MARANA TOWN COUNCIL
REGULAR COUNCIL MEETING
NOTICE AND AGENDA
11555 W. Civic Center Drive, Marana, Arizona 85653
Council Chambers, May 17, 2022, at or after 6:00 PM

Ed Honea, Mayor
Jon Post, Vice Mayor
Patti Comerford, Council Member
Jackie Craig, Council Member
Herb Kai, Council Member
John Officer, Council Member
Roxanne Ziegler, Council Member

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Marana Town Council and to the general public that the Town Council will hold a meeting open to the public on May 17, 2022, at or after 6:00 PM located in the Council Chambers of the Marana Municipal Complex, 11555 W. Civic Center Drive, Marana, Arizona.

ACTION MAY BE TAKEN BY THE COUNCIL ON ANY ITEM LISTED ON THIS AGENDA. Revisions to the agenda can occur up to 24 hours prior to the meeting. Revised agenda items appear in *italics*.

As a courtesy to others, please turn off or put in silent mode all electronic devices.

Meeting Times

Welcome to this Marana Town Council meeting. Regular Council meetings are usually held the first and third Tuesday of each month at 6:00 PM at the Marana Municipal Complex, although the date or time may change and additional meetings may be called at other times and/or places. Contact the Town Clerk or watch for posted agendas for other meetings. This agenda may be revised up to 24 hours prior to the meeting. In such a case a new agenda will be posted in place of this agenda.

Speaking at Meetings

If you are interested in speaking to the Council during the Call to the Public or Public Hearings, you must fill out a speaker card (located in the lobby outside the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly will be removed from the meeting and will not be allowed to return.

Accessibility
To better serve the citizens of Marana and others attending our meetings, the Council Chambers are wheelchair and handicapped accessible. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Town Clerk at (520) 382-1999. Requests should be made as early as possible to arrange the accommodation.

Agendas
Copies of the agenda are available the day of the meeting in the lobby outside the Council Chambers or online at www.maranaaz.gov under Agendas and Minutes. For questions about the Council meetings, special services or procedures, please contact the Town Clerk, at (520) 382-1999, Monday through Friday from 8:00 AM to 5:00 PM.

This Notice and Agenda Posted no later than 24 hours prior to the meeting, at the Marana Municipal Complex, 11555 W. Civic Center Drive, the Marana Operations Center, 5100 W. Ina Road, and at www.maranaaz.gov under Agendas and Minutes.

REGULAR COUNCIL MEETING

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE/INVOCATION/MOMENT OF SILENCE

APPROVAL OF AGENDA

CALL TO THE PUBLIC
At this time any member of the public is allowed to address the Town Council on any issue within the jurisdiction of the Town Council, except for items scheduled for a Public Hearing at this meeting. The speaker may have up to three minutes to speak. Any persons wishing to address the Council must complete a speaker card located outside the Council Chambers and deliver it to the Town Clerk prior to the commencement of the meeting. Individuals addressing a meeting at the Call to the Public will not be provided with electronic technology capabilities beyond the existing voice amplification and recording capabilities in the facilities. Pursuant to the Arizona Open Meeting Law, at the conclusion of Call to the Public, individual members of the Council may respond to criticism made by those who have addressed the Council, and may ask staff to review the matter, or may ask that the matter be placed on a

future agenda.

PROCLAMATIONS

MAYOR AND COUNCIL REPORTS: SUMMARY OF CURRENT EVENTS

MANAGER'S REPORT: SUMMARY OF CURRENT EVENTS

PRESENTATIONS

P1 Relating to Budget; presentation of third quarter results (July-March) for the Town's General Fund and other selected major funds for the 2021-2022 fiscal year (Yiannis Kalaitzidis)

CONSENT AGENDA

The Consent Agenda contains items requiring action by the Council which are generally routine items not requiring Council discussion. A single motion and affirmative vote will approve all items on the Consent Agenda, including any resolutions or ordinances. Prior to a motion to approve the Consent Agenda, any Council member may remove any item from the Consent Agenda and that item will be discussed and voted upon separately.

C1 Resolution No. 2022-045: Relating to Personnel; approving and adopting amendments to the Personnel Policies and Procedures; revising Chapter 1 - General Employment Rights and Responsibilities, Section 1-2-8 "Use of Public Property", Chapter 2, Employment Process, Section 2-1-4 "Non-Competitive Process", Section 2-6-1 "Procedure", Chapter 3 - Classification and Compensation, Section 3-7-4 "On Call/Stand-By Assignments and Pay", Section 3-7-5 "Shift Differential Pay" Chapter 4 - Employment Benefits and Leaves, Section 4-8-5 "Town-Assigned Administrative Leave", Chapter 6 - Performance Management and Employee Development, Section 6-2-6 "Application and Reimbursement Procedures", Section 6-4-2 "As a Condition of Professional Growth", Chapter 7 - Safety and Health, Section 7-5-6 "Drug Testing" (Curry C. Hale)

C2 Resolution No. 2022-046: Relating to Parks and Recreation; approving and authorizing the Parks and Recreation Director to execute a Facility Usage Agreement between the Town of Marana and Leman Academy of Excellence, Inc. (Jim Conroy)

C3 Resolution No. 2022-047: Relating to Development; approving the final block plat for Mandarina Blocks 1-7 and Parcels A, B & C, generally located north of Tangerine Road and east of Interstate 10 within portions of Section 36, Township 11 South and Range 11 East and Section 31, Township 11 South and Range 12 East (Steve Cheslak)

C4 Resolution No. 2022-048: Relating to Administration; designating Yiannis Kalaitzidis as the Chief Fiscal Officer for officially submitting the Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General (Libby Shelton)

C5 Approval of the Regular Council Meeting Summary Minutes of May 3, 2022 (Cherry L. Lawson)

LIQUOR LICENSES

BOARDS, COMMISSIONS AND COMMITTEES

COUNCIL ACTION

A1 Resolution No. 2022-049: Relating to Real Estate; approving and authorizing the Mayor to sign the Easement Purchase and Sale Agreement in favor of Metropolitan Domestic Water Improvement District and an Electrical Right-of-Way Easement in favor of Trico Electric Cooperative, Inc. over Marana Regional Airport property (George Cardieri)

A2 Ordinance No. 2022.009: Relating to Finance; amending the Town of Marana Comprehensive Fee Schedule; and designating an effective date (Yiannis Kalaitzidis)

Resolution No. 2022-050: Relating to Finance; declaring as a public record filed with the Town Clerk the amendments to the Town of Marana Comprehensive Fee Schedule adopted by Ordinance No. 2022.009 (Yiannis Kalaitzidis)

A3 PUBLIC HEARING: Resolution No. 2022-051: Relating to Budget; adopting the fiscal year 2022-2023 tentative budget (Yiannis Kalaitzidis)

ITEMS FOR DISCUSSION / POSSIBLE ACTION

D1 Relating to Public Art; discussion and selection of a name for the public art piece at the roundabout located at Sandario Road and Marana Main Street (Andrea Caicedo)

D2 Relating to Legislation and Government Actions; discussion and possible action regarding all pending state, federal, and local legislation/government actions and on recent and upcoming meetings of the other governmental bodies (Terry Rozema)

EXECUTIVE SESSIONS

Pursuant to A.R.S. § 38-431.03, the Town Council may vote to go into executive session, which will not be open to the public, to discuss certain matters.

E1 Executive Session pursuant to A.R.S. §38-431.03 (A), Council may ask for discussion or consideration, or consultation with designated Town representatives, or consultation for legal advice with the Town Attorney, concerning any matter listed on this agenda for any of the reasons listed in A.R.S. §38-431.03 (A).

FUTURE AGENDA ITEMS

Notwithstanding the Mayor's discretion regarding the items to be placed on the agenda, if three or more Council members request that an item be placed on the agenda, it must be placed on the agenda for the second regular Town Council meeting after the date of the request, pursuant to Marana Town Code Section 2-4-2(B).

ADJOURNMENT

Council-Regular Meeting **P1**

Meeting Date: 05/17/2022

To: Mayor and Council

From: Yiannis Kalaitzidis, Finance Director

Date: May 17, 2022

Strategic Plan Focus Area:
Not Applicable

Subject: Relating to Budget; presentation of third quarter results (July-March) for the Town's General Fund and other selected major funds for the 2021-2022 fiscal year (Yiannis Kalaitzidis)

Discussion:

The purpose of this item is to present a summary of the Town's third quarter financial results (July-March) for the Town's General Fund and other selected major funds for fiscal year 2021-2022. It is important to note that these results are preliminary, unaudited, and subject to change based upon adjusting entries, as necessary. The attached provides a high-level revenue and expenditure summary at the end of the current quarter.

Revenue

Overall, revenues are above expectations for most funds through the third quarter. General Fund revenue is significantly above budgeted expectations in virtually all categories due to the impact of a stronger than anticipated economy including retail and home sales. Revenues for the Bed Tax Fund, which accounts for the portion of bed tax revenues restricted for tourism related costs, are above expectations as occupancy rates have recovered over the last two quarters and revenues are significantly above pre-pandemic amounts. Airport revenues are above expectations when excluding scheduled transfers set to take place later in the fiscal year. Likewise, revenues for the Water Reclamation fund are above expectations primarily due to stronger than anticipated account growth. Water revenues are below budgeted expectations due to an overestimation of user revenues during budget development.

However, year-over-year revenues are higher than the previous two years. Additional detail on these variances and other listed funds is included within the visualization slides attached to this item.

Expenditures

Expenditures in all funds are at or below expectations through the third quarter. This is primarily due to the timing of large one-time projects and programs which are either in the planning stages or are expected to occur in the future. In some cases, projects have been delayed due to higher than anticipated prices, or due to material shortages, and will be carried forward into next fiscal year. Expenditures for the Bed Tax Fund are as expected through the third quarter of the fiscal year.

The quarterly update will be available on the Town's website following tonight's meeting. The public may interact with the Power BI tool by drilling down into the data. The tool can be found on the following page:
http://www.maranaaz.gov/financial-documents

Staff Recommendation:

Presentation of third quarter financial results only.

Suggested Motion:

Presentation of third quarter financial results only.

Attachments

FY2021-2022 Third Quarter Financial Update

FISCAL YEAR 2021 - 2022 THIRD QUARTER FINANCIAL BRIEF

This financial brief is intended to provide a broad overview and status of revenues and expenditures for the Town's selected major funds through the third quarter of fiscal year 2022 (July 2021 - March 2022). Major funds included in this financial brief are the General Fund, Highway User Revenue Fund (HURF), Bed Tax Fund and Transportation Fund. Also included are the enterprise funds Airport, Water, and Water Reclamation. Please note that all amounts are preliminary, un-audited and subject to change based upon adjusting entries, as necessary.

The table below shows an overview for each fund.

	REVENUES			EXPENDITURES			OVER/UNDER
Fund	FY 2022 Budget	Actual	% Budget	FY 2022 Budget	Actual	% Budget	YTD Over/Under
GENERAL FUND	53,735,342	50,310,129	94%	54,457,494	31,572,279	58%	18,737,850
HURF	3,917,106	3,198,421	82%	4,348,548	1,916,097	44%	1,282,324
TRANSPORTATION FUND	7,600,000	5,882,073	77%	16,216,631	783,559	5%	5,098,514
BED TAX FUND	1,243,341	1,299,650	105%	1,243,341	837,239	67%	462,411
WATER FUND	9,314,917	5,701,072	61%	9,581,972	5,570,284	58%	130,788
WATER RECLAMATION FU...	3,182,972	2,441,892	77%	4,237,261	1,939,302	46%	502,590
AIRPORT FUND	641,443	274,918	43%	641,443	335,387	52%	-60,469

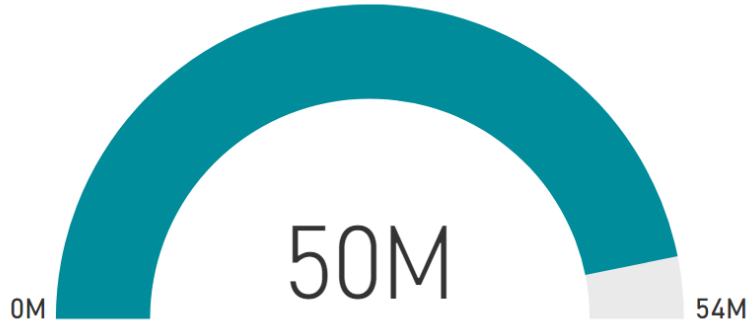
Click HERE for a User Guide and FAQ about this report

FY 2021-2022 THIRD QUARTER: GENERAL FUND REVENUES

Select Revenue or Expense

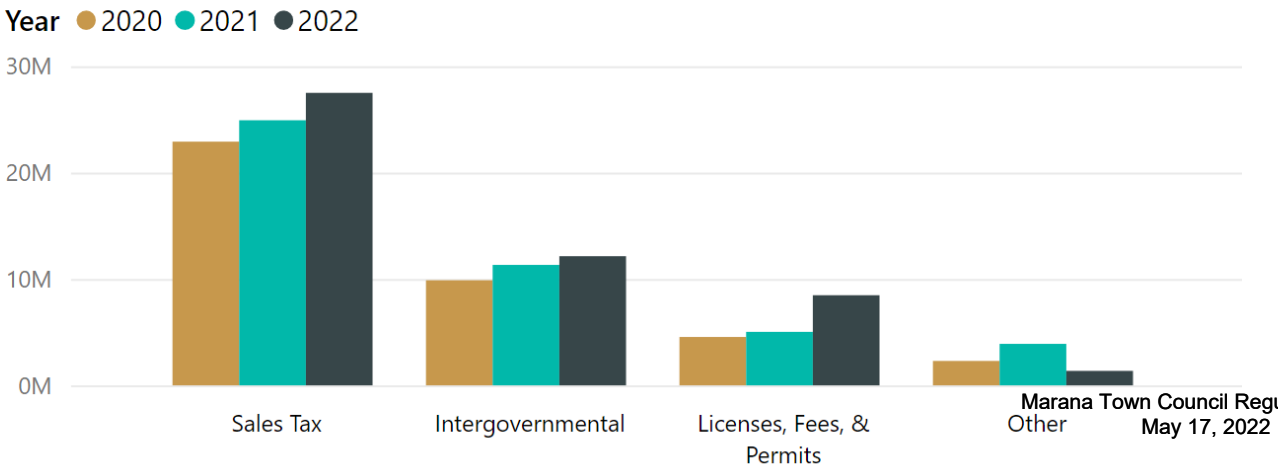
- ☐ EXPENSES
- ■ REVENUES

Category	FY 2022 Budget	Actual	% Budget
Sales Tax	30,950,841	27,501,291	89%
Intergovernmental	14,620,322	12,143,321	83%
Licenses, Fees, & Permits	5,843,300	8,472,186	145%
Charges for Services	609,500	834,565	137%
Other	1,711,379	1,358,766	79%
Total	**53,735,342**	**50,310,129**	**94%**



General Fund Relevant Information

The General Fund is the Town's primary operating fund. Sales Tax, Intergovernmental Revenues and Licenses, Fees, & Permits make up 95% of budgeted revenues for the fund. Third quarter collections are above expected levels for FY2022 due to stronger than anticipated activity in most categories. Intergovernmental Revenues are amounts received from the State's shared revenue program and are distributed based upon population estimates and economic conditions. Licenses, Fees, & Permits include Single Family Residential (SFR) permit revenue (1,100 issued as of March). Other revenues, comprised of various sources include investment income earnings and insurance dividends.



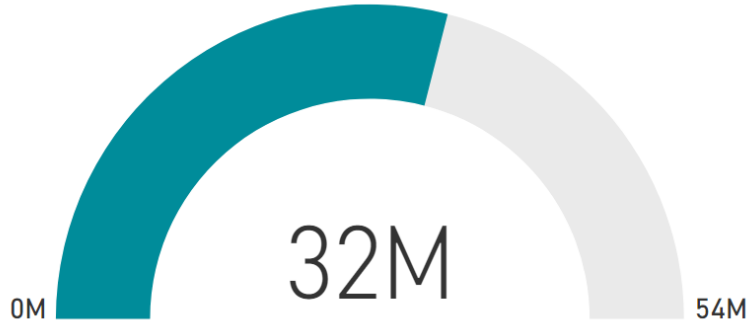
Category	2020	2021	2022
Sales Tax	22,913,885	24,923,691	27,501,291
Intergovernmental	9,879,261	11,323,464	12,143,321
Licenses, Fees, & Permits	4,547,910	5,028,604	8,472,186
Charges for Services	395,002	473,681	834,565
Other	2,294,264	3,899,071	1,358,766
Total	**40,030,323**	**45,648,511**	**50,310,129**

FY 2021-2022 THIRD QUARTER: GENERAL FUND EXPENSES

Select Revenue or Expense

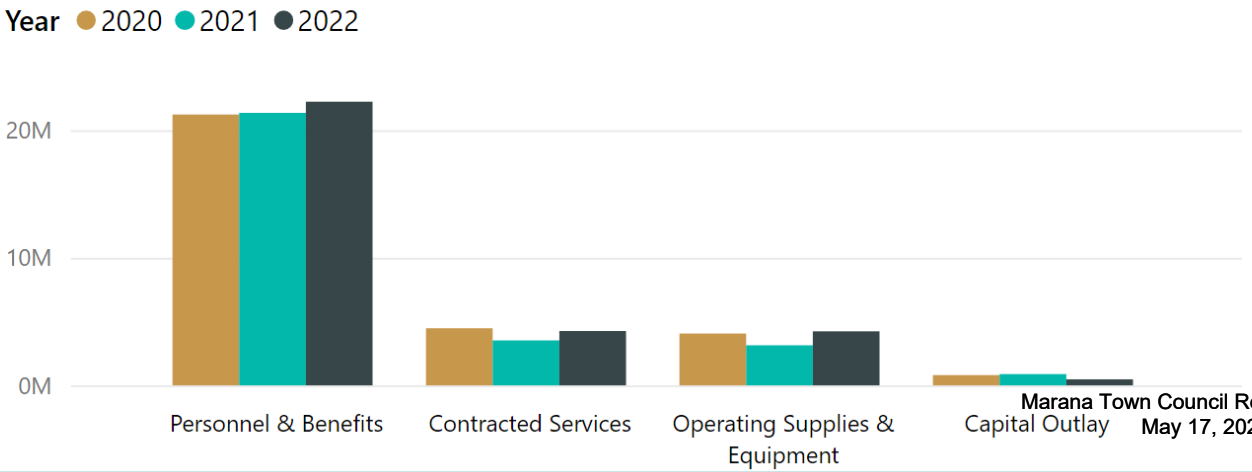
- [x] EXPENSES
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Category	FY 2022 Budget	Actual	% Budget
Personnel & Benefits	34,296,577	22,224,861	65%
Contracted Services	6,503,146	4,255,121	65%
Operating Supplies & Equipment	6,418,283	4,230,917	66%
Capital Outlay	2,739,953	471,294	17%
Other Financing Uses	4,499,535	390,087	9%
Total	**54,457,494**	**31,572,279**	**58%**



General Fund Relevant Information

General Fund expenses through the third quarter of FY2022 are overall as expected. Personnel & Benefits is below anticipated levels due to higher vacancy rates related with the current job market. Capital Outlay is associated with a number of projects many of which are getting underway and with the vehicle replacement program which continues to experience delays associated with supply chain disruptions. Other Financing Uses is related to budgeted transfers which take place later in the fiscal year.



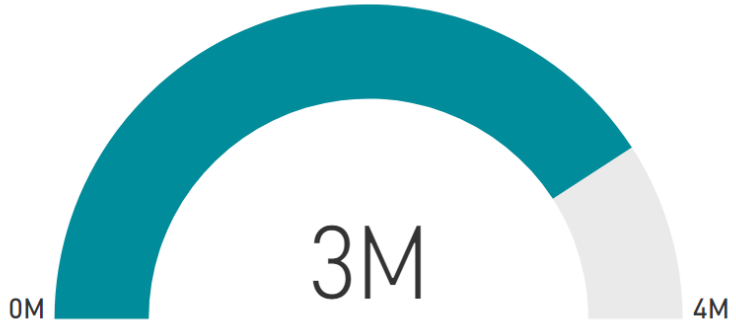
Category	2020	2021	2022
Personnel & Benefits	21,221,843	21,347,095	22,224,861
Contracted Services	4,473,823	3,519,735	4,255,121
Operating Supplies & Equipm...	4,059,248	3,137,707	4,230,917
Capital Outlay	803,539	880,717	471,294
Other Financing Uses	406,677	1,081,168	390,087
Total	**30,965,130**	**29,966,423**	**31,572,279**

FY 2021-2022 THIRD QUARTER: HURF REVENUES

Select Revenue or Expense

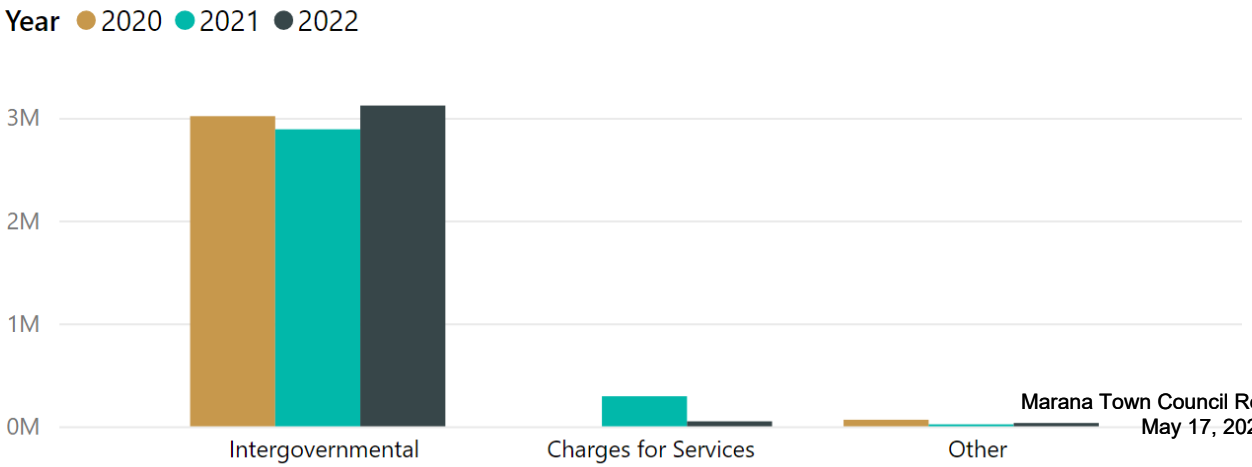
- ☐ EXPENSES
- ■ REVENUES

Category	FY 2022 Budget	Actual	% Budget
Intergovernmental	3,912,106	3,118,228	80%
Charges for Services	0	48,098	0%
Other	5,000	32,095	642%
Total	**3,917,106**	**3,198,421**	**82%**



HURF Relevant Information

The Highway User Revenue Fund or HURF is set by the collection of fees and taxes from users of the State's roads and highways which the State collects. Cities and towns receive a percentage of revenues based on population estimates and gasoline sales within each county. Third quarter HURF revenue collections are slightly above forecasted levels due to better than anticipated activity. Charges for services are payment in lieu of fees collected from third parties to be expended for the preservation of roads. Other revenue is comprised of investment income and auction proceeds.



Category	2020	2021	2022
Intergovernmental	3,015,099	2,887,376	3,118,228
Charges for Services		292,021	48,098
Other	63,563	570	32,095
Total	**3,078,661**	**3,179,967**	**3,198,421**

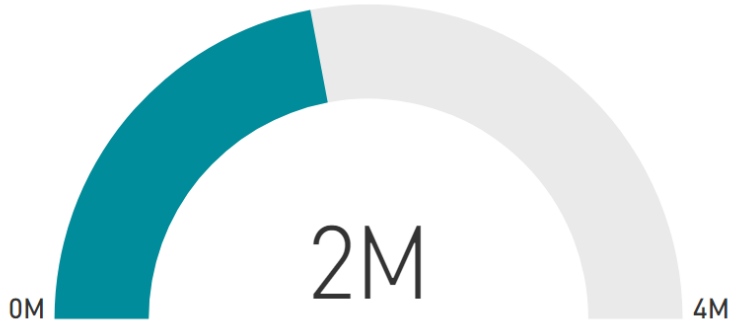
FY 2021-2022 THIRD QUARTER: HURF

EXPENSES

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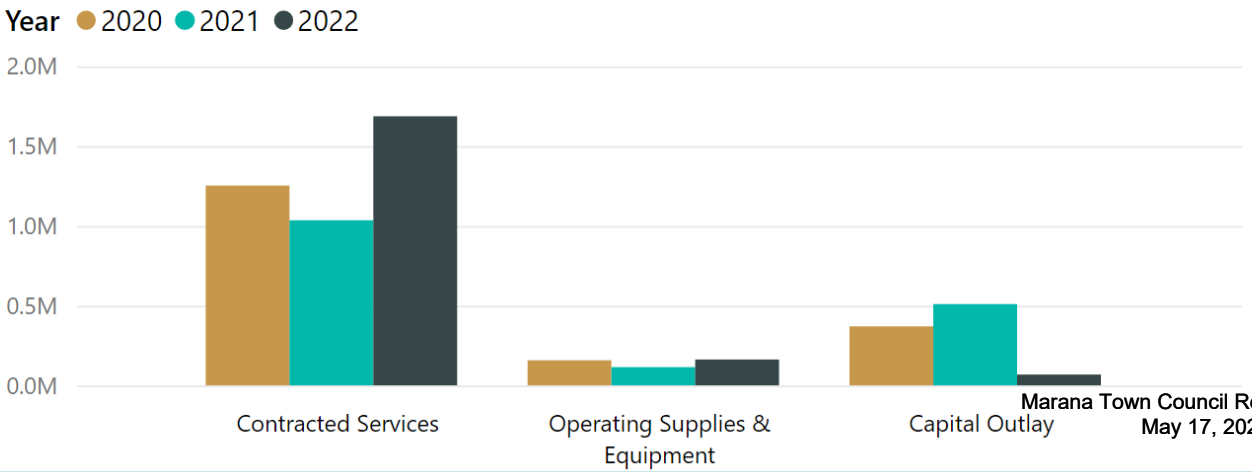
- EXPENSES
- REVENUES

Category	FY 2022 Budget	Actual	% Budget
Contracted Services	3,789,781	1,686,651	45%
Operating Supplies & Equipment	271,550	161,879	60%
Capital Outlay	137,600	67,567	49%
Other Financing Uses	149,617		
Total	**4,348,548**	**1,916,097**	**44%**



HURF Relevant Information

HURF expenses are below budgeted amounts through the third quarter of FY2022. Contracted Services is below budget due to the timing of the Town's Pavement Preservation Program most of which will be performed during the last quarter of the year with a portion to be carried forward into next fiscal year. Operating Supplies & Equipment are below budgeted levels but in line with expectations due to savings in fuel and oil and in utility costs, as the Town continues the multi-year process of converting to LED street lamps. Capital Outlay is associated with vehicle/equipment purchases which is impacted by supply chain disruptions. Other Financing Uses is restricted budget for possible monsoon storm damage or other unanticipated needs.



Category	2020	2021	2022
Contracted Services	1,252,459	1,034,705	1,686,651
Operating Supplies & Equipm...	157,071	114,002	161,879
Capital Outlay	369,740	509,141	67,567
Total	**1,779,270**	**1,657,848**	**1,916,097**

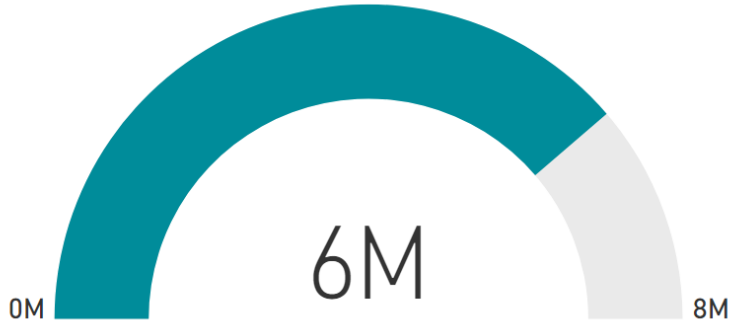
FY 2021-2022 THIRD QUARTER: TRANSPORTATION FUND

REVENUES

Select Revenue or Expense

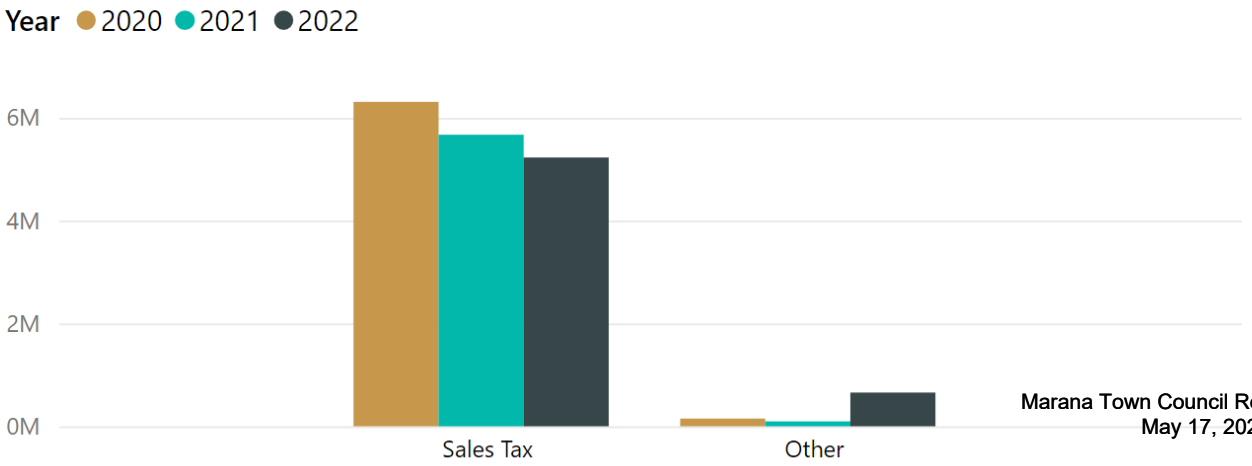
- EXPENSES
- REVENUES

Category	FY 2022 Budget	Actual	% Budget
Sales Tax	7,500,000	5,226,271	70%
Other	100,000	655,802	656%
Total	**7,600,000**	**5,882,073**	**77%**



Transportation Fund Relevant Information

The Transportation Fund is comprised of 75% of all contracting taxes collected by the Town and is to be used for new road construction and reconstruction projects. Third quarter revenue collections are below expectations as certain commercial construction has not yet started as anticipated. However, as residential housing activity remains strong (1,100 SFR permits issued in 3rd qrt. vs. 940 budgeted for the year) and overall revenues in this last quarter show signs of recovery. We continue to be hopeful revenues will meet budget expectations by the end of the fiscal year. Other revenue is comprised of investment income and one-time third party contributions.



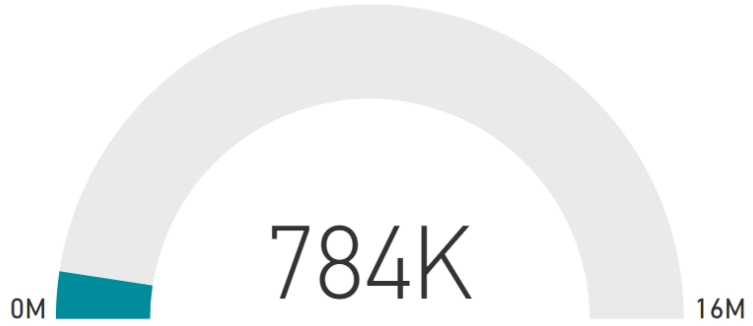
Category	2020	2021	2022
Sales Tax	6,308,372	5,669,045	5,226,271
Other	149,946	95,111	655,802
Total	**6,458,318**	**5,764,156**	**5,882,073**

FY 2021-2022 THIRD QUARTER: TRANSPORTATION FUND

EXPENSES

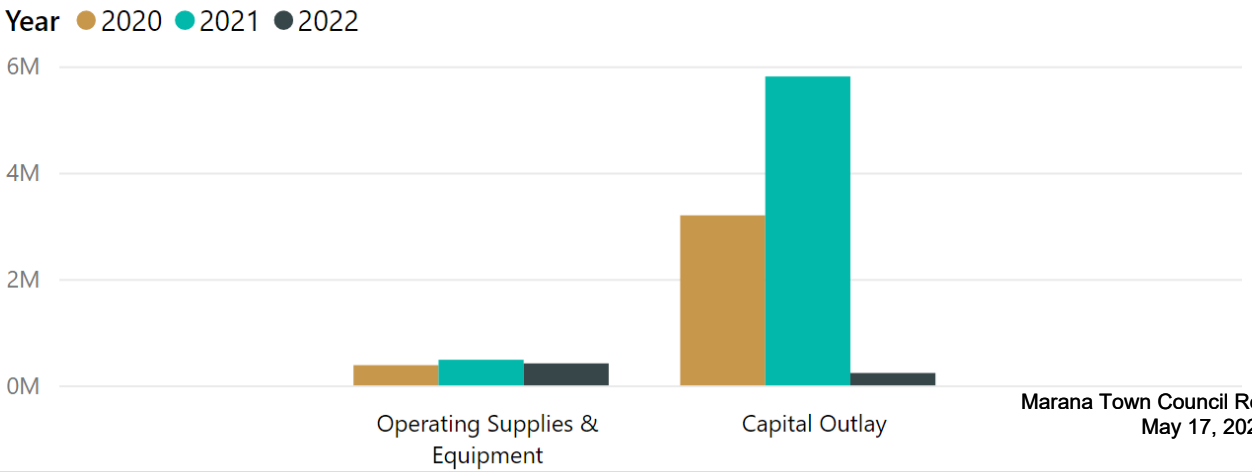
Select Revenue or Expense
- EXPENSES
- REVENUES

Category	FY 2022 Budget	Actual	% Budget
Operating Supplies & Equipment	1,187,000	412,653	35%
Capital Outlay	14,170,602	231,896	2%
Debt Service	0	13,933	0%
Other Financing Uses	859,029	125,078	15%
Total	**16,216,631**	**783,559**	**5%**



Transportation Fund Relevant Information

Transportation Fund expenses are below budgeted levels through the third quarter of FY2022. Operating Supplies & Equipment is associated with ongoing developer reimbursements paid on a semi-annual basis. Capital Outlay is associated with CIP projects some of which kicked off during the first half of the year, but in many cases are still in the planning and design stages of the project. Also, some projects were solicited, but bids exceeded budget appropriations and thus were not awarded while staff evaluates how to proceed. Other delays are associated with material shortages. Other Financing Uses is associated with planned transfers related to debt service.



Category	2020	2021	2022
Operating Supplies & Equipm...	379,472	481,033	412,653
Capital Outlay	3,190,369	5,808,209	231,896
Debt Service	15,464	13,828	13,933
Other Financing Uses	143,820	135,736	125,078
Total	**3,729,124**	**6,438,808**	**783,559**

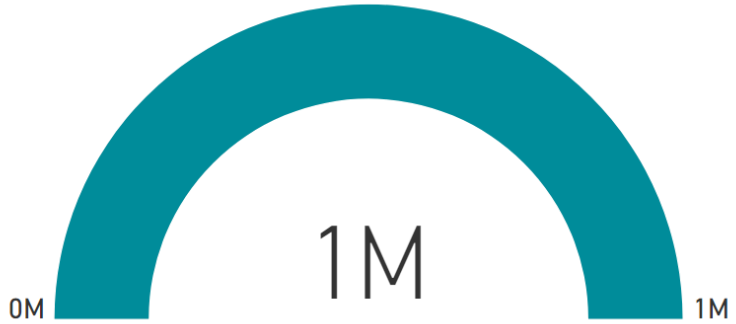
FY 2021-2022 THIRD QUARTER: BED TAX FUND

REVENUES

Select Revenue or Expense

- ☐ EXPENSES
- ■ REVENUES

Category	FY 2022 Budget	Actual	% Budget
Sales Tax	1,243,341	1,299,650	105%
Total	**1,243,341**	**1,299,650**	**105%**



Bed Tax Fund Relevant Information

The Bed Tax Fund accounts for the collection of the discriminatory portion of revenues restricted for tourism initiatives. Third quarter revenue collections for FY2022 are above expectations as the hospitality sector appears to have recovered after a sharp downturn caused by the pandemic. Hotel occupancy rates over the last 6 months have recovered to pre-pandemic levels while at the same time hotels have been able to generate significantly higher revenues compared to pre-pandemic times. The result has been corresponding higher tax revenues for the Town.



Category	2020	2021	2022
Sales Tax	980,192	914,288	1,299,650
Total	**980,192**	**914,288**	**1,299,650**

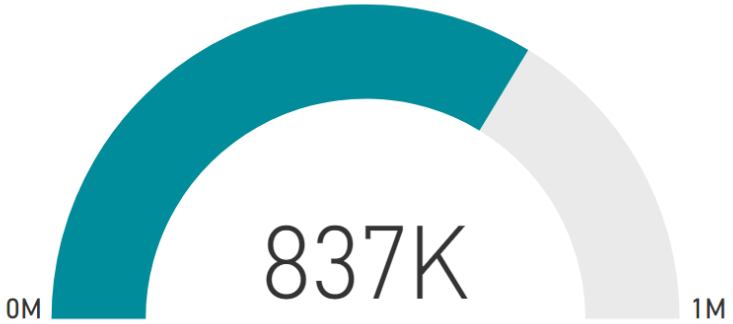
FY 2021-2022 THIRD QUARTER: BED TAX FUND

EXPENSES

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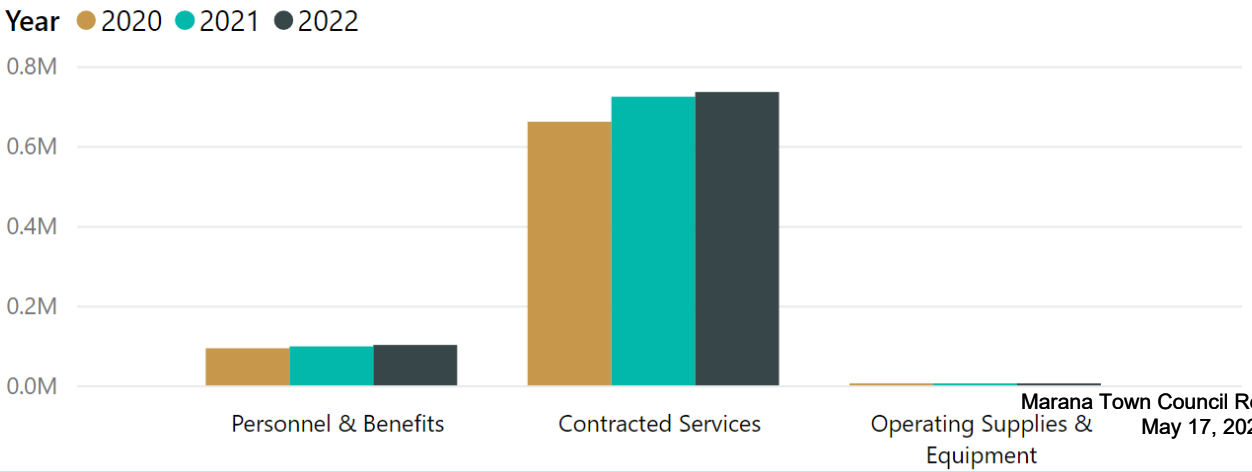
- EXPENSES
- REVENUES

Category	FY 2022 Budget	Actual	% Budget
Personnel & Benefits	144,916	101,250	70%
Contracted Services	859,891	735,544	86%
Operating Supplies & Equipment	117,927	445	0%
Other Financing Uses	120,607		
Total	**1,243,341**	**837,239**	**67%**



Bed Tax Fund Relevant Information

As a whole, the Bed Tax Fund is spending it's resources as expected through the third quarter of FY2022. Contracted services are above budget due to the timing of the annual State Land lease payment in the second quarter. Operating Supplies and Equipment are consistent with prior years. Other Financing Uses is restricted budget for unanticipated needs.



Category	2020	2021	2022
Personnel & Benefits	92,986	97,702	101,250
Contracted Services	660,984	723,675	735,544
Operating Supplies & Equipment	461	192	445
Total	**754,431**	**821,569**	**837,239**

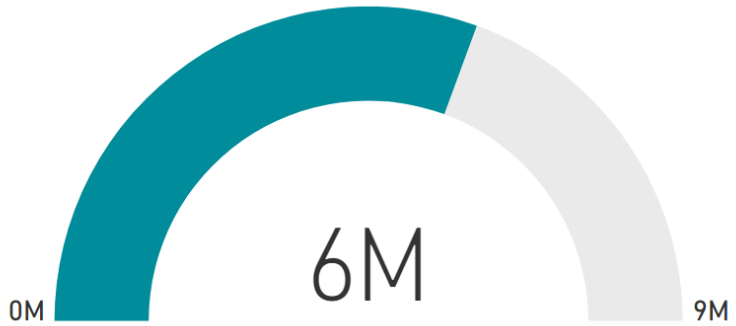
FY 2021-2022 THIRD QUARTER: WATER OPERATING FUND

REVENUES

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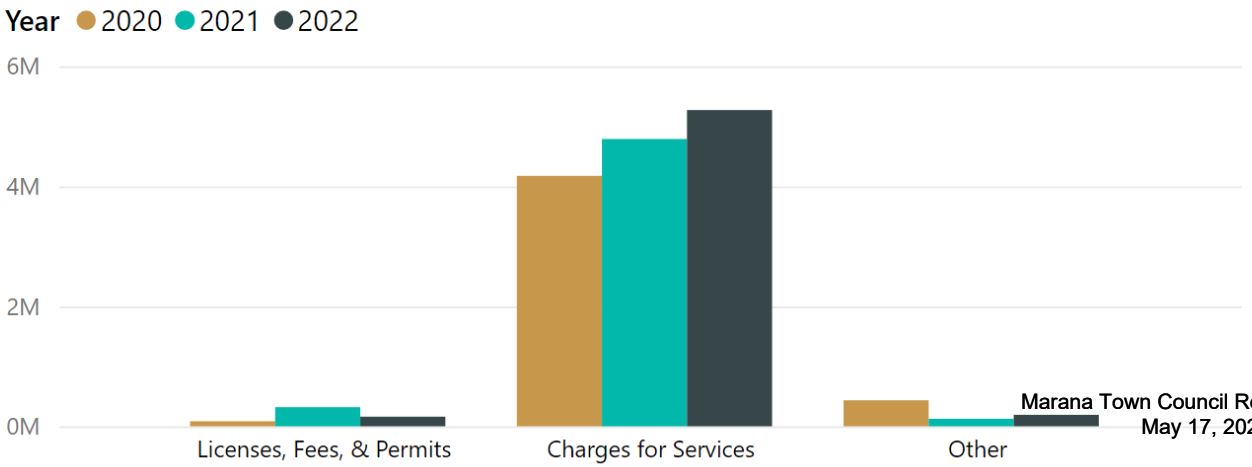
- ☐ EXPENSES
- ■ REVENUES

Category	FY 2022 Budget	Actual	% Budget
Intergovernmental	177,550		
Licenses, Fees, & Permits	50,000	160,209	320%
Charges for Services	7,723,232	5,321,993	69%
Other	1,364,135	218,869	16%
Total	**9,314,917**	**5,701,072**	**61%**



Water Fund Relevant Information

The current rates and fees for Marana Water customers can be found at - http://www.maranaaz.gov/water-rates-and-fees. Charges for Services (water sales) comprise the majority of the revenue for the fund. Third quarter revenue collections are below expectations for FY2022 due to an overestimation of user revenues during budget development. The Department continues to experience strong account growth and revenues are higher year-over-year. Other revenue is primarily comprised of miscellaneous revenue sources and interfund transfers used for debt service payments. These transfers happen later in the fiscal year.



Category	2020	2021	2022
Licenses, Fees, & Permits	83,845	318,709	160,209
Charges for Services	4,207,648	4,825,021	5,321,993
Other	444,237	225,889	218,869
Total	**4,735,730**	**5,369,618**	**5,701,072**

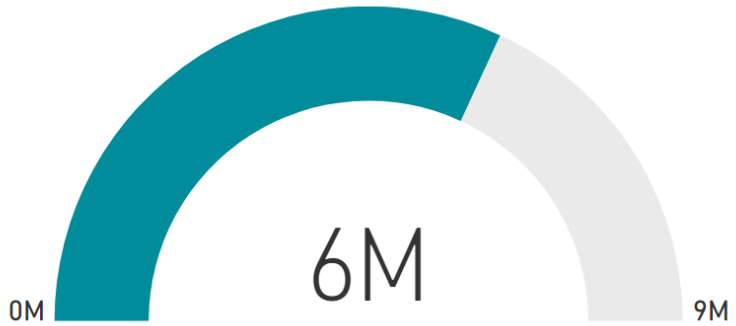
FY 2021-2022 THIRD QUARTER: WATER OPERATING FUND

EXPENSES

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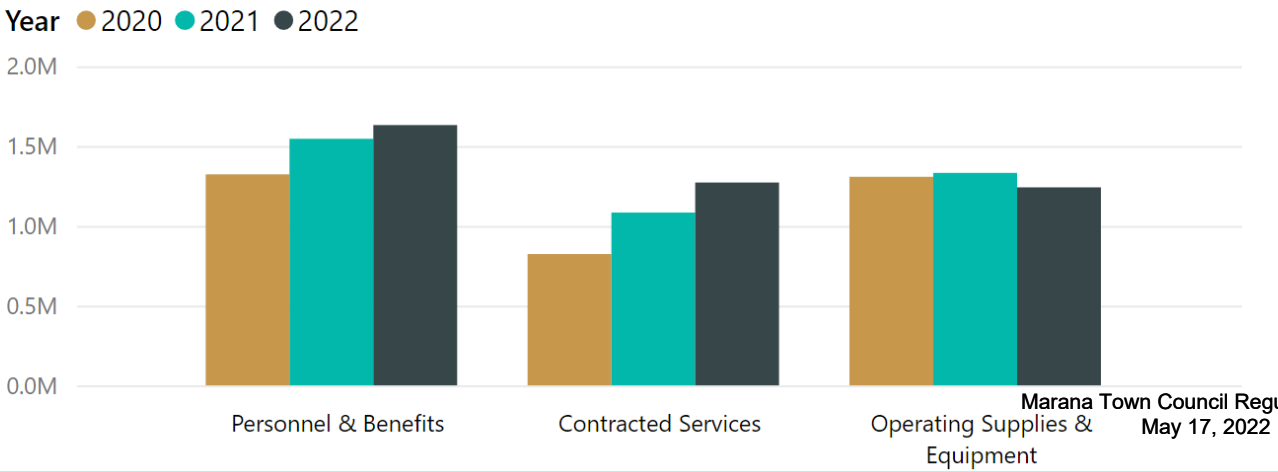
- EXPENSES
- REVENUES

Category	FY 2022 Budget	Actual	% Budget
Personnel & Benefits	2,799,225	1,631,566	58%
Contracted Services	2,400,652	1,271,336	53%
Operating Supplies & Equipment	2,004,602	1,241,074	62%
Capital Outlay	54,400	162,873	299%
Debt Service	1,501,773	1,278,961	85%
Other Financing Uses	821,320	-15,527	-2%
Total	**9,581,972**	**5,570,284**	**58%**



Water Fund Relevant Information

Overall, FY2022 third quarter expenses for the Water Operating Fund are at or below expected levels. Personnel & Benefits are below expectations due to turnover and perstistent vacancies in a number of positions. Debt Service is related to WIFA loan payments made in the first and third quarter of FY2022. Capital costs associated with infrastructure and CIP projects are captured in separate funds. Other Financing Uses is associated with transfers to the Water Capital fund for the construction of capital projects and also for the accounting of gains or losses on the disposal of capital assets.

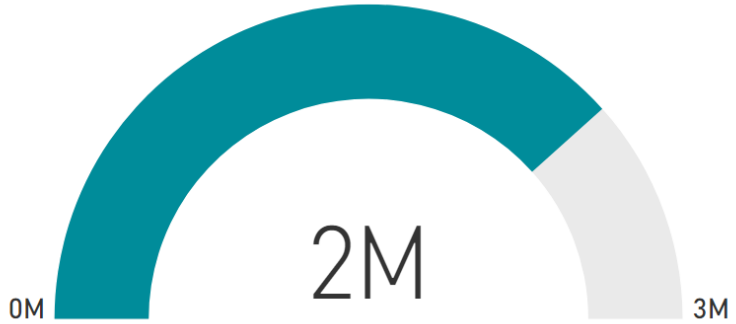


Category	2020	2021	2022
Personnel & Benefits	1,322,502	1,545,516	1,631,566
Contracted Services	822,784	1,082,953	1,271,336
Operating Supplies & Equipm...	1,307,314	1,331,661	1,241,074
Capital Outlay	197,351	0	162,873
Debt Service	1,057,460	1,150,438	1,278,961
Other Financing Uses		-2,635	-15,527
Total	**4,707,411**	**5,107,933**	**5,570,284**

FY 2021-2022 THIRD QUARTER: WATER RECLAMATION OPERATING FUND REVENUES

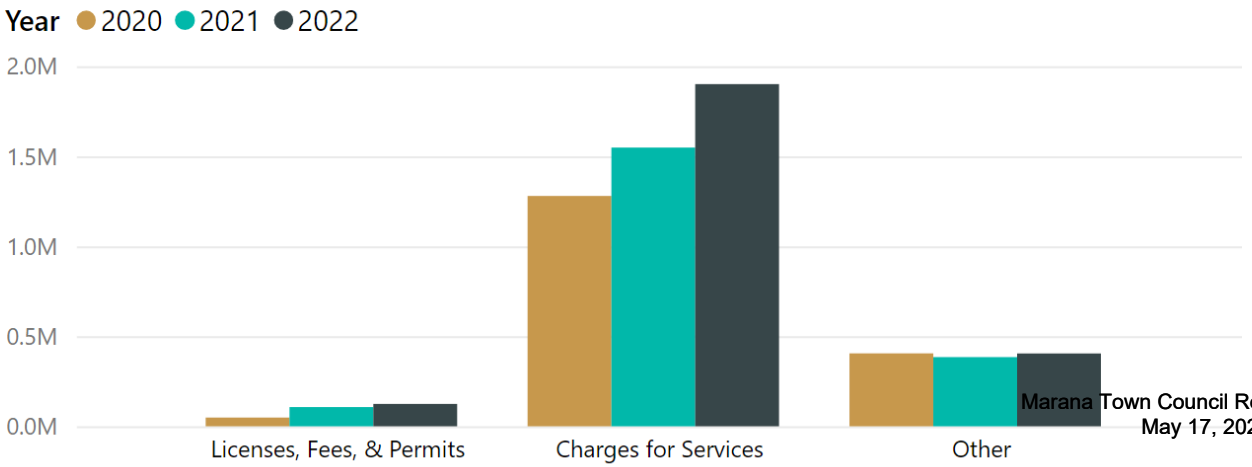
Select Revenue or Expense
- ☐ EXPENSES
- ■ REVENUES

Category	FY 2022 Budget	Actual	% Budget
Licenses, Fees, & Permits	30,000	124,216	414%
Charges for Services	2,341,902	1,900,937	81%
Other	811,070	416,738	51%
Total	**3,182,972**	**2,441,892**	**77%**



Water Reclamation Fund Relevant Information

The current rates and fees for Marana Sewer customers can be found at - http://www.maranaaz.gov/water-rates-and-fees. Charges for Services (sewer rates) comprise the majority of the revenue for the fund. Overall, preliminary FY2022 third quarter revenue collections are slightly above expectations. Licenses, Fees, & Permits are above expectations due to continued strong housing growth. The majority of Other revenue is mainly related to budgeted transfers between funds for debt service payments that are scheduled to be completed by the end of the fiscal year.



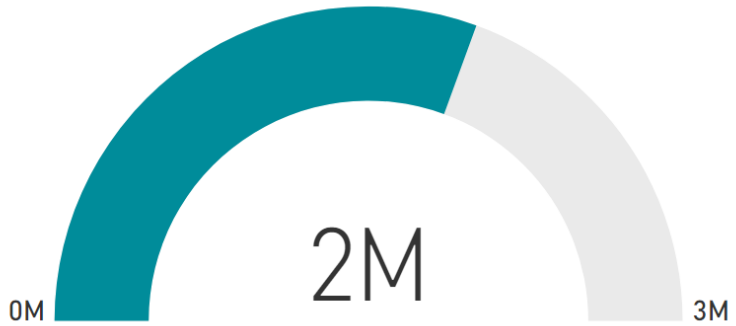
Category	2020	2021	2022
Licenses, Fees, & Permits	49,438	106,716	124,216
Charges for Services	1,279,573	1,548,403	1,900,937
Other	405,092	404,539	416,738
Total	**1,734,102**	**2,059,658**	**2,441,892**

FY 2021-2022 THIRD QUARTER: WATER RECLAMATION OPERATING FUND EXPENSES

Select Revenue or Expense

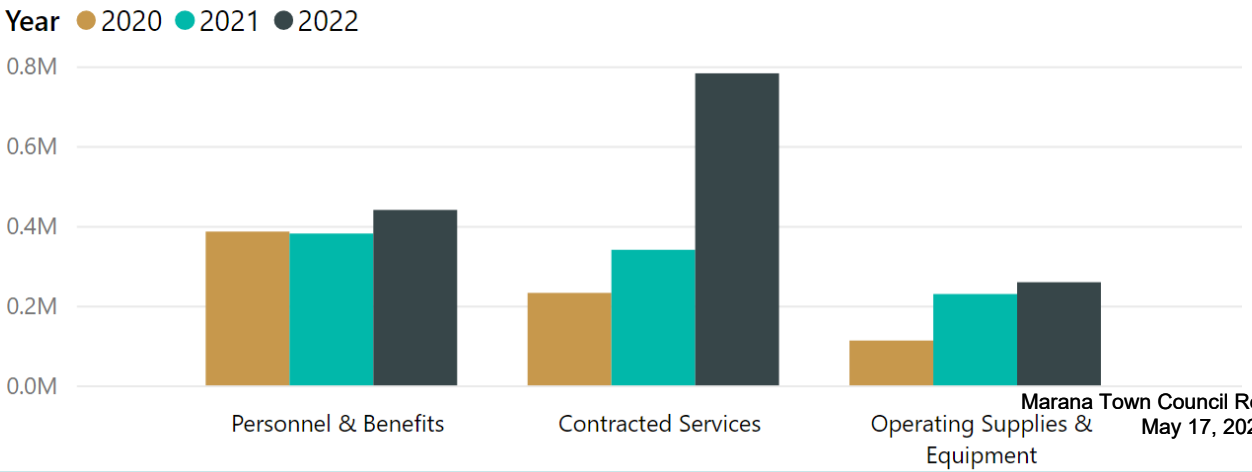
- EXPENSES
- REVENUES

Category	FY 2022 Budget	Actual	% Budget
Personnel & Benefits	618,590	439,820	71%
Contracted Services	1,266,643	782,330	62%
Operating Supplies & Equipment	412,463	258,564	63%
Debt Service	873,165	458,588	53%
Other Financing Uses	1,066,400		
Total	**4,237,261**	**1,939,302**	**46%**



Water Reclamation Fund Relevant Information

Overall, third quarter expenses for the Water Reclamation Operating Fund are within expectations at this time of year. The fund experienced a number of emergency repairs to the system during the first half of the year, which are recorded in Contracted Services. Debt Service is related to annual WIFA loan payments, with the remainder due later in the year. Other Financing Uses is associated with transfers out for the funding of capital improvement projects. Capital costs associated with infrastructure and CIP projects are captured in separate funds.



Category	2020	2021	2022
Personnel & Benefits	385,518	380,618	439,820
Contracted Services	231,789	339,831	782,330
Operating Supplies & Equipm...	112,337	228,938	258,564
Debt Service	433,519	437,092	458,588
Total	**1,163,163**	**1,386,479**	**1,939,302**

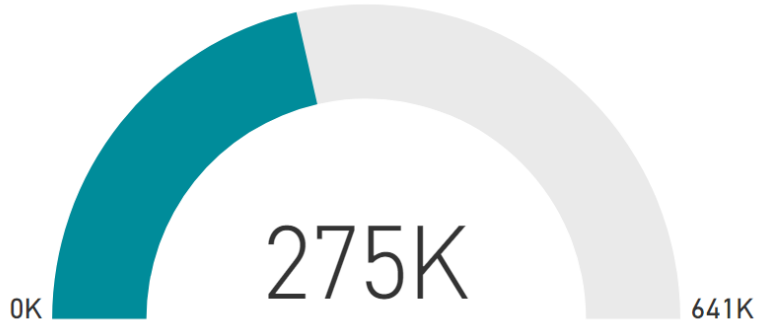
FY 2021-2022 THIRD QUARTER: AIRPORT OPERATING FUND

REVENUES

Select Revenue or Expense

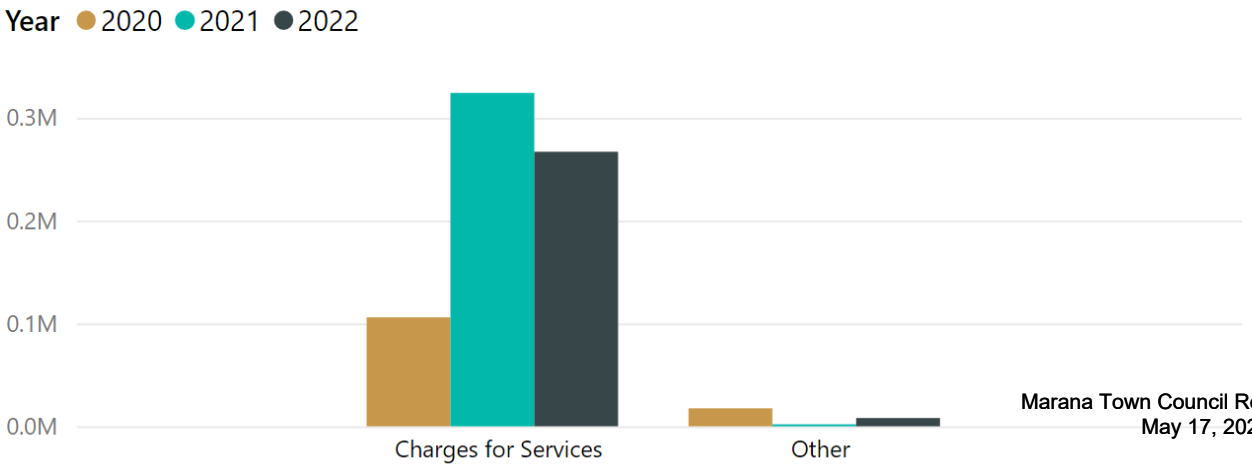
- ☐ EXPENSES
- ■ REVENUES

Category	FY 2022 Budget	Actual	% Budget
Licenses, Fees, & Permits	4,000		
Charges for Services	338,334	266,898	79%
Other	299,109	8,020	3%
Total	**641,443**	**274,918**	**43%**



Airport Fund Relevant Information

Overall, preliminary third quarter revenue collections for the Airport Fund are in line with expectations. Other revenue is primarily comprised of miscellaneous revenues and transfers between funds scheduled to take place at year-end once all fund activity is finalized.



Category	2020	2021	2022
Charges for Services	105,904	324,100	266,898
Other	17,468	506	8,020
Total	**123,372**	**324,606**	**274,918**

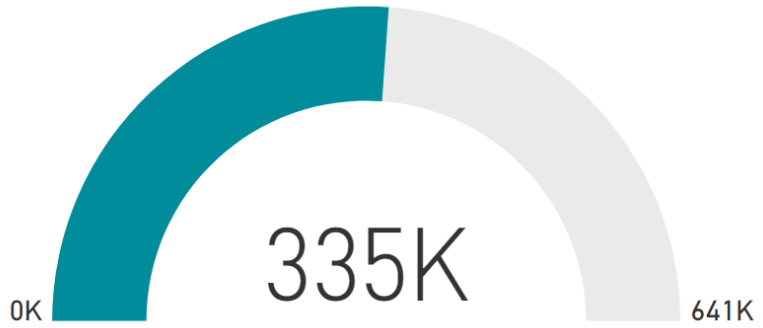
FY 2021-2022 THIRD QUARTER: AIRPORT OPERATING FUND

EXPENSES

Select Revenue or Expense

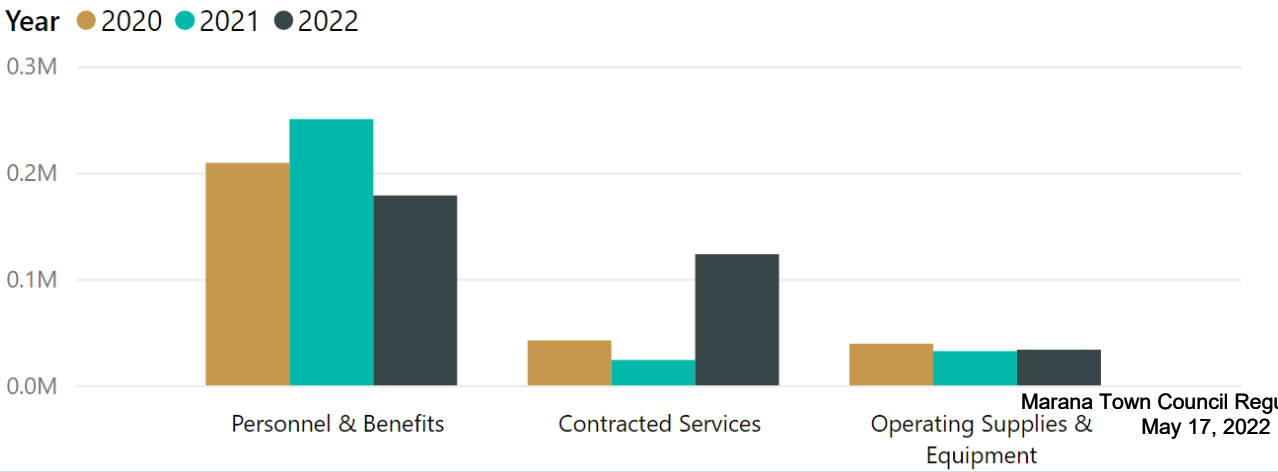
- ■ EXPENSES
- □ REVENUES

Category	FY 2022 Budget	Actual	% Budget
Personnel & Benefits	295,278	178,519	60%
Contracted Services	228,961	123,321	54%
Operating Supplies & Equipment	62,800	33,547	53%
Other Financing Uses	54,404		
Total	**641,443**	**335,387**	**52%**



Airport Fund Relevant Information

Overall, expenses for the Airport Fund are in line with expectations through the third quarter of FY2022. Contracted Services include a one-time contractual payment related to an airport repavement project. Some amounts for one-time security enhancements will be carried forward to the next fiscal year due to delivery delays. Other Financing Uses is related to restricted budget amounts. Costs related to CIP projects are captured in other funds.



