO. 2006.03. THE LAND USE DESIGNATION FOR BOTH BLOCKS IS HIGH DENSITY RESIDENTIAL (HDR).
3.

THIS SUBDIVISION IS SUBJECT TO THE REQUIREMENTS OF THE TOWN OF MARANA ORDINANCE NO. 2006.03 AS ADOPTED BY THE TOWN OF MARANA MAYOR AND COUNCIL ON MARCH 7, 2006 AND SPECIFIC PLAN AMENDMENT ORDINANCE 2006.35. THIS DEVELOPMENT IS SUBJECT TO THE CONDITIONS AND AGREEMENTS OF REZONING ORDINANCE 2006.03 AND DEVELOPMENT AGREEMENT RESOLUTION 2006-38 AND FIRST AMENDMENT TO THE DEVELOPMENT AGREEMENT RESOLUTION 2006-218.
4.

THE TOTAL NUMBER OF RESIDENTIAL LOTS IS 176. DENSITY IS 5.13 RAC.
5.

PER THE HDR LAND USE DESIGNATION OF THE GLADDEN FARMS II SPECIFIC PLAN, THE MINIMUM LOT SIZE IS 3,500 SF. THE AVERAGE LOT SIZE IS 5,157 SF AND THE MAXIMUM LOT SIZE IS 7,925 SF FOR SMALL LOT SINGLE-FAMILY DETACHED. THE MINIMUM LOT SIZE IN THIS SUBDIVISION IS 4,472 SF.
6.

MINIMUM SITE SETBACKS:
FRONT: 10 FEET
MAY BE REDUCED TO 5 FEET WITH REAR-OR SIDE-LOADED GARAGE*
FRONT PORCH: 5 FEET*
FRONT-LOADED GARAGE: 20 FEET
SIDE-LOADED GARAGE: 5 FEET*
* MAY NOT ENCRDACH INTO THE PUBLIC UTILITY EASEMENT, IF REQUIRED.
SIDE: 0 FEET
MUST PROVIDE A 3-FOOT ACCESS EASEMENT ON ADJACENT LOT FOR Z-LOT LINES.
REAR: 10 FEET
PATIO STRUCTURES: 5 FEET IF OPEN ON 3 SIDES
MAY BE REDUCED TO 5 FEET WITH REAR-LOADED GARAGE.
7.

MAXIMUM BUILDING HEIGHT ALLOWED IS 30 FEET.
8.

MAXIMUM LOT COVERAGE IS 55%
9.

PARKING SPACES REQUIRED: 2 FOR EACH FAMILY OR UNIT = 352 SPACES
PARKING SPACES PROVIDED: 2 PER GARAGE & 2 PER DRIVEWAY = 704 SPACES
10.

APPROXIMATE AREA OF PARKS, DRAINAGEWAYS, NATURAL OPEN SPACES AND OTHER PROPOSED NON-RESIDENTIAL:

COMMON AREA "A"(LANDSCAPE, UTILITIES AND DRAINAGE) IS 0.56 AC OR 24,435 SF
COMMON AREA "B" (FUNCTIONAL OPEN SPACE AND DRAINAGE) IS 7.52 AC OR 327,586 SF
THE NET AREA OF THIS SUBDIVISION IS 23.9 AC, 1,045,248 SF.
11.

THE DESIGN SPEED FOR THESE STREETS IS 25 MPH. THE DESIGN VEHICLE IS WB-40.
12.

ALL WALLS SHALL BE CONSTRUCTED OF, OR PAINTED, WITH GRAFFITI-RESISTANT MATERIALS.
13.

ALL SIGNAGE TO BE APPROVED UNDER SEPARATE PERMIT.
14.

THE DEVELOPER WILL COVENANT TO HOLD TOWN OF MARANA, ITS SUCCESSORS AND ASSIGNS, HARMLESS IN THE EVENT OF FLOODING.
15.

DRAINAGE WILL NOT BE ALTERED, DISTURBED, OR OBSTRUCTED WITHOUT THE APPROVAL OF THE MARANA TOWN COUNCIL.
16.

DRAINAGEWAYS SHOWN ON THIS PLAT ARE TO BE CONSTRUCTED ACCORDING TO APPROVED PLANS PRIOR TO THE ISSUANCE OF ANY BUILDING PERMITS AFFECTING LOT 151.
17.

THE GLADDEN FARMS COMMUNITY ASSOCIATION WILL BE RESPONSIBLE FOR MAINTENANCE, CONTROL, SAFETY AND LIABILITY OF PRIVATE DRAINAGEWAYS, DRAINAGE EASEMENTS, AND COMMON AREAS.
18.

TOTAL MILES OF NEW PUBLIC STREETS IS: 1.06 MILES
19.

OBJECTS AND MATERIALS WITHIN SIGHT VISIBILITY TRIANGLES SHALL BE PLACES SO AS NOT TO INTERFERE WITH A VISIBILITY PLANE DESCRIBED BY TWO HORIZONTAL LINES LOCATED 30" AND 72" ABOVE FINISHED GRADE OF THE ROADWAY SURFACE, AND SHALL CONFORM TO THE TOWN OF MARANA SUBDIVISION STREET STANDARDS.
20.

INSTALLATION OF ITEMS SUCH AS LANDSCAPING, IRRIGATION, SIGNAGE, MONUMENTS, WALLS AND DRAINAGE IMPROVEMENTS IN THE PUBLIC RIGHTS-OF-WAY SHALL REQUIRE A PERPETUAL LICENSE AGREEMENT FOR INSTALLATION, MAINTENANCE AND INDEMNIFICATION. THE HOMEOWNER'S ASSOCIATION SHALL REVIEW AND APPROVE ALL INSTALLATIONS WITHIN THE RIGHTS-OF-WAY PRIOR TO AND UPON COMPLETION, AS THESE ITEMS WILL BE REGULATED UNDER THE LICENSE AGREEMENT EXECUTED BETWEEN THE HOMEOWNER'S ASSOCIATION AND THE TOWN OF MARANA.
21.

ALL NEW AND EXISTING UTILITIES WITHIN OR CONTIGUOUS TO THE SITE SHALL BE PLACED UNDERGROUND EXCEPT ELECTRICAL TRANSMISSION LINES CARRYING 48KV OR GREATER, AND THOSE LINES WHICH CAN BE SHOWN TO EXIST IN CURRENT OR FUTURE ELECTRICAL TRANSMISSION CORRIDORS.
22.

ALL EXTERIOR LIGHTING SHALL BE PER THE CURRENTLY ADOPTED TOWN OF MARANA OUTDOOR LIGHTING CODE.

GENERAL NOTES CONTINUED

23.

THIS PROJECT LIES WITHIN THE PLANNED WATER SERVICE AREA OF THE TOWN OF MARANA WATER DEPARTMENT WHICH IS DESIGNATED BY THE DEPARTMENT OF WATER RESOURCES AS HAVING AN ASSURED WATER SUPPLY.
24.

THIS PROJECT LIES WITHIN THE PLANNED WASTEWATER SERVICE AREA OF THE TOWN OF MARANA WATER DEPARTMENT.
25.

PRIOR TO RECEIVING A GRADING PERMIT, A STORM WATER POLLUTION PLAN (SWPPP) AND FEE WILL NEED TO BE SUBMITTED TO THE TOWN FOR REVIEW OF BOTH PARCELS.
26.

IF EASEMENTS WILL BE DEDICATED TO THE TOWN, A PHASE I ENVIRONMENTAL SITE ASSESSMENT MUST BE SUBMITTED, DATED NO MORE THAN 180 DAYS PRIOR TO THE DEDICATION DATE.
27.

IF ANY HUMAN REMAINS OR FUNERARY ITEMS ARE DISCOVERED DURING CONSTRUCTION, OR AT ANYTIME, ALL WORK MUST STOP IN THE AREA OF THE REMAINS AND MR. JOHN MADSEN, REPATRIATION COORDINATOR AT THE ARIZONA STATE MUSEUM, MUST BE CONTACTED IMMEDIATELY AT (520) 621-4795, PURSUANT TO A.R.S. 41-865.
28.

CONTRACTOR SHALL CALL IN AN ARIZONA 811 REQUEST AT LEAST 48 HOURS PRIOR TO ANY CONSTRUCTION ACTIVITY OR HEAVY EQUIPMENT TRAVEL WITHIN 25' OF THE EL PASO NATURAL GAS PIPELINE, AND ARRANGE FOR AN EPNG STANDBY.

MISCELLANEOUS NOTES

1.

ALL ROADS AND DRAINAGE IMPROVEMENTS WITHIN OR ADJACENT TO THIS SUBDIVISION SHALL BE CONSTRUCTED ACCORDING TO PLANS AS REVIEWED AND APPROVED BY THE TOWN OF MARANA.
2.

APPROVAL OF THIS PLAN DOES NOT AFFIRM, CERTIFY OR APPROVE ANY LAND DIVISION THAT MAY BE CONTRARY TO STATE LAW. NOR DOES IT CERTIFY THE EXISTENCE OF COMPLIANCE WITH ANY DEED RESTRICTIONS OR EASEMENTS.
3.

THIS PROJECT IS SUBJECT TO ALL APPLICABLE TRANSPORTATION AND PARK IMPACT FEES, DUE UPON BUILDING PERMIT ISSUANCE FOR EACH LOT.
4.

NO FURTHER LOT SPLITTING OR SUBDIVIDING SHALL BE DONE WITHOUT THE WRITTEN APPROVAL OF THE TOWN OF MARANA.
5.

ALL RIP RAP AND EROSION PROTECTION ROCK SHALL BE CORONADO BROWN IN COLOR.
6.

POTENTIAL BUYERS ARE ADVISED THAT THIS PROJECT FALLS IN THE AIRPORT INFLUENCE AREA AS DELINEATED IN THE NORTHWEST MARANA AREA PLAN AND IS SUBJECT TO FREQUENT OVERFLIGHT BY GENERAL AVIATION AIRCRAFT. AN AVIATION EASEMENT WAS RECORDED WITH THE BLOCK PLAT AT DOCKET 13063, PAGE 4202.
7.

PER THE DEVELOPMENT AGREEMENT 6.6 BANK PROTECTION, DEVELOPER SHALL PAY \$500 PER ACRE OF AFFECTED PROPERTY FOR BANK PROTECTION AS SET FORTH HEREINAFTER. THEREFORE, THE TOTAL OBLIGATION OF DEVELOPER FOR THE PROJECT IS \$316,640 (\$500 x 633.28 AFFECTED ACRES). EACH RESIDENTIAL OR COMMERCIAL SUBDIVISION PLAT SHALL BE REQUIRED TO PAY THEIR TOTAL OBLIGATION, OF \$18,625.88 PER BLOCK, PRIOR TO RELEASE OF ASSURANCES FOR THAT BLOCK. WITHIN BLOCKS THAT ARE NOT SUBDIVIDED AND A DEVELOPMENT PLAN IS THE ONLY PROCESS, THE OBLIGATION FOR THOSE BLOCKS SHALL BE PAID PRIOR TO DEVELOPMENT PLAN APPROVAL.
8.

PER SECTION 6.5 OF THE GLADDEN FARMS II DEVELOPMENT AGREEMENT, A VOLUNTARY SCHOOL IMPROVEMENT IN-LIEU FEE OF \$1,200 PER LOT SHALL BE PAID TO THE MARANA UNIFIED SCHOOL DISTRICT UPON THE ISSUANCE OF BUILDING PERMITS FOR EACH INDIVIDUAL RESIDENTIAL UNIT WITHIN THIS BLOCK.
9.

THIS PLAT FALLS UNDER THE REQUIREMENTS OF THE GLADDEN FARMS II SPECIFIC PLAN. IF AN ISSUE, CONDITION OR SITUATION ARISES FROM THIS PLAN THAT IS NOT COVERED OR PROVIDED FOR IN THE SPECIFIC PLAN, THOSE REGULATIONS IN THE TOWN OF MARANA LAND DEVELOPMENT CODE THAT ARE APPLICABLE FOR THE MOST SIMILAR ISSUE, CONDITION OR SITUATION SHALL BE USED BY THE PLANNING DIRECTOR AS THE GUIDELINES TO RESOLVE THE UNCLEAR ISSUE, MATTER OR SITUATION.
10.

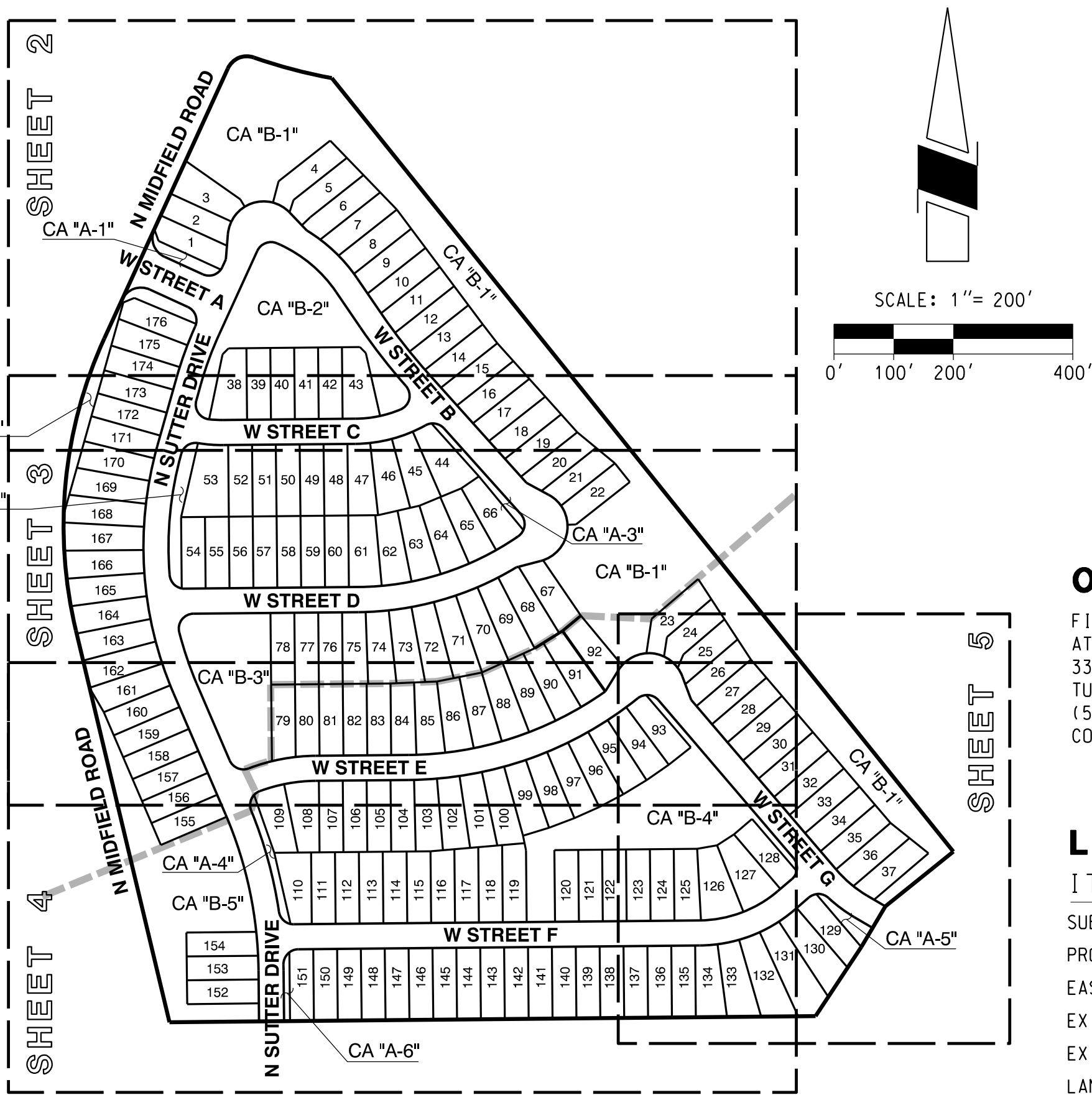
PER THE GLADDEN FARMS II SPECIFIC PLAN SECTION III.L OPEN SPACE, RECREATION, PARKS AND TRAILS CONCEPT AND SECTION IV.C.4.E DEVELOPMENT STANDARDS - SMALL-LOT SINGLE-FAMILY DETACHED OF THE HDR LAND USE DESIGNATION, THE MINIMUM AREA (IN SQUARE FEET) FOR PRIVATE, COMMON ON-SITE RECREATION AREAS SHALL BE 185 SF PER SINGLE FAMILY RESIDENCE. THIS PROJECT SHALL REQUIRE 32,560 SF OF DEVELOPED RECREATIONAL AREA. 38,000 SF IS PROVIDED. 18,800 SF IN THE BASIN IN COMMON AREA "B-1" AND 19,200 SF IS PROVIDED IN COMMON AREA "B-2". PASSIVE RECREATION AREAS PROVIDED - 32,500 SF. 15,100 SF IN COMMON AREA "B-1" AND 17,400 SF IN COMMON AREA "B-4".
11.

FIRE HYDRANTS AT 500 FOOT MAXIMUM INTERVALS SHALL BE INSTALLED WITHIN PUBLIC STREETS. THE FIRE FLOW REQUIREMENT IS 1,500 GALLONS/MINUTE. APPROVED BY NORTHWEST FIRE DISTRICT. ALL HYDRANTS MUST BE INSTALLED AND OPERATIONAL PRIOR TO BEGINNING COMBUSTIBLE CONSTRUCTION MATERIALS ON SITE.
12.

ANY BUILDING OVER 3,600 SQUARE FEET UNDER ONE ROOF MUST BE EVALUATED BY THE NORTHWEST FIRE DISTRICT FOR ADDITIONAL FIRE PROTECTION MEASURES. ANY BUILDING HAVING LIMITED ACCESS IN EXCESS OF 150 FEET, OR 12% ACCESS GRADE, OR LOW CLEARANCE MUST BE EVALUATED BY THE NORTHWEST FIRE DISTRICT FOR ADDITIONAL FIRE PROTECTION MEASURES. ALL HYDRANTS SHALL BE INSTALLED AND TESTED AND ACCESSIBLE VIA AN ALL WEATHER ACCESS ROAD PRIOR TO ANY COMBUSTIBLE CONSTRUCTION.
13.

THIS PROPOSED SUBDIVISION IS LOCATED IN THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) 500-YR FLOODPLAIN, WHICH DOES NOT REGULATE THE DEVELOPMENT OF THIS PROJECT. THE SUBDIVISION IS WITHIN DFIRM MAP 1040 OF 4750 AND HAS A FEMA FLOODPLAIN DESIGNATION OF SHADED ZONE X.
14.

FC/M GLADDEN II, LLC, AND ITS SUCCESSORS RETAIN AN INTEREST IN THE REAL PROPERTY IN OR UPON WHICH WHAT WOULD BE "PUBLIC INFRASTRUCTURE" (AS SUCH TERM IS DEFINED IN SECTION 48-701, ARIZONA REVISED STATUTES, AS AMENDED) HAS BEEN OR IS TO BE CONSTRUCTED AS DESCRIBED ON THE FINAL BLOCK PLAT AND ANY SUBDIVISION PLATS FILED FOR ANY OF THE INDIVIDUAL BLOCKS SHOWN ON THE FINAL BLOCK PLAT, EXCEPT IF RELEASED PRIOR THERETO AS HEREINAFTER DESCRIBED, SUCH INTEREST IS TO BE ACQUIRED BY GLADDEN FARMS COMMUNITY FACILITIES DISTRICT #2 PURSUANT TO THE DISTRICT DEVELOPMENT, FINANCING, PARTICIPATION AND INTERGOVERNMENTAL AGREEMENT (GLADDEN FARMS (PHASE II) COMMUNITY FACILITIES DISTRICT) (THE "GFCFD#2 IGA") ANTICIPATED TO BE APPROVED BY THE TOWN OF MARANA SOON AFTER THE APPROVAL OF THE FINAL PLAT. (SUCH INTEREST IS LIMITED TO ONE NECESSARY TO ACCOMMODATE THE FINANCING OF THE ACQUISITION OF SUCH PUBLIC INFRASTRUCTURE (INCLUDING OF SUCH INTEREST IN SUCH REAL PROPERTY) PURSUANT TO THE GFCFD#2 IGA). SUCH INTEREST IS TO BE RELEASED UPON THE EARLIER OF THE ACQUISITION OF SUCH PUBLIC INFRASTRUCTURE (INCLUDING ON A PORTION BY PORTION BASIS) ONLY BY THE GLADDEN FARMS COMMUNITY FACILITIES DISTRICT #2 PURSUANT TO THE GFCFD#2 IGA AND THE DATE THE GFCFD#2 IGA TERMINATES.



MISCELLANEOUS NOTES CONTINUED

15.

THIS SUBDIVISION IS SUBJECT TO THE FOLLOWING BLANKET EASEMENT: AN EASEMENT GRANTED TO TUCSON ELECTRIC POWER COMPANY FOR THE PURPOSE OF ELECTRIC LINES, POLES, AND APPURTENANCES OVER THE WEST HALF OF SECTION 35 PER DOCKET 316, PAGE 582.
16.

CONTRACTOR TO COORDINATE WITH OWNER TO DETERMINE EXACT LIMITS AND TIMING OF REMOVALS FOR EXISTING FARM ACCESS AND IRRIGATION CANALS.

WASTEWATER NOTES

1.

A PROJECT CONSTRUCTION PERMIT MUST BE SECURED FROM TOWN OF MARANA WATER DEPARTMENT BEFORE BEGINNING ANY WORK ON THIS PROJECT.
2.

THE ON-SITE SANITARY SEWAGE COLLECTION LINES WILL BE PUBLIC AND DESIGNED AND CONSTRUCTED TO TOWN OF MARANA WATER DEPARTMENT STANDARDS. ALL BUILDING CONNECTION SEWERS WILL BE PRIVATELY MAINTAINED.
3.

