



MARANA TOWN COUNCIL
STUDY SESSION
NOTICE AND AGENDA

11555 W. Civic Center Drive, Marana, Arizona 85653
Council Chambers, March 22, 2022, at or after 6:00 PM

Ed Honea, Mayor
Jon Post, Vice Mayor
Patti Comerford, Council Member
Jackie Craig, Council Member
Herb Kai, Council Member
John Officer, Council Member
Roxanne Ziegler, Council Member

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Marana Town Council and to the general public that the Town Council will hold a meeting open to the public on March 22, 2022, at or after 6:00 PM located in the Council Chambers of the Marana Municipal Complex, 11555 W. Civic Center Drive, Marana, Arizona.

ACTION MAY BE TAKEN BY THE COUNCIL ON ANY ITEM LISTED ON THIS AGENDA. Revisions to the agenda can occur up to 24 hours prior to the meeting. Revised agenda items appear in *italics*.

The Council Chambers are wheelchair and handicapped accessible. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Town Clerk at (520) 382-1999. Requests should be made as early as possible to arrange the accommodation.

This Notice and Agenda posted no later than 24 hours prior to the meeting at the Marana Municipal Complex, 11555 W. Civic Center Drive, the Marana Operations Center, 5100 W. Ina Road, and at www.maranaaz.gov under Agendas and Minutes.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE/INVOCATION/MOMENT OF SILENCE

APPROVAL OF AGENDA

DISCUSSION/DIRECTION/POSSIBLE ACTION

- D1 Relating to Public Works; presentation, discussion, and possible direction regarding the draft Town of Marana Five-Year Capital Improvement Program for Fiscal Years 2023 through 2027 (Mo El-Ali, Jim Conroy, and Jing Luo)
- D2 Relating to Boards, Commissions and Committees; selecting three potential topics for the Marana Citizens' Forum Spring 2022 session (Andrea Caicedo)

EXECUTIVE SESSIONS

Pursuant to A.R.S. § 38-431.03, the Town Council may vote to go into executive session, which will not be open to the public, to discuss certain matters.

- E1 Executive Session pursuant to A.R.S. §38-431.03 (A), Council may ask for discussion or consideration, or consultation with designated Town representatives, or consultation for legal advice with the Town Attorney, concerning any matter listed on this agenda for any of the reasons listed in A.R.S. §38-431.03 (A).

FUTURE AGENDA ITEMS

Notwithstanding the Mayor's discretion regarding the items to be placed on the agenda, if three or more Council members request that an item be placed on the agenda, it must be placed on the agenda for the second regular Town Council meeting after the date of the request, pursuant to Marana Town Code Section 2-4-2(B).

ADJOURNMENT



Council-Study Session

D1

Meeting Date: 03/22/2022

To: Mayor and Council

From: Mo El-Ali, Public Works Director

Date: March 22, 2022

Strategic Plan Focus Area:
Community

Strategic Plan Focus Area Additional Info:

Initiative 15: Ensure capital improvement projects advance the community's economic development goals and adhere to aesthetic standards.

Subject: Relating to Public Works; presentation, discussion, and possible direction regarding the draft Town of Marana Five-Year Capital Improvement Program for Fiscal Years 2023 through 2027 (Mo El-Ali, Jim Conroy, and Jing Luo)

Discussion:

Providing infrastructure is a primary function of a local government. Maintaining public safety, adequate transportation systems, parks and recreation facilities, adequate water and wastewater systems, Town services, and the community's quality of life are all heavily dependent on how the Town handles infrastructure issues.

As part of the programming of the Town budget, the Town Council adopts a five-year Capital Improvement Program (CIP). The CIP is a comprehensive, five-year plan of capital projects that will support the continued growth and development of the Town. The CIP establishes the Capital Budget, which is the capital outlay portion of the annual budget. The CIP is used in implementing the General Plan and supporting the Town's adopted Strategic Plan by developing a prioritized schedule of short-range and long-range community capital needs, evaluating projects, and analyzing the community's ability and willingness to pay for them in the most cost-effective way. The Town uses the CIP as its method in determining future infrastructure requirements and planning the financing of facilities to maintain service levels

provided to Town citizens.