Category	2020	2021	2022
Personnel & Benefits	209,231	250,348	178,519
Contracted Services	42,253	23,853	123,321
Operating Supplies & Equipm...	39,187	32,160	33,547
Total	**290,672**	**306,360**	**335,387**

Council-Regular Meeting **C1**

Meeting Date: 05/17/2022

To: Mayor and Council

From: Curry C. Hale, Human Resources Director

Date: May 17, 2022

Strategic Plan Focus Area:
Progress & Innovation

Subject: Resolution No. 2022-045: Relating to Personnel; approving and adopting amendments to the Personnel Policies and Procedures; revising Chapter 1 - General Employment Rights and Responsibilities, Section 1-2-8 "Use of Public Property", Chapter 2, Employment Process, Section 2-1-4 "Non-Competitive Process", Section 2-6-1 "Procedure", Chapter 3 - Classification and Compensation, Section 3-7-4 "On Call/Stand-By Assignments and Pay", Section 3-7-5 "Shift Differential Pay" Chapter 4 - Employment Benefits and Leaves, Section 4-8-5 "Town-Assigned Administrative Leave", Chapter 6 - Performance Management and Employee Development, Section 6-2-6 "Application and Reimbursement Procedures", Section 6-4-2 "As a Condition of Professional Growth", Chapter 7 - Safety and Health, Section 7-5-6 "Drug Testing" (Curry C. Hale)

Discussion:

This item proposes revisions to the Town's Personnel Policies and Procedures. The changes are many, but minor. The word "designee" is being added in several sections that currently state "Town Manager or Human Resources Director, where appropriate. Adding designee where applicable provides continuity of operations when the Town Manager and Human Resources Director are out of the office, and designates authority when appropriate. Also, there is minor language cleanup in Chapter 2, Employment Process, Section 2-6-1 (B). The word "Department" is deleted.

Chapter 1 - General Employment Rights and Responsibilities, Section 1-2-8 (B) "Use of Public Property"
Authorized personal uses include taking a Town vehicle to lunch when going to and from meetings on workdays as needed, use of a Town copy machine at cost, stopping to run personal errands when in a Town vehicle when the destination point is in conjunction with official or authorized business, and other nominal personal uses as permitted by the ~~Town Manager~~ **Department Head, in consultation with the Human Resources, Director** on a case-by-case basis.

Chapter 2, Employment Process, Section 2-1-4 (B) "Non-Competitive Process"
Non-competitive selections shall only be made with the approval of the Town Manager **or designee, in consultation with the Human Resources Director**.

Chapter 2, Employment Process, Section 2-1-4 (E)(2) "Non-Competitive Process
On rare occasions, the Town Manager may identify an individual whose expertise and skills are aligned with pressing Town needs or strategic priorities. When time and resources limit the Town's ability to competitively recruit such an individual, the hiring department and/or the Human Resources Department may recommend to the Town Manager **or designee** that the individual be hired on a non-competitive basis.

Chapter 2, Employment Process, Section 2-6-1 (B) "Procedure"
Human Resources ~~Department~~ staff shall also conduct a thorough and comprehensive background investigation of applicants selected for employment which may include, but is not limited to, any of the following:

Chapter 3 - Classification and Compensation, Section 3-7-4 "On Call/Stand-By Assignments and Pay"
The ~~Town Manager~~ **Department Head, in consultation with the Human Resources Director,** may designate certain non-exempt positions as eligible to receive on-call and/or stand-by pay based on the need for 24 hours per day, 7 days per week coverage and emergency response requirements. Department Heads or those in the chain of authority above the level of Department Head who have such positions in their chain-of-command shall determine the length, duration and rotation of on-call or stand-by assignments.

Chapter 3 - Classification and Compensation, Section 3-7-5 "Shift Differential Pay"
The ~~Town Manager~~ **Department Head, in consultation with the Human Resources Director,** may designate certain non-exempt positions as eligible to receive shift differential pay based on budget capacity with consideration given to the shift differential rates paid in other jurisdictions that make up the Town's market for the purposes of surveying pay and benefits.

Chapter 4 - Employment Benefits and Leaves, Section 4-8-5 (A) "Town-Assigned Administrative Leave"
A Department Head, General Manager or the Human Resources Department may, with the approval of the Human Resources Director **or designee**, assign an employee to administrative leave with pay for a specific non disciplinary reason or purpose, such

as pending the results of a fitness-for-duty examination.

Chapter 6 - Performance Management and Employee Development, Section 6-2-6 (C) "Application and Reimbursement Procedures"
Applications shall be reviewed and approved or disapproved by the Human Resources Director or designee ~~and the Town Manager or designee~~. Employees may not be reimbursed for any courses enrolled in prior to receiving written confirmation of approval from the ~~Town Manager or designee~~ **Human Resources Director or designee**.

Chapter 6 - Performance Management and Employee Development, Section 6-2-6 (E) "Application and Reimbursement Procedures"
Requests for reimbursement shall be reviewed by the Human Resources Director ~~and then routed to the Town Manager~~ or designee. Upon final approval of the request for reimbursement by the ~~Town Manager~~ **Human Resources Director** or designee, reimbursement shall be distributed to the employee.

Chapter 6 - Performance Management and Employee Development, Section 6-4-2 (B) "As a Condition of Professional Growth"
Payment of dues and fees for these non-mandated organizations is the responsibility of the individual employee unless approved for Town payment by the Town Manager **or designee**.

Chapter 7 - Safety and Health, Section 7-5-6 (B2) "Drug Testing"(Curry C. Hale)
Before reporting a positive test result to the Town Manager **or designee**, the Human Resources Director will attempt to contact the employee to discuss the test results. If the Human Resources Director is unable to contact the employee directly, the Human Resources Director will notify the Town Manager **or designee**, who shall contact the employee and direct the employee to contact the Human Resources Director. Upon being so directed, the employee shall contact the Human Resources Director immediately. If the employee fails to contact the Human Resources Director within 5 days after notification, the Human Resources Director may verify the test as positive.

Staff Recommendation:

Staff recommends approval of the Resolution adopting amendments to the Personnel Policies and Procedures.

Suggested Motion:

I move to adopt Resolution No. 2022-045, approving and adopting amendments to the Town's Personnel Policies and Procedures, revising Chapter 1 - General Employment Rights and Responsibilities, Chapter 2, Employment Process, Chapter 3 - Classification and Compensation, Chapter 4 - Employment Benefits and Leaves, Chapter 6 - Performance Management and Employee Development, and Chapter 7 - Safety and Health.

Attachments

Resolution No. 2022-045
Exhibit A
Exhibit B
Exhibit C
Exhibit D
Exhibit E
Exhibit F

MARANA RESOLUTION NO. 2022-045

RELATING TO PERSONNEL; APPROVING AND ADOPTING AMENDMENTS TO THE TOWN'S PERSONNEL POLICIES AND PROCEDURES, REVISING CHAPTER 1 – GENERAL EMPLOYMENT RIGHTS AND RESPONSIBILITIES, SECTION 1-2-8 "USE OF PUBLIC PROPERTY", CHAPTER 2 - EMPLOYMENT PROCESS, SECTION 2-1-4 "NON-COMPETITIVE PROCESS", SECTION 2-6-1 "PROCEDURE", CHAPTER 3 - CLASSIFICATION AND COMPENSATION, SECTION 3-7-4 "ON CALL/STAND-BY ASSIGNMENTS AND PAY", SECTION 3-7-5 "SHIFT DIFFERENTIAL PAY", CHAPTER 4 - EMPLOYMENT BENEFITS AND LEAVES, SECTION 4-8-5 "TOWN-ASSIGNED ADMINISTRATIVE LEAVE", CHAPTER 6 – PERFORMANCE MANAGEMENT AND EMPLOYEE DEVELOPMENT, SECTION 6-2-6 "APPLICATION AND REIMBURSEMENT PROCEDURES", SECTION 6-4-2 "AS A CONDITION OF PROFESSIONAL GROWTH", AND CHAPTER 7 – SAFETY AND HEALTH, SECTION 7-5-6 "DRUG TESTING"

WHEREAS Chapter 3-3 of the Marana Town Code provides that the Town Council may adopt personnel policies, rules, and regulations that follow the generally accepted principles of good personnel administration and which may be modified or changed from time to time; and

WHEREAS the Town Council adopted Personnel Policies and Procedures via Town of Marana Ordinance 99.12 and Resolution 99-38 on May 18, 1999; and

WHEREAS the Council finds that adoption of the amendments to the Town's Personnel Policies and Procedures as set forth in this resolution is in the best interests of the Town and its employees.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, as follows:

SECTION 1. Section 1-2-8 of the Town's Personnel Policies and Procedures, entitled "Use of Public Property", is hereby amended as set forth in Exhibit A attached to this resolution, with deletions shown with ~~strikeouts~~ and additions shown with double underlining.

SECTION 2. Section 2-1-4 entitled "Non-Competitive Process" and Section 2-6-1 entitled "Procedure" of the Town's Personnel Policies and Procedures are hereby amended as set forth in Exhibit B attached to and incorporated by this reference in this resolution, with deletions shown with ~~strikeouts~~ and additions shown with double underlining.

SECTION 3. Section 3-7-4 entitled "On Call/Stand-By Assignments and Pay" and Section 3-7-5 entitled "Shift Differential Pay" of the Town's Personnel Policies and Procedures are hereby amended as set forth in Exhibit C attached to and incorporated by this reference in this resolution, with deletions shown with ~~strikeouts~~ and additions shown with double underlining.

SECTION 4. Section 4-8-5 of the Town's Personnel Policies and Procedures, entitled "Town-Assigned Administrative Leave", is hereby amended as set forth in Exhibit D attached to and incorporated by this reference in this resolution, with additions shown with double underlining.

SECTION 5. Section 6-2-6 entitled "Application and Reimbursement Procedures" and Section 6-4-2 entitled "As a Condition of Professional Growth" of the Town's Personnel Policies and Procedures are hereby amended as set forth in Exhibit E attached to and incorporated by this reference in this resolution, with deletions shown with ~~strikeouts~~ and additions shown with double underlining.

SECTION 6. Section 7-5-6 of the Town's Personnel Policies and Procedures, entitled "Drug Testing", is hereby amended as set forth in Exhibit F attached to and incorporated by this reference in this resolution, with additions shown with double underlining.

SECTION 7. All ordinances, resolutions, or motions and parts of ordinances, resolutions, or motions of the Council in conflict with the provisions of this resolution are hereby repealed, effective as of the effective date of this resolution.

SECTION 8. The Town's manager and staff are hereby directed and authorized to undertake all other and further tasks required or beneficial to carry out the terms, obligations, and objectives of the aforementioned amendments.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 17th day of May, 2022.

_____
Mayor Ed Honea

ATTEST:

_____
Cherry Lawson, Town Clerk

APPROVED AS TO FORM:

_____
Jane Fairall, Town Attorney

MARANA AZ

CHAPTER 1

GENERAL EMPLOYMENT RIGHTS AND RESPONSIBILITIES

[NO REVISIONS TO POLICY 1-1]

POLICY 1-2 CODE OF ETHICS

[No revisions to Sections 1-2-1 through 1-2-7]

Section 1-2-8 Use of Public Property

A. No employee of the Town shall request, use or permit the use of Town-owned vehicles, clothing, equipment, materials, or other property for unauthorized personal convenience, for profit, for private use, or as part of secondary employment. Use of such Town property is to be restricted to such services as are available to the Town generally and for the conduct of official Town business.

B. Authorized personal uses include taking a Town vehicle to lunch when going to and from meetings on workdays as needed, use of a Town copy machine at cost, stopping to run personal errands when in a Town vehicle when the destination point is in conjunction with official or authorized business, and other nominal personal uses as permitted by the ~~Town Manager~~ Department Head, in consultation with the Human Resources Director, on a case-by-case basis.

C. Employees shall not have passengers in Town-owned vehicles unless the passenger is present for official Town business or there is an emergency.

MARANA AZ

CHAPTER 2

EMPLOYMENT PROCESS

POLICY 2-1 RECRUITMENT

Vacancies for regular and temporary, full- and part-time classified and unclassified positions may be filled by an external competitive recruitment process, an internal competitive recruitment process or a non-competitive process. The Human Resources Department and the hiring department will work together to develop recruitment and selection strategies for each vacant position. The Human Resources Department is responsible for ensuring compliance with all applicable laws and policies regarding recruitment and shall conduct all recruitment processes. The hiring department is responsible for the selection of candidates.

[No changes to Sections 2-1-1 through 2-1-3]

Section 2-1-4 Non-Competitive Process

A. The Town of Marana actively seeks a qualified, diverse workforce through competitive recruitment processes. The Town recognizes, however, that there may be situations in which a compelling justification exists to make a non-competitive selection.

B. Non-competitive selections shall only be made with the approval of the Town Manager or designee, in consultation with the Human Resources Director.

C. All candidates selected through a non-competitive process must meet the minimum qualifications of the position in question.

D. In all cases, the Human Resources Department and the hiring department shall document the circumstances of the non-competitive hire with a memorandum to the personnel file of the employee hired through the non-competitive process.

E. The following circumstances may justify an appointment without a competitive recruitment process:

1. In an emergency situation in which failure to fill a vacancy would compromise the operations of the Town, the Town may temporarily hire someone to fill the position while it conducts a competitive search.

2. On rare occasions, the Town Manager may identify an individual whose expertise and skills are aligned with pressing Town needs or strategic priorities. When time and resources limit the Town's ability to competitively recruit such an individual, the hiring department and/or the Human Resources Department may recommend to the Town Manager or designee that the individual be hired on a non-competitive basis.

3. Regular employees who resign from Town service may be considered for re-employment without a competitive recruitment process in accordance with Policy 8-4 of these Personnel Policies and Procedures.

4. In recognition of an employee's talents, contributions, and performance, the Town may appoint a current regular employee who has completed an initial evaluation period in any position with the Town or a term-limited temporary employee who has worked a minimum of 1040 hours to a regular or temporary position within the Town without conducting a competitive search.

[NO REVISIONS TO POLICIES 2-2 THROUGH 2-5]

POLICY 2-6 REFERENCE CHECK AND BACKGROUND INVESTIGATION

Section 2-6-1 Procedure

A. Human Resources staff will conduct employment verification and reference checks on applicants being considered for a position. Parts of the reference check may be delegated to the hiring department.

B. Human Resources ~~Department~~ staff shall also conduct a thorough and comprehensive background investigation of applicants selected for employment which may include, but is not limited to, any of the following:

1. State or county criminal records search
2. Multi-state/national criminal database search
3. Federal criminal records search
4. Education verification
5. Employment verification
6. Motor Vehicle Department record search
7. Professional license and credential verification
8. Sex offender registry search
9. Social Security verification
10. Address trace
11. Character and/or personal reference checks

C. The Police Department will also conduct an employment verification, reference check and background investigation as part of its process of qualifying Police Department candidates before selection.

D. Applicants are required to sign all necessary releases for employment verification, reference checks and background investigations.

1. Background investigations of Parks and Recreation Department employees covered under Marana Town Code Chapter 13-2 shall comply with the requirements set forth in that chapter.

E. Some applicants may also be required to submit fingerprints as set forth in Policy 2-8.

[NO REVISIONS TO POLICIES 2-7 THROUGH 2-10]

MARANA AZ

CHAPTER 3

CLASSIFICATION AND COMPENSATION

[NO REVISIONS TO POLICIES 3-1 THROUGH 3-6]

POLICY 3-7 ADJUSTMENTS TO PAY BASED ON EMPLOYMENT ACTION

[No revisions to Sections 3-7-1 through 3-7-3]

Section 3-7-4 On-Call/Stand-By Assignments and Pay

The ~~Town Manager~~Department Head, in consultation with the Human Resources Director, may designate certain non-exempt positions as eligible to receive on-call and/or stand-by pay based on the need for 24 hours per day, 7 days per week coverage and emergency response requirements. Department Heads or those in the chain of authority above the level of Department Head who have such positions in their chain-of-command shall determine the length, duration and rotation of on-call or stand-by assignments.

Section 3-7-5 Shift Differential Pay

The ~~Town Manager~~Department Head, in consultation with the Human Resources Director, may designate certain non-exempt positions as eligible to receive shift differential pay based on budget capacity with consideration given to the shift differential rates paid in other jurisdictions that make up the Town's market for the purposes of surveying pay and benefits.

[NO REVISIONS TO POLICIES 3-8 THROUGH 3-12]

MARANA AZ

CHAPTER 4

EMPLOYMENT BENEFITS AND LEAVES

[NO REVISIONS TO POLICIES 4-1 THROUGH 4-7]

POLICY 4-8 ADMINISTRATIVE LEAVE

[No revisions to Sections 4-8-1 through 4-8-4]

Section 4-8-5 Town-Assigned Administrative Leave

A. A Department Head, General Manager or the Human Resources Department may, with the approval of the Human Resources Director or designee, assign an employee to administrative leave with pay for a specific non disciplinary reason or purpose, such as pending the results of a fitness-for-duty examination.

B. When an employee is assigned to administrative leave pursuant to this section, any documentation placed in the employee's official personnel file shall specifically note that the administrative leave is for non-disciplinary reasons.

C. Town-assigned administrative leave shall ordinarily not exceed 21 calendar days. The Human Resources Department may authorize an extension in extenuating circumstances.

[No revisions to Sections 4-8-6 through 4-8-9]

[NO REVISIONS TO POLICIES 4-9 THROUGH 4-16]

MARANA AZ

CHAPTER 6

PERFORMANCE MANAGEMENT AND EMPLOYEE DEVELOPMENT

[NO REVISIONS TO POLICY 6-1]

POLICY 6-2 EDUCATION ASSISTANCE

[No revisions to Sections 6-2-1 through 6-2-5]

Section 6-2-6 Application and Reimbursement Procedures

A. Employees shall complete a tuition reimbursement application, available through the Human Resources Department, before the first day of class.

B. All applications must have the prior approval of the employee's Department Head, as indicated by the Department Head's signature on the application.

C. Applications shall be reviewed and approved or disapproved by the Human Resources Director or designee ~~and the Town Manager or designee~~. Employees may not be reimbursed for any courses enrolled in prior to receiving written confirmation of approval from the ~~Town Manager~~ Human Resources Director or designee.

D. If the application is approved, employees must submit a completed request for reimbursement, along with proof of satisfactory grade(s), within 45 calendar days of the completion of each course. Failure to submit the completed request as required within the time limit shall result in disqualification for tuition assistance.

E. Requests for reimbursement shall be reviewed by the Human Resources Director and then routed to the ~~Town Manager~~ or designee. Upon final approval of the request for reimbursement by the ~~Town Manager~~ Human Resources Director or designee, reimbursement shall be distributed to the employee.

F. The approval of an employee's participation in the education assistance program is not a guarantee that the employee will receive reimbursement. Reimbursement is based upon the employee's continued satisfactory work performance.

[No revisions to Section 6-2-7]

[NO REVISIONS TO POLICY 6-3]

POLICY 6-4 SPECIAL LICENSES AND MEMBERSHIP FEES

[No revisions to Section 6-4-1]

Section 6-4-2 As a Condition of Professional Growth

A. Employees who belong to professional organizations that are not required as a condition of employment, but that promote individual professional growth, competence and effectiveness in functioning as Town employees are encouraged to attend local, state and national meetings subject to approval by the Department Head and budgetary limitations.

B. Payment of dues and fees for these non-mandated organizations is the responsibility of the individual employee unless approved for Town payment by the Town Manager or designee.

MARANA AZ

CHAPTER 7

SAFETY AND HEALTH

[NO REVISIONS TO POLICIES 7-1 THROUGH 7-4]

POLICY 7-5 DRUG- AND ALCOHOL-FREE WORKPLACE

It is the policy of the Town of Marana that its employees be free of substance and alcohol abuse. Consequently, the use of illegal drugs by employees is prohibited. Further, employees shall not use alcohol during work hours or engage in "prohibited conduct" as defined in this policy. The overall goals of this policy are to ensure a drug-free and alcohol-free work environment and to reduce accidents, injuries and fatalities.

[No revisions to Sections 7-5-1 through 7-5-6]

Section 7-5-6 Drug Testing

Drug testing will be performed through urinalysis or blood testing. Urinalysis or blood testing will test for the presence of drugs and/or metabolites of the following controlled substances: marijuana, cocaine, opiates, amphetamines, phenacyclidine (PCP) and all other controlled substances.

A. Laboratory Testing

The procedure starts with the collection of a urine or blood specimen.

1. Specimens will be submitted to a Substance Abuse Mental Health Services Administration (SAMHSA) -certified laboratory for testing.
2. As part of the collection process, the specimen provided will be split into two vials; a primary vial and a secondary vial.
3. The SAMHSA-certified laboratory will perform initial screening on all primary vials.
4. In the event that the primary specimen tests positive, a confirmation test of that the primary specimen will be performed prior to the laboratory reporting the results to the Town.

B. Laboratory Results

All laboratory results will be reported by the laboratory to the Human Resources Director for the Town. At the Human Resources Director's sole discretion, a determination will be made as to whether a result is positive or negative.

1. Negative test results will be reported to the Town Manager.
2. Before reporting a positive test result to the Town Manager or designee, the Human Resources Director will attempt to contact the employee to discuss the test results. If

the Human Resources Director is unable to contact the employee directly, the Human Resources Director will notify the Town Manager or designee, who shall contact the employee and direct the employee to contact the Human Resources Director. Upon being so directed, the employee shall contact the Human Resources Director immediately. If the employee fails to contact the Human Resources Director within 5 days after notification, the Human Resources Director may verify the test as positive.

3. After any positive verification, the employee may petition the Human Resources Director to reopen the case for reconsideration.

C. Confidentiality

Individual test results for employees will be released to the Town and will be kept strictly confidential unless consent for the release of the test results has been obtained from the employee.

D. Request for Results and Re-Test

1. Any individual who has submitted to drug testing in compliance with this policy is entitled to receive the results of the drug testing upon timely written request.
2. An individual who tests positive may make a request of the Human Resources Director to have the secondary vial tested. The request for testing of a secondary specimen is timely if it is made to the Human Resources Director within 72 hours of the individual being notified by the Town of a positive test result.
3. The secondary vial must be tested by a different SAMHSA-certified laboratory than tested the primary specimen.
4. The individual making the request for a test of the second specimen must pre-pay all costs associated with the test.

[No revisions to Sections 7-5-7 through 7-5-11]

Council-Regular Meeting **C2**

Meeting Date: 05/17/2022

To: Mayor and Council

From: Libby Shelton, Deputy Town Attorney

Date: May 17, 2022

Strategic Plan Focus Area:
Recreation

Subject: Resolution No. 2022-046: Relating to Parks and Recreation; approving and authorizing the Parks and Recreation Director to execute a Facility Usage Agreement between the Town of Marana and Leman Academy of Excellence, Inc. (Jim Conroy)

Discussion:

The Town of Marana Parks and Recreation department and the Leman Academy of Excellence, Inc. ("Leman") wish to re-enter a facility use agreement that permits common use of respective facilities at Crossroads at Silverbell District Park and Leman Academy to minimize expenses to citizens, improve service delivery, and provide enhanced resources to the community. The Town of Marana's 2022 Parks and Recreation Master Plan recommends the department seek partnerships to coordinate a diverse offering of programs and services throughout the community. The plan includes that the department should establish and grow partnerships with other organizations to develop and expand recreation programs.

Through this partnership, Marana Parks and Recreation is able to expand its adult and youth fitness, sports, and wellness offerings. The facility use agreement permits Leman Academy use of the softball field, soccer / multiuse fields, and basketball courts at Crossroads Park, during non-peak hours only, defined as Monday through Friday, 6:00 a.m. to 6:00 p.m., for Leman Academy curricular and extracurricular activities at no cost to Leman. In return, Leman will permit the Town to use the Leman Academy gymnasium, cafeteria, and designated outdoor facilities for Town recreational programming, community meetings, and similar governmental uses at no cost to the

Town.

The Town has had a facility use agreement with Leman since 2017, but the existing agreement expires on May 31, 2022. By adopting this Resolution, the Town and Leman Academy will enter into a new facility use agreement that will expire on May 31, 2027.

Staff Recommendation:

Staff recommends approval of the Facility Usage Agreement between the Town of Marana and Leman Academy of Excellence, Inc. to continue common use of respective facilities at Crossroads at Silverbell District Park and Leman Academy to minimize expense to citizens, improve service delivery, and provide enhanced resources to the community.

Suggested Motion:

I move to adopt Resolution No. 2022-046, approving and authorizing the Parks and Recreation Director to execute the Facility Usage Agreement between the Town of Marana and Leman Academy of Excellence, Inc.

Attachments

Resolution No. 2022-046
Exhibit A

RESOLUTION NO. 2022-046

RELATING TO PARKS AND RECREATION; APPROVING AND AUTHORIZING THE PARKS AND RECREATION DIRECTOR TO EXECUTE A FACILITY USAGE AGREEMENT BETWEEN THE TOWN OF MARANA AND LEMAN ACADEMY OF EXCELLENCE, INC.

WHEREAS the Town of Marana has established the Crossroads at Silverbell District Park ("Crossroads Park"), located within the Town of Marana at 7548 North Silverbell Road; and

WHEREAS Leman Academy of Excellence, Inc. ("Leman") has established the Leman Academy of Excellence ("Leman Academy"), a public charter school adjacent to Crossroads Park, located within the Town of Marana at 7720 N. Silverbell Road; and

WHEREAS the Town and Leman desire to permit common use of their respective facilities at Crossroads Park and the Leman Academy to minimize expense to citizens, improve service delivery, and provide enhanced resources to the community; and

WHEREAS the Mayor and Council of the Town of Marana find that this resolution is in the best interests of the Town of Marana and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, that the Facility Usage Agreement between the Town of Marana and Leman Academy of Excellence, Inc., attached to this resolution as Exhibit A, is hereby approved, and the Parks and Recreation Director is authorized to execute it for and on behalf of the Town of Marana.

IT IS FURTHER RESOLVED that the Town Manager and staff are hereby directed and authorized to undertake all other and further tasks required or beneficial to carry out the terms, obligations, conditions and objectives of the Facility Usage Agreement.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 17th day of May, 2022.

Mayor Ed Honea

ATTEST:

Cherry Lawson, Town Clerk

APPROVED AS TO FORM:

Jane Fairall, Town Attorney

FACILITY USAGE AGREEMENT BETWEEN
TOWN OF MARANA AND LEMAN ACADEMY OF EXCELLENCE, INC.

This Facility Usage Agreement (this "Agreement") is made and entered into by and between the TOWN OF MARANA (the "Town"), an Arizona municipal corporation and LEMAN ACADEMY OF EXCELLENCE, INC. ("Leman"), an Arizona non-profit corporation. Leman and the Town are sometimes collectively referred to in this Agreement as the "Parties," either of which is sometimes referred to as a "Party."

RECITALS

A. The Town has established the Crossroads at Silverbell District Park ("Crossroads Park"), located within the Town of Marana at 7548 North Silverbell Road.

B. Leman has established the Leman Academy of Excellence ("Leman Academy"), a public charter school adjacent to Crossroads Park, located within the Town of Marana at 7720 N. Silverbell Road.

C. The Town and Leman desire to permit common use of their respective facilities at Crossroads Park and the Leman Academy to minimize expense to citizens, improve service delivery, and provide enhanced resources to the community.

D. The purpose of this Agreement is to set forth the responsibilities of the Parties regarding their use of each other's facilities.

AGREEMENT

NOW, THEREFORE, based on the foregoing recitals, which are incorporated here as the intention of the Parties in entering into this Agreement, the Parties agree as follows:

1. **Leman use of Crossroads Park.** The Town hereby permits Leman to use the following Crossroads Park facilities, as depicted on Exhibit A, during non-peak hours only, defined as Monday through Friday, 6:00 a.m. to 6:00 p.m., for Leman Academy curricular and extra-curricular activities at no cost, subject to Leman's performance of its obligations under this Agreement. During peak hours, Leman may reserve the facilities through the Town's established reservation process and shall pay any facilities fees established in the Town's comprehensive fee schedule.

a. Softball field

b. Soccer/multi-use fields

c. Basketball courts

2. **Town use of Leman Academy.** Leman hereby permits the Town to use the following Leman Academy facilities, as depicted on Exhibit B, for Town recreational programming, community meetings, and similar governmental uses at no cost, subject to the Town's performance of its obligations under this Agreement. The Town may use the facilities during non-school hours only.

a. Gymnasium

b. Cafeteria

c. Outside recreation areas including basketball court, field area, and playground

3. **Scheduling.** The Parties shall schedule their use of each other's facilities in advance pursuant to scheduling procedures agreed to by the Parties. If either Party needs to cancel an activity at the other Party's facility, the Party shall contact a representative of the other Party as soon as possible, and at least 24 hours in advance.

4. **Conditions of use.** Each Party's use of the other Party's facilities pursuant to this Agreement shall be subject to the following conditions:

a. This Agreement is non-exclusive and the Parties may enter into agreements regarding the use of the facilities in question with other parties throughout the term of this Agreement.

b. Each Party shall ensure that a staff member or contracted instructor is available at all times during the Party's usage of the other Party's facilities. The staff member or contracted instructor shall be responsible for all aspects of the activity at the facility, including safety rules and closure because of inclement weather.

c. The Parties may need to periodically close their facilities for maintenance or repairs at the facility owner's sole discretion. Each Party will make reasonable efforts to notify the other Party in advance of any such closures.

d. Each Party maintains priority usage of its own facilities and has final authority on determining use or assignments.

e. Leman shall ensure that all persons using the Town's facilities pursuant to this Agreement:

i. Observe Town of Marana park rules, as codified in the Marana Town Code, Title 13.

ii. Use the facilities in a safe manner that will not jeopardize the safety and welfare of park users, park equipment or park facilities.

f. The Town shall ensure that all persons using Leman's facilities pursuant to this Agreement:

i. Observe any posted rules of use for the Leman Academy.

ii. Use the facilities in a safe manner that will not jeopardize the safety and welfare of Leman Academy users, equipment or facilities.

g. Notwithstanding the provisions of this paragraph 4, the Parties each reserve the right to close their own facilities and/or deny the other Party's use of the facilities due to inclement weather or any safety or other concern.

5. **Repair and maintenance of facilities.** Each Party shall be solely responsible for all repair and maintenance of the Party's own facilities. The Parties agree that the decisions on maintenance and repair of facilities are non-delegable decisions of the owner of the facilities. However, each Party shall be responsible for the costs of any repairs that are necessary and directly attributable to their respective uses of the other Party's facilities.

6. **Indemnification**. To the fullest extent permitted by law, each Party (as "indemnitor") shall defend, indemnify and hold harmless the other Party (as "indemnitee"), its officers, officials, employees, agents, volunteers, successors, and assigns (the "indemnified group") for claims, damages, losses, liabilities and expenses of any nature whatsoever (including but not limited to reasonable attorneys' fees, court costs, the costs of appellate proceedings, and all claim adjusting and handling expense) relating to, arising out of, resulting from or alleged to have resulted from the indemnitor's acts, errors, mistakes or omissions relating to any action or inaction of this Agreement (collectively, "claims") including but not limited to work, services, acts, errors, mistakes, or omissions in the performance of this Agreement by anyone directly or indirectly employed by or contracting with the indemnitor, or any person for whose acts and liabilities are the obligation of the indemnitor. If any claim, action or proceeding is brought against the indemnified group, indemnitor shall have a duty, at its sole cost and expense, to resist or defend such claim or action on behalf of the indemnified group but only to the extent that such claims result in vicarious/derivative liability to the indemnitee and are caused by the act, omission, negligence, misconduct or other fault of the indemnitor, its officers, officials, agents, employees or volunteers; provided, however, that the indemnitor shall have no obligation to indemnify the indemnified group for the indemnified group's passive negligence. The indemnity provisions of this Agreement shall survive the termination of this Agreement.

7. **Insurance**.

a. Each Party shall secure and maintain in force throughout the life of this Agreement, comprehensive general liability insurance with carriers acceptable to the other Party, with a minimum coverage of one million dollars ($1,000,000) per occurrence and two million dollars ($2,000,000) aggregate for personal injury, and one million ($1,000,000) per occurrence/aggregate for property damage.

b. Each Party shall deliver one or more certificates of insurance evidencing coverage as described in this paragraph 7 to the other Party upon execution of this Agreement, prior to using the facilities pursuant to this Agreement. Each Party shall also deliver new certificates of insurance to the other Party each time the policy(s) is updated.

c. Each Party shall be named as an additional insured on the commercial general liability insurance policies required by subparagraph (a) above. As an additional insured, each Party shall be provided coverage for any liability arising out of operations performed in whole or in part by or on behalf of the other Party. Each Party shall deliver additional insured endorsement(s) along with the certificate(s) of insurance required by subparagraph (b) above.

d. The coverage requirements specified in this paragraph 7 may not be changed or modified except by written agreement signed by the Parties.

e. Each Party shall give the other Party at least 30 calendar days' written notice prior to a planned cancellation or reduction of any coverage required by this paragraph 7. Each Party shall give the other Party immediate notice of any other cancellation or reduction of any coverage required by this paragraph 7. Cancellation or reduction of any coverage required by this paragraph 7 is grounds for termination of this Agreement.

8. **Notices.** Any notice required under this Agreement shall be complete when sent via First Class Mail or hand delivered to the following addresses. Either Party may change its address for purposes of notice under this Agreement by mailing a notice of change of address to the other Party.

Leman: Leman Academy of Excellence, Inc.
6601 East Grant Road, Suite 101
Tucson, Arizona 85715

Marana: Town of Marana
Attn: Town Manager
11555 W. Civic Center Drive
Marana, AZ 85653

9. **Governing law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Arizona, and any lawsuit to enforce any provision of this Agreement or to obtain any remedy with respect to this Agreement shall be brought in the Pima County Superior Court, and for this purpose the Parties expressly and irrevocably consent to the jurisdiction of the Pima County Superior Court.

10. **Court costs and reasonable attorneys' fees to prevailing Party in dispute.** If a Party fails to perform any of its obligations under this Agreement, or if a dispute arises concerning the meaning or interpretation of any provision of this Agreement, the prevailing Party shall be entitled to all court costs and reasonable attorneys' fees incurred in enforcing or establishing its rights under this Agreement.

11. **Exhibits.** Any exhibit attached to this Agreement shall be deemed to have been incorporated in this Agreement by reference with the same force and effect as if fully set forth in the body of this Agreement.

12. **Counterparts.** This Agreement may be executed in any number of counterparts. Each counterpart shall be deemed an original, but all counterparts shall constitute but one agreement.

13. **Term.** This Agreement shall be effective as of the signature date of the last Party to sign this Agreement, and shall expire on May 31, 2027, unless earlier terminated by either Party in accord with the terms of this Agreement.

14. **Termination.** This Agreement may be terminated under the following circumstances:

a. This Agreement may be terminated by either Party without cause with 60 days' written notice to the other Party.

b. A Party may terminate this Agreement for material breach of the Agreement by the other Party. Prior to any termination under this paragraph, the Party allegedly in default shall be given written notice by the other Party of the nature of the alleged default. The Party said to be in default shall have 45 days to cure the default. If the default is not cured within that time, the other Party may terminate this Agreement. Any such termination shall not relieve either Party from liabilities or costs already incurred under this Agreement.

c. This Agreement may be terminated for a conflict of interest as set forth in A.R.S. § 38-511, the relevant portions of which are hereby incorporated by reference.

15. **Miscellaneous.**

a. This Agreement may not be modified except in a writing signed by both of the Parties.

b. This Agreement represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations or agreements, either written or oral.

c. The captions and section numbers appearing in this Agreement are inserted only as a matter of convenience, and do not define, limit, construe or describe the scope or intent of such sections or articles of this Agreement.

d. Neither Party's waiver of the other's breach of any term or condition contained in this Agreement shall be deemed a waiver of any subsequent breach of the same or any other term or condition of this Agreement.

"Town":

TOWN OF MARANA, an Arizona municipal corporation

By:_____
Jim Conroy
Parks & Recreation Director

Date:_____

"Leman":

LEMAN ACADEMY OF EXCELLENCE, INC., an Arizona non-profit corporation

By:_____

Its:_____

ATTEST:

_____
Cherry L. Lawson, Town Clerk

APPROVED AS TO FORM:

_____
Libby Shelton, Deputy Town Attorney

Exhibit A

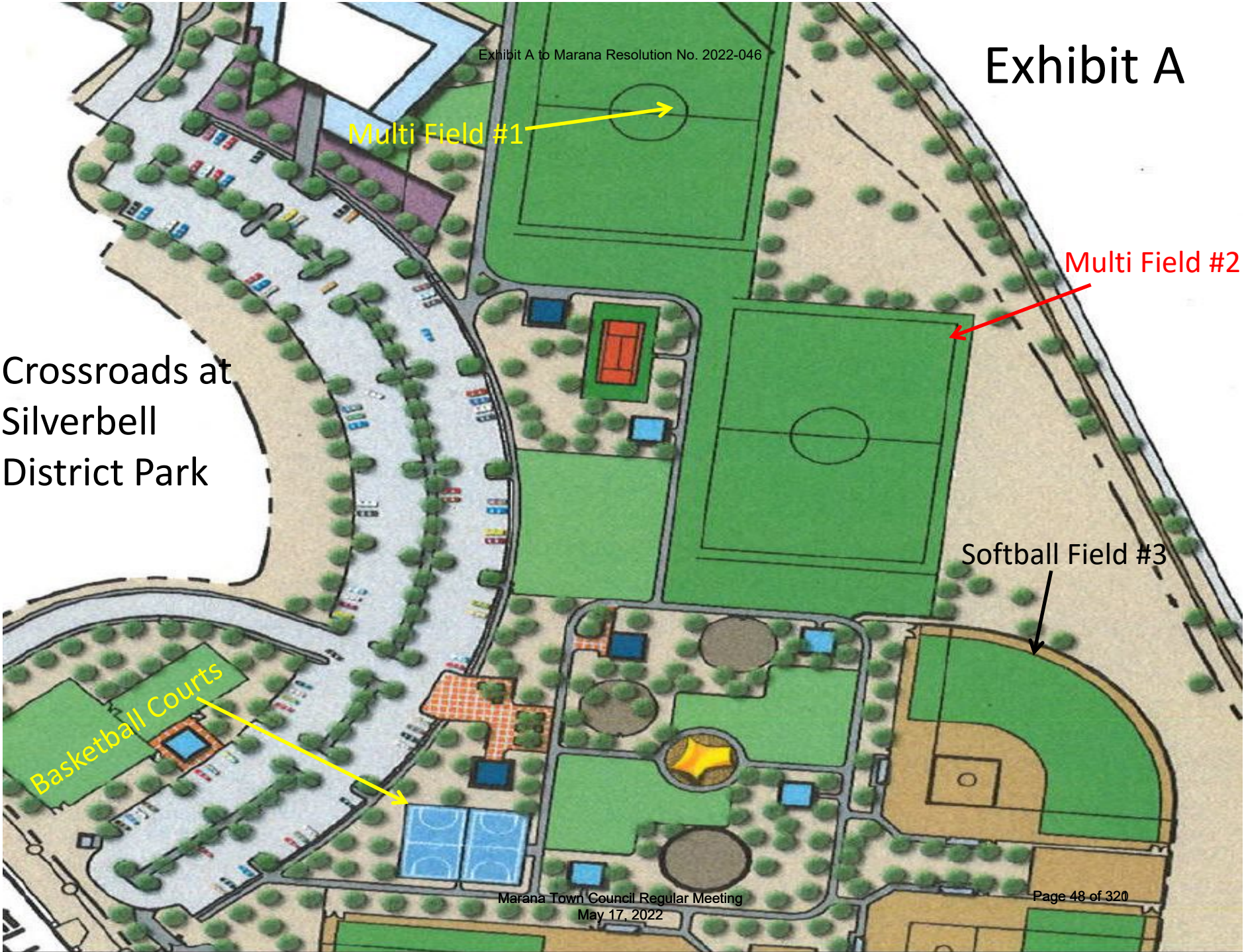
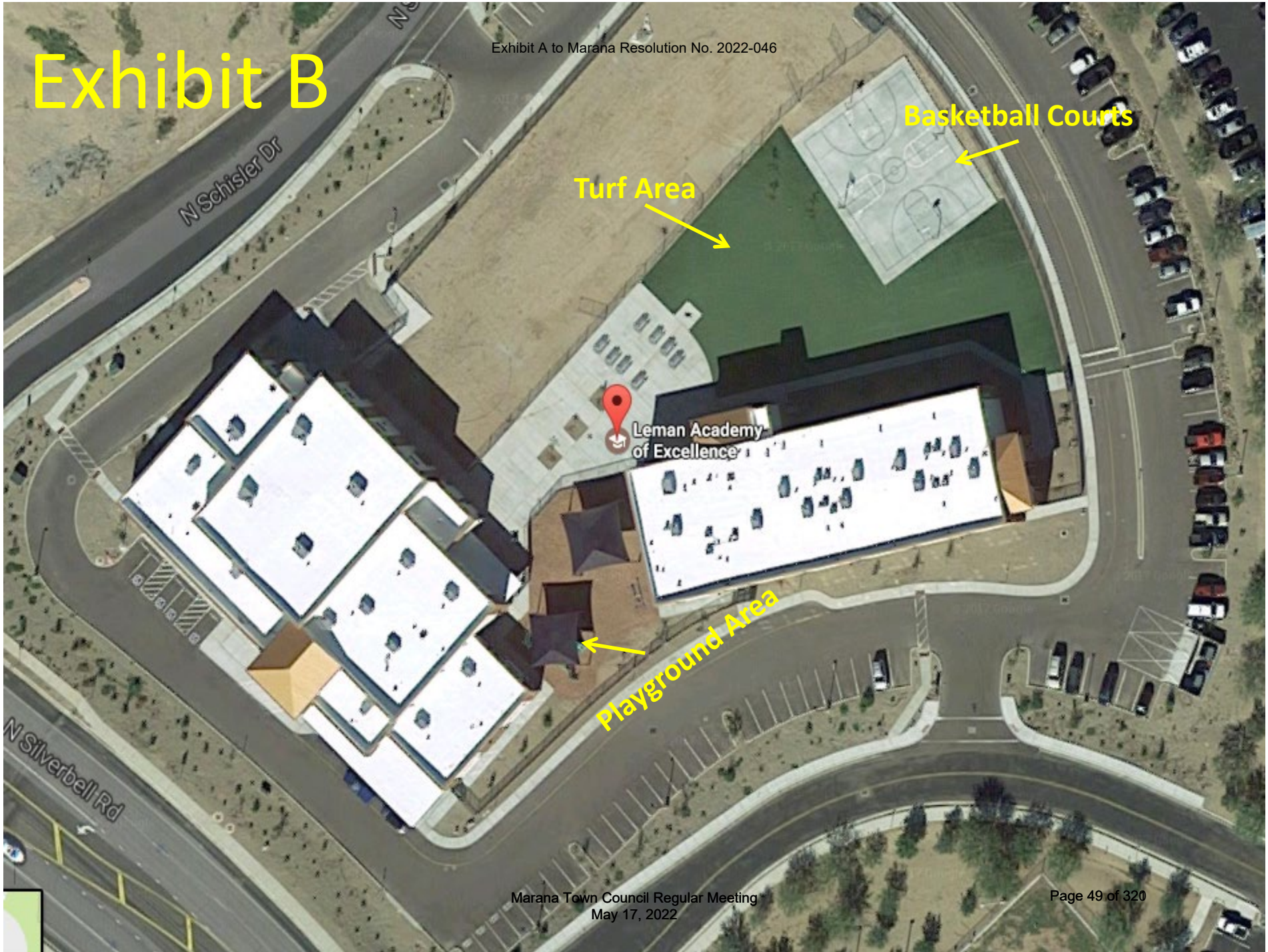

Multi Field #1
Multi Field #2
Crossroads at Silverbell District Park
Softball Field #3
Basketball Courts

Exhibit B


Basketball Courts
Turf Area
N Schisler Dr
Leman Academy of Excellence
Playground Area
N Silverbell Rd

Council-Regular Meeting **C3**

Meeting Date: 05/17/2022

To: Mayor and Council

From: Steven Cheslak, Principal Planner

Date: May 17, 2022

Strategic Plan Focus Area:
Not Applicable

Subject: Resolution No. 2022-047: Relating to Development; approving the final block plat for Mandarina Blocks 1-7 and Parcels A, B & C, generally located north of Tangerine Road and east of Interstate 10 within portions of Section 36, Township 11 South and Range 11 East and Section 31, Township 11 South and Range 12 East (Steve Cheslak)

Discussion:

Request
EPS Group, Inc., representing the owner, Mandarina Holdings, LLC, is requesting approval of a final block plat consisting of seven blocks and three parcels on approximately 312.3 acres of land generally located in the north of Tangerine Road and east of Interstate 10 within portions of Section 36, Township 11 South and Range 11 East and Section 31, Township 11 South and Range 12 East.

Zoning
The zoning of the property is F- Mandarina Specific Plan, created by Ordinance 2009.02, adopted by the Marana Town Council on February 17, 2009, and administratively amended on October 30, 2019.

Land Use
The final block plat proposes seven blocks and three parcels on 312.3 acres of land. The block and parcel sizes proposed are:

Block 1	109.667 acres

Block 2	84.724 acres
Block 3	10.948 acres
Block 4	25.091 acres
Block 5	39.532 acres
Block 6	1.288 acres
Block 7	0.204 acres
Parcel A	40.229 acres
Parcel B	2.836 acres
Parcel C	3.776 acres

Parcels A, B, and C are proposed to serve as public drainage facilities and open space for the project and will be dedicated to the Town by separate instrument in the future upon acceptance of required the improvements.

Access and Traffic
Access for the blocks is provided by Adonis Road and Mandarina Boulevard. Mandarina Boulevard connects Adonis Road to Tangerine Road.

Utilities
Marana Water will provide water and sewer service to the blocks. Trico Electric will provide the electric service.

Subdivision Assurances
Assurances for this subdivision are proposed to be in the form of a performance bond and associated assurance agreement. The face amount of the performance bond will be in the amount of the town's estimate of the total cost to construct all remaining infrastructure needed to serve the subdivision created by the block plat, plus a reasonable contingency. At the time of this report, the parties were still working to determine that amount. The resolution approving this plat includes a provision that the Town Clerk is authorized to record the plat once Town staff receives the performance bond in the appropriate amount, as determined by Town staff.

Staff Recommendation:

Staff has reviewed the proposed final block plat against the requirements of Ordinance No. 2009.02, the Mandarina Specific Plan, the Marana Town Code, and the Marana General Plan. The final block plat is in substantial conformance with all required development regulations, and staff recommends approval.

Suggested Motion:

I move to adopt Resolution No. 2022-047, approving the final block plat for Mandarina Blocks 1-7 and Parcels A, B & C

Attachments

Resolution No. 2022-047
Mandarina Final Block Plat
Location Map
Application

MARANA RESOLUTION NO. 2022-047

RELATING TO DEVELOPMENT; APPROVING THE FINAL BLOCK PLAT FOR MANDARINA BLOCKS 1-7 AND PARCELS A, B & C, GENERALLY LOCATED NORTH OF TANGERINE ROAD AND EAST OF INTERSTATE 10 WITHIN PORTIONS OF SECTION 36, TOWNSHIP 11 SOUTH AND RANGE 11 EAST AND SECTION 31, TOWNSHIP 11 SOUTH AND RANGE 12 EAST

WHEREAS, on February 17, 2009, the Mayor and Town Council adopted Ordinance No. 2009.02, approving a rezoning of approximately 342 acres, generally located north of Tangerine Road and east of Interstate 10, from Zones "E" (Transportation Corridor), "C" (Large Lot), and "AG" (Agricultural) to Zone "F" (Specific Plan), creating the Mandarina Specific Plan; and

WHEREAS, on October 30, 2019, Marana Town staff administratively approved an amendment to the Mandarina Specific Plan; and

WHEREAS, on December 1, 2020, the Mayor and Town Council adopted Resolution No. 2020-130, approving the Mandarina development agreement, recorded in the Pima County Recorder's Office at Sequence No. 20203390091; and

WHEREAS EPS Group, Inc. on behalf of Mandarina Holdings, LLC has applied for approval of a final block plat for Mandarina Blocks 1-7 and Parcels A, B & C; and

WHEREAS, THE Marana Town Council, at the regularly scheduled meeting on May 17, 2022, determined that the final block plat for Mandarina Blocks 1-7 and Parcels A, B & C should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Marana, Arizona, that the final block plat for Mandarina Blocks 1-7 and Parcels A, B, and C, generally located north of Tangerine Road and east of Interstate 10 within portions of Section 36, Township 11 South and Range 11 East and Section 31, Township 11 South and Range 12 East is hereby approved.

BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized to record the Mandarina final block plat on the day the performance bond assuring the installation of required subdivision infrastructure, in the amount determined by the Town Engineer, is provided to the Town of Marana, along with the appropriate assurance agreement.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 17th day of May 2022.

Mayor Ed Honea

ATTEST:

Cherry L. Lawson, Town Clerk

APPROVED AS TO FORM:

Jane Fairall, Town Attorney

DEDICATION

WE, THE UNDERSIGNED, HEREBY WARRANT THAT WE ARE ALL AND THE ONLY PARTIES HAVING ANY FEE TITLE INTEREST IN THE LAND SHOWN ON THIS PLAT, AND WE CONSENT TO THE SUBDIVISION OF THIS LAND IN THE MANNER SHOWN ON THIS PLAT. WE HEREBY DEDICATE TO THE TOWN OF MARANA ALL RIGHTS-OF-WAY SHOWN ON THIS PLAT, INCLUDING ALL STREETS, ALLEYS, DRAINAGEWAYS AND EASEMENTS, INCLUDING NO ACCESS EASEMENTS. UTILITY EASEMENTS AS SHOWN ON THIS PLAT ARE DEDICATED TO THE TOWN OF MARANA AND ALL PUBLIC AND PRIVATE UTILITY COMPANIES FOR THE PURPOSE OF INSTALLATION AND MAINTENANCE OF, AND ACCESS TO, PUBLIC AND PRIVATE UTILITIES. NO ACCESS EASEMENTS SHOWN ON THIS PLAT ARE DEDICATED TO THE TOWN OF MARANA FOR THE PURPOSE OF ACCESS CONTROL TO ADJACENT RIGHTS-OF-WAY. OTHER EASEMENTS SHOWN ON THIS PLAT ARE DEDICATED TO THE TOWN OF MARANA FOR THE PURPOSES OR PURPOSES NOTED ON THIS PLAT.

WE, THE UNDERSIGNED, OUR SUCCESSORS AND ASSIGNS, DO HEREBY HOLD THE TOWN OF MARANA, ITS EMPLOYEES, OFFICERS, AND AGENTS HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS FOR DAMAGES RELATED TO THE USE OF THESE LANDS NOW AND IN THE FUTURE BY REASON OF FLOODING, FLOWAGE, EROSION OR DAMAGE CAUSED BY WATER, WHETHER SURFACE, FLOOD OR RAINFALL. NATURAL DRAINAGE SHALL NOT BE ALTERED, DISTURBED OR OBSTRUCTED WITHOUT THE APPROVAL OF THE TOWN OF MARANA.

MANDARINA HOLDINGS, LLC, AN ARIZONA LIMITED LIABILITY COMPANY.

BY: KDL INVESTMENTS, LLC, AN ARIZONA LIMITED LIABILITY COMPANY, ITS MEMBER

BY_____
KARL N. HUISH, MANAGER

MANDARINA HOLDINGS, LLC, AN ARIZONA LIMITED LIABILITY COMPANY
1635 N GREENFIELD ROAD, SUITE 115
MESA, AZ 85205-4010

ACKNOWLEDGEMENTS

STATE OF ARIZONA)
) SS
COUNTY OF MARICOPA)

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS ___ DAY OF _____, 2022, BY KARL N. HUISH, MANAGER OF KDL INVESTMENTS, LLC AN ARIZONA LIMITED LIABILITY COMPANY, THE SOLE MEMBER OF MANDARINA HOLDINGS, LLC AN ARIZONA LIMITED LIABILITY COMPANY, ON BEHALF OF THE LLC.

BY_____ _____
MY COMMISSION EXPIRES: NOTARY PUBLIC

ASSURANCES

ASSURANCES IN THE FORM OF A PERFORMANCE BOND FROM _____ IN THE AMOUNT OF $ _____ HAVE BEEN PROVIDED TO GUARANTEE INSTALLATION OF REQUIRED STREET, SEWER, ELECTRIC, GAS AND WATER UTILITIES, DRAINAGE, FLOOD CONTROL AND OTHER SUBDIVISION IMPROVEMENTS MEETING ESTABLISHED MINIMUM STANDARDS OF DESIGN AND CONSTRUCTION.

BY_____ _____
TOWN OF MARANA DATE

ASSURED WATER SUPPLY

A CERTIFICATE OF ASSURED WATER SUPPLY HAS BEEN RECEIVED FROM THE DIRECTOR OF WATER RESUOURCES.

BY_____ _____
MARANA WATER DIRECTOR DATE

RECORDING

STATE OF ARIZONA) FEE $_____
) SS
COUNTY OF PIMA) SEQUENCE No._____

THIS INSTRUMENT WAS FILED FOR RECORD AT THE REQUEST OF EPS GROUP, INC., ON THIS _____ DAY OF _____, 20__, AT _____M. IN SEQUENCE NUMBER _____ THEREOF.

GABRIELLA CAZARES-KELLY _____
PIMA COUNTY RECORDER BY DEPUTY

GENERAL NOTES

1. GROSS AREA OF THIS SUBDIVISION IS ±342.32 ACRES (±14,911,518 S.F.). THE AREA OF ADONIS ROAD IS ±20.67 ACRES (±900,257 S.F.). THE NET AREA OF MANDARINA BLVD. IS ±3.37 (±146,723 S.F.). THE NET AREA OF THE PROPERTY IS ±318.29 ACRES (±13,864,538 S.F.).
2. EXISTING ZONING IS F (SPECIFIC PLAN) ZONE PER MARANA ORDINANCE NO. 2009.02, APPROVED FEBRUARY 17, 2009 AND AMENDED OCTOBER 30, 2019.
3. THE TOTAL NUMBER OF BLOCKS IS 10.
4. THE TOTAL MILES OF NEW PUBLIC OR PRIVATE STREETS IS 0.00.
5. THE MINIMUM ALLOWABLE BLOCK SIZE IS NOT DEFINED BY SPECIFIC PLAN
6. THE MINIMUM BLOCK SIZE IS 8,908 SF (BLOCK 7)
   THE MAXIMUM BLOCK SIZE IS 4,777,099 SF (BLOCK 1)
   THE AVERAGE BLOCK SIZE IS 1,266,415 SF
7. SUBDIVISION AREAS:
   RESIDENTIAL DEVELOPMENT AREA = 271.46 ACRES (11,824,588 S.F.)
   PARCELS A, B & C = 46.83 ACRES (2,039,950 S.F.)
8. NO FURTHER SUBDIVIDING OR LOT SPLITTING SHALL BE DONE WITHOUT THE WRITTEN APPROVAL OF THE TOWN OF MARANA.
9. APPROVAL OF THIS PLAT DOES NOT AFFIRM, CERTIFY OR APPROVE ANY LAND DIVISION THAT MAY BE CONTRARY TO STATE LAW, NOR DOES IT CERTIFY THE EXISTENCE OF, OR COMPLIANCE WITH, ANY DEED RESTRICTIONS OR EASEMENTS.
10. ALL NEW AND EXISTING UTILITIES WITHIN OR CONTIGUOUS TO THE SITE SHALL BE PLACED UNDERGROUND EXCEPT ELECTRICAL TRANSMISSION LINES CARRYING 48KV OR GREATER, AND THOSE LINES WHICH CAN BE SHOWN TO EXIST IN CURRENT OR FUTURE ELECTRICAL TRANSMISSION CORRIDORS.
11. OBJECTS AND MATERIALS WITHIN SIGHT VISIBILITY TRIANGLES SHALL BE PLACED SO AS NOT TO INTERFERE WITH A VISIBILITY PLANE DESCRIBED BY TWO HORIZONTAL LINES LOCATED 30" AND 72" ABOVE FINISH GRADE OF THE ROADWAY SURFACE, AND SHALL CONFORM TO THE TOWN OF MARANA SUBDIVISION STREET STANDARDS.
12. INSTALLATION OF ITEMS SUCH AS LANDSCAPING, IRRIGATION, SIGNAGE, MONUMENTS, WALLS AND DRAINAGE IMPROVEMENTS IN THE PUBLIC RIGHTS-OF-WAY SHALL REQUIRE A PERPETUAL LICENSE AGREEMENT FOR INSTALLATION, MAINTENANCE AND INDEMNIFICATION. THIS DOCUMENT SHALL BE EXECUTED PRIOR TO FINAL APPROVAL OF LANDSCAPE PLANS OR IMPROVEMENT PLANS ALLOWING INSTALLATION WITHIN THE PUBLIC RIGHTS-OF-WAY.
13. THIS SUBDIVISION IS LOCATED WITHIN THE TOWN OF MARANA WATER SERVICE AREA, WHICH HAS BEEN DESIGNATED AS HAVING AN ASSURED WATER SUPPLY UNDER A.R.S. §45-576.
14. THE PROFESSIONAL ENGINEER OF RECORD SHALL CERTIFY AS TO THE FORM, LINE, AND FUNCTION OF ALL PUBLIC AND PRIVATE ROADWAYS AND DRAINAGE STRUCTURES BEFORE THE RELEASE OF ASSURANCES.
15. FEE TITLE TO PARCELS "A", "B" AND "C" WILL BE CONVEYED AND DEDICATED TO THE TOWN BY SEPARATE INSTRUMENT WHEN THE DEVELOPER-INSTALLED FACILITIES HAVE BEEN COMPLETED TO THE SATISFACTION OF THE TOWN.
16. THE AREA BETWEEN 100-YEAR FLOOD LIMITS REPRESENTS AN AREA THAT MAY BE SUBJECT TO FLOODING FROM A 100-YEAR FREQUENCY FLOOD AND ALL LAND IN THIS AREA WILL BE RESTRICTED TO USES THAT ARE COMPATIBLE WITH FLOODPLAIN MANAGEMENT AS APPROVED BY THE FLOOPLAIN ADMINISTRATOR.

CERTIFICATIONS

I HEREBY CERTIFY THAT THE BOUNDARY SURVEY AS SHOWN ON THIS PLAT WAS PERFORMED UNDER MY DIRECTION AND THAT ALL EXISTING AND PROPOSED SURVEY MONUMENTS AND MARKERS SHOWN ARE CORRECTLY DESCRIBED. I FURTHER CERTIFY THAT THIS PLAT WAS PREPARED UNDER MY DIRECTION.

BY Benjamin E. Zismann 5/13/2022
BENJAMIN E. ZISMANN DATE
RLS 66889

I HEREBY CERTIFY THAT THE FLOODPLAIN LIMITS AND EROSION HAZARD SETBACKS AS SHOWN ON THIS PLAT WERE PREPARED UNDER MY DIRECTION.

BY Brian Nicholls 5/13/2022
BRIAN NICHOLLS DATE
PE 54652

APPROVALS

BY_____ P.E. _____
MARANA TOWN ENGINEER/DEVELOPMENT ENGINEER DATE

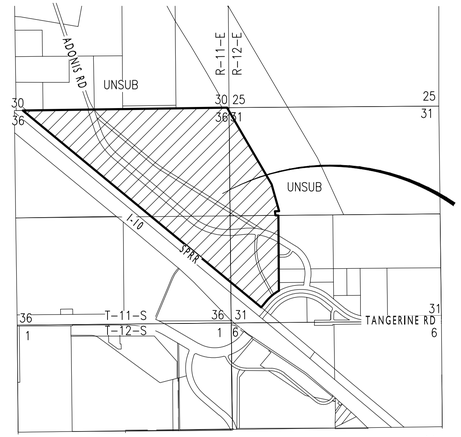
BY_____ _____
MARANA PLANNING DIRECTOR DATE

BY_____ _____
MARANA WATER DIRECTOR DATE

CERTIFICATION

I, CHERRY LAWSON, CLERK OF THE TOWN OF MARANA, HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE TOWN COUNCIL OF THE TOWN OF MARANA ON THE ____ DAY OF _____, 20__.