ALL SANITARY SEWERS SHALL BE DESIGNED TO PROVIDE GRAVITY FLOW.

APPROVALS

BY:

P.E.

DATE

BY:

MARANA TOWN ENGINEER/DEVELOPMENT ENGINEER

DATE

BY:

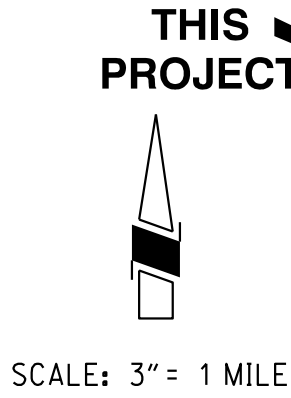
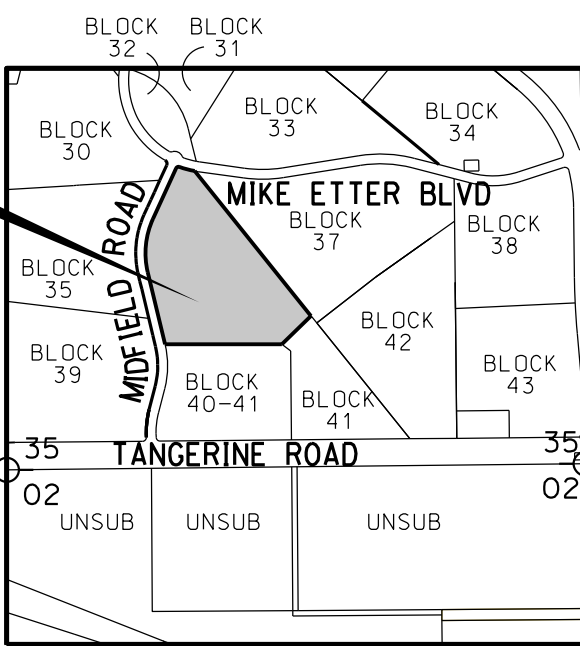
TOWN OF MARANA PLANNING DIRECTOR

DATE

BY:

NORTHWEST FIRE DISTRICT

DATE



LOCATION MAP

SECTION 35, T 11 S, R 11 E
G & SRM TOWN OF MARANA
PIMA COUNTY, ARIZONA

OWNER/ DEVELOPER

FIDELITY NATIONAL TITLE TRUST 60423
ATTN: CROWN WEST REALTY, L.L.C.
333 EAST WETMORE ROAD, SUITE 250
TUCSON, AZ 85705
(520) 888-3962
CONTACT: DEAN WINGERT

SHEET INDEX

- 1

COVER SHEET
- 2-4

PRELIMINARY PLAT SHEETS
- 5

PRELIMINARY PLAT SHEET AND DETAILS

LEGEND

ITEM	SYMBOL
SUBDIVISION BOUNDARY	---
PROPERTY LINE	---
EASEMENT BOUNDARY	---
EXIST CONTOUR LINE	 2750
EXIST SPOT ELEVATION	x 2751.1
LANDSCAPE BUFFERYARD LIMITS	---
EXIST PAVEMENT EDGE	///
EXIST SEWER LINE W/MH	⊗ S
EXIST WATERLINE W/VALVE	⊗ W
PROPOSED STORM DRAIN W/MH	⊗
PROPOSED 8" PVC PUBLIC SEWER W/MH	⊗
PROPOSED PUBLIC WATERLINE (8" UNLESS NOTED OTHERWISE)	⊗ W
PROPOSED RECLAIMED WATERLINE	---
FLOW CONDITIONS	Q ₁₀₀ = 75 cfs
PROPOSED SLOPE	V
CURB ACCESS RAMPS	⌢
SIGHT VISIBILITY TRIANGLE	⌢
DRIVEWAY ORIENTATION ON LOTS	*
NEW MANHOLE CALLOUT	MANHOLE NUMBER RIM ELEV INVERT ELEV
NEW SEWER MAIN CALLOUT	100' @ 1.0%
RIP RAP	⊞
EXIST BC/S	⊞
DRYWELL	⊞
EXIST GAS LINE	G

PRELIMINARY PLAT FOR
GLADDEN FARMS
BLOCKS 36&40

LOTS 1-176 & COMMON AREAS "A1-7" & "B1-5"

PRV1901-002
PCZ-05028
PRV-06073F

COMMON AREA "A"(LANDSCAPE, UTILITIES AND DRAINAGE)
COMMON AREA "B"(FUNCTIONAL OPEN SPACE, LANDSCAPE, UTILITIES AND DRAINAGE)
BEING A RESUBDIVISION OF BLOCK 36 AND A PORTION OF BLOCK 40
OF GLADDEN FARMS 26-43 BOOK 62, PAGE 64, SECTION 35, TOWNSHIP 11 SOUTH
RANGE 11 EAST, GILA & SALT RIVER MERIDIAN, PIMA COUNTY, ARIZONA.

19.1
T 07.1)

PAD 09.0
(UNDERCUT 07.0)

30/35-2C
GLADDEN FARMS
BLOCK 35
SEQ #20182500081
(SFD-6)

COMMON AREA "B-1"
170033 SF

BASIN 1
WSEL 09.5
BOTTOM 06.5
VOL 56,200 CF
VOL REQ 42,700 CF
DRYWELLS 2

PASSIVE
RECREATION
AREA
15,100 SF

MIKE ETTER BOULEVARD
(PUBLIC STREET)
SEQ #20181100137

EXIST FARM ACCESS AND IRRIGATION CANAL TO
BE REMOVED SEE GENERAL NOTE 16

LIMITS OF REMOVAL
SEE GENERAL NOTE 16

POINT OF CONNECTION
EXIST MH # 2017-135
(RIM=2009.66)
(NE IE=01.21)
(E IE=01.41)

N MIDFIELD ROAD
(PUBLIC STREET)
BK 62, PG 64

CA "A-1"
2013 SF

CA "A-7"
8518 SF

CA "B-2"
36247 SF

DEVELOPED
RECREATION
AREA
19,200 SF

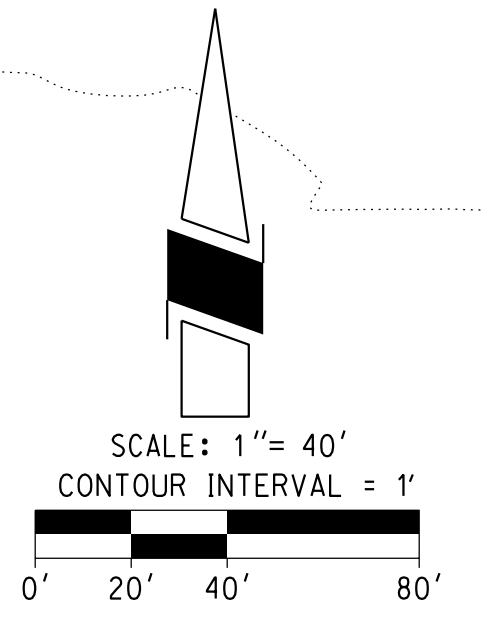
BASIN 2
WSEL 10.5
BOTTOM 08.0
VOL 54,600 CF
VOL REQ 50,500 CF
DRYWELLS 2

SEE SHEET 3

KEYNOTES

- 10' PUBLIC UTILITY EASEMENT GRANTED TO PUBLIC UTILITY COMPANIES AND TOWN OF MARANA BY FINAL PLAT
- 15'x370' SIGHT VISIBILITY TRIANGLE (FAR SIDE)
- 15'x480' SIGHT VISIBILITY TRIANGLE (NEAR SIDE)
- 15'x190' SIGHT VISIBILITY TRIANGLE (FAR SIDE)
- 15'x240' SIGHT VISIBILITY TRIANGLE (NEAR SIDE)
- 10'x10' ELECTRIC EASEMENT GRANTED TO TEP BY FINAL PLAT
- 1' PUBLIC NO ACCESS EASEMENT GRANTED BY FINAL PLAT
- 15' x 15' ELECTRICAL EASEMENT GRANTED TO TEP BY SEPARATE INSTRUMENT
- SVT EASEMENT
- 25' PUBLIC SEWER EASEMENT BY FINAL PLAT

GLADDEN FARMS
BLOCK 37
SEQ #20181100137
(HDR)



PRELIMINARY PLAT FOR GLADDEN FARMS BLOCKS 36&40

LOTS 1-176 & COMMON AREAS "A1-7" & "B1-5"
COMMON AREA "A" (LANDSCAPE, UTILITIES AND DRAINAGE)
COMMON AREA "B" (FUNCTIONAL OPEN SPACE, LANDSCAPE, UTILITIES AND DRAINAGE)
BEING A RESUBDIVISION OF BLOCK 36 AND A PORTION OF BLOCK 40
OF GLADDEN FARMS 26-43 BOOK 62, PAGE 64, SECTION 35, TOWNSHIP 11 SOUTH
RANGE 11 EAST, GILA & SALT RIVER MERIDIAN, PIMA COUNTY, ARIZONA.

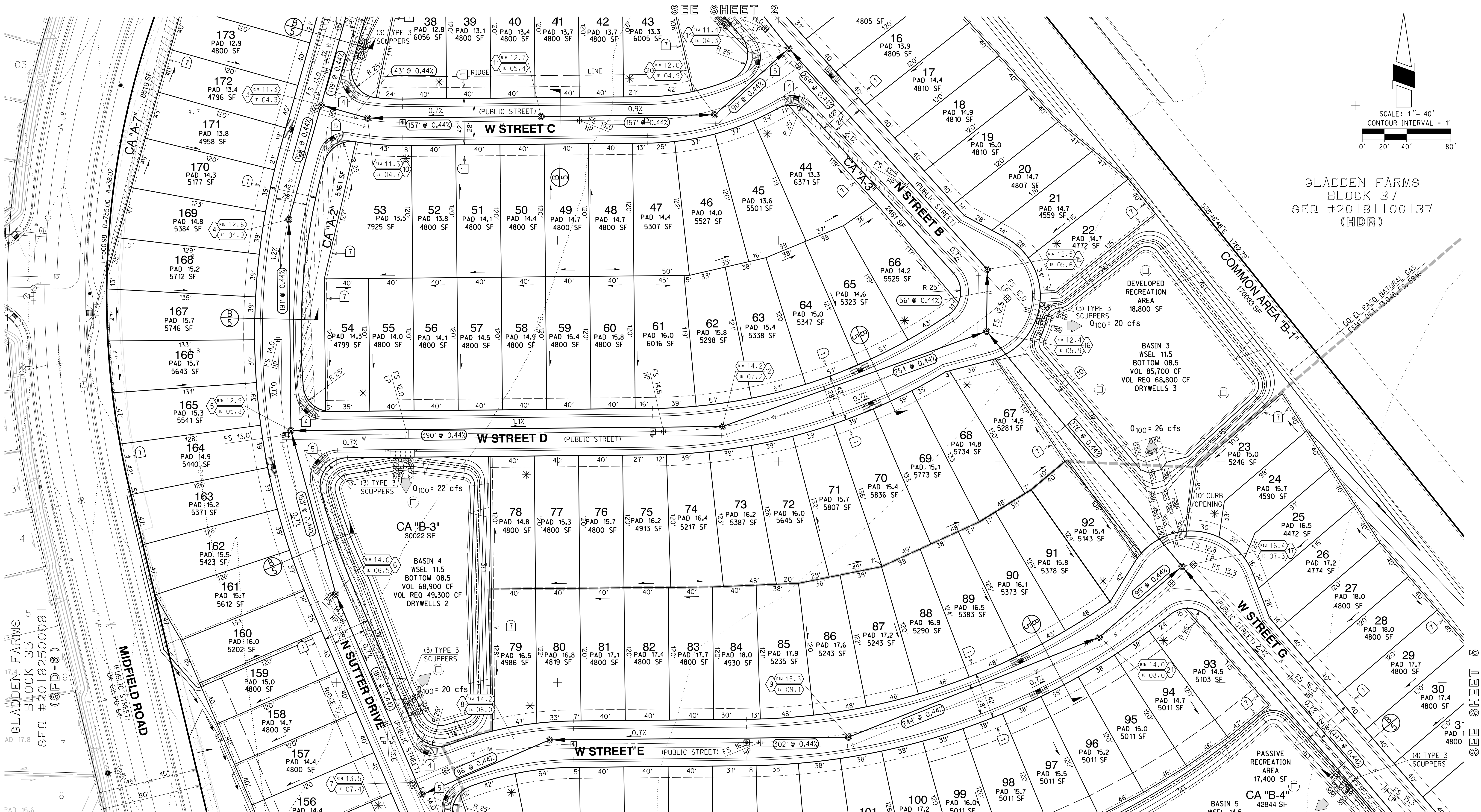
PRV1901-002
PCZ-05028
PRV-06073F



3945 EAST FORT LOWELL ROAD - SUITE 111
TUCSON, AZ 85712
520-795-1000
(FAX) 520-322-6956

J-4453

rickengineering.com
San Diego • Riverside • Orange • Sacramento • San Luis Obispo • Phoenix • Denver



GLADDEN FARMS
BLOCK 37
SEQ #20181100137
(HDR)

KEYNOTES

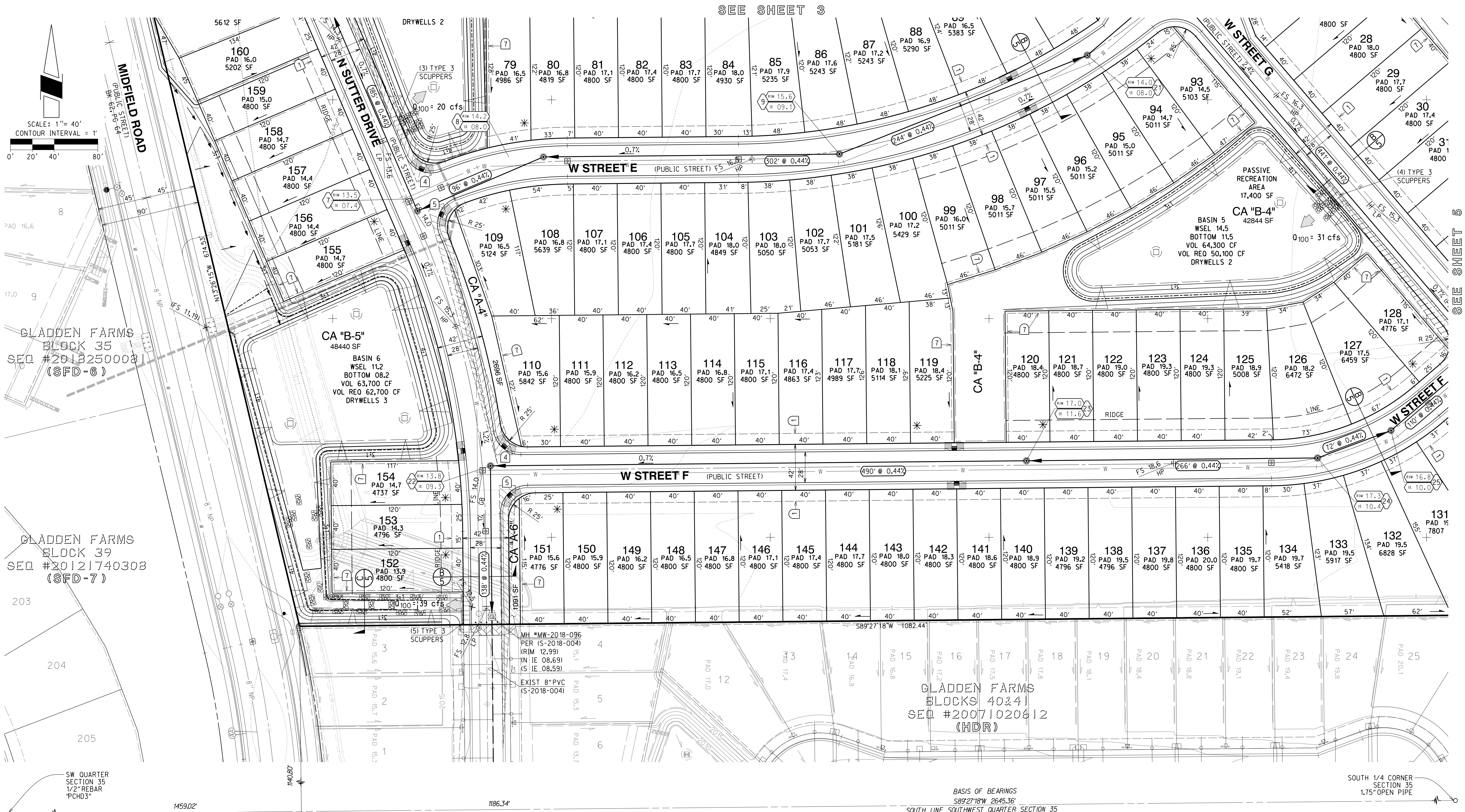
- 10' PUBLIC UTILITY EASEMENT GRANTED TO PUBLIC UTILITY COMPANIES AND TOWN OF MARANA BY FINAL PLAT
- 15'x370' SIGHT VISIBILITY TRIANGLE (FAR SIDE)
- 15'x480' SIGHT VISIBILITY TRIANGLE (NEAR SIDE)
- 15'x190' SIGHT VISIBILITY TRIANGLE (FAR SIDE)
- 15'x240' SIGHT VISIBILITY TRIANGLE (NEAR SIDE)
- 10'x10' ELECTRIC EASEMENT GRANTED TO TEP BY FINAL PLAT
- 1' PUBLIC NO ACCESS EASEMENT GRANTED BY FINAL PLAT
- 15' x 15' ELECTRICAL EASEMENT GRANTED TO TEP BY SEPARATE INSTRUMENT
- SVT EASEMENT
- 25' PUBLIC SEWER EASEMENT BY FINAL PLAT