The CIP covers a five-year planning horizon (Fiscal Years 2023-2027) and identifies infrastructure and facility projects that the Town will undertake during this timeframe as well as the funding sources available for projected expenditures. Town staff solicits input from various departments for capital improvement projects. Finance reviews fund balances for each fund, current fiscal year-end estimates, and upcoming fiscal year budget and provides five-year revenue projections. Staff reviews and revises the Town's five-year CIP on an annual basis. Projects for the upcoming fiscal year will be programmed as a part of the budget adoption.

Town staff will present the program for Council input. Direction given will be used to finalize next year's capital budget.

Financial Impact:

Most of the programmed capital projects are aligned with revenue sources dedicated for their particular area such as transportation fund, impact fees, federal and state funds, and water capital fund. There are some projects that will make requests of the general fund.

The final program will be brought before council as a part of the FY2023 budget adoption.

Staff Recommendation:

Council's pleasure

Suggested Motion:

Council's pleasure

Attachments

No file(s) attached.



Council-Study Session

D2

Meeting Date: 03/22/2022

To: Mayor and Council

Submitted For: Andrea Caicedo, Assistant to the Town Manager

From: Andrea Caicedo, Assistant to the Town Manager

Date: March 22, 2022

Strategic Plan Focus Area:
Community

Strategic Plan Focus Area Additional Info:

Principle Statement 2: We will approach Citizen Engagement in unique and creative ways.

Subject: Relating to Boards, Commissions and Committees; selecting three potential topics for the Marana Citizens' Forum Spring 2022 session (Andrea Caicedo)

Discussion:

The Marana Citizens' Forum was established by the Town Council to discuss, deliberate, and make recommendations back to the Council on matters that are important to our community. As part of the topic selection process, several topics of current interest are compiled and presented by Town staff to the Town Council to then narrow down the list to the top three topics.

Upon Council approval of three potential topics, Town staff will prepare a brief background report for each of the potential session topics to provide context for the topics and will present the topics to the Forum delegates. A single topic will then be selected by a vote of the Marana Citizens' Forum delegates.

The following provides a list of potential topics for the Spring 2022 session. These topics were proposed by Town staff and forum delegates, or are topics that have been

recommended as a topic of interest during prior sessions.

1. **Green building best practices:** Potential research on how to implement best practices in Town projects to assure lowered future maintenance costs and enhance citizen health.
2. **Enhance outdoor recreation/tourism experience:** Potential research and development of programs to enhance recreation/tourism experience in Marana.
3. **Promote the Marana Regional Airport:** Identify potential programs and campaigns to promote the Marana Regional Airport.
4. **Establish an internship program for Marana teens:** Creation of an internship program in conjunction with local businesses, schools, government, and non-profit organizations.
5. **Community Partnerships:** Identify organizations that collaborate with the Town and that the Town provides any financial support. Determine how to measure return on investment, performance metrics, and expectations.

At tonight's meeting, each Council Member will be asked to select his or her top three choices. Staff will take the three top choice topics to the orientation meeting on March 24, 2022, and the delegates will vote on the topic they prefer to discuss for the Spring 2022 session.

Staff Recommendation:

Council's pleasure.

Suggested Motion:

No motion is necessary. After tallying the Council Members' topic selections, staff will forward the top three topics to the Forum for the Spring 2022 session.

Attachments

Marana Citizens Forum Topic Selection



Council, please select no more than your top 3 topic preferences for the Marana Citizens' Forum Spring 2022 session.

Topic	Selection
1. Green building best practices: Potential research on how to implement best practices in Town projects to assure lowered future maintenance costs and enhance citizen health.	
2. Enhance outdoor recreation/tourism experience: Potential research and development of programs to enhance recreation/tourism experience in Marana.	
3. Promote the Marana Regional Airport: Identify potential programs and campaigns to promote the Marana Regional Airport.	
4. Establish an internship program for Marana teens: Creation of an internship program in conjunction with local businesses, schools, government, and non-profit organizations.	
5. Community Partnerships: Identify organizations that collaborate with the Town and that the Town provides any financial support. Determine how to measure return on investment, performance metrics, and expectations.	