BY_____ _____
CLERK OF THE TOWN OF MARANA DATE



LOCATION MAP
3" = 1 MILE

A PORTION OF SECTION 36, T11S, R11E & SECTION 31, T11S, R12E, G&SRM, TOWN OF MARANA, PIMA COUNTY, ARIZONA

OWNER

MANDARINA HOLDINGS, LLC
c/o BELA FLOR
ATTN: HUDD HASSELL
1635 N GREENFIELD ROAD, SUITE 115
MESA, AZ 85205-4010
(480) 553-7236

BASIS OF BEARINGS

THE BASIS OF BEARINGS FOR THIS SURVEY IS THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 36, TOWNSHIP 11 SOUTH, RANGE 11 EAST, GILA AND SALT RIVER MERIDIAN, PIMA COUNTY, ARIZONA, FROM A BRASS CAP SURVEY MONUMENT STAMPED "LS 31591" LOCATED AT THE SOUTH QUARTER CORNER OF SECTION 36, TO A 2.5 INCH ALUMINUM CAP SURVEY MONUMENT STAMPED "PSOMAS RLS 18557" LOCATED AT THE SOUTHEAST CORNER OF SECTION 36, SAID BEARING BEING NORTH 89° 44' 11" EAST.

ABBREVIATIONS

CA	COMMON AREA	PG	PAGE
DKT	DOCKET	PUE	PUBLIC UTILITY EASEMENT
EHS	EROSION HAZARD SETBACK	(R)	RADIAL
ESMT	EASEMENT	ROW	RIGHT-OF-WAY
LS/RLS	REGISTERED LAND SURVEYOR	SF	SQUARE FEET
M&P	MAPS AND PLATS	TYP	TYPICAL

LEGEND

EXISTING		PROPOSED
	PROJECT BOUNDARY	
	PROPERTY	
	RIGHT-OF-WAY CENTERLINE	
	RIGHT-OF-WAY	
	RAILROAD RIGHT-OF-WAY	
	EASEMENT LINE	
	SECTION LINE	
⊠ ○	SURVEY MONUMENT AS NOTED	
	TO BE SET ½" REBAR	•
	SITE VISIBILITY TRIANGLE	
	FEMA FLOODPLAIN	

SHEET INDEX

1	FP01	COVER & NOTES
2	FP02	INDEX MAP
3-8	FP03-FP08	BLOCK PLAT

ADMINISTRATIVE ADDRESS

12350 N ADONIS ROAD
MARANA, AZ 85658

PCZ08049
PCZ1910-001
PRV2110-001
PRV2111-004

Professional Engineer (Civil) CERTIFICATE NO. 54652 BRIAN NICHOLLS Date Signed 05/13/22 ARIZONA, U.S.A.

Registered Land Surveyor CERTIFICATE NO. 66889 BENJAMIN E ZISMANN Date Signed 05/13/22 ARIZONA, U.S.A.

EPS GROUP
8710 N. Thornydale Rd, Suite 140
Tucson, AZ 85742
T:520.408.1400 | F:520.408.1403
www.epsgroupinc.com

Final Block Plat for
Mandarina
Blocks 1 - 7 and Parcels A, B & C

Being a portion of Section 36, T11S, R11E, and Section 31, T11S, R12E, G&SRM Town of Marana, Pima County, Arizona

EPS Project No. 20-0522 Date: 10/21

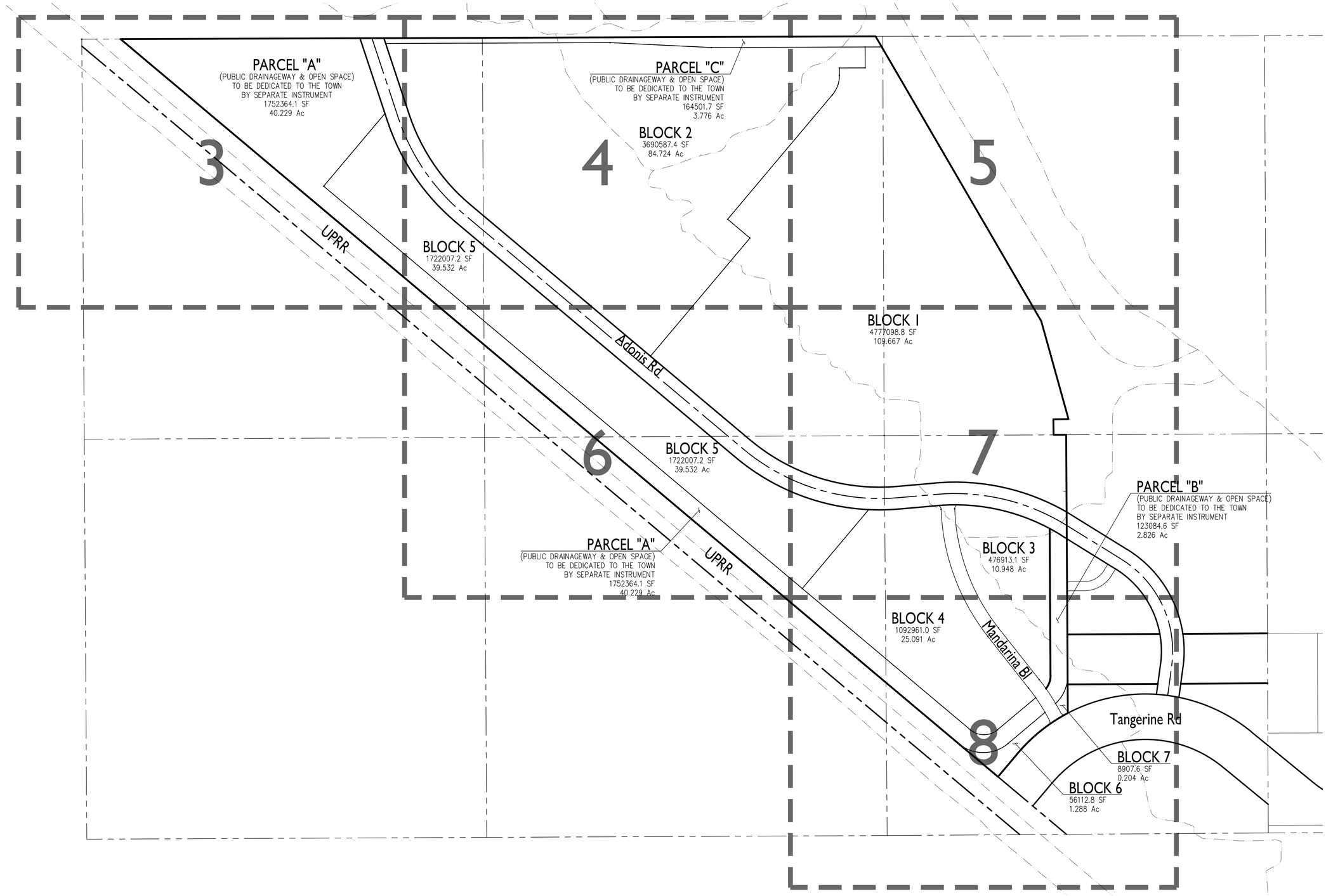
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FP01

Sheet No. 1 of 8

SEQUENCE NUMBER

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SEQUENCE NUMBER

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Registered Professional Engineer (Civil)
CERTIFICATE NO.
54652
BRIAN
NICHOLLS
Date Signed 05/12/22
ARIZONA, U.S.A.

Registered Land Surveyor
CERTIFICATE NO.
66889
BENJAMIN E
ZISMANN
Date Signed 05/12/22
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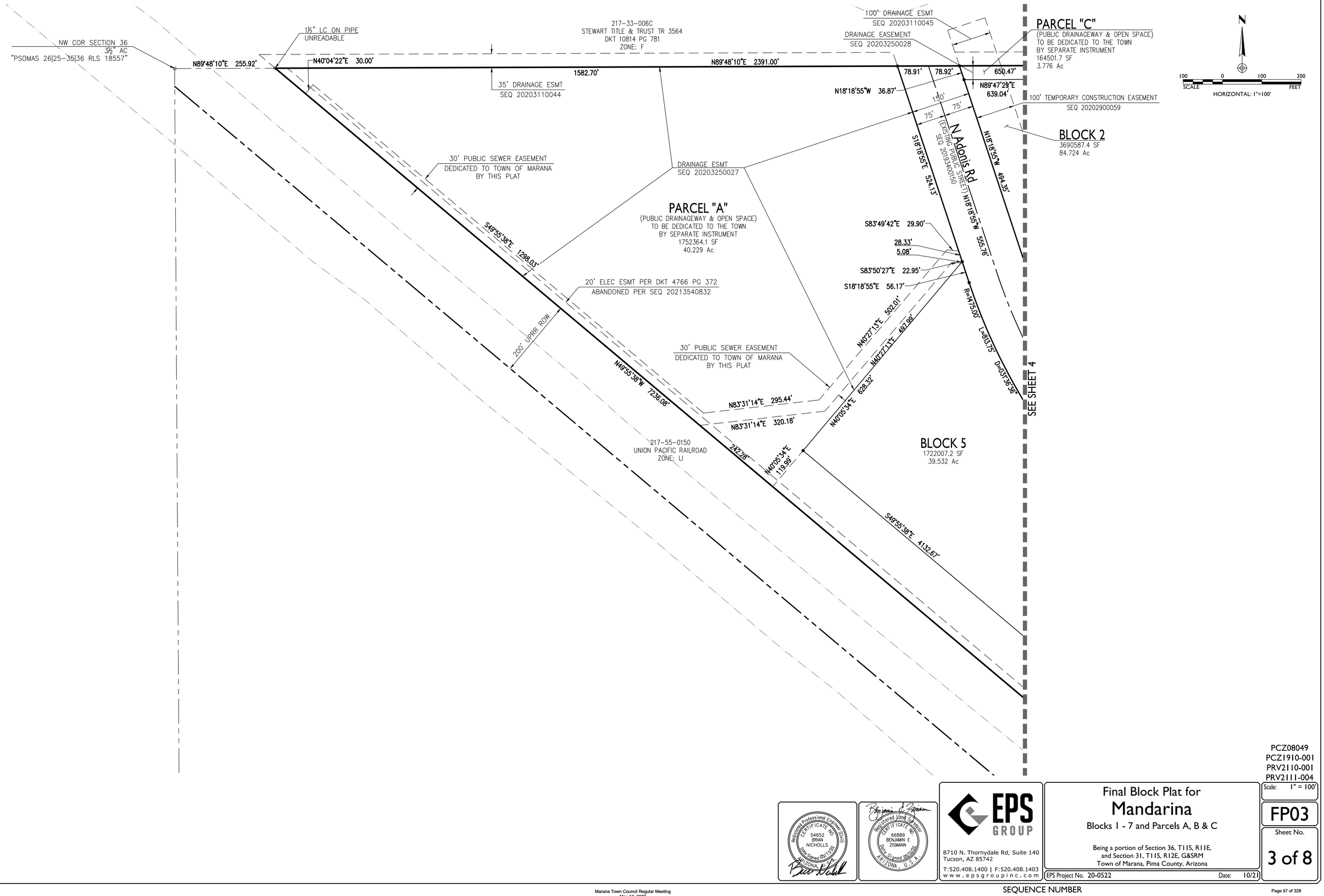
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PCZ08049
PCZ1910-001
PRV2110-001
PRV2111-004

Scale: 1" = 300'

FP02

Sheet No.
2 of 8



SEQUENCE NUMBER

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Registered Professional Engineer (Civil)
CERTIFICATE NO.
54652
BRIAN
NICHOLLS
Date Signed 05/17/22
ARIZONA, U.S.A.

Registered Land Surveyor
CERTIFICATE NO.
66889
BENJAMIN E
ZISMANN
Date Signed 05/17/22
ARIZONA, U.S.A.

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Town of Marana, Pima County, Arizona

EPS Project No. 20-0522 Date: 10/21

PCZ08049
PCZ1910-001
PRV2110-001
PRV2111-004

Scale: 1" = 100'

FP03

Sheet No.
3 of 8

35' DRAINAGE ESMT
SEQ 20203110046

N ¼ SECTION 36
½" LC ON PIPE
UNREADABLE

217-33-001B
LANDMARK TITLE TR 18288-T
DKT 13612 PG 5316
ZONE: F

217-33-001G
UNITED STATES OF AMERICA
DKT 7626 PG 844
ZONE: E

N89°47'09"E 2598.32'

650.47'

34.92'

N89°47'29"E 639.04'

N89°47'15"E 843.82'

S87°13'05"E 670.00'

N89°47'15"E 1125.98'

1015.98'

DRAINAGE EASEMENT
SEQ 20203250028

PARCEL "C"
(PUBLIC DRAINAGEWAY & OPEN SPACE)
TO BE DEDICATED TO THE TOWN
BY SEPARATE INSTRUMENT
164501.7 SF
3.776 Ac

DRAINAGE EASEMENT
SEQ 20203250028

N

100 0 100 200
SCALE FEET
HORIZONTAL: 1"=100'

SEE SHEET 3

1140.74'

N0°18'43"W 2642.42'

FEMA FLOODPRONE LIMITS

FEMA ZONE AO
FEMA ZONE AH

FEMA ZONE AO

BLOCK 2
3690587.4 SF
84.724 Ac

SEE SHEET 5

N40°04'29"E 1074.25'

L=731.00'
D=03°13'36"
R=1325.00'

L=772.38'
D=03°13'36"
R=1400.00'

R=1475.00'
L=813.75'
D=03°13'36"

N49°55'31"W 193.00'

FEMA ZONE AH

100' TEMPORARY CONSTRUCTION EASEMENT
SEQ 20202900059

150'

75'

75'

196.94'

PARCEL "A"
(PUBLIC DRAINAGEWAY & OPEN SPACE)
TO BE DEDICATED TO THE TOWN
BY SEPARATE INSTRUMENT
1752364.1 SF
40.229 Ac

N Adonis Rd
(EXISTING PUBLIC STREET)
SEQ 20193400150

S49°55'31"E 725.57'

N49°55'31"W 1554.97'

BLOCK 5
1722007.2 SF
39.532 Ac

BLOCK 1
4777098.8 SF
109.667 Ac

20' ELEC ESMT PER DKT 4766 PG 372
ABANDONED PER SEQ 20213540832

S49°55'38"E 4132.67'

498.88'

N40°04'29"E 1021.00'

SEE SHEET 6

Registered Professional Engineer (Civil)
CERTIFICATE NO.
54652
BRIAN
NICHOLLS
Date Signed 09/17/21
ARIZONA, U.S.A.

Registered Land Surveyor
CERTIFICATE NO.
66889
BENJAMIN E
ZISMANN
Date Signed 10/07/21
ARIZONA, U.S.A.

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PRV2110-001
PRV2111-004

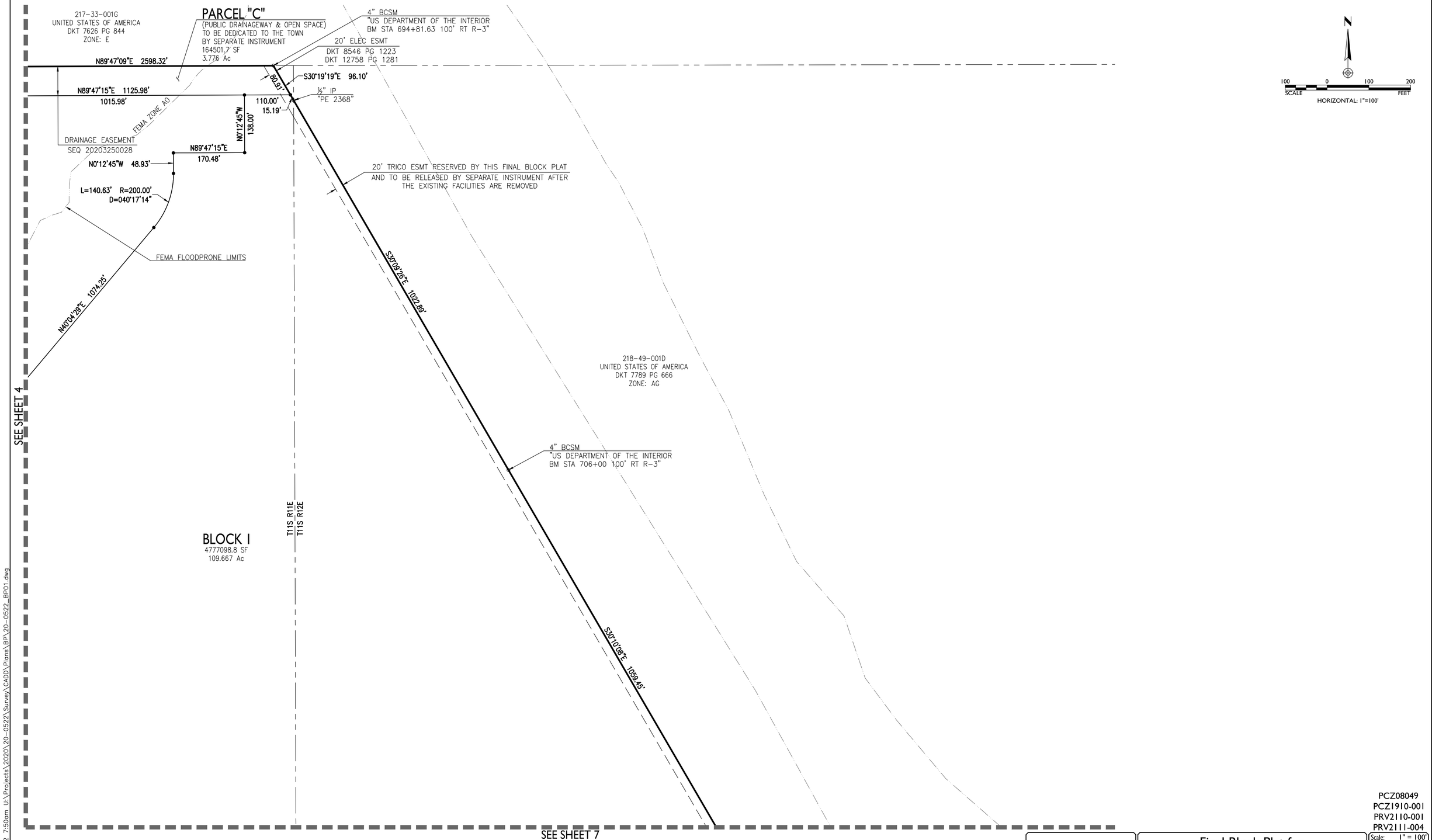
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FP04

Sheet No.
4 of 8

SEQUENCE NUMBER

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Registered Professional Engineer (Civil)
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54652
BRIAN
NICHOLLS
Date Signed 05/17/22
ARIZONA, U.S.A.

Registered Land Surveyor
CERTIFICATE NO.
66889
BENJAMIN E
ZISMANN
Date Signed 05/17/22
ARIZONA, U.S.A.

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PRV2110-001
PRV2111-004

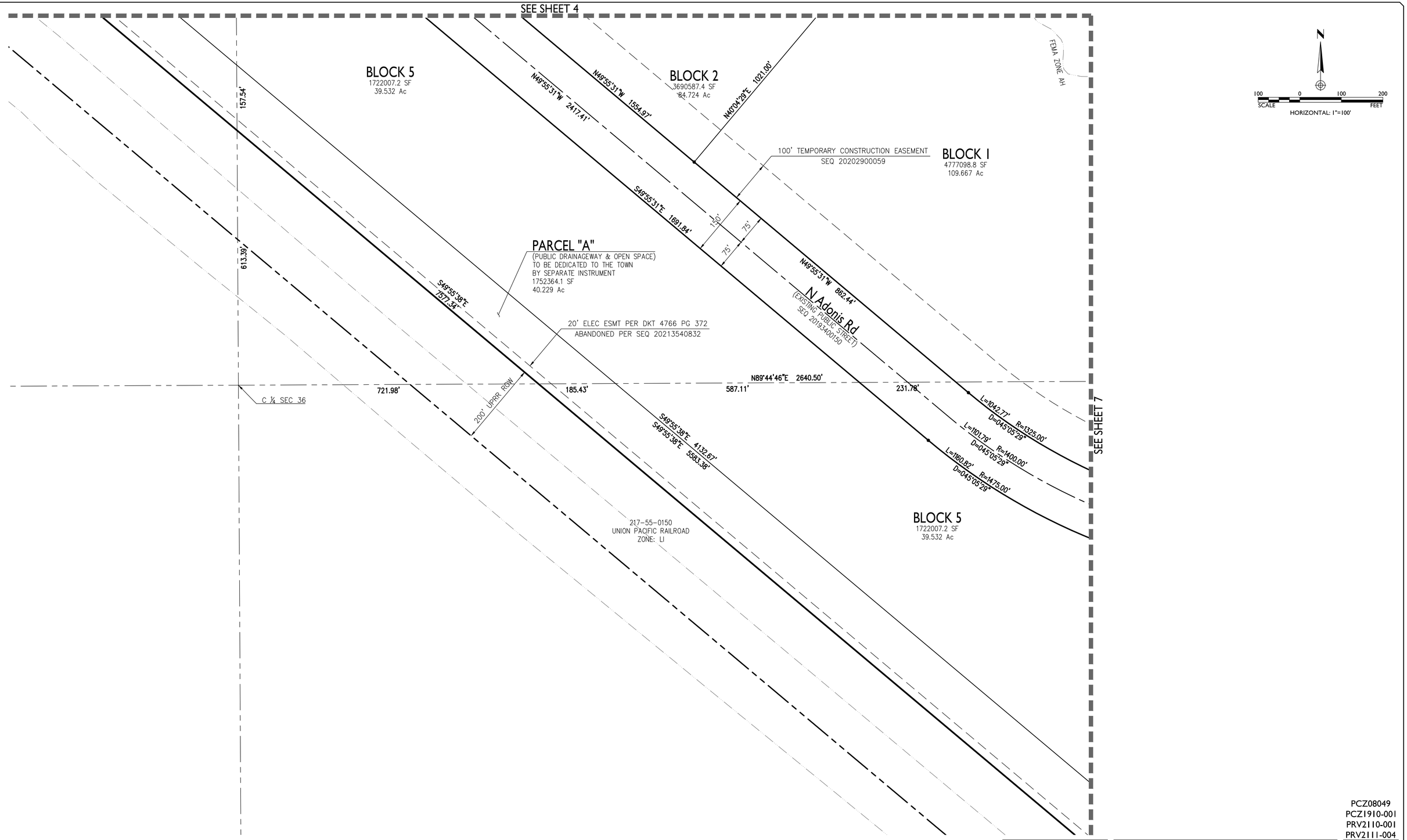
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FP05

Sheet No.
5 of 8

SEQUENCE NUMBER

SEE SHEET 4



SEQUENCE NUMBER

PCZ08049
PCZ1910-001
PRV2110-001
PRV2111-004

Registered Professional Engineer (Civil)
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Date Signed 05/17/22
ARIZONA, U.S.A.

Registered Land Surveyor
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Town of Marana, Pima County, Arizona

EPS Project No. 20-0522 Date: 10/21

Scale: 1" = 100'

FP06

Sheet No.
6 of 8

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SEE SHEET 5

N30°10'08"W 1059.45'

4" BCSM
"US DEPARTMENT OF THE INTERIOR
BM STA 716+59.42 100' RT R-3"

20' TRICO ESMT RESERVED BY THIS FINAL BLOCK PLAT
AND TO BE RELEASED BY SEPARATE INSTRUMENT AFTER
THE EXISTING FACILITIES ARE REMOVED

S15°33'42"E 672.06'

218-49-001D
UNITED STATES OF AMERICA
DKT 7789 PG 666
ZONE: AG

N

100 0 100 200
SCALE FEET
HORIZONTAL: 1"=100'

T11S R11E
T11S R12E

FEMA FLOODPRONE LIMITS

FEMA ZONE AH

BLOCK 1
4777098.8 SF
109.667 Ac

S89°04'25"W 100.02'

1½" AC ON ⅝" IP
"416 ROW RT"

4" BCSM

S0°51'06"E 102.40'

914.20'

E ¼ COR SEC 36
½" IP

⅝" IP
"MMLA RLS 18557"

N89°50'18"E 82.90'

1½" AC IN 2" OP
"PE 2368"

S0°20'45"E 511.34'

SEE SHEET 6

100' TEMPORARY CONSTRUCTION EASEMENT
SEQ 20202900059

150' ROW DEDICATION
SEQ 20193400150

20' ELEC ESMT
DKT 8546 PG 1223
DKT 12758 PG 1281

L=1042.77' R=1325.00'
D=045°05'29"

S84°59'00"W 255.19'

L=901.69' R=1475.00'
D=035°01'32"

L=1101.79' R=1400.00'
D=045°05'29"

N Adonis Rd
(EXISTING PUBLIC STREET)
SEQ 20193400150

75'

75'

S84°59'00"W 255.19'

L=900.00' R=1400.00'
D=036°49'59"

218-49-003C
TANGERINE INVESTMENT PARTNERS LLC
DKT 13837 PG 2402
ZONE: E

L=960.58' R=1475.00'
D=037°18'48"

D=007°46'41"
L=200.23' R=1475.00'

N84°59'00"E 251.83'

L=40.53' R=25.00'
D=092°52'44"

L=40.32' R=25.00'
D=092°24'27"

L=628.27' R=1325.00'
D=027°10'03"

N58°11'01"W 0.18'

BLOCK 5
1722007.2 SF
39.532 Ac

N40°04'22"E 681.79'

90'

N Mandarina Bl
(EXISTING PUBLIC STREET)
SEQ 20193400150
SEQ 20210150765
SEQ 20213260210

FEMA ZONE AO

S58°11'01"E 47.34'

L=84.50' R=1325.00'
D=003°39'15"

BLOCK 3
476913.1 SF
10.948 Ac

BLOCK 4
1092961.0 SF
25.091 Ac

PARCEL "B"
(PUBLIC DRAINAGEWAY & OPEN SPACE)
TO BE DEDICATED TO THE TOWN
BY SEPARATE INSTRUMENT
123084.6 SF
2.826 Ac

L=853.25' R=1355.00'
D=036°04'46"

L=900.06' R=1445.00'
D=036°05'06"

FEMA ZONE AO
FEMA ZONE AH

S0°20'45"E 700.81'

S0°20'45"E 632.99'

218-49-003D
TANGERINE INVESTMENT PARTNERS LLC
DKT 13837 PG 2402
ZONE: E

PARCEL "A"
(PUBLIC DRAINAGEWAY & OPEN SPACE)
TO BE DEDICATED TO THE TOWN
BY SEPARATE INSTRUMENT
1752364.1 SF
40.229 Ac

SEE SHEET 8

SEQUENCE NUMBER

PCZ08049
PCZ1910-001
PRV2110-001
PRV2111-004

Registered Professional Engineer (Civil)
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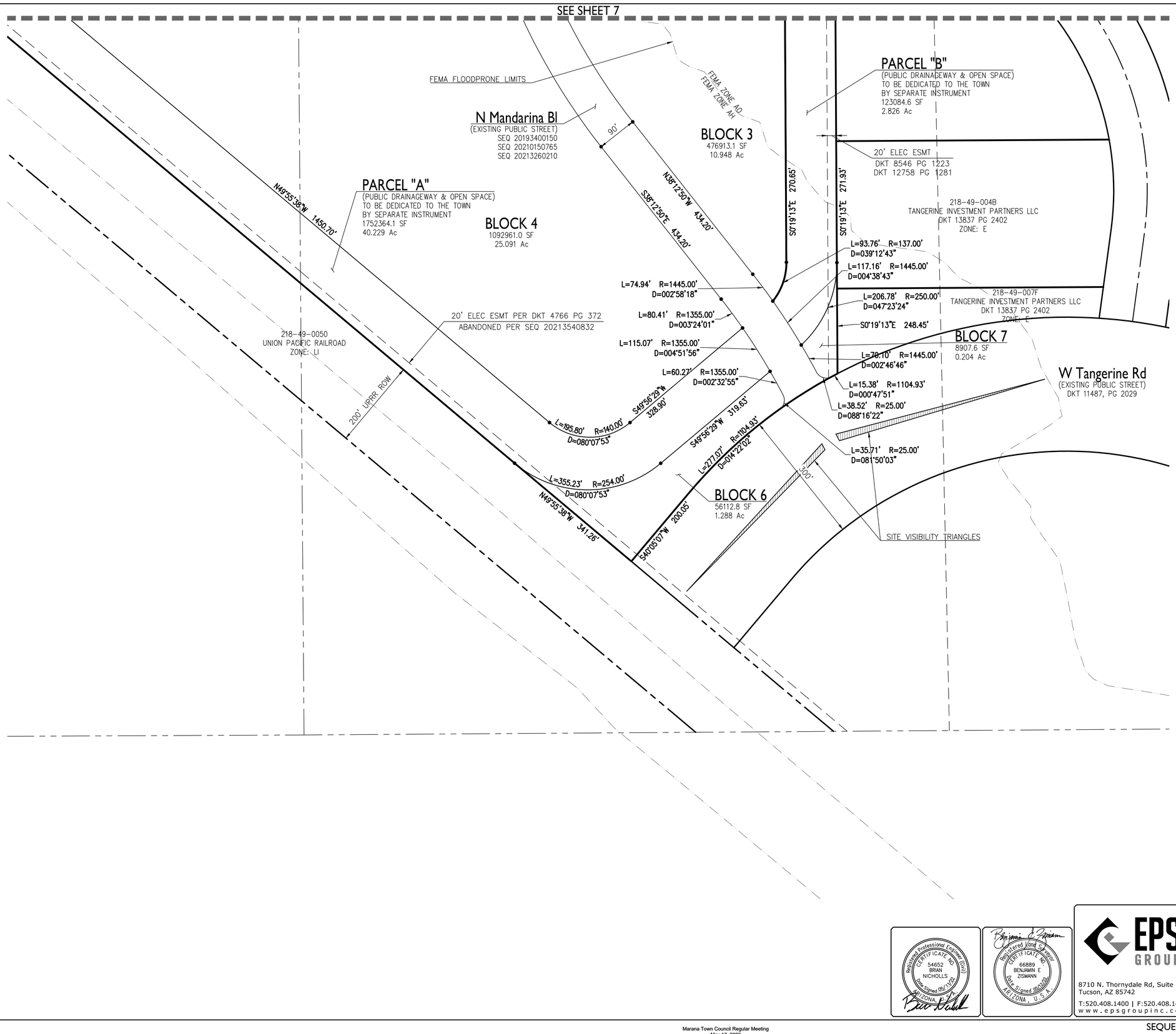
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FP07

Sheet No.
7 of 8

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SEE SHEET 7



N

100 0 100 200
SCALE FEET
HORIZONTAL: 1"=100'

SEQUENCE NUMBER

PCZ08049
PCZ1910-001
PRV2110-001
PRV2111-004

Scale: 1" = 100'

FP08

Sheet No.
8 of 8

Registered Professional Engineer (Civil)
CERTIFICATE NO.
54652
BRIAN
NICHOLLS
Date Signed 05/17/22
ARIZONA

Registered Land Surveyor
CERTIFICATE NO.
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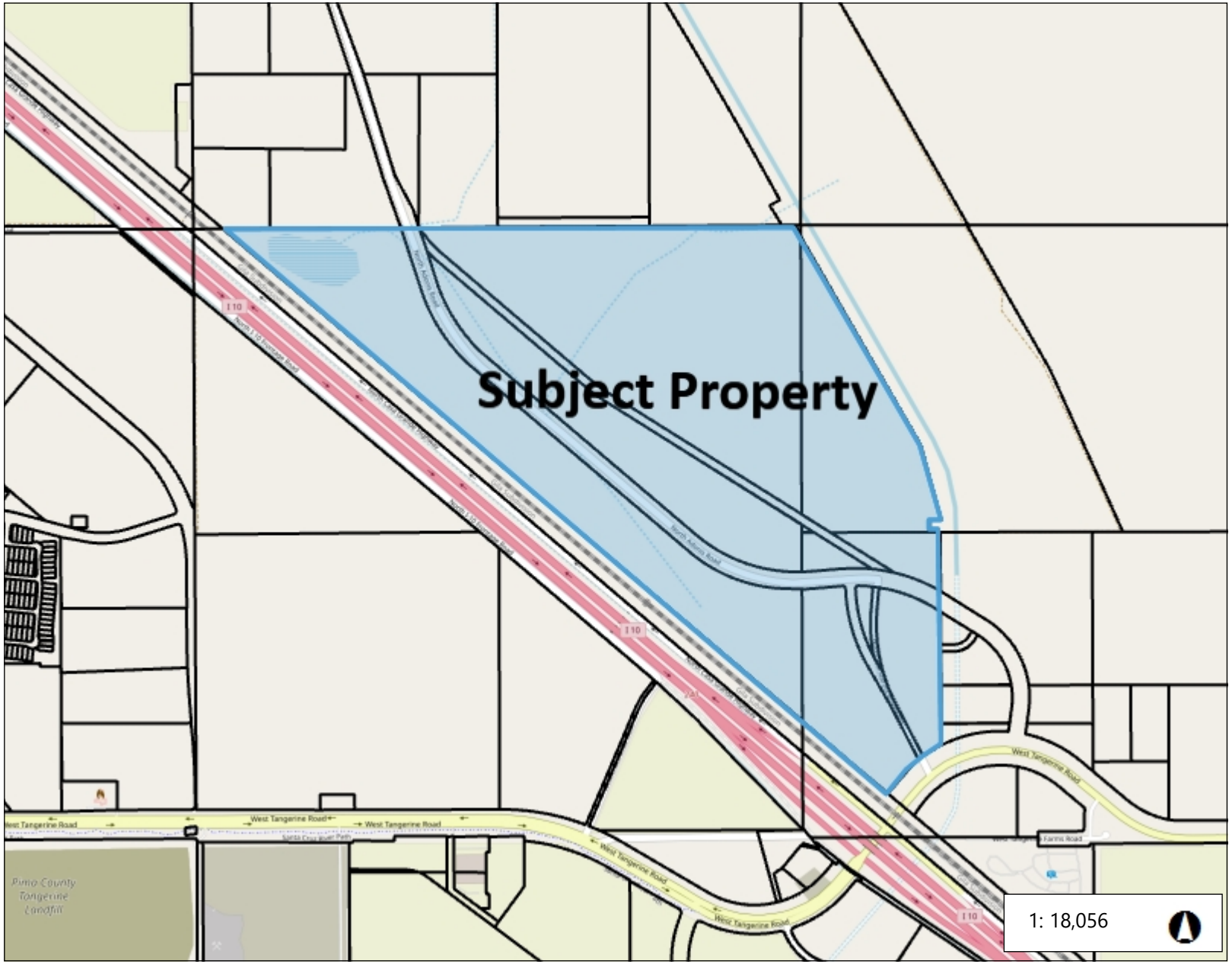
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Town of Marana Planning

Location Map





Legend

- Marana Town Limits
- Parcel Labels
- Parcels (Black)

Notes

PRV2111-004 Mandarina Final Block Plat

0.6 0 0.28 0.6 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere

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Development Services / maranaplanning@maranaAZ.gov
11555 West Civic Center Drive / Marana, AZ 85653
Ph (520) 382-2600 / Fax (520) 382-2641 / maranaAZ.gov

PROJECT APPLICATION

APPLICATION TYPE

❑ Annexation	❑ Development Plan	❑ Development Plan Package	❑ General Plan Amendment
❑ Rezone	❑ Minor Land Division	❑ Significant Land Use Change	❑ Conditional Use Permit
❑ Specific Plan	❑ Landscape Plan	❑ Native Plant Plan/Exception	❑ SWPP
❑ Variance	❑ Hydraulic Model	❑ Sewer Capacity Assurance	❑ Sign Program
☒ Plat	☒ Improvement Plan	❑ Report (Type): _____	❑ Other: _____

PROJECT INFORMATION

Project Name: Mandarina - Adonis Rd Infrastructure	
Description of Project: Adonis Rd Infrastructure and Block Plat	Number of Lots: N/A
Parcel No.(s): 21755011F	Gross Area (Acres):
Project Address:	
Ref. Project No.:	

CONTACT INFORMATION

Owner: Mandarina Holdings LLC	Contact Name: Hudd Hassell		
Address: 1635 N. Greenfield Rd. Ste. 115	City: Mesa	State: AZ	Zip: 85205
Email: hudd@belaflor.com	Phone No.: (602) 525-0000		
Applicant: EPS Group, Inc.	Contact Name: Kyle Millett		
Address: 1130 N. Alma School Road Ste 120	City: Mesa	State: AZ	Zip: 85201
Email: kyle.millett@epsgroupinc.com	Phone No.: (480) 258-3566		
Consultant/Engineer: EPS Group, Inc.	Contact Name: Kyle Millett		
Address: 1130 N. Alma School Road Ste 120	City: Mesa	State: AZ	Zip: 85201
Email: kyle.millett@epsgroupinc.com	Phone No.: (480) 258-3566		

OWNER/APPLICANT AUTHORIZATION

I hereby certify that the information set forth in this application are true and correct to the best of my knowledge and that I am either the owner of the property or that I have been authorized in writing by the owner to file this application. (If applicant is not the owner, attach written authorization from the owner.)

Kyle Millett	Kyle Millett Digitally signed by Kyle Millett DN: C=US, E=kyle.millett@epsgroupinc.com, O="EPS Group, Inc.", CN=Kyle Millett Date: 2021.10.19 08:49:05-07'00'	10/19/2021
Applicant Name (PRINT)	Signature	Date

FOR OFFICIAL USE ONLY

Project No._____ **Date Received**_____

Revision Date 03/29/2019

Council-Regular Meeting **C4**

Meeting Date: 05/17/2022

To: Mayor and Council

From: Libby Shelton, Deputy Town Attorney

Date: May 17, 2022

Strategic Plan Focus Area:
Not Applicable

Subject: Resolution No. 2022-048: Relating to Administration; designating Yiannis Kalaitzidis as the Chief Fiscal Officer for officially submitting the Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General (Libby Shelton)

Discussion:

A.R.S. §41-1279.07 requires each political subdivision to provide to the auditor general by July 31 each year the name of the chief fiscal officer (CFO) designated by the governing board of the political subdivision to submit the current fiscal year's annual expenditure limitation report (AELR). In the past, the Town has accomplished this by filling out the reports requested by the auditor general. However, the auditor general is now requiring that the Town submit documentation of the Council's official designation, in the form of a resolution. The attached resolution appoints the Town's Finance Director, Yiannis Kalaitzidis, as the Town's CFO for purposes of submitting the AELR.

Staff Recommendation:

Staff recommends approval of the resolution appointing Yiannis Kalaitzidis as the Town's CFO for purposes of submitting the AELR for FY 2023.

Suggested Motion:

I move to adopt Resolution No. 2022-048, designating Yiannis Kalaitzidis as the Chief Fiscal Officer for officially submitting the Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General.

Attachments

Resolution No. 2022-048

MARANA RESOLUTION NO. 2022-048

RELATING TO ADMINISTRATION; DESIGNATING YIANNIS KALAITZIDIS AS THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2023 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL

WHEREAS A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Auditor General by July 31 the name of the Chief Fiscal Officer the governing body has designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the Town of Marana Mayor and Council desire to designate Yiannis Kalaitzidis as the Town's Chief Fiscal Officer; and

WHEREAS entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR; and

WHEREAS the Town Council finds that adopting this resolution designating the Town's Finance Director, Yiannis Kalaitzidis, as the Town's Chief Fiscal Officer for this purpose is in the best interests of the Town and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Yiannis Kalaitzidis is hereby designated as the Town's Chief Fiscal Officer for purposes of submitting the fiscal year 2023 AELR to the Arizona Auditor General's Office on the governing body's behalf.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 17th day of May, 2022.

Mayor Ed Honea

ATTEST:

Cherry Lawson, Town Clerk

APPROVED AS TO FORM:

Jane Fairall, Town Attorney

Council-Regular Meeting **C5**

Meeting Date: 05/17/2022

To: Mayor and Council

Submitted For: Cherry L. Lawson, Town Clerk

From: Cherry L. Lawson, Town Clerk

Date: May 17, 2022

Subject: Approval of the Regular Council Meeting Summary Minutes of May 3, 2022 (Cherry L. Lawson)

Attachments

Regular Council Meeting Summary Minutes, 05/03/2022

MARANA TOWN COUNCIL
REGULAR COUNCIL MEETING
11555 W. Civic Center Drive, Marana, Arizona 85653
Council Chambers, May 3, 2022, at or after 6:00 PM

Ed Honea, Mayor
Jon Post, Vice Mayor
Patti Comerford, Council Member
Jackie Craig, Council Member
Herb Kai, Council Member
John Officer, Council Member
Roxanne Ziegler, Council Member

SUMMARY MINUTES

CALL TO ORDER AND ROLL CALL

Mayor Honea called the meeting to order at 6:00 PM and directed the Clerk to call the roll. **Mayor Honea, Vice Mayor Post, Council Members: Jackie Craig, Patti Comerford, Roxanne Ziegler (Excused), John Officer, and Herb Kai.**

PLEDGE OF ALLEGIANCE/INVOCATION/MOMENT OF SILENCE: Led by **Mayor Honea.**

APPROVAL OF AGENDA

Council Member Kai moved and Vice Mayor Post second the motion to approve the agenda as presented. Motion passes unanimously, 6-0.

CALL TO THE PUBLIC

PROCLAMATIONS

PR1 Proclamation recognizing May 2022 as Building Safety Month (Jason Angell)

PR2 Proclamation recognizing May 1-7, 2022 as "Drinking Water Week" (Jing Luo)

PR3 Proclamation recognizing May 27, 2022, as "American Legion Auxiliary Memorial Poppy Day" (Cherry L. Lawson)

MAYOR AND COUNCIL REPORTS: SUMMARY OF CURRENT EVENTS

Council Member Craig thanked the employees in the Parks & Recreation Department for maintaining the trails in the Tortolita Preserves.

Council Member Comerford reported that she and **Mayor Honea** had attended the Arizona Association of Economic Development Conference stating it is always a joy to attend and very informative.

Council Member Officer thanked the Public Works Department for cleaning the median on the freeway through town.

Mayor Honea commented on AAED stating it is a great organization to be part of, as the information gained is very useful. He and staff from the Marana Regional Airport and attended the Arizona Airport Association Meeting that was held in the Town. Pinal Airport staff also attended.

MANAGER'S REPORT: SUMMARY OF CURRENT EVENTS

Town Manager Terry Rozema reported on the following:

- Development Services Department issued 81 single-family residential permits for the month of April 2022
    - April 2021 the Town issued 100, and have issued to date this fiscal year 1,079
- Several construction projects occurring in the Marana community
- Update on the Community and Aquatic Center that is progressing along, that on May 13, the Town will be interviewing the four architectural firm finalist that submitted on the project
- July 4th Spectacular Fireworks event will be held at Crossroads Park on July 3 from 5pm to 9 pm. He commented on some negative comments received by members of the community on Facebook. The laser light show will be used for the Christmas Tree Lighting in December
- Marana was designated as a Tree City community, that a Tex-Fan Ash Tree was planted
- Reported on Parks & Recreation programs within the community

- Maps for the redistricting of Pima County. Marana is in two districts, three and one.

PRESENTATIONS
CONSENT AGENDA

C1 Resolution No. 2022-040: Relating to Administration; authorizing the Town Manager, the Town Engineer, and the Public Works Director to sign non-disclosure agreements on behalf of the Town of Marana related to capital improvement projects (Jane Fairall)

C2 Resolution No. 2022-041: Relating to Public Works; approving and authorizing the Mayor to execute an intergovernmental agreement between the State of Arizona and the Town of Marana for procurement of Maxview advanced traffic signal management system (ATMS) licenses (Diahn Swartz)

C3 Resolution No. 2022-042: Relating to the Police Department; exempting undercover vehicles used by the Marana Police Department in felony investigations or activities of a confidential nature from Arizona state laws related to the designation of political subdivision motor vehicles; authorizing the Chief of Police to renew existing vehicle registrations for these undercover police vehicles and to obtain vehicle registrations for new undercover vehicles to be used in felony investigations or activities of a confidential nature (Libby Shelton)

C4 Resolution No. 2022-043: Relating to Personnel; Rescinding Temporary Personnel Policy Regarding Employee Leave and Telework (Libby Shelton)

C5 Approval of the Council Study Session Meeting Summary Minutes of April 26, 2022, Regular Council Meeting Summary Minutes of April 19, 2022, and the Council Study Session Meeting Minutes of April 12, 2022 (Cherry L. Lawson)

Vice Mayor Post, moved and Council Member Kai second the motion approving the Consent Agenda as presented. Motion passes, 6-0.

LIQUOR LICENSES

BOARDS, COMMISSIONS AND COMMITTEES

B1 Resolution No. 2022-044: Relating to Boards, Commissions, and Committees; making an appointment to the Town of Marana Planning Commission (David L. Udall)

Council Member Comerford stated the Town had received several great applications and from that pool of applications, the Council Committee for Planning Commission and Board of Adjustment Appointments is recommending **John McIntyre** to be appointed to fill the vacant position on the Planning Commission.

Council Member Comerford moved and Council Member Officer second the motion to appoint John McIntyre to the Marana Planning Commission for a term ending June 30, 2023. Motion passes, 6-0.

COUNCIL ACTION

A1 PUBLIC HEARING: Ordinance No. 2022.008: Relating to Development; approving a rezoning of approximately, 6.3 acres of land located east of Twin Peaks Road and south of Camino de Manana from R-36 (Residential) to Neighborhood Commercial (NC) (Brian D. Varney)

[6:16 PM Minutes:] **Mayor Honea** opened the public hearing to receive public testimony on the item.

Senior Planner Brian Varney provided an overview PowerPoint Presentation on Ordinance No. 2022.008 rezoning of approximately 6.3 acres of land located east of Twin Peaks Road and south of Camino de Manana from R-36 (Residential) to Neighborhood Commercial (NC). *(A copy of the presentation is on file in the Town Clerk's Office for review.)*

Below are highlights of the presentation, by **Mr. Varney**.

Location and Request

Applicant:

- The Planning Center

Request

- Rezone to Neighborhood Commercial (NC)

Size and Location

- Approximately 6.3 acres, east of Twin Peaks Road and south of Camino de Manana

Current Zoning

- R-36 (Residential, minimum lot size of 36,000 s.f.)

General Plan

- Low Density Residential (LDR) allows commercial uses that serve the surrounding residential areas. Limited to 10 acres in size and shall provide pedestrian connectivity.

Conceptual Land Use Plan

Land Use

- Typical uses allowed under the Neighborhood Commercial zoning, including neighborhood scale retail and service uses
- Development plan review and approval required

- A convenience store or any development utilizing drive-through service shall be restricted only to a pad in the northwest corner of site adjacent to the intersection

Development Standards

- Maximum allowable building height is 30'
- Maximum lot coverage is 40%
- Compliance with Neighborhood Commercial development standards and Commercial Design Standards
- Compliance with the Twin Peaks Corridor Study
- Setbacks and buffer yards will meet or exceed requirements of the Town Code

Recommendation

- Staff recommends approval of PCZ2110-002, Twin Peaks Center Rezoning, subject to the recommended conditions.

Lexy Wellot, Project Manager, The Planning Center located at 2 East Congress in downtown Tucson. She introduced Brian Underwood, Director of Planning at The Planning Center as well as the property owners and engineer that is working on the project. She provided a PowerPoint Presentation of the project before the Council. *(A copy of the presentation is on file in the Town Clerk's Office.)*

She explained the nature of the project stating the request is to rezone approximately 6.3 acres site located at the southeast corner of Twin Peaks Road and Camino de Manana. This intersection has recently become signalized which makes this a great location for commercial opportunities that support neighborhood service usage. With the number of planned residential sites in the area, there is not commercial services or neighborhood to support the upcoming developments in that area.

They are proposing doing a neighborhood scaled commercial development that focuses on providing services such as restaurants, childcare facilities, retail, offices as well as medical services. Those uses will support the neighborhood, as well as provide opportunities to generate sales tax revenues for the town.

She explained some of the challenges with this land being considered for residential development, but that it would provide commercial development opportunities. Since an end user is unknown at this time, they would prefer to allow the Town's Code and the market to dictate what uses would be permitted to exist in that location.

They are looking to protect the residential character of the neighborhood with pedestrian connectivity. It was stipulated within the conditions of the zoning that it have direct connections from the commercial development to the direct uses of the path on Camino de Manana, and the sidewalk on Twin Peaks. That is a requirement of the development. They are also installing a 20' ft. landscape boarder perimeter of the entire property in compliance of the Twin Peaks Corridor Study. She stated it suggests that a 20'ft landscape buffer be in accordance with the Town Code.

In working with Town staff, they have also added a wild fencing to direct some of the animals towards the existing coverts on Camino de Manana. They are also imposing a building separation on their site to protect the residential neighborhoods in the preserve. They are suggesting that a minimum 100 ft. separation from any residential lot in the preserve shall be provided. Furthermore, any development that goes through the crossing highlighted, will have to be approved and designed in accordance with the Town of Marana Code, commercial design standards, traffic impact analyses will be required to mitigate for any traffic impacts that come off of this, and all buildings designed on this site will be required to have 4-sided texture and color palettes that looks like the area.

Council Member Craig commented about two environmental issues, 1) there is a wash that runs through the partial and both developments to the east and west partial show as undisturbed open space. She recalls having a conversation with a planner about that space that the planner had indicated that the space would be left as pristine as possible with the exception of the road that goes through. On the west side, they are leaving a huge area undisturbed. Yet, she asked why they are looking to pave every inch of the area in its plans. **Ms. Wells** stated the challenge of it, as it comes with constraints, if they left a wide corridor coming through for wildlife and habitat, it would fragment the parcel. It would not be viable for commercial development or residential development, as there would be easement setbacks. She continued stating the second challenge is that it is not required for commercial development.

Council Member Craig replied stating **Ms. Wells** is implying that commercial development has no requirement, whereas residential does have for the wildlife. **Ms. Wells** stated that is her understanding. **Council Member Craig** suggested Town staff amend that section of the Code.

Council Member Craig commented about the wildlife stating that always travel down washes, asking **Ms. Wells** if she could do something with that setback to make the fencing wider for the wildlife. **Ms. Wells** replied stating the purpose of the wildlife fencing is that she drew it along the buffer, as she is certain that give animals' 20' ft. to travel.

Council Member Comerford stated when **Ms. Wells** does receive its occupancy on the portion that faces Twin Peaks Road, the east storefront, not store back. **Ms. Wells** replied stating that is the intent of how they had written the Twin Peaks Corridor Study, that the development be placed upfront with the frontage on Twin Peaks and the parking behind.

[6:33 PM Minutes:] **Mayor Honea** closed the public hearing to testimony.

Council Member Comerford moved and Council Member Officer second the motion adopting Ordinance No. 2022.008 approving a rezoning of approximately, 6.3 acres of land with the recommended conditions. Motion passes, 5 yes, 1 no (Council Member Craig).

ITEMS FOR DISCUSSION / POSSIBLE ACTION

D1 Relating to Development and Public Works; update, discussion, and possible direction regarding public and private projects and development applications on the Town's Marana Current and Proposed Projects internet site (Jason Angell)

Development Services Director Jason Angell provided an overview of the development projects occurring, and planned in the Marana community and answered questions posed by the Council related to those development projects.

D2 Relating to Legislation and Government Actions; discussion and possible action regarding all pending state, federal, and local legislation/government actions and on recent and upcoming meetings of the other governmental bodies (Terry Rozema)

Mr. Rozema stated he did not have a report to provide.

EXECUTIVE SESSIONS

Pursuant to A.R.S. § 38-431.03, the Town Council may vote to go into executive session, which will not be open to the public, to discuss certain matters.

E1 Executive Session pursuant to A.R.S. §38-431.03 (A), Council may ask for discussion or consideration, or consultation with designated Town representatives, or consultation for legal advice with the Town Attorney, concerning any matter listed on this agenda for any of the reasons listed in A.R.S. §38-431.03 (A).

E2 Executive Session pursuant to A.R.S. § 38-431.03 (A)(1) for discussion, consideration and possible interviews of candidates for appointment to the Planning Commission.

FUTURE AGENDA ITEMS

Notwithstanding the Mayor's discretion regarding the items to be placed on the agenda, if three or more Council members request that an item be placed on the agenda, it must be placed on the agenda for the second regular Town Council meeting after the date of the request, pursuant to Marana Town Code Section 2-4-2(B).

ADJOURNMENT

Mayor Honea asked for a motion to adjourn the meeting.

Vice Mayor Post, moved and Council Member Comerford second the motion to adjourn the meeting. Motion passes, 6-0. Meeting adjourned at 6:48 PM.

CERTIFICATION

I hereby certify that the foregoing are the true and correct minutes of the Marana Town Council meeting held on May 3, 2022. I further certify that a quorum was present.

_____

Cherry L. Lawson, Town Clerk

DRAFT

Council-Regular Meeting **A1**

Meeting Date: 05/17/2022

To: Mayor and Council

Submitted For: George Cardieri, Real Property Manager

From: George Cardieri, Real Property Manager

Date: May 17, 2022

Strategic Plan Focus Area:
Community

Strategic Plan Focus Area Additional Info:
PRINCIPLE STATEMENT 1: WE WILL MAINTAIN A SAFE AND WELL-MANAGED COMMUNITY.
Initiative 8: Continually seek and evaluate new water resources and water conservation efforts to increase the Town's water portfolio.

Subject: Resolution No. 2022-049: Relating to Real Estate; approving and authorizing the Mayor to sign the Easement Purchase and Sale Agreement in favor of Metropolitan Domestic Water Improvement District and an Electrical Right-of-Way Easement in favor of Trico Electric Cooperative, Inc. over Marana Regional Airport property (George Cardieri)

Discussion:

The Metropolitan Domestic Water Improvement District (Metro Water), Marana, and Oro Valley store water underground or utilize groundwater savings facilities in the north Marana area. To use this water, the three entities have entered into an IGA to construct the Northwest Recharge, Recovery, and Delivery System (NWRRDS), to transport water from north Marana to meet current and future water demands in the north area of the Tucson Basin.

To recover and construct recovery wells for its recharged water resources, Metro Water

previously acquired two well sites from the Town in the vicinity of the Marana Regional Airport. To obtain power service to one of the well sites, Metro Water has requested an easement on behalf of Trico Electric Cooperative, Inc. (Trico) over Marana Regional Airport property. Town staff completed a market analysis showing that the easement's fair market value is $8,000.

Trico will be installing an underground electrical distribution line within the easement through an underground conduit to be installed by Metro Water. Upon completion of the Facilities, Metro Water agrees to make such rehabilitation measures on the Town's property, including, but not limited to, restoration of surface improvements, revegetation, and fencing as determined necessary by the Town. An aerial depiction showing the easement location is included with the backup materials, along with the Easement Purchase and Sale Agreement and Electrical Right-of-Way Easement.

Financial Impact:

If approved, the easement sale will generate $8,000 in sales proceeds to the Town.

Staff Recommendation:

Town staff recommends adoption of Resolution No. 2022-049, approving and authorizing the Mayor to sign the Easement Purchase and Sale Agreement with Metro Water along with the Electrical Right-of-Way Easement in favor of Trico Electric Cooperative, Inc. over Marana Regional Airport property.

Suggested Motion:

I move to adopt Resolution No. 2022-049, approving and authorizing the Mayor to sign the Easement Purchase and Sale Agreement with Metro Water along with the Electrical Right-of-Way Easement in favor of Trico Electric Cooperative, Inc. over Marana Regional Airport property.

Attachments

Resolution No. 2022-049

Exhibit A (Easement Purchase and Sale Agreement)

Exhibit B (Trico Electrical Right-of-Way Easement)

Easement Aerial Depiction

MARANA RESOLUTION NO. 2022-049

RELATING TO REAL ESTATE; APPROVING AND AUTHORIZING THE MAYOR TO SIGN THE EASEMENT PURCHASE AND SALE AGREEMENT IN FAVOR OF METROPOLITAN DOMESTIC WATER IMPROVEMENT DISTRICT AND AN ELECTRICAL RIGHT-OF-WAY EASEMENT IN FAVOR OF TRICO ELECTRIC COOPERATIVE, INC. OVER MARANA REGIONAL AIRPORT PROPERTY

WHEREAS the Town of Marana owns and maintains the real property acquired for the expansion of the Marana Regional Airport pursuant to Patent No. 53-109227, recorded on February 7, 2008, in Sequence No. 20080260186 in the Pima County Recorder's Office; and

WHEREAS Metropolitan Domestic Water Improvement District (Metro Water) has submitted a real property application request to acquire an electrical right-of-way easement in favor of Trico Electric Cooperative, Inc. (Trico) to provide power service to Metro Water's recovery well associated with the Northwest Recharge, Recovery, and Delivery System; and

WHEREAS Metro Water has agreed to purchase an easement on behalf of Trico from the Town for $8,000.00, based on the Town's estimated market value of the easement; and

WHEREAS the Town Council of the Town of Marana finds that the easement sale is in the best interests of the Town and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, AS FOLLOWS:

SECTION 1. The Easement Purchase and Sale Agreement in favor of Metro Water and the Electrical Right-of-Way Easement in favor of Trico, in substantially the forms attached as Exhibits A and B, respectively, and incorporated by this reference in this resolution, are hereby approved, and the Mayor is hereby authorized to sign them and any associated documents for and on behalf of the Town of Marana,

SECTION 2. The Town's Manager and staff are hereby directed and authorized to undertake all other and further tasks required or beneficial to carry out the terms, obligations, and objectives of this resolution.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, this 17th day of May 2022.

Mayor Ed Honea

ATTEST:

Cherry L. Lawson, Town Clerk

APPROVED AS TO FORM:

Jane Fairall, Town Attorney

EASEMENT PURCHASE AND SALE AGREEMENT

This Agreement is made by and between **Town of Marana,** an Arizona municipal corporation, **("Town"),** and **Metropolitan Domestic Water Improvement District,** an Arizona Municipal Corporation, **("Metro").** The Town and Metro are sometimes referred to collectively in this Agreement as the "Parties" and individually as a "Party."

1. **Property and Purchase Amount**. The Town owns the property described in Patent No. 53-109227, recorded on February 7, 2008, in Sequence No. 20080260186 in the Pima County Recorder's Office, including all improvements located thereon (the "Town's Property"). Metro has determined the need to acquire a permanent easement on behalf of Trico Electric Cooperative, Inc., located on the Town's Property, in an area legally described and depicted in Exhibit "A" attached hereto (the "Easement Area"). The Town agrees to sell and Metro agrees to acquire said easement for the total sum of $8,000.00 (the "Sales Amount"), payable in full to the Town prior to closing, subject to the terms and conditions set forth below:

2. **Grant of Easement.** The Town shall deliver to Metro a permanent easement for underground power-line facilities and related surface appurtenances related to the distribution of electricity ("Facilities") granted to Trico Electric Cooperative, Inc. in the form attached hereto as Exhibit "B" and incorporated herein by this reference. The Town shall be responsible for recording said easement with the Pima County Recorder's Office.

3. **Closing and Possession.** The closing of this transaction (the "Closing", "Closing Date", or "Close of Escrow") shall mean the date in which the easement is recorded. Closing shall be on or before 30 days after the date the Town Council of the Town of Marana approves this Agreement. Possession of the Easement Area shall be given to Metro at closing.

4. **Restoration:** Metro acknowledges the Town has existing improvements located in the Easement Area. Upon completion of the Facilities, Metro agrees to make such rehabilitation measures on the Town's property, including, but not limited to, restoration of surface improvements, revegetation, and fencing as determined necessary by the Town.

5. **Environmental Representations.** Metro and Town agree that neither party is assuming any obligation of the other party relating to any potential liability, if any, arising from the environmental condition of the Town's Property, each party remaining responsible for its obligations as set forth by law. Town hereby represents and warrants that, to the best of Town's knowledge, no pollutants, contaminants, toxic or hazardous substances, wastes or materials have been stored, used or are located on the Town's Property or within any

surface or subsurface waters thereof; that no underground tanks have been located on the Town's Property; that the Town's Property is in compliance with all Federal, State and local environmental laws, regulations and ordinances; and that no legal action of any kind has been commenced or threatened with respect to the Town's Property.

6. **Environmental Inspection Rights.** The Town shall permit Metro to conduct such inspections of the Easement Area, as Metro deems necessary to determine the environmental condition of the Easement Area. If environmental inspections do not specifically identify contamination but indicate a potential for contamination and recommend further testing or inspection, the parties hereby agree to extend the date of closing to 30 days after the report for such additional testing or inspection completed on behalf of Metro, but not later than an additional 90-day extension. If any environmental inspection reveals the presence of contamination or the need to conduct environmental clean-up, Metro may terminate this agreement at no cost or penalty.