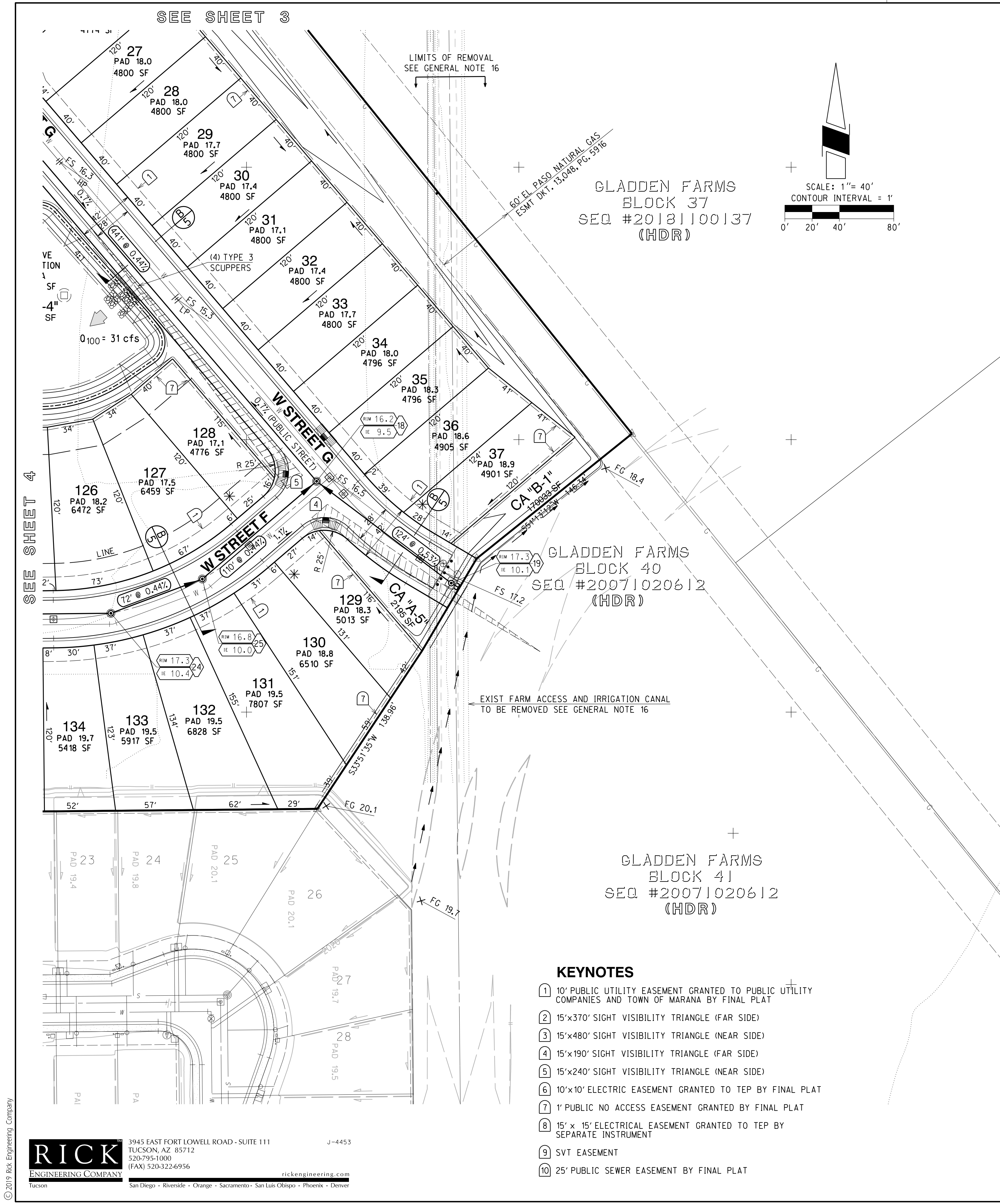
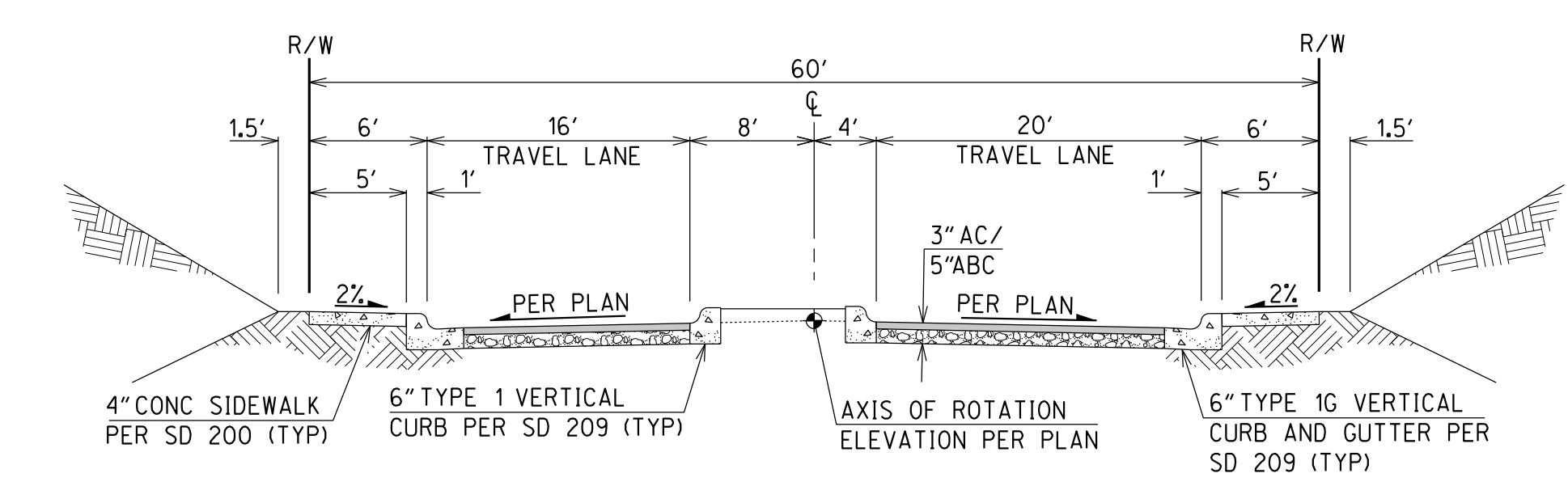
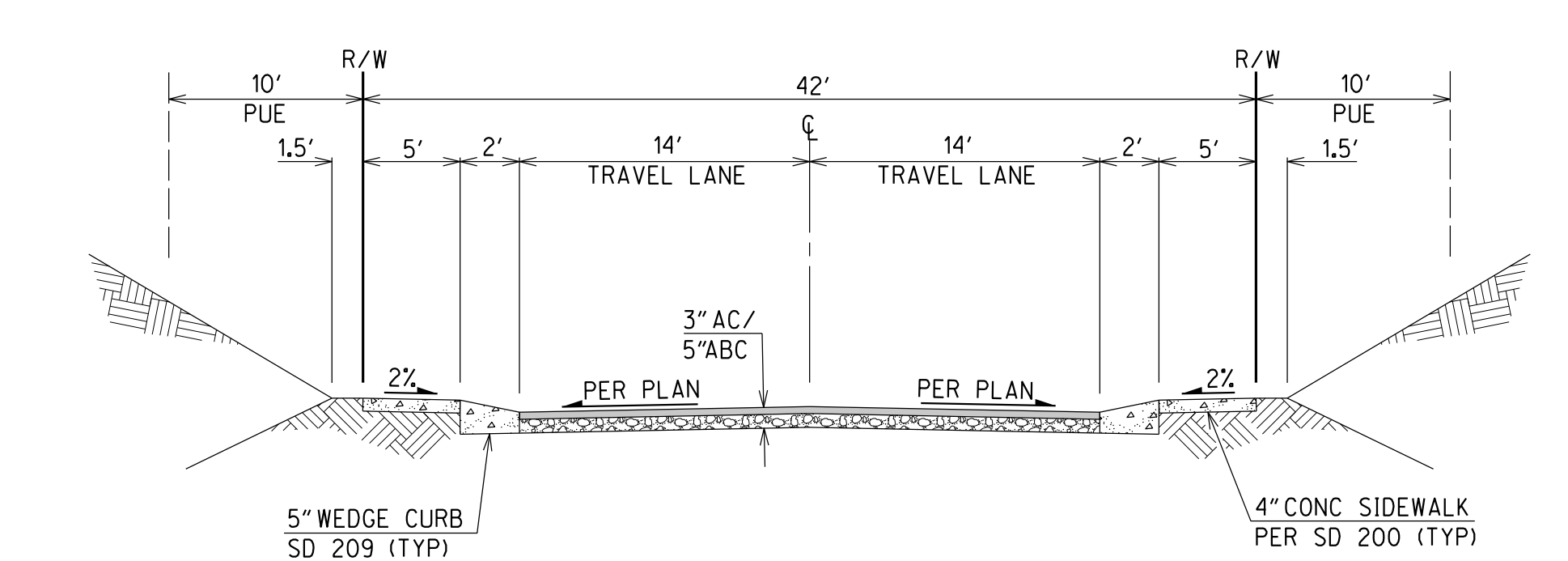
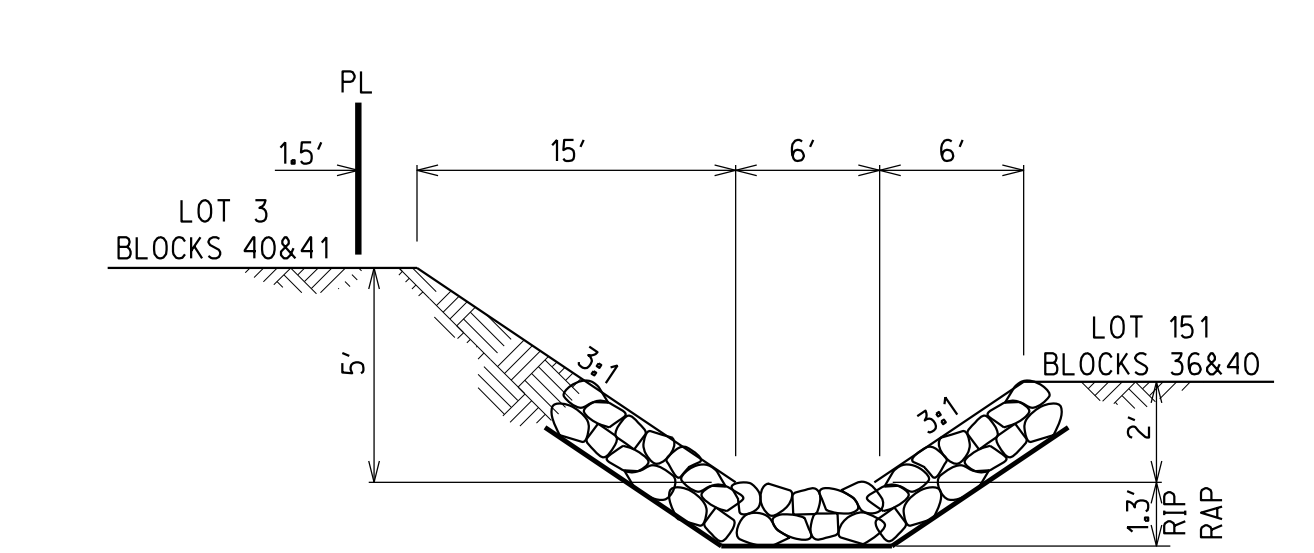
PRELIMINARY PLAT FOR
GLADDEN FARMS
BLOCKS 36&40

PRV1901-002
PCZ-05028
PRV-06073F

LOTS 1-176 & COMMON AREAS "A1-7" & "B1-5"
COMMON AREA "A" (LANDSCAPE, UTILITIES AND DRAINAGE)
COMMON AREA "B" (FUNCTIONAL OPEN SPACE, LANDSCAPE, UTILITIES AND DRAINAGE)
BEING A RESUBDIVISION OF BLOCK 36 AND A PORTION OF BLOCK 40
OF GLADDEN FARMS 26-43 BOOK 62, PAGE 64, SECTION 35, TOWNSHIP 11 SOUTH
RANGE 11 EAST, GILA & SALT RIVER MERIDIAN, PIMA COUNTY, ARIZONA.







RICK
ENGINEERING COMPANY
3945 EAST FORT LOWELL ROAD - SUITE 111
TUCSON, AZ 85712
520-795-1000
(FAX) 520-322-6956
rickengineering.com
San Diego • Riverside • Orange • Sacramento • San Luis Obispo • Phoenix • Denver

- KEYNOTES**
- 10' PUBLIC UTILITY EASEMENT GRANTED TO PUBLIC UTILITY COMPANIES AND TOWN OF MARANA BY FINAL PLAT
 - 15'x370' SIGHT VISIBILITY TRIANGLE (FAR SIDE)
 - 15'x480' SIGHT VISIBILITY TRIANGLE (NEAR SIDE)
 - 15'x190' SIGHT VISIBILITY TRIANGLE (FAR SIDE)
 - 15'x240' SIGHT VISIBILITY TRIANGLE (NEAR SIDE)
 - 10'x10' ELECTRIC EASEMENT GRANTED TO TEP BY FINAL PLAT
 - 1' PUBLIC NO ACCESS EASEMENT GRANTED BY FINAL PLAT
 - 15' x 15' ELECTRICAL EASEMENT GRANTED TO TEP BY SEPARATE INSTRUMENT
 - SVT EASEMENT
 - 25' PUBLIC SEWER EASEMENT BY FINAL PLAT



**PRELIMINARY PLAT FOR
GLADDEN FARMS
BLOCKS 36&40**
LOTS 1-176 & COMMON AREAS "A1-7" & "B1-5"
COMMON AREA "A" (LANDSCAPE, UTILITIES AND DRAINAGE)
COMMON AREA "B" (FUNCTIONAL OPEN SPACE, LANDSCAPE, UTILITIES AND DRAINAGE)
BEING A RESUBDIVISION OF BLOCK 36 AND A PORTION OF BLOCK 40
OF GLADDEN FARMS 26-43 BOOK 62, PAGE 64, SECTION 35, TOWNSHIP 11 SOUTH
RANGE 11 EAST, GILA & SALT RIVER MERIDIAN, PIMA COUNTY, ARIZONA.

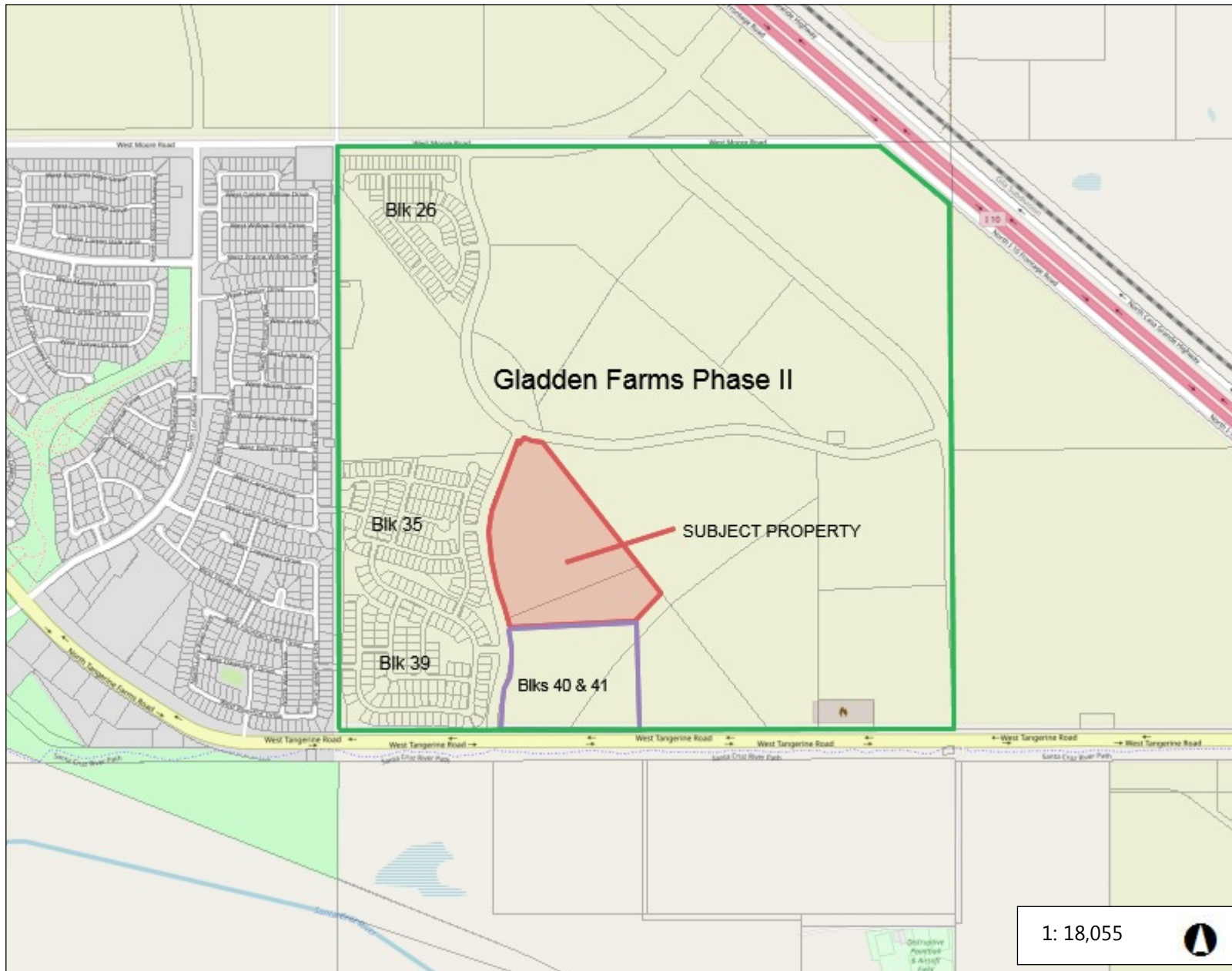
PRV1901-002
PCZ-05028
PRV-06073F

SHEET 5 OF 5



Legend

- Marana Addresses
- Marana Town Limits
- Parcels (Black)



1: 18,055



0.6 0 0.28 0.6 Miles

Notes

**PROJECT APPLICATION****PROJECT INFORMATION**

Project Name: GLADDENFARMS BLOCKS 36-40

Description of Project: SINGLE FAMILY DETACHED

Number of Lots: 174

Parcel No.(s): 217-54-0210 AND A PORTION OF 217-54-0250

Gross Area (Acres): 23.9

Project Address: NO ADDRESS ASSIGNED

Ref. Project No.:

CONTACT INFORMATION**Owner:** FIDELITY NATIONAL TITLE TRUST #50423

Contact Name: DEAN WINGERT

Address: 303 E WETMORE RD, SUITE 250

City: TUCSON

State: AZ

Zip: 85705

Email: dwingert@crowwest.com

Phone No.: (520) 888-3962

Applicant: RICK ENGINEERING COMPANY, INC.

Contact Name: CHUCK MARTIN

Address: 3945 E. FT. LOWELL RD, SUITE 111

City: TUCSON

State: AZ

Zip: 85712

Email: cmartin@rickengineering.com

Phone No.: (520) 795-1000

Consultant/Engineer: RICK ENGINEERING COMPANY, INC.

Contact Name:

Address: 3945 E. FT. LOWELL RD SUITE 111

City: TUCSON

State: AZ

Zip: 85712

Email: bpaton@rickengineering.com

Phone No.: (520) 795-1000

OWNER/APPLICANT AUTHORIZATION

I, the undersigned, certify that all of the facts set forth in this application are true and correct to the best of my knowledge and that I am either the owner of the property or that I have been authorized in writing by the owner to file this application. (If applicant is not the owner, attach written authorization from the owner.)

CHUCK MARTIN

Applicant Name (PRINT)

Signature

Date

FOR OFFICIAL USE ONLY

Project No.

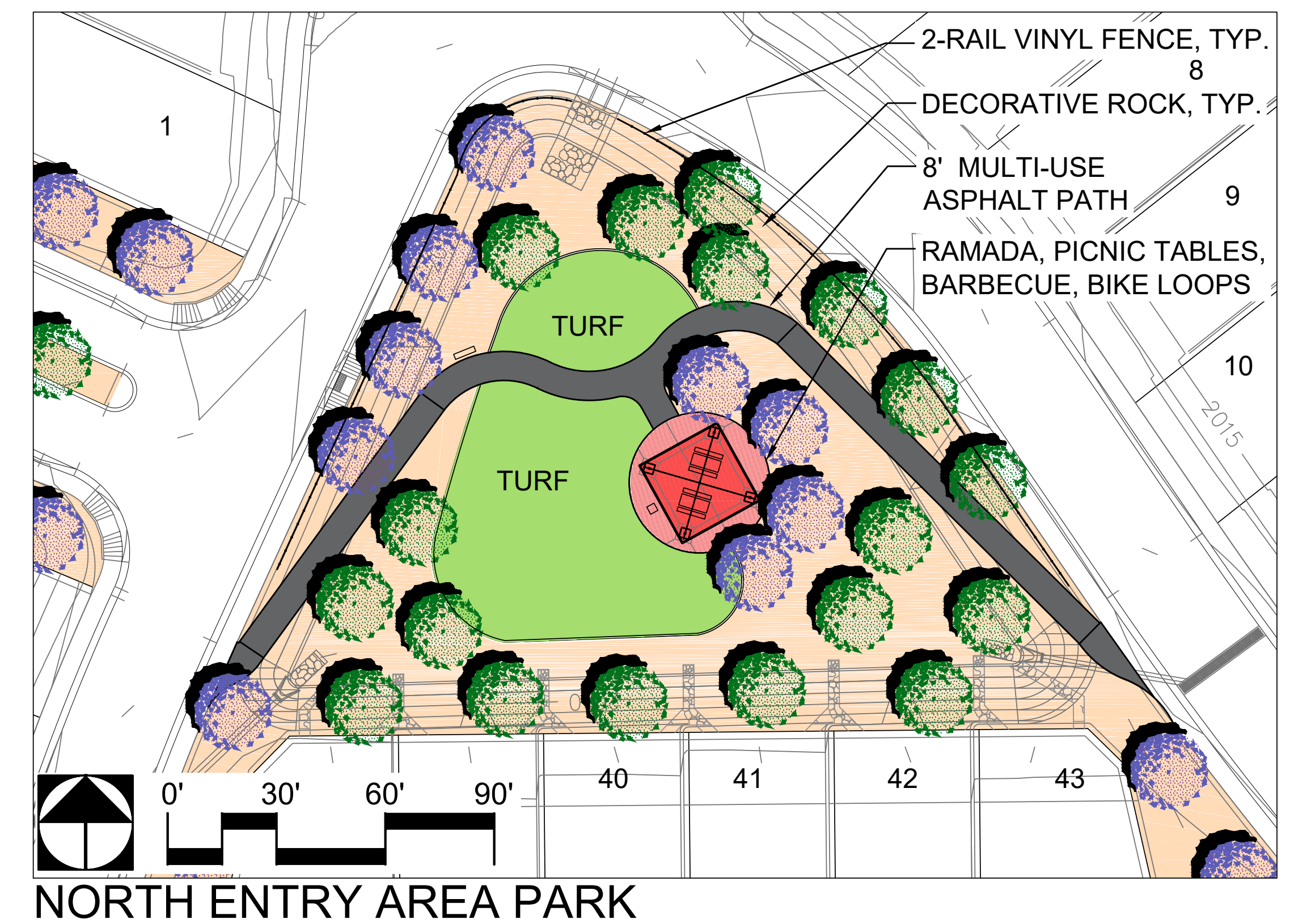
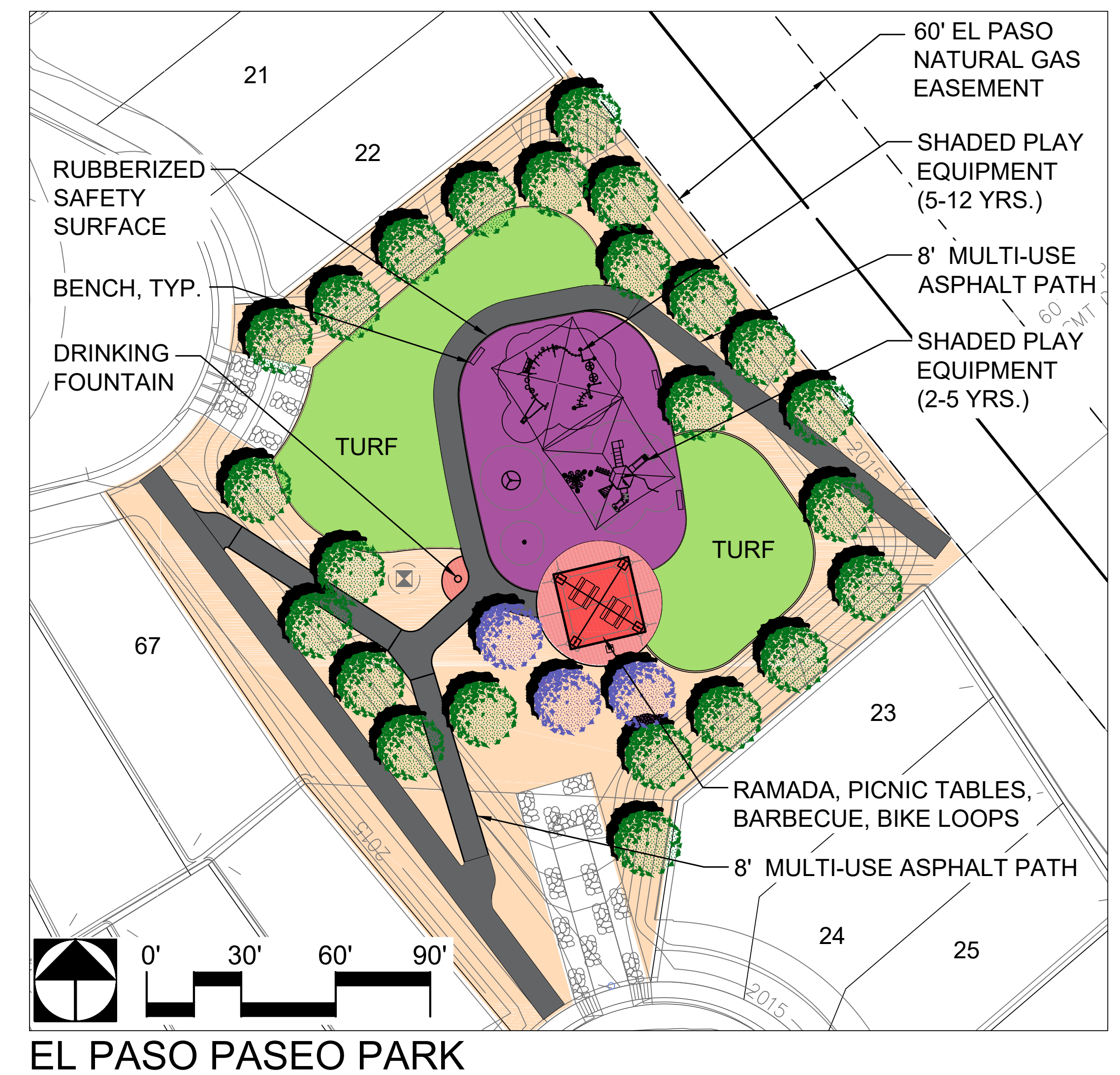
PRV1901-002