7. **Right of Entry.** The Town hereby grants to Metro, its agents and contractors, Right of Entry to the Easement Area for inspections, tests, surveys, etc.

8. **No Personal Property.** The parties acknowledge that no personal property is being transferred pursuant to this Agreement.

9. **Broker's Commission.** No broker or finder has been used and the Town owes no brokerage or finders fees related to this transaction. Metro has sole responsibility to pay all brokerage or finders fees to any agent employed.

10. **No Sale.** Town shall not sell or encumber the Easement Area in any way before closing.

11. **Survival of Representation and Warranties.** All representations and warranties contained herein shall survive the closing.

12. **Entire Agreement.** This signed document shall constitute the entire Agreement between the parties and no modification or amendment to this Agreement shall be binding unless in writing and signed by both parties.

13. **Exhibits.** Any exhibit attached to this Agreement shall be deemed to be incorporated by reference with the same force and effect as if fully set forth in the body of this Agreement.

14. **Council Approval.** This Agreement is subject to approval by the Town Council of the Town of Marana.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the last date set forth below their respective signatures.

TOWN OF MARANA, an Arizona municipal corporation ("Town")

By: _____
Ed Honea, Mayor

Date: _____

ATTEST:

_____
Town Clerk

APPROVED AS TO FORM:

_____
Town Attorney

METROPOLITAN DOMESTIC WATER IMPROVEMENT DISTRICT, an Arizona Municipal Corporation ("Metro")

By: _____

Its: General Manager

Date: 27 April 2022

List of Exhibits

Exhibit "A"	Legal Description and Depiction of Easement Area
Exhibit "B"	Grant of Easement Form

EXHIBIT "A"
LEGAL DESCRIPTION
FOR
EASEMENT
OVER A PART OF APN 215-03-014J

A PARCEL OF LAND SITUATED IN A PART OF THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 12 SOUTH, RANGE 11 EAST OF THE GILA AND SALT RIVER MERIDIAN, PIMA COUNTY, ARIZONA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 3, FROM WHICH THE SOUTHWEST CORNER OF SAID SECTION 3 BEARS SOUTH 00 DEGREES 32 MINUTES 17 SECONDS EAST, 2639.88 FEET;

THENCE ALONG AND WITH THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 3, SOUTH 00 DEGREES 32 MINUTES 17 SECONDS EAST, 1319.60 FEET TO THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 3;

THENCE ALONG AND WITH THE NORTH LINE OF SAID SOUTHWEST QUARTER, NORTH 89 DEGREES 24 MINUTES 50 SECONDS EAST, 1317.50 FEET TO THE NORTHEAST CORNER OF SAID SOUTHWEST QUARTER;

THENCE SOUTH 51 DEGREES 00 MINUTES 57 SECONDS EAST, 608.11 FEET;

THENCE SOUTH 50 DEGREES 02 MINUTES 19 SECONDS EAST, 184.58 FEET TO THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL;

THENCE CONTINUING SOUTH 50 DEGREES 02 MINUTES 19 SECONDS EAST, 30.12 FEET;

THENCE SOUTH 45 DEGREES 05 MINUTES 58 SECONDS WEST, 713.94 FEET;

THENCE NORTH 44 DEGREES 54 MINUTES 02 SECONDS WEST, 30.00 FEET;

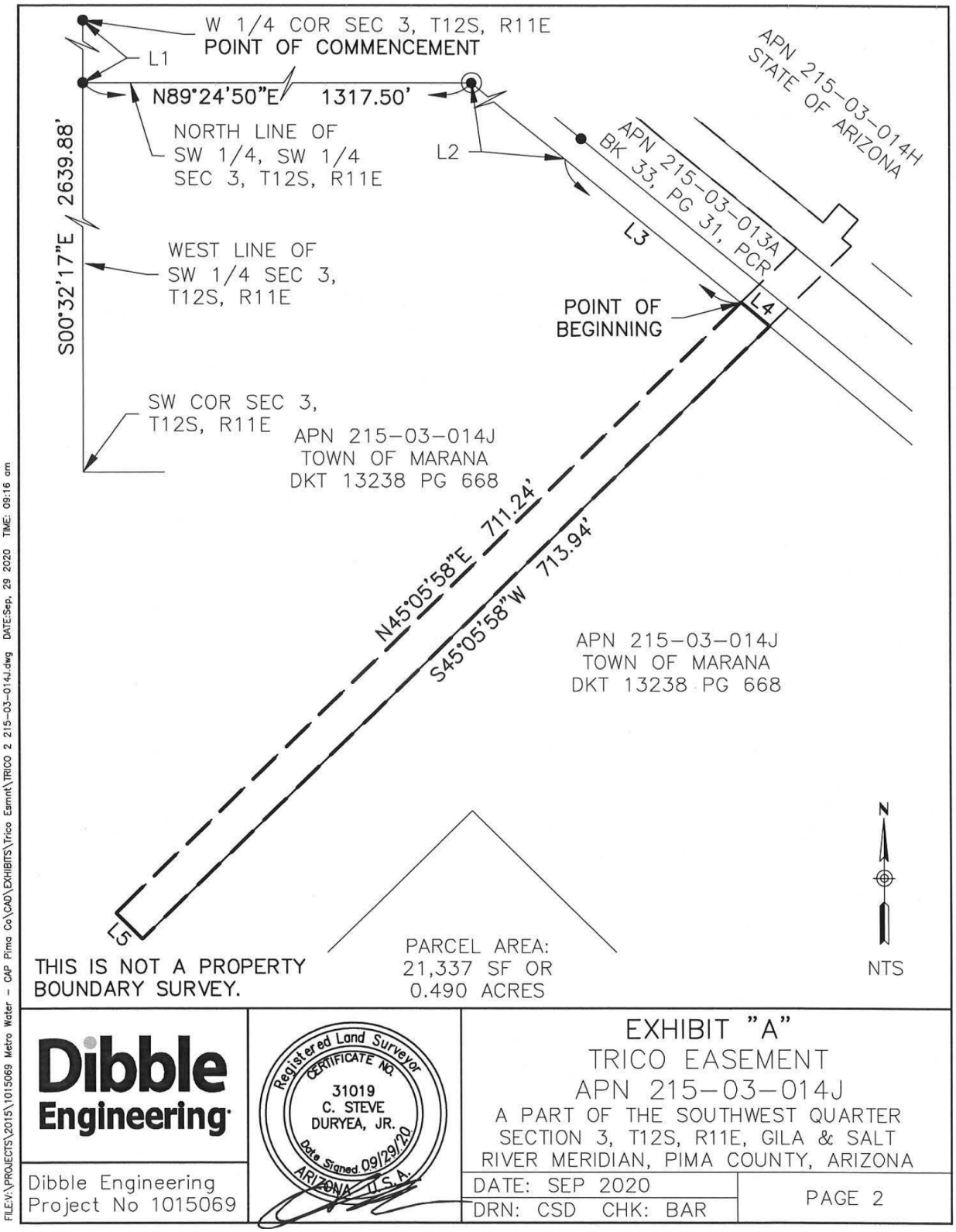
THENCE NORTH 45 DEGREES 05 MINUTES 58 SECONDS EAST, 711.24 FEET TO THE POINT OF BEGINNING AND CONTAINING A COMPUTED AREA OF 21,337 SQUARE FEET OR 0.490 ACRES OF LAND, MORE OR LESS.



APN 215-03-014J

SEP 2020
PAGE 1

DIBBLE ENGINEERING
PROJECT NO 1015069



FILE:V:\PROJECTS\2015\1015069 Metro Water - CAP Pima Co\CAD\EXHIBITS\Trico Esmnt\TRICO 2 215-03-014J.dwg DATE:Sep. 29 2020 TIME: 09:16 am

Dibble Engineering

Dibble Engineering
Project No 1015069

Registered Land Surveyor
CERTIFICATE NO.
31019
C. STEVE
DURYEA, JR.
Date Signed 09/29/20
ARIZONA U.S.A.

EXHIBIT "A"
TRICO EASEMENT
APN 215-03-014J

A PART OF THE SOUTHWEST QUARTER SECTION 3, T12S, R11E, GILA & SALT RIVER MERIDIAN, PIMA COUNTY, ARIZONA

DATE: SEP 2020
DRN: CSD CHK: BAR

PAGE 2

LINE DATA TABLE		
LINE	BEARING	DISTANCE
L1	S00°32'17"E	1319.60'
L2	S51°00'57"E	608.11'
L3	S50°02'19"E	184.58'
L4	S50°02'19"E	30.12'
L5	N44°54'02"W	30.00'

LEGEND

◉	FOUND ALUMINUM CAP FLUSH STAMPED "39325"
●	FOUND REBAR
———	PROPERTY LINE
— — — —	PROPOSED EASEMENT LINE

FILE:V:\PROJECTS\2015\1015069 Metro Water - CAP Pima Co\CAD\EXHIBITS\Trico Esmnt\TRICO 2 215-03-014J.dwg DATE:Sep. 29 2020 TIME: 09:17 am

Dibble Engineering

Dibble Engineering
Project No 1015069

Registered Land Surveyor
CERTIFICATE NO.
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C. STEVE
DURYEA, JR.
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TRICO EASEMENT
APN 215-03-014J
A PART OF THE SOUTHWEST QUARTER
SECTION 3, T12S, R11E, GILA & SALT
RIVER MERIDIAN, PIMA COUNTY, ARIZONA

DATE: SEP 2020
DRN: CSD CHK: BAR

PAGE 3

When recorded, mail to: **TRICO ELECTRIC COOPERATIVE, INC.**
P.O. BOX 930
MARANA, ARIZONA 85653

ELECTRICAL USE AND RIGHT OF WAY EASEMENT

WORK ORDER: 54975

Grantor's Properties: 215-03-013G and 215-03-014L

THE TOWN OF MARANA, AN ARIZONA MUNICIPAL CORPORATION, herein referred to as "Grantor", for the consideration of One Dollar and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, hereby grants and conveys to TRICO ELECTRIC COOPERATIVE, INC., a corporation organized under the laws of the State of Arizona (referred to as "Grantee"), a perpetual easement and right-of-way ("Easement") under, over and across the Easement Area defined below, including but not limited to the perpetual right to locate, install, construct, reconstruct, remove, operate, change, upgrade, repair, maintain, and replace conduits, conductors, cables, transformers, cabinets, padmounted switches, basements, vaults, and all other appliances, facilities, appurtenances and/or fixtures related to the underground transmission and/or distribution of electricity (the "Facilities"), over, under, across, within, through and/or along the Easement Area (defined below) as Grantee may now or hereafter deem convenient or necessary from time to time. The easement and rights granted herein also include the right to enter upon and travel across the Grantor's Property (defined below), and all other rights described herein.

The Grantor's Property is more particularly described as:

A part of Patent No. 53-109227, situate in the County of Pima, State of Arizona, recorded in Sequence #20080260186 dated January 29, 2008, located within Section 3, Township 12 South, Range 11 East of the Gila and Salt River Base and Meridian, Pima County, Arizona.

The Easement Area is described as follows:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

Perpetual Easement: The Easement, and Grantee's rights hereunder, shall be perpetual, and shall not terminate until, and unless abandoned through the recordation of a document formally abandoning the Easement, which references this instrument and is executed and acknowledged by Grantee. Upon such recordation, all Grantee's rights hereunder shall cease, except the right to remove any and all property placed upon the Easement within a reasonable time subsequent to such abandonment. Grantee may exercise its rights under this instrument through its employees, contractors, licensees and invitees.

Grantee Rights to Clear Easement Area: Grantee shall have the right (but not the obligation or duty) to remove, treat with herbicide, trim, and/or clear away all trees, brush, vegetation, impediments,

and plant growth on or effecting the Easement Area and right-of-way in a manner and using such methods that Grantee deems appropriate.

Grantor Responsibilities: Without limiting any other provision herein, Grantor shall maintain a clear area that extends 3.00 feet from and around all edges of all transformer pads and other equipment pads, and a clear operational area that extends 12.00 feet immediately in front of all transformer and equipment openings. If Grantor is responsible for preparing a trench for Trico's use, Grantor shall be responsible for ensuring that the trench is within the bounds of the Easement described herein. Grantor shall comply with all requirements included in Grantee's Rules Regulations and Line Extension Policies, as amended from time to time.

Additional Access Rights: Grantor grants to Grantee, for the consideration set forth herein, the right of ingress and egress to and from said Easement and right-of-way described herein, over and across existing private roads owned by Grantor that provide a reasonable and convenient access to the Easement Area described herein, and if no such roads exist or if such roads are not reasonably passable, then on such route across Grantor's Property which shall occasion the least damage and inconvenience to the Grantor.

Prohibited Activities: Grantor covenants and agrees that he shall not erect, construct, or place or in any way allow or permit any house, building, stable, corral, mobile home, fence, gate, or any structure whatsoever to be erected, constructed, placed or to remain on the easement and right-of-way granted herein nor shall he use said easement in any manner inconsistent with Grantee's rights hereunder or in a manner which interferes with those rights. Further, Grantor shall not (nor permit or allow anyone else to) plant any trees, drill any wells, store materials of any kind, or alter the ground level within the Easement Area, without the written permission of Grantee. Grantor agrees that any fences or walls which now cross or hereafter cross Grantor's Property will not prevent Grantee's access to the Easement or the Facilities. Grantor further agrees that Grantee can use gates on all such fences or walls for such access. Grantor shall not (nor permit or allow anyone else to) damage, alter, or work on any of the Facilities. Grantor shall not grant any other easement and/or right-of-way on, across, under, or over the Easement Area without first having secured written consent of Grantee.

Authority and Warranty: Grantor represents and warrants that Grantor has full power and authority to grant the Easement and to perform its obligations under this instrument. Grantor covenants that he is the fee simple owner of the Grantor's Property including the Easement Area, and that all such land is free and clear of encumbrances and liens, except the following liens and encumbrances held by the following persons: _____.

Warnings: Facilities placed within the Easement Area may contain high voltage electrical equipment. Notice is hereby given that any activity performed within the Easement Area shall comply with the Arizona Overhead Powerline Safety Law or Arizona Blue Stake laws, as applicable.

Miscellaneous: The benefits and burdens, and the covenants and agreements herein shall run with and burden the land and shall extend and inure in favor of and to the benefit of and shall be binding on Grantor and Grantee and their respective successors and assigns. It is further understood

that, whenever necessary, words in the singular shall be construed to read in the plural, and words used in the masculine gender shall be construed to read in the feminine or neuter gender.

IN WITNESS WHEREOF, the undersigned set his hand this _____, day of _____, 20___.

Town of Marana
An Arizona Municipal Corporation

_____
Name

_____
Title

_____
Signature

STATE OF ARIZONA)
) ss
COUNTY OF _____)

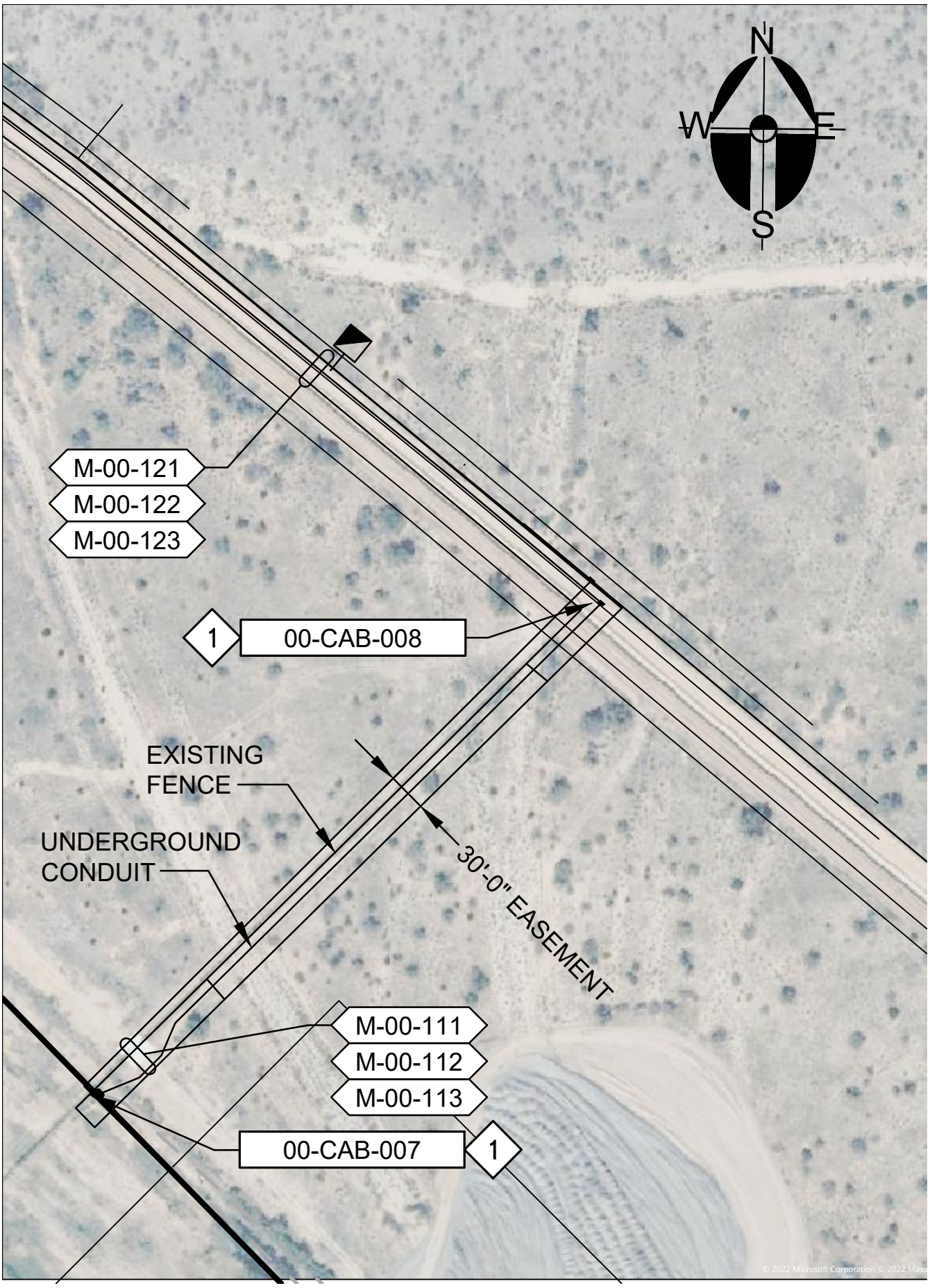
On this, the _____ day of _____, 20___, before me, the undersigned Notary Public personally appeared _____, known to me to be the person(s) whose name(s) is/are subscribed herein and acknowledged that they executed said document for the purposes set forth therein.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

_____
NOTARY PUBLIC

My Commission Expires:

_____


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M-00-122
M-00-123
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00-CAB-008
EXISTING
FENCE
UNDERGROUND
CONDUIT
30'-0" EASEMENT
M-00-111
M-00-112
M-00-113
00-CAB-007
1

Council-Regular Meeting **A2**

Meeting Date: 05/17/2022

To: Mayor and Council

From: Yiannis Kalaitzidis, Finance Director

Date: May 17, 2022

Strategic Plan Focus Area:
Commerce, Community, Heritage, Recreation, Progress & Innovation

Strategic Plan Focus Area Additional Info:
Marana's strategic plan identifies financial sustainability as an overriding principle of Marana's strategic framework.

Subject: Ordinance No. 2022.009: Relating to Finance; amending the Town of Marana Comprehensive Fee Schedule; and designating an effective date (Yiannis Kalaitzidis)

Resolution No. 2022-050: Relating to Finance; declaring as a public record filed with the Town Clerk the amendments to the Town of Marana Comprehensive Fee Schedule adopted by Ordinance No. 2022.009 (Yiannis Kalaitzidis)

Discussion:

The Town created a town-wide, Comprehensive Fee Schedule (Schedule) and standardized fees across all departments. At the time of that ordinance's adoption, it was determined that an annual review of the Schedule should occur to ensure that the Town was continuing to cover its costs, where appropriate, and that it was charging fair and equitable fees to its customers.

Staff conducted this year's review of the Schedule with the following goals in mind:

- Ensure that fees reflect the actual cost of providing programs and services to customers, where appropriate.
- Identify opportunities to streamline, consolidate and modernize the application and use our fees to encourage/facilitate development.
- Eliminate errors, inconsistencies and unused items within the existing

comprehensive fee schedule.

Staff presented the proposed changes to Council at the March 15, 2022 meeting. Notification letters of possible fee schedule changes were sent to the Southern Arizona Home Builders Association (SAHBA) and the Metropolitan Pima Alliance (MPA) to provide them the opportunity to review the proposed changes to the Schedule and clarify any issues or areas of concern. We did not receive any comments.

Pursuant to A.R.S. Section 9-499.15, the Town did post notice of possible changes to the Schedule, as required. This statute requires that the Town provide notice on its website of any new or increased fees for businesses at least 60 days before the meeting is scheduled to consider approving the new fees and/or fee increases. Additionally, the Town published a notice of intent to establish or increase taxes, assessments, or fees including assessments on its website at least 15 days before the meeting is scheduled to consider approving the new fees and/or fee increases.

If approved, the Schedule, including specific amendments will be effective on July 1, 2022.

Financial Impact:

Fiscal Year:	2023
Budgeted Y/N:	Y
Amount:	Immaterial

The proposed approval of the amendments to the Town Comprehensive Fee Schedule will not have a material impact on revenues.

Staff Recommendation:

Staff recommends adoption of the amendments to the Comprehensive Fee Schedule.

Suggested Motion:

I move to adopt Ordinance No. 2022.009, adopting the amendments to the Town of Marana Comprehensive Fee Schedule and designating an effective date and Resolution No. 2022-050, declaring the amendments a public record.

Attachments

Ordinance No. 2022.009
Resolution No. 2022-050
Exhibit A to Resolution
Summary of Changes

MARANA ORDINANCE NO. 2022.009

RELATING TO FINANCE; AMENDING THE TOWN OF MARANA COMPREHENSIVE FEE SCHEDULE; AND DESIGNATING AN EFFECTIVE DATE

WHEREAS the Town Council is authorized by A.R.S. § 9-240(A) to control the finances of the town; and

WHEREAS the Town Council, via Ordinance No. 2021.008, adopted an amended comprehensive fee schedule on May 18, 2021, which was made a public record by and attached as Exhibit A to Resolution No. 2021-071; and

WHEREAS from time to time the Town Council has adopted amendments to the comprehensive fee schedule, most recently on August 17, 2021, via Ordinance 2021.014; and

WHEREAS amending the comprehensive fee schedule as set forth in this ordinance is in the best interests of the Town of Marana.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, as follows:

SECTION 1. The amendments to the Town of Marana Comprehensive Fee Schedule, one paper copy and one electronic copy of which are on file in the office of the Town Clerk of the Town of Marana, Arizona, which were made a public record by and attached as Exhibit A to Resolution No. 2022-050 of the Town of Marana, Arizona, are hereby referred to, adopted, and made a part of this ordinance as if fully set out here.

SECTION 2. The various town officers and employees are authorized and directed to perform all acts necessary or desirable to give effect to this ordinance.

SECTION 3. All ordinances, resolutions, or motions and parts of ordinances, resolutions, or motions of the Council in conflict with the provisions of this ordinance are hereby repealed, effective as of the effective date of this ordinance; provided, however, that this repeal shall not affect the rights and duties that matured or penalties that were incurred and proceedings that were begun before the effective date of the repeal.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any

court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 5. This ordinance shall become effective on July 1, 2022.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, Arizona, this 17th day of May, 2022.

Mayor Ed Honea

ATTEST:

Cherry Lawson, Town Clerk

APPROVED AS TO FORM:

Jane Fairall, Town Attorney

MARANA RESOLUTION NO. 2022-050

RELATING TO FINANCE; DECLARING AS A PUBLIC RECORD FILED WITH THE TOWN CLERK THE AMENDMENTS TO THE TOWN OF MARANA COMPREHENSIVE FEE SCHEDULE ADOPTED BY ORDINANCE NO. 2022.009

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, that the amendments to Town of Marana Comprehensive Fee Schedule adopted by Marana Ordinance No. 2022.009, a copy of which is attached to and incorporated in this resolution as Exhibit A and one paper copy and one electronic copy of which are on file in the office of the Town Clerk, are hereby declared to be a public record and ordered to remain on file with the Town Clerk.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 17th day of May, 2022.

Mayor Ed Honea

ATTEST:

Cherry L. Lawson, Town Clerk

APPROVED AS TO FORM:

Jane Fairall, Town Attorney

SECTION 1. The Town of Marana comprehensive fee schedule adopted via Ordinance No. 2021.008, and made a public record by Resolution No. 2021-071, as previously amended, is hereby amended (with deletions shown with ~~strikeouts~~ and additions shown with double underlining) (only amendments to the fee schedule are shown; the remainder of the fee schedule is unchanged):

Fee/Description	Amount	Unit of Measure	Notes
GENERAL SERVICES: CLERK/COPY FEES			
Public Records Requests; Documents Used for Commercial (for-profit) Purposes; Base Search Fee	~~$ 10.00~~ $ 30.00	Per hour	Cost per hour with a minimum of 1 hour for commercial requests. Plus applicable per copy fees and a fee for the value of the reproduction on the commercial market as best determined by the Town.
COMMUNITY SERVICES: PARKS, RECREATION & SPECIAL EVENTS			
Signature Event Food Vendor Fee - For Profit	$ 125.00	Per Event	For food vendors 10'x10' - 10'x25' space. Includes electricity and waives cost for 10 day temporary business license.
Signature Event Food Vendor Fee - For Profit - Large Space	$ 150.00	Per Event	For food vendors 10'x30' and larger. Includes electricity and waives cost for 10 day temporary business license.
Signature Event Vendor Fee - Non Food Vendor- Single	$150.00	Per Event	This fee is for a single booth. Includes electricity and waives cost for 10 day temporary business license.
Signature Event Vendor Fee - Non Food Vendor- Double	$300.00	Per Event	This fee is for a double booth. Includes electricity and waives cost for 10 day temporary business license.
~~Signature Event Vendor Fee - For Profit~~	~~$100.00~~	~~Per Event~~	~~Includes electricity and waives cost for 10 day temporary business license.~~
Commercial Activity Permit Fee	~~$ 75.00~~ $ 150.00	Per Permit/year	Upon approval, permits shall be issued per

Fee/Description	Amount	Unit of Measure	Notes
			activity and shall be valid for up to ~~6 months~~ 1 year..
Park Facility Rental; Community Garden Plot (Small)	~~$ 40.00~~ $50.00	Per plot/year	Plot, Includes: selfwatering garden beds ~~tools~~.
Park Facility Rental; Community Garden Plot (Large)	$80.00	Per plot/year	Plot, Includes: selfwatering garden beds.
COMMUNITY SERVICES: POLICE AND COURTS			
Extra-Duty Police Services; Lieutenant; Hourly Rate	~~$50.00~~ $ 55.00	Per Hour	Per extra-duty police service agreement. Applies to police service hired for private events.
Extra-Duty Police Services; Sergeant; Hourly Rate	~~$45.00~~ $ 50.00	Per Hour	Per extra-duty police service agreement. Applies to police service hired for private events.
Extra-Duty Police Services; Officer; Hourly Rate	~~$40.00~~ $ 45.00	Per Hour	Per extra-duty police service agreement. Applies to police service hired for private events.
Extra-Duty Police Services; Dispatcher; Hourly Rate	~~$30.00~~ $ 35.00	Per Hour	Per extra-duty police service agreement. Applies to police service hired for private events.
Extra-Duty Police Services; Lieutenant; Hourly Holiday Rate.	~~$75.00~~ $ 82.50	Per Hour	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.
Extra-Duty Police Services; Sergeant; Hourly Holiday Rate.	~~$67.50~~ $75.00	Per Hour	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day,

Fee/Description	Amount	Unit of Measure	Notes
			Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.
Extra-Duty Police Services; Officer; Hourly Holiday Rate.	~~$60.00~~ $ 67.50	Per Hour	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.
Extra-Duty Police Services; Dispatcher; Hourly Holiday Rate.	~~$45.00~~ $52.50	Per Hour	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.
DEVELOPMENT SERVICES: PLANNING			
Preliminary Plat	~~$3,000.00 Base + $30.00 per lot~~ $3,150.00 Base + $30.00 per lot	Per submittal	~~Includes 1st & 2nd submittals. Reviews after 2nd submittal and revisions to accepted plans are each charged 30% of original fee.~~ Includes review of the Recreational Area Plan and the Neighborhood Design Plan.

Fee/Description	Amount	Unit of Measure	Notes
Planning Miscellaneous Hourly Review Fee	~~$ 70.00~~ $ 75.00	Per hour	Minimum of one hour and to the ~~newest~~ nearest hour after
Assurance Agreement Review	~~$ 150.00~~ $ 300.00	Per submittal	
Miscellaneous Document and/or Report Review	~~$ 280.00~~ $ 300.00	Per submittal	Including but not limited to CC&R's, Title Report, Archeology, ~~and~~ Environmental Reports, and Special Inspection Reports.
~~Temporary Use Permit; Administrative Process with Council Action~~	$ 500.00	Per submittal	
Zoning Variance Request	$ 550.00	Per submittal	
DEVELOPMENT SERVICES: BUILDING			
Plan Review submittals after 2nd submittal and Revisions to Approved Plans	~~$ 50.00~~ $ 75.00	Per hour	Plan review fee will be charged ~~$50 per hour~~ to the nearest hour.
Pools and Spas; Permit Fee using model engineering	$ 500.00	Per permit	Permit fee for a residential pool that has pre-approved model engineering. Commercial or community pool fees based on valuation per Ord 2011.015.
~~Re-inspection Fee~~	~~$ 75.00~~	~~Per inspection~~	~~Initial permit includes 1st and 2nd inspections.~~
~~Inspection After Normal Work Hours~~	~~$ 75.00~~	~~Per hour~~	~~$75 per hour with a minimum of two hours ($150).~~
Pools and Spas; Permit Fee without model engineering	$ 550.00	Per permit	Permit fee for a residential pool that has pre-approved model engineering. Commercial or community pool fees based on valuation per Ord 2011.015.
Pools and Spas; Pool Engineering Model Plan Review	$ 200.00	Per application	Applies to residential pools only. Commercial or community pool fees are based on valuation per Ord. 2011.015.
DEVELOPMENT SERVICES: ENGINEERING			
Water Plan Review	$700.00	Per Application	Revisions to accepted plans are 30% of original

Fee/Description	Amount	Unit of Measure	Notes
			fee. For Marana Water service areas, additional Marana Water review fees apply
License Agreement; Assignment Fee	$ 250.00	Per Submittal	Fee for assigning existing license agreement to a new entity (ownership transfer).
Traffic Impact Analysis; Category IV-V	$900.00	Per Application	Large to regional development, 1,000 or more peak hour trips. Revisions to accepted submittals are $150 each.
Traffic Signal Plans	$300.00	Per Application	Fee is in addition to the construction plan review. Revisions to accepted plans are 30% of original fee.
Drainage Statement	~~$ 280.00~~ $ 300.00	Per ~~statement~~ Application	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~Revisions to accepted submittals are $~~80~~75 each.
Drainage Report	~~$ 560.00~~ $ 650.00	Per ~~report~~ Application	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~Revisions to accepted submittals are $~~170~~ 150 each.
Conditional Letter of Map Revision with Letter of Map Revision (CLOMR/LOMR)	~~$ 350.00~~ $375.00	Per ~~CLOMR/LOMR~~ Application	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of revisions to accepted submittals are $170 each.~~
Letter of Map Revision (LOMR)	~~$ 280.00~~ $300.00	Per ~~LOMR~~ Application	~~Applies to first 2 submittals. Reviews after 2nd submittal are $100 per submittal.~~
Geotechnical Report	~~$ 280.00~~ $ 300.00	Per ~~report~~ Application	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~Revisions to accepted submittals are $~~80~~ 75 per submittal. ~~Res~~Submittals to reconfirm expired report are not charged a review fee.
Review of Structural Calculations	~~$ 560.00~~ $ 600.00	Per ~~report~~	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews~~

Fee/Description	Amount	Unit of Measure	Notes
			~~of revisions to accepted submittals are $170 per submittal.~~
Subdivision Design Exception Report	~~$ 140.00~~ $ 150.00	Per ~~report~~ Application	
Assurances; Partial Release of Assurance	~~$ 20.00~~ $ 150.00	Per submittal	
Floodplain; Floodplain Use Permit	~~$ 100.00~~ $ 225.00	Per permit	
Traffic Impact Analysis ~~Study~~, Category II-III	~~$ 560.00~~ $600.00	Per ~~report~~ Application	Small to moderate development, 100- 999 peak hour trips. ~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~ Revisions to accepted submittals are $~~170~~ 150 each~~per submittal~~.
Storm Water Pollution Prevention Plan (SWPPP)	~~$ 280.00~~ $ 150.00	Per ~~plan~~ Application	~~Applies to first 2 submittals and first inspection. Reviews after 2nd submittal are $80 per submittal.~~ Includes review and first two inspections. See re-inspection fee for additional inspection fees.
Grading Plan Review	~~$400.00 + $95.00/Sheet~~ $ 1,300.00	Per ~~plan~~ Application	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~Revisions to accepted submittals plans are 30% of original fee. ~~Per submittal.~~
Construction Plan Review	~~$ 400.00 + $95.00 / Sheet~~ $ 1,300.00	Per ~~plan type~~ Application	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~Revisions to accepted ~~submittals~~ plans are 30% of original fee ~~per submittal. A separate fee is required for each plan review type including, but not limited to: paving, sewer, and utility plans~~.
Traffic Impact Analysis; Category I ~~Statement~~	~~$ 280.00~~ $ 300.00	Per ~~statement~~ Application	Traffic Statement, less than 100 peak hour trips. ~~Applies to first 2~~

Fee/Description	Amount	Unit of Measure	Notes
			~~submittals. Reviews after 2nd submittal and reviews of r~~Revisions to accepted submittals are $~~80~~75 each ~~per submittal~~.
~~Review of Miscellaneous Report~~	~~$ 280.00~~	~~Per report~~	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of revisions to accepted submittals are $80 per submittal.~~
~~Storm Water Pollution Prevention Plan; Re-inspection~~	~~$ 50.00~~	~~Per inspection~~	~~Fee to re-inspect after failed inspection~~
~~Storm water Pollution Prevention Plan (SWPPP); review based on Town Template Construction General Permit.~~	~~$ 140.00~~	~~Per plan~~	~~Applies to first 2 submittals and site inspection. Reviews after 2nd submittal are $40 per submittal. Includes two copies of template. May be used for a custom lot, single family residence that is part of a common plan of development in which the master developer has already stabilized and submitted the Notice of Termination or where the SWPPP for the common plan of development was prepared under an old version of the Arizona Department of Environmental Quality~~
License Agreement	$ 1,000.00	See note	$1,000.00 + actual cost for appraisal and/or survey fees. Fee for new license agreements~~; landscaping exempt~~.
DEVELOPMENT SERVICES: MISCELLANEOUS			
Third Party Review Fees	See Note	See Note	This applies to plan review and inspection fees that required services and/or expertise not available from Town staff. The initial fee will be charged according to the adopted fee schedule. If third party

Fee/Description	Amount	Unit of Measure	Notes
			review fees exceed the initial amount charged, the remaining balance will be collected.
Re-inspection Fee	$ 75.00	Per inspection	Initial permit includes 1st and 2nd inspections.
Inspection After Normal Work Hours	$ 75.00	Per hour	$75 per hour with a minimum of two hours ($150). Applies to inspections performed before normal start time, after normal end time, on weekends or on Town-approved holidays.
PUBLIC SERVICES: AIRPORT			
~~Airport Use Fee (Non- Aeronautical Government- Local, State, Federal)~~	~~$350.00~~	~~Per Day~~	~~In addition to Special Event Permit Fee~~
~~Airport Non-Aeronautical Use Fee/Commercial Filming~~	~~$600.00~~	~~Per Day~~	~~In Addition to Special Event Permit & Airport Operation's Fees~~
~~SASO/Commercial Services Permit Fee~~	~~$75.00~~	~~Per Year~~	
Airport Aeronautical Use Fee~~/Commercial Photography~~	$300.00	Per Day	In Addition to Special Event Permit & Airport Operation's Fees
PUBLIC SERVICES: WATER			
Water Hydraulic Modeling Review	~~$ 1,800.00 Minimum~~ $950 Flat Fee + Consultant Pass Through Fee	Per submittal (Flat Fee + Consultant Fee Pass Through)	~~Fees may be higher depending on size of development and time needed to review. Fee is the greater of $1,800 or the pass through of consultant fees.~~ Fees may vary depending on size of development and time needed for review. Fee is $950 + the pass through cost of consultant fees.
Sewer Capacity Assurance & Conveyance Modeling Review	~~See Notes~~ $950 Flat Fee + Consultant Pass Through Fee	Per Submittal ~~Based on Type I, II, or III~~ (Flat Fee + Consultant Fee Pass Through)	~~Type I - $100 – Due diligence inquiry to determine if capacity currently exists; Type II - $850 - Issuance of capacity availability used for Preliminary Plat submittal-Issuance of capacity allocation to~~

Fee/Description	Amount	Unit of Measure	Notes
			~~acquire Construction Authorization (CA). If a project moves to Type II, the fee collected is additive to the fee at the Type I submittal. Fee collected at the Type II or III stage may be higher based on the size of the development and review time required. The total fee will be the greater of $950 or the pass through of consultant fees.~~ Fees may vary depending on size of development and time needed for review. Fee is $950 + the pass through cost of consultant fees.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Modifications: Police							
Modify existing fee	Extra-Duty Police Service Lieutenant; Hourly Rate	Per Hour	Per Hour	$50.00	$55.00	Per extra-duty police service agreement. Applies to police service hired for private events.	Rates last reviewed July 7, 2014. Increase would ensure Extra Duty Services are provided without drawing from operational resources (officers on patrol). The $5 increase will bring Marana Police Department extra duty pay in line with other jurisdictions within Pima County.
Modify existing fee	Extra-Duty Police Service Sergeant; Hourly Rate	Per Hour	Per Hour	$45.00	$50.00	Per extra-duty police service agreement. Applies to police service hired for private events.	Rates last reviewed July 7, 2014. Increase would ensure Extra Duty Services are provided without drawing from operational resources (officers on patrol). The $5 increase will bring Marana Police Department extra duty pay in line with other jurisdictions within Pima County.
Modify existing fee	Extra-Duty Police Service Officer; Hourly Rate	Per Hour	Per Hour	$40.00	$45.00	Per extra-duty police service agreement. Applies to police service hired for private events.	Rates last reviewed July 7, 2014. Increase would ensure Extra Duty Services are provided without drawing from operational resources (officers on patrol). The $5 increase will bring Marana Police Department extra duty pay in line with other jurisdictions within Pima County.
Modify existing fee	Extra-Duty Police Service Dispatcher; Hourly Rate	Per Hour	Per Hour	$30.00	$35.00	Per extra-duty police service agreement. Applies to police service hired for private events.	Rates last reviewed July 7, 2014. Increase would ensure Extra Duty Services are provided without drawing from operational resources (officers on patrol). The $5.00 increase will bring Marana Police Department extra duty pay in line with other jurisdictions within Pima County.
Modify existing fee	Extra-Duty Police Services; Lieutenant Hourly Holiday Rate.	Per Hour	Per Hour	$75.00	$82.50	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.	Rates last reviewed July 7, 2014. Increase would ensure Extra Duty Services are provided without drawing from operational resources (officers on patrol). The $7.50 increase will bring Marana Police Department extra duty pay in line with other jurisdictions within Pima County.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Modifications Cont.: Police							
Modify existing fee	Extra-Duty Police Services; Sergeant Hourly Holiday Rate.	Per Hour	Per Hour	$67.50	$75.00	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.	Rates last reviewed July 7, 2014. Increase would ensure Extra Duty Services are provided without drawing from operational resources (officers on patrol). The $7.50 increase will bring Marana Police Department extra duty pay in line with other jurisdictions within Pima County.
Modify existing fee	Extra-Duty Police Services; Officer Hourly Holiday Rate.	Per Hour	Per Hour	$60.00	$67.50	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.	Rates last reviewed July 7, 2014. Increase would ensure Extra Duty Services are provided without drawing from operational resources (officers on patrol). The $7.50 increase will bring Marana Police Department extra duty pay in line with other jurisdictions within Pima County.
Modify existing fee	Extra-Duty Police Services; Dispatcher Hourly Holiday Rate.	Per Hour	Per Hour	$45.00	$52.50	Applies to the following dates: New Year's Eve, New Year's Day, Civil Rights Day, President's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving, Day after Thanksgiving, Christmas Eve, Christmas Day. Overnight shifts starting or ending on one of these dates would be billed at the holiday rate.	Rates last reviewed July 7, 2014. Increase would ensure Extra Duty Services are provided without drawing from operational resources (officers on patrol). The $7.50 increase will bring Marana Police Department extra duty pay in line with other jurisdictions within Pima County.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Additions: Parks & Recreation							
Add new fee	Signature Event Food Vendor Fee - For Profit		Per Event		$125/Event	For food vendors 10'x10' - 10'x25' space.	Fee will create distinction between signature event food vendor and non food vendor fees
Add new fee	Signature Event Food Vendor Fee - For Profit - Large Space		Per Event		$150/Event	For food vendors 10'x30' and larger.	Fee will create distinction between signature event food vendor and non food vendor fees
Add new fee	Signature Event Vendor Fee - Non Food Vendor- Single		Per Event		$150/Event	This fee is for a single booth.	Fee will create distinction between signature event food vendor and non food vendor fees
Add new fee	Signature Event Vendor Fee - Non Food Vendor- Double		Per Event		$300/Event	This fee is for a double booth.	Fee will create distinction between signature event food vendor and non food vendor fees. Streamline charges for a double booth.
Modifications: Parks & Recreation							
Modify existing fee	Park Facility Rental, Community Garden Plot	Per Plot/Year	Per Plot/Year	$40/Plot	$80/Large, $50/Small		Increase in fee to match the increase in staff maintenance costs. There is also no additional cost to renters for water.
Modify existing fee	Commercial Activity Permit Fee	Per Permit (6 months)	Per Permit(1 year)	$75/ 6 months	$150/year		The overall fee will not increase. The modification to this fee will align it with other licenses/permits that vendor must obtain to conduct commercial activities in Marana Parks. Business Licenses are purchased annually. Users will no longer have to renew permits each six months, and internal administrative requirements are reduced.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Eliminations: Parks & Recreation							
Eliminate existing fee	Signature Event Vendor Fee - For Profit	Per Event		$100.00		Includes electricity and waives cost for 10 day temporary business license.	Distinction between food and non-food vendors will help provide a streamlined approach assessing vendor fee.
Modifications: Water & Water Reclamation							
Modify existing fee	Water Hydraulic Modeling Review	Per Submittal	Per Submittal (Flat Fee + Consultant Fee Pass Through)	$1,800.00	$950 Flat Fee + Consultant Pass Through Fee	Fees may vary depending on size of development and time needed for review. Fee is $950 + the pass through cost of consultant fees.	$950 flat fee covers internal (Marana Water) cost of service & allows adequate fees for hydraulic modeling performed by consultant. The change in water hydraulic modeling will create consistency with sewer hydraulic modeling fee.
Modify existing fee	Sewer Capacity Assurance & Conveyance Modeling Review	Per Submittal Based on Type I, II, or III	Per Submittal (Flat Fee + Consultant Fee Pass Through)	$950.00	$950 Flat Fee + Consultant Pass Through Fee	Fees may vary depending on size of development and time needed for review. Fee is $950 + the pass through cost of consultant fees.	$950 flat fee covers internal (Marana Water) cost of service & allows adequate fees for hydraulic modeling performed by consultant.
Eliminations: Airport							
Eliminate existing fee	Airport Use Fee (Non-Aeronautical Government-Local, State, Federal)	Per Day		$350.00			Non-aeronautical activities are no longer conducted at the Marana Airport.
Eliminate existing fee	Airport Non-Aeronautical Use Fee/Commercial Filming	Per Day		$600.00			Non-aeronautical activities are no longer conducted at the Marana Airport.
Eliminate existing fee	SASO/Commercial Services Permit Fee	Per Year		$75.00			Fee has never been charged on a yearly basis only a daily and monthly. SASO permits should not be yearly as they would require them to be based out of the airport.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Clarifications: Airport							
Clarification of existing fee	Airport Aeronautical Use Fee/~~Commercial Photography~~	Per Day		$300.00			Removal of commercial photography from fee description. Non-aeronautical activities are no longer conducted at Marana Airport.
Modifications: Town Clerk							
Modify existing fee	Public Records Requests; Documents Used for Commercial (for-profit) Purposes; Base Search Fee	Per Hour	Per Hour	$10.00	$30.00	Per hour with a minimum of 1 hour for commercial requests.	Increase in fee to appropriately account for internal processing time costs. This fee has not been reviewed for cost since 2014.
Additions: Development Services							
Add new fee	Water Plan Review		Per Application		$700.00	Revisions to accepted plans are 30% of original fee. For Marana Water service areas, additional Marana Water review fees apply.	Establish a flat fee for review of water plans (Tucson and Marana) by Development Services Engineering Division for staff to review plans. Review consists of compliance with Town Standards and notes, review for conflicts with grading, paving and sewer plans submitted under separate cover. The average cost of water plan reviews over the last 2 years averages $716.67 creating the basis of fee amount.
Add new fee	Traffic Impact Analysis; Category IV-V		Per Application		$900.00	Large to regional development, 1,000 or more peak hour trips. Revisions to accepted submittals are $150 each.	1.) Create new fee to account for the additional review time associated with review of a Large development vs. a Moderate-sized development. Moderate development requires looking 10 years into the future, whereas large development adds a 20-year horizon. Moderate development requires intersections and roadway segments within ½ mile be analyzed, whereas large development expands that to within a full mile. It takes approximately an additional four hours to review the additional requirements for large and regional developments including possible reviews by deputy director of public works and the Town Engineer. 2.) This completes the modification to the Fee Description for the existing Study and Statement fees to align with 2017 Transportation Impact Analysis Manual.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Additions Cont.: Development Services							
Add new fee	Traffic Signal Plans		Per Application		$300.00	Fee is in addition to the construction plan review. Revisions to accepted plans are 30% of original fee.	Traffic signal design requires detailed review of signal plans, pole/cabinet schedules, high/low voltage diagrams, and a photometric analysis, in addition to signing/striping. Signal plans require reviews by skilled traffic signal maintenance staff to ensure accurate design and constructability. An additional fee of $300 (approximately 4 hours), on top of existing review fees, is proposed to account for these reviews.
Add new fee	License Agreement; Assignment Fee		Per Submittal		$250.00	Fee for an assigning existing license agreement to a new entity (ownership transfer).	Fee was previously on the schedule, but was deleted pursuant to Ordinance No. 2016.006. Re-instating the fee will accurately represents the amount of work associated with an ownership change. Approx. 3 hours of staff time is needed to review these applications, prepare the assignment of license agreement form, request and obtain updated insurance certificate, circulate for signatures, and prepare for recordation.
Add new fee	Third Party Review Fees		See Note		See Note	This applies to plan review and inspection fees that required services and/or expertise not available from Town staff. The initial fee will be charged according to the adopted fee schedule. If third party review fees exceed the initial amount charged, the remaining balance will be collected.	Fee based on increasing workloads and projected new development, anticipating an increased use of third party for reviews and/or inspections. This also allows the use of third party reviewers if in house staff does not have the needed expertise to properly review and/or inspect a complex or specialize development project. The industry demands for third party reviews and inspections are increasing this fee will ensure any addition cost incurred for use of this service is being covered.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Modifications: Development Services							
Modify existing fee	Preliminary Plat	Per Submittal	Per Submittal	$3,000.00 Base + $30.00 per lot	$3,150.00 Base + $30.00 per lot	Includes review of the Recreational Area Plan and the Neighborhood Design Plan.	Increase in base fee by $150.00 to account for 2 additional hours of review for the residential area plan and the neighborhood design plan that are now required per Title 17 code updates adopted per Ord 2021.003.
Modify existing fee	Planning Miscellaneous Hourly Review Fee	Per Hour		$70.00	$75.00	Minimum of one hour and to the ~~newest~~ nearest hour after.	1.) Increase fee to adjust review rate from $70 to $75/hour for all of development services. Rate has not been reviewed since 2014. 2.) Modification to the note to correct typo.
Modify existing fee	Assurance Agreement Review	Per Submittal	Per Submittal	$150.00	$300.00		Increase to appropriately account for processing and review time. Review process requires an average of 2 hours of Development Services staff review. Additional time is needed for intake, collection of signatures as well as legal and Town Engineer review.
Modify existing fee	Miscellaneous Document and/or Report Review	Per Submittal	Per Submittal	$280.00	$300.00	Including but not limited to CC&R's, Title Report, Archeology ~~and~~, Environmental Reports, and Special Inspection Reports.	1.) Increase fee to adjust review rate from $70 to $75/hour for all of development services. Rate has not been reviewed since 2014. 2.) Modification to the note to clarify an additional report type option used under this fee. 3.) Create a general or miscellaneous category for use by all 3 divisions within development services eliminating the need for duplicate items. Move fee to new section.
Modify existing fee	Plan Review Submittals after 2nd submittal and Revisions to Approved Plans	Per Hour		$50.00	$75.00	Plan review fee will be charged ~~$50 per hour~~ to the nearest hour.	1.) Increase fee to adjust review rate from $70 to $75/hour for all of development services. Rate has not been reviewed since 2014. 2.) Modification to notes.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Modifications Cont.: Development Services							
Modify existing fee	Drainage Statement	Per Statement	Per Application	$280.00	$300.00	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~ Revisions to accepted submittals are ~~$80~~ 75 each.	1.) Increase base rate to adjust review rate from $70 to $75/hour for all of development services bringing the fee to a total of $300. 2.) Decrease revisions from $80 to $75 to accurately reflect a 1 hour review time. 3.) Modification to the notes to remove additional fees for submittals after 2.
Modify existing fee	Drainage Report	Per Report	Per Application	$560.00	$650.00	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~ Revisions to accepted submittals are ~~$170~~ 150 each.	1.) Increase base rate to adjust review rate from $70 to $75/hour for all of development services ($600). 2.) Modification to the notes to remove additional fees for submittals after 2. Increase fee an additional $50 to cover this cost brining total fee to $650. 3.) Decrease revisions from $170 to $150 to accurately reflect a 2 hour review time.
Modify existing fee	Conditional Letter of Map Revision with Letter of Map Revision (CLOMR/LOMR)	Per CLOMR/LOMR	Per Application	$350.00	$375.00	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of revisions to accepted submittals are $170.00 each.~~	1.) Increase base rate to adjust review rate from $70 to $75/hour for all of development services bringing the fee to a total of $375. 2.) Modification to the notes to remove additional fees for submittals after 2. 3.) Modification to the notes to remove revision fee. The Town does not receive revisions to a Conditional Letter of Map Revision (CLOMR).

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Modifications Cont.: Development Services							
Modify existing fee	Letter of Map Revision (LOMR)	Per LOMR	Per Application	$280.00	$300.00	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of revisions to accepted submittals are $100.00 each.~~	1.) Increase base rate to adjust review rate from $70 to $75/hour for all of development services bringing the fee to a total of $300. 2.) Modification to the notes to remove additional fees for submittals after 2. 3.) Modification to the notes to remove revision fee. The Town does not receive revisions to a Letter of Map Revision (LOMR).
Modify existing fee	Geotechnical Report	Per Report	Per Application	$280.00	$300.00	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~ Revisions to accepted submittals are ~~$80~~ 75 per submittal. ~~Re~~ Submittals to reconfirm expired report are not charged a review fee.	1.) Increase base rate to adjust review rate from $70 to $75/hour for all of development services bringing the fee to a total of $300. 2.) Decreased revisions from $80 to $75 to accurately reflect a 1 hour review time. 3.) Modification to the notes to remove additional fees for submittals after 2.
Modify existing fee	Review of Structural Calculations	Per Report	Per Report	$560.00	$600.00	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of revisions to accepted submittals are $170.00 each.~~	1.) Increase base rate to adjust review rate from $70 to $75/hour for all of development services bringing the fee to a total of $600. 2.) Modification to the notes to remove additional fees for submittals after 2. 3.) Modification to the notes to remove revision fee. The Town has not received revisions to this type of review.
Modify existing fee	Subdivision Design Exception Report	Per Report	Per Application	$140.00	$150.00		Increase base rate to adjust review rate from $70 to $75/hour for all of development services bringing the fee to a total of $150.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Modifications Cont.: Development Services							
Modify existing fee	Assurances; Partial Release of Assurance	Per Submittal		$20.00	$150.00		Increase to appropriately account for staff processing time, routing, inspecting, and preparing for recordation. This requires on average 2 hours of staff time to process and inspection.
Modify existing fee	Floodplain; Floodplain Use Permit	Per Permit		$100.00	$225.00		Increase to cover the cost of review and inspections. 1 hour for office staff to process and review and 2 site visits at 1 hour each ($75 /hour).
Modify existing fee	Traffic Impact Analysis ~~Study;~~ Category II-III	Per Report	Per Application	$560.00	$600.00	Small to moderate development, 100-999 peak hour trips. ~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~ Revisions to accepted submittals are ~~$170~~ 150 each.	1.) Increase base rate to adjust review rate from $70 to $75/hour to align with other development services rates for consistency, bringing the fee to a total of $600. 2.) Decrease revisions from $170 to $150 to accurately reflect a 2 hour review time. 3.) Modification to the Fee Description to align with 2017 Transportation Impact Analysis Manual and split small/moderate developments from large/regional developments. 4.) Modification to the notes to remove additional fees for submittals after 2.
Modify existing fee	Storm Water Pollution Prevention Plan (SWPPP)	Per Plan	Per Application	$280.00	$150.00	~~Applies to first 2 submittals and first inspection. Reviews after 2nd submittal are $80 per submittal.~~ Includes review and first two inspections. See re-inspection fee for additional inspection fees.	Arizona Department of Environmental Quality (ADEQ) Construction General Permit was modified to no longer require that the Town review and maintain the full Stormwater Pollution Prevention Plan (SWPP) book. Decrease to reflect the adjusted review time associated with this change to an average of 1 hour plus 1 inspections at $75 each.
Modify existing fee	Grading Plan Review	Per Plan	Per Application	$400.00 + $95.00 / sheet	$1,300.00	Applies to first 2 submittals. Reviews after 2nd submittal and reviews of revisions to accepted submittals plans are 30% of original fee. Per submittal.	Modification to the fee structure to a flat fee. Fee was previously calculated based on number of plan sheets. The flat fee will reduce errors and provide a more predictable fee estimate to customers.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Modifications Cont.: Development Services							
Modify existing fee	Construction Plan Review	Per Plan Type	Per Application	$400.00 + $95.00 / sheet	$1,300.00	~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~evisions to accepted ~~submittals~~ plans are 30% of original fee. ~~per submittal. A separate fee is required for each plan review type including, but not limited to: paving, sewer, and utility plans.~~	Modification to the fee structure to a flat fee. Fee was previously calculated based on number of plan sheets. The flat fee will reduce errors and provide a more predictable fee estimate to customers.
Modify existing fee	Traffic Impact Analysis; Category I ~~Statement~~	Per Statement	Per Application	$280.00	$300.00	Traffic Statement, less then 100 peak hour trips. ~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of r~~ Revisions to accepted submittals are ~~$80~~ 75 each.	1.) Increase base rate to adjust review rate from $70 to $75/hour to align with other development services rates for consistency, bringing the fee to a total of $300. 2.) Decrease revisions from $80 to $75 to accurately reflect a 1 hour review time. 3.) Modification to the Fee Description to align with 2017 Transportation Impact Analysis Manual. 4.) Modification to the notes to remove additional fees for submittals after 2.
Eliminations: Development Services							
Eliminate existing fee	Temporary Use Permit; Administrative Process with Council Action	Per Submittal		$500.00			This process in longer supported per code updates to Title 17 adopted per Ord 2021.003.
Eliminate existing fee	Review of Miscellaneous Report	Per Report		$280.00		~~Applies to first 2 submittals. Reviews after 2nd submittal and reviews of revisions to accepted submittals are $80.00 each.~~	Removal of duplicate fee. Fee already exists for Development Services in the Planning section as "Miscellaneous Document and/or Report Review."
Eliminate existing fee	Storm Water Pollution Prevention Plan; Re-inspection	Per Inspection		$50.00		Fee to re-inspect after failed inspection.	Removal of duplicate fee. Re-inspection fee already exists for Development Services in the Building section as "Re-inspection Fee". This can be used for all of development services.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Eliminations Cont.: Development Services							
Eliminate existing fee	Storm Water Pollution Prevention Plan (SWPPP); review based on Town Template	Per Plan		$140.00			Arizona Department of Environmental Quality (ADEQ) Construction General Permit was modified to no longer require that the Town review and maintain the full Stormwater Pollution Prevention Plan (SWPP) book and thus purchase of a template is no longer supported.
Clarifications: Development Services							
Clarification of existing fee	Zoning Variance Request	Per Submittal	Per Submittal	$550.00	$550.00		Description change to clarify fee is for a zoning variance and not a Flood Plain Variance request.
Clarification of existing fee	Pools and Spas; Permit Fee Using Model Engineering	Per Permit	Per Permit	$500.00	$500.00	Permit fee for a residential pool that has pre-approved model engineering. Commercial or community pool fees based on valuation per Ord 2011.015.	Note change to clarify that this fee applies to residential pools only.
Clarification of existing fee	Re-inspection Fee	Per Inspection	Per Inspection	$75.00	$75.00	Initial permit includes first and 2nd inspections.	Currently used by building and for SWPPP inspections. Combine fee into one item and create a miscellaneous category for use by all 3 divisions within development services eliminating the need for duplicate items.
Clarification of existing fee	Inspection After Normal Work Hours	Per Hour	Per Hour	$75.00	$75.00	$75 per hour with a minimum of two hours ($150). Applies to inspections performed before normal start time, after normal end time, on weekends or on holidays.	Currently used by building. Adding the ability to be used for SWPPP inspections. Combine fee into one item and create a miscellaneous category for use by all 3 divisions within development services eliminating the need for duplicate items.
Clarification of existing fee	Pools and Spas; Permit Fee Without Model Engineering	Per Permit	Per Permit	$550.00	$550.00	Permit fee for a residential pool that does not have pre-approved model engineering. Commercial or community pool fees are based on valuation per Ord. 2011.015.	Note change to clarify that this fee applies to residential pools only.
Clarification of existing fee	Pools and Spas; Pool Engineering Model Plan Review	Per Application	Per Application	$200.00	$200.00	Applies to residential pools only. Commercial or community pool fees are based on valuation per Ord. 2011.015.	Add note to clarify that this fee applies to residential pools only.

Proposed Action	Fee Description	Current Unit of Measure	Proposed Unit of Measure	Current Amount	Proposed Amount	Notes	Basis for Change
Clarifications Cont.: Development Services							
Clarification of existing fee	License Agreement	See Note	See Note	$1,000.00	$1,000.00	$1,000.00 + actual cost for appraisal and/or survey fees. Fee for new license agreements~~, landscaping exempt~~.	Clarification of note, removing landscaping exemption. License agreements apply to landscaping in the Public Right-of-Way when installed and maintained by an entity other than the Town.

Council-Regular Meeting **A3**

Meeting Date: 05/17/2022

To: Mayor and Council

From: Yiannis Kalaitzidis, Finance Director

Date: May 17, 2022

Strategic Plan Focus Area:
Commerce, Community, Heritage, Recreation, Progress & Innovation

Strategic Plan Focus Area Additional Info:
Marana's strategic plan identifies financial sustainability as an overriding principle of Marana's strategic framework.

Subject: PUBLIC HEARING: Resolution No. 2022-051: Relating to Budget; adopting the fiscal year 2022-2023 tentative budget (Yiannis Kalaitzidis)

Discussion:

In conformance with State law, the tentative budget must be adopted prior to the third Monday in July. The adoption of the tentative budget will set the maximum limit of expenditures (alternative expenditure limitation) for fiscal year 2022-2023. The total budget may be reduced prior to final adoption, but it cannot be increased. Additionally, Mayor and Council may reallocate funding among departments and/or programs.

In coordination with Mayor and Council, staff has prepared a tentative budget of $233,493,137 for fiscal year 2022-2023. This budget reflects the careful allocation of the Town's resources to Mayor and Council's goals. Additionally, this budget continues to make investments in current employees, resources and tools, and strategic positions.

The budget has been structurally balanced with ongoing revenues used to fund ongoing expenditures. Total revenues anticipated for fiscal year 2022-2023, excluding special taxing districts' secondary property taxes, are $155,823,440. Fund balances will be utilized for one-time expenditures, carryover requests and capital projects.

The current budget reflects a baseline budget that allowed for increases due to market increases while expanding services and staff in order to continue providing quality services to our residents. Increases include merit adjustments of 4%, retention adjustments of 2% and additional adjustments for a number of employees as recommended by the compensation study. The Capital Improvement Plan includes a number of large projects, including the Community and Aquatics Center. Furthermore, the budget includes the second and final payment from the American Rescue Plan Act to be used toward eligible infrastructure projects.

The tentative budget reflects an addition of 27.25 full time equivalent (FTE) positions. Including two positions which was added mid-year in fiscal year 2021-2022, total FTEs are increasing from 402.35 FTE positions in fiscal year 2021-2022 to 429.6 FTE positions tentatively for fiscal year 2022-2023. Positions were added to multiple departments in support of multiple functions, including public safety, water, public works and parks and recreation.

The proposed Capital Improvement Plan (CIP) totals $114,802,697 or 54% of the tentative budget. A copy of the tentative five-year CIP schedule is included in this item as part of the overall tentative budget document.

The tentative budget is presented on forms prescribed by the Auditor General. The official budget forms will be published as required for two consecutive weeks in a newspaper of general circulation along with notices of public hearing on the final budget and the property tax levy.

Council will then hold a public hearing on June 21, 2022, and consider final budget adoption thereafter. The proposed tentative budget reflects the prudent allocation of financial resources required to meet the policy direction and vision of Mayor and Council. Accordingly, staff recommends adoption of the tentative budget for fiscal year 2022-2023 at $158,915,530.

Financial Impact:

Fiscal Year:	2023
Budgeted Y/N:	Y
Amount:	$233,493,137

Establishment of the overall alternative annual expenditure limitation for fiscal year 2022-2023, if approved.

Staff Recommendation:

Staff recommends approval of the fiscal year 2022-2023 tentative budget.

Suggested Motion:

I move to adopt Resolution No. 2022-051; adopting the fiscal year 2022-2023 tentative budget.

Attachments

Resolution No. 2022-051

Exhibit A - 2022-2023 Tentative Budget Auditor General Schedules

FY2022-2023 Tentative Budget Book

FY2022-2023 Tentative Budget Presentation

MARANA RESOLUTION NO. 2022-051

RELATING TO BUDGET; ADOPTING THE FISCAL YEAR 2022-2023 TENTATIVE BUDGET

WHEREAS in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Town Council did, on April 26, 2022, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Marana; and

WHEREAS in accordance with said chapter of said title, and following due public notice, the Council is holding a public meeting on May 17, 2022, at which meeting any taxpayer is privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies; and

WHEREAS the sums to be raised by taxation as specified in the budget attached hereto as Exhibit A may not exceed, in the aggregate amount, the expenditure limitation to be set by the Council on June 21, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Marana, Arizona, that the budget setting forth the estimates of revenues and expenditures/expenses, attached hereto as Exhibit A and incorporated herein by this reference, as increased, decreased or changed by the Town Council, is hereby adopted as the tentative budget for the Town of Marana for fiscal year 2022-2023.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 17th day of May, 2022.

_____
Mayor Ed Honea

ATTEST:

_____
Cherry L. Lawson, Town Clerk

APPROVED AS TO FORM:

_____
Jane Fairall, Town Attorney

Official Budget Forms

Town of Marana

Fiscal year 2023

Town of Marana

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Fiscal year 2023

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Town of Marana
Summary Schedule of estimated revenues and expenditures/expenses
Fiscal year 2023

Fiscal year		Sch		Funds							
				General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds
2022	Adopted/adjusted budgeted expenditures/expenses*	E	1	54,394,126	10,568,485	17,724,648	37,238,395	0	33,922,406	5,067,470	158,915,530
2022	Actual expenditures/expenses**	E	2	43,244,677	6,619,545	16,601,946	3,055,559	0	13,925,237	4,800,101	88,247,065
2023	Beginning fund balance/(deficit) or net position/(deficit) at July 1***		3	89,952,137	8,671,110	7,329,189	38,276,326	0	21,530,937	2,198,945	167,958,644
2023	Primary property tax levy	B	4	0							0
2023	Secondary property tax levy	B	5			1,862,509	223,501				2,086,010
2023	Estimated revenues other than property taxes	C	6	75,313,782	9,491,436	2,020,059	32,954,564	0	30,753,649	5,289,950	155,823,440
2023	Other financing sources	D	7	0	0	6,300,000	0	0	8,931,250	0	15,231,250
2023	Other financing (uses)	D	8	0	0	0	0	0	0	0	0
2023	Interfund transfers in	D	9	0	100,000	6,354,466	50,000	0	24,081,802	0	30,586,268
2023	Interfund Transfers (out)	D	10	20,746,340	0	0	2,082,168	0	7,757,760	0	30,586,268
2023	Line 11: Reduction for fund balance reserved for future budget year expenditures		11								
	Maintained for future debt retirement										0
	Maintained for future capital projects										0
	Maintained for future financial stability										0
											0
											0
2023	Total financial resources available		12	144,519,579	18,262,546	23,866,223	69,422,223	0	77,539,878	7,488,895	341,099,344
2023	Budgeted expenditures/expenses	E	13	73,268,176	10,487,968	16,411,822	71,440,280	0	56,594,941	5,289,950	233,493,137

	Expenditure limitation comparison	2022	2023
1	Budgeted expenditures/expenses	$ 158,915,530	$ 233,493,137
2	Add/subtract: estimated net reconciling items		
3	Budgeted expenditures/expenses adjusted for reconciling items	158,915,530	233,493,137
4	Less: estimated exclusions		
5	Amount subject to the expenditure limitation	$ 158,915,530	$ 233,493,137
6	EEC expenditure limitation	$	$

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes expenditure/expense adjustments approved in the current year from Schedule E.
** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
*** Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

Town of Marana
Tax levy and tax rate information
Fiscal year 2023

	2022	2023
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	$	$
2. Amount received from primary property taxation in the **current year** in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	$	
3. Property tax levy amounts		
A. Primary property taxes	$	$
Property tax judgment		
B. Secondary property taxes	1,702,353	2,086,010
Property tax judgment		
C. Total property tax levy amounts	$ 1,702,353	$ 2,086,010
4. Property taxes collected*		
A. Primary property taxes		
(1) **Current** year's levy	$	
(2) Prior years' levies		
(3) Total primary property taxes	$	
B. Secondary property taxes		
(1) **Current** year's levy	$ 1,696,240	
(2) Prior years' levies	399	
(3) Total secondary property taxes	$ 1,696,639	
C. Total property taxes collected	$ 1,696,639	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate		
Property tax judgment		
(2) Secondary property tax rate	2.8000	2.8000
Property tax judgment		
(3) Total city/town tax rate	2.8000	2.8000

B. Special assessment district tax rates

Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating three special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

Town of Marana
Revenues other than property taxes
Fiscal Year 2023

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
General Fund			
Local taxes			
Sales taxes	$ 30,950,841	$ 36,563,012	$ 36,215,052
Licenses and permits			
Building an development fees	4,786,800	8,849,709	7,526,500
Business and license fees	145,000	145,000	145,000
Animal fees	86,500	86,500	86,500
Franchise fees	525,000	592,000	575,000
Host fees	300,000	320,000	300,000
Intergovernmental			
State shared sales taxes	5,756,874	7,387,059	7,429,849
Urban revenue sharing	6,397,237	6,771,044	10,018,695
Auto lieu	2,466,211	2,293,077	2,700,192
Federal - ARPA			8,187,523
Charges for services			
Charges for services	609,500	1,000,000	807,000
Fines and forfeits			
Court fines and fees	391,500	350,000	391,500
Interest on investments			
Interest	508,508	475,000	150,000
Contributions			
Voluntary contributions	187,000	117,405	154,100
Miscellaneous			
Other miscellaneous	624,371	623,925	626,871
Total General Fund	$ 53,735,342	$ 65,573,731	$ 75,313,782

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Special revenue funds

Community development block grants	$ 180,000	$ 34,512	$ 180,000
Affordable housing revolving	10,000	1,283	10,000
Other grants and contributions	3,493,154	1,568,284	3,057,149
RICO	20,000	97,917	20,000
	$ 3,703,154	$ 1,701,996	$ 3,267,149
Impound	$ 16,000	$ 10,000	$ 16,000
Bed tax	1,243,341	1,625,800	1,338,158
Local JCEF	8,000	5,000	8,000
Fill the GAP	4,500	3,000	4,500
	$ 1,271,841	$ 1,643,800	$ 1,366,658
Local technology enhancement	$ 50,000	$ 30,000	$ 50,000
Highway user revenue	3,917,606	4,199,168	4,807,629
	$ 3,967,606	$ 4,229,168	$ 4,857,629
Total special revenue funds	$ 8,942,601	$ 7,574,964	$ 9,491,436

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Marana
Revenues other than property taxes
Fiscal Year 2023

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
Debt service funds			
Tangerine farms road improvement district	$ 2,664,488	$ 1,938,221	$ 2,020,059
Gladden farms CFD debt	70,000		
Gladden farms II CFD debt			
Saguaro springs CFD debt			
	$ 2,734,488	$ 1,938,221	$ 2,020,059
Total debt service funds	$ 2,734,488	$ 1,938,221	$ 2,020,059
Capital projects funds			
Transportation	$ 7,550,000	$ 6,885,092	$ 6,800,000
Half cent sales tax		3,307,095	6,000,000
Impact fee funds	2,675,821	3,411,293	3,329,780
Other capital projects	8,760,000	5,282,036	8,538,533
	$ 18,985,821	$ 18,885,516	$ 24,668,313
Downtown reinvestment	$ 228,500	$ 329,018	$ 228,500
Regional transportation authority	750,000		7,300,000
Pima association of governments	189,000	4,500	757,751
	$ 1,167,500	$ 333,518	$ 8,286,251
Total capital projects funds	$ 20,153,321	$ 19,219,034	$ 32,954,564

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Permanent funds			
	$	$	$
	$	$	$
Total permanent funds	$	$	$
Enterprise funds			
Water utility	$ 18,857,579	$ 12,890,106	$ 18,364,741
Airport	4,011,182	1,616,600	5,385,568
Water reclamation utility	4,904,582	6,337,642	7,003,340
	$ 27,773,343	$ 20,844,348	$ 30,753,649
Total enterprise funds	$ 27,773,343	$ 20,844,348	$ 30,753,649

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Internal service funds			
Health benefits	$ 4,715,470	$ 4,682,284	$ 4,937,950
Dental benefits	352,000	345,000	352,000
	$ 5,067,470	$ 5,027,284	$ 5,289,950
Total internal service funds	$ 5,067,470	$ 5,027,284	$ 5,289,950
Total all funds	$ 118,406,565	$ 120,177,582	$ 155,823,440

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Marana
Other financing sources/(uses) and interfund transfers
Fiscal year 2023

	Other financing 2023		Interfund transfers 2023	
Fund	Sources	(Uses)	In	(Out)
General Fund				
Other grants and contributions	$	$	$	$ 100,000
2013 debt service				1,255,750
2014 debt service				658,966
2017 debt service				546,832
Airport				5,299,501
Water utility				785,291
Water reclamation utility				12,100,000
Total General Fund	$	$	$	$ 20,746,340
Special revenue funds				
Other grants and contibutions	$	$	$ 100,000	$
Total special revenue funds	$	$	$ 100,000	$
Debt service funds				
2013 debt service	$	$	$ 3,066,500	$
2014 debt service			658,966	
2017 debt service			2,629,000	
Gladden Farms, Phase II CFD	6,300,000			
Total debt service funds	$ 6,300,000	$	$ 6,354,466	$
Capital projects funds				
Transportation	$	$	$ 50,000	$ 859,683
Impact fees				1,222,485
Total capital projects funds	$	$	$ 50,000	$ 2,082,168
Permanent funds				
	$	$	$	$
Total permanent funds	$	$	$	$
Enterprise funds				
Airport	$	$	$ 785,291	$
Water utility	8,931,250		8,349,471	4,359,880
Water reclamation utility			14,947,040	3,397,880
Total enterprise funds	$ 8,931,250	$	$ 24,081,802	$ 7,757,760
Internal service funds				
	$	$	$	$
Total Internal Service Funds	$	$	$	$
Total all funds	$ 15,231,250	$	$ 30,586,268	$ 30,586,268

Town of Marana
Expenditures/expenses by fund
Fiscal year 2023

Fund/Department	Adopted budgeted expenditures/ expenses 2022	Expenditure/ expense adjustments approved 2022	Actual expenditures/ expenses* 2022	Budgeted expenditures/ expenses 2023
General Fund				
Non-departmental	$ 2,647,527	$	$ 2,511,099	$ 3,554,741
Mayor and council	374,098		318,480	365,991
Town manager	2,129,569	(359,149)	1,343,881	1,794,483
Town clerk	501,892		360,725	643,116
Human resources	1,073,177		972,057	1,373,076
Finance	1,571,532		1,362,695	2,040,118
Legal	1,112,888		988,495	1,204,385
Technology services	3,583,367		3,483,367	4,405,011
Economic development and tourism	311,435		290,472	315,461
Development services	3,157,094	88,000	2,464,140	4,365,603
Police	15,786,711		15,786,711	24,274,975
Courts	1,247,301		1,080,351	1,248,115
Public works	5,965,576	(8,000)	4,867,490	7,075,536
Parks and recreation	5,658,365	356,330	4,999,067	7,158,378
Community development	1,172,319		1,063,210	1,302,824
Capital outlay	3,859,470	14,819	1,352,437	7,146,363
Contingency	5,000,000	(850,195)		5,000,000
Total General Fund	$ 55,152,321	$ (758,195)	$ 43,244,677	$ 73,268,176
Special revenue funds				
Highway user revenue	$ 4,348,548	$	$ 3,869,006	$ 5,358,694
Revolving affordable housing	137,410		25,000	87,435
Local JCEF	131,805		2,424	131,805
Fill the GAP	34,500			34,500
Local technology	437,500		239,495	78,000
CDBG	180,000		63,746	180,000
Bed tax	1,243,341		891,378	1,338,158
Other grants and contributions	3,893,154		1,456,394	3,157,149
RICO	127,500		37,375	87,500
Impound fees	34,727		34,727	34,727
Total special revenue funds	$ 10,568,485	$	$ 6,619,545	$ 10,487,968
Debt service funds				
Series 2013 debt	$ 3,026,300	$	$ 3,026,300	$ 3,030,300
Series 2014 debt	792,825		792,824	794,337
Series 2017 debt	2,089,250		2,089,250	2,580,500
Tangerine farms ID debt	2,664,488		1,979,001	2,020,059
Gladden farms CFD debt	774,507		780,006	779,357
Galdden farms, Phase II CFD debt	4,393,656		4,677,008	6,532,494
Saguaro springs CFD debt	3,983,622		3,257,557	674,775
Total debt service funds	$ 17,724,648	$	$ 16,601,946	$ 16,411,822

Town of Marana
Expenditures/expenses by fund
Fiscal year 2023

Fund/Department	Adopted budgeted expenditures/ expenses 2022	Expenditure/ expense adjustments approved 2022	Actual expenditures/ expenses* 2022	Budgeted expenditures/ expenses 2023
Capital projects funds				
Transportation	$ 15,857,602	$ (500,000)	$ 1,501,337	$ 26,104,856
Impact fee funds	7,816,350		620,529	14,370,041
Other capital projects	11,129,149		182,069	8,821,182
Downtown reinvestment	758,555		708,554	638,700
Pima association of governments	206,500		2,000	757,751
Regional tranportation authority	750,000		1,270	7,300,000
Half cent sale tax fund			35,000	12,000,000
Gladden farms CFD	928,500		1,600	1,028,500
Galdden farms, Phase II CFD	17,239		1,600	54,750
Saguaro springs CFD	274,500		1,600	364,500
Total capital projects funds	$ 37,738,395	$ (500,000)	$ 3,055,559	$ 71,440,280
Permanent funds				
	$	$	$	$
Total permanent funds	$	$	$	$
Enterprise funds				
Water utility	$ 18,542,268	$ 833,195	$ 9,265,684	$ 37,378,527
Airport	4,594,861		744,516	6,170,859
Water reclamation utility	9,527,082	425,000	3,915,037	13,045,555
Total enterprise funds	$ 32,664,211	$ 1,258,195	$ 13,925,237	$ 56,594,941
Internal service funds				
Health benefits	$ 4,715,470	$	$ 4,503,531	$ 4,937,950
Dental benefits	352,000		296,570	352,000
Total internal service funds	$ 5,067,470	$	$ 4,800,101	$ 5,289,950
Total all funds	$ 158,915,530	$	$ 88,247,065	$ 233,493,137

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

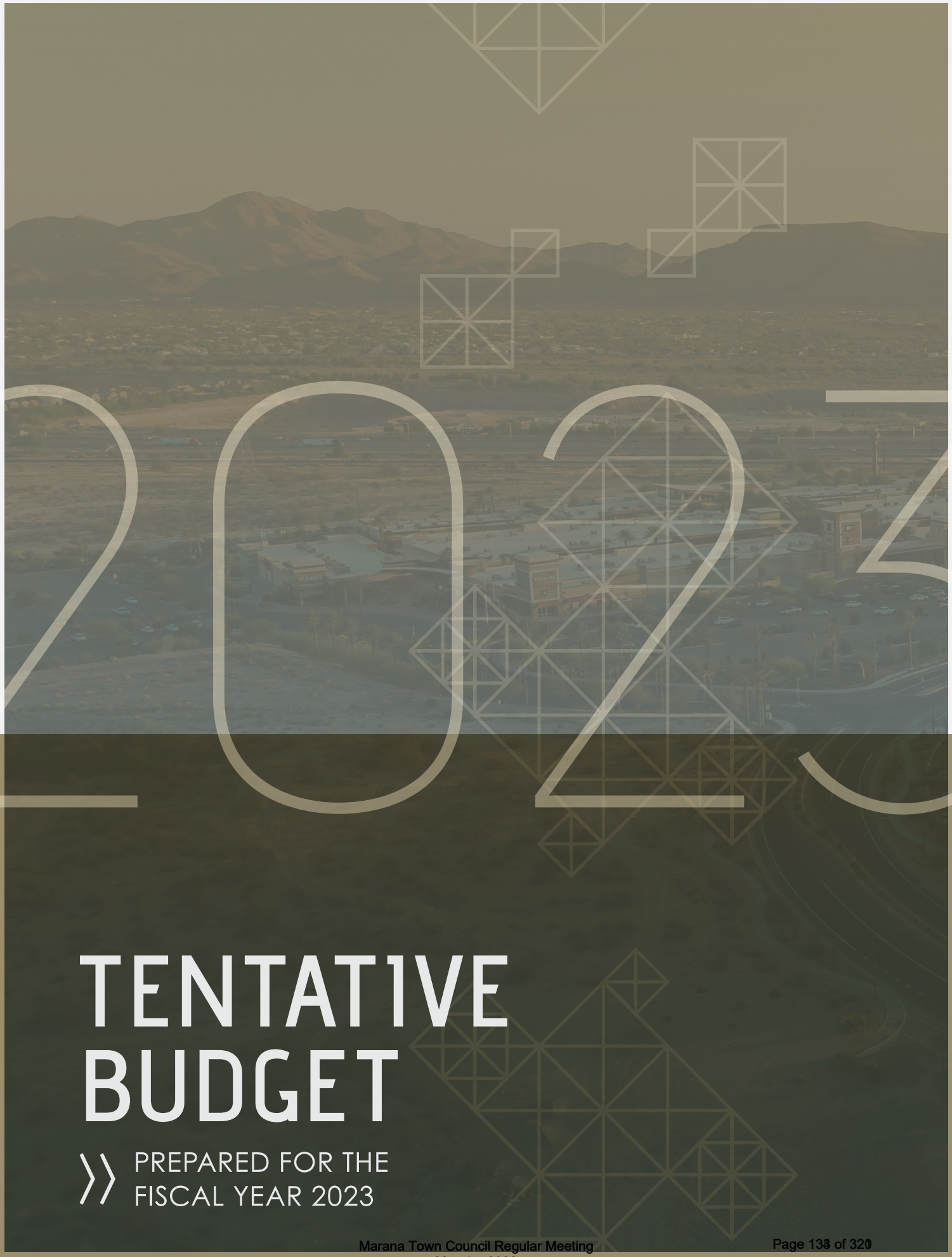
Town of Marana
Expenditures/expenses by department
Fiscal year 2023

Department/Fund	Adopted budgeted expenditures/ expenses 2022	Expenditure/ expense adjustments approved 2022	Actual expenditures/ expenses* 2022	Budgeted expenditures/ expenses 2023
Economic development and tourism				
General fund	$ 311,435	$	$ 290,472	$ 315,461
Bed tax fund	494,923		274,665	561,333
Department total	$ 806,358	$	$ 565,137	$ 876,794
List department: Police:				
General fund	$ 16,391,711	$	$ 15,786,711	$ 25,308,683
Grants and contributions	1,468,154		1,356,394	1,768,456
RICO	127,500		37,375	87,500
Impound fees	34,727		34,727	34,727
Department total	$ 18,022,092	$	$ 17,215,207	$ 27,199,366
List department: Court:				
General fund	$ 1,247,301	$	$ 1,080,351	$ 1,248,115
Local JCEF	131,805		2,424	131,805
Fill the GAP	34,500			34,500
Local tech enhancement	437,500		239,495	78,000
Department total	$ 1,851,106	$	$ 1,322,270	$ 1,492,420
List department: Public works:				
General fund	$ 7,388,998	$	$ 5,097,654	$ 9,927,376
Highway user revenue fund	3,970,048		3,551,630	4,834,644
Department total	$ 11,359,046	$	$ 8,649,284	$ 14,762,020
List department: Parks and recreation:				
General fund	$ 6,336,557	$	$ 5,149,352	$ 8,390,053
Highway user revenue fund	378,500		317,376	524,050
Department total	$ 6,715,057	$	$ 5,466,728	$ 8,914,103
List department: Community development:				
General fund	$ 1,172,320	$	$ 1,063,210	$ 1,302,824
CDBG	180,000		63,746	180,000
Revolving affordable housing	137,410		25,000	87,435
Department total	$ 1,489,730	$	$ 1,151,956	$ 1,570,259

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Town of Marana
Full-time employees and personnel compensation
Fiscal year 2023

Fund	Full-time equivalent (FTE) 2023	Employee salaries and hourly costs 2023	Retirement costs 2023	Healthcare costs 2023	Other benefit costs 2023	Total estimated personnel compensation 2023
General Fund	382.10	$ 26,564,686	$ 11,221,977	$ 4,621,031	$ 2,708,105	$ 45,115,799
Special revenue funds						
Bed tax	1.50	$ 110,852	$ 13,264	$ 20,152	$ 8,612	$ 152,880
Total special revenue funds	1.50	$ 110,852	$ 13,264	$ 20,152	$ 8,612	$ 152,880
Enterprise funds						
Water utility	34.00	$ 2,335,113	$ 274,569	$ 385,030	$ 207,739	$ 3,202,451
Airport	4.00	212,372	24,516	39,529	26,811	303,228
Water reclamation utility	8.00	516,005	59,792	138,393	47,311	761,501
Total enterprise funds	46.00	$ 3,063,490	$ 358,877	$ 562,952	$ 281,861	$ 4,267,180
Total all funds	429.60	$ 29,739,028	$ 11,594,118	$ 5,204,135	$ 2,998,578	$ 49,535,859



TENTATIVE BUDGET

PREPARED FOR THE FISCAL YEAR 2023

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FISCAL YEAR

2022-2023

TOWN MANAGER'S

Tentative Budget Message



Honorable Mayor and Council:

I am pleased to present to you the comprehensive Fiscal Year (FY) 2022-2023 Manager's Tentative Budget for the Town of Marana (Town). This tentative budget reflects the Town of Marana's commitment to responsible fiscal policy, stewardship of public monies, and long-term sustainable financial planning. Each year during the budgeting process, we closely examine our goals and accomplishments. We do this to ensure that allocations align with need, and the priorities identified by the Town Council. In the past year, we have seen many accomplishments across the five Focus Areas of our Strategic Plan: Commerce, Community, Innovation, Heritage, and Recreation all of which have helped give Marana a competitive edge. Fiscal year 2023 is an exciting time for the Town of Marana. As we continue to move forward, we will identify additional goals and accomplishments and closely monitor our performance to ensure the needs of the community are met at the highest possible level of service.

Commerce

In fiscal year 2022, the Town has not only seen higher than anticipated projections and collections for key revenue streams that fund essential services, but also, significant wins in commercial and retail development around the community. Major existing employers in the Town, are currently expanding the footprint of their operations. Roche Tissue Diagnostics is currently expanding its footprint along Tangerine Road by adding a 60,000 square foot facility, directly next to its current facility. This expansion will add 140 jobs to the community and completion is scheduled for this summer. PVB Fabrication's new corporate headquarters is under construction. The new 105,000 square foot facility, located in north Marana, will add an additional 169 jobs and will have an $83M economic impact over five years. Additionally, Amazon, located at the intersection of Ina Road and Silverbell Road, broke ground this fiscal year on its new facility. The 220,000 square foot facility is expected to add 500 new jobs to the region and will have a $423M economic impact over five years. The Marana Center at Twin Peaks Road continues to be an attractive destination for new businesses. Recent commercial projects include the addition of Springhill Suites, American Furniture Warehouse, Luke Dealership and QuikTrip. New shopping opportunities throughout Town include the addition of a Filiberto's Mexican Food, Starbucks, and Great Clips. In summary, we can see that Marana continues to

be an attractive destination for businesses to locate, expand, and grow, whether they are commercial or retail in nature.

The Town also continues to focus on the development of Downtown Marana. Marana Main Street will capture the traditional look and feel of a vibrant downtown district. In fiscal year 2022, the new Northwest Fire District Administration building was completed, which, over time will bring more than 200 jobs to Downtown Marana. Projects currently underway include the installation of a prominent piece of public art at the roundabout and a Dutch Bros's.

Marana Regional Airport continues to be a valuable asset to the community, and we have seen significant accomplishments in its growth and activities over the year. Marana Regional Airport currently has approximately 358-based aircraft, 208 storage hangars, and 28 shade ports, all at 100% occupancy, with a 25+ aircraft waiting list. The airport also sees over 98,000 operations per year, and has a diverse mix of aircraft, parachuting operations, and other aeronautical-related activities. The continued increase in the number of operations created the need for a tower to enhance airport safety and security. The Town is now working through the siting study for the tower and construction is slated to begin by fiscal year 2025. The Financial Aviation Administration (FAA) will fund 91.06% of the project and 100% of the labor costs, while the Town and Arizona Department of Transportation (ADOT) will each fund a 4.47% share. Additional projects underway include the design for reconstruction of east and west hangar apron and an upgrade of the runway lights to LED. Both projects will be mainly funded through federal and state grants.

Community

Over the last ten years, the Town of Marana has shown significant growth, leading as the fastest-growing city in Southern Arizona. In order to support the demand in new growth and expansion, the Town continues to invest in its future through strategic infrastructure investments. This year, we have seen the completion of significant projects around the Town, which continue to show the Town's dedication to enhanced levels of service and safety to our community.

Several public projects were completed within the Town's infrastructure. Projects include the Camino de Oeste Road reconstruction, which improved the right-of-way landscaping and added a multi-use path that connects to the path at Tangerine Road, the Marana Road and Sanders Road restoration, and over 81 lane miles of roadway was maintained through our ongoing Payment Preservation Program. In FISCAL YEAR 2023, we will continue to invest in our future with important capital projects. Current ongoing high priority projects include the widening of Tangerine Road east of I-10 and Twin Peaks Road west of Silverbell.

The Town of Marana is committed to providing a safe and reliable multi-modal transportation system. This year, the Town is embarking on the preparation of a 20-year Transportation Master Plan that will engage the community and create a roadmap for providing an appropriate multi-modal transportation plan.

Water quality is an issue that continues to take center stage on national, state, and local levels. At the Town of Marana, we are always thinking of ways to not only provide the best quality

drinking water to our customers, but to ensure continuous water resources far into the future. The Town is currently working with Metro Water and Oro Valley Water Department on the Northwest Recharge, Recovery, and Delivery System project. This project will enable the Partners to recover their stored CAP water that has been stored at the Avra Valley Recharge Project (AVRP) and transport it to their respective service areas. Several capital improvement projects have been identified to expand our water and waste water infrastructure and accommodate existing growth in north Marana. The North Marana Sewer Project will add 24-27 inch gravity pipes along Barnett Road, Sanders Road, and Sagerbrush Road; the Tangerine Road 16-inch Water Line Project will extend from Interstate-10 to an existing reservoir east of the freeway; the Marana Park Well and Reservoir Project will install new well and reservoirs at Ora Mae Harn District Park.

Lastly, to ensure Marana's continued development, staff is currently working on updating the Town of Marana Strategic Plan. This planning document has been updated several times since 2008 to best reflect the goals of the community. Strategic Plan V will establish our vision as an organization committed to providing exceptional public service and will be used as a guide for day-to-day operations, as we continue to ensure the sustained, long-term success of Marana.

Innovation

Innovation is at the heart of everything we do. From our innovative and dedicated workforce, to day to day practices and Town-wide strategies, Innovation allows us to deliver the best services to our residents and customers in the most efficient and transparent manner possible.

This year, the Town moved to a new internet connection that has increased bandwidth by 2000% and provides redundancy. This is critical as the Town is moving more and more applications to the Cloud. Additionally, to prevent cyber security attacks, Technology Services has implemented next generation firewalls to better secure our network perimeter, allowing us to more readily block traffic from malicious countries and entities. Our Technologies Services team continues to find the best solutions to ensure uninterrupted services throughout our departments.

Development Services also contributed by standardizing applications, forms and checklists and converting them to electronic submittals and fillable forms. This has enabled Development Services to keep up with the increase of development reviews and to continue delivering a high level of services.

Heritage

Marana's heritage and history are near and dear to us all, including our Staff and the community at large. By prioritizing Heritage as a focus area, we seek to preserve our roots, while using it as a guide as we look to the future of growth and development. This year, our Signature Events came back and were well attended. These events included the Star Spangled Spectacular, Marana Founders' Day, and the Holiday Festival and Christmas Tree Lighting.

This year the Town Council adopted the Town's first Neighborhood Preservation Ordinance. Marana's Community Development and Neighborhood Services Development Department is responsible for the oversight of neighborhood revitalization and owner-occupied housing rehabilitation. Through this initiative Town departments work together to develop programming that responds to the needs of the community and respects the character of existing neighborhoods.

We also continue to embrace Marana's film heritage, by leveraging the assets of the Town's destination marketing organization, Discover Marana. The Marana Film Office continues to engage with the film community to bring filming opportunities to Marana.

Recreation

Parks and Recreation is an essential cornerstone to any healthy and thriving community. Our main objective is to provide a wide variety of recreational opportunities to suit our community's needs. After a brief pause, due to COVID restrictions, the Parks and Recreation Department came back full force this year with new programming and event offerings.

This year, the Parks and Recreation Department has worked with developers to construct two new-lighted soccer fields at Gladden Farms Community Park. The addition of these two fields to the Parks and Recreation inventory will greatly increase the number of teams who will participate in activities that use diamond shaped fields that can be accommodated in Marana.

We are always improving our trails and connectivity. This year, the Central Arizona Project (CAP) Trailhead opened with a ribbon cutting ceremony. Project partners from CAP, Pima County, and the Bureau of Reclamation, joined the Town of Marana to celebrate this new highly accessible outdoor amenity.

A new community center has been a topic of conversation for the last few years. This year, the Town is excited to begin design for a state-of-the-art community and aquatics facility for our residents to enjoy for generations to come. This new 50,000+ square foot Community Center, and a year-round aquatics facility will include a competition pool and a recreation pool. These facilities were identified as priorities during the extensive Master Plan process, which recorded more than 6,000 contacts with residents. The goal is to complete the design process in fiscal year 2023.

Other major Parks and Recreation projects in fiscal year 2023 include the new Saguaro Bloom Community Park, which will contain two playgrounds, a dog park, lighted tennis and basketball courts, walking paths, and open turf area.

Closing

The tentative spending plan detailed in this budget proposal considers these accomplishments as a guide for future goals. As we move into fiscal year 2023, we are happy to see a strong financial position to meet the diverse challenges we may face in the future. As Marana

succeeds and grows, it will need to continue to invest strategically while continually innovating to deliver the best service to its residents and customers. This budget demonstrates a commitment to that vision, and to the tenets of the Strategic Plan and the well-being of our community.

Thank you,

Respectfully,



Terry S. Rozema
Town Manager

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BUDGET SUMMARY



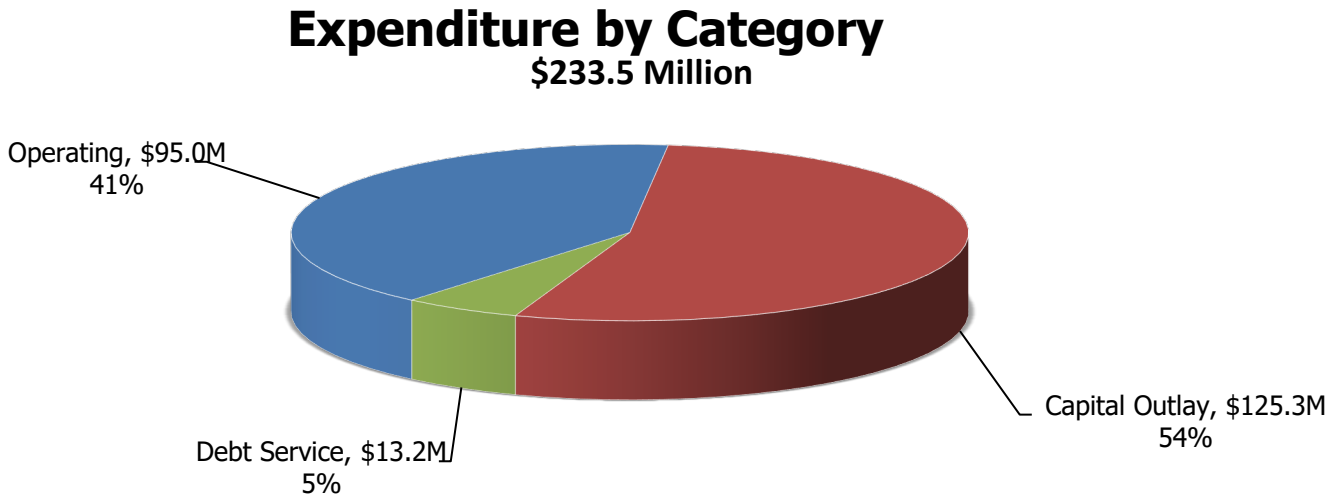
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Town of Marana Budget Summary

The Manager's Tentative Budget for fiscal year 2022-2023 (FY2023) totals $233.5 million. The summary includes expenditure budget appropriations for all Town funds and Specials Taxing district funds and reflects the Town's return to a baseline budget that reverses many budget reductions enacted in the prior year due the anticipated impacts of the pandemic.

Overall, the tentative budget of $233.5 million represents an increase of $76.2 million as compared to the current year adopted budget of $158.9 million. Better than anticipated economic growth, low unemployment, and the addition of remaining federal relief funds from the American Rescue Plan Act (ARPA) have allowed the Town to make strategic investments in both infrastructure and personnel.

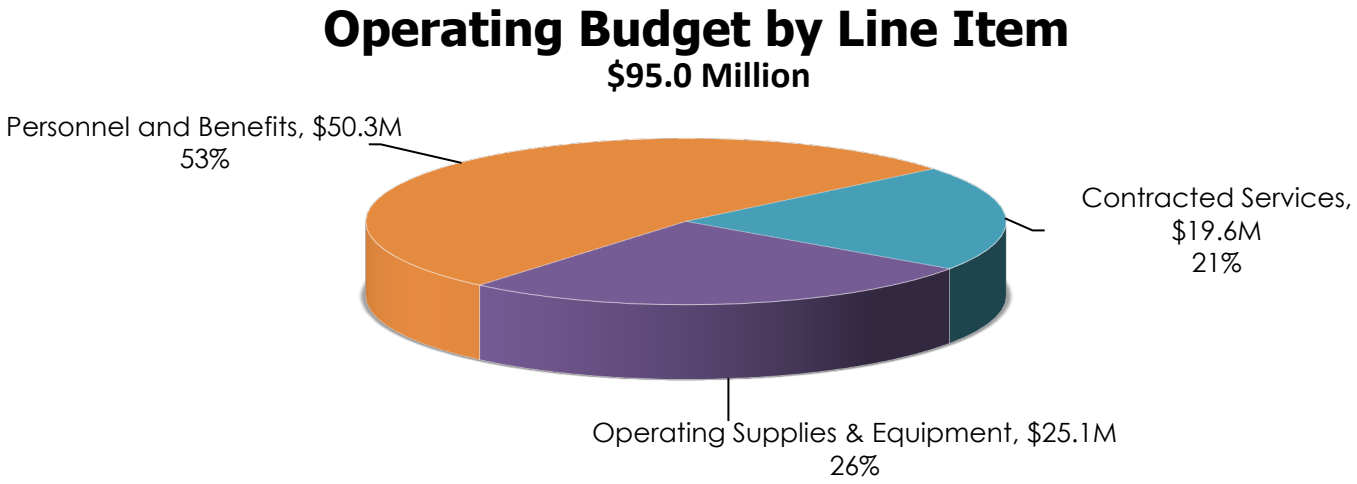
The FY2023 tentative budget reflects significant capital investments sooner than anticipated to help advance key park, road, water, sewer, and public safety projects. Recognizing town employees are the most important asset of the organization, the tentative budget makes significant investments into personnel utilizing the results of a recently completed compensation study. Through a combination of performance, merit and retention-based increases, as well as the addition of new positions, the Town will remain competitive within the region and continue to be able to provide residents with high-quality services.



Operating expenditures continue to be a significant category for the Town at $95.0 million or 41% of the total budget for FY2023. Primarily due to continued strong growth within the Town and in surrounding areas, capital outlay comprises the largest portion of the annual budget at $125.3 million or 54%.

Major expenditures within the $95.0 million tentative operating budget are personnel and benefits at 53%, which include all salaries and benefits for Town staff. Changes in this category include retention, merit increases, and other pay adjustments as part of the implementation of a compensation study. Personnel and benefits costs also include the addition of 27.25 new positions (FTEs) across multiple departments. While benefits and pension contributions did not increase this year, the budget includes a one-time $6.0 million contribution to the Public Safety Personnel Retirement System (PSPRS) that will reduce the Town's unfunded liability by 1/3 and produce annual savings that will be reinvested into future annual contributions to help eliminate the unfunded liability ahead of the scheduled date of 2036.

Operating supplies & equipment and contracted services comprise 26% and 21% of the operating budget. Amounts in these areas include additional funds for expanded programs but also cover overall cost of increases resulting from higher costs for a number of goods services due to inflation. Contingency appropriations have remained unchanged at $5.0 million.



A summary of the Town's budget by fund type is presented below. More detailed information on each fund category presented below is available in this document.

Summary of All Town Funds & Special Districts
Tentative budget
Fiscal Year 2023

Primary Entity	2022 Adopted	2023 Recommended	$ Change	% Change
General Fund	$ 55,152,321	$ 73,268,176	$ 18,115,855	32.80%
Special Revenue Funds	10,568,485	10,487,968	-80,517	-0.80%
Capital Projects Funds	36,518,156	69,992,530	33,474,374	91.70%
Debt Service Funds	5,908,375	6,405,137	496,762	8.40%
Enterprise Funds	32,664,211	56,594,941	23,930,730	73.30%
Internal Service Funds	5,067,470	5,289,950	222,480	4.40%
Primary Entity	145,879,018	222,038,702	76,159,684	52.20%
Component Units				
Special Districts	13,036,512	11,454,435	-1,582,077	-12.10%
Total	**$ 158,915,530**	**$ 233,493,137**	**$ 74,577,607**	**46.90%**

Fiscal year 2022-2023 highlights by fund types:

- General Fund – Overall the General Fund budget is increasing by $18.1 million. Notable factors for this change include:
    - Personnel & benefits increasing by $10.5 million due to a $6.0 million one-time payment toward the PSPRS unfunded pension liability, and pay increases for retention, merit increases, and other pay adjustments as part of the implementation of a compensation study. Also, the budget includes just over 23.85 new positions (FTEs) (including 2 FTEs added mid-year in fiscal year 2021-2022) across multiple departments.
    - The second and final payment from ARPA funding to the Town is anticipated during the beginning of fiscal year 2022-2023. The total amount of approximately $16.4 million is shown as a transfer out to be utilized for water and water reclamation capital projects.
    - Carry-over funding is included in the current year budget due to delays in a number of projects funded by the General Fund, but also due to a number of vehicles which will likely not be delivered until fiscal year 2022-2023 due to ongoing supply chain disruptions.

- Capital Projects Funds – Capital projects budgeted in fiscal year 2022-2023 consist of facilities, transportation, parks and utility projects which align with the Town's goals of providing quality, high level services and amenities to our growing community. These projects include the Community and Aquatics Center, Tangerine Road Widening to I-10, the Marana Park Reservoir and Well, and Sewer Conveyance Expansion.

Detail on all capital projects planned for fiscal year 2022-2023 may be found in the Town's Capital Improvement Plan available in this document.

- Enterprise Funds – New rate studies approved by Council in fiscal year 2019-2020 restructured and increased rates in both the Water and Water Reclamation funds. Rate increases will be applied each January until 2024. Rapid growth has outpaced the rate study, which is necessitating the hiring of additional positions beyond what was approved in the study. As a result, the current year budget includes 3.4 new positions (FTEs) which are being proposed in the Water and Water Reclamation funds to provide support to operations and for the ongoing maintenance of the Town's utility assets.

  Overall, Enterprise fund budget increases are due to a number of large capital projects including the Northwest Recharge and Recovery Distribution system (NWRRDS) and the Marana Park Reservoir and Well projects. Funding, mainly provided by state and federal sources, for current year capital projects includes a variety of projects including the Airport capital projects, and the NWRRDS project. Funding for the latter is anticipated to be available from the recently approved American Rescue Plan Act (ARPA), rate revenues and impact fees, as a significant portion of the project is growth related.

  Detail on all capital projects planned for fiscal year 2022-2023 may be found in the Town's Capital Improvement Plan available in this document.

- Special Districts – The decrease is associated with reduced budget capacity assigned for new debt issuances for Community Facility Districts (CFD). Gladden Farms, Phase II, CFD includes $6.3 million in appropriations for the acquisition of eligible infrastructure and related debt costs of issuance expenses. Tax rates are not anticipated to change for any of the districts.

Summary of Changes from Manager's Recommended Budget

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MARANA AZ

Summary of Changes from Manager's Recommended Budget

Changes in the total amount of $7,056,164 have been included in the Tentative Budget. These changes which are summarized below were due primarily for the acquisition of eligible infrastructure and debt issuance costs by the Gladden Farms, Phase II CFD, but also to update the timing of CIP projects. In addition, revenues and departmental expenses have been updated as new information has become available since the Manager's recommended budget. A summary is included below.

	Amount
Manager's Recommended Budget – Expenditures	**$226,436,973**
Changes to specific funds or across multiple funds and departments	
Personnel & Benefits	(36,619)
Vehicle replacement – Unit #2100 due to accident	38,000
Various small updates	819
Gladden Farms, Phase II, Debt issuance and infrastructure acquisition costs	6,300,000
Total changes	$6,302,200
Changes to CIP Program – Carry Forward adjustments	
Airport MIRL, Beacon, PAPI Light Replacement	310,543
MMC Drainage improvements	128,447
MOC Parking Lot Reconstruction	125,000
Other net carry forward adjustments – multiple projects	133,749
Total changes to CIP program	$697,739
Changes to Department budgets	
Public Works – CDL Training (cost increases for certification)	4,500
Parks – carry forward for sinks (health & safety) and for pool vacuum	19,125
Economic Development – Real Estate information & analytics subscription	4,500
Airport – carry forward for security enhancements (delivery delay)	28,100
Total for Parks and Recreation – Parks Maintenance Division	$56,225
Total Changes from Manager's Recommended Budget	*$7,056,164*
Tentative Budget – Expenditures	**$233,493,137**

In addition to the above adjustments to expenditures, total revenues increased by $5,098,420 primarily due to updated revenue estimates provided by the League and for grant revenues related to airport projects. General Fund revenues increased by $4,179,048 and HURF revenues increased by $583,932. Intergovernmental grant revenues increased by $335,440. Furthermore, bond proceeds in the amount of $6,300,000 were added to the Gladden Farms, Phase II CFD budget.

** Based on Council Direction, $25,000 of budget capacity was re-allocated in the Bed Tax fund to the Contracted Services line item for use toward additional services to be provided by the Marana Visitor's Center.*

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MARANA AZ

RECOMMENDED INVESTMENTS



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Recommended Investments

The following outline describes several of the Town's investments into identified priority areas. The General Fund's contributions to these are detailed below. These investments represent changes in costs that are included within the Tentative Budget, the summaries of which are presented later in the document.



STRATEGIC POSITIONS



RESOURCES & TOOLS



CURRENT EMPLOYEES

I. Employee Compensation and Benefits Investment - $10.5 million increase

a. Positions and performance pay adjustments - $4.5 million
   - Compensation Study adjustments inclusive of:
     1. Up to 4.0% team performance adjustment
     2. 2.0% retention pay adjustment.
   - New positions – 27.25 FTEs (23.85 in General Fund, 2 of which were FY2022 Council approved mid-year additions)

b. Other pay and benefits:
   - Includes health, retirement, disability insurance, etc.
     1. Employee Retirement Contributions – $6.9 million increase (including $6.0 million contribution to PSPRS to reduce the unfunded liability)
     2. Worker's Compensation - $45,383 increase ($38,467 from General Fund)
     3. Health Insurance & other benefits – no increases are planned for premium rates. Increased expenses here are associated with new positions and enrollment changes
     4. Tuition Reimbursement program – retained at $25,000
     5. Holiday and on-call overtime – paid at time and a half when worked as per the Town's administrative directives

II. Resources and Tools Investment - $7.2 million ($5.9 million General Fund)

a. Vehicle & equipment purchases $3.7 million ($3.1 million General Fund). Much of this budgeted amount reflects the use of replacement dollars set aside in previous fiscal years and demonstrates the Town's commitment to ensure employees have safe, reliable vehicles and equipment needed to provide a high level of service. The remainder is primarily for new vehicles and equipment related to new positions and the expansion of services.
b. Transportation
    - Transportation Master Plan - $320,000 (General Fund)
c. Technology
    - Permitting/Licensing software - $275,000 (General Fund)
    - Computer replacements - $150,000 (General Fund)
d. Development Services
    - Master Plan – per 2040 General Plan - $300,000 (General Fund)
    - iPlan Tables for Plan Examiners - $90,000 (General Fund)
e. Facilities
    - Furniture replacement - $150,000 (General Fund)
    - Civic Center Dr., Electrical improvements - $270,500 (General Fund)
    - MMC & MOC remodels, HVAC, and other equipment replacements - $327,000 (General Fund)
    - MMC Generator Upgrade - $800,000 (General Fund)
    - MOC Roof & HVAC replacement - $300,000 (General Fund)
f. Recreation
    - Resurfacing Splash Pad - $130,000 (General Fund)
    - 40 Foot Christmas Tree - $200,000 (General Fund)
g. Water Department
    - Sand Filter Compression replacement and filter rehab - $210,000
    - Saguaro Bloom Lift Station Grinder - $185,000

III. Strategic Positions

The Tentative budget includes the addition of 27.25 positions, across various departments.

The following table shows the change in authorized positions by FTE over the past four fiscal years.

	FY2020	FY2021	FY2022	FY2023
Budgeted FTE	375.35	377.35	402.35	429.6
Position change from previous year	11.40	2	25	27.25
Percentage change from previous year	3%	0.5%	6.6%	6.8%

The following table lists the new full time equivalent (FTE) positions added:

Working Position Title	FTE	Department	Funding Source
Police Officer	3.00	Police	General Fund
Sergeant	1.00	Police	General Fund
Detective	2.00	Police	General Fund
Irrigation Control Technician	1.00	Parks	General Fund
Maintenance Associate III	1.00	Parks	General Fund
Visual Communications Designer	1.00	Town Manager	General Fund
Tech Services Deputy Director	1.00	Tech Services	General Fund
Tech Support Specialist I	1.00	Tech Services	General Fund
Construction Inspector	1.00	Public Works	General Fund
Lead Fleet Tech	1.00	Public Works	General Fund
Project Manager	1.00	Public Works	General Fund
Engineering Specialist	1.00	Development Services	General Fund
Environmental Specialist	1.00	Development Services	General Fund
Development Coordinator*	1.00	Development Services	General Fund
Building Inspector I*	1.00	Development Services	General Fund
Customer Service Representative	1.00	Finance	General Fund
Payroll Technician	1.00	Finance	General Fund
Procurement - Buyer	1.00	Finance	General Fund
Accounting Associate**	0.25	Finance	General Fund
Systems Administrator	1.00	Human Resources	General Fund
Safety Compliance Specialist	1.00	Human Resources	General Fund
Animal Control Officer	0.60	Community & Neigh.	General Fund
Conservation Specialist I	1.00	Water	Water Fund
Civil Engineer/Hydraulic Modeler	1.00	Water	Water Fund
Water Billing Specialist**	0.40	Water	Water Fund
Reclamation Operator II	1.00	Water Reclamation	Water Fund
Total FTE Changes	**27.25**		

* Fiscal year 2021-2022 Council approved midyear additions.

** Position increased to a full FTE from part-time position

The addition of key positions is critical in maintaining service levels. This is especially important in a fast-growing community like Marana. The Town is adding a large number of positions to respond to the rapid and unexpected growth experienced in the last few years.

Positions added this year include those that serve the public directly, such as Police Officers, Public Works and Parks maintenance employees, as well as support services positions, in central services departments like Finance, Human Resources and Tech Services to allow for efficient and uninterrupted operations of our ever-growing Town.

The addition of 3.4 FTEs in the Water Department will provide needed office support and also help monitor and maintain Town utility assets and provide additional development related services and long-term hydraulic modeling. The positions reflect the fast growth and increasing needs of the department, including in the area of water planning and conservation.

Mid-year FTE Position Change Summary

Several changes happened during the year that help advance the Town's Strategic Plan. Transfer, reclassifications, renaming of positions and other mid-year FTE changes are summarized by position title and department in the following table:

Previous Position Title	Previous Department	Revised Position Title	Revised Department
Town Engineer	Town Manager	Town Engineer	Public Works
Graphics Designer	Town Manager & Econ. Develop.	Visual Communications Designer	Town Manager & Econ. Develop.
Special Events Coordinator	Town Manager	Special Events Coordinator	Parks
Paralegal	Legal	Senior Legal Assistant	Legal
Network Administrator	Tech Services	Senior Network Administrator	Tech Services
Business Process Supervisor	Development Services	Development Services Analyst	Development Services
Permit Clerk	Development Services	Permit Technician	Development Services
Development Coordinator	Development Services	Permit Technician	Development Services
Senior Executive Assistant	Development Services	Permit Technician	Development Services
Police Lieutenant	Police	Telecommunications Manager	Police
Crime Analyst	Police	Senior Crime Analyst	Police

Previous Position Title	Previous Department	Revised Position Title	Revised Department
Maintenance Associate III	Public Works	Public Works Supervisor	Public Works
Maintenance Associate II (3 positions)	Public Works	Maintenance Associate III (3 positions)	Public Works
Engineering Specialist	Public Works	Senior Engineering Specialist	Public Works
Custodian II	Public Works	Lead Custodian	Public Works
Custodian I	Public Works	Custodian	Public Works
Business Process Manager	Parks	Business Process Supervisor	Parks
Irrigation Control Specialist	Parks	Irrigation Control Technician	Parks
Water Business Services Coordinator	Water	Water Business Services Supervisor	Water
Water Business Services Analyst	Water	Water Business Services Manager	Water
Water Quality Supervisor	Water	Chief Water Quality Operator	Water
Civil Engineer	Water	CIP Engineering Division Manager	Water

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GOVERNMENTAL FUNDS BUDGET SUMMARY



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Governmental Funds Budget Summary

General Fund

The following General Fund summary is structurally balanced (i.e. ongoing revenues support ongoing services and programs). Of the amounts included below, $54.4 million represents ongoing costs and $34.6 million represents one-time costs, excluding $5.0 million of contingency. Contingency appropriations may only be used with Council approval.

Summary of General Fund
Tentative budget
Fiscal Year 2023

Revenues	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Sales tax revenues	$ 30,950,841	$ 36,215,052	5,264,211	17.0%
Intergovernmental revenues	14,620,322	28,336,259	13,715,937	93.8%
Licenses, fees & permits	5,843,300	8,633,000	2,789,700	47.7%
Charges for services	609,500	807,000	197,500	32.4%
Fines and forfeiture	391,500	391,500	-	0.0%
Grants and contributions	187,000	154,100	(32,900)	-17.6%
Investment income	508,508	150,000	(358,508)	-70.5%
Miscellaneous revenues	624,371	626,871	2,500	0.4%
Total Revenue	***53,735,342***	***75,313,782***	***21,578,440***	***40.2%***
Expenditures				
Personnel & benefits	34,223,577	45,115,799	10,892,222	31.8%
Contracted services	6,761,864	9,148,906	2,387,042	35.3%
Operating supplies & equip	5,307,410	6,834,108	1,526,698	28.8%
Capital outlay	3,859,470	7,146,363	3,286,893	85.2%
Debt Service	-	23,000	23,000	100.0%
Contingency	5,000,000	5,000,000	-	0.0%
Total Expenditures	***$ 55,152,321***	***$ 73,268,176***	***$ 18,115,855***	***24.7%***
Over/(Under)	***$ (1,416,979)***	***$ 2,045,606***	***3,462,585***	***-244.4%***
Other Sources and (Uses)				
Transfers out	(4,286,035)	(20,746,340)	(16,460,305)	384.0%
Total Sources and (Uses)	***(4,286,035)***	***(20,746,340)***	***(16,460,305)***	***384.0%***
Change in fund balance	***(5,703,014)***	***(18,700,734)***	***(12,997,720)***	***227.9%***

The following describes major changes between fiscal years:

Revenues

Sales tax revenues – Anticipated overall tax revenue increase of 17.0% includes anticipated double digit increases for retail sales, and restaurant sales taxes while other categories continued to grow at a reasonable rate. The year on year change is the combined result of a reasonably conservative budget in the prior year and a largely unanticipated strong economy fueled by multiple federal relief packages which spurred rapid growth in many economic sectors. Considering recent economic events, including increases in interest rates and the prospect of slower growth, the fiscal year 2022-2023 budget is relatively flat when compared to forecasted fiscal year end 2021-2022 sales tax revenues. The majority of increase in revenues is attributed to the retail sales tax category.

Intergovernmental revenues – Shared revenue estimates are based on HB2483, which authorizes the State of Arizona to utilize annual Federal Census population estimates as the basis for allocating state shared revenues to Arizona cities and towns. The intergovernmental revenue estimates shown above is based upon preliminary estimates developed by the League of Arizona Cities. Shared State Sales tax and Urban Revenue Sharing are budgeted to increase by 28.8% and 51.7%, respectively, as compared to the fiscal year 2021-2022 budget. Vehicle License taxes are anticipated to increase by 9.2% despite continued supply chain disruptions that continue to result in fewer sales of vehicles that historically have resulted in growth in this category. ***The above revenue estimates may be revised in the coming weeks as the League works to obtain updated information and further guidance from State of Arizona agencies.***

Fiscal year 2022-2023 intergovernmental revenues include the second and final distribution of ARPA funding in the amount of approximately $8.2 million. The total amount to be received by the Town is anticipated to be just below $16.4 million and will be used toward water and water reclamation projects.

Licenses, fees & permits – The majority of this revenue is attributable to single family residential permits (SFR's) and other commercial activity which has been very strong in recent months. Budgeted SFRs for fiscal year 2022-2023 are estimated at 1,250, which is lower than the amount anticipated by then end of fiscal year 2021-2022. This estimate reflects recent industry trends, including rising interest rates, as well as information received from various members of the home building industry indicating a continued shortage of housing which combined with Town's location near the highway should continue to benefit home building activity during next fiscal year.

Charges for services revenue – This revenue stream is primarily comprised of user fees the Town charges for specific services rendered. An overall increase is primarily attributed to increased activity for plat and development reviews.

Fines and forfeiture – Based on recent trends this item remained unchanged for fiscal year 2022-2023.

Investment income – Investment revenues are projected to stabilize and begin increasing next year due to rising interest rates. The budgeted decrease in fiscal year 2022-2023 is attributed to no budget assigned for dividends from our insurance risk pool which. While still possible, the Town has no indication this will be received next year as in prior years.

Expenditures

In general, increases to expenditures represent a baseline budget that includes a number of projects and capital purchases that will allow departments to continue their mission of providing quality services to residents.

Personnel and benefits – The increases in personnel costs of 31.8% are primarily due to the following factors:

- $6.0 million contribution which will pay down 1/3 of the PSPRS unfunded liability.
- Pay increases for retention, merit increases, and other pay adjustments as part of the implementation of a compensation study.
- A FY2022 mid-year addition of 2 FTE in development services to handle the growth and volume associated with development activity.
- The addition of 21.6 new FTEs in multiple departments and the increase of a part time position to a full time FTE (.25 FTE increase) that will support Town operations, maintain Town assets and provide services to residents.

Health benefit premium contribution rates remain unchanged from the prior year while pension contributions are overall slightly lower due to phenomenal investment returns experienced by the pension plans in the prior year.

Contracted services – Beyond normal year on year increases due to the increase in market costs, budgeted increases of 35.3% to contracted services are primarily associated with one-time planned projects like the development of a Master Plan identified in the 2040 General Plan, additional funding for technology services and resources, an update to the Town's website and funding for a new permitting and business license system. Funding was also included for new court furniture and a remodel of the lobby desk which will increase safety and usability. A number of HVAC and other facility equipment maintenance projects are budgeted for the MMC and MOC locations. Restricted budget amounts that may be used under specific circumstances are also included within this category (i.e. costs for an unplanned election).

Operating supplies & equipment – Increases are due to a number of factors including higher expenses for special events, including the one-time purchase of a new Christmas tree, but also for new and expanded events such as concerts in the park. Increases are also budgeted related to the Town's Job Creation Incentive Program. Other increases have been incorporated to reflect recent market

conditions (i.e. higher fuel, utility costs, etc.), and costs related to new positions being added in multiple departments.

Capital outlay – Costs associated with capital outlay increased primarily due to a combination of new and ongoing funding for projects and vehicles. Vehicle purchases of almost $2.8 million, include a number of planned vehicle replacement, vehicles for new employees, as well as a large number of vehicles ordered in FY2022, which will likely not be delivered until FY2023 due to continued supply chain disruptions. Also included are several projects such as the MMC Building waterproofing and drainage improvements and the MPD (Dispatch) Console modernization which are continuing into the new fiscal year. New projects such as a new MMC generator and roof replacement at the MOC will ensure the continued uninterrupted operations of the Town while performing timely maintenance to the Town's physical assets.

Transfers out – In addition to required debt service transfers, the General Fund budget for FY2023 includes $16.4 million in ARPA funding to be used toward water and water reclamation projects. Transfers are also included for planned Airport capital projects and operating subsidies, as well as cash matches for potential grant awards. Also budgeted is a transfer to the Water and Wastewater Funds for debt service payments.

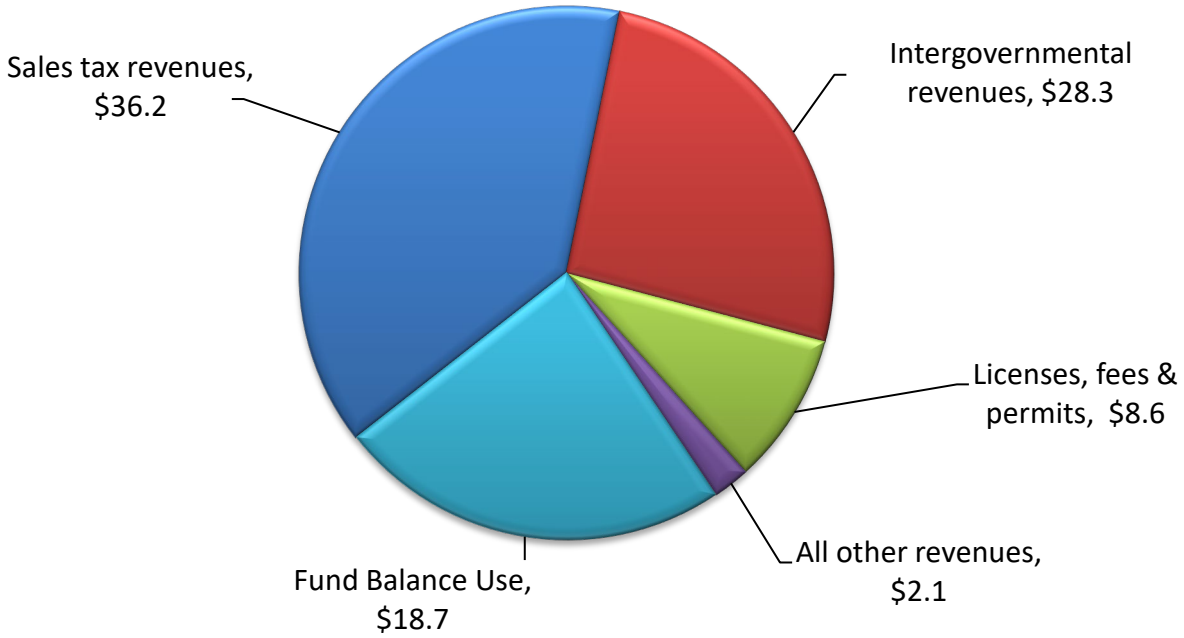
Change in Fund Balance

The General Fund is structurally balanced with ongoing expenses financed with ongoing revenues. Reserves are, by definition, a one-time resource which can only be deployed toward one-time projects and programs.