Date Received

1/29/19

- | | | | |
|---|--|--|--|
| ☐ Annexation | ☐ Rezone | ☐ Specific Plan | ☐ General Plan Amendment |
| ☐ Preliminary Plat | ☐ Final Plat | ☐ Significant Land Use Change | ☐ Minor Land Division |
| ☐ Variance | ☐ Development Plan | ☐ Development Plan Package | ☐ Dedications / Easements |
| ☐ Lic. Agreement | ☐ Landscape Plan | ☐ Conditional Use Permit | ☐ Report (Type): _____ |
| ☐ SWPP | ☐ Native Plant Plan | ☐ Native Plant Exception | ☐ Other: _____ |
| ☐ Improvement Plan (Type): _____ | | | |

Revision Date 1/26/2017



GLADDEN FARMS II **Block 36-40 Concept**



Council-Regular Meeting

C3

Meeting Date: 05/21/2019

To: Mayor and Council

From: Libby Shelton, Senior Assistant Town Attorney

Date: May 21, 2019

Strategic Plan Focus Area:
Not Applicable

Subject: Resolution No. 2019-045: Relating to the Police Department; exempting undercover vehicles used by the Marana Police Department in felony investigations or activities of a confidential nature from Arizona state laws related to the designation of political subdivision motor vehicles; authorizing the Chief of Police to renew existing vehicle registrations for these undercover police vehicles and to obtain vehicle registrations for new undercover vehicles to be used in felony investigations or activities of a confidential nature (Libby Shelton)

Discussion:

State law (A.R.S. § 38-538) provides that all vehicles used by a political subdivision for official use must bear the name of the political subdivision and the words "for official use only." However, A.R.S. § 38-538.03 allows the governing body of a political subdivision to exempt official vehicles that are used for felony investigations or activities of a confidential nature from these requirements. Undercover police vehicles may be exempted under this provision. Per the statute, the Council may grant the exemption for only one year at a time. This agenda item will grant the exemption from the provision of A.R.S. § 38-538 to the Marana Police Department's undercover police vehicles for the upcoming year. The item also authorizes the Chief of Police to take all necessary action to renew existing vehicle registrations for undercover police vehicles and to obtain vehicle registrations for any new undercover police vehicles.

Staff Recommendation:

Staff recommends adoption of Resolution No. 2019-045, exempting the Marana Police Department's undercover police vehicles from Arizona state laws related to the designation of political subdivision motor vehicles and authorizing the Chief of Police to renew existing vehicle registrations for undercover police vehicles and obtain vehicle registrations for new undercover police vehicles.

Suggested Motion:

I move to adopt Resolution No. 2019-045, exempting the Marana Police Department's undercover police vehicles from Arizona state laws related to the designation of political subdivision motor vehicles and authorizing the Chief of Police to renew existing vehicle registrations for undercover police vehicles and obtain vehicle registrations for new undercover police vehicles.

Attachments

Resolution No. 2019-045

MARANA RESOLUTION NO. 2019-045

RELATING TO THE POLICE DEPARTMENT; EXEMPTING UNDERCOVER VEHICLES USED BY THE MARANA POLICE DEPARTMENT IN FELONY INVESTIGATIONS OR ACTIVITIES OF A CONFIDENTIAL NATURE FROM ARIZONA STATE LAWS RELATED TO THE DESIGNATION OF POLITICAL SUBDIVISION MOTOR VEHICLES; AUTHORIZING THE CHIEF OF POLICE TO RENEW EXISTING VEHICLE REGISTRATIONS FOR THESE UNDERCOVER POLICE VEHICLES AND TO OBTAIN VEHICLE REGISTRATIONS FOR NEW UNDERCOVER POLICE VEHICLES TO BE USED IN FELONY INVESTIGATIONS OR ACTIVITIES OF A CONFIDENTIAL NATURE

WHEREAS A.R.S. § 38-538.03 provides that the governing body of a political subdivision may grant an exemption for not more than one year from Arizona state law regulating the designation of political subdivision motor vehicles for motor vehicles used in felony investigations or activities of a confidential nature; and

WHEREAS the Town of Marana Police Department uses a number of undercover police vehicles in felony investigations and in activities of a confidential nature and maintains a list of those vehicles, which list includes the year, make, model and identification number of each vehicle; and

WHEREAS the Mayor and Council of the Town of Marana feel it is in the best interests of the public to exempt these vehicles from state laws regulating the designation of political subdivision motor vehicles.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA AS FOLLOWS:

SECTION 1. The Town Council hereby exempts the undercover motor vehicles used by the Marana Police Department in felony investigations or activities of a confidential nature from state laws regulating the designation of political subdivision motor vehicles for a period of one year.

SECTION 2. The Chief of Police is hereby directed and authorized to undertake all other and further tasks required or beneficial to carry out the terms, obligations, and objectives of this resolution, including maintaining a list of the vehicles in question, which list shall include the year, make, model and identification number of each vehicle, and renewing existing vehicle registrations for Marana Police Department undercover vehicles used in felony investigations and in activities of a confidential nature and obtaining vehicle registrations for new Marana Police Department undercover vehicles to be used in these activities.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona,
this 21st day of May, 2019.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

Cherry L. Lawson, Town Clerk

Frank Cassidy, Town Attorney



Council-Regular Meeting

C4

Meeting Date: 05/21/2019

To: Mayor and Council

From: Cherry L. Lawson, Town Clerk

Date: May 21, 2019

Subject: Approval of the May 7, 2019 Regular Council Meeting Summary Minutes
(Cherry L. Lawson)

Attachments

05/07/2019 Regular Council Meeting Summary Minutes



MARANA TOWN COUNCIL
REGULAR COUNCIL MEETING

11555 W. Civic Center Drive, Marana, Arizona 85653
Council Chambers May 7, 2019, at or after 7:00 PM

Ed Honea, Mayor
Jon Post, Vice Mayor
David Bowen, Council Member
Patti Comerford, Council Member
Herb Kai, Council Member
John Officer, Council Member
Roxanne Ziegler, Council Member

SUMMARY MINUTES

CALL TO ORDER AND ROLL CALL

Mayor Honea called the meeting to order at 7:00 PM and directed the Clerk to call the roll. **Vice Mayor Jon Post (Absent); Council Members Dave Bowen, Patti Comerford (Absent), Herb Kai, Roxanne Ziegler and John Officer** were present. There were a quorum of council members present constituting a quorum.

PLEDGE OF ALLEGIANCE/INVOCATION/MOMENT OF SILENCE: Led by **Mayor Honea**.

APPROVAL OF AGENDA

Council Member Ziegler moved and Council Member Kai seconded the motion to approve the agenda. Motioned passed, 5-0.

CALL TO THE PUBLIC

Mayor Honea opened the meeting to receive public comments. There were no comments offered.

PROCLAMATIONS

P1 Proclaiming May 5-11, 2019 as Municipal Clerks Week (Cherry L. Lawson)

P2 Proclaiming May 18, 2019 as Kids to Parks Day (Cherry L. Lawson)

P3 Proclaiming May 19 - 25, 2019 as National Public Works Week (Cherry L. Lawson)

MAYOR AND COUNCIL REPORTS: SUMMARY OF CURRENT EVENTS

Council Member Bowen commented on the Ina Road event. He questioned whether Orange Grove off-ramp is open. Mr. Mehta explained that it is not at this time. He stated the Town had 88 Single Family Residential building permits this month.

Council Member Ziegler reported she attended a Saturday Neighborhood Watch Meeting for Sombrero Peak area. Great turnout--largest they have had.

Mayor Honea reported he attended the AAED last week with **Council Member Officer** and **Council Member Comerford**. The AAED president is in Afghanistan, so **Curt Woody** filled in; a special award was given to **Heath Vescovi** for economic development efforts. Ina Road event had a great turnout; a couple hundred people in attendance with lots of vendors; people love Marana and are thrilled with the new road.

MANAGER'S REPORT: SUMMARY OF CURRENT EVENTS

Mr. Mehta confirmed the 88 Single Family Residential Permits. Last April was 60. January and February 2019 were not as healthy as we expected; but our average is 64 per month this year. Water Department awards announced.

PRESENTATIONS

P1 Relating to Budget; presentation of third quarter results (July-March) for the Town's General Fund and other selected major funds for the 2018-2019 fiscal year (Yiannis Kalaitzidis)

Finance Director Yiannis Kalaitzidis provided a PowerPoint Presentation overview of the third quarter results (July - March) for the Town's General Fund stating Revenues are up slightly; new hotel at the outlet mall is mentioned. Construction sales tax revenues are already at 99% of anticipated for the year; expenditures at 24%. Water revenues are lower than anticipated, due to lower consumption than expected; we anticipate higher water use in the upcoming months, but we still expect to be below expectations. *(PowerPoint Presentation is on file in the Town Clerk's Office.)*

CONSENT AGENDA

Council Member Kai moved and Council Member Ziegler second the motion to approve the Consent Agenda. Motion passed: 5-0.

C1 Resolution No. 2019-035: Relating to Development; accepting for maintenance certain public water improvements serving Marana Assisted Living on Lot 2 of Continental Crossing subdivision (Keith Brann)

C2 Resolution No. 2019-036: Relating to Administration; adopting the Town of Marana Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy (Yiannis Kalaitzidis)

C3 Resolution No. 2019-037: Relating to Development; approving a Final Plat for Rancho Marana 154 Block 3 Lots 1-128 and Common Areas "A" through "N" at the northeast corner of Tangerine Farms Road and Clark Farms Blvd. (Steven E. Vasquez)

C4 Relating to Procurement; ratifying the Town Manager's approval of a change order to the Pima Paving Inc. Construction Contract for the Marana Road Realignment project (ST044) in the amount of \$48,463.00; authorizing the transfer of appropriations if necessary for the change order; and authorizing the Town Manager or designee to execute the necessary documents to effectuate the change order (Keith Brann)

C5 Resolution No. 2019-038: Relating to Development; approving a final plat for The Estates at Camino de Manana, Lots 1-5 located east of Camino de Manana and south of the Desert Falcon Lane alignment (Brian D. Varney)

C6 Resolution No. 2019-039: Relating to Public Works; approving and authorizing the Mayor to execute an Intergovernmental Transportation Funding Agreement with the Regional Transportation Authority of Pima County (RTA) for the construction of the Park and Ride at Marana Crossroads Park and a Termination Agreement terminating the Intergovernmental Transportation Funding Agreement with the RTA for the construction of the Park and Ride at Arizona Pavilions (Lisa Shafer)

C7 Approval of the April 30, 2019 Special Council Meeting Summary Minutes, the April 26, 2019 Special Council Meeting Summary Minutes, the April 23, 2019 Study Session Meeting Summary Minutes and the April 16, 2019 Regular Council Summary Minutes (Cherry L. Lawson)

LIQUOR LICENSES

BOARDS, COMMISSIONS AND COMMITTEES

COUNCIL ACTION

A1 PUBLIC HEARING: Ordinance No. 2019.010: Relating to Development; approving a rezoning of approximately 52 acres of land located east of Interstate 10, approximately a half-mile south of Linda Vista Boulevard, from Zone E (Transportation Corridor Zone) and Zone C (Large Lot Zone) to R-3.5 (single-family residential) and R-6 (single-family residential), and approximately 17.4 acres of land from Zone E (Transportation Corridor Zone) to Village Commercial (VC); and approving a minor amendment to the Marana General Plan land use designation from Low-Density Residential (LDR) to Medium-Density Residential (MDR) (Brian D. Varney)

[7:23 PM Minutes:] **Mayor Honea** opens the Public hearing on Joplin Estates rezoning.

Senior Planner Brian Varney provided a PowerPoint Presentation (*PowerPoint Presentation is on file in the Town Clerk's Office.*)

Lexy Wellot, The Planning Center representative presented for the applicant. She introduced **Linda Morales and Doron Sears, of Sears Financial** also present. She spoke of the unregulated development; horse facility; etc., in the area. Vacant land, but previously disturbed by ATV activity. Neighborhood outreach description. Most of the discussion revolved around drainage and flooding in the area. 17.4 acres of village commercial along the west (along the railroad). Now proposing 187 lots, 50@ 50'x120'; 137 @ 40'x120'. Amenable to including a dog park. Open space is about 30% of the residential area. Wash will be channelized. They are comfortable with the staff-recommended conditions.

Council Member Bowen stated a large part of the open space is drainage; much like in Gladden. He commented about the density of the area to be developed stating with the number of lots to be developed into homes, there needs to be more park space; 36,000 sf neighborhood park is not enough. He is okay with the zoning, with the caveat that the lots be not smaller than 3,500 sf and that there be more parks.

Mayor Honea stated he agrees with **Council Member Bowen**; there are ZERO amenities with this project. No regional parks around this property. There is nowhere for kids to play. He referenced **Ms. Wellot** comments that it "MAY" include; he is interested in what it will include. Dog Park is an amenity family's love. No lots will be less than 4,800 on the R-3.5 piece. He asked whether the trails along the drainageway will be improved. **Mayor Honea** requested more specificity of what the park improvements will include. He is willing to go along with the density if there are the right amenities. However, this is low density in the General Plan. The applicant is basically asking for double the lots that would have been allowed. He would vote for this lot layout if there is more park space and more certainty.

Council Member Kai stated he is mainly concerned with the ability to get into the property. Camino Benicardo from the north. He asked whether there had been an agreement with the neighbor to the north. Things need to be completed before you get

the rezoning. **Ms. Morales** replied stating they have been in communication with Linda Vista Village to the north, which has submitted their plat. They cannot move forward without Camino Benicardo. If Red Point does not build it, my client would be required to build it. **Council Member Kai** suggested that **Ms. Morales** ensure that some order is exercised before moving forward. **Ms. Morales** stated it will be done in sequence. This also completes the right-of-way eventually connecting to Joplin Lane in the south. Property to the south would need to provide right-of-way. **Council Member Kai** asked whether there is public right-of-way for Joplin Road. **Ms. Morales** commented on the gaps.

Mr. Varney reported that they are close to the time when the final plat for Linda Vista Village will be submitted; will be a few months before there's a final plat. **Ms. Morales** explained the park situation stating they were asked to come back with more park area. In the wash, there is water a couple days a year. Otherwise it can be used for dog park and play areas. Further explaining that it is cost-prohibitive for a development of 187 lots to provide a large amount of park area; we need for this to be affordable. They need amenities, but those amenities need to be affordable. More modest; less water and maintenance.

Council Member Bowen replied stating he does not have an issue with the lot size nor parts of the area being a drainage basin. However, the formula for lots gets skewed when the lot sizes are so small; we need more than 185 sf per lot for a small lot subdivision. I cannot sign off on what we've got here. We cannot have ball fields on this size of development, but we need more space. Timing of Camino Benicardo construction.

Council Member Ziegler stated she does not have a problem with the density at this point. She fought for three years on the Oasis development; it is now going through. Council need to be flexible in the Town of Marana. Oasis would have sold at one acre lots. Son and daughter-in-law lives in the Pines community -- too small of lots to throw a Frisbee, but there are some pools. She questioned affordability, stating she does not understand what that means anymore. Council cannot push others away. People to be able to have the American dream of homeownership. She thanked **Ms. Morales** for adding parks and dog parks. Marana has other regional parks people can use. This would allow people to have an affordable house in Marana.

Council Member Officer agreed with almost everything that has been said by other Council Members. He expressed concerned with the density of homes on a dead end road. There is space for The Planning Center to add in amenities. **Council Member Ziegler** stated where there is the dead end road, will future conditions allow through access. **Ms. Morales** stated it is a developing area. Benicardo is a developer-built road. If a developer does not build it, the Town plans to connect to Joplin Road. San Lucas connection to Tangerine Road is a similar situation. The Town is able to get the right-of way at no cost. Right now it is not completed, but this gets you that much closer to its being completed. **Council Member Ziegler** commented stating the Planning Department

and Planning and Zoning Commission recommend approval. She does not have a concern about the dead end road; it is taken care of with the conditions. **Ms. Morales** stated they have worked with staff on the internal roads, to ensure that there are two crossings of the wash. **Council Member Ziegler** stated this development is a while away. The parks area is higher than 185 sf per lot. **Ms. Morales** asked for direction from Council in terms of its vision for the area related to park development and size of the homes. **Mayor Honea** stated 185 sf per lot is the Town's minimum amount for home lots. **Ms. Morales** stated she does understand the Town's position regarding lot size, and for the park they will go back and look at it with their client to look at increasing the park size.

Council Member Bowen stated he would increase the park size to 60,000 sf. He has seen community developments with small lot sizes and they did very well. For those individuals looking to purchase a smaller home, first time buyers, or low income families looking to purchase their first home is great. He would not live in this area. For those families that wish to live in this area, it would be nice to have a home and community that they still wish to live in without it becoming an anchor for them to remain years later. Increased recreational areas would make it a more attractive and livable community, along with specificity of the amenities and the shared-use path. **Ms. Morales** stated they are at 56,500 SF, and are not too far off from the 60,000 SF that Council would like to see.

Council Member Bowen stated he would rather have a larger single park; I'd like to have them both, but a larger single park will do. Council Member Ziegler expressed concern over the reference to "crud" place; it is common to start at a beginner home; it is not a "crud" place. Many people have to get into their cars and go other places. Marana have guidelines; we are not going to build anything that is bad. Families can drive within three to four miles to go to parks in their cars. She asked for flexibility from Council to allow people to buy a starter home.

Council Member Kai question leads to clarification that there is a gap in public right of way for Joplin Road. **Mayor Honea** points out that Joplin Lane will need to be built by the taxpayers. We can have a vote now or give you time to work on it. **Ms. Morales** stated we would like to have Council support, but we'll also be happy to take a continuance. **Mayor Honea** stated this community will not be built soon, asking whether the applicant wish to withdraw its request. **Ms. Morales** stated they would like to request a continuance to work out these issues. Her client has a long-term interest in this property and in working with the town. They put their best efforts forward to work through the transportation issues with staff.

Mayor Honea commented on eminent domain and whether staff has had conversation about the manner in which Joplin will be built and the access to the roadway. **Council Member Ziegler** commented on the process of Eminent Domain San Lucas access; we had to use eminent domain to get access. She asked whether the Planning and Zoning Commission spoke about using eminent domain for Joplin Lane. This concerns her after hearing **Council Member Kai's** comments related to eminent domain. If the Town has to

do something in order to facilitate this development, that is concerning to her. **Ms. Morales** stated those efforts would be to accomplish the ultimate connection – access for Joplin and Cortaro Farms from a subdivision and design standpoint, along with safety.

Council Member Bowen moved and Council Member Ziegler second the motion to continue the Public Hearing to June 18, 2019. Motion passed: 5-0.

A2 Resolution No. 2019-040: Relating to Development; approving and authorizing the Mayor to sign the First Amendment to Development Agreement Regarding Parks and Recreation Development Impact Fee Credits for the Saguaro Bloom Development Project (Frank Cassidy)

Council Member Ziegler moved and Council Member Kai seconded the motion approving and authorizing the Mayor to sign the First Amendment to Development Agreement Regarding Parks and Recreation Development Impact Fee Credits for the Saguaro Bloom Development Project. Motion passed: 5-0.

A3 Resolution No. 2019-041: Relating to Personnel; approving and adopting amendments to the Town's Personnel Policies and Procedures, revising Chapter 3 - Classification and Compensation, Section 3-3-2 "Pay Adjustments Based on Market Movement and Performance" (Curry C. Hale)

Council Member Kai moved and Council Member Bowen seconded the motion approving and adopting amendments to the Town's Personnel Policies and Procedures, revising Chapter 3 - Classification and Compensation, Section 3-3-2 "Pay Adjustments Based on Market Movement and Performance." Motion passed: 5-0.

A4 Resolution No. 2019-042: Relating to Personnel; approving and adopting amendments to the Town's Personnel Policies and Procedures, revising Chapter 4 - Employment Benefits and Leaves by adding new policy 4-16 "Parental Paid Time Off" (Curry C. Hale)

Human Resource Director Curry Hale provided a brief overview of the Personnel Policy on Employment Benefit & Leave for Parental Paid Time Off. Mr. Mehta explained this a few weeks ago; this covers the fine details (PPT presented). Tight labor market in Pima County. Fundamental to take care of your child. Minimal 12 months of work and 1250 hours to take advantage of this policy. Will be effective July 1. Resignation within 30 days requires repayment, with some exceptions for health issue or injury or circumstances beyond their control.