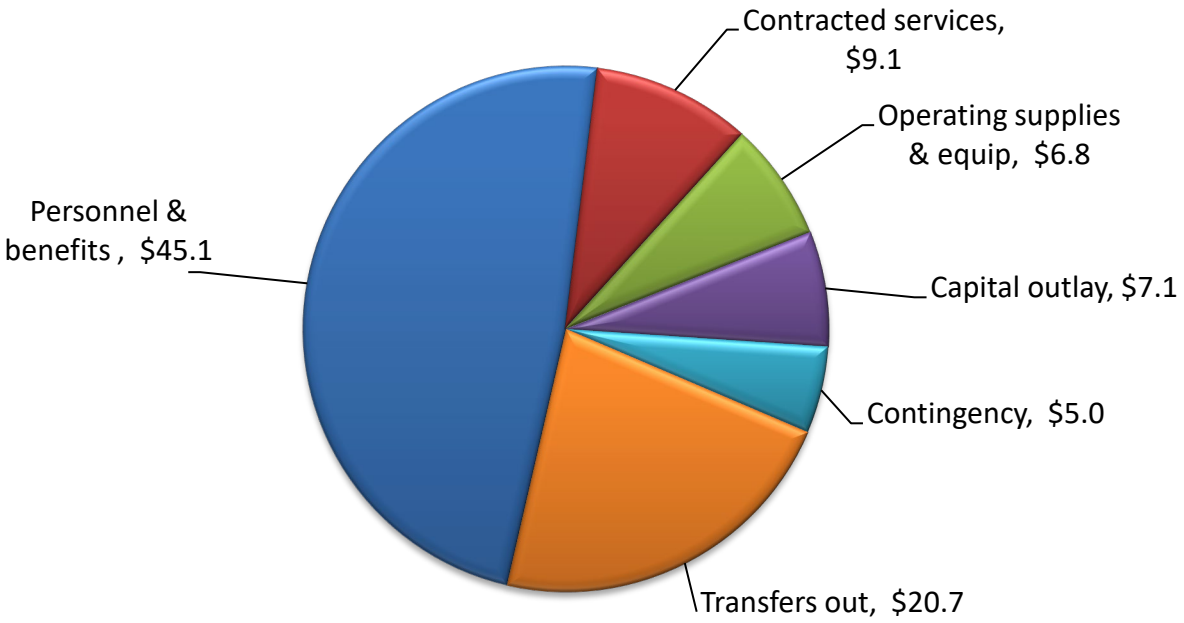
Utilization of $18.7 million of reserve balances is primarily related to three factors. The first being a contingency appropriation of $5.0 million that may be used only by Council approval. Secondly, the $16.4 million of ARPA money received in the General Fund is budgeted to be transferred to the water and water reclamation funds. The third factor is related to one-time request for projects and purchases, some of which were budgeted in the prior fiscal year and are slated for completion in fiscal year 2022-2023.

The following charts present the overall General Fund sources and uses of projected resources.

FY2023-2023 General Fund - Sources (in millions)

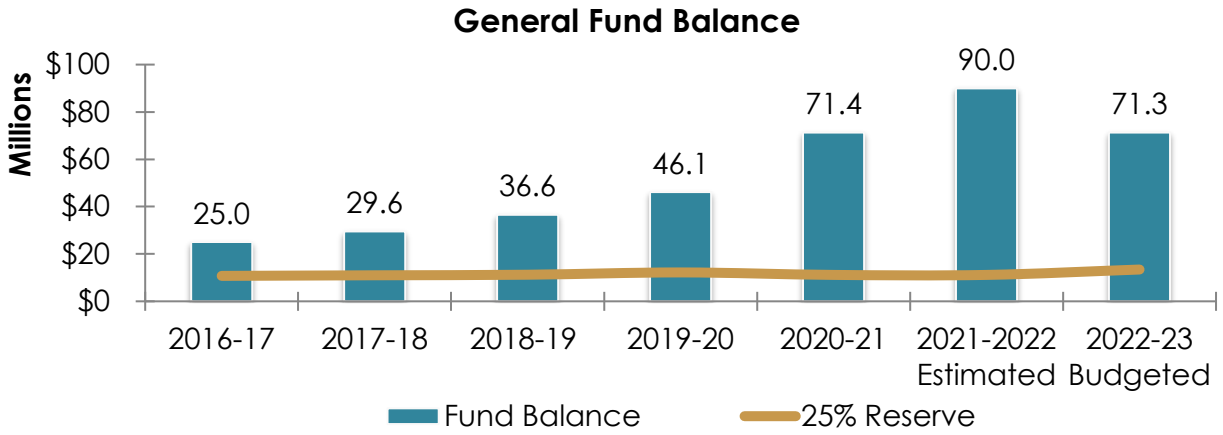


FY2022-2023 General Fund - Uses (in millions)



General Fund Balance and Available Reserves

Fund balance reserves provide the Town with the liquidity to meet current cash needs, the capacity to invest in key initiatives, and flexibility in determining how certain items are funded. Recognizing the importance of healthy reserve balances, Town Council adopted a target minimum reserve balance of 25% of estimated revenues for the budget year. As depicted in the chart below, the Town exceeded the minimum reserve balance in all fiscal years.

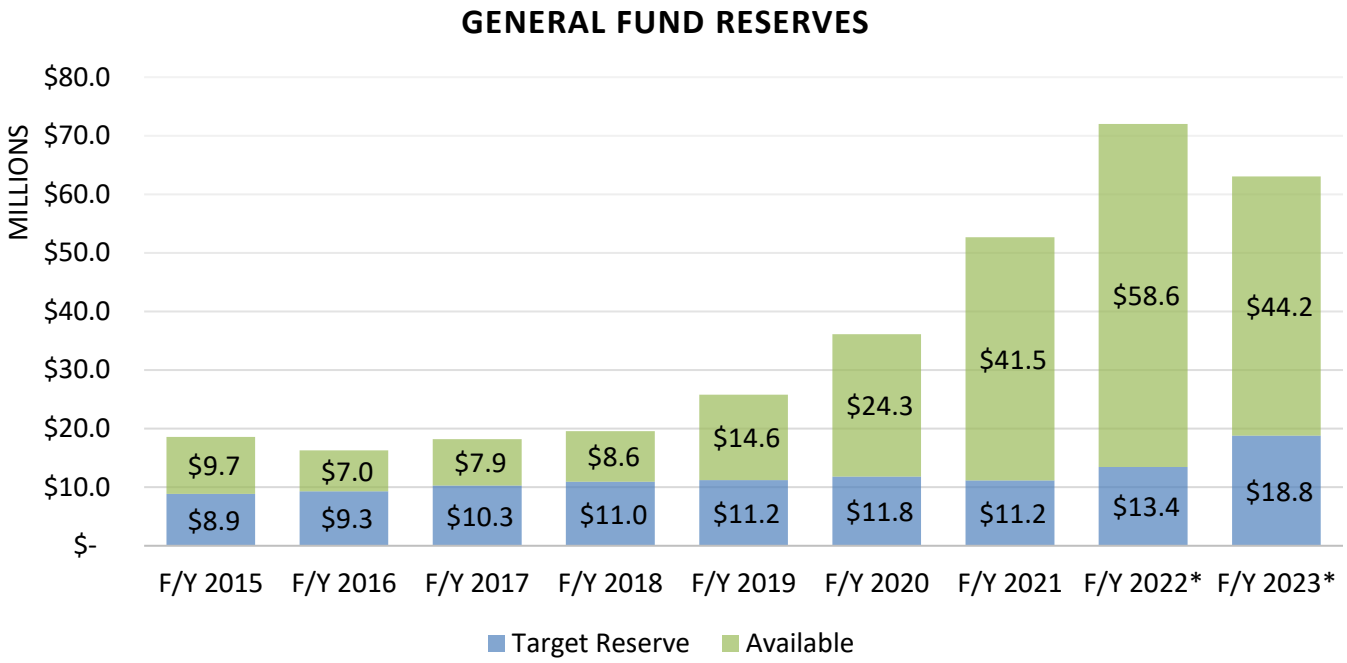


The Town General Fund reserve balances have increased substantially in recent fiscal years due to a combination of conservative budgeting and strong unanticipated revenue growth. Additionally, approximately $8.2 million of fund balance since fiscal year 2020-2021 is directly related to ARPA funding which is planned to be used for water and water reclamation projects in fiscal year 2022-2023.

The fiscal year 2022-2023 ending fund balance is estimated to be $71.3 million with the current proposed budget.

As mentioned above, reserves are, by definition, a one-time resource which can only be deployed toward one-time projects and programs. Often the nature of these one-time project uses is beyond the normal operating capital needs of the organization. Often times, the use of reserves may advance one or more important initiatives. Town staff is in the process of developing a plan to deploy available balances with feedback from Council.

The following chart depicts the Town's Target Reserve and additional reserves that may be used for such initiatives. Amounts other than the Target Reserve are available for uses beyond those proposed in the current General Fund budget for fiscal year 2022-2023.



** Estimated ending balances based on projections*

The proposed fiscal year 2022-2023 budget includes a contingency amount of $5.0 million which is available upon Council approval to address any unanticipated events during the year and provide flexibility to Town operations. Historically, the majority of contingency amounts remain unspent. However, the amount of available reserves presented above assumes contingency amounts are fully utilized.

Amounts owed to the General Fund

In past years, the General Fund has provided funding to other Town funds in order to facilitate the construction of projects which promoted growth or supported Town operations. This support has been given to the Town's municipal airport where money owed to the General fund has been consistently reduced over the last few years. Further, repayment of $3.1 million in funding provided to the Wastewater Fund for the construction of infrastructure under a protected facility agreement continues with approximately $2.7 million anticipated outstanding at the end of fiscal year 2021-2022.

Special Revenue Funds

Bed Tax Fund

The Bed Tax Fund accounts for the discriminatory portion of the transient lodging (bed tax) rate which exceeds the Town's regular tax rate on other businesses. This portion must be used exclusively for the promotion of tourism as required by A.R.S. § 9-500.06(C).

Summary of Bed Tax Fund
Tentative budget
Fiscal Year 2023

Revenues	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Sales revenues	$ 1,243,341	$ 1,338,158	$ 94,817	7.6%
Total Revenue	***$ 1,243,341***	***$ 1,338,158***	***94,817***	***7.6%***
Expenditures				
Personnel & benefits	$ 144,916	$ 152,880	$ 7,964	5.5%
Contracted services	859,891	957,242	97,351	11.3%
Operating supplies & equip	238,534	228,036	(10,498)	-4.4%
Total Expenditures	***$ 1,243,341***	***$ 1,338,158***	***94,817***	***7.6%***
Over/(Under)	***$ -***	***$ -***	***$ -***	***0.0%***
Change in fund balance	***-***	***-***	***-***	***0.0%***

The following describes major changes between fiscal years:

Revenues

Sales tax revenues – The anticipated bed tax revenue increase represents the continued recovery from the significant negative impact to the hospitality industry from the pandemic. Revenue projections for FY2023 have been tempered for a potential slowdown as relief packages have mostly expired and persistent inflationary costs might impact this sector. Staff continues to monitor data on hotel occupancy rates and revenues and may adjust the current forecast if deemed necessary.

Expenditures

Personnel & benefits – The increase is attributed to compensation adjustments as a result of a compensation study being implemented in fiscal year 2023.

Contracted services – The increase is for the updated of the Town's Discover Marana Website. This is a one-time expense.

Operating supplies & equipment – The changes in operating costs include budget appropriations for development agreement rebates anticipated to be higher due to the higher revenues. Restricted budget capacity is included to balance the fund and may be used for unanticipated needs.

Highway User Revenue Fund

The Highway User Revenue Fund (HURF) accounts for our portion of state shared taxes on the sale of gasoline, sale of diesel fuels and other transportation related fees. A state constitutional restriction on the use of the highway user revenues requires that these funds be used solely for street and highway purposes within the public right-of-way. This shared gas tax is the primary source of revenue used for the maintenance of our transportation system.

Summary of Highway User Revenue Fund
Tentative budget
Fiscal Year 2023

Revenues	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Intergovernmental revenues	$ 3,912,106	$ 4,802,629	$ 890,523	22.8%
Investment income	5,000	5,000	-	0.0%
Total Revenue	***$ 3,917,106***	***$ 4,807,629***	***$ 890,523***	***22.7%***
Expenditures				
Contracted services	$ 3,775,948	$ 3,939,894	$ 163,946	4.3%
Operating supplies & equip	435,000	489,050	54,050	12.4%
Capital outlay	137,600	929,750	792,150	575.7%
Total Expenditures	***$ 4,348,548***	***$ 5,358,694***	***1,010,146***	***23.2%***
Over/(Under)	***$ (431,442)***	***$ (551,065)***	***$ (119,623)***	***27.7%***
Change in fund balance	***(431,442)***	***(551,065)***	***(119,623)***	***27.7%***

The following describes major changes between fiscal years:

Revenues

Intergovernmental revenues – The HURF shared revenue estimate (intergovernmental revenues) is based on HB2483. This bill utilizes the annual Federal Census population estimate as the basis for allocating state shared revenues to the various cities and towns. The intergovernmental revenue estimate shown here is based upon a preliminary estimate prepared by Town staff and the League of Arizona Cities and Towns based on prior year population estimates and anticipated revenue trends. **Therefore, *the revenue estimate presented in the summary above could still change as the League works to obtain additional information on this revenue source.***

Expenditures

Contracted services – The increase in contracted services is mainly attributable to one-time funding for repairs needed at Thornydale Bridge CDO Wash. Carry over funding from fiscal year 2021-2022 in the amount of $300,000 is also included due to anticipated delays in the Town's pavement preservation program which are anticipated to be completed early in fiscal year 2022-2023. The Town's pavement preservation program includes $1.5 million of funding in fiscal year 2022-2023. Furthermore, funding received in prior years from private parties to pay for planned preservation work is included in the budget.

Operating supplies & equipment – The increase is primarily attributed due to the reclassification of budget capacity from the Contracted Services line item to more accurately reflect the nature of certain expenditures (small tools and equipment, utility costs and other supplies). Additional funding is also included in anticipation of higher fuel costs. Fiscal year 2022-2023 continues to include restricted funding for potential monsoon related damages or other emergency purchases in the amount of $200,000.

Capital outlay – Capital outlay is primarily associated with the replacement and purchase of vehicles and equipment required to maintain the Town's roads and right-of-way. Fiscal year 2022-2023 requests amount to just over $600,000 for the purchase of a Grader and a number of vehicles and equipment all of which are replacing existing aging equipment that are beyond their useful life. Capital Improvement funding in the amount of $330,000 is also included toward the ADA Compliance Program and for the design of irrigation improvements along Tangerine Farms Road.

Changes in fund balance – Similar to the General Fund, HURF is structurally balanced with ongoing expenses financed with ongoing revenues. The reduction in fund balance is primarily due to one-time funding being used for the purchase of the vehicles mentioned above, the use of funding received in prior years from private parties to pay for pavement preservation work on their behalf, carry over funding for the pavement preservation program and restricted funding that may be used for potential monsoon related damages or other emergency purchases.

All Other Special Revenue Funds

Other Special Revenue Funds include funds that account for a variety of grants and contributions including the Community Development Block and Affordable Housing grants, and public safety special revenue funds for the Town's Police Department and the Magistrate Court, including Racketeer Influenced and Corrupt Organizations Act funds (RICO), impound fees and various court fees, which are required to be kept in separate funds by Arizona Revised Statutes and grant agreements. Historically, the majority of revenues and expenses in these funds are provided by outside sources, with small amounts contributed by the General Fund to comply with grant matching requirements.

Summary of All Other Special Revenue Funds
Tentative budget
Fiscal Year 2023

Revenues	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Intergovernmental revenues	$ 3,267,019	$ 2,790,272	$ (476,747)	-14.6%
Fines and forfeiture	78,500	78,500	-	0.0%
Grants and contributions	386,135	461,877	75,742	19.6%
Investment income	5,000	5,000	-	0.0%
Miscellaneous revenues	45,000	10,000	(35,000)	-77.8%
Total Revenue	***3,781,654***	***3,345,649***	***(436,005)***	***-11.5%***
Expenditures				
Personnel & benefits	$ 1,430,452	$ 756,149	$ (674,303)	-47.1%
Contracted services	351,537	252,062	(99,475)	-28.3%
Operating supplies & equip	2,844,607	2,782,905	(61,702)	-2.2%
Capital outlay	350,000	-	(350,000)	-100.0%
Total Expenditures	***$ 4,976,596***	***$ 3,791,116***	***(1,185,480)***	***-23.8%***
Over/(Under)	***$ (1,194,942)***	***$ (445,467)***	***749,475***	***-62.7%***
Other Sources and (Uses)				
Transfers in	100,000	100,000	-	0.0%
Total Sources and (Uses)	***100,000***	***100,000***	***-***	***0%***
Change in fund balance	***(1,094,942)***	***(345,467)***	***749,475***	***-68.4%***

The following describes major changes between fiscal years:

Revenues

Intergovernmental revenues – These revenues account for both anticipated and unanticipated grant award revenues. Fiscal year 2022-2023 revenues have been adjusted to account for grant funding which is anticipated to be renewed while also including a reasonably healthy amount for unanticipated awards as we often experience both new awards and unanticipated additional funding allocations to existing awards.

Expenditures

Personnel & benefits – Costs here account for grant funded salaries and related costs associated with a variety of grants such as the Vehicle Theft Taskforce grant, Drug Enforcement Agency, High Intensity Drug Trafficking Area, Counter Narcotics Alliance and School Resource Officers (SRO). Amounts may fluctuate from one year to the next based on anticipated grant award funding availability. Amounts have been adjusted to reflect baseline amounts of anticipated grant award renewals.

Contracted services – Decreases primarily account for prior year one-time expenses from the Police Impound fund for radio system upgrades for motorcycles. Amounts reflect anticipated grant award amounts for fiscal year 2022-2023.

Operating supplies & equipment – The budget amount is primarily available for other unanticipated grants in order to allow the Town flexibility to accept grant awards that have may become available on a first-come, first-served basis during fiscal year 2022-2023. A portion of the budget is for anticipated ongoing expenses out of non-grant award funds.

Capital outlay – Amounts here reflect prior year budget from the Court's Local Technology fund for the construction of the Jury Court Room completed in fiscal year 2021-2022.

Capital Projects Funds

The Town's Capital Projects Funds are utilized for many of the projects presented in the Town's Capital Improvement Plan. Capital Projects Funds include funds that account for Impact fees, construction sales taxes (Transportation Fund and Downtown Reinvestment Fund), and funding provided by outside sources like the Pima Association of Governments, Pima County and private parties to be utilized for the construction and acquisition of capital projects.

Summary of Capital Projects Funds
Tentative budget
Fiscal Year 2023

Revenues	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Sales tax revenues	$ 7,728,500	$ 12,978,500	$ 5,250,000	67.9%
Intergovernmental revenues	9,449,000	16,328,783	6,879,783	72.8%
Licenses, fees & permits	2,925,821	3,579,780	653,959	22.4%
Grants and contributions	-	17,501	17,501	100.0%
Investment income	50,000	50,000	-	0.0%
Total Revenue	***20,153,321***	***32,954,564***	***12,801,243***	***63.5%***
Expenditures				
Contracted services	$ 425,000	$ 425,000	$ -	0.0%
Operating supplies & equip	1,208,482	850,066	(358,416)	-29.7%
Capital outlay	34,884,674	68,700,964	33,816,290	96.9%
Debt Service	-	16,500	16,500	100.0%
Total Expenditures	***$ 36,518,156***	***$ 69,992,530***	***33,457,874***	***91.6%***
Over/(Under)	***$ (16,364,835)***	***$ (37,037,966)***	***(20,656,631)***	***126.2%***
Other Sources and (Uses)				
Transfers in	50,000	50,000	-	100.0%
Transfers out	(2,080,584)	(2,082,168)	(1,584)	0.1%
Total Sources and (Uses)	***(2,030,584)***	***(2,032,168)***	***(1,584)***	***0.1%***
Change in fund balance	***(18,395,419)***	***(39,070,134)***	***(20,658,215)***	***112.3%***

The following describes major changes between fiscal years:

Revenues

Sales tax revenues – The increase is primarily related to the establishment of the Half Cent Sales Tax fund approved by Council in fiscal year 2021-2022 for the design and construction of the Community and Aquatics Center project. This is partially offset by lower, yet still strong, construction sales tax revenues in the Transportation fund.

Intergovernmental revenues – These revenues account for funding provided by outside sources including Pima County and private parties to be utilized for the construction and acquisition of capital projects. The increase from the prior year is primarily due to funding from the RTA to be used for the Tangerine Road Widening, Phase 2A project. Revenues include federal award funding passed through the Pima Association of Governments for the signal planned on Dove Mountain Blvd. and Moore Road.

Licenses, fees & permits – This revenue is attributable to impact fees collected from the issuance of permits. Budgeted single family residential permits (SFR) for fiscal year 2022-2023 are 1,250. The increase in revenues reflects the anticipated continued strong interest by the home building industry, which has been tempered from fiscal year 2021-2022 trends in anticipation of the impact of higher interest rates and high home prices. Permit issuance estimates were prepared from information received from various members of the home building industry along with anticipated lot availability. When combined with the Town's proximity to the highway along with land availability, new single-family residential development should continue to be attractive over the next fiscal year.

Grants and contributions – These revenues are associated with a TABY grant awarded to the Town by the Pima Association of Governments (PAG) for artwork that is anticipated to be installed in early fiscal year 2022-2023.

Transfers-in – The amount of $50,000 presents the continued repayment of $2.35 million due to the Transportation fund from the Wastewater fund borrowed for the construction of the Water Reclamation facility.

Expenditures

Contracted services – Amounts here provide budget capacity for potential consulting fees to assist with development opportunities of the downtown area. Budget is primarily associated with payments under a development agreement anticipated to materialize during fiscal year 2022-2023. All amounts are budgeted in the Downtown Reinvestment fund.

Operating supplies & equipment – Costs here account for developer agreement reimbursements to Cottonwood Properties Inc. and Pulte Home Corporation made out of the Town's Transportation fund. Amounts reimbursed are dependent on actual construction sales taxes collected within the

development areas covered by the agreements. The decrease largely reflects the anticipated completion of the Lazy K Ranch development.

Capital Outlay – Costs account for a variety of Transportation and impact fee funded projects. Amounts may fluctuate from one year to the next based on a variety of factors, including funding availability, which projects were completed in prior years and anticipated needs on Town infrastructure. Additional information on the projects included is available in the Town's Capital Improvement Plan included in this document.

Debt Service – Costs reflect professional fees paid for the investment of cash out of the various capital projects funds.

Transfers out – Amounts transferred from impact fees and Transportation fund revenues toward the maintenance of debt service payments on financing used to construct Town infrastructure. The amounts reflect cash flows required for scheduled payments in early July of 2023 for the Series 2017B debt.

Debt Service Funds

Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term principal and interest. The Town's funds account for the payments of several prior year debt issuances and refunding of revenue bonds, including Series 2013, Series 2014 and Series 2017. Funding, in the form of transfers in, is provided from a variety of sources including General Fund, Transportation, and Impact Fee Fund revenues.

There have been no issuances of Town obligated debt since 2017. Amounts below fluctuate based on funding needs to maintain existing debt payments. The increase in debt service expenditures is due to a schedule increase related to the Series 2017 debt issuance. Transfers-in are adjusted to reflect cash flows needed for the scheduled debt service payments due in July of 2023.

Summary of Debt Service Funds
Tentative budget
Fiscal Year 2023

Expenditures	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Debt Service	$ 5,980,375	$ 6,405,137	$ 424,762	7.1%
Total Expenditures	***$ 5,980,375***	***$ 6,405,137***	***424,762***	***7.1%***
Over/(Under)	***$ (5,980,375)***	***$ (6,405,137)***	***$ (424,762)***	***7.1%***
Other Sources				
Transfers in	6,499,808	6,354,466	(145,342)	-2.2%
Total Sources and (Uses)	***6,499,808***	***6,354,466***	***(145,342)***	***-2.2%***
Change in fund balance	***519,433***	***(50,671)***	***(570,104)***	***-109.8%***

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MARANA AZ

SPECIAL DISTRICTS BUDGET SUMMARY



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Special Taxing Districts (Districts)

Special Taxing Districts include several Community Facilities Districts (CFD) and the Tangerine Farms Road Improvement District (Tangerine ID). CFDs levy property taxes to pay for bonds issued to finance the acquisition and construction of public infrastructure benefiting the district and to pay costs of issuance related to the bonds and certain maintenance and operations costs. The Tangerine ID accounts for special assessments collected by the property owners of the district to pay for bonds issued to finance the acquisition and construction of infrastructure improvements and to pay costs of issuance related to the bonds.

Summary of Special Taxing District Funds
Tentative budget
Fiscal Year 2023

Revenues	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Property Taxes	$ 1,702,353	$ 2,086,010	$ 383,657	22.5%
Grants and contributions	2,664,488	2,020,059	(644,429)	-24.2%
Miscellaneous revenues	70,000	-	(70,000)	-100.0%
Total Revenue	***4,436,841***	***4,106,069***	***(330,772)***	***-7.5%***
Expenditures				
Contracted services	$ 62,350	$ 99,750	$ 37,400	60.0%
Operating supplies & equip	1,160,889	1,386,000	225,111	19.4%
Capital outlay	7,200,000	6,000,000	(1,200,000)	-16.7%
Debt service	4,613,273	3,968,685	(644,588)	-14.0%
Total Expenditures	***$ 13,036,512***	***$ 11,454,435***	***(1,582,077)***	***-12.1%***
Over/(Under)	***$ (8,599,671)***	***$ (7,348,366)***	***1,251,305***	***-14.6%***
Other Sources and (Uses)				
Bond proceeds	7,675,000	6,300,000	(1,375,000)	-17.9%
Total Sources and (Uses)	***7,675,000***	***6,300,000***	***(1,375,000)***	***-17.9%***
Change in fund balance	***(924,671)***	***(1,048,366)***	***(123,695)***	***13.4%***

The following describes major changes between fiscal years:

Revenues

Property taxes – These revenues account for taxes levied on property owners within the boundaries of each CFD. The change is attributed to increases in property assessed valuations as compared to the prior fiscal year. Tax rates levied by the CFDs are not anticipated to change in fiscal year 2022-2023 for any of the Districts.

Grants and contributions – These revenues account for special assessments charged to the property owners within the Tangerine ID. Amounts increased from the prior fiscal year as we anticipate fewer pre-paid assessments during fiscal year 2022-2023 within the District boundaries.

Miscellaneous revenues – These revenues account for potential developer contributions needed to cover debt service payment amounts beyond the max targeted tax rate of $2.50. Reductions from the prior year reflect the strong growth in property valuations. Amounts contributed by developers depend on the rate of collections from property taxes as well as the ultimate amount and the structure of new debt that may be approved at the discretion of the District Board. No new debt is planned for fiscal year 2022-2023.

Expenditures

Operating supplies & equipment – Costs here account for the operations and maintenance of the Districts. The majority of the budget appropriation represents maintenance reserves for the Gladden Farms and Saguaro Bloom CFDs. The increase from the previous year is for administrative service charges for the Tangerine Farms Road Improvement District. These charges used to be recorded in a special revenue fund, but have been moved to the Special District fund as they related specifically to the servicing of the outstanding debt. Also, funds may be used toward the maintenance of District assets as allowed by an intergovernmental agreement between the corresponding District and the Town.

Capital outlay – Costs account for the purchase of infrastructure paid through new debt financing issued by the District. The amount of acquisitions in fiscal year 2022-2023 is lower than in the prior year as only Gladden Farms, Phase II, CFD plans to issue debt for such an acquisition. In the prior year, debt was issued for the Gladden Farms, Phase II and Saguaro Bloom CFDs.

Debt service – The decrease in debt service payments is attributed to a decrease in anticipated pre-paid special assessments from property owners in the Tangerine Farms Road ID and to reduced cost of issuance expenses as only one new debt issuance is anticipated for fiscal year 2022-2023.

Bond proceeds – Staff has added budget capacity for one debt issuance for Gladden Phase II, CFD.

ENTERPRISE FUNDS BUDGET SUMMARY



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Enterprise Funds Budget Summary

Water Funds (Operating, Capital and Impact Fee)

The primary revenues for the Water Operating Fund are for charges for water delivered and sold to customers. As such, it is set up and operates as a stand-alone enterprise fund. Impact fees are used for water capital improvement projects and debt service payments and thus are presented as part of the Water enterprise fund.

Summary of Water Funds
Tentative budget
Fiscal Year 2023

Revenues	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Charges for services	$ 7,723,232	$ 7,856,634	$ 133,402	1.7%
Intergovernmental revenues	6,027,550	2,804,469	(3,223,081)	100.0%
Licenses, fees & permits	4,846,137	7,424,860	2,578,723	53.2%
Grants and contributions	139,160	157,278	18,118	13.0%
Investment income	5,000	5,000	-	0.0%
Miscellaneous revenues	116,500	116,500	-	0.0%
Total Revenue	***18,857,579***	***18,364,741***	***(492,838)***	***-2.6%***
Expenditures				
Personnel & benefits	$ 2,799,225	$ 3,202,451	$ 403,226	14.4%
Contracted services	2,633,696	2,221,391	(412,305)	-15.7%
Operating supplies & equip	2,495,288	2,700,504	205,216	8.2%
Capital outlay	9,112,286	27,360,151	18,247,865	200.3%
Debt Service	1,501,773	1,894,030	392,257	26.1%
Total Expenditures	***$ 18,542,268***	***$ 37,378,527***	***18,836,259***	***101.6%***
Over/(Under)	***$ 315,311***	***$ (19,013,786)***	***(19,329,097)***	***-6130.2%***
Other Sources and (Uses)				
Transfers in	1,838,955	8,349,471	6,510,516	354.0%
Transfers out	(2,154,183)	(4,359,880)	(2,205,697)	102.4%
Loan proceeds	-	8,931,250	8,931,250	100.0%
Total Sources and (Uses)	***(315,228)***	***12,920,841***	***13,236,069***	***-4198.9%***
Change in fund balance	***83***	***(6,092,945)***	***(6,093,028)***	***-7340998%***

The following describes major changes between fiscal years:

Revenues

Charges for services – Charges for services, or rate revenues are the main source of revenue for the Water Fund. Rate revenues are solely based on the existing rate structure plus new account growth. These rates were re-structured and increased in January 2020, 2021 and 2022 based on a water rate study approved by Council. The slight increase in revenues includes a planned increase in rates as per the water study, while adjusting for commodity revenues which have been trending lower than anticipated. Furthermore, the department anticipates continued account growth in fiscal year 2022-2023 due to sustained new home construction.

Intergovernmental revenues – This revenue includes funding for Federal grants passed through WIFA, which if awarded to the Town will allow for the construction of several infrastructure projects. Prior year amounts reflected similar funding from ARPA, which are reflected as part of the transfers in line item in the current budget.

License fees & permits – Changes in this revenue source are related to an anticipated growth in inspections but primarily due to higher than normal impact fee collections associated with significant new home construction in benefit areas served by the Town's utility.

Miscellaneous revenues – The amount in this category represents administrative related revenues for resources expended by the Water Fund in the operation of water reclamation facilities.

Transfers in – Amounts are associated with transfers from the General Fund to the Water Fund and the Water Impact Fee fund for WIFA debt service payments for the WIFA loans and for intra-fund transfers for the funding of water capital projects. Includes $4.3 million of American Rescue Plan Act (ARPA) funds being transferred in to the Water Capital Fund for the Northwest Recharge and Recovery Distribution System project (NWRRDS).

Loan proceeds – A portion of NWRRDS will be funded through impact fees which have not yet been collected. As such, financing in the form of a loan is being planned to allow for timely completion of the project. Additionally, WIFA loan proceeds of $1.0 million (much of it forgivable) is budgeted for the Marana Park Reservoir project.

Expenditures

Personnel & benefits – Budgeted increases are primarily attributed to compensation adjustments as a result of a compensation study being implemented in fiscal year 2023, as well as the addition of two new positions and an increase of an existing part-time position to a full-time FTE that will help continue to provide quality service to customers and deal with the ever-increasing volume of work. New positions include a Civil Engineer and a Water Conservation Specialist I. The latter will only be funded for the second half of the year.

Contracted Services – This category includes the majority of the Water Fund's maintenance and rehabilitation programs. Decrease is primarily due to a reduction in sampling related amounts, which are being adjusted to a proper level after experiencing the first full year of the water treatment plant operations. Restricted funding continues to be included in case of emergencies caused by a well failure which would require the department to haul water in order to continue providing services.

Operating supplies & equipment – Water Operating Fund expenses in this category increased primarily due to higher costs for water rights (CAP, CAGRD). Also, a portion of the increase is due to higher costs for chlorine as a result of inflation.

Capital outlay – This category includes the purchase and replacement of vehicles and equipment necessary to provide services as well as water related capital improvement projects. For fiscal year 2022-2023 funding is carried over for the purchase of one vehicle needed to support a new Water Operator position hired in the prior fiscal year due to delivery delays. Funding continues to be set aside in the Water Capital Fund to assist with vehicle replacement purchases in the future. The increase is primarily associated with a number of planned capital projects including NWRRDS, some of which will only move forward pending the availability of grant or developer funding. For more details please refer to the Town's Capital Improvement Plan.

Debt service – The increase in debt service for fiscal year 2022-2023 is due to budget capacity toward potential debt issuance costs to provide financing for the NWRRDS project, as half of the project is funded by impact fees which have not yet been collected.

Change in Fund Balance

The Water Operating Fund budget includes a deficit balance. The deficit in the current operating budget consists of restricted funding to be used only in case of emergency caused by a well failure which would require the department to haul water in order to continue providing service to existing customers. Also, existing rate user funds in the amount of $2.25 million are programmed toward the NWRRDS project. The remaining portion is prior year funding, primarily from impact fees, carried over for the completion of other capital projects including the Marana Park Reservoir and Well projects.

Water Reclamation Funds (Operating, Capital & Impact Fee)

The primary revenues for the Water Reclamation Operating Fund are for customer charges to deliver and treat sewer flows at the north Marana Water Reclamation Facility. The primary customers are outside of the organization. As such, it is set up and operates as a stand-alone enterprise fund.

Impact fees are used for water reclamation capital improvement projects and debt service payments and thus are presented as part of the Water Reclamation enterprise fund.

Summary of Water Reclamation Funds
Tentative budget
Fiscal Year 2023

Revenues	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Charges for services	$ 2,341,902	$ 2,923,375	$ 581,473	24.8%
Licenses, fees & permits	2,529,873	4,054,026	1,524,153	60.2%
Grants and contributions	30,807	25,439	(5,368)	100.0%
Investment income	2,000	500	(1,500)	-75.0%
Total Revenue	***4,904,582***	***7,003,340***	***2,098,758***	***42.8%***
Expenditures				
Personnel & benefits	$ 618,590	$ 761,501	$ 142,911	23.1%
Contracted services	888,800	1,447,983	559,183	62.9%
Operating supplies & equip	365,306	381,511	16,205	4.4%
Capital outlay	6,781,221	9,587,562	2,806,341	41.4%
Debt Service	873,165	866,998	(6,167)	-0.7%
Total Expenditures	***$ 9,527,082***	***$ 13,045,555***	***3,518,473***	***36.9%***
Over/(Under)	***$ (4,622,500)***	***$ (6,042,215)***	***(1,419,715)***	***30.7%***
Other Sources and (Uses)				
Transfers in	809,070	14,947,040	14,137,970	1747.4%
Transfers out	(1,360,710)	(3,397,880)	(2,037,170)	149.7%
Total Sources and (Uses)	***(551,640)***	***11,549,160***	***12,100,800***	***-2193.6%***
Change in fund balance	***(5,174,140)***	***5,506,945***	***10,681,085***	***-206.4%***

The following describes major changes between fiscal years:

Revenues

Charges for services – Charges for services, or rate revenues are the main source of revenue for the Water Reclamation Fund. Rate revenues are solely based on new account growth and rates charged to customers. These rates were increased in January 2020, 2021 and 2022 based on a waste water rate study approved by Council. The increase in revenues is due to significant account growth in fiscal year 2022-2023 from new home construction as well as the increase in rates.

Licenses permits & fees – This revenue is primarily comprised of impact fees. The change is primarily due to higher than normal impact fee collections associated with significant new home construction in benefit areas served by the Town's utility.

Expenditures

Personnel & benefits – The change between fiscal years is primarily related to compensation adjustments as a result of a compensation study being implemented in fiscal year 2022-2023 as well as the addition of a new Water Reclamation Operator II needed for plant operations due to the continued strong growth and increased plant flows.

Contracted Services – The increase is attributed to additional funding for one-time and ongoing system repairs, upgrades and rehabilitation that will help ensure the continued and uninterrupted system operations. Funding is also included for a sewer master plan and legal services.

Operating supplies and equipment – This category accounts for the majority of costs to operate the water reclamation facility. The increase is primarily due inflationary costs for operating supplies.

Capital outlay – In the operating fund, this category includes the purchase and replacement of vehicles, equipment and infrastructure necessary to provide services, such a vehicle for the new Water Reclamation Operator II position.

In the capital and impact fee funds, this category includes budget for capital improvement projects. The overall Increase is associated with funding for capital projects in fiscal year 2022-2023, and reflect anticipated cost increases for the sewer conveyance system expansion which is necessary to sustain growth and new housing developments. Funding for the project is provided through a combination of ARPA and impact fee funds.

Debt service – The fiscal year budget includes projected debt service on the portions of the 2017 Series bonds attributable to the WRF expansion to 1.5MGD as well as WIFA loans for repairs to the collections system in the Adonis neighborhood.

Transfers-out – The increase is primarily due funding provided from the Water Operating fund to the Water Capital fund for the system maintenance projects including the addition of a screw press at the WRF plant, the Saguaro Bloom Generator Replacement and the Rillito Vista Lift Station upgrade projects. Transfers-out also include $50,000 being transferred to the Transportation fund toward the repayment of $2.4 million borrowed for the construction of the Water Reclamation facility and ongoing planned transfers from the impact fee fund for the servicing of debt.

Change in Fund Balance

The Water Reclamation Operating Fund is structurally balanced with ongoing expenses financed with ongoing revenues. One of the goals of the recent Council approved rate study in fiscal year 2020-2021 was to establish and maintain adequate reserves to provide for 60 days of operations and maintenance expenses. As such, revenues in excess of expenses will be used for that stated purpose. Amounts over adequate reserves may also be deployed toward one-time projects and programs. The fund has established and plans to maintain the above stated reserves. Overall funding includes $12.1 million in ARPA funds which will be transferred into the Water Reclamation Capital Fund to be used toward the multi-year sewer conveyance system expansion project.

Airport Funds (Operating and Capital)

The primary revenues for the Airport Operating Fund are for customer charges for facility or ground lease revenues, open tie-down permits and fueling fees for planes at the airport. The primary services are to customers outside of the organization. As such, it is set up and operates as a stand-alone enterprise fund.

Federal and State grants, matched by Town funding are used for airport capital improvement projects as grant awards become available and accepted by Council.

Summary of Airport Funds
Tentative budget
Fiscal Year 2023

Revenues	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Charges for services	$ 342,334	$ 347,672	$ 5,338	1.6%
Intergovernmental revenues	3,667,348	5,035,896	1,368,548	37.3%
Miscellaneous revenues	1,500	2,000	500	33.3%
Total Revenue	***4,011,182***	***5,385,568***	***1,374,386***	***34.3%***
Expenditures				
Personnel & benefits	$ 295,278	$ 303,228	$ 7,950	2.7%
Contracted services	283,365	243,215	(40,150)	-14.2%
Operating supplies & equip	62,800	63,400	600	1.0%
Capital outlay	3,953,418	5,561,016	1,607,598	40.7%
Total Expenditures	***$ 4,594,861***	***$ 6,170,859***	***1,575,998***	***34.3%***
Over/(Under)	***$ (583,679)***	***$ (785,291)***	***(201,612)***	***34.5%***
Other Sources and (Uses)				
Transfers in	583,679	785,291	201,612	34.5%
Total Sources and (Uses)	***583,679***	***785,291***	***201,612***	***34.5%***
Change in fund balance	***-***	***-***	***-***	***0.0%***

The following describes major changes between fiscal years:

Revenues

Charges for services – This revenue source is comprised of air hangar leases, fuel charges, and open tie-downs. Revenues are anticipated to be slightly higher primarily due to increased lease income.

Intergovernmental revenues – This revenue source is primarily comprised of federal and state grants awards, which are to be used toward airport capital improvement projects along with cash match funding from the Town.

Miscellaneous revenues – Miscellaneous revenues, while nominally higher than the prior year budget are lower than prior years due to the discontinued use of the airport ramp for non-aeronautical activities in accordance with Federal regulations.

Transfers in – The budgeted transfer in fiscal year 2022-2023 represents what may likely be an ongoing, operating subsidy from the General Fund. Over the years, these operating deficiencies have accumulated a balance that has been reduced to approximately $0.4 million which the Airport Fund owes the General Fund, as of the end of fiscal year 2020-2021. The airport does not generate adequate revenues to support the needs of an airport with significantly aged infrastructure and large capital improvement needs. Planning and coordination efforts with the Economic Development Department will hopefully continue to improve the airport's ability to generate adequate revenues.

Overall, for both operating and capital funds, transfers increased from the prior fiscal year to help cover operating costs and matching funds for capital projects provided by the Town.

Expenditures

Contracted services – The change is associated with a combination of a one-time payment due and made in the prior fiscal year related to a past capital project along with funding for surface maintenance and landscaping services in lieu of inmates in the event that inmate services were not available. Some amounts for surveillance cameras which will enhance security measures around the airport have been carried forward as the equipment was ordered but delivery will not occur until the new fiscal year. There are no large non-capital facilities projects budgeted for fiscal year 2022-2023.

Capital outlay – The change is primarily associated with anticipated airport capital improvement projects, conditional on funding availability by Federal or State sources. Projects include the continuation of the multi-year Control Tower project. More details on all the projects are available in the Capital Improvement Program section in this document.

INTERNAL SERVICE FUNDS BUDGET SUMMARY



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Internal Service Funds

Internal Service funds account for the Town's self-insured medical, dental and vision benefits for the Town's employees.

Summary of Internal Service Funds
Tentative budget
Fiscal Year 2023

Revenues	FY2022 Budget	FY2023 Recommended	$ Change	% Change
Miscellaneous revenues	$ 5,067,470	$ 5,289,950	$ 222,480	4.4%
Total Revenue	***5,067,470***	***5,289,950***	***222,480***	***4.4%***
Expenditures				
Contracted services	$ 779,921	$ 860,294	$ 80,373	10.3%
Operating supplies & equip	4,287,549	4,429,656	142,107	3.3%
Total Expenditures	***$ 5,067,470***	***$ 5,289,950***	***222,480***	***4.4%***
Over/(Under)	***$ -***	***$ -***	***-***	***0.0%***
Change in fund balance	***-***	***-***	***-***	***0.0%***

The following describes major changes between fiscal years:

Revenues

Miscellaneous revenues – These revenues are comprised of employee and employer premiums. While premium rates remain unchanged from the prior year, increases to revenues are associated with new employee positions and plan enrollment changes.

Expenditures

Contracted services – Costs are primarily increasing due to higher stop-loss insurance premiums.

Operating supplies & equipment – Costs here account for medical, dental and vision claims. Fiscal year 2022-2023 increases are primarily related to industry related trends and inflation factors.

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MARANA AZ

DEPARTMENT BUDGET SUMMARIES

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MARANA AZ

MAYOR & TOWN COUNCIL



Overview

The Marana Town Council is committed to providing its residents with a high standard of living, through a combination of policy development, efficient municipal services, and progressive community planning. Their actions are based on solid values, uncompromising integrity, and servant leadership for the community.

Fiscal Year 2021-22 Accomplishments

- Adopted a structurally balanced operating budget.
- Adopted a 2022 AZ Legislative Session Policy Priority Program.
- Obtained community support for a multi-generational recreation center and aquatics facility, including a temporary, half-cent sales tax to fund the project.
- Adopted a comprehensive update to the Strategic Plan.
- Participated in a Council Retreat to identify new policy goals and methods to achieve these goals.

Fiscal Year 2022-23 Goals & Objectives

- Ensure the use of the Strategic Plan in the development of the annual budget.
- Maintain regular briefing reports and council executive reports.
- Identify and support legislative priorities.
- Ensure that Marana remains a safe, clean and healthy community.
- Look to host a joint Council meeting among regional jurisdictional peers.

Key Performance Indicators

To promote and increase regionalism with neighboring communities

	FY2021 Actual	FY2022 Actual	FY2023 Target
Number of yearly joint meetings with council members from neighboring communities	0	0	1

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary: **Town Council does not have any FTE's. Town Council members are paid a stipend and are eligible to receive benefits.**

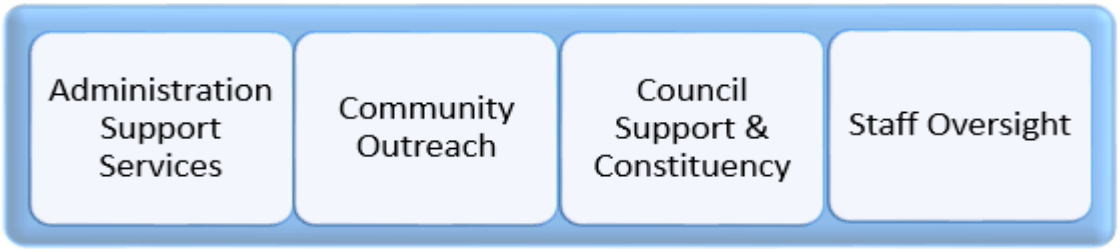
Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
General Fund	$317,311	$374,098	$365,991	($8,107)	
Total Budget	**$317,311**	**$374,098**	**$365,991**	**($8,107)**	(1)

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$311,982	$319,091	$310,984	($8,107)	(1)
Contracted Services	644	40,422	40,422	-	
Operating Supplies & Equipment	4,686	14,585	14,585	-	
Total Budget	**$317,311**	**$374,098**	**$365,991**	**($8,107)**	

Budget Notes and Significant Changes

1 Changes to the Mayor & Town Council budget are primarily related to health benefit costs related to enrollment choices.

TOWN MANAGER



Overview

The Town Manager's Office, under the policy and direction of the Town Council, provides oversight, support and coordination of administrative activities across the Town. The Manager's Team provides leadership and vision to town staff for the benefit of the entire Marana community. Using the Strategic Plan, we implement successful strategies to tackle the challenges and growth in the Town. The Manager's Team promotes responsiveness and efficient policies and procedures to ensure the highest quality of life for residents and businesses. The Manager's Team believes in strong partnerships with our business and development communities, our neighboring municipalities, and various interest groups in the area. We are committed to providing the highest level customer service and effective solutions to complex changes. The Manager's Team will never compromise our integrity or the public's trust.

Fiscal Year 2021-22 Accomplishments

- Maintained a structurally balanced budget and strengthened the Town's financial position.
- Facilitated public open houses on the Town's water resources to describe steps taken to address water availability on the Colorado River.
- Successfully completed the construction of the Adonis Road Extension Project.
- Hosted a Council retreat which established policy priorities and how to achieve them.
- Updated the Town's logo and branding materials to celebrate the Town's 45th year of incorporation.

Fiscal Year 2022-23 Goals & Objectives

- Maintain a structurally balanced budget that advances the priorities identified in the updated Strategic Plan.
- Continue implementation of the Marana 2040 General Plan, including the various master plans and studies described within the plan.
- Coordinate the design and construction of an air traffic control tower at Marana Regional Airport through the Federal Aviation Administration (FAA) Federal Control Tower Program.
- Continue to enhance the Town's communications tools, including website host, social media platforms and use of data dashboards.
- Coordinate with regional partners for Regional Transportation Authority (RTA) extension, and propose Town-specific capital projects.

Key Performance Indicators

Invest in community input on Town services

	FY2021 Actual	FY2022 Actual	FY2023 Target
Development and deployment of survey instruments	Town-wide citizen survey	-	Administer town-wide citizen survey, utilize social media for community input on services

Foster a culture of innovation throughout the Town organization

	FY2021 Actual	FY2022 Actual	FY2023 Target
Designate department public relations liaisons	-	Established connections with departments and updated main contacts	Increase efficient flow of information among liaisons

Ensure Town information is easily accessible to the public

	FY2021 Actual	FY2022 Actual	FY2023 Target
Development of transparency apps and platforms	Town performance dashboard	-	Upgrade and enhance Town performance dashboard

Provide high service to other Town departments for marketing and branding

	FY2021 Actual	FY2022 Actual	FY2023 Target
Frequency of communications with departments during project timeline	10% increase	30% increase	Additional 5% increase
Reduce initial response time for project requests by 20%	20% reduc-tion	Implemented a 24 hour response email acknowledging receival of project request; 30% reduction	Additional 5% reduction

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Ensure accurate and timely information is available to employees

	FY2021 Actual	FY2022 Actual	FY2023 Target
Utilize social media, Manager's Message, MaranaAZ.gov and other media sources	-	Partnered with departments to increase social media activity, provided Manager Messages to the website and maintained the MaranaAZ.gov newsroom	Enhance distribution of information to employees by engaging other departments

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	11.50	10.50	9.50	(1.00)
% of town's FTEs			2.21%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
General Fund	$1,493,671	$2,129,569	$1,794,483	($335,086)
Total Budget	**$1,493,671**	**$2,129,569**	**$1,794,483**	**($335,086)**

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$1,343,963	$1,340,422	$1,184,261	($156,161)	(1)
Contracted Services	61,494	482,052	499,204	17,152	(2)
Operating Supplies & Equipment	88,213	307,095	111,018	(196,077)	(3)
Total Budget	**$1,493,671**	**$2,129,569**	**$1,794,483**	**($335,086)**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Decrease is primarily attributed to the re-assingment of three positions to other departments. Town Engineer position was transfered to the Public Works department. An administrative assistant FTE was re-assigned to the Airport and the Special Events Coordinator position was moved to the Parks and Recreation Department as a the result of a mid year re-organization in FY2022. These decreases were offset by the addition of a new Visual Communications Designer that will help handle the increasing volume of department requests.

2 Contracted Services - Includes a number on one-time requests including funds to complete the Master Transportation study, the Town's Strategic plan update, funding for new performance managerment software, and an update to the Town's website platform. These increase are offset by a reduction of capacity related to Special Events which was transfered to the Parks & Recreation department mid-year in FY2022.

3 Operating Supplies & Equipment - Reduction is primarily due to the transfer of Speicial Events to the Parks & Recreation department mid-year in FY2022.

TOWN CLERK



Overview

The Town Clerk manages a variety of internal and external services. The Town Clerk is responsible for the preparation of the Marana Town Council meeting agenda packet and records the official minutes of Council meetings. Another important function is the administration of town elections, and the management of the town's public records, which includes the processing of public records requests. The Town Clerk also processes liquor licenses and fireworks permits, and handles claims against the Town, well as providing general property claims management. The Town Clerk provides support to the Marana Citizens' Forum, Marana Health Care Benefits Trust, and Marana Utilities Board. The mission of the Town Clerk's Office is to provide the public and staff with accurate and timely information.

Fiscal Year 2021-22 Accomplishments

- Transfer Claims Management responsibilities to the newly hired Risk Manager and Human Resources department for processing.
- Updated department processes by training Town department administrative staff in the use of AgendaQuick, and redirecting the preparation of meeting agendas to the Water and Human Resources departments.
- Reduced the number of amendments to a published public meeting agenda during the fiscal year.
- Hired staff to replace departing Clerk office staff.

Fiscal Year 2022-23 Goals & Objectives

- Audit the Town Clerk's Records Center to ensure accuracy and compliance.
- Conduct a successful election cycle consisting of a primary and general election.
- Fully staff the department and continue providing training to department staff and other staff in using the legislative software and records software.
- Evaluate the need to video stream all public meetings as part of the Town's transparency policy.

Key Performance Indicators

Bring relevant topics to Citizens' Forum for deliberation

	FY2021 Actual	FY2022 Actual	FY2023 Target
Maintain a minimum of 10-15 delegates; recommendations approved by Council.	Ongoing	Ongoing	Ongoing

Create a comprehensive preservation policy for historic and culturally significant items

	FY2021 Actual	FY2022 Actual	FY2023 Target
Start a draft outline within first year, engaging entities such as U of A, AZ State Museum, Sonoran Desert Coalition, Old Pueblo Archaeology, and the AZ State Library Memory Project.	Ongoing	Ongoing	Ongoing

Maintain partnership with the Marana Heritage Conservancy and seek out new partnership

	FY2021 Actual	FY2022 Actual	FY2023 Target
Identify internal department to assist with collaboration and establishment of programs	Ongoing	Ongoing	Ongoing

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	5.00	5.00	5.00	-
% of town's FTEs			1.16%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
General Fund	$452,183	$501,892	$643,116	$141,224
Total Budget	**$452,183**	**$501,892**	**$643,116**	**$141,224**

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$403,801	$421,707	$440,836	$19,129	(1)
Contracted Services	46,711	23,185	135,680	112,495	(2)
Operating Supplies & Equipment	1,672	7,000	6,600	(400)	
Restricted Budget		50,000	60,000	10,000	(3)
Total Budget	**$452,183**	**$501,892**	**$643,116**	**$141,224**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023.

2 Contracted Services - Increase attributed to budget capacity for the scheduled elections in FY2023.

3 Restricted Budget - Increase to ensure adequate capacity exists for elections outside the normal election cycle in FY2023.

HUMAN RESOURCES



Overview

The Human Resources Department's mission is to support and advance the Town of Marana by hiring, developing and keeping the best talent. In collaboration with all Town employees, we work to promote Marana's culture and an organization of excellence.

Fiscal Year 2021-22 Accomplishments

- Provided COVID-19 vaccination sites to organization at the onset of the pandemic.
- Mitigated COVID-19 liability via education and contact tracing.
- Enhanced Risk Management process and reduced liability to organization.

Fiscal Year 2022-23 Goals & Objectives

- Continue to be a driving force to cultivate and promote the Town's goals, strategic plan and cultural values.
- Continue to migrate to paperless processes and data storage.
- Continue to educate on workplace injuries and enhance claims management process.
- Continue to educate organization to mitigate COVID-19 liability.
- Implement an electronic interactive on-boarding & orientation process.

Key Performance Indicators

To increase employee engagement

	FY2021 Actual	FY2022 Actual	FY2023 Target
Increase the number of touch base meetings	See Note	303	5%

Note: Due to employees teleworking as a COVID-19 precaution, and in person meetings being discourage for much of FY21, the key performance measurement of employees engagement (touch base meetings) was negatively impacted and we do not have reportable data for this KPI this year.

Create a heightened awareness for risk and safety in the Town's culture

	FY2021 Actual	FY2022 Actual	FY2023 Target
Increase the number of contacts with Town staff via meetings, touch base, trainings and presentations.	N/A	520	5%

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	7.00	8.00	10.00	2.00
% of town's FTEs			2.33%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
General Fund	$768,254	$1,073,177	$1,409,576	$336,399
Total Budget	**$768,254**	**$1,073,177**	**$1,409,576**	**$336,399**

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$661,167	$860,368	$1,084,614	$224,246	(1)
Contracted Services	15,745	42,340	109,870	67,530	(2)
Operating Supplies & Equipment	91,343	165,469	178,592	13,123	(3)
Capital Outlay	-	-	36,500	36,500	(4)
Restricted Budget	-	5,000	-	(5,000)	
Total Budget	**$768,254**	**$1,073,177**	**$1,409,576**	**$336,399**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023 as wells as the addition of a Systems Administrator and Safety Compliance Specialist FTE that will help manage the Town's ERP system as well as other HR related systems and ensure we remain compliant with numerous regulatory requirements.

2 Contracted Services - Increase attributed to increased funding for recruitment expenses due to higher rates of turnover and large number of new positions and additional funding for travel and training some of which was cancelled in prior years due to the pandemic.

3 Operating Supplies & Equipment - Increase attributed with the supplies and equipment for new positions.

4 Capital Outlay - Expense for a new vehicle for the Safety Compliance Specialist.

FINANCE



Overview

The Finance Department provides financial support services throughout the Town including accounting, fiscal planning, treasury services, cash receipts, purchasing, accounts payable, payroll, debt management, development and monitoring of the annual operating budget, establishing and monitoring internal controls, preparing the Comprehensive Annual Financial Report, facilitating external audits and independent reviews and grant management.

Fiscal Year 2021-22 Accomplishments

- Received the 14th consecutive Distinguished Budget Presentation Awards from the Government Finance Officers Association (GFOA).
- Received the Certificate of Excellence in Financial Reporting from the GFOA for the 13th consecutive year.
- Assisted with the successful implementation of a new utility billing system.
- Implemented a new cost allocation plan.
- Established and implemented a paperless workflow process for invoice approvals.

Fiscal Year 2022-23 Goals & Objectives

- Receive the Distinguished Budget Presentation Award from the GFOA.
- Receive the Certificate of Excellence in Financial Reporting from the GFOA.
- Implement a new business licensing software system.
- Assist with the implementation of a permanent adjustment of the Alternative Expenditure Limitation for the Town of Marana.
- Implement a new financial reporting software application.

Key Performance Indicators

Maintain or improve credit rating

	FY2021 Actual	FY2022 Actual	FY2023 Target
Bond Rating Excise Tax Revenue Obligations: Fitch	AA	AA	AA
Bond rating Excise Tax Revenue Obligations: Standard & Poor's	AA	AA	AA

Receive a clean audit opinion without any findings or questioned costs

	FY2021 Actual	FY2022 Actual	FY2023 Target
Unmodified audit opinion in financial statements by external CPA firm	No	Yes	Yes

Invest idle cash to achieve best investment results considering safety, liquidity and yield

	FY2021 Actual	FY2022 Actual	FY2023 Target
Compliance with Town investment and financial policies	100%	100%	100%

Provide detailed and transparent financial information to the public about the use of public

	FY2021 Actual	FY2022 Actual	FY2023 Target
Receipt of GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes
Receipt of GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes

Reasonably conservative budget, maximized use of available funds, and a structurally

	FY2021 Actual	FY2022 Actual	FY2023 Target
Variance from budget to actual: Operating revenues	+22%	TBD	±5%
Variance from budget to actual: Operating expenses	±5%	±5%	±5%

Strategic Goals



Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	16.25	15.75	19.00	3.25
% of town's FTEs			4.42%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
General Fund	$1,375,345	$1,571,532	$2,040,118	$468,586
Total Budget	**$1,375,345**	**$1,571,532**	**$2,040,118**	**$468,586**

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$1,250,177	$1,416,035	$1,749,812	$333,777	(1)
Contracted Services	118,998	140,697	209,317	68,620	(2)
Operating Supplies & Equipment	6,170	14,800	30,989	16,189	(3)
Restricted	-	-	50,000	50,000	(4)
Total Budget	**$1,375,345**	**$1,571,532**	**$2,040,118**	**$468,586**	

Budget Notes and Significant Changes

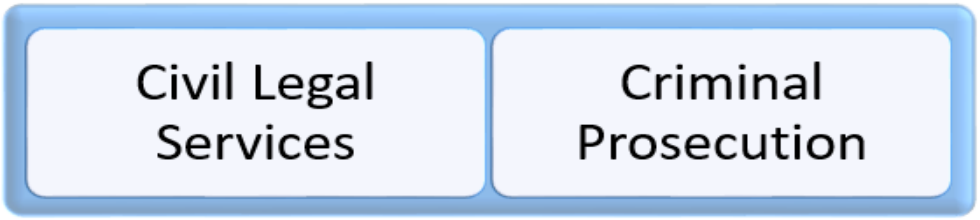
1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023 as wells as the addition of three new positions and an increase of an existing part time position to a full FTE that will help continue to provide customer service to both our residents and departments and deal with the ever increasing volume of work. New positions will be assigned to the customer service area, accounts payable, payroll and procurement.

2 Contracted Services - Increase primarily attributed to funding for the acquisition of new financial reporting software to replace the existing failing software, and for anticipated increased banking service fees which will be offset with correspondingly greater interest revenues as interest rates increase over the course of the fiscal year.

3 Operating Supplies & Equipment - Increase are attributed to the furniture and equipment related to the three new positions mentioned above.

4 Restricted - Budget capacity to be utilized by Town Manager approval for consulting services related to planning future long term funding and financing of Town needs.

LEGAL



Overview

The Marana Legal Department provides superior legal services to ensure that the Town is a safe, sustainable community with a high quality of life, now and in the future. We strive to achieve justice and to protect the Town by developing sound legal direction and strategies, protecting victims' rights, upholding the law with fairness and integrity, and maintaining a strong work ethic. The Legal Department provides legal advice to the Mayor and Council, the Town Manager's Office and all Town departments, and directly or through outside counsel represents the Town in litigation. The Legal Department also prosecutes misdemeanor offenses and Town Code violations committed within the Town limits, working closely with the Police Department and Marana Municipal Court.

Fiscal Year 2021-22 Accomplishments

- Assisted the Development Services Department in finalizing comprehensive revisions to the Land Development Code.
- Assisted the Community Development & Neighborhood Services Department with drafting and adoption of the Town's new Public Nuisance and Property Preservation Ordinance.
- Assisted with legal interpretation of the American Rescue Plan Act of 2021 (ARPA) and identification of projects eligible for funding.
- Assisted the Human Resources Department in implementing new employee benefits regarding shift differential pay, second language pay, and holiday pay, including drafting and revising policies and directives, and training Town personnel.
- Provided top-quality municipal criminal and code enforcement, including efficiently and fairly handling 515 criminal prosecutions, 2 appeals, 7 aggressive dog designation cases (new this year) and 6 code enforcement cases in the first five and half months of FY2021.

Fiscal Year 2022-23 Goals & Objectives

- Assist Capital Improvements Program and Parks and Recreation with completion of acquisition of property rights from CalPortland for the extension of the Santa Cruz River Shared Use Path (part of the C. H. Huckelberry Loop).
- Continue to provide top-quality municipal criminal prosecution services, by ethically and efficiently prosecuting cases with the goal of achieving justice, and protecting victims' legal rights.
- Assist with implementation of updated infrastructure improvement plans, land use assumptions, and development impact fees for Water, Wastewater, Streets and Parks.
- Assist with all legal aspects of design and construction of the Town's new Multi-Generational Community Center and Aquatic Facility.

Key Performance Indicators

Efficiently and effectively prosecute misdemeanor cases

	FY2021 Actual	FY2022 Actual	FY2023 Target
% of cases with initial victim notices sent out by first pretrial conference	100%	100%	100%
Ratio of cases disposed to cases filed	105%	84%	90%

Provide timely and accurate legal advice to the Town

	FY2021 Actual	FY2022 Actual	FY2023 Target
% of successful outcomes in personnel matters	100%	100%	95%
% of ordinances/resolutions drafted within 30 days of request	97%	95%	90%

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	7.50	9.00	9.00	-
% of town's FTEs			2.10%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
General Fund	$917,581	$1,112,888	$1,204,385	$91,497
Total Budget	**$917,581**	**$1,112,888**	**$1,204,385**	**$91,497**

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$835,028	$957,344	$1,037,356	$80,012	(1)
Contracted Services	77,565	143,244	164,029	20,785	(2)
Operating Supplies & Equipment	4,988	12,300	3,000	(9,300)	(3)
Total Budget	**$917,581**	**$1,112,888**	**$1,204,385**	**$91,497**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023.

2 Contracted Services - Increase to provide funding for outside counsel fees related to ongoing legal matters.

3 Operating Supplies & Equipment - The decrease is primarily attributed to one-time funding for furniture and equipment related to a new position added in FY2022.

TECHNOLOGY SERVICES



Overview

The Technology Services Department provides Town departments with the leadership, skills and technology infrastructure that enable the effective, secure, and efficient use of technology solutions in support of the vision, principles and strategic goals of the Town of Marana.

Fiscal Year 2021-22 Accomplishments

- Implemented multifactor authentication and single sign-on capabilities.
- Implemented a mobile device management solution.
- Developed a new project management intake and prioritization process.
- Migrated the Town to a new Internet and WAN provider--increasing the Town's internet bandwidth by 500%.
- Implemented SIEM and advanced threat detection security tools.

Fiscal Year 2022-23 Goals & Objectives

- Migrate on premise email to Microsoft Office 365 - to include SharePoint on premise migration.
- Select and implement a new permitting and licensing system.
- Continue expansion of Town's cybersecurity initiatives.
- Develop an Asset Management strategic plan.

Key Performance Indicators

To increase the availability of Town network and server resources

	FY2021 Actual	FY2022 Actual	FY2023 Target
Network and servers availability	96.25%	98%	99%

Efficient resolution of Town technology issues

	FY2021 Actual	FY2022 Actual	FY2023 Target
Resolve incident tickets submitted to the Help Desk within the defined Service Level Objective	82%	89%	85%

Timely development of application features and functionality

	FY2021 Actual	FY2022 Actual	FY2023 Target
Length of time new application features or tasks take to move from one status to another	28 days	65 days	30 days

Increase cybersecurity awareness Town-wide

	FY2021 Actual	FY2022 Actual	FY2023 Target
The average monthly percentage of staff completing security awareness training	79.58%	76%	80%

Increase cybersecurity awareness Town-wide

	FY2021 Actual	FY2022 Actual	FY2023 Target
The average monthly percentage of staffing failing internal phishing tests	3.85%	4.49%	2%

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	14.00	18.00	20.00	2.00
% of town's FTEs			4.66%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
General Fund	$2,658,235	$3,583,367	$4,405,011	$821,644
Total Budget	**$2,658,235**	**$3,583,367**	**$4,405,011**	**$821,644**

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$1,175,817	$1,682,092	$1,900,761	$218,669	(1)
Contracted Services	1,099,438	1,480,325	2,239,894	759,569	(2)
Operating Supplies & Equipment	315,008	420,950	264,356	(156,594)	(3)
Capital Outlay	67,973	-	-	-	
Total Budget	**$2,658,235**	**$3,583,367**	**$4,405,011**	**$821,644**	

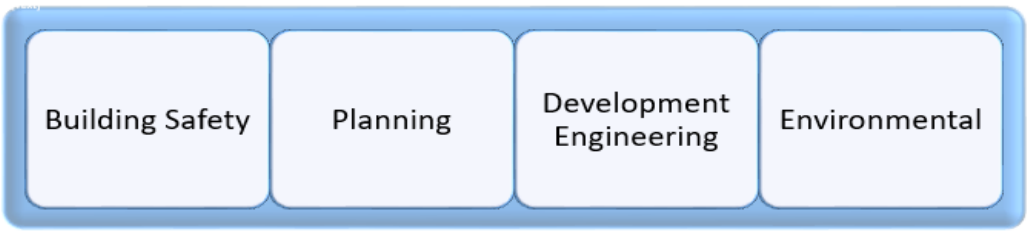
Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023 as wells as the addition of two new positions that will help enhance security measures and provide additional support to departments.

2 Contracted Services - Increase is primarily associated with an increase to the cost of existing software as well as a number of new software including a new permitting and licensing system that will provide increased functionality to both staff and customers. Funding is also included for a hardware and equipment to replace existing aging equipment in a number of locations including Council Chambers.

3 Operating Supplies & Equipment - This line item includes a number of one-time equipment purchases. Additional budget was included in the prior fiscal year to purchase equipment which was deferred during the onset of the pandemic. The current year reduction represents a return to the normal funding levels which include computer and police radio replacements.

DEVELOPMENT SERVICES



Overview

To ensure that all departmental activities (Building Safety, Planning, Engineering, Environmental and Real Property) enhance and support the vision of the strategic plan by providing responsiveness to, and creating partnerships with the development community.

Building Safety Division

The Building Safety division is responsible for establishing the minimum requirements that safeguard public health. This is accomplished by adopting the most up-to-date technical building code and enforcement of that code through field inspection. The division collectively works with fire service agency within the Town to administer provisions of the fire code. The goal is to provide the highest level of service and to maintain the vision of the Town, by incorporating the strategic plan into the division's policies and procedures whenever possible.

Planning Division

The Planning division is dedicated to the physical, social and economic excellence of the Town through sound professional planning practices; consistent policy advice; active public participation and superior public service to promote the welfare and quality of life of the community. Planning is responsible for administering and implementing the General Plan, the Town Code and the Land Development Code. The division provides support and recommendations to the Town Council and Planning Commission to assist each in making decisions regarding land uses and development proposals. The division processes applications for new development and redevelopment within the Town such as site plan reviews, special use requests, planned development proposals, subdivision proposals and rezoning requests to ensure compliance with Town requirements.

Engineering, Environmental, and Real Property Division

The Engineering, Environmental and Real Property division is responsible for addressing the infrastructure needs throughout the Town. The Engineering division provides oversight of projects to ensure that private development follows Town ordinances and engineering practices, maintains the safety of the public and the environment, recommends mitigation measures to reduce impacts from development. The division manages the floodplain and community rating system and ensures environmental compliance for private development. The division ensures the Town's compliance with state and federal mandates as well as clears public infrastructure projects. In addition, the division manages the Town real property through acquisitions, permitting, and agreements.

Fiscal Year 2021-22 Accomplishments

- Building Safety: Simplified permit reviews where permit techs/coordinator complete general plan review - over-the-counter issuance.
- Planning: Planning staff, collaborating with other Town departments, delivered a major update to the Land Development Code, particularly zoning regulation, that was incorporated into the Town Code by the approval of Town Council. The updated Code streamlined regulation by the comprehensive use of tables and a easy to use matrix system that helps users find information quickly, while at the same time, reduces the size of the Code.
- Environmental: Updating the Town's storm water ordinance to comply with the new MS4 Permit.
- Real Property: Bringing Real Property services and staff back in-house.
- Development Engineering: Standardizing applications, forms and checklists as well as converting them to electronic submittals and fillable forms.

Fiscal Year 2022-23 Goals & Objectives

- Building Safety: Continue with efficiencies in digital plan review and inspections, coordinate with Technology Services on digital document management and customer submittals.
- Planning: Planning staff will continuously monitor the actual implementation and use of the updated Land Development Code by the tracking of any issues or Code conflicts that arise in order to determine, if and when, any additional revisions are required. Revisions to the Code will also be brought forward as new, pertinent information is generated by the completion of studies and master plans identified in the General Plan.
- Environmental: Mapping of storm water outfalls for private development.
- Real Property: Develop and make public a real property website with all of the Town's property and conveyance documents.
- Development Engineering: To streamline the permitting and inspection process.

Key Performance Indicators

Improve staff training, education, and certification levels

	FY2021 Actual	FY2022 Actual	FY2023 Target
International Code Certifications received	1 Staff due to COVID	6 staff	As needed
Arizona Building Official Association code training sessions attended per year	2 Staff due to COVID	6 staff	As needed

Ensure sufficient response to public for permitting and inspections

	FY2021 Actual	FY2022 Actual	FY2023 Target
Single family dwelling plans reviewed within five days	96%	96%	96
Model plan reviews completed within five days	90%	92%	92
Field inspections completed within 1 business day of request	99.50%	99%	99

Streamline public processes to facilitate work with public and developers

	FY2021 Actual	FY2022 Actual	FY2023 Target
In-house plan reviews as a % of total plan reviews taken	100%	100%	100%

Perform inspections for building code compliance

	FY2021 Actual	FY2022 Actual	FY2023 Target
Build Code Compliance inspections performed	17,224	17,172	17,500

To provide exceptional customer service through our Development and Utility Services

	FY2021 Actual	FY2022 Actual	FY2023 Target
% development of related projects reviewed within assigned time (first submittal)	95%	95%	95%
% of permits approved within assigned time frame	97%	97%	97%

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	30.00	31.00	35.00	4.00
% of town's FTEs			8.15%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
General Fund	$3,120,339	$3,175,614	$4,479,403	$1,303,789	
Downtown Reinvestment Fund	10,040	333,555	213,700	(119,855)	(4)
Total Budget	**$3,130,379**	**$3,509,169**	**$4,693,103**	**$1,183,934**	

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$2,788,354	$2,780,638	$3,317,918	$537,280	(1)
Contracted Services	246,693	230,628	844,148	613,520	(2)
Operating Supplies & Equipment	59,848	70,828	203,537	132,709	(3)
Capital Outlay	35,484	352,075	327,500	(24,575)	(4)
Restricted Budget	-	75,000	-	(75,000)	
Total Budget	**$3,130,379**	**$3,509,169**	**$4,693,103**	**$1,183,934**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023 as wells as the addition of four new positions, two of which were approved by Council mid-year in FY2022. New positions will help the department manage the greatly increased volume experienced due to the growth in development activity.

2 Contracted Services - Increase primarily due to the inclusion of budget capacity for the development of a master plan identified in the 2040 General Plan and additional credit card fees, resulting from the greatly increased volume in permit issuance. Additional capacity has also been included for 3rd-party plan review on call services and for the creation of a drainage study reference document to be used by all engineers developing in the Town of Marana.

3 Operating Supplies & Equipment - Increase is associated with one-time funding for furniture and equipment for the new positions and additional one-time purchases of equipment that will increase the efficiency of reviews for existing staff.

4 Capital Outlay - Budget capacity includes funding for the purchase of two vehicles for the new positions as well as carry over capacity for the completion of the Marana Re-alignment project funded by the Downtown Reinvestment fund.

OFFICE OF ECONOMIC DEVELOPMENT AND TOURISM



Overview

To provide clear direction and coordination of economic development and tourism activities in Marana by the building of public/private sector partnerships to attract and retain a diverse business and employment base, support new local businesses, develop amenities and attractions to create a world class destination and provide a high quality workforce. To ensure that all departmental activities enhance and support the vision of the strategic plan by providing responsiveness to internal and external customers by the creation of those partnerships.

Fiscal Year 2021-22 Accomplishments

- Tourism Master Plan Request For Proposal ready to launch.
- Launched new shopping campaigns with El Imparcial to enhance reach to Mexico market.
- Launched small-scaled military family program through SAAA to enhance visitation within regional drive markets.
- Successfully attracted JD Russell, Southwest Gas, PSE Archery, and PVB Fabrications to the Town.
- Platted and rezoned 55 acres at Airport for development opportunities.

Fiscal Year 2022-23 Goals & Objectives

- Re-fresh and re-boot series of short promotional videos to target new visitor profile.
- Migrate DiscoverMarana.org to new operating system with updated branding photos.
- Develop and implement a professional studies program for high school upperclassmen, in conjunction with the Marana Unified School District, the Marana Chamber of Commerce, and the business community. This will serve as both a workforce development and business retention and expansion strategy.
- Advance the development of Marana Main Street, in line with the Town's Economic Development Strategic Plan.
- Continue to recruit, retain, and expand retail, commercial, and industrial tenants to the Town.

Key Performance Indicators

To maintain a sustainable increase in living standards and quality of life in Marana

	FY2021 Actual	FY2022 Actual	FY2023 Target
Connecting people with decision making tools	10% YoY increase	20%	10%
Response rate on RFI within 24 hours of unsolicited inquiries	100%	100%	100%
Increase of unsolicited inquiries	40%	70%	40%
Implementation of the Econ. Dev. Strategic Plan by marketing the four focus areas	1 cam-paign	1 cam-paign	1 cam-paign

Influencing visitation and purchasing decisions in the Town of Marana

	FY2021 Actual	FY2022 Actual	FY2023 Target
Increase of organic website traffic	391%	154%*	200%
Increase personal responsive interactions	25%	100%	50%
Creating and innovating tourism products	1	2	2
Influencing travel stays (marketing campaigns)	10	13	15

*Compared to 2019 annual traffic, not 2020

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	3.50	3.50	3.50	-
% of town's FTEs			0.81%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
General Fund	$199,894	$311,435	$315,461	$4,026	
Bed Tax Fund	255,206	494,923	561,333	66,410	(2)
Downtown Reinvestment Fund	-	425,000	425,000	-	
PAG - Econ & Tourism	30,578	17,500	17,501	1	
Total Budget	**$485,678**	**$1,248,858**	**$1,319,295**	**$70,437**	

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$298,818	$398,721	$402,711	$3,990	(1)
Contracted Services	153,297	708,330	813,681	105,351	(2)
Operating Supplies & Equipment	2,985	3,700	2,410	(1,290)	
Capital Outlay	30,578	17,500	17,501	1	(3)
Restricted Budget	-	120,607	82,992	(37,615)	(4)
Total Budget	**$485,678**	**$1,248,858**	**$1,319,295**	**$70,437**	

Budget Notes and Significant Changes

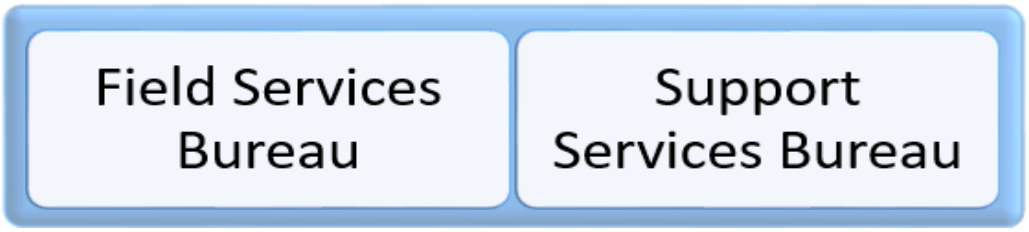
1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023.□

2 Contracted Services - Increase primarily attributed to funding in the Bed Tax Fund toward the update of the Town's Discover Marana website.

3 Capital Outlay - Associated with the installation of the TABY grant related artwork at the downtown roundabout in case the project is not completed by the end of FY2022.

4 Restricted Budget - Restricted funding programmed to balance the Bed Tax Fund.

POLICE



Overview

The mission of the Marana Police Department (MPD) is to provide unparalleled service and unwavering protection to every person in the Town of Marana and to do so with uncompromised integrity. We are committed to becoming the most well respected police department in the State of Arizona.

Fiscal Year 2021-22 Accomplishments

- Achieved reaccreditation for the 3rd year.
- Replaced weapons system from .40 cal to 9mm complete with red dot aiming system.
- Implemented a Drone Program to assist with speeding up serious/fatal accident investigations, search for lost hikers and children, and search for fleeing suspects.

Fiscal Year 2022-23 Goals & Objectives

- Maintain or exceed department clearance rates for crimes of violence as compared to the previous year.
- Maintain or exceed department clearance rates for property crimes as compared to the previous year.
- Improve our ranking on the safest cities in Arizona list from our 2021 ranking.

Key Performance Indicators

To maintain a safe community for all Marana residents, citizens, and visitors

	FY2021 Actual	FY2022 Actual Projected	FY2023 Target
Maintain or exceed department clearance rates for all part 1 crimes* as compared to the previous year	33.2	34.9	36.6
Maintain or reduce total number of part 1 crimes* (excluding shoplifting) per 1,000 residents as compared to the previous year	11.5	10.9	10.4
Maintain or reduce traffic collision rates based on total number of collisions per 1,000 residents as comparted to the previous year	17.1	16.2	15.4
Part 1 Violent Crime rate per 1,000	0.90	0.86	0.81
Part 1 Property Crime rate per 1,000 (includes shoplifting)	23.0	21.8	20.8
Part 1 Property Crime rate per 1,000 (excludes shoplifting)	10.6	10.1	9.5

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	121.00	127.00	127.00	-
% of town's FTEs			29.57%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
General Fund	$14,372,575	$16,391,711	$25,308,683	$8,916,972	(1)
Grants & Contributions Fund	1,337,605	1,468,154	767,149	(701,005)	(5)
RICO Fund	153,794	127,500	87,500	(40,000)	
Police Impound Fund	65,652	34,727	34,727	-	
Total Budget	**$15,929,626**	**$18,022,092**	**$26,198,059**	**$8,175,967**	

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$13,965,470	$15,278,959	$22,939,458	$7,660,499	(1)
Contracted Services	351,730	605,206	673,821	68,615	(2)
Operating Supplies & Equipment	1,443,271	1,502,927	1,551,072	48,145	(3)
Capital Outlay	169,155	605,000	1,033,708	428,708	(4)
Restricted Budget		30,000	-	(30,000)	
Total Budget	**$15,929,626**	**$18,022,092**	**$26,198,059**	**$8,175,967**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to a one-time $6 million contribution into the department's pension fund to reduce the unfunded liability by about one third. Increase also includes compensation adjustments as a result of a compensation study being implemented in FY2023 as wells as the addition of six new positions, which include three officers, one sergeant and two detectives.

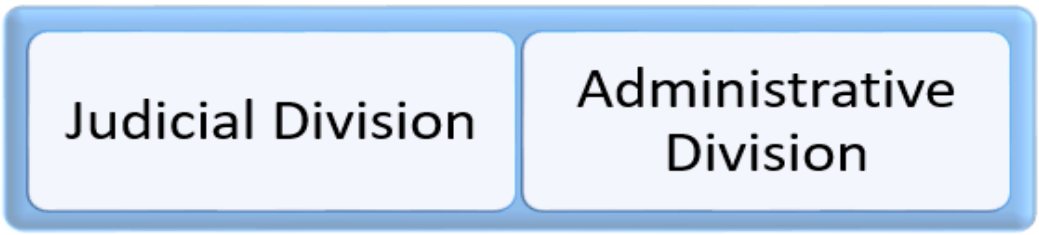
2 Contracted Services - Increase is primarily attributed to additional budget capacity in anticipation of a change in internal policy which will charge the full deductible of claims to department budgets allowing for full costing of such expenses.

3 Operating Supplies & Equipment - Increase attributed to a number of factors including increase fuel costs and other related operating costs associated with the addition of the six new positions as well as increased vehicle replacement charges as part of the Town's replacement program.

4 Capital Outlay - Funding for vehicle purchases for the six new positions as well as carry over amounts from the prior year budget as the Town continues to deal with supply chain disruptions and potential delivery delays for vehicles already on order.

5 Grants & Contributions Fund - Funding is associated with a number of grant awards that help fund several Police Department programs. Capacity is allocated based on known award amounts and may be adjusted during the fiscal year as grants are renewed or if new grants and grant allocations are made available by grantors.

COURTS



Overview

Marana Municipal Court adjudicates civil and criminal traffic, Town ordinance, and criminal misdemeanor offenses that occur within the Town limits, as well as issuing civil orders of protection and injunctions against harassment. The mission of Marana Municipal Court is to provide a forum for the fair, impartial, and efficient adjudication of those violations in an environment that is respectful and safe for all who interact with the justice system.

Fiscal Year 2021-22 Accomplishments

- Successfully installed and operated a publicly accessible computer kiosk in the court lobby for plaintiffs to use to initiate protective order petitions.
- Court security officers successfully completed the Court Security Officer training academy and Firearms academy and are certified and authorized by the Arizona Supreme Court to carry firearms.
- Completed construction and began utilization of the court's Jury Assembly Room.
- Completed research regarding Town Public Defender and transferred project to Executive Branch for further review and possible implementation.
- Began exploration of transitioning to paperless court files.

Fiscal Year 2022-23 Goals & Objectives

- Continue exploration of transition to paperless court files.
- Begin exploration of ways to improve the functionality of the court's case management system in conjunction with Technology Services and the Arizona Supreme Court.
- Work to increase effectiveness of court monitored probation and diversion.
- Continue working to provide robust resources to unrepresented parties appearing in Marana Court.

Key Performance Indicators

Provide for a forum for fair, impartial, and efficient adjudication of alleged violations in an environment that is respectful and safe

	FY2021 Actual	FY2022 Actual	FY2023 Target
Percentage of cases with customer service complaints	<1%	<1%	<1%
Percentage of cases adjudicated	100%	100%	100%
Percentage of cases referred to judicial commission	<1%	<1%	<1%

Provide participants in the court system with necessary services for the fair adjudication of cases

	FY2021 Actual	FY2022 Actual	FY2023 Target
Percentage of qualified cases receiving court appointed counsel	100%	100%	100%
Percentage of qualified cases receiving interpreter services	100%	100%	100%

Promptly disburse monies received by the court, which are held in trust and payable as restitution, bonds, or fees

	FY2021 Actual	FY2022 Actual	FY2023 Target
Percentage of timely disbursements for bond refunds, restitution orders, fees to other government agencies, and payment for services	100%	100%	100%

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	14.00	14.00	14.00	-
% of town's FTEs			3.26%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
General Fund	$1,088,655	$1,247,301	$1,248,115	$814	
JCEF Fund	320	131,805	131,805	-	
Fill the Gap Fund	-	34,500	34,500	-	
Local Technology Fund	207,119	437,500	78,000	(359,500)	(3)
Total Budget	**$1,296,094**	**$1,851,106**	**$1,492,420**	**($358,686)**	

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$1,002,652	$1,127,251	$1,138,915	$11,664	(1)
Contracted Services	94,995	224,750	206,600	(18,150)	(2)
Operating Supplies & Equipment	12,128	149,105	146,905	(2,200)	
Capital Outlay	186,319	350,000	-	(350,000)	(3)
Total Budget	**$1,296,094**	**$1,851,106**	**$1,492,420**	**($358,686)**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023.

2 Contracted Services - Decrease is primarily attributed in anticipated reduced costs for public defender services, jury fees and travel and training.

3 Capital Outlay - The reduction represents the one-time contribution of funding in FY2022 from the Local Technology Fund toward the construction of the Court Jury Room addition.

PUBLIC WORKS



Overview

The Public Works Department is committed to providing the highest level of service and showcase Marana's high standard of excellence while planning, designing, constructing, operating, and maintaining safe and reliable infrastructure for the community. The Department strives to spend taxpayer funds judiciously, execute cost-effective designs, and employ innovative ways to operate, improve, maintain, and enhance public facilities, roadways, bridges, sidewalks, ADA ramps, drainage-ways, landscaping, traffic signals, street lights, pavement markings, and Town fleet in an efficient manner and, subsequently, improve the quality of life in the Town. The airport which is a division of Public Works is presented as a separate department summary.

Fiscal Year 2021-22 Accomplishments

- FLEET-To have completed Sally Port Project and move in NLT end of FY2022 Budget.
- Pavement Management Program. The Town is completing the preservation of 48 lane miles.
- Completed MOC remodel for Public Works and new Gym. Completed Sally Port remodel for Fleet.
- Upgraded decorative street lights in North Marana to LED, and installed advanced traffic signal management system and server.

Fiscal Year 2022-23 Goals & Objectives

- Expand GPS Services to 142 vehicles due to vehicle growth.
- Implement the Pavement Management Projects.
- Initiate revisions to the Facilities Master Plan.
- Expand traffic monitoring and implementation of traffic signal performance measures.
- Implement the CIP projects on time, on budget and to the satisfaction of customers and stakeholders.

Key Performance Indicators

To maintain the Town's streets at an acceptable high level

	FY2021 Actual	FY2022 Actual	FY2023 Target
Continue with the Pavement Preservation five-year plan	100%	100%	100%

Increase the capacity of roadway corridors through innovational use of technologies and decrease traffic delays

	FY2021 Actual	FY2022 Actual	FY2023 Target
Percentage increase of roadway capacity plus percentage decrease of traffic delays	5%	5%	5%

To ensure that capital improvement projects advance the community's economic development

	FY2021 Actual	FY2022 Actual	FY2023 Target
Percent of projects that advance economic development goals	100%	100%	100%

To ensure that capital rehabilitation projects adhere to aesthetic standards

	FY2021 Actual	FY2022 Actual	FY2023 Target
Percent of rehabilitation projects that are able to improve upon the aesthetics of the corridor	35%	5%	35%

To ensure that capital improvement projects adhere to aesthetic standards

	FY2021 Actual	FY2022 Actual	FY2023 Target
Percent of projects that are able to improve upon the aesthetics of the corridor	100%	100%	100%

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	56.00	57.00	61.00	4.00
% of town's FTEs			14.20%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
General Fund	$5,528,080	$7,388,998	$9,927,376	$2,538,378	(6)
Highway User Revenue Fund	3,700,904	3,970,048	4,834,644	864,596	(7)
South Benefit Area Impact Fee	13,888	5,573,071	9,481,439	3,908,368	
Northwest Benefit Area Impact Fee	3,118	23,754	1,311,588	1,287,834	
Transportation Fund	9,421,469	14,670,602	25,356,356	10,685,754	
Pima Association of Governments	-	189,000	740,250	551,250	
1/2 Cent Sales Tax	-	-	12,000,000	12,000,000	
Other Agency	-	8,510,000	8,288,533	(221,467)	
Regional Transportation	-	750,000	7,300,000	6,550,000	
Northeast Benefit Area Impact Fee	46,028	32,336	131,681	99,345	
Other Capital Projects Fund	4,091,045	561,149	532,649	(28,500)	
Total Budget	**$22,804,533**	**$41,668,958**	**$79,904,516**	**$38,235,558**	

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$4,104,075	$4,592,264	$5,377,101	$784,837	(1)
Contracted Services	3,358,703	4,349,029	4,782,449	433,420	(2)
Operating Supplies & Equipment	366,083	565,313	790,446	225,133	(3)
Capital Outlay	12,872,363	31,862,352	68,353,020	36,490,668	(4)
Debt Service	1,145	-	1,500	1,500	
Restricted Budget	2,102,164	300,000	600,000	300,000	(5)
Total Budget	**$22,804,533**	**$41,668,958**	**$79,904,516**	**$38,235,558**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023 as wells as the addition of four new positions that will help continue to provide customer service to both our residents and departments and deal with the ever increasing volume of work. The positions include a project manager, a construction inspector, and a lead fleet technician. The budget was also impacted by the transfer of the Town Engineer position from the Town Manager's Office.

2 Contracted Services - Increase is primarily attributed to a number of facility related one-time projects, including cooling tower maintenance, flooring repairs, aging equipment replacement, and a remodel of the front desk receptionist area at MMC building A. In addition the increase was also impacted by higher costs for goods and services.

3 Operating Supplies & Equipment - Increases is attributed to a number of factors, including higher costs due to inflation, impacting the cost of fuel and equipment, as well as, increase developer reimbursements from the Northeast Benefit Area Impact Fee fund due to increased growth and construction activity in that benefit area. One-time budget capacity was also included to replace aging jury box seats, courtroom seating and other furniture and equipment at the Court.

4 Capital Outlay - Increases are associated with a number of new and ongoing projects including the Community and Aquatics project and multiple transportation projects. Please refer to the separate Capital Improvement Plan section in this document for more details on all capital projects.

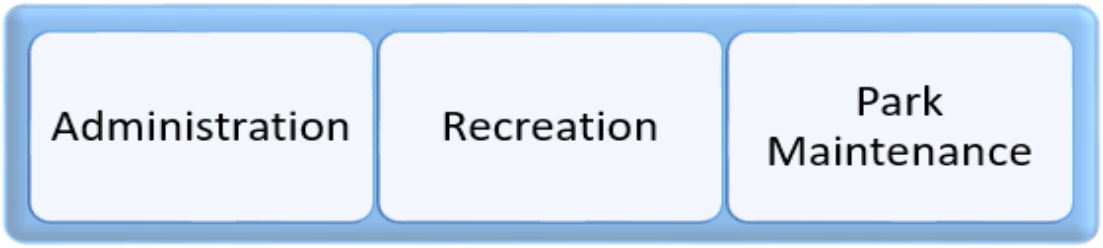
5 Restricted Budget - Costs in this line item are associated with restricted contingency items in the Highway User Revenue Funds such as emergency road repair, storm damage repairs and $400,000 in restricted funding for the Ina Road Bridge project that has not yet been reconciled and closed out by the Arizona Department of Transportation.

6 General Fund - Increase is associated with the personnel and benefits changes noted above as well as inflationary costs, a number of maintenance and replacement costs, and capital projects including the emergency MMC generator upgrade and a roof replacement at the MOC.

7 Highway User Revenue Fund - Increase is primarily associated with the purchase of equipment to replace old and aging vehicles including a 15 year old road grader. Budget capacity includes funding for the ADA compliance projects and carry-over funding for the pavement preservation program and some equipment that will not be delivered on time due to supply chain issues.

8 Remaining Funds - Funding is programmed from several sources for a number of ongoing and new projects, including the Tangerine Widening and the Community and Aquatics Center. For more details please refer to the Town's Capital Improvement Plan section in this document.

PARKS & RECREATION



Overview

The Town of Marana Parks and Recreation department is dedicated to developing and implementing quality parks, trails, and leisure services for our community with a proud commitment to excellence, safety, and sustainability.

Fiscal Year 2021-22 Accomplishments

- Implementation of the Parks and Recreation 10 Year Master Plan, which features a 50,000+ square foot Community Center, and a year-round aquatics facility that includes a competition pool and a recreation pool. These facilities were identified as priorities during the extensive Master Plan process which recorded more than 6,000 contacts with citizens.
- Worked with developers to construct two new lighted soccer fields at Gladden Farms Community Park. The addition of these two fields to the Parks and Recreation inventory will greatly increase the number of teams/participants who participate in activities that use diamond shaped fields that can be accommodated in Marana.
- The Central Arizona Project (CAP) Trailhead was officially opened with a ribbon cutting ceremony on October 30, 2021. Project partners joined the Town of Marana to celebrate the new highly accessible outdoor amenity. The opening of this new trail system in Marana continues to meet the Town Strategic Goals (i.e. Recreation – Provide diverse recreational opportunities that create economic benefits and a healthy lifestyle.)
- Marana Parks and Recreation received three Arizona Parks and Recreation state awards. Winning entries were: 1.) The Spread the Love Campaign – Outstanding Community or Neighborhood Special Event 2.) #SplashSavvy – Outstanding Aquatics Program 3.) #SplashSavvy – Outstanding Education Program.

Fiscal Year 2022-23 Goals & Objectives

- The Parks and Recreation Department will work with the contracted design team to complete the design of the Marana Community Center and Aquatic Complex. This process will include public outreach, as well as input from internal stakeholder departments. The goal is to complete the design process in Fiscal Year 2023.
- In 2022, the long awaited completion of the CalPortland portion of the Shared Use Path. This 1.8 mile section will connect North Marana to the entire Shared Use Path, and will continue to increase visitation to Marana's seven properties located along the Santa Cruz River.
- In FY2023 the Parks and Recreation will open the new Saguaro Bloom Community Park, which will contain two playgrounds, a dog park, lighted tennis and basketball courts, walking paths, and open turf area.

Fiscal Year 2022-23 Goals & Objectives (continued)

- Popular Parks and Recreation programs have seen drastic decreases in participation since the start of the pandemic. Parks and Recreation will seek to recapture public interest by working with staff to create safe recreation opportunities and by seeking partnerships that will allow for enhanced marketing and a greater reach to possible participants. We will seek to increase participation in the #RunMarana Race Series by more than 100%. Our goal will be to register a minimum of 800 participants for the series which will include; the Mother's Day 55, Aquathon, Turkey Trot, Dirt Dash, and Egg Nog Jog.

Key Performance Indicators

Maintain park facilities and spaces to the highest standard.

	FY2021 Actual	FY2022 Actual	FY2023 Target
% of daily park maintenance tasks tracked and recorded in Cartegraph	NA	29%	75%

Capitalize on the uniqueness and value of the Sonoran Desert in our precreation programming,

	FY2021 Actual	FY2022 Actual	FY2023 Target
# of Outdoor Recreation programs offered compared to previous year	NA	44	88

Promote healthy and active lifestyles though dynamic programming, community partnerships, and high-quality recreational amenities for Marana residents and visitors.

	FY2021 Actual	FY2022 Actual	FY2023 Target
# of participants registered for #RunMarana race events	NA	348	800

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	42.00	52.00	55.00	3.00
% of town's FTEs			12.81%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
General Fund	$4,182,710	$6,336,557	$8,390,053	$2,053,496	(4)
Highway User Revenue Fund	1,695	378,500	524,050	145,550	(2)
Park Impact Fee Fund	192,501	2,174,289	3,440,333	1,266,044	(4)
Other Agency Capital Projects	29,510	2,058,000	-	(2,058,000)	(5)
Total Budget	**$4,406,416**	**$10,947,346**	**$12,354,436**	**$1,407,090**	

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$2,609,191	$3,785,147	$4,195,556	$410,409	(1)
Contracted Services	379,391	1,064,012	1,485,447	421,435	(2)
Operating Supplies & Equipment	1,059,448	1,187,706	1,943,425	755,719	(3)
Capital Outlay	358,386	4,910,481	4,730,008	(180,473)	(4)
Total Budget	**$4,406,416**	**$10,947,346**	**$12,354,436**	**$1,407,090**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023, as well as the re-assignment of the Special Events Coordinator from the Town Manager's Office and two new positions that will help provide much needed assistance in the areas of irrigation and maintenance for parks operations.

2 Contracted Services - Increase is primarily attributed to increased costs for a number of items including fertilizer, herbicide, vehicle maintenance, sod for fields maintenance, and the first of a 5 year park electrical maintenance program. One time funding is also included for the resurfacing of the Heritage Park Splash Pad.

3 Operating Supplies & Equipment - Increase is primarily attributed to increases of ongoing costs for a number of items including fuel, irrigation supplies, water utility costs, and a combination of increases for the Town's special events which include the one-time purchase of a Christmas tree.

4 Capital Outlay - Several projects have capacity either for design or construction in the current fiscal year including the El Rio Golf Course, the Gladden Farms Baseball Fields, the Honea Heights Park, East, and the Tangerine Sky Park, Phase 2, as well as carry over capacity for the ongoing Santa Cruz Shared Use Path at CalPortland project.

5 Other Agency Capital Projects - FY2022 funding was primarily associated with the Community and Aquatics Center project which has been moved to the Half-Cent Sales Tax fund under the Public Works Department.

COMMUNITY AND NEIGHBORHOOD SERVICES



Overview

Improving the quality of life for our residents and neighborhoods is the primary goal for Community and Neighborhood Services. Engaging the community in ongoing dialogue provides opportunities for the public and private sectors to: identify, refine and articulate needs; cooperatively problem-solve; collaboratively work to develop viable solutions to address needs; measure outcomes and celebrate successes; communicate regularly and clearly though relationships established by mutual trust and a shared vision.

Fiscal Year 2021-22 Accomplishments

- Council Adopted the Town's first Neighborhood Preservation Ordinance.
- Council Approved the first Code Enforcement Policy document.
- Made significant update to Title 6, Animal Control, of the Town Code.
- Established a retired American flag drop off location and program for proper destruction.

Fiscal Year 2022-23 Goals & Objectives

- Creation of a Consolidated Plan for the Town's own Community Block Grant Program.
- Create recycling opportunities for various household waste items.
- Look at opportunities to bring free responsible pet ownership classes to Marana.

Key Performance Indicators

To enhance the community, protect property values, and engage the community

	FY2021 Actual	FY2022 Actual	FY2023 Target
Increase the voluntary compliance by property owners on violation notices	98%	95%	90%
Tons of refuse collected from utilization of the Community Trailer by residents/ communities	35	40	50
Tons of refuse collected in community dumpsters provided in Neighborhoods	35	50	45

To provide needed animal services to residents to protect pets and limit shelter intake

	FY2021 Actual	FY2022 Actual	FY2023 Target
Pets Microchipped at Town Events	114	100	125
Number of pets receiving services from Town sponsored microchipping, vaccination, licensing, spay & neuter clinics	265	295	300
Increasing number registered users on Marana Pets App	568	657	700
Return more pets to owners than are taken to shelter	53%	54%	55%

Strategic Goals

COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	10.00	10.00	10.50	0.50
% of town's FTEs			2.44%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
General Fund	$1,140,328	$1,172,319	$1,302,824	$130,505	(1)
Community Development Block Grant	53,058	180,000	180,000	-	
Revolving Affordable Housing Fund	26,260	137,410	87,435	(49,975)	(2)
Total Budget	**$1,219,645**	**$1,489,729**	**$1,570,259**	**$80,530**	

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$840,046	$838,906	$944,545	$105,639	(1)
Contracted Services	182,344	377,220	328,840	(48,380)	(2)
Operating Supplies & Equipment	129,311	270,103	296,874	26,771	(3)
Capital Outlay	67,944	-	-	-	
Restricted Budget	-	3,500	-	(3,500)	
Total Budget	**$1,219,645**	**$1,489,729**	**$1,570,259**	**$80,530**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023 as wells as the addition one new part-time animal control officer.

2 Contracted Services - Decrease is primarily attributed to a reduction in planned expenditures out of the Revolving Affordable Housing Fund which is budgeted so not to exceed projected available funding for FY2023.

3 Operating Supplies & Equipment - Increase is primarily attributed to equipment needed for the new part-time animal control officer and vehicle replacement charges to be used in the future to replace existing vehicles and help ensure services are provided with no interruptions.

WATER



Overview

Marana Water is committed to providing our customers with safe, reliable, efficient water and water reclamation services through utilization of the effective industry practices, state of the art technology, and the sustainable use of water resources.

Fiscal Year 2021-22 Accomplishments

- Replaced approximately 320 meters as part of the aging meter program.
- Continued to maintain high levels of customer service and water system reliability during the global COVID-19 pandemic.
- Completed the construction of the Tangerine W+ to X-Zone Booster Station.
- Continued implementation of the asset management program and utilization of Cartegraph.
- Recharged approximately 825 acre feet of treated effluent in FY2021-22 (ongoing).

Fiscal Year 2022-23 Goals & Objectives

- Continue meter replacement program to replace 600 - 800 meters.
- Complete construction of the Marana Park Reservoir and Equipping Marana Park Well.
- Complete Impact Fee Study.
- Complete Water Master Plan.
- Complete implementation of new customer information system including new customer portal.

Key Performance Indicators

Continuous increase in number of water customers

	FY2021 Actual	FY2022 Actual	FY2023 Target
Number of new water customers	668	288	744

Provide resources necessary to maintain the water distribution system and accurately account for water produced and consumed

	FY2021 Actual	FY2022 Actual	FY2023 Target
Percent of lost and unaccounted for water	6%	4.17%	5%

Strategic Goals COMMERCE, COMMUNITY, PROGRESS & INNOVATION, HERITAGE, RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	29.60	31.60	34.00	2.40
% of town's FTEs			7.92%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Water Operating Fund	$5,912,293	$8,960,652	$9,285,022	$324,370	(1)
Water Capital Fund	126,550	4,967,088	10,740,052	5,772,964	(4)
Water Infrastructure	277,242	3,849,262	11,934,485	8,085,223	(4)
Renewable Resources Fund	11,970	765,266	5,418,968	4,653,702	(4)
Total Budget	**$6,328,055**	**$18,542,268**	**$37,378,527**	**$18,836,259**	

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$2,273,762	$2,799,225	$3,202,451	$403,226	(1)
Contracted Services	1,636,989	2,316,696	2,021,391	(295,305)	(2)
Operating Supplies & Equipment	1,883,735	2,495,288	2,700,504	205,216	(3)
Capital Outlay	145,402	9,112,286	27,360,151	18,247,865	(4)
Debt Service	294,074	1,501,773	1,894,030	392,257	(5)
Restricted Budget	94,094	317,000	200,000	(117,000)	(6)
Total Budget	**$6,328,055**	**$18,542,268**	**$37,378,527**	**$18,836,259**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023 as well as the addition of two new positions and an increase of an existing part time FTE to a full FTE that will help continue to provide quality service to customers and deal with the ever-increasing volume of work. The new positions include a Civil Engineer and a Water Conservation Specialist. The latter will only be funded for the second half of the year.

2 Contracted Services - Decrease is primarily due to a reduction in sampling related amounts, which are being adjusted to a proper level after experiencing the first full year of the water treatment plant operations.

3 Operating Supplies & Equipment - Increase is primarily attributed to higher costs for water rights (CAP, CAGRD). Also, a portion of the increase is due to higher costs for chlorine as a result of inflation.

4 Capital Outlay - The increase is attributed to a number of projects such as the Northwest Recharge and Recovery Distribution System (NWRRDS) and the Marana Park Reservoir and Well as well as, impact fee funding capacity if the opportunity arises to make new renewable water acquisitions. Capacity was also made available for the Continental Reserve 24-inch tie in project in case grant funding is made available through the Federal Government. For more details please refer to the Town's Capital Improvement Plan.

5 Debt Service - Increase is due to budget capacity toward debt issuance costs to provide financing for the NWRRDS project, as half of the project is funded by impact fees which have not yet been collected.

6 Restricted Budget - For unanticipated expenses, including emergency water hauling due to a possible well failure which would require the hauling of water in order to provide service to existing customers.

WATER RECLAMATION



Overview

Marana Water is committed to providing our customers with safe, reliable, efficient water and water reclamation services through utilization of the effective industry practices, state of the art technology, and the sustainable use of water resources.

Fiscal Year 2021-22 Accomplishments

- Continued to work with local, state, and federal regulatory agencies to maintain compliance and operation of the wastewater reclamation facility and sanitary sewer conveyance system.
- Completed the cleaning, CCTV, and manhole inspections of one quarter of the sanitary sewer conveyance system (~20 miles).
- Completed construction of the Clark Farms Flow Splits and the Marana-Sanders 21-inch main.
- Updated the Capacity, Management, Operations and Maintenance (CMOM) Plan.
- Continued to implement the asset management program utilizing a Computerized Maintenance Management System (CMMS) - Cartegraph.

Fiscal Year 2022-23 Goals & Objectives

- Successfully complete the design of the Sewer Conveyance System Project (Design/Build) in North Marana.
- Successfully complete the 2nd Screw Press Project and the Marana WRF.
- Successfully complete the Rillito Vista Lift Station Rehabilitation Project.
- Clean, CCTV, and perform manhole inspections of the next quarter in the rotation of the sanitary sewer conveyance system (~20 miles).
- Continue to work with local, state, and federal regulatory agencies to maintain compliance and operation of the wastewater reclamation facility and sanitary sewer conveyance system.

Key Performance Indicators

Continuous increase in number of sewer customers

	FY2021 Actual	FY2022 Actual	FY2023 Target
Number of new sewer customers	506	252	605

Provide resources necessary to maintain safe, compliant and environmentally friendly operation of the sanitary sewer conveyance system

	FY2021 Actual	FY2022 Actual	FY2023 Target
Number of sanitary sewer overflows	1	2	0

Strategic Goals COMMERCE COMMUNITY PROGRESS & INNOVATION HERITAGE RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	7.00	7.00	8.00	1.00
% of town's FTEs			1.86%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Water Reclamation Operating Fund	$2,523,971	$2,745,861	$3,531,393	$785,532	(4)
Water Reclamation Capital Fund	578,970	6,058,000	9,468,962	3,410,962	(3)
Water Reclamation Impact (Post SB)	39,335	723,221	45,200	(678,021)	(3)
Total Budget	**$3,142,276**	**$9,527,082**	**$13,045,555**	**$3,518,473**	

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$577,130	$618,590	$761,501	$142,911	(1)
Contracted Services	599,826	888,800	1,447,983	559,183	(2)
Operating Supplies & Equipment	558,683	365,306	381,511	16,205	
Capital Outlay	605,255	6,781,221	9,587,562	2,806,341	(3)
Debt Service	801,382	873,165	866,998	(6,167)	
Restricted Budget	-	-	-	-	
Total Budget	**$3,142,276**	**$9,527,082**	**$13,045,555**	**$3,518,473**	

Budget Notes and Significant Changes

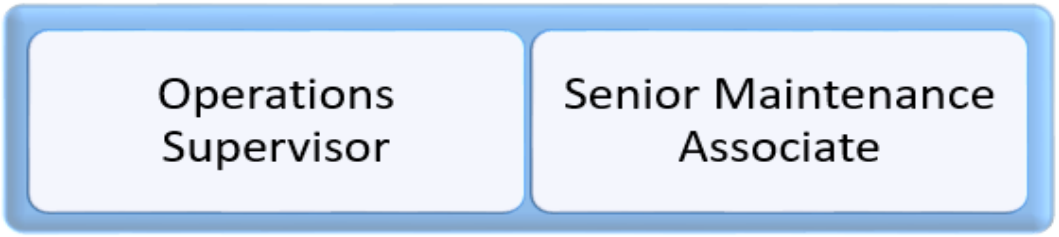
1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023 as well as the addition of a new Water Reclamation Operator II needed for plant operations due to the continued strong growth and increased plant flows.

2 Contracted Services - Increase is attributed to additional funding for one-time and ongoing system repairs, upgrades and rehabilitation that will help ensure the continued and uninterrupted system operations. Funding is also included for a sewer master plan and legal services.

3 Capital Outlay - A number of ongoing projects are included in the FY2023 budget including the North Marana Sewer Interceptor Expansion, the Rillito Vista Lift Station upgrade and a second screw press for the water reclamation plant. For more details please refer to the Capital Improvement Plan. Impact fee funding was made available for the completion of the ongoing impact fee study.

4 Water Reclamation Operating Fund - Increases primarily due to new position and compensation adjustments, along with increases costs for contracted services to ensure the continued maintenance and uninterrupted system operations.

AIRPORT



Overview

The Airport department provides the community with a valuable general aviation air transportation resource that is part of the National Air Transportation System and enhances and promotes the aviation industry for the community while maintaining the highest level of safety and professional customer service. The department also markets and leases airport land for aviation related businesses and development.

Fiscal Year 2021-22 Accomplishments

- Conduct air traffic control Tower siting Study (FAA-Grant).
- Construction of Runways 12-30 and Runways 3-21 MIRLs, Airport Beacon, and PAPIs (ADOT-Grant).
- Construction of the J D Russell Company corporate aircraft hangar (East-Ramp).
- Design West and East Hangar Apron Reconstruction (ADOT-Grant).
- Runway 30 Safety Area Improvement Study (ADOT-Grant).

Fiscal Year 2022-23 Goals & Objectives

- Apply for air traffic control tower environmental assessment (FAA-Grant).
- Apply to Replace Existing AWOS with AWOS III P/T (ADOT-Grant).
- ALP Update to reflect Runway 30 Safety Mitigation Project, ATCT Siting Study, and Land Releases (ADOT-Grant).
- East Hangar Apron Reconstruction (ADOT-Grant).

Key Performance Indicators

Increase land lease income

	FY2021 Actual	FY2022 Actual	FY2023 Target
Lease revenue	$275,000	$297,632	$300,000

Increase airport corporate jet operations

	FY2021 Actual	FY2022 Actual	FY2023 Target
Corporate jet operations	1,500	1,683	1,800

Develop new airport hangars

	FY2021 Actual	FY2022 Actual	FY2023 Target
Overall aircraft operations	88,000	91,838	93,000

Strategic Goals

COMMERCE | COMMUNITY | PROGRESS & INNOVATION | HERITAGE | RECREATION

Staff Summary	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023
Full-time Equivalents	3.00	3.00	4.00	1.00
% of town's FTEs			0.93%	

Expenditures By Fund	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Airport Operating Fund	$856,828	$641,443	$629,423	($12,020)	
Airport Capital Fund	268,812	3,953,418	5,541,436	1,588,018	(3)
Total Budget	**$1,125,640**	**$4,594,861**	**$6,170,859**	**$1,575,998**	

Expenditures by Category	FY2021 Actual	FY2022 Adopted	FY2023 Recom-mended	Change FY2022 to FY2023	
Personnel & Benefits	$305,321	$295,278	$303,228	$7,950	(1)
Contracted Services	48,246	142,365	243,215	100,850	(2)
Operating Supplies & Equipment	44,195	62,800	63,400	600	
Capital Outlay	89,960	3,953,418	5,561,016	1,607,598	(3)
Restricted Budget	637,917	141,000	-	(141,000)	(4)
Total Budget	**$1,125,640**	**$4,594,861**	**$6,170,859**	**$1,575,998**	

Budget Notes and Significant Changes

1 Personnel & Benefits - Increase primarily attributed to compensation adjustments as a result of a compensation study being implemented in FY2023, as well as the re-assignment of an administrative assistant to the Airport from the Town Manager's Office.

2 Contracted Services - The increase is primarily associated with funding for airport surface maintenance and landscaping services in lieu of inmates in the event that inmates services are not available.

3 Capital Outlay - Funding is for a number of airport related capital projects, including the continuation of the multi-year Control Tower project. The Town's match for the current fiscal year amount to approximately a half million dollars budgeted as a transfer out from the General Fund.

4 Restricted Budget - Primarily associated with a one-time contractual obligation that was settled in the prior fiscal year.

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MARANA AZ

CAPITAL IMPROVEMENT PLAN



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CAPITAL IMPROVEMENT PROGRAM
Fiscal Year 2022 – 2023 Tentative CIP Plan

Overview

The Fiscal Year 2022-2023 tentative Capital Improvement Plan (CIP) forecasts the Town's capital investments over a five-year period. Capital investments involve major Town projects that have at least a five year useful life and at least a $100,000 total project budget. The CIP is both a fiscal and planning device that allows the Town to inventory and monitor all capital project costs, funding sources, departmental responsibilities, and timing schedules. Each year the CIP is reviewed within the context of ongoing Town, county, state, and federal planning programs and policies as well as the Town's General and Strategic Plans.

Capital improvements may include new construction or an expansion, upgrade, replacement, or other addition designed to improve, conserve, or maintain the value of Town assets or enhance service capacity and/or visual environment. At any given time, the Town has numerous capital projects in various stages that include the following: project planning, site selection, right-of-way acquisition, public hearing, utility relocation, site preparation, project agreement preparation, design, construction, and inspection.

The first year of the CIP, along with any carry-forward of funds from the prior fiscal year, comprise the total budget for each CIP project beginning July 1 of the new fiscal year. The remaining four years of the CIP serve as a financial plan for capital investments. The five-year financial plan is reviewed and updated each year, and the Mayor and Council adopt the capital budget and the five-year financial plan after recommendations from staff and the public.

The CIP committee met during the budget cycle to prioritize all requested CIP projects. The resulting recommendations were presented to the Town Council on March 22, 2022 at the Town Council CIP study session.

Funding Sources

The CIP presented incorporates a diverse financing plan. The plan not only utilizes development fees to ensure that new development is paying for cost associated with growth, but also includes funds from the General Fund that allow existing residents to contribute to the many projects that are planned. This is an important balance to maintain when a variety of projects are constructed which will benefit all residents of the community.

Proceeds used for the various capital improvements projects may include:

- Development related impact fees
- Transportation sales tax funds (75% of the Town's construction sales tax dollars are dedicated for transportation improvements)
- Intergovernmental sources including: State of Arizona, Pima Association of Governments (PAG), Regional Transportation Authority (RTA)
- American Rescue Plan Act (ARPA)
- Water and sewer utility revenues

- Water Infrastructure Financing Authority (WIFA) loans
- Various grant and third-party contributions
- General Fund revenues and reserves

As shown by the following chart, the largest single CIP funding source comes from the Transportation Fund at nearly $25.0 million. This funding source accounts for the majority of the Town's road infrastructure projects and the reconstruction of neighborhood subdivisions.

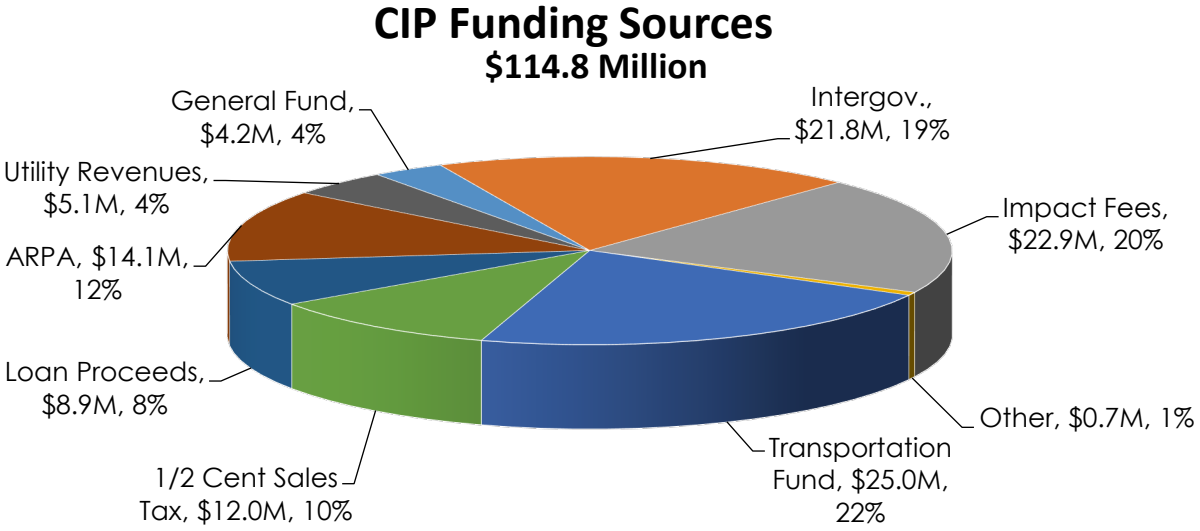
Developer Fees are the second largest funding source at $22.9 million. These are impact fee revenues associated with construction and development of new or expanded road, park, water, and sewer related infrastructure.

Intergovernmental revenues are another large source in the fiscal year 2022-2023 CIP at $21.8 million. They contain HURF and other agency type funds, including anticipated funding from the State of Arizona to be used for the Tangerine Road widening project and from possible state and federal aviation capital improvement grants.

The American Rescue Plan Act (ARPA) was signed into law on March 11, 2021. Among the provisions was $350 billion to help states, counties, cities and tribal governments mitigate the effects of COVID-19 and make meaningful investments into the community. Under ARPA, certain capital investments related to water and sewer infrastructure are eligible to receive funding. As such, the Town has programmed several water and water reclamation projects for fiscal year 2022-2023.

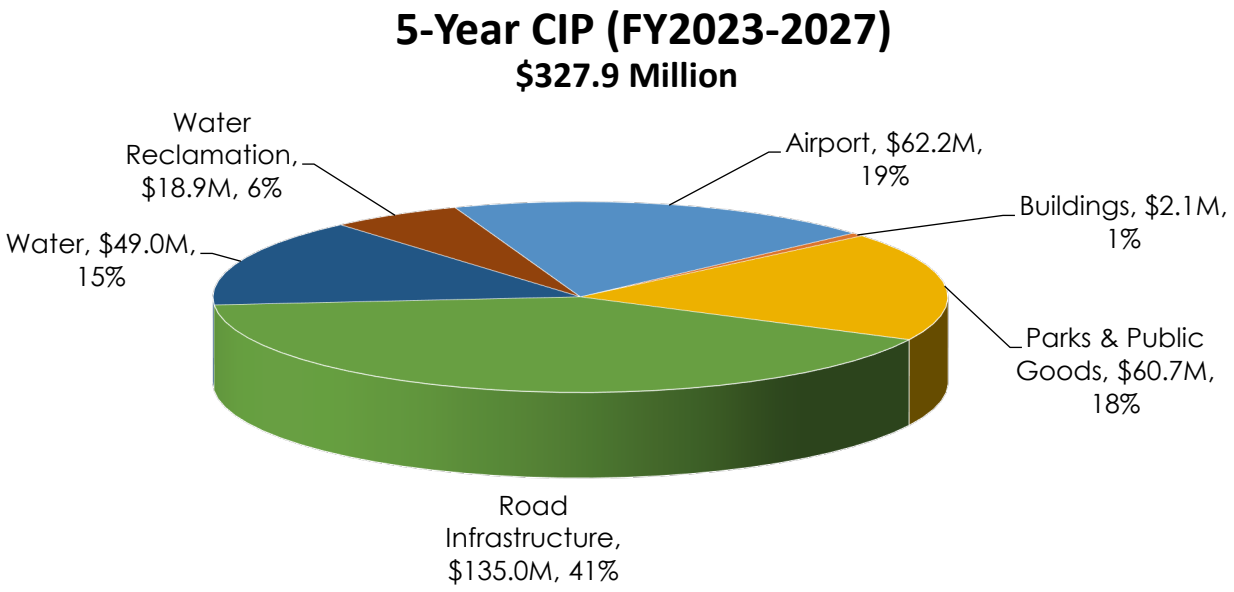
On October 19, 2021, the Town of Marana passed ordinance No. 2021.022, increasing the local sales tax rate from 2.0% to 2.5% to help fund the design and construction of a new multigenerational recreation and aquatic center. The Town has programmed $12.0 million for fiscal year 2022-2023, with additional funding scheduled in future years.

To help ensure the required expansion and rehabilitation of critical water and sewer infrastructure, the Town has programmed $8.9 million in loan proceeds to be aimed at specific water and sewer infrastructure projects. General water and sewer revenues are also programmed in fiscal year 2022-2023 at $5.1 million to assist with critical projects.

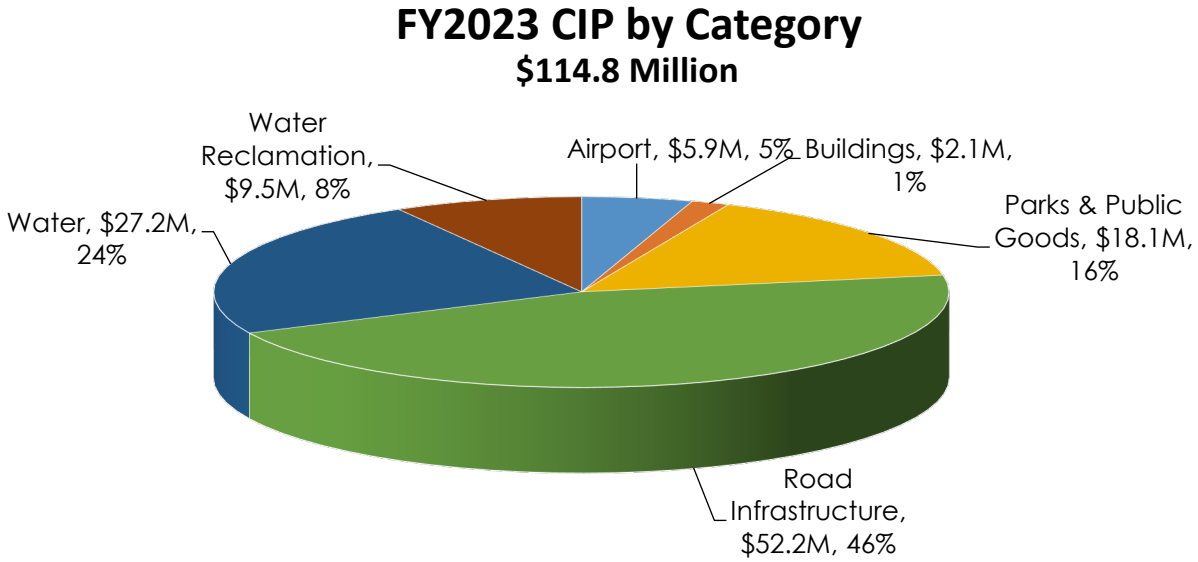


Capital Improvement Program Summary

The cumulative five-year CIP for the Town of Marana totals $327.9 million from FY2023 through FY2027. The chart below shows the breakdown by CIP category for the five-year period with road infrastructure being the largest of the categories at $135.0 million and airport related projects the second largest at $62.2 million.