Council Member Ziegler moved and Council Member Officer seconded the motion approving and adopting amendments to the Town's Personnel Policies and Procedures, revising Chapter 4 - Employment Benefits and Leaves by adding new policy 4-16 "Parental Paid Time Off." Motion passed: 5-0.

ITEMS FOR DISCUSSION / POSSIBLE ACTION

D1 Relating to Budget; discussion, direction and possible action regarding development of the fiscal year 2019-2020 budget, including proposed budget initiatives and expenditures (Jamsheed Mehta)

Mr. Mehta stated on May 21 Town staff will present of the maximum budget; this is the last time you'll see this item, as we are almost ready to finish the budget. **Council Member Ziegler** reminded **Mr. Mehta** of her request for tuition reimbursement and more shade in the dog parks. **Mr. Mehta** confirmed tuition reimbursement has the support of **Council Member Comerford** as well; it is included in the tentative budget.

D2 Relating to Legislation and Government Actions; discussion and possible action regarding all pending state, federal, and local legislation/ government actions and on recent and upcoming meetings of the other governmental bodies (Jamsheed Mehta)

Mr. Mehta reported that budget discussion is primary now; where to put the federal tax windfall. Nearing the 120-day mark of the legislature. **Council Member Ziegler** commented on Stonegarden having passed, and asked whether Marana would be eligible for those dollars.

EXECUTIVE SESSIONS

Pursuant to A.R.S. § 38-431.03, the Town Council may vote to go into executive session, which will not be open to the public, to discuss certain matters.

E1 Executive Session pursuant to A.R.S. §38-431.03 (A), Council may ask for discussion or consideration, or consultation with designated Town representatives, or consultation for legal advice with the Town Attorney, concerning any matter listed on this agenda for any of the reasons listed in A.R.S. §38-431.03 (A).

FUTURE AGENDA ITEMS

Notwithstanding the mayor's discretion regarding the items to be placed on the agenda, if three or more Council members request that an item be placed on the agenda, it must be placed on the agenda for the second regular Town Council meeting after the date of the request, pursuant to Marana Town Code Section 2-4-2(B).

ADJOURNMENT

Council Member Bowen moved and Council Member Ziegler second the motion to adjourn the meeting. Motion passed: 5-0. Meeting adjourned at 8:42 PM.

CERTIFICATION

I hereby certify that the foregoing are the true and correct minutes of the Marana Town Council meeting held on May 7, 2019. I further certify that a quorum was present.

Cherry L. Lawson, Town Clerk

DRAFT



Council-Regular Meeting

A1

Meeting Date: 05/21/2019

To: Mayor and Council

From: Yiannis Kalaitzidis, Finance Director

Date: May 21, 2019

Strategic Plan Focus Area:

Commerce, Community, Heritage, Recreation, Progress & Innovation

Strategic Plan Focus Area Additional Info:

Marana's strategic plan identifies financial sustainability as an overriding principle of Marana's strategic framework.

Subject: PUBLIC HEARING: Resolution No. 2019-046: Relating to Budget; adopting the fiscal year 2019-2020 tentative budget (Yiannis Kalaitzidis)

Discussion:

In conformance with State law, the tentative budget must be adopted prior to the third Monday in July. The adoption of the tentative budget will set the maximum limit of expenditures (alternative expenditure limitation) for fiscal year 2019-2020. The total budget may be reduced prior to final adoption, but it cannot be increased. Additionally, Mayor and Council may reallocate funding among departments and/or programs.

In coordination with Mayor and Council, staff has prepared a tentative budget of \$143,780,795 for fiscal year 2019-2020. This budget reflects the careful allocation of the Town's resources to Mayor and Council's goals. Additionally, this budget continues to make significant investments in current employees, resources and tools, and strategic positions. Council concurrence with the investment plan at its study session in January 2019 formed the baseline for decisions made in preparing the tentative budget for fiscal year 2019-2020.

The budget has been structurally balanced with ongoing revenues used to fund ongoing expenditures. Total revenues anticipated for fiscal year 2019-2020 are \$91,688,149. Fund balances will be utilized for one-time expenditures, carryover requests and capital projects.

The tentative budget reflects an addition of approximately 11.4 full time equivalent

(FTE) positions from 363.95 FTE positions in fiscal year 2018-2019 to 375.35 FTE positions tentatively for fiscal year 2019-2020. Positions were added in key areas that were determined to be critical to the mission of local government.

The proposed Capital Improvement Plan (CIP) totals \$51,309,894 or 41%, of the tentative budget. A copy of the tentative five-year CIP schedule is attached to this item.

The tentative budget is presented on forms prescribed by the Auditor General. The official budget forms will be published as required for two consecutive weeks in a newspaper of general circulation along with notices of public hearing on the final budget and the property tax levy.

Council will then hold a public hearing on June 18, 2019 and consider final budget adoption thereafter. The proposed tentative budget reflects the prudent allocation of financial resources required to meet the policy direction and vision of Mayor and Council. Accordingly, staff recommends adoption of the tentative budget for fiscal year 2019-2020 at \$143,780,795.

Financial Impact:

Fiscal Year: 2020

Budgeted Y

Y/N:

Amount: \$143,780,795

Establishment of the overall alternative annual expenditure limitation for fiscal year 2019-2020, if approved.

Staff Recommendation:

Staff recommends approval of the fiscal year 2019-2020 tentative budget.

Suggested Motion:

I move to adopt Resolution No. 2019-046; adopting the fiscal year 2019-2020 tentative budget.

Attachments

Resolution No. 2019-046

Exhibit A - 2019-2020 Tentative Budget Auditor General Schedules

FY2019-2020 Authorized Position Schedule

FY2019-2020 Five Year CIP Program

FY2019-2020 Compensation Adjustment Plan

2020 Tentative Budget Presentation

MARANA RESOLUTION NO. 2019-046

RELATING TO BUDGET; ADOPTING THE FISCAL YEAR 2019-2020 TENTATIVE BUDGET

WHEREAS in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Town Council did, on April 23, 2019, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Marana; and

WHEREAS in accordance with said chapter of said title, and following due public notice, the Council held a public meeting on May 21, 2019, at which meeting any taxpayer is privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies; and

WHEREAS the sums to be raised by taxation as specified in the budget attached hereto as Exhibit A may not exceed, in the aggregate amount, the expenditure limitation to be set by the Council on June 18, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Marana, Arizona, that the budget setting forth the estimates of revenues and expenditures/expenses, attached hereto as Exhibit A and incorporated herein by this reference, as increased, decreased or changed by the Town Council, is hereby adopted as the tentative budget for the Town of Marana for the fiscal year 2019-2020.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 21st day of May, 2019.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

Cherry L. Lawson, Town Clerk

Frank Cassidy, Town Attorney

OFFICIAL BUDGET FORMS

TOWN OF MARANA

Fiscal Year 2020

TOWN OF MARANA

TABLE OF CONTENTS

Fiscal Year 2020

[Resolution for the Adoption of the Budget](#)

[Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses](#)

[Schedule B—Tax Levy and Tax Rate Information](#)

[Schedule C—Revenues Other Than Property Taxes](#)

[Schedule D—Other Financing Sources/\(Uses\) and Interfund Transfers](#)

[Schedule E—Expenditures/Expenses by Fund](#)

[Schedule F—Expenditures/Expenses by Department \(as applicable\)](#)

[Schedule G—Full-Time Employees and Personnel Compensation](#)

TOWN OF MARANA
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2020

Fiscal Year	S c h		FUNDS							
			General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2019 Adopted/Adjusted Budgeted Expenditures/Expenses*	E	1	49,816,341	9,425,278	8,094,144	44,579,914	0	25,523,037	4,231,566	141,670,280
2019 Actual Expenditures/Expenses**	E	2	39,670,417	5,374,694	13,169,782	18,972,369	0	12,016,207	4,539,118	93,742,587
2020 Fund Balance/Net Position at July 1***		3	32,368,948	6,853,205	5,452,160	24,115,959	0	8,522,448	660,426	77,973,146
2020 Primary Property Tax Levy	B	4	0							0
2020 Secondary Property Tax Levy	B	5			1,050,990	131,855				1,182,845
2020 Estimated Revenues Other than Property Taxes	C	6	47,188,667	8,690,103	2,906,850	8,806,333	0	19,046,996	5,049,200	91,688,149
2020 Other Financing Sources	D	7	0	0	0	2,505,000	0	16,108,636	0	18,613,636
2020 Other Financing (Uses)	D	8	0	0	0	0	0	0	0	0
2020 Interfund Transfers In	D	9	0	100,000	5,986,888	234,316	0	2,776,775	0	9,097,979
2020 Interfund Transfers (Out)	D	10	4,545,542	0	0	1,710,519	0	2,841,918	0	9,097,979
2020 Reduction for Amounts Not Available:		11								
LESS: Amounts for Future Debt Retirement:										0
Future Capital Projects										0
Maintained Fund Balance for Financial Stability										0
										0
										0
2020 Total Financial Resources Available		12	75,012,073	15,643,308	15,396,888	34,082,944	0	43,612,937	5,709,626	189,457,776
2020 Budgeted Expenditures/Expenses	E	13	51,751,547	11,045,733	13,027,249	22,991,756	0	39,915,310	5,049,200	143,780,795

EXPENDITURE LIMITATION COMPARISON

- 1 Budgeted expenditures/expenses
- 2 Add/subtract: estimated net reconciling items
- 3 Budgeted expenditures/expenses adjusted for reconciling items
- 4 Less: estimated exclusions
- 5 Amount subject to the expenditure limitation
- 6 EEC expenditure limitation

2019	2020
\$ 141,670,280	\$ 143,780,795
141,670,280	143,780,795
\$ 141,670,280	\$ 143,780,795
\$	\$

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF MARANA
Tax Levy and Tax Rate Information
Fiscal Year 2020

	<u>2019</u>	<u>2020</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u> </u>	\$ <u> </u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ <u> </u>	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u> </u>	\$ <u> </u>
B. Secondary property taxes	<u>832,517</u>	<u>1,182,845</u>
C. Total property tax levy amounts	\$ <u><u>832,517</u></u>	\$ <u><u>1,182,845</u></u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>831,768</u>	
(2) Prior years' levies	<u>749</u>	
(3) Total primary property taxes	\$ <u><u>832,517</u></u>	
B. Secondary property taxes		
(1) Current year's levy	\$ <u> </u>	
(2) Prior years' levies	<u> </u>	
(3) Total secondary property taxes	\$ <u> </u>	
C. Total property taxes collected	\$ <u><u>832,517</u></u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u> </u>	<u> </u>
(2) Secondary property tax rate	<u>2.8000</u>	<u>2.8000</u>
(3) Total city/town tax rate	<u><u>2.8000</u></u>	<u><u>2.8000</u></u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>four</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF MARANA
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
GENERAL FUND			
Local taxes			
Sales taxes	\$ 26,284,560	\$ 28,469,795	\$ 26,910,247
Licenses and permits			
Building and development fees	3,768,640	4,092,822	3,851,200
Business and license fees	160,000	156,735	160,000
Animal license fees	100,000	86,908	91,500
Franchise fees	489,450	480,000	495,000
Host fees	300,000	300,000	283,312
Intergovernmental			
State shared sales taxes	4,314,755	4,400,000	4,707,099
Urban revenue sharing	5,336,906	5,424,304	5,928,567
Auto lieu	2,096,535	1,920,794	2,204,473
Other			
Charges for services			
Charges for services	518,637	571,547	494,750
Fines and forfeits			
Court fines and fees	585,000	450,602	402,000
Interest on investments			
Interest	185,000	800,000	777,000
In-lieu property taxes			
Contributions			
Voluntary contributions	247,757	220,000	209,600
Miscellaneous			
Other miscellaneous	568,769	810,000	673,919
Total General Fund	\$ 44,956,009	\$ 48,183,507	\$ 47,188,667

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF MARANA
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
SPECIAL REVENUE FUNDS			
Community development block grants	\$ 150,000	\$ 75,935	\$ 150,000
Affordable housing revolving	10,000	4,361	10,000
Other grants and contributions	2,846,591	620,169	3,494,974
RICO	34,500	89,583	37,500
	<u>\$ 3,041,091</u>	<u>\$ 790,048</u>	<u>\$ 3,692,474</u>
Impound	\$ 40,000	\$ 31,600	\$ 8,000
Bed tax	1,088,016	1,168,132	1,227,600
Emergency telecommunications	52,000	34,122	49,200
Local JCEF	15,000	9,696	8,000
	<u>\$ 1,195,016</u>	<u>\$ 1,243,550</u>	<u>\$ 1,292,800</u>
Fill the GAP	\$ 6,000	\$ 3,490	\$ 4,500
Local technology enhancement	140,000	60,613	45,000
Highway user revenue	3,276,078	3,348,327	3,655,329
	<u>\$ 3,422,078</u>	<u>\$ 3,412,430</u>	<u>\$ 3,704,829</u>
Total Special Revenue Funds	<u>\$ 7,658,185</u>	<u>\$ 5,446,028</u>	<u>\$ 8,690,103</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DEBT SERVICE FUNDS

Tangerine farms road improvement district	\$ 1,992,337	\$ 2,914,151	\$ 2,873,670
Gladden farms CFD debt			29,149
Gladden farms II CFD debt			4,031
Saguaro springs CFD debt			
	<u>\$ 1,992,337</u>	<u>\$ 2,914,151</u>	<u>\$ 2,906,850</u>
Total Debt Service Funds	<u>\$ 1,992,337</u>	<u>\$ 2,914,151</u>	<u>\$ 2,906,850</u>

TOWN OF MARANA
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
CAPITAL PROJECTS FUNDS			
Transportation	\$ 5,906,742	\$ 7,342,912	\$ 5,421,050
One-half cent sales tax	2,952,570	3,432,977	
Impact fee funds	1,546,093	4,301,089	2,186,196
Other capital projects	2,825,812	455,784	937,587
	\$ 13,231,217	\$ 15,532,762	\$ 8,544,833
 Downtown reinvestment	 \$ 223,600	 \$ 215,283	 \$ 234,000
Regional transportation authority	5,069,038	6,007,009	
	\$ 5,292,638	\$ 6,222,292	\$ 234,000
 Vanderbilt farms CFD capital	 \$ 27,500	 \$	 \$ 27,500
Saguaro springs CFD capital	106,833		
	\$ 134,333	\$	\$ 27,500
 Total Capital Projects Funds	 \$ 18,658,188	 \$ 21,755,054	 \$ 8,806,333

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

PERMANENT FUNDS

	\$	\$	\$
	\$	\$	\$
Total Permanent Funds	\$	\$	\$

ENTERPRISE FUNDS

Water utility	\$ 8,614,248	\$ 8,752,839	\$ 9,116,785
Airport	6,780,781	1,171,377	6,730,663
Wastewater utility	3,510,494	3,644,874	3,199,548
	\$ 18,905,523	\$ 13,569,090	\$ 19,046,996
 Total Enterprise Funds	 \$ 18,905,523	 \$ 13,569,090	 \$ 19,046,996

TOWN OF MARANA
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.			
INTERNAL SERVICE FUNDS			
Health benefits	\$ 3,943,000	\$ 4,667,645	\$ 4,712,720
Dental benefits	288,566	371,681	336,480
	\$ 4,231,566	\$ 5,039,326	\$ 5,049,200
Total Internal Service Funds	\$ 4,231,566	\$ 5,039,326	\$ 5,049,200
TOTAL ALL FUNDS	\$ 96,401,808	\$ 96,907,156	\$ 91,688,149

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF MARANA
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2020

FUND	OTHER FINANCING 2020		INTERFUND TRANSFERS 2020	
	SOURCES	(USES)	IN	(OUT)
GENERAL FUND				
Other grants and contributions	\$	\$	\$	\$ 100,000
Other capital projects				234,316
2013 debt service				1,259,750
2014 debt service				800,689
2017 debt service				440,107
Airport				910,680
Water utility				750,000
Wastewater utility				50,000
Total General Fund	\$	\$	\$	\$ 4,545,542
SPECIAL REVENUE FUNDS				
Other grants and contributions	\$	\$	\$ 100,000	\$
Total Special Revenue Funds	\$	\$	\$ 100,000	\$
DEBT SERVICE FUNDS				
2013 debt service	\$	\$	\$ 3,070,300	\$
2014 debt service			800,689	
2016 debt service				
2017 debt service			2,115,899	
Total Debt Service Funds	\$	\$	\$ 5,986,888	\$
CAPITAL PROJECTS FUNDS				
Transportation	\$	\$	\$	\$ 691,899
Impact fees				983,893
Other capital projects			234,316	
Gladden farms II CFD	1,255,000			
Saguaro springs CFD	1,250,000			
Vanderbilt CFD				34,727
Total Capital Projects Funds	\$ 2,505,000	\$	\$ 234,316	\$ 1,710,519
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Airport	\$	\$	\$ 910,680	\$
Water utility	14,850,000		972,298	1,532,108
Wastewater utility	1,258,636		893,797	1,309,810
Total Enterprise Funds	\$ 16,108,636	\$	\$ 2,776,775	\$ 2,841,918
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 18,613,636	\$	\$ 9,097,979	\$ 9,097,979

TOWN OF MARANA
Expenditures/Expenses by Fund
Fiscal Year 2020

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
	2019	2019	2019	2020
GENERAL FUND				
Non-departmental	\$ 1,922,312	\$	\$ 1,898,540	\$ 2,074,932
Mayor and council	338,036		322,352	349,616
Town manager	1,898,946		1,679,901	1,870,089
Town clerk	583,948		428,943	534,528
Human resources	913,548		839,587	1,142,205
Finance	1,205,031		1,013,541	1,522,424
Legal	1,005,575		936,754	1,043,625
Technology services	3,452,181		3,011,242	3,006,286
Economic development and tourism	284,506		270,495	287,827
Development services	2,517,953		2,025,534	2,254,562
Engineering	2,948,922		2,336,098	2,585,051
Police	13,888,716		13,882,986	14,406,429
Courts	1,058,027		954,265	1,156,666
Public works	5,190,389		3,642,729	5,047,120
Parks and recreation	4,829,741		3,975,270	4,861,855
Community development	984,992		931,063	1,164,152
Capital outlay	1,793,518		1,521,117	3,444,180
Contingency	5,000,000			5,000,000
Total General Fund	\$ 49,816,341	\$	\$ 39,670,417	\$ 51,751,547
SPECIAL REVENUE FUNDS				
Highway user revenue	\$ 3,901,049	\$	\$ 2,306,185	\$ 5,106,881
Revolving affordable housing	50,000		35,005	93,206
Local JCEF	72,000			166,000
Fill the GAP	34,500			34,500
Local technology	289,549		90,818	430,000
Community development block gran	150,000		86,354	150,000
Bed tax	1,088,016		962,288	1,227,600
Other grants and contributions	2,946,591		816,065	3,656,846
RICO	782,573		1,038,035	79,500
Impound fees	40,000		4,327	30,200
Emergency telecommunications	71,000		35,617	71,000
Total Special Revenue Funds	\$ 9,425,278	\$	\$ 5,374,694	\$ 11,045,733
DEBT SERVICE FUNDS				
Series 2013 debt	\$ 3,032,525	\$	\$ 3,638,810	\$ 3,042,113
Series 2014 debt	794,469		794,469	792,346
Series 2017 debt	1,766,300		1,764,300	2,098,900
Tangerine farms ID debt	2,023,837		2,492,203	3,775,170
Gladden farms CFD debt	477,013		476,713	532,313
Saguaro springs CFD debt			4,003,287	1,524,650
Gladden farms II CFD debt				1,261,757
Total Debt Service Funds	\$ 8,094,144	\$	\$ 13,169,782	\$ 13,027,249

TOWN OF MARANA
Expenditures/Expenses by Fund
Fiscal Year 2020

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
FUND/DEPARTMENT	2019	2019	2019	2020
CAPITAL PROJECTS FUNDS				
Transportation	\$ 21,476,467	\$	\$ 5,890,174	\$ 16,434,682
One-half percent sales tax	6,506,234		6,009,414	200,000
Impact fee funds	3,056,757		1,659,406	1,178,491
Other capital projects	2,189,827		1,371,331	3,844,812
Downtown reinvestment	830,495		14,561	474,125
Regional transportation authority	5,069,037		4,018,942	9,996
Gladden farms CFD	528,500		2,600	678,500
Gladden farms II CFD	213		1,437	3,550
Saguaro springs CFD	4,892,000		2,987	139,500
Vanderbilt farms CFD	30,384		1,517	28,100
Total Capital Projects Funds	\$ 44,579,914	\$	\$ 18,972,369	\$ 22,991,756
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Water utility	\$ 11,435,704	\$ 2,000,000	\$ 6,418,020	\$ 27,641,423
Airport	7,493,416		2,317,754	7,541,343
Wastewater utility	6,593,917	(2,000,000)	3,280,433	4,732,544
Total Enterprise Funds	\$ 25,523,037	\$	\$ 12,016,207	\$ 39,915,310
INTERNAL SERVICE FUNDS				
Health benefits	\$ 3,943,000	\$	\$ 4,255,095	\$ 4,712,720
Dental benefits	288,566		284,023	336,480
Total Internal Service Funds	\$ 4,231,566	\$	\$ 4,539,118	\$ 5,049,200
TOTAL ALL FUNDS	\$ 141,670,280	\$	\$ 93,742,587	\$ 143,780,795

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF MARANA
Expenditures/Expenses by Department
Fiscal Year 2020