The tentative fiscal year 2022-2023 CIP totals $114.8 million and is approximately 50% of the tentative annual budget. Road infrastructure encompasses the largest portion of the tentative CIP at $52.2 million. Water related projects are the second largest at $27.2 million or 24% of the CIP program. A breakdown is shown below.



A detailed summary of all CIP projects encompassed in the Town of Marana's five-year CIP program can be found in the following table.

FISCAL YEAR 2022-2023
TOWN OF MARANA FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Grand Total
ADA Compliance Program	200,000	200,000	200,000	200,000		800,000
Adonis Road Extension	25,175					25,175
Adonis Road Extension Phase 2	2,600,000					2,600,000
Adonis Subdivision Drainage Improvements	35,000					35,000
Airport Control Tower, Siting Study	136,329					136,329
Airport Control Tower	301,000	1,300,000	12,000,000			13,601,000
Airport Drainage Study		400,000				400,000
Airport Land Acquisition			323,962			323,962
Airport MIRL, Beacon, PAPI Light Replacement	1,635,285					1,635,285
Airport Northwest Well Rehabilitation					140,000	140,000
Airport Part 150 Noise Study					250,000	250,000
Airport Runway 30 Safety Study	16,641					16,641
Airport Security Fence		323,962				323,962
Airport Southeast Well Site Upgrade		675,000				675,000
Barnett Channel, Tangerine Farms ConArch	698,600					698,600
B-Zone Booster and Transmission Line				381,002	4,032,276	4,413,278
B-Zone Reservoir				65,250	552,450	617,700
CAP Subcontract - NIA Reallocation	220,581	215,500	215,500	215,500		867,081
Civic Center Dr, Electrical Improvements	278,500					278,500
Continental Ranch Park to Loop Extension			50,000	300,000		350,000
Continental Reserve 24-inch Tie-in	2,783,987					2,783,987
Cortaro Farms Beautification	120,000					120,000
Crossroads Park Entry Path Loop Improvements	90,000					90,000
C-Zone Booster				192,188	1,627,187	1,819,375
Dove Mountain Blvd & Moore Rd Signal	740,250					740,250
East Apron Reconstruction Phase 1	2,425,000					2,425,000
East Apron Reconstruction Phase 2		2,055,000				2,055,000
East Tangerine Water Pipeline Upsizing	2,579,742					2,579,742
El Rio Disc Golf	292,905					292,905
El Rio Preserve Expansion	85,000	400,000				485,000
El Rio Recreation Area Parking Lot	122,827					122,827
Gladden Farms Baseball Fields	541,043					541,043

FISCAL YEAR 2022-2023
TOWN OF MARANA FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Grand Total
Gladden Farms Bike Park			200,000		800,000	1,000,000
Hartman Booster Station Electrical Upgrade			220,000			220,000
Heritage Park Pole Barn	115,051					115,051
Heritage Park Water Plant	315,741	5,012,382				5,328,123
Honea Heights Sewer Program	75,000	75,000	75,000	75,000	75,000	375,000
Honea Heights Park, East	200,000		850,000			1,050,000
Integrated Water Resources Plan & DAWS	406,850					406,850
LED Street Lighting AZ Pavilions			549,000			549,000
LED Street Lighting Near Crossroads Park	269,815					269,815
LED Street Lighting, Business Park Dr			420,000			420,000
Lon Adams Road Reconstruction	5,809,218					5,809,218
Marana Community Center & Aquatic Complex	12,000,000	35,000,000				47,000,000
Marana Gateway Monument Signage	160,000	160,000	160,000			480,000
Marana Main Street Extension	300,000	3,000,000				3,300,000
Marana Park Reservoir	4,462,387					4,462,387
Marana Park Well	1,206,980					1,206,980
Marana Park Well, Booster & Electrical Upgrade		220,000				220,000
Marana Road Realignment	213,700					213,700
Water Reclamation Facility 2nd Screw Press	1,176,570					1,176,570
MMC Campus Improvements	531,149					531,149
MMC Drainage Improvements	251,440					251,440
MMC Generator Upgrade	800,000					800,000
MMC Interior Lighting Improvements	258,000					258,000
MOC Parking Lot Reconstruction	150,000					150,000
MOC Roof & HVAC Replacement	300,000					300,000
MOC Security Walls, New Entry Gate	314,000					314,000
Moore Rd Rehabilitation from Sanders Rd to I-10			500,000			500,000
Moore Rd Rehabilitation East & West of Dove Mtn	220,000					220,000
Marana Police Department Console Modernization	218,108					218,108
New Renewable Water Resource Acquisition	4,444,750				4,444,750	8,889,500
North Marana Drainage Improvements	200,000					200,000
North Marana Pavement Rehabilitation Phase 2			550,000			550,000

FISCAL YEAR 2022-2023
TOWN OF MARANA FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Grand Total
North Marana Sewer Interceptor	7,459,392	7,645,877				15,105,269
Northwest Recharge, Recovery, & Delivery System	9,884,621	4,170,578				14,055,199
Ora Mae Harn Park Facility Expansion				400,000		400,000
Oshrin Line Replacement	210,000	125,000	140,000			475,000
Oshrin Well Rehabilitation		140,000				140,000
Palo Verde Well Rehabilitation				140,000		140,000
Picture Rocks Interconnect		183,563	1,370,600			1,554,163
Pines Settlement Repair	1,210,000					1,210,000
Pioneer Well Electrical Upgrade					220,000	220,000
Postvale Rd. to Grier Rd. Rehabilitation Phase 2	260,000					260,000
Rillito Village Tr. Drainage Improvements	795,815					795,815
Rillito Vista Lift Station Upgrade	671,400					671,400
Rwy 30 Safety Mitigation					150,000	150,000
Runway 3-21, Taxiway B2 Reconstruction, Hangar 6 Removal				1,127,924	6,000,000	7,127,924
Saguaro Bloom Community Park, Phase 2	350,000		3,000,000			3,350,000
Saguaro Bloom Generator Replacement	120,000					120,000
Sandario Well Rehabilitation	140,000					140,000
Sanders Rd 24-inch Water Line	356,095	4,522,407				4,878,502
Santa Cruz Shared Use Path, at Calportland	2,289,290					2,289,290
SCADA & Integrated Telemetry	232,884	300,000				532,884
Sewer Conveyance System Rehabilitation	41,600	661,282	552,533	574,635		1,830,050
Silverbell Rd. Sidewalk, Twin Peaks to Coachline	315,000					315,000
Silverbell Rd. Widening, Ina Rd. to Sunset Rd.		400,000		2,000,000		2,400,000
South Marana Pavement Rehabilitation Phase 2	600,000					600,000
Streets Impact Fee Study	60,347					60,347
TABY Downtown Artwork	17,501					17,501
Tangerine 16-Inch with Break Tanks				560,700	100,000	660,700
Tangerine Farms Rd. Extension	2,800,000	10,000,000	9,000,000			21,800,000
Tangerine Farms Rd. Irrigation Improvements	120,000	600,000				720,000
Tangerine Rd. Widening Phase 2A	15,745,081	13,443,452				29,188,533
Tangerine Rd. Widening Phase 2B				21,286,848	15,000,000	36,286,848
Tangerine Sky Park Phase 2	200,000		1,100,000			1,300,000

FISCAL YEAR 2022-2023
TOWN OF MARANA FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

Project Name	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Grand Total
Taxiway A Reconstruction				700,000	8,860,000	9,560,000
Taxiway C Reconstruction				190,000	2,310,000	2,500,000
Taxiways B and E Lighting Upgrade					1,650,000	1,650,000
Tortolita Preserve Improvements	259,549					259,549
Town Street Lighting Program	100,000	100,000	100,000	100,000	100,000	500,000
Twin Peaks Rd. & Sandario Rd. Intersection	1,130,657					1,130,657
Twin Peaks Rd. Rehabilitation	450,000					450,000
Twin Peaks Rd. Restoration to West Town Limits		300,000		5,000,000		5,300,000
Twin Peaks Rd. at Rattlesnake Pass Widening	17,523,323					17,523,323
Water Impact Fee Study	106,337					106,337
Water Operations New Field Office		40,000	360,000			400,000
Water Quality Blend Evaluation		120,000				120,000
West Apron Reconstruction Phase 1	1,027,181		2,250,000			3,277,181
West Apron Reconstruction Phase 2				7,290,000		7,290,000
Grand Total	**114,802,697**	**91,789,003**	**34,186,595**	**40,799,047**	**46,311,663**	**327,889,005**

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MARANA AZ

OPERATING CAPITAL AND PROJECTS



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Operating Capital and Projects

Operating capital and projects capture costs associated with the repair and maintenance of capital assets, replacement of equipment, studies, and all other project type costs that do not result in the acquisition or construction of a capital infrastructure asset.

Operating Capital and Projects	Tentative Budget
Town Manager	
Master Transportation Plan	320,000
Website Implementation	34,400
Total for Town Manager	$354,400
Town Clerk	
2022 Scheduled elections	90,000
Restricted – in the event of an unscheduled special election	60,000
Total for Town Clerk	$150,000
Finance	
New Software for Budget report	30,000
Total for Finance	$30,000
Technology Services	
New Permitting/Licensing System	275,000
Council Chambers Display Replacements	30,000
Computer Replacements	150,000
Police Radio Replacements	40,000
Total for Technology Services	$495,000
Development Services	
Master Plan Development– per 2040 General Plan	300,000
Development of Drainage Study Reference Document	50,000
IPlan Tables for Plan Examiners	90,000
Total for Development Services	$440,000
Police	
MPD Console Modernization – carry over	75,108
Total for Police	$75,108
Public Works	
Furniture Replacement	65,000
Sally Port setup project - MMC	40,800
Facilities Master Plan – continued	50,000
MMC Remodel of Receptionist Area	135,000

Operating Capital and Projects	Tentative Budget
Furniture for Courts	85,000
Replacement of aging HVAC, Bard Units & Water Heaters	137,000
Propane Fuel Tank at MOC	20,000
MOC Building L remodel and Locker Rooms	55,000
MMC 3rd Floor Balcony Tile Replacement	25,000
Total for Public Works	$612,800
Parks and Recreation	
Recreation Management Software	45,000
40 Foot Christmas Tree	200,000
Continental Ranch & Crossroads Park Appliance Replacement	28,000
Pro Force Debris Blower	9,775
Field Pro 6040	40,600
Kubota RTV	16,000
Kickbroom Towable Sweeper	34,500
Resurfacing Splash Pad	130,000
Total for Parks and Recreation	$503,875
Community and Neighborhood Services	
CDBG Program Consolidate Plan Consulting Services	50,000
Total for Community and Neighborhood Services	$50,000
Water Operating	
Water Master Plan Update	65,320
Total for Water Operating	$65,320
Wastewater Operating	
Sewer Master Plan Update	59,433
Saguaro Bloom Lift Station Grinder	185,000
Towable Generator	30,000
UV Weir replacement	76,500
WRF Sand Filter Rehabilitation	120,000
Sand Filter Compression Replacement	90,000
Total for Wastewater Operating	$560,933
Airport Operating	
Surveillance Cameras/Security	50,000
Toro Mower Replacement	19,580
Total for Airport Operating	$69,580
New Vehicle Purchases (Not part of replacement program)	
Vehicles for 4 Police Officers & 2 Detectives	403,600

Operating Capital and Projects	Tentative Budget
Vehicle for Building Inspector	43,400
Vehicle for Fleet Superintendent	45,400
Vehicles for Irrigation Control Technician and Maintenance Associate III	120,000
Vehicle for Traffic Manager	36,700
Vehicle for Engineering Specialist	43,400
Vehicles for Construction Inspector and Project Manager	86,800
Vehicle for Facilities Compliance Specialist	36,500
Vehicle for Crime Scene Unit - Van	87,000
Vehicle for Water Reclamation Operator II	43,400
Total for New Vehicle Purchases	$946,200
Vehicle Replacements*	
Unit 574-2013 Tahoe SSV PPV 4x4	89,100
Unit 576-2013 Chevy Caprice	86,350
Unit 583-2013 Chevy Caprice	86,350
Unit 594-2014 Tahoe PPV	86,350
Unit 597-2014 Tahoe PPV	86,350
Unit 598-2014 Tahoe PPV	86,350
Unit 1002-2014 Tahoe SSV PPV 4x4	89,100
Unit 1019-2015 Tahoe PPV	86,350
Unit 1021-2015 Tahoe PPV	86,350
Unit 606-2001 GMC 6500 Series	140,250
Unit 845-2003 Ingersol Rand Bobcat	79,200
Unit 2015-2010 Ford F150 Super Cab 4x4	54,450
Unit 2024-2012 E450 Passenger Bus	86,790
Unit 430-2004 Chevy Silverado Crew Cab 4x4	74,800
Unit 614-2011 Ford F640 Super	162,700
Unit 2100 – Ford Explorer (due to accident)	38,000
Road Grader Replacement – HURF	450,000
Vermeer V2501D Replacement -HURF	52,250
Brush Chipper BC 100XL - HURF	58,000
*Carry-forward purchases***	
6 PD Units: 573-2013, 1015-2015, 525-2010, 545-2011, 580-2013, 593-2014	390,000
Unit 1024-2016 Ford Fusion	32,000
Unit 2051-2015 Ford Explorer SUV	38,000
New Vehicles for 5 new police officers (FY2022)	325,000
New Vehicle for Parks new position – Maintenance III (FY2022)	38,750
Total for Vehicle Replacements	$2,802,840
Grand Total	**$ 7,156,056**

***** *Vehicle Replacements reflect the use of replacement dollars set aside in previous fiscal years and reflect the organization's commitment in ensuring employees have safe and reliable vehicles and equipment needed to provide a high level of service.*

***Some vehicle replacements presented above were scheduled for purchase in the prior year, but a shortage of components will delay delivery by the manufacturer until fiscal year 2023-2023. Thus, the corresponding vehicles and updated budget amounts were carried forward to this year's proposed budget.*

Capital Projects

A complete list of the Town's five year Capital Improvement Plan is included in a different section of this document.

The following projects and initiatives, being funded in part or in whole by the General Fund, are being considered in the 2022-2023 fiscal year budget process and are currently factored in when calculating the estimated ending fund balance for fiscal year 2022-2023. Many of these projects were included in the prior year budget and are being continued into the current year budget.

Project*	Description	Tentative budget
Civic Center Dr., Electrical Improvements	Electrical improvements at Civic Center Drive roundabout	$270,500
El Rio Preserve Expansion	Design to increase recreational and educational programming at El Rio Preserve	85,000
Crossroads Park Entry Path Improvements	Update the loop entry to park for walkers and cyclists	90,000
El Rio Disc Golf course	For the design of the El Rio Disc Golf course	52,905
El Rio Recreation Area Parking Lot	To create additional parking at the El Rio Recreation area	132,347
Heritage Park Pole Barn	To repair/replace the Heritage Park Pole Barn which is structurally compromised	97,223
Marana Gateway Monument Signage	Create permanent structures at key Marana roadways and intersections	160,000
Tortolita Preserve Improvements	For the design of improvements at the Tortolita Preserve trailhead	121,549
Tangerine Sky Park, Phase 2	Design for the expansion of the Park	200,000
Town Street Lighting Program	Continued funding toward lighting at specific Town locations	100,000
MMC Generator Upgrade	Replace and upgrade aging generator to provide coverage to all electrical systems	800,000
MPD Console Modernization	Replacement of consoles and furniture for dispatchers	75,108
MMC Interior Lighting Improvements	Conversion of existing lighting to LEDs	258,000
MOC Roof & HVAC Replacement	Replace aging roof and HVAC equipment	300,000
MOC Security Walls & New Entry Gate	Security and safety improvements at the MOC	314,000
MMC Building A Waterproofing and Drainage Improvements	Funding to address water related damage to MMC Building A	122,993
Total for General Fund		$3,179,625

** Some of the projects above started construction in fiscal year 2022 and will be completed in fiscal year 2022-2023. Thus, amounts presented above reflect estimates of budget appropriation that may be needed to finish the projects and may be adjusted further prior to the issuance of the final budget.*

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CARRY FORWARD REQUESTS



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Carry Forward Requests

The following items, present select projects that were requested for carry forward into the fiscal year 2022-2023 budget. The amounts included within this section are projected carry forward, and only reflect the request to expend remaining budget approved in the prior fiscal year. Transportation related, infrastructure projects and impact fee funded projects are not included below.

A complete list of the Town's five year Capital Improvement Plan is included in a different section of this document.

Carry Forward Requests - Updated	Tentative budget
Police	
Vehicles for new officer positions	325,000
MPD Console Modernization	75,108
Total for Police	$400,108
Public Works	
Vehicle for Custodian position	36,500
MMC Interior Lighting Improvements	158,000
MOC Security Walls & New Entry Gate	314,000
Civic Center Dr., Electrical Improvements	74,150
MMC Building A Waterproofing and Drainage Improvements	108,448
Total for Police	$691,098
Parks and Recreation	
El Rio Recreation Area Parking Lot	132,347
Heritage Park Pole Barn	97,223
El Rio Disc Golf Course	52,905
F350 Crew Cab	38,750
Total for Parks and Recreation	$321,225
Vehicle Replacements	
Vehicles from the FY2022 planned replacements	460,000
Total for Vehicle Replacements	$460,000
General Fund Total	*$1,872,431*

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AUTHORIZED PERSONNEL

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RECOMMENDED AUTHORIZED POSITION SCHEDULE
FISCAL YEAR 2022-2023

	2020 Adopted	2020 Actual	2021 Adopted	2021 Estimated	2022 Adopted	2022 Estimated	2023 Budget
Town Manager							
Town Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Town Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Town Manager	1.00	1.00	1.00	1.00	-	-	-
Executive Assistant to the Town Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Town Engineer	-	-	-	-	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	-
Assistant to the Town Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Communication and Marketing Division							
Communications Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Communications Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Graphics Designer	1.50	1.50	1.50	1.50	1.50	-	-
Visual Communications Designer	-	-	-	-	-	1.50	2.50
Special Events Division							
Special Events Coordinator	1.00	1.00	1.00	1.00	1.00	-	-
Special Events Programmer	1.00	1.00	1.00	1.00	-	-	-
Total Town Manager Office	**11.50**	**11.50**	**11.50**	**11.50**	**10.50**	**9.50**	**8.50**
Town Clerk							
Town Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Town Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Records Clerk	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Total Town Clerk	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
Human Resources							
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Risk Manager	-	-	-	-	1.00	1.00	1.00
Sr. Human Resources Analyst	2.00	2.00	2.00	2.00	2.00	2.00	2.00
HRIS Administrator	-	-	-	-	-	-	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00

RECOMMENDED AUTHORIZED POSITION SCHEDULE
FISCAL YEAR 2022-2023

	2020 Adopted	2020 Actual	2021 Adopted	2021 Estimated	2022 Adopted	2022 Estimated	2023 Budget
Human Resources, continued							
Safety Division							
Emergency Management and Safety Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Safety Compliance Specialist	-	-	-	-	-	-	1.00
Total Human Resources	**7.00**	**7.00**	**7.00**	**7.00**	**8.00**	**8.00**	**10.00**
Finance							
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance Manager	-	-	-	-	1.00	1.00	1.00
Revenue & Customer Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Budget Analyst	-	-	1.00	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	-	-	-	-	-
Payroll Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Technician	-	-	-	-	-	-	1.00
Procurement Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Procurement Buyer	-	-	-	-	-	-	1.00
Financial Specialist	-	-	-	-	1.00	1.00	1.00
Procurement Agent	1.00	1.00	1.00	1.00	-	-	-
Grants Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Senior Accounting Associate	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Associate	0.75	0.75	0.75	0.75	0.75	0.75	1.00
License & Tax Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.50	0.50	-	-	-
Asset Systems Manager	1.00	1.00	1.00	1.00	-	-	-
Customer Service Representative	2.00	2.00	2.00	2.00	2.00	2.00	3.00
Total Finance	**16.25**	**16.25**	**16.25**	**16.25**	**15.75**	**15.75**	**19.00**
Legal							
Town Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Town Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Assistant Town Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Town Attorney	1.00	1.00	1.00	1.00	1.00	2.00	2.00
Associate Town Attorney	1.00	1.00	1.00	1.00	1.00	-	-

RECOMMENDED AUTHORIZED POSITION SCHEDULE
FISCAL YEAR 2022-2023

	2020 Adopted	2020 Actual	2021 Adopted	2021 Estimated	2022 Adopted	2022 Estimated	2023 Budget
Legal, continued							
Paralegal	-	-	-	-	1.00	-	-
Senior Legal Assistant	-	-	-	-	-	1.00	1.00
Legal Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Legal Document Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Legal Clerk	-	-	-	-	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.50	0.50	-	-	-
Total Legal Department	**7.50**	**7.50**	**7.50**	**7.50**	**9.00**	**9.00**	**9.00**
Technology Services							
Technology Services Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Technology Services Deputy Director	-	-	-	-	-	-	1.00
Technology Manager	2.00	2.00	2.00	2.00	1.00	1.00	1.00
Technology Supervisor	-	-	-	-	2.00	2.00	2.00
Senior Network Administrator	1.00	1.00	1.00	1.00	1.00	2.00	2.00
Network Administrator	1.00	1.00	1.00	1.00	1.00	-	-
Database Administrator	1.00	1.00	1.00	1.00	-	-	-
Software Developer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior GIS Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Technology Analyst	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Technology Support Supervisor	-	-	-	1.00	1.00	1.00	1.00
Technology Support Specialist II	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Technology Support Specialist I	1.00	1.00	1.00	-	-	-	1.00
Asset Systems Manager	-	-	-	-	1.00	1.00	1.00
Assets Coordinator	-	-	-	-	3.00	3.00	3.00
Total Technology Services	**14.00**	**14.00**	**14.00**	**14.00**	**18.00**	**18.00**	**20.00**
Office of Economic & Tourism Development							
Director of Economic and Tourism Development	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Tourism & Marketing Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Economic Development Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Graphics Designer	0.50	0.50	0.50	0.50	0.50	-	-
Visual Communications Designer	-	-	-	-	-	0.50	0.50
Total Office Economic & Tourism Development	**3.50**	**3.50**	**3.50**	**3.50**	**3.50**	**3.50**	**3.50**

RECOMMENDED AUTHORIZED POSITION SCHEDULE
FISCAL YEAR 2022-2023

	2020 Adopted	2020 Actual	2021 Adopted	2021 Estimated	2022 Adopted	2022 Estimated	2023 Budget
Community & Neighborhood Services							
Community & Neighborhood Services Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Community Outreach Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Housing Rehabilitation Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Community Services Specialist	1.00	-	-	-	-	-	-
Executive Assistant		1.00	1.00	1.00	1.00	1.00	1.00
Code Enforcement Division							
Chief Code Enforcement & Animal Control Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Animal Services Division							
Animal Control Officer	3.00	3.00	3.00	3.00	3.00	3.00	3.60
Total Community & Neighborhood Services	**10.00**	**10.00**	**10.00**	**10.00**	**10.00**	**10.00**	**10.60**
Development Services							
Development Services Administration							
Development Services Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Business Process Supervisor	-	1.00	1.00	1.00	1.00	-	-
Development Services Analyst						1.00	1.00
Business Process Analyst	1.00	-	-	-	-	-	-
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Safety							
Chief Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Chief Building Inspector	1.00	1.00	1.00	1.00	-	-	-
Senior Plans Examiner	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Plans Examiner	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector II	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Building Inspector I	1.00	1.00	2.00	2.00	2.00	3.00	3.00
Permit Clerk	3.00	3.00	2.00	2.00	1.00	-	-
Development Coordinator	1.00	1.00	1.00	1.00	2.00	-	-
Business Process Supervisor	-	-	-	-	-	1.00	1.00
Permit Technician	-	-	-	-	-	3.00	3.00

RECOMMENDED AUTHORIZED POSITION SCHEDULE
FISCAL YEAR 2022-2023

	2020 Adopted	2020 Actual	2021 Adopted	2021 Estimated	2022 Adopted	2022 Estimated	2023 Budget
Development Services, continued							
Engineering							
Development Services Deputy Director	-	-	-	-	1.00	1.00	1.00
Town Engineer	1.00	1.00	1.00	1.00	-	-	-
Engineering Deputy Director	1.00	1.00	1.00	1.00	-	-	-
Civil Engineer	-	-	-	-	1.00	1.00	1.00
Environmental Project Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Environmental Specialist	-	-	-	-	-	-	1.00
Engineering Specialist	2.00	2.00	2.00	2.00	2.00	2.00	3.00
Development Engineering Division Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Development Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Real Property Manager	-	-	-	-	1.00	1.00	1.00
Real Property Coordinator	-	-	-	-	1.00	1.00	1.00
Senior Executive Assistant	1.00	1.00	1.00	1.00	1.00	-	-
Planning							
Planning Manager	-	-	-	-	1.00	1.00	1.00
Development Coordinator	-	-	-	-	-	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	-	-	-
Senior Planner	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Total Development Services Department	**30.00**	**30.00**	**30.00**	**30.00**	**31.00**	**33.00**	**35.00**
Police							
Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	1.00	1.00	-	-
Police Captain	1.00	1.00	1.00	1.00	1.00	2.00	2.00
Police Lieutenant	2.00	2.00	3.00	3.00	3.00	4.00	4.00
Police Sergeant	11.00	11.00	13.00	13.00	14.00	14.00	15.00
Police Officer	74.00	74.00	66.00	66.00	70.00	70.00	74.00
Police Detective	-	-	5.00	5.00	5.00	5.00	6.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Telecommunications Manager	1.00	1.00	1.00	1.00	1.00	-	-
Police Telecommunications Supervisor	1.00	1.00	1.00	1.00	2.00	2.00	2.00
Dispatcher	13.00	13.00	13.00	13.00	13.00	13.00	13.00
Police Records Specialist	2.00	2.00	2.00	2.00	2.00	2.00	2.00

RECOMMENDED AUTHORIZED POSITION SCHEDULE
FISCAL YEAR 2022-2023

	2020 Adopted	2020 Actual	2021 Adopted	2021 Estimated	2022 Adopted	2022 Estimated	2023 Budget
Police, continued							
Police Records Clerk	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Crime Scene Property & Evidence Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Property & Evidence Records Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00	-	-
Senior Crime Analyst	-	-	-	-	-	1.00	1.00
Crime Scene Specialist	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	-	-	-	-	1.00	1.00	1.00
Customer Service Clerk	1.00	1.00	1.00	1.00	-	-	-
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Police Department	**121.00**	**121.00**	**121.00**	**121.00**	**127.00**	**127.00**	**133.00**
Courts							
Town Magistrate	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Operations Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Probation Monitor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Security Officer	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Court Collections Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Courtroom Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Courtroom Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Clerk	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Senior Court Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Courts	**14.00**	**14.00**	**14.00**	**14.00**	**14.00**	**14.00**	**14.00**
Public Works							
Public Works Administration							
Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Traffic Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00

RECOMMENDED AUTHORIZED POSITION SCHEDULE
FISCAL YEAR 2022-2023

	2020 Adopted	2020 Actual	2021 Adopted	2021 Estimated	2022 Adopted	2022 Estimated	2023 Budget
Public Works, continued							
Fleet Division							
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Lead Fleet Technician	1.00	1.00	1.00	1.00	1.00	1.00	2.00
Fleet Technician II	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Fleet Technician I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Streets Division							
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Traffic Technician III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Traffic Technician II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Traffic Technician I	1.00	1.00	1.00	-	-	-	-
Signs & Markings Technician	-	-	-	1.00	1.00	1.00	1.00
Signs & Marking Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Supervisor	2.00	2.00	2.00	2.00	1.00	2.00	2.00
Equipment Operator II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator I	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Maintenance Associate III	7.00	7.00	7.00	7.00	3.00	5.00	5.00
Maintenance Associate II	4.00	4.00	4.00	4.00	4.00	1.00	1.00
Maintenance Associate I	1.00	1.00	1.00	1.00	4.00	4.00	4.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Engineering Specialist	-	-	-	-	-	1.00	1.00
Engineering Specialist	1.00	1.00	1.00	1.00	1.00	-	-
Assets Coordinator	1.00	1.00	1.00	1.00	-	-	-
Facilities Division							
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Tradesman	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Facilities Technician II	2.00	2.00	2.00	2.00	3.00	3.00	3.00
Facilities Technician I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Custodian II	-	-	-	-	1.00	-	-
Lead Custodian	-	-	-	-	-	1.00	1.00
Custodian I	-	-	-	-	3.00	-	-
Custodian	-	-	-	-	-	3.00	3.00

RECOMMENDED AUTHORIZED POSITION SCHEDULE
FISCAL YEAR 2022-2023

	2020 Adopted	2020 Actual	2021 Adopted	2021 Estimated	2022 Adopted	2022 Estimated	2023 Budget
Public Works, continued							
Capital Improvement Program							
Town Engineer	-	-	-	-	-	-	1.00
CIP Engineering Division Manager	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Project Manager	3.00	3.00	3.00	3.00	3.00	3.00	4.00
CIP Process Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Construction Inspector	3.00	3.00	3.00	3.00	3.00	3.00	4.00
Right of Way Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Project Coordinator - CIP	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Document Clerk	1.00	-	-	-	-	-	-
Real Property Coordinator	-	1.00	1.00	1.00	-	-	-
Total Public Works Department	**56.00**	**56.00**	**56.00**	**56.00**	**57.00**	**57.00**	**61.00**
Parks & Recreation							
Parks & Recreation Administration							
Parks and Recreation Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Parks and Recreation Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	2.00	2.00	2.00
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Business Process Manager	1.00	1.00	1.00	1.00	1.00	-	-
Business Process Supervisor	-	-	-	-	-	1.00	1.00
Recreation Supervisor (Special Events)	-	-	-	-	-	1.00	1.00
Recreation Division							
Recreation Coordinator	1.00	-	-	-	-	-	-
Recreation Supervisor	-	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Programmer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Division							
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Parks Maintenance Supervisor	3.00	3.00	3.00	3.00	4.00	4.00	4.00
Irrigation Control Specialist	2.00	2.00	2.00	2.00	2.00	-	-
Irrigation Control Technician	-	-	-	-	-	2.00	3.00
Assets Coordinator	1.00	1.00	1.00	1.00	-	-	-
Maintenance Associate III	10.00	10.00	10.00	10.00	15.00	15.00	16.00
Maintenance Associate II	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Maintenance Associate I	5.00	5.00	5.00	5.00	7.00	7.00	7.00

RECOMMENDED AUTHORIZED POSITION SCHEDULE
FISCAL YEAR 2022-2023

	2020 Adopted	2020 Actual	2021 Adopted	2021 Estimated	2022 Adopted	2022 Estimated	2023 Budget
Parks & Recreation, continued							
Aquatics Division							
Recreation Coordinator	1.00	-	-	-	-	-	-
Aquatic Maintenance Technician	-	-	-	-	1.00	1.00	1.00
Recreation Supervisor	-	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Programmer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Special Interests Division							
Customer Service Representative	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Recreation Coordinator	1.00	-	-	-	-	-	-
Recreation Supervisor	-	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Programmer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Outdoor Division							
Recreation Coordinator	1.00	-	-	-	-	-	-
Recreation Supervisor	-	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Programmer	-	-	-	-	1.00	1.00	1.00
Maintenance Associate III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Associate I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Parks Department	**42.00**	**42.00**	**42.00**	**42.00**	**52.00**	**53.00**	**55.00**
Water Department							
Water Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Business Services Coordinator	1.00	1.00	1.00	1.00	1.00	-	-
Water Business Services Supervisor	-	-	-	-	-	1.00	1.00
Water Business Services Analyst	-	-	-	-	1.00	-	-
Water Business Manager	-	-	-	-	-	1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Resource Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality Supervisor	-	-	1.00	1.00	1.00	-	-
Chief Water Quality Operator	-	-	-	-	-	1.00	1.00
Water Quality Specialist	1.00	1.00	-	-	-	-	-
Water Quality Technician	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Water Construction Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Conservation Specialist	-	-	-	-	-	-	1.00

RECOMMENDED AUTHORIZED POSITION SCHEDULE
FISCAL YEAR 2022-2023

	2020 Adopted	2020 Actual	2021 Adopted	2021 Estimated	2022 Adopted	2022 Estimated	2023 Budget
Water Department, continued							
Facilities Tradesman	-	-	1.00	1.00	1.00	1.00	1.00
Water Operator III	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Water Operator II	6.00	6.00	7.00	7.00	7.00	7.00	7.00
Water Operator I	1.00	1.00	1.00	1.00	2.00	2.00	2.00
Civil Engineer	1.00	1.00	1.00	1.00	2.00	1.00	2.00
CIP Engineering Division Manager	-	-	-	-	-	1.00	1.00
Water Billing Specialist	2.60	2.60	2.60	2.60	2.60	2.60	3.00
SCADA Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Technology Support Specialist II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assets Coordinator	1.00	1.00	1.00	1.00	-	-	-
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Water Department	**27.60**	**27.60**	**29.60**	**29.60**	**31.60**	**31.60**	**34.00**
Water Reclamation Department							
Water Reclamation Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Chief Water Reclamation Operator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Reclamation Operator II	2.00	2.00	2.00	2.00	2.00	2.00	3.00
Water Reclamation Operator I	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Reclamation Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Associate Water Reclamation Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Water Reclamation Department	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**	**7.00**	**8.00**
Airport Operations							
Airport Director	1.00	1.00	1.00	-	-	-	-
Airport Manager	-	-	-	1.00	1.00	1.00	1.00
Airport Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant							1.00
Maintenance Associate III	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Airport Operations	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**	**3.00**	**4.00**
TOTAL TOWN AUTHORIZED POSITIONS	**375.35**	**375.35**	**377.35**	**377.35**	**402.35**	**404.35**	**429.60**

AUDITOR GENERAL SCHEDULES



Official Budget Forms

Town of Marana

Fiscal year 2023

Town of Marana

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Fiscal year 2023

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Schedule G—Full-time employees and personnel compensation

Town of Marana
Summary Schedule of estimated revenues and expenditures/expenses
Fiscal year 2023

Fiscal year		Sch		Funds							
				General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds
2022	Adopted/adjusted budgeted expenditures/expenses*	E	1	54,394,126	10,568,485	17,724,648	37,238,395	0	33,922,406	5,067,470	158,915,530
2022	Actual expenditures/expenses**	E	2	43,244,677	6,619,545	16,601,946	3,055,559	0	13,925,237	4,800,101	88,247,065
2023	Beginning fund balance/(deficit) or net position/(deficit) at July 1***		3	89,952,137	8,671,110	7,329,189	38,276,326	0	21,530,937	2,198,945	167,958,644
2023	Primary property tax levy	B	4	0							0
2023	Secondary property tax levy	B	5			1,862,509	223,501				2,086,010
2023	Estimated revenues other than property taxes	C	6	75,313,782	9,491,436	2,020,059	32,954,564	0	30,753,649	5,289,950	155,823,440
2023	Other financing sources	D	7	0	0	6,300,000	0	0	8,931,250	0	15,231,250
2023	Other financing (uses)	D	8	0	0	0	0	0	0	0	0
2023	Interfund transfers in	D	9	0	100,000	6,354,466	50,000	0	24,081,802	0	30,586,268
2023	Interfund Transfers (out)	D	10	20,746,340	0	0	2,082,168	0	7,757,760	0	30,586,268
2023	Line 11: Reduction for fund balance reserved for future budget year expenditures		11								
	Maintained for future debt retirement										0
	Maintained for future capital projects										0
	Maintained for future financial stability										0
											0
											0
2023	Total financial resources available		12	144,519,579	18,262,546	23,866,223	69,422,223	0	77,539,878	7,488,895	341,099,344
2023	Budgeted expenditures/expenses	E	13	73,268,176	10,487,968	16,411,822	71,440,280	0	56,594,941	5,289,950	233,493,137

	Expenditure limitation comparison	2022	2023
1	Budgeted expenditures/expenses	$ 158,915,530	$ 233,493,137
2	Add/subtract: estimated net reconciling items		
3	Budgeted expenditures/expenses adjusted for reconciling items	158,915,530	233,493,137
4	Less: estimated exclusions		
5	Amount subject to the expenditure limitation	$ 158,915,530	$ 233,493,137
6	EEC expenditure limitation	$	$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes expenditure/expense adjustments approved in the current year from Schedule E.
** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
*** Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

Town of Marana
Tax levy and tax rate information
Fiscal year 2023

	2022	2023
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	$	$
2. Amount received from primary property taxation in the **current year** in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	$	
3. Property tax levy amounts		
A. Primary property taxes	$	$
Property tax judgment		
B. Secondary property taxes	1,702,353	2,086,010
Property tax judgment		
C. Total property tax levy amounts	$ 1,702,353	$ 2,086,010
4. Property taxes collected*		
A. Primary property taxes		
(1) **Current** year's levy	$	
(2) Prior years' levies		
(3) Total primary property taxes	$	
B. Secondary property taxes		
(1) **Current** year's levy	$ 1,696,240	
(2) Prior years' levies	399	
(3) Total secondary property taxes	$ 1,696,639	
C. Total property taxes collected	$ 1,696,639	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate		
Property tax judgment		
(2) Secondary property tax rate	2.8000	2.8000
Property tax judgment		
(3) Total city/town tax rate	2.8000	2.8000

B. Special assessment district tax rates

Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating three special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

Town of Marana
Revenues other than property taxes
Fiscal Year 2023

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
General Fund			
Local taxes			
Sales taxes	$ 30,950,841	$ 36,563,012	$ 36,215,052
Licenses and permits			
Building an development fees	4,786,800	8,849,709	7,526,500
Business and license fees	145,000	145,000	145,000
Animal fees	86,500	86,500	86,500
Franchise fees	525,000	592,000	575,000
Host fees	300,000	320,000	300,000
Intergovernmental			
State shared sales taxes	5,756,874	7,387,059	7,429,849
Urban revenue sharing	6,397,237	6,771,044	10,018,695
Auto lieu	2,466,211	2,293,077	2,700,192
Federal - ARPA			8,187,523
Charges for services			
Charges for services	609,500	1,000,000	807,000
Fines and forfeits			
Court fines and fees	391,500	350,000	391,500
Interest on investments			
Interest	508,508	475,000	150,000
Contributions			
Voluntary contributions	187,000	117,405	154,100
Miscellaneous			
Other miscellaneous	624,371	623,925	626,871
Total General Fund	$ 53,735,342	$ 65,573,731	$ 75,313,782

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Special revenue funds

Community development block grants	$ 180,000	$ 34,512	$ 180,000
Affordable housing revolving	10,000	1,283	10,000
Other grants and contributions	3,493,154	1,568,284	3,057,149
RICO	20,000	97,917	20,000
	$ 3,703,154	$ 1,701,996	$ 3,267,149
Impound	$ 16,000	$ 10,000	$ 16,000
Bed tax	1,243,341	1,625,800	1,338,158
Local JCEF	8,000	5,000	8,000
Fill the GAP	4,500	3,000	4,500
	$ 1,271,841	$ 1,643,800	$ 1,366,658
Local technology enhancement	$ 50,000	$ 30,000	$ 50,000
Highway user revenue	3,917,606	4,199,168	4,807,629
	$ 3,967,606	$ 4,229,168	$ 4,857,629
Total special revenue funds	$ 8,942,601	$ 7,574,964	$ 9,491,436

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Marana
Revenues other than property taxes
Fiscal Year 2023

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
Debt service funds			
Tangerine farms road improvement district	$ 2,664,488	$ 1,938,221	$ 2,020,059
Gladden farms CFD debt	70,000		
Gladden farms II CFD debt			
Saguaro springs CFD debt			
	$ 2,734,488	$ 1,938,221	$ 2,020,059
Total debt service funds	$ 2,734,488	$ 1,938,221	$ 2,020,059
Capital projects funds			
Transportation	$ 7,550,000	$ 6,885,092	$ 6,800,000
Half cent sales tax		3,307,095	6,000,000
Impact fee funds	2,675,821	3,411,293	3,329,780
Other capital projects	8,760,000	5,282,036	8,538,533
	$ 18,985,821	$ 18,885,516	$ 24,668,313
Downtown reinvestment	$ 228,500	$ 329,018	$ 228,500
Regional transportation authority	750,000		7,300,000
Pima association of governments	189,000	4,500	757,751
	$ 1,167,500	$ 333,518	$ 8,286,251
Total capital projects funds	$ 20,153,321	$ 19,219,034	$ 32,954,564

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Permanent funds			
	$	$	$
	$	$	$
Total permanent funds	$	$	$
Enterprise funds			
Water utility	$ 18,857,579	$ 12,890,106	$ 18,364,741
Airport	4,011,182	1,616,600	5,385,568
Water reclamation utility	4,904,582	6,337,642	7,003,340
	$ 27,773,343	$ 20,844,348	$ 30,753,649
Total enterprise funds	$ 27,773,343	$ 20,844,348	$ 30,753,649

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Internal service funds			
Health benefits	$ 4,715,470	$ 4,682,284	$ 4,937,950
Dental benefits	352,000	345,000	352,000
	$ 5,067,470	$ 5,027,284	$ 5,289,950
Total internal service funds	$ 5,067,470	$ 5,027,284	$ 5,289,950
Total all funds	$ 118,406,565	$ 120,177,582	$ 155,823,440

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Marana
Other financing sources/(uses) and interfund transfers
Fiscal year 2023

Fund	Other financing 2023 Sources	Other financing 2023 (Uses)	Interfund transfers 2023 In	Interfund transfers 2023 (Out)
General Fund				
Other grants and contributions	$	$	$	$ 100,000
2013 debt service				1,255,750
2014 debt service				658,966
2017 debt service				546,832
Airport				5,299,501
Water utility				785,291
Water reclamation utility				12,100,000
Total General Fund	$	$	$	$ 20,746,340
Special revenue funds				
Other grants and contibutions	$	$	$ 100,000	$
Total special revenue funds	$	$	$ 100,000	$
Debt service funds				
2013 debt service	$	$	$ 3,066,500	$
2014 debt service			658,966	
2017 debt service			2,629,000	
Gladden Farms, Phase II CFD	6,300,000			
Total debt service funds	$ 6,300,000	$	$ 6,354,466	$
Capital projects funds				
Transportation	$	$	$ 50,000	$ 859,683
Impact fees				1,222,485
Total capital projects funds	$	$	$ 50,000	$ 2,082,168
Permanent funds				
	$	$	$	$
Total permanent funds	$	$	$	$
Enterprise funds				
Airport	$	$	$ 785,291	$
Water utility	8,931,250		8,349,471	4,359,880
Water reclamation utility			14,947,040	3,397,880
Total enterprise funds	$ 8,931,250	$	$ 24,081,802	$ 7,757,760
Internal service funds				
	$	$	$	$
Total Internal Service Funds	$	$	$	$
Total all funds	$ 15,231,250	$	$ 30,586,268	$ 30,586,268

Town of Marana
Expenditures/expenses by fund
Fiscal year 2023

Fund/Department	Adopted budgeted expenditures/ expenses 2022	Expenditure/ expense adjustments approved 2022	Actual expenditures/ expenses* 2022	Budgeted expenditures/ expenses 2023
General Fund				
Non-departmental	$ 2,647,527	$	$ 2,511,099	$ 3,554,741
Mayor and council	374,098		318,480	365,991
Town manager	2,129,569	(359,149)	1,343,881	1,794,483
Town clerk	501,892		360,725	643,116
Human resources	1,073,177		972,057	1,373,076
Finance	1,571,532		1,362,695	2,040,118
Legal	1,112,888		988,495	1,204,385
Technology services	3,583,367		3,483,367	4,405,011
Economic development and tourism	311,435		290,472	315,461
Development services	3,157,094	88,000	2,464,140	4,365,603
Police	15,786,711		15,786,711	24,274,975
Courts	1,247,301		1,080,351	1,248,115
Public works	5,965,576	(8,000)	4,867,490	7,075,536
Parks and recreation	5,658,365	356,330	4,999,067	7,158,378
Community development	1,172,319		1,063,210	1,302,824
Capital outlay	3,859,470	14,819	1,352,437	7,146,363
Contingency	5,000,000	(850,195)		5,000,000
Total General Fund	$ 55,152,321	$ (758,195)	$ 43,244,677	$ 73,268,176
Special revenue funds				
Highway user revenue	$ 4,348,548	$	$ 3,869,006	$ 5,358,694
Revolving affordable housing	137,410		25,000	87,435
Local JCEF	131,805		2,424	131,805
Fill the GAP	34,500			34,500
Local technology	437,500		239,495	78,000
CDBG	180,000		63,746	180,000
Bed tax	1,243,341		891,378	1,338,158
Other grants and contributions	3,893,154		1,456,394	3,157,149
RICO	127,500		37,375	87,500
Impound fees	34,727		34,727	34,727
Total special revenue funds	$ 10,568,485	$	$ 6,619,545	$ 10,487,968
Debt service funds				
Series 2013 debt	$ 3,026,300	$	$ 3,026,300	$ 3,030,300
Series 2014 debt	792,825		792,824	794,337
Series 2017 debt	2,089,250		2,089,250	2,580,500
Tangerine farms ID debt	2,664,488		1,979,001	2,020,059
Gladden farms CFD debt	774,507		780,006	779,357
Galdden farms, Phase II CFD debt	4,393,656		4,677,008	6,532,494
Saguaro springs CFD debt	3,983,622		3,257,557	674,775
Total debt service funds	$ 17,724,648	$	$ 16,601,946	$ 16,411,822

Town of Marana
Expenditures/expenses by fund
Fiscal year 2023

Fund/Department	Adopted budgeted expenditures/ expenses 2022	Expenditure/ expense adjustments approved 2022	Actual expenditures/ expenses* 2022	Budgeted expenditures/ expenses 2023
Capital projects funds				
Transportation	$ 15,857,602	$ (500,000)	$ 1,501,337	$ 26,104,856
Impact fee funds	7,816,350		620,529	14,370,041
Other capital projects	11,129,149		182,069	8,821,182
Downtown reinvestment	758,555		708,554	638,700
Pima association of governments	206,500		2,000	757,751
Regional tranportation authority	750,000		1,270	7,300,000
Half cent sale tax fund			35,000	12,000,000
Gladden farms CFD	928,500		1,600	1,028,500
Galdden farms, Phase II CFD	17,239		1,600	54,750
Saguaro springs CFD	274,500		1,600	364,500
Total capital projects funds	$ 37,738,395	$ (500,000)	$ 3,055,559	$ 71,440,280
Permanent funds				
	$	$	$	$
Total permanent funds	$	$	$	$
Enterprise funds				
Water utility	$ 18,542,268	$ 833,195	$ 9,265,684	$ 37,378,527
Airport	4,594,861		744,516	6,170,859
Water reclamation utility	9,527,082	425,000	3,915,037	13,045,555
Total enterprise funds	$ 32,664,211	$ 1,258,195	$ 13,925,237	$ 56,594,941
Internal service funds				
Health benefits	$ 4,715,470	$	$ 4,503,531	$ 4,937,950
Dental benefits	352,000		296,570	352,000
Total internal service funds	$ 5,067,470	$	$ 4,800,101	$ 5,289,950
Total all funds	$ 158,915,530	$	$ 88,247,065	$ 233,493,137

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Town of Marana
Expenditures/expenses by department
Fiscal year 2023

Department/Fund	Adopted budgeted expenditures/ expenses 2022	Expenditure/ expense adjustments approved 2022	Actual expenditures/ expenses* 2022	Budgeted expenditures/ expenses 2023
Economic development and tourism				
General fund	$ 311,435	$	$ 290,472	$ 315,461
Bed tax fund	494,923		274,665	561,333
Department total	$ 806,358	$	$ 565,137	$ 876,794
List department: Police:				
General fund	$ 16,391,711	$	$ 15,786,711	$ 25,308,683
Grants and contributions	1,468,154		1,356,394	1,768,456
RICO	127,500		37,375	87,500
Impound fees	34,727		34,727	34,727
Department total	$ 18,022,092	$	$ 17,215,207	$ 27,199,366
List department: Court:				
General fund	$ 1,247,301	$	$ 1,080,351	$ 1,248,115
Local JCEF	131,805		2,424	131,805
Fill the GAP	34,500			34,500
Local tech enhancement	437,500		239,495	78,000
Department total	$ 1,851,106	$	$ 1,322,270	$ 1,492,420
List department: Public works:				
General fund	$ 7,388,998	$	$ 5,097,654	$ 9,927,376
Highway user revenue fund	3,970,048		3,551,630	4,834,644
Department total	$ 11,359,046	$	$ 8,649,284	$ 14,762,020
List department: Parks and recreation:				
General fund	$ 6,336,557	$	$ 5,149,352	$ 8,390,053
Highway user revenue fund	378,500		317,376	524,050
Department total	$ 6,715,057	$	$ 5,466,728	$ 8,914,103
List department: Community development:				
General fund	$ 1,172,320	$	$ 1,063,210	$ 1,302,824
CDBG	180,000		63,746	180,000
Revolving affordable housing	137,410		25,000	87,435
Department total	$ 1,489,730	$	$ 1,151,956	$ 1,570,259

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Town of Marana
Full-time employees and personnel compensation
Fiscal year 2023

Fund	Full-time equivalent (FTE) 2023	Employee salaries and hourly costs 2023	Retirement costs 2023	Healthcare costs 2023	Other benefit costs 2023	Total estimated personnel compensation 2023
General Fund	382.10	$ 26,564,686	$ 11,221,977	$ 4,621,031	$ 2,708,105	$ 45,115,799
Special revenue funds						
Bed tax	1.50	$ 110,852	$ 13,264	$ 20,152	$ 8,612	$ 152,880
Total special revenue funds	1.50	$ 110,852	$ 13,264	$ 20,152	$ 8,612	$ 152,880
Enterprise funds						
Water utility	34.00	$ 2,335,113	$ 274,569	$ 385,030	$ 207,739	$ 3,202,451
Airport	4.00	212,372	24,516	39,529	26,811	303,228
Water reclamation utility	8.00	516,005	59,792	138,393	47,311	761,501
Total enterprise funds	46.00	$ 3,063,490	$ 358,877	$ 562,952	$ 281,861	$ 4,267,180
Total all funds	429.60	$ 29,739,028	$ 11,594,118	$ 5,204,135	$ 2,998,578	$ 49,535,859

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Fiscal Year 2022-2023 Tentative Budget

Yiannis Kalaitzidis, Finance Director

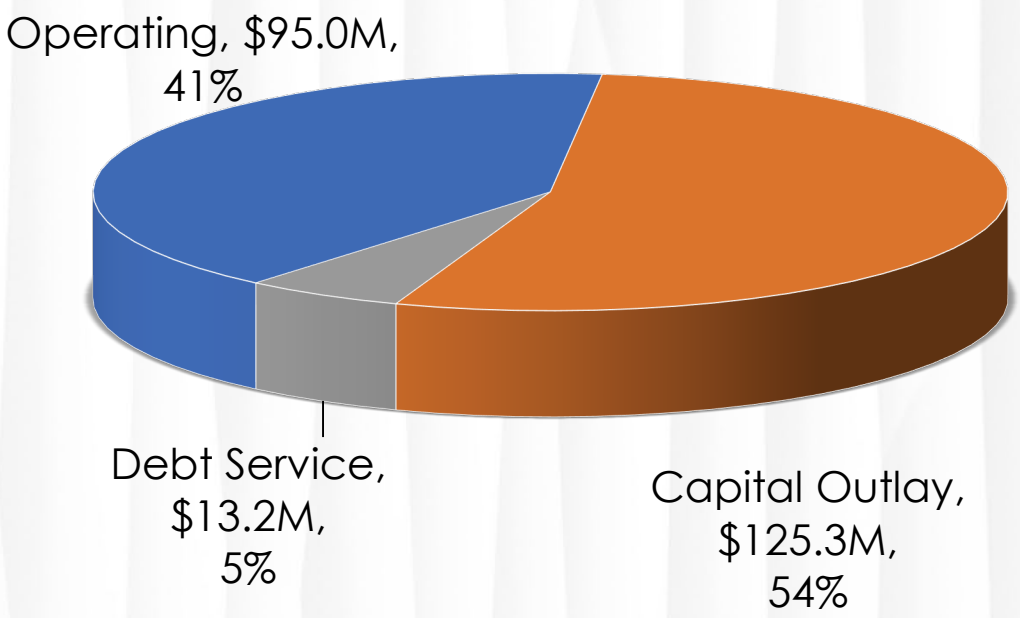
5/17/2022

FY2023 Tentative Budget

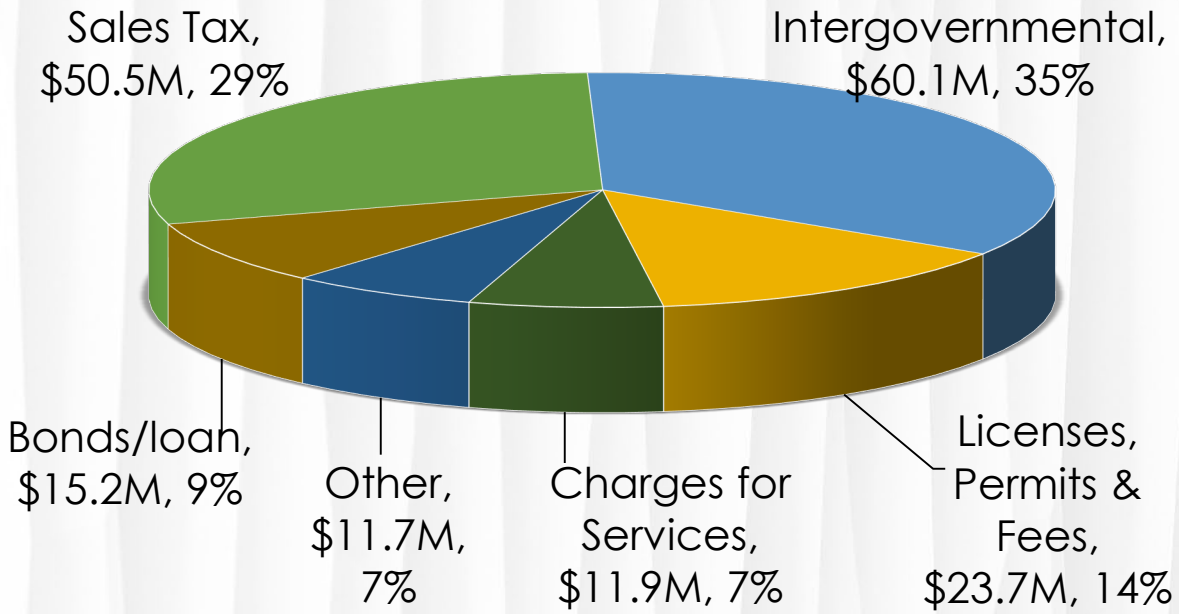
- The Tentative Budget is presented on the required Auditor General Forms
  - Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses
  - Schedule B—Tax Levy and Tax Rate Information
  - Schedule C—Revenues Other Than Property Taxes
  - Schedule D—Other Financing Sources/<Uses> and Interfund Transfers
  - Schedule E—Expenditures/Expenses by Fund
  - Schedule F—Expenditures/Expenses by Department (as applicable)
  - Schedule G—Full-Time Employees and Personnel Compensation

Tentative Budget Fiscal year 2022-2023 Overview

Expenditure by Category
$233.5 Million



Revenues
$161.7 Million



FY 2023 Recommended Budget Summary

Primary Entity	2022 Adopted	2023 Recommended	$ Change	% Change
General Fund	$ 55,152,321	$ 72,726,793	$ 17,574,472	31.9%
Special Revenue Funds	10,568,485	10,488,072	(80,413)	-0.8%
Capital Projects Funds	36,518,156	69,958,272	33,440,116	91.6%
Debt Service Funds	5,908,375	6,405,137	496,762	8.4%
Enterprise Funds	32,664,211	56,414,314	23,750,103	72.7%
Internal Service Funds	5,067,470	5,289,950	222,480	4.4%
Primary entity	145,879,018	221,282,538	75,403,520	51.7%
Component Units				
Special Districts	13,036,512	5,154,435	(7,882,077)	-60.5%
Total	**$ 158,915,530**	**$ 226,436,973**	**$ 67,521,443**	**42.5%**

FY 2023 Tentative Budget Summary

Primary Entity	2022 Adopted	2023 Recommended	$ Change	% Change
General Fund	$ 55,152,321	$ 73,268,176	$ 18,115,855	32.8%
Special Revenue Funds	10,568,485	10,487,968	(80,517)	-0.8%
Capital Projects Funds	36,518,156	69,992,530	33,474,374	91.7%
Debt Service Funds	5,908,375	6,405,137	496,762	8.4%
Enterprise Funds	32,664,211	56,594,941	23,930,730	73.3%
Internal Service Funds	5,067,470	5,289,950	222,480	4.4%
Primary entity	145,879,018	222,038,702	76,159,684	52.2%
Component Units				
Special Districts	13,036,512	11,454,435	(1,582,077)	-12.1%
Total	**$ 158,915,530**	**$ 233,493,137**	**$ 74,577,607**	**46.9%**

Changes from Manager's Recommended Budget

Changes to CFD Budget	
• Gladden Farms, Phase II, Capital acquisition & Cost of issuance	$ 6,300,000
Changes to CIP program – Carry forward adjustments:	
• Airport MIRL, Beacon, PAPI Light Replacement	310,543
• MMC Drainage Improvements	128,447
• MOC Parking Lot Reconstruction	125,000
• All other net carry forward adjustments to ongoing projects	133,749
Changes to operating budgets:	
• Changes to department budgets, including personnel changes	(26,800)
• Carry forward adjustments	47,225
• Vehicle replacement due to accident	38,000
Total amount of Changes	**$ 7,056,164**

General Fund Budget Summary

Category	F/Y 2022 Budget	F/Y 2023 Recommended	$ Change	% Change
Revenue	$ 53,735,342	$ 75,313,782	$ 21,578,440	40.2%
Expenditures	50,152,321	68,268,176	18,115,855	36.1%
Transfers Out	4,286,035	20,746,340	16,460,305	384.0%
Change in fund balance	$ (703,014)	$ (13,700,734)	$(12,997,720)	1,848.9%

Changes from Recommended Budget

- Revenues: ⬆ $4,179,048
- Expenditures: ⬆ $541,383
- Transfers out: ⬆ $26,864

HURF Fund Budget Summary

Category	F/Y 2022 Budget	F/Y 2023 Recommended	$ Change	% Change
Revenue	$ 3,917,106	$ 4,807,629	$ 890,523	22.7%
Expenditures	4,348,548	5,358,694	1,010,146	23.2%
Change in fund balance	$ (431,442)	$ (551,065)	$ (119,623)	27.7%

Changes from Recommended Budget

- Revenues: ⬆ $583,932

FY2023 Tentative Budget

- Establish the overall expenditure limitation for FY2022 at $233.5 million
- Expenditure authority may only be reallocated or reduced
- Structurally balanced
- Reflects the careful allocation of available resources
- Invests in key areas
- Public hearing for final budget adoption on June 21, 2022

DISCUSSION

Council-Regular Meeting **D1**

Meeting Date: 05/17/2022

To: Mayor and Council

Submitted For: Andrea Caicedo, Assistant to the Town Manager

From: Andrea Caicedo, Assistant to the Town Manager

Date: May 17, 2022

Strategic Plan Focus Area:
Community, Heritage

Subject: Relating to Public Art; discussion and selection of a name for the public art piece at the roundabout located at Sandario Road and Marana Main Street (Andrea Caicedo)

Discussion:

In late 2019, Council approved the design of a public art project that would act as a gateway to Marana Main Street and Downtown Marana. Utilizing grant funding from Pima Association of Governments' Transportation Art by Youth (TABY) program, as well as a supplemental amount from the Downtown Marana Reinvestment Fund (DMRF), the Town worked with the selected artist and a Marana High School CTE Welding Program instructor as well as two students from the program to create the public art piece. Due to several obstacles, the COVID-19 pandemic and construction related challenges, the installation of the art piece at the roundabout was delayed. Installation of the public art piece is now back on track and is slated to be completed by July 2022.

The art piece, which features a man riding a horse, with a saguaro and a steer nearby, has been informally referred to as "Horse & Rider" and "Cattle Driver". Given its importance as the first art piece in the designated downtown Marana area and as artwork intended to capture Marana's past, the name of the art should also represent the area in a unique and creative way. During the week of April 18, 2022, Town staff submitted name ideas for the public art piece. The following provides a list of potential names for Council consideration.

1. Chasing Dreams
2. Cowboy Dreams
3. Cowboy's Heaven
4. Heritage Roundup
5. Marana Skies
6. Spirit of the West
7. Sunset Ride
8. Under Marana Skies
9. Spirit of Marana

At tonight's meeting, the Council will be asked to select and approve a name for the public art that will be located at the Sandario Road and Marana Main Street roundabout. The public art piece will be unveiled with a celebration upon completion in mid-July. A plaque will also be installed to provide details of the artwork.

Staff Recommendation:

Council's pleasure.

Suggested Motion:

I move to name the public art piece at the roundabout located at Sandario Road and Marana Main Street _____.

Attachments

No file(s) attached.