	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
DEPARTMENT/FUND	2019	2019	2019	2020
Economic development and tourism				
General fund	\$ 284,506	\$	\$ 270,495	\$ 287,827
Bed tax fund	303,877		272,200	314,808
Department Total	\$ 588,383	\$	\$ 542,695	\$ 602,635
Police				
General Fund	\$ 13,894,716	\$	\$ 13,882,986	\$ 14,406,429
Grants and contributions	421,591		765,565	1,121,846
RICO	34,500		21,169	79,500
Impound fees	40,000		4,327	30,200
Emergency telecommunications	71,000		35,617	71,000
Department Total	\$ 14,461,807	\$	\$ 14,709,664	\$ 15,708,975
Court				
General Fund	\$ 1,058,027	\$	\$ 954,265	\$ 1,156,666
Local JCEF	72,000			166,000
Fill the GAP	34,500			34,500
Local tech enhancement	289,549		89,715	430,000
Department Total	\$ 1,454,076	\$	\$ 1,043,980	\$ 1,787,166
Public works				
General Fund	\$ 5,190,389	\$	\$ 3,642,729	\$ 5,047,120
Highway user revenue fund	3,065,957		1,744,012	4,487,881
Department Total	\$ 8,256,346	\$	\$ 5,386,741	\$ 9,535,001
Community development				
General Fund	\$ 984,992	\$	\$ 931,063	\$ 1,164,152
CDBG	150,000		86,354	150,000
Revolving affordable housing	50,000			50,000
Department Total	\$ 1,184,992	\$	\$ 1,017,417	\$ 1,364,152

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF MARANA
Full-Time Employees and Personnel Compensation
Fiscal Year 2020

	Full-Time Equivalent (FTE)	Employee Salaries and Hourly Costs	Retirement Costs	Healthcare Costs	Other Benefit Costs	Total Estimated Personnel Compensation
FUND	2020	2020	2020	2020	2020	2020
GENERAL FUND	336.75	\$ 21,298,474	\$ 3,701,072	\$ 3,993,592	\$ 2,036,017	\$ 31,029,155
SPECIAL REVENUE FUNDS						
Bed tax	1.00	\$ 96,923	\$ 11,502	\$ 13,080	\$ 7,603	\$ 129,108
Total Special Revenue Funds	1.00	\$ 96,923	\$ 11,502	\$ 13,080	\$ 7,603	\$ 129,108
ENTERPRISE FUNDS						
Water utility	27.60	\$ 1,559,978	\$ 182,853	\$ 269,203	\$ 143,296	\$ 2,155,330
Airport	3.00	203,274	24,141	38,822	25,094	291,331
Wastewater utility	7.00	429,337	50,429	105,645	43,530	628,941
Total Enterprise Funds	37.60	\$ 2,192,589	\$ 257,423	\$ 413,670	\$ 211,920	\$ 3,075,602
TOTAL ALL FUNDS	375.35	\$ 23,587,986	\$ 3,969,997	\$ 4,420,342	\$ 2,255,540	\$ 34,233,865

TENTATIVE AUTHORIZED POSITION SCHEDULE FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Town Manager							
Town Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Town Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Town Manager	-	1.00	1.00	1.00	1.00	1.00	1.00
Management Assistant	3.00	-	-	-	-	-	-
Executive Assistant to the Town Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Clerk	1.13	1.13	1.00	1.00	1.00	-	-
Assistant to the Town Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	-	-	1.00	1.00	1.00	2.00	-
Communication and Marketing Division							
Communications Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Communications Specialist	-	1.00	1.00	1.00	1.00	1.00	1.00
Graphic Designer	1.00	1.00	1.00	1.00	1.00	1.50	1.50
Marketing & Design Associate (Tourism & Marketing)	-	-	0.50	0.50	0.50	-	-
Special Events Division							
Special Events Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Special Events Programmer	-	-	-	1.00	1.00	1.00	1.00
Total Town Manager Office	12.13	11.13	12.50	13.50	13.50	13.50	11.50
Town Clerk							
Town Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Town Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Records Clerk	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Total Town Clerk	5.00	5.00	5.00	5.00	5.00	5.00	5.00

TENTATIVE AUTHORIZED POSITION SCHEDULE

FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Human Resources							
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Human Resources Analyst	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Safety Division							
Emergency Management and Safety Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Human Resources	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Finance							
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Revenue Supervisor	-	-	-	-	-	-	1.00
Budget Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Procurement Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Procurement Agent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Grants Manager	-	-	-	1.00	1.00	1.00	1.00
Senior Accountant	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Senior Accounting Associate	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Associate	1.75	1.75	0.75	0.75	0.75	0.75	0.75
Tax & License Specialist	-	-	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Asset Administrator	1.00	1.00	1.00	-	-	-	1.00
Customer Service Representative	-	-	-	-	-	-	2.00
Total Finance	12.25	12.25	12.25	12.25	12.25	12.25	16.25

TENTATIVE AUTHORIZED POSITION SCHEDULE FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Legal Department							
Town Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Town Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Assistant Town Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Town Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Legal Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Legal Document Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Associate Town Attorney	-	-	-	-	1.00	1.00	1.00
Total Legal Department	6.50	6.50	6.50	6.50	7.50	7.50	7.50
Technology Services							
Technology Services Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Technology Manager	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Senior Network Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Software Developer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior GIS Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Technology Analyst	1.00	1.00	1.00	1.00	1.00	2.00	2.00
Technology Support Specialist II	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Technology Support Specialist I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Business Process Analyst	1.00	1.00	1.00	1.00	1.00	-	-
Total Technology Services	14.00	14.00	14.00	14.00	14.00	14.00	14.00

TENTATIVE AUTHORIZED POSITION SCHEDULE FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Office of Economic & Tourism Development							
Director of Economic and Tourism Development	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Tourism & Marketing Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Economic Development Specialist	-	1.00	1.00	1.00	1.00	1.00	1.00
Graphic Designer	-	-	-	-	-	0.50	0.50
Marketing & Design Associate (Tourism & Marketing)	-	-	0.50	0.50	0.50	-	-
Total Office Economic & Tourism Development	2.00	3.00	3.50	3.50	3.50	3.50	3.50
Community & Neighborhood Services							
Community & Neighborhood Services Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Grants & Housing Coordinator	1.00	1.00	1.00	-	-	-	-
Community Outreach Coordinator	-	-	-	1.00	1.00	1.00	1.00
Housing Rehabilitation Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Community Services Specialist	-	-	-	-	-	1.00	1.00
Code Enforcement Division							
Code Enforcement Official	1.00	1.00	1.00	-	-	-	-
Chief Code Enforcement & Animal Control Officer	-	-	-	1.00	1.00	1.00	1.00
Code Enforcement Officer II	2.00	2.00	2.00	1.00	1.00	1.00	1.00
Code Enforcement Officer I	-	-	-	-	-	-	1.00
Animal Services Division							
Animal Control Officer	-	2.00	2.00	3.00	3.00	3.00	3.00
Total Community & Neighborhood Services	6.00	8.00	8.00	8.00	8.00	9.00	10.00
Development Services Administration							
Development Services Director	-	1.00	1.00	1.00	1.00	1.00	1.00
Development Services Center Manager	1.00	-	-	-	-	-	-
Business Process Analyst	-	-	-	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Clerk	1.00	1.00	-	-	-	-	-
Total GM - Development Services	3.00	3.00	2.00	3.00	3.00	3.00	3.00

TENTATIVE AUTHORIZED POSITION SCHEDULE FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Building Safety							
Building Safety Director	1.00	-	-	-	-	-	-
Chief Building Official	-	-	-	1.00	1.00	1.00	1.00
Assistant Building Official	-	-	-	-	-	1.00	1.00
Building Safety Manager	-	1.00	1.00	1.00	1.00	-	-
Chief Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Safety Coordinator	1.00	1.00	1.00	-	-	-	-
Senior Plans Examiner	1.00	1.00	1.00	2.00	2.00	2.00	2.00
Plans Examiner	1.00	1.00	1.00	-	-	1.00	1.00
Building Inspector II	2.00	2.00	2.00	3.00	3.00	2.00	2.00
Building Inspector I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Permit Clerk	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Development Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Building Safety	12.00	12.00	12.00	13.00	13.00	13.00	13.00
Planning Department							
Planning Director	1.00	1.00	1.00	1.00	1.00	-	-
Environmental Project Manager	1.00	1.00	1.00	1.00	1.00	-	-
Principal Planner	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Planner	4.00	4.00	4.00	4.00	4.00	5.00	5.00
Planner	1.00	1.00	-	-	-	-	-
Business Process Analyst	-	-	1.00	-	-	-	-
Development Coordinator	1.00	1.00	1.00	-	-	-	-
Total Planning Department	9.00	9.00	9.00	7.00	7.00	6.00	6.00

TENTATIVE AUTHORIZED POSITION SCHEDULE FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Engineering							
Town Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Traffic Division Manager	1.00	1.00	1.00	1.00	1.00	-	-
Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	-
Environmental Project Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Specialist	3.00	3.00	3.00	3.00	3.00	2.00	2.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00	-	-
Construction Manager	2.00	2.00	2.00	-	-	-	-
Construction Inspector	-	-	-	-	-	1.00	-
Development Engineering Division Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Coordinator	-	-	-	1.00	1.00	1.00	1.00
Senior Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Capital Improvement Program							
CIP Engineering Division Manager	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Project Manager	1.00	1.00	1.00	3.00	3.00	3.00	3.00
CIP Process Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Construction Inspector	2.00	2.00	2.00	2.00	2.00	2.00	3.00
Right of Way Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Real Property Acquisition Agent	1.00	1.00	1.00	1.00	1.00	1.00	-
Project Coordinator - CIP	2.00	2.00	2.00	1.00	1.00	1.00	1.00
Engineering Document Clerk	-	-	1.00	1.00	1.00	1.00	1.00
Total Engineering	23.00	23.00	24.00	24.00	24.00	22.00	20.00

TENTATIVE AUTHORIZED POSITION SCHEDULE FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Police							
Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Police Sergeant	11.00	11.00	11.00	11.00	11.00	11.00	11.00
Police Officer	69.00	69.00	71.00	71.00	71.00	71.00	74.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Telecommunications Manager	-	-	-	-	-	1.00	1.00
Police Telecommunications Supervisor	2.00	2.00	2.00	2.00	2.00	1.00	1.00
Dispatcher	12.00	12.00	12.00	12.00	13.00	13.00	13.00
Police Records Specialist	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Police Records Clerk	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Crime Scene Property & Evidence Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Property & Evidence Records Clerk	-	-	-	-	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Crime Scene Specialist	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Supervisor	-	-	1.00	1.00	1.00	1.00	1.00
Customer Service Clerk	-	-	-	-	1.00	1.00	1.00
Executive Assistant	1.00	1.00	-	-	-	-	-
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Police Department	113.00	113.00	115.00	115.00	118.00	118.00	121.00

TENTATIVE AUTHORIZED POSITION SCHEDULE

FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Courts							
Town Magistrate	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Operations Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Probation Monitor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Security Officer	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Court Collections Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Courtroom Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Courtroom Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Clerk	4.00	4.00	4.00	3.00	3.00	3.00	3.00
Senior Court Clerk	-	-	-	1.00	1.00	1.00	1.00
Total Courts	14.00	14.00	14.00	14.00	14.00	14.00	14.00
Public Works							
Public Works Administration							
Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Deputy Director	-	-	-	1.00	1.00	1.00	1.00
Traffic Division Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Community Response Manager	1.00	1.00	1.00	-	-	-	-
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Division							
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Lead Fleet Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Technician II	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Fleet Technician I	-	-	1.00	1.00	1.00	1.00	1.00

TENTATIVE AUTHORIZED POSITION SCHEDULE

FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Streets Division							
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Traffic Technician III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Traffic Technician II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Traffic Technician I	-	-	-	1.00	1.00	-	1.00
Signs & Markings Technician	1.00	1.00	1.00	-	-	-	-
Signs & Marking Specialist	-	-	-	-	-	1.00	1.00
Public Works Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Equipment Operator II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator I	2.00	2.00	2.00	2.00	2.00	2.00	3.00
Maintenance Associate II	3.00	4.00	4.00	3.00	3.00	4.00	4.00
Assets Coordinator	-	-	-	1.00	1.00	1.00	1.00
Maintenance Associate III	6.00	6.00	7.00	7.00	7.00	7.00	7.00
Maintenance Associate I	3.00	2.00	2.00	2.00	2.00	1.00	1.00
Engineering Aide		-	-	-	-	1.00	1.00
Engineering Specialist		-	-	-	-	1.00	1.00
Facilities Division							
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Tradesman	-	-	-	1.00	2.00	2.00	2.00
Facilities Technician III	1.00	1.00	1.00	-	-	-	-
Facilities Technician II	1.00	1.00	1.00	1.00	1.00	1.00	2.00
Facilities Technician I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Public Works Department	36.00	36.00	38.00	38.00	39.00	41.00	44.00
Parks & Recreation							
Admin							
Parks and Recreation Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Parks and Recreation Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Superintendent	-	-	-	1.00	1.00	1.00	1.00
Business Process Manager	-	-	-	-	-	-	1.00

TENTATIVE AUTHORIZED POSITION SCHEDULE

FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Recreation Division							
Recreation Coordinator	3.00	3.00	3.00	3.00	1.00	1.00	1.00
Recreation Programmer	2.00	2.00	2.00	2.00	1.00	1.00	1.00
Business Services Coordinator	1.00	1.00	1.00	-	-	-	-
Recreation Assistant	1.00	1.00	1.00	-	-	-	-
Maintenance Division							
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Parks Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	3.00
Irrigation Control Specialist	1.00	1.00	1.00	2.00	2.00	2.00	2.00
Assets Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Associate III	12.00	12.00	12.00	11.00	10.00	10.00	10.00
Maintenance Associate II	-	-	-	-	-	4.00	4.00
Maintenance Associate I	-	-	-	-	-	5.00	5.00
Attendant	10.00	10.00	10.00	10.00	9.00	-	-
Aquatics Division							
Recreation Coordinator	-	-	-	-	1.00	1.00	1.00
Recreation Programmer	-	-	-	-	1.00	1.00	1.00
Special Interests Division							
Parks and Recreation Services Clerk	2.75	2.75	2.00	2.00	2.00	2.00	2.00
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Programmer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Outdoor Division							
Recreation Coordinator	-	-	-	-	1.00	1.00	1.00
Maintenance Associate III	-	-	-	-	1.00	1.00	1.00
Maintenance Associate I	-	-	-	-	1.00	1.00	1.00
Total Parks Department	41.75	41.75	41.00	40.00	40.00	40.00	42.00

TENTATIVE AUTHORIZED POSITION SCHEDULE

FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Water Department							
Water Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Business Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Superintendent	1.00	-	-	-	-	-	-
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Resource Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality Specialist	-	-	-	-	-	1.00	1.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00	-	2.00
Water Construction Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Electric Pump & Well Technician	1.00	1.00	-	-	-	-	-
Water Mechanic	1.00	1.00	1.00	1.00	-	-	-
Water Operator III	-	-	1.00	2.00	2.00	2.00	2.00
Water Operator II	6.00	6.00	7.00	6.00	6.00	6.00	6.00
Water Operator I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Billing Specialist	2.00	2.00	2.00	2.00	2.20	2.20	2.60
SCADA Administrator	-	-	-	1.00	1.00	1.00	1.00
Water Technology Coordinator	1.00	1.00	1.00	-	-	-	-
Water Technology Support Specialist II	-	-	-	-	1.00	1.00	1.00
Assets Coordinator	-	-	-	-	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Operations Manager	-	1.00	1.00	1.00	1.00	1.00	1.00
Total Water Department	23.00	23.00	24.00	24.00	25.20	25.20	27.60

TENTATIVE AUTHORIZED POSITION SCHEDULE FISCAL YEAR 2019 - 2020

	2017 Adopted	2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2019 Estimated	2020 Budget
Waste Water Department							
Water Reclamation Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Chief Water Reclamation Operator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Reclamation Operator II	1.00	1.00	2.00	2.00	2.00	2.00	2.00
Water Reclamation Operator I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Reclamation Mechanic	-	-	-	-	1.00	1.00	1.00
Associate Water Reclamation Mechanic	-	-	-	-	1.00	1.00	1.00
Total Waste Water Department	4.00	4.00	5.00	5.00	7.00	7.00	7.00
Airport Operations							
Airport Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Airport Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Associate III	-	-	-	1.00	1.00	1.00	1.00
Maintenance Associate	1.00	1.00	1.00	-	-	-	-
Total Airport Operations	3.00	3.00	3.00	3.00	3.00	3.00	3.00
TOTAL TOWN AUTHORIZED POSITIONS	346.63	348.63	355.75	355.75	363.95	363.95	375.35

FISCAL YEAR 2019-2020

TOWN OF MARANA FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT NAME	2019-2020	2020-2021	2021-2022	2022-2023	2024-2025	Grand Total
Adonis Road Extension	1,071,787					1,071,787
Adonis Sewer Connection & Rehabilitation	1,258,636					1,258,636
Adonis Subdivision Drainage Improvements	1,448,565					1,448,565
Aierie Drive Pavement Resoration	128,615					128,615
Airline/Lambert Water Treatment Campus	7,474,809					7,474,809
Airport Drainage Study	175,000					175,000
Airport MIRL, Beacon PAPI Replacement	342,800	1,510,200				1,853,000
Airport Perimeter fence and Gates	200,000					200,000
Airport Taxiway A Reconstruction		490,000	4,770,000			5,260,000
Airport Taxiway MITL Lights Upgrade		1,466,000				1,466,000
Airport West Apron Reconstruction			290,000			290,000
Avra Valley Road Pavement Reconstruction	3,081,121					3,081,121
Barnett Channel, Tangerine Farms Conarch	500,000					500,000
CAP Canal Trailhead Improvements	94,229					94,229
CAP Subcontract - NIA Reallocation	399,000	133,000	133,000	133,000		798,000
Clark Farms Flow Split	465,750					465,750
Camino De Oeste Road Restoration	1,660,303					1,660,303
Coachline Blvd. Reconstruction	697,083					697,083
Continental Ranch Parcel 18 Restoration			20,000	1,000,000		1,020,000
Continental Reserve 24 Inch Tie-In	1,468,771					1,468,771
Conveyance System Master Plan	92,771					92,771
Cortaro Road, Ceruis Stravenue Intersection				50,000	1,000,000	1,050,000
Downtown Visitor Center	200,000					200,000
El Rio Preserve Parking Lot		200,000				200,000
El Rio Riparian Restoration Project	262,893					262,893
Fair & Poor Manhole Replacement			314,962	327,560	340,663	983,185
Gladden Farms School HAWK Signal		280,000				280,000
Honea Heights Park	272,592					272,592

FISCAL YEAR 2019-2020

TOWN OF MARANA FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT NAME	2019-2020	2020-2021	2021-2022	2022-2023	2024-2025	Grand Total
Ina Road Bridge-ADOT Outstanding Invoices Only	5,366,376					5,366,376
Ina Road Pavement Reconstruction	452,240					452,240
Joplin Lane		150,000	1,200,000			1,350,000
Lon Adams Road Reconstruction	1,765,000	2,500,000				4,265,000
Maintenance Yard Parking Lot Paving	100,000	50,000				150,000
Mahole Replacement and Repair Program		200,000	200,000	200,000	200,000	800,000
Marana Main Street Settlement Repair	150,000					150,000
Marana Park Reservoir	1,251,896					1,251,896
Marana Park Well	667,317					667,317
Marana Road, Sanders Road 21 Inch Main	248,000					248,000
Marana Road Realignment	427,589					427,589
McDuff Road Reconstruction	170,235					170,235
Northwest Recharge Recovery and Delivery System	488,705	2,342,250	4,038,680	1,204,707		8,074,342
Oshrin Booster and Reservoir Upgrade	266,841					266,841
Parks Department Master Plan	573,250					573,250
Picture Rocks Interconnect	100,000	1,195,200				1,295,200
Picture Rocks Water Treatment Campus	7,374,809					7,374,809
Potable Water System Master Plan Update	65,000					65,000
Rehab Transient, Tie Down Heli, Terminal Apron	6,178,663					6,178,663
Runway 3-21 and Taxiway B Extension				400,000		400,000
Runway 3-21, Taxiway B2, Hangar 6 Modifications		650,000	6,310,000			6,960,000
Saguaro Bloom Community Park			977,800			977,800
Sandario Road Drainage Improvements	20,000	150,000				170,000
Sanders Road 24 Inch Water Line		2,060,000				2,060,000
Santa Cruz Shared Use Path at CalPortland	295,422	1,760,000				2,055,422
SCADA and Intergrated Telemetry	225,000					225,000
Scenic Drive Improvements		350,000				350,000
Silverbell Road Sidewalks	263,496					263,496

FISCAL YEAR 2019-2020

TOWN OF MARANA FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT NAME	2019-2020	2020-2021	2021-2022	2022-2023	2024-2025	Grand Total
Subdivision Restorations				20,000	1,520,000	1,540,000
Tangerine Farms Road Intersections		400,000				400,000
Tangerine Farms Corridor, I10 to Town	784,019					784,019
Tangerine Farms Corridor, I10 to Dove Mountain	200,000	800,000	2,300,000	2,200,000	6,600,000	12,100,000
Tangerine W to X Zone Booster and PRV	34,000					34,000
Thornysdale Road North Widening	97,312					97,312
Tortolita Road Sidewalks	250,000					250,000
Twin Peaks Road, Rattlesnake Pass Widening	500,000	3,500,000	2,200,000			6,200,000
USMC Nighthawk-72 Memorial	500,000					500,000
Continental Ranch Phase III Reconstruct	1,200,000					1,200,000
Grand Total	51,309,894	20,186,650	22,754,442	5,535,267	9,660,663	109,446,916

Town of Marana

Fiscal Year 2020 Salary Schedule Adjustment & Team Performance Pay

The Town is committed to providing fair and competitive compensation to its employees through performance and behavior based pay. Our compensation philosophy is to have a strategy that attracts, retains and motivates employees to accomplish the organization's goals and objectives.

The Town's compensation strategy focuses on annual team performance and behavior in lieu of market-based adjustments. When adjustments to the paygrades within the Salary Schedule are made, increases will be based on the Team Performance Pay criteria (with the exception being for an employee who falls below the new minimum of their paygrade on the Salary Schedule).

The Fiscal Year 2020 budget contains funding to grant eligible employees the Team Performance Pay adjustment of up to 3.5%. The Town will also be increasing the minimum and maximum salary ranges within each paygrade by 3% in fiscal year 2020. Employees eligible for the Team Performance Pay adjustment will receive no more than 3.5% within their newly adjusted paygrade, not to exceed the new maximum of their paygrade. If the Team Performance Pay adjustment for an eligible employee exceeds the new maximum of their paygrade, they will receive a lump sum payment for the portion of their increase that exceeds the maximum of their new paygrade. An employee who falls below the new minimum of their paygrade, after any eligible Team Performance Pay adjustments have been made, will receive an increase up to the new minimum of the paygrade.

Team Performance Pay Eligibility

1. Regular full- and part-time classified, sworn, and unclassified employees, hired on or before July 1, 2018 and not at the top of their pay range, are eligible to receive the Team Performance Pay if not otherwise disqualified by the criteria set forth below.
2. Regular full- and part-time classified, sworn, and unclassified employees hired between July 2, 2018 and December 31, 2019 and not at the top of their pay range, are eligible to receive a pro-rated Team Performance Pay adjustment if not otherwise disqualified by the criteria set forth below.
3. Regular full- and part-time classified, sworn, and unclassified employees who are at the top of their pay range are eligible to receive the Team Performance Pay adjustment as a lump sum payment if not otherwise disqualified by the criteria set forth below.
4. Regular full- and part-time classified, sworn, and unclassified employees who have received no more than one corrective action memo or written reprimand during Fiscal Year 2019 are eligible to receive 2% less in Team Performance Pay adjustment or lump sum payment than they would have received otherwise based on the criteria herein.
5. Employees hired on or after January 1, 2019 are not eligible to receive the Team Performance Pay adjustment.
6. Employees who have been on leave status for more than six months, suspended, involuntarily demoted, or have received more than one corrective action memo or written reprimand are not eligible to receive the Team Performance Pay adjustment. Employees receiving a combination of a Work or

Performance Improvement Plan (WIP/PIP) and a corrective action memo or written reprimand during Fiscal Year 2019 are not eligible to receive the Team Performance Pay adjustment.

- a. A department head has the option to seek approval from the Town Manager who has sole discretion for reinstatement of Team Performance Pay after a period of six-months, provided that no further written reprimands or actions identified in this section are issued to the employee during that 6-month period.
7. Employees classified in term-limited temporary (TLT) and short-term temporary (STT) positions (i.e. Lifeguards, Sports Officials, Interns, etc.) are not eligible to receive the Team Performance Pay adjustment. If a Salary Schedule adjustment for the paygrade of a temporary employee causes the employee to fall below the new minimum of their paygrade, they will receive an increase up to the new minimum of their paygrade.
8. Contract employees' (Town Manager and Town Magistrate) eligibility shall be determined by the terms of any employment agreement approved by the Council.

Implementation

1. Team Performance Pay adjustments shall not cause an employee's base salary to exceed the maximum of the paygrade for the employee's position.
2. Calculation of the Team Performance Pay adjustment will be based on an employee's regular base pay rate, exclusive of other types of compensation (i.e. special assignment pay, overtime pay, shift differential, etc.)

Pay Administration

1. Eligible employees will receive the Team Performance Pay adjustment and/or Salary Schedule adjustment (for those who fall below the minimum of their paygrade) with the paycheck beginning July 26, 2019.
2. Compensation will be paid in accordance with the Town's bi-weekly regular payroll cycle.
3. Compensation will be subject to normal payroll taxes and other regular payroll deductions.
4. Compensation will be subject to pension contributions as provided by state law.
5. Federal and State withholding will be calculated based on the current exemptions on file.

Public Hearing: Fiscal year 2019-2020 Tentative Budget



FY 2020

May 21, 2019

Marana Regular Council Meeting 05/21/2019

Page 68 of 107

FY2020 TENTATIVE BUDGET

- Tentative Budget brings forward operating funds presented at Manager's Recommended Budget and adds:
 - Special Revenue Funds
 - Capital Projects Funds (including impact fees)
 - Debt Service Funds
 - Internal Service Funds
- If approved, Tentative Budget establishes the overall expenditure limitation (Home Rule)

FY2020 TENTATIVE BUDGET

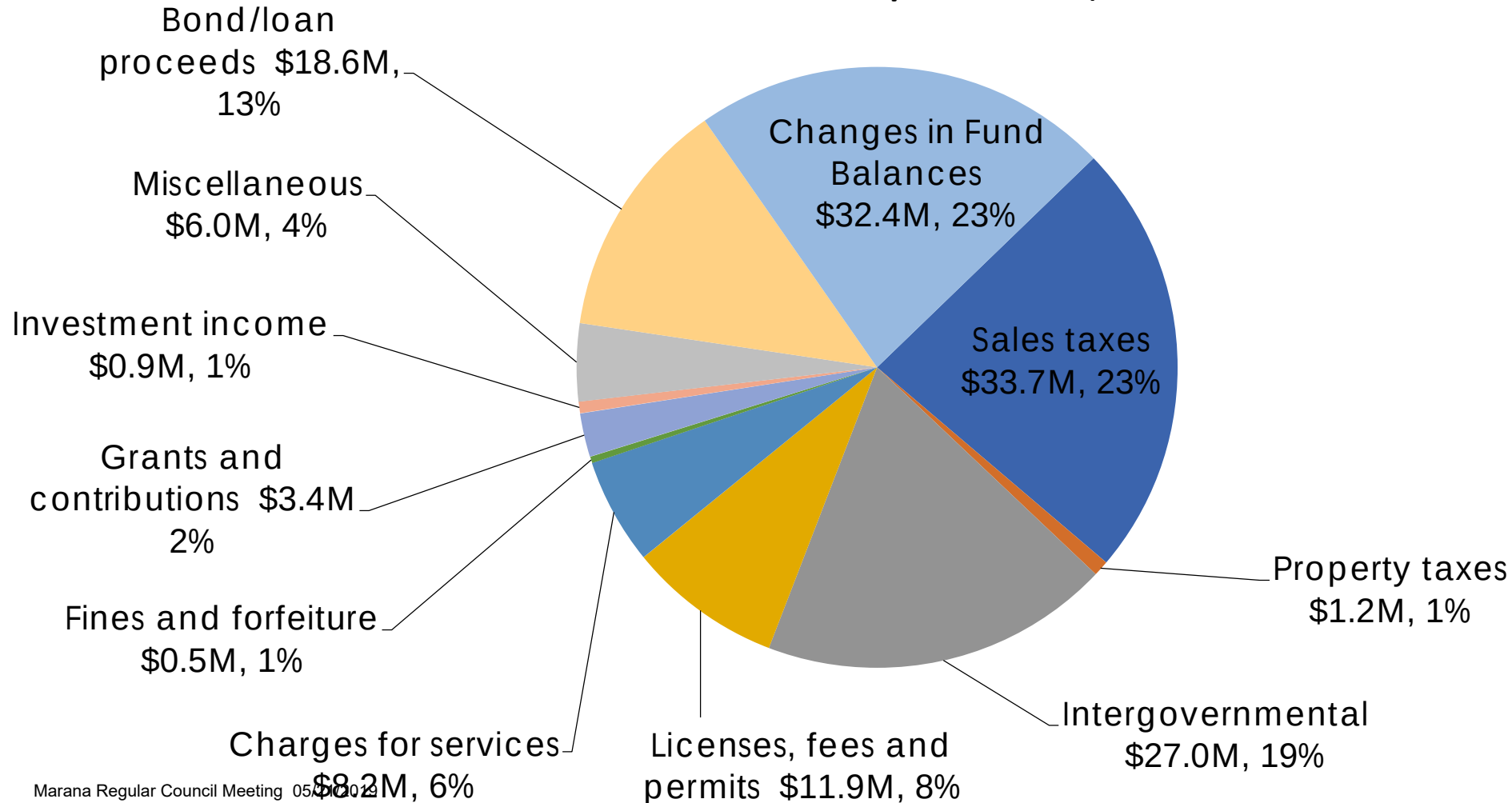
- The Tentative Budget is presented on the required Auditor General Forms
 - Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses
 - Schedule B—Tax Levy and Tax Rate Information
 - Schedule C—Revenues Other Than Property Taxes
 - Schedule D—Other Financing Sources/⟨Uses⟩ and Interfund Transfers
 - Schedule E—Expenditures/Expenses by Fund
 - Schedule F—Expenditures/Expenses by Department (as applicable)
 - Schedule G—Full-Time Employees and Personnel Compensation

FY2020 EXPENDITURE SUMMARY

Primary Entity	2020 Tentative	2019 Adopted	Dollar Change	Percentage Change
General Fund	\$51,751,547	\$49,816,341	\$1,935,206	3.90%
Special Revenue Funds	11,045,733	9,425,278	1,620,454	17.20%
Capital Projects Funds	22,142,106	39,578,817	-17,436,711	-44.10%
Debt Service Funds	5,933,359	5,143,294	790,065	15.40%
Enterprise Funds	39,915,310	25,523,037	14,392,273	56.40%
Internal Service Funds	5,049,200	4,231,566	817,634	19.30%
Primary entity	135,837,255	133,718,333	2,118,922	1.60%
Component Units				
Special Districts	7,943,540	7,951,947	-8,407	-0.10%
Total	<u>\$143,780,795</u>	<u>\$141,670,280</u>	<u>\$2,110,515</u>	<u>1.50%</u>

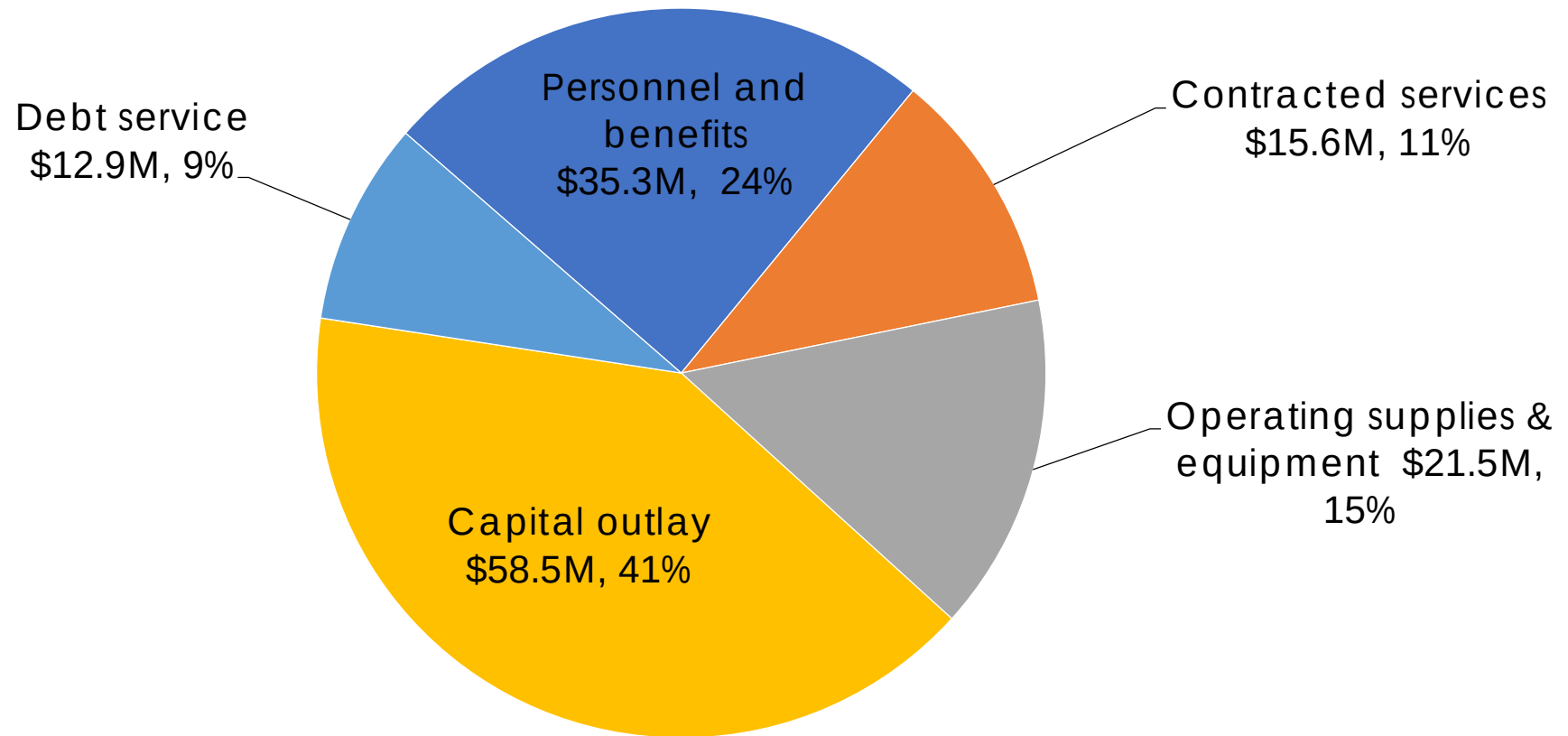
FY2020 REVENUES/SOURCES

TENTATIVE REVENUES/SOURCES - \$143.8M



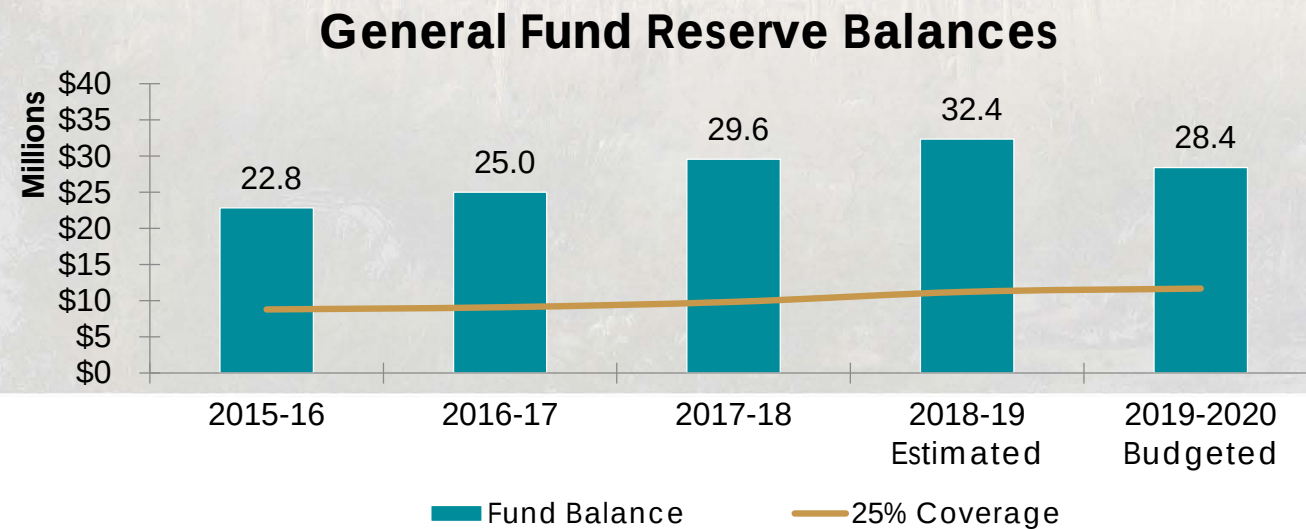
FY2020 EXPENDITURE/USES

TENTATIVE EXPENDITURES/USES - \$143.8M



FY2020 GENERAL FUND RESERVES

- Structurally balanced budget
- Makes significant one-time investments in key projects
- \$28.4M estimated ending reserve ¹
 - Provide adequate cash balances
 - Capacity for major projects
 - Maintain bond ratings
 - Internal Service Funds



FY2020 EMPLOYEE INVESTMENTS & INITIATIVES

- New positions
- Compensation adjustment
- Employee Rewards & Recognition program
- New Year's Eve holiday
- Parental leave
- Tuition reimbursement

FY2020 POSITION SUMMARY

- Authorized positions – 375.35
 - FY2019 Adopted: 363.95
 - FTE increases were in areas determined to be important to the mission of local government

Working Position Title	FTE	Department	Funding Source
Code Enforcement Officer I	1.00	Community & Neighborhood Services	General Fund
Business Process Supervisor	1.00	Parks & Recreation	General Fund
Park Maintenance Supervisor	1.00	Parks & Recreation	General Fund
Police Officer	3.00	Police	General Fund
Equipment Operator	1.00	Public Works	General Fund
Facilities Technician II	1.00	Public Works	General Fund
Traffic Technician I	1.00	Public Works	General Fund
Water Billing Specialist	0.40	Water	Water Fund
Water Quality Technician	2.00	Water	Water Fund
Total FTE Changes	11.40		

FY2020 COMPENSATION

- Team performance based adjustments
 - Up to 3.5% pay adjustment applied to base pay for employees that demonstrate performance and behavior that is aligned with Town's Strategic Plan, policies, directives and cultural values
 - Lump sum payment for eligible employees at the top of their pay range
- Salary schedule adjustments
 - Each paygrade within the adopted salary schedule to increase 3%
 - Increase to minimum of paygrade regardless of performance
- Employees eligible for the Team performance pay adjustment will receive no more than 3.5% within newly adjusted paygrade

- Established the overall expenditure limitation for FY2020 at \$143.8M
- Expenditure authority may only be reallocated or reduced
- Budget reflects the careful allocation of available resources
- Continues investment in key areas of current employees, resources & tools, and strategic positions
- Public hearing for final budget adoption on June 18, 2019

QUESTIONS & DISCUSSION





Council-Regular Meeting

A2

Meeting Date: 05/21/2019

To: Mayor and Council

Submitted For: Paula Bluemer, Environmental Project Manager

From: Keith Brann, Town Engineer

Date: May 21, 2019

Strategic Plan Focus Area:
Not Applicable

Subject: Resolution No. 2019-047: Relating to Public Works; approving and authorizing an updated version of the Town of Marana Stormwater Management Plan as required by state and federal law (Paula Bluemer)

Discussion:

The Town has had a Stormwater Management Plan (SWMP) since 2003 as a requirement of the National Pollution Discharge and Elimination System (NPDES), which the state of Arizona Department of Environmental Quality (ADEQ) has primacy over. The purpose of the SWMP is to educate and regulate the discharge of contaminants into the natural environment.

The Town last updated its SWMP in 2007.

This latest SWMP update is required to comply with new ADEQ requirements for wet water testing. The Town is also streamlining other practices within the SWMP.

Existing budget allocated towards the stormwater program is sufficient to accommodate these changes. No additional funding is required.

Staff Recommendation:

Staff recommends approval of the updated Town of Marana Stormwater Management Plan.

Suggested Motion:

I move to adopt Resolution No. 2019-047, approving the updated Town of Marana Stormwater Management Plan.

Attachments

Resolution No. 2019-047
Exhibit A to Resolution SWMP
Stormwater Management Plan

MARANA RESOLUTION NO. 2019-047

RELATING TO PUBLIC WORKS; APPROVING AND AUTHORIZING AN UPDATED VERSION OF THE TOWN OF MARANA STORMWATER MANAGEMENT PLAN AS REQUIRED BY STATE AND FEDERAL LAW

WHEREAS the Town of Marana is a regulated Phase II Small Municipal Separate Storm Sewer System (MS4); and

WHEREAS the Town of Marana is mandated by the Arizona Department of Environmental Quality (ADEQ) to comply with Arizona Pollutant Discharge Elimination System (AZPDES) Program requirements; and

WHEREAS the Town of Marana submitted a Notice of Intent (NOI) to Discharge and a Storm Water Management Plan (SWMP) in March of 2003 to the Arizona Department of Environmental Quality (ADEQ) as required by the AZPDES Phase II implementation; and

WHEREAS the Town of Marana received an NOI authorization letter from ADEQ, and the Town is operating under an MS4 stormwater permit; and

WHEREAS the Mayor and Council approved the original SWMP on March 7, 2006, by the adoption of Marana Resolution No. 2006-037; and

WHEREAS the Mayor and Council approved an updated version of the SWMP on September 4, 2007, by the adoption of Marana Resolution No. 2007-148; and

WHEREAS a further updated version of the SWMP has now been prepared by Town staff for Council's consideration to comply with new ADEQ requirements for wet water testing and to streamline other practices within the SWMP; and

WHEREAS the Mayor and Council of the Town of Marana find that this resolution and its ultimate purpose of reducing stormwater pollution are in the best interests of the Town of Marana and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, that the updated Stormwater Management Plan for the Town of Marana (the updated SWMP), attached as Exhibit A to this resolution, is hereby approved.

IT IS FURTHER RESOLVED that the Town's Manager and staff are hereby directed and authorized to undertake all other and further tasks required or beneficial to carry out the terms, obligations, and objectives of the updated SWMP.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 21st day of May, 2019.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

Cherry L. Lawson, Town Clerk

Frank Cassidy, Town Attorney

Executive Summary

This Stormwater Management Plan (SWMP) has been prepared by the Town of Marana as a requirement of Section 5.1 of the Arizona Department of Environmental Quality (ADEQ) Arizona Pollutant Discharge Elimination System (AZPDES) General Permit for stormwater discharges from Small Municipal Separate Storm Sewer Systems (MS4) to Waters of the United States (AZG2016-002) which was adopted on September 30, 2016. This SWMP describes the policies and procedures that the Town implements to reduce, to the maximum extent practicable, pollutant discharges to and from its MS4. The overall goal of the program is to ensure that discharges from the MS4 do not cause or contribute to exceedances of surface water quality standards.

As required by the Permit, this SWMP addresses the six minimum control measures (MCMs): (1) Public Education and Outreach, (2) Public Involvement and Participation, (3) Illicit Discharge Detection and Elimination, (4) Construction Site Stormwater Runoff control, (5) Post-Construction Stormwater Management, and (6) Pollution Prevention/Good Housekeeping for Municipal Operations.

This SWMP is a comprehensive program document outlining how the stormwater program is implemented and maintained, therefore, sections have been included to describe other permit required support activities, including training, SWMP evaluation and revision, reporting, and signatory requirements. The SWMP complies with the requirements specified in Code of Federal Regulations (CFR) Chapter 40 Part 122.32, incorporated by reference in Arizona Administrative Code (AAC) R18-9-A902 and A905.

Table of Contents

1. Stormwater Program Background
2. Stormwater Control Measures
3. Monitoring
4. Annual Program Evaluation
5. SWMP Reporting and Program Staffing
6. Stormwater Management Program Attachments

1. STORMWATER PROGRAM BACKGROUND

Introduction:

The Town of Marana developed this Stormwater Management Program (SWMP) in accordance with the Arizona Pollutant Discharge Elimination System (AZPDES) Permit for small Municipal Separate Sewer Systems (MS4) AZG2016-002 that authorizes stormwater discharge. Surface waters of the United States are susceptible to pollutants carried in stormwater and urban runoff. Poorly managed stormwater systems can lead to high levels of nutrients, bacteria, heavy metals, oils, and excess sediment being discharged into rivers and washes. The potential consequences of uncontrolled stormwater runoff include erosion of topsoil, the degradation of riparian habitat, and modified hydrologic patterns, resulting in flooding problems and contamination of drinking water sources. Municipalities can prevent many of these impacts by encouraging or requiring responsible land use practices within their jurisdictions. This SWMP describes the control measures, or Best Management Practices (BMP) that the Town of Marana uses to manage the quality of discharges from the MS4.

Regulatory Background:

The 1972 amendments to the Federal Water Pollution Control Act (known as the Clean Water Act [CWA]) provide the statutory basis for the National Pollutant Discharge Elimination System (NPDES) permit program. Section 402 of the CWA specifically required the EPA to develop and implement the NPDES program. The EPA implemented the NPDES stormwater program in two phases. Phase I covered large and medium-sized municipal separate storm sewer systems (MS4s), certain industrial facilities, and construction activities that disturbed more than five acres. Phase II expanded the NPDES regulatory sphere to include construction project disturbing one or more acres and small MS4s that fall within and “Urbanized Area” as defined by the 2010 U.S. Census.

The Town of Marana was designated as a small regulated MS4 because a small portion of the Town falls within the Tucson urbanized Area. The Stormwater Phase II regulations in Arizona are administered by the Arizona Department of Environmental Quality (ADEQ). The current Arizona State General Permit for Phase II MS4s was adopted September 30, 2016 (AZG2016-002).

The Town of Marana last updated its Stormwater Management Ordinance in 2008. The primary objectives of the Town’s regulations were to prevent, control, and reduce stormwater pollution from construction sites, as well as to detect and eliminate illicit discharges. This document updates the SWMP for the current AZPDES permit.

Geographic Setting:

The Town of Marana is a fast growing community along Interstate 10 northwest of the City of Tucson with land in both Pima and Pinal counties. The Town is approximately 121 square miles and has a population of about 43,000 people. The Town was incorporated in 1977 and employs a council-manager form of municipal government with a mayor and six member Town Council.

Receiving Waters and Outfalls:

The major watercourses in the Marana area are the Santa Cruz River, the Rillito Creek, and the Canada del Oro Wash. There are numerous ephemeral washes that drain into these larger waterways, but no known natural perennial waterways exist within the Town of Marana boundaries. Runoff from both the Tortolita Mountains (to the east) and the Tucson Mountains (to the west) also represents a major component of the stormwater drainage pattern in the Marana area.

The two watercourses that the Town of Marana discharges to are the Santa Cruz River and the Canada del Oro Wash. The part of the Santa Cruz River that runs from Orange Grove to just north of Avra Valley Road is a category 4B/5 Not Attaining/Impaired watercourse. In that area, the river is impaired for Ammonia and E.coli. The Town of Marana has 43 outfalls to the Santa Cruz River, and 1 outfall to the Canada del Oro Wash, which are inspected every year for illicit discharges.

Stormwater Infrastructure Mapping:

The Town of Marana maintains maps of the storm sewer system, outfalls and receiving waters within the urbanized areas of the Town. The current compliance area was determined by the assignment of Urbanized Areas in the 2010 Census. As development happens within the urbanized areas, it will be included on the storm sewer system maps and any new outfalls marked and added to the outfall inspection list. Each time that the Census is completed, it will be reviewed to determine if the compliance area within the Town needs to be updated.

2. STORMWATER CONTROL MEASURES

There are six minimum control measures (MCMs) specified in section 6.4 of the Small MS4 General Permit (General Permit). The Town of Marana, through its Stormwater Program staff, has created its own set of best management practices (BMPs) to address the required MCMs to the maximum extent practicable. The progress and effectiveness of these BMPs is addressed in the Annual Report that must be turned in to ADEQ. BMPs may be added or modified by the Town depending on their effectiveness.

MCM-1 Public Education and Outreach

The key to effective implementation of a stormwater management program is to foster community awareness and understanding of the issues surrounding stormwater pollution. Most people are unaware that stormwater flows are one of the most significant sources of water pollutants. Support for stormwater management increases when the public understands the importance of stormwater pollution prevention and recognizes their role in protecting local waterways. As a result, public support for the SWMP increases the degree of local compliance with program requirements.

The program focuses on pollutants of concern for impaired waters, but also targets pollutants and pollutant sources that are familiar to the target audiences such as:

- Animal/Pet Waste
- Automotive chemical leaks and disposal
- Herbicides, pesticides, and yard waste
- Sediment from construction sites
- Illegal dumping

Target audiences for educational discussions and outreach include:

- Homeowners Associations
- Students
- Business Owners that may contribute pollutants to stormwater
- Construction Sites
- Municipal Employees

The following BMPs have been selected to best meet the Town's Public Outreach and Education minimum control measures.

BMP 1.1: Develop and distribute brochures for target audiences that have the greatest potential to impact the storm drainage system. All brochures will be available at the main offices of the Town of Marana for the general public. The Town will also mail subject specific brochures and newsletters to current businesses.

BMP 1.2: Have a portion of the Town of Marana website dedicated to the Stormwater Program. The website will be added to as needed with an annual review of content for corrections and/or amendments. The Town website address will be printed on all stormwater promotional items.

BMP 1.3: Develop a stormwater pollution prevention presentation for school age children. The number of student presented each year will be documented, and the presentation reviewed annually for content relevance.

MCM-2 Public Involvement and Participation

Efforts by the Town of Marana to involve the public in the development and implementation of the stormwater management program creates the opportunity to bring together much needed community support and increase the level of compliance with program requirements. The success of a public involvement/participation effort relies on early and frequent involvement opportunities that build the community's sense of ownership in the stormwater management effort. The Town of Marana currently supports the following pollution prevention public involvement and participation efforts.

BMP 2.1: Provide access to the SWMP on the town of Marana website. The website will be reviewed annually to make sure that the most current version of the SWMP is posted for public access. The website address will be printed on all stormwater promotional items.

BMP 2.2: Annually provide the public an opportunity to review and comment on the SWMP. The Town will use social media to solicit comments from the community on any changes made to the SWMP and Citizen Tracker to respond to those comments.

BMP 2.3: Town staff will participate in local and regional stormwater programs, workshops, and advisory committees. The events will be logged in a spreadsheet and will include the topics, date of the event, and other participants at the events.

MCM-3 Illicit Discharge Detection and Elimination (IDDE) Program

Illicit discharges are any wastes or wastewater that enter a storm drain or storm sewer system and are not composed entirely of stormwater. Such discharges are illicit because municipal storm sewer systems are not designed to accept, process, or discharge such wastes. Sources of illicit discharges can include: effluent from septic tanks; car washing; pool draining or back flushing; improper disposal of auto and household toxics; and oil or chemical spills on roadways. Illicit discharges are more easily detected when there is little or no stormwater runoff.

BMP 3.1: Prepare and maintain stormwater sewer map. The Town will identify and map all outfall locations within the compliance area. This map will be updated annually.

BMP 3.2: Have an ordinance or other regulatory mechanism to prohibit non-stormwater discharges into the storm sewer system. The Town will implement a council approved ordinance that will be reviewed annually and updated if needed.

BMP 3.3: Have a procedure for inspecting mapped outfall points for illicit discharges. Conduct dry weather inspections of all outfall point at least once per year.

BMP 3.4: Have a procedure for inspecting a minimum of 5 outfalls that are representative of stormwater discharges. The outfalls will be inspected twice per wet season as defined in section 6.4.3.8(b) of the CGP.

BMP 3.5: Have a procedure for receiving, addressing, and recording illicit discharge reports from the public. Illicit discharge reports will be recorded and investigated by Town staff. The number of investigation outcome reports will be included in the annual report to ADEQ.

BMP 3.6: Have information available to the public regarding hazardous illicit discharges. Include information regarding hazardous illicit discharges on the Town web page.

MCM-4 Construction Activity Stormwater Runoff Control

Construction sites are likely to cause significant surface water quality impacts when sediment and erosion controls are lacking or inadequate. These negative effects are associated with both the sediment washed into watercourses and the pollutants bound to those soil particles. These pollutants, which are often the primary concern for the impairment of surface water, can include nutrients, pesticides, oils and grease, concrete truck washout, and construction chemicals and debris.

BMP 4.1: Require all projects greater than 1 acre or part of a larger common plan of development to submit a SWPPP for review and acceptance by the Town prior to the issuance of a grading permit. The Town will review all SWPPPs submitted for private and public projects and report the number reviewed in the annual report to ADEQ.

BMP 4.2: Require that all grading plans for projects greater than 1 acre, or part of a larger common plan of development be reviewed and accepted for coordination with the project SWPPP. The town will review all grading plans submitted for private and public projects and report the number reviewed in the annual report.

BMP 4.3: Inspect construction project greater than 1 acre or part of a common plan of development to ensure compliance with the Town Ordinance. Town staff will conduct inspections of active construction sites and record the results of the inspections. The number of inspections completed will be included in the annual report.

MCM-5: Post-Construction Stormwater Management in New Development and Redevelopment

Land development significantly impacts the quality of surface waters through the alterations of the natural landscape, especially through the increase in impervious surface. This land use change increases not only the quantity of stormwater runoff but also the quality of the stormwater. Increased runoff volumes can cause downstream flooding, channel and bank erosion, sedimentation, and reduced groundwater recharge. The pollutants carried by these larger stormwater flows can include soil sediments, oils, grease, litter, and other toxic substances that collect on paved or otherwise impervious surfaces.

BMP 5.1: Require grading plans to prevent or minimize impacts to water quality from stormwater runoff. Town staff will review grading plans for all construction projects greater than 1 acre or part of a common plan of development to ensure all requirements for controls that reduce or eliminate the discharge of pollutants from the site after construction activities are completed will be installed.

BMP 5.2: Implement an inventory system of all post construction structural stormwater control measures that discharge into the MS4 that are located on Town property. The inventory will be updated at annually and will be searchable by control measure type. The inventory will also log maintenance activities.

BMP 5.3: The Town of Marana follows the guidelines set forth in the 2014 Pima County Regional Flood Control District Design Standards for Stormwater Detention and Retention to require a 15 percent reduction in stormwater runoff when comparing pre and post construction runoff amounts. This is done at the time of grading plan review and is done by the Town's Subdivision Engineering Division.

MCM-6: Pollution Prevention and Good Housekeeping for Municipal Operations

Municipalities can contribute a significant amount of pollutants to stormwater through the maintenance and operation of parks, open space, landscaping, municipally-owned vehicles, public streets and roadways. Beyond the importance of setting a good example within the community, pollution prevention and good housekeeping efforts can save the municipality money over time. Preventing trash and other debris from entering the storm sewer system can reduce damage to system components and lower repair and maintenance costs.

BMP 6.1: Training staff on general stormwater pollution prevention procedures. The Town will utilize video training on even number years to have all Town employees learn about basic stormwater pollution prevention procedures.

BMP 6.2: Provide specialized training to staff more likely to affect stormwater quality. The Town will provide annual training for Parks and Recreation staff as well as the Water Department staff.

BMP 6.3: Perform regular inspections at Town of Marana facilities that have high potential for pollutant discharge. Inspections will be performed and recorded for the Fleet Maintenance facility and the Regional Airport.

3. MONITORING:

The two watercourses that the Town of Marana discharges to are the Santa Cruz River and the Canada del Oro Wash. The part of the Santa Cruz River that runs from Orange Grove to just north of Avra Valley Road is a category 4B/5 Not Attaining/Impaired watercourse. In that area, the river is impaired for Ammonia and E.coli. Since all of the Town's outfalls occur within this stretch of the Santa Cruz River, analytical monitoring will be required for 5 of the outfalls selected for stormwater discharge monitoring.

Rainfall measurements will be logged using the automated Local Evaluation in Real Time (ALERT) system. The ALERT system is composed of weather stations equipped with real-time sensors and a radio telemetry system transmitting the data to base station computers. The weather station is equipped with a tipping bucket rain gauge. Each time a tipping bucket registers 0.5 inches of rainfall, a notice is sent to the stormwater monitoring team who mobilize to the monitor sites and collect first-flush

samples as soon as practicable. Sampling is required twice in the summer wet season (June 1 – October 31) and twice in the winter wet season (November 1 – May 31).

The water quality data will be compared to surface water quality standards (SWQS). If a sample indicates concentrations are higher than the SWQS, the watershed draining to the monitor point is evaluated to determine the source of the pollutants. The pollutant load is based on the area of the watershed, the rate of flow and the concentration of the parameter.

The Town of Marana has developed a Sampling and Analysis Plan that will be followed and updated as necessary.

4. ANNUAL PROGRAM EVALUATION

Town of Marana staff will review the SWMP each year to evaluate compliance with the terms and conditions of the permit. The Town will evaluate the appropriateness of the selected BMPs in achieving the objectives of each control measure and the defined measurable goals. During the annual review, the town determines if revisions to the SWMP are required and appropriate. If SWMP revisions or additions are needed, the town will notify ADEQ of any changes to the SWMP. If components of the SWMP need to be altered, the Town submits the proposed revisions to ADEQ with an explanation of why the original practice was ineffective and how the alterations will better address the goals of the management practice.

A description of the evaluation process and all outcomes will be reported to ADEQ as part of the Annual Report.

5. SWMP REPORTING AND PROGRAM STAFFING

The Town will submit an annual report each year of the permit term to ADEQ. The reporting period is from July 1 through June 30 each year. The annual report is due to ADEQ on or before September 30 each year for the reporting period. The annual reports shall contain the following information:

- The status of compliance with the permit terms and conditions;
- Updates regarding mapping requirements including percent complete;
- An evaluation of the appropriateness and efficacy of the selected BMPs;
- As assessment of the progress towards achieving the measurable goals and objective of each control measure;
- Description of the activities used to promote public participation;
- Description of the activities related to implementation of the IDDE program including the number and identifier of assets inspected or evaluated; number and identifier of outfalls screened; number of illicit discharges located; number of illicit discharges removed; and employee training;

- All outfall screening and monitoring data collected by or on behalf of the permittee during the reporting period and cumulative for the permit term;
- Identification of all discharges determined to be causing or contributing to an exceedance of water quality standards and description of response;
- For discharges subject to TMDLs, identification of specific BMPs used to address the pollutant identified as the cause of the impairment and assessment of the BMPs effectiveness at controlling the pollutant;
- Status of the construction runoff management including number of project plans reviewed, number of inspections, and number of enforcement actions;
- Status of stormwater management for new development and redevelopment including status of ordinance development and review;
- Status of the operation and maintenance programs required by Part 6.4.6.1 of the MS4 permit;
- Description of any changes in identified BMPs or measurable goals;
- Any additional reporting requirements;
- Description of activities to be conducted during the next reporting cycle.

Stormwater Staffing

Town Engineer	Keith Brann	520-382-2600
Assistant Director of Engineering	Jennifer Christelman	520-382-2600
Environmental Project Manager	Paula Bluemer	520-382-2600

7. STORMWATER MANAGEMENT PROGRAM ATTACHMENTS

- a.** AZPDES Phase II MS4 Current Permit
- b.** Notice of Intent
- c.** Compliance Area Map
- d.** Sampling and Analysis Plan

Town of Marana Stormwater Sampling and Analysis Plan

Sampling Areas

The five outfall sampling areas will be established by the Town of Marana. The areas will have easy access in times of wet weather and will be equipped with their own rain gauges. If maintenance is needed at the sampling area to keep it accessible, it will be noted in the sampling report and addressed as soon as practicable and/or before the next anticipated rain event.

Rain Gauges

The Pima County Regional Flood Control District (RFCD) operates the Automated Local Evaluation in Real Time (ALERT), a network of real-time rainfall and runoff sensors in Pima County watersheds. Transmitters send rainfall data from the sensors to a base station computer.

Sample Site	Rain Gauge Number	Rain Gauge Address
256,313	6020	Ina and Santa Cruz River
32, 89	6110	Avra Valley Airpark
314	1200	Canada del Oro

The base station transmits a text alert to the listed phone number for the Town of Marana from three rain gauges. When a rain gauge bucket reaches a minimum level of .5" and the ALERT system registers the event, the ALERT system texts the listed phone number with information as to the level of the rain event and which rain gauge registered the event.

Team Mobilization

Currently the sampling team consists of Paula Bluemer. When alerted by text that rainfall of at least .5" has been recorded during regular office hours of 8-5, the sampling team will check the weather forecast to make sure that conditions are safe for sampling. The team will then take all necessary sample gathering equipment and analysis equipment to the sampling sites. Team members should wear appropriate protective equipment.

When at the sampling sites, accessibility of the site will be checked. Any vegetation or debris that may interfere with access of the site will be removed at the time or noted on the sampling form and removed at a later date. On-site rain gauges will have their contents noted on the sampling form and then cleaned out.

Sample Collection

Separate “grab” samples will be collected for both E.coli and ammonia. Sample bottles will be provided by the laboratory and kept sealed until ready for collection. Collections will be made directly from stormwater flow, and the samples will be placed in a cooler filled with ice for transport to the laboratory. A separate plastic bottle will be used to collect extra stormwater to record turbidity, sheen, odor, and pH. This will be done by Town of Marana staff.

The samples for E.coli and ammonia will be taken directly to the laboratory for testing. The E.coli must be taken to the lab within 2 hours of collecting the sample for accurate analysis.

Sample Documentation

A sample form will be used to collect information such as time and date of collection, condition of the collection site, any reason for deviations from typical protocol, and name of the team member that collected the sample. The form will also record the time that the sample was delivered to the laboratory.

The laboratory processing the samples will provide their own bottles and labels for collection as well as a chain of custody form to be filled out when the sample is delivered to the laboratory.

Sample Delivery

Once all samples have been collected, they will be delivered to the laboratory in a cooler with ice. The samples will be turned over for analysis and the laboratory will provide the Town a report outlining their findings.



Stormwater Management Plan

Paula Bluemer, Environmental Project Manager

May 21, 2019

1948 – Federal Water Pollution Control Act

- First major law that addressed water pollution

1972 – Act expanded and reorganized

1987 – Amendments were added that required EPA to establish a program that addressed stormwater discharge

2002 – States get primacy, implemented in two phases:

- Phase I – Large and Medium sized MS4s
- Phase II – Small MS4s



Municipal Storm Sewer System Program

- In 2002 The Town of Marana was designated as a small MS4 because of proximity to the Tucson Urbanized Area
 - Town of Marana developed their first Stormwater Management Plan in 2003, which was last revised in 2007
- Due to significant changes in the latest AZPDES MS4 General Permit, a rewrite of the Town's SWMP is warranted



Stormwater Management Plan

What is a SWMP

- Program document outlining how the Town of Marana will meet the requirements of the MS4 permit through a stormwater program that includes training, monitoring, reporting, and SWMP evaluation and revision
- Required under Section 5.1 of the ADEQ AZPDES General Permit for stormwater discharges from Small MS4s to Waters of the United States
- Describes the policies and procedures that the Town implements to reduce, to the maximum extent practicable, pollutant discharges and to ensure that any discharges from the MS4 do not cause or contribute to exceedances of surface water quality standards
- 6 minimum control measures specified in the permit



- Develop brochures for target audiences that have the greatest potential to impact the storm drain system
- Have a portion of the Town website dedicated to Stormwater Program
- Develop and present a stormwater pollution prevention presentation for school age children

Public Outreach and Education



Public Involvement and Participation

- Provide access to the SWMP on the Town website
- Annually provide the public an opportunity to review and comment on the SWMP
- Town staff will participate in local and regional stormwater programs, workshops, and advisory committees



Illicit Discharge Detection and Elimination Program

- Prepare and maintain storm sewer map
- Have a regulatory mechanism to prohibit non-stormwater discharges into the storm sewer system
- Have a procedure for inspecting mapped outfall points for illicit discharges. Conduct dry weather inspections once per year
- Have a procedure for receiving, addressing, and recording illicit discharge reports from the public
- Have a procedure for inspecting a minimum of 2 outfalls during rain events 4 times per year



Construction Activity Stormwater Runoff Control

- Require applicable construction projects to submit a SWPPP for review and acceptance by the Town
- Inspect construction projects to ensure compliance with the Town Code



- Implement an inventory system of all post construction structural stormwater control measures that discharge into the MS4 that are located on Town property
- Require a reduction in stormwater runoff when comparing pre and post construction runoff amounts in the areas of the Town designated as critical or balanced basin

Post-Construction Stormwater Management



Pollution Prevention and Good Housekeeping for Municipal Operations

- Train staff on general stormwater pollution prevention procedures
- Provide specialized training for staff more likely to affect stormwater quality
- Perform regular inspections at Town facilities that have a high potential for pollutant discharge



Changes to the Program

- Wet weather monitoring
 - Santa Cruz River is impaired for Ammonia and E.coli
 - Analytical monitoring of stormwater discharge required at 2 outfall sites
 - Water quality data will be used to determine if efforts are reducing pollutants
- Increase training for field staff to be able to identify illicit non-stormwater discharges
- Increase content of stormwater section of the Town's website

