



MARANA TOWN COUNCIL
REGULAR COUNCIL MEETING
NOTICE AND AGENDA

11555 W. Civic Center Drive, Marana, Arizona 85653
Council Chambers, June 6, 2023, at or after 6:00 PM

Ed Honea, Mayor
Jon Post, Vice Mayor
Patti Comerford, Council Member
Jackie Craig, Council Member
Herb Kai, Council Member
John Officer, Council Member
Roxanne Ziegler, Council Member

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Marana Town Council and to the general public that the Town Council will hold a meeting open to the public on June 6, 2023, at or after 6:00 PM located in the Council Chambers of the Marana Municipal Complex, 11555 W. Civic Center Drive, Marana, Arizona.

ACTION MAY BE TAKEN BY THE COUNCIL ON ANY ITEM LISTED ON THIS AGENDA. Revisions to the agenda can occur up to 24 hours prior to the meeting. Revised agenda items appear in *italics*.

As a courtesy to others, please turn off or put in silent mode all electronic devices.

Meeting Times

Welcome to this Marana Town Council meeting. Regular Council meetings are usually held the first and third Tuesday of each month at 6:00 PM at the Marana Municipal Complex, although the date or time may change and additional meetings may be called at other times and/or places. Contact the Town Clerk or watch for posted agendas for other meetings. This agenda may be revised up to 24 hours prior to the meeting. In such a case a new agenda will be posted in place of this agenda.

Speaking at Meetings

If you are interested in speaking to the Council during the Call to the Public or Public Hearings, you must fill out a speaker card (located in the lobby outside the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly will be removed from the meeting and will not be allowed to return.

Accessibility

To better serve the citizens of Marana and others attending our meetings, the Council Chambers are wheelchair and handicapped accessible. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Town Clerk at (520) 382-1999. Requests should be made as early as possible to arrange the accommodation.

Agendas

Copies of the agenda are available the day of the meeting in the lobby outside the Council Chambers or online at www.maranaaz.gov under Agendas and Minutes. For questions about the Council meetings, special services or procedures, please contact the Town Clerk, at (520) 382-1999, Monday through Friday from 8:00 AM to 5:00 PM.

This Notice and Agenda Posted no later than 24 hours prior to the meeting, at the Marana Municipal Complex, 11555 W. Civic Center Drive, the Marana Operations Center, 5100 W. Ina Road, and at www.maranaaz.gov under Agendas and Minutes.

REGULAR COUNCIL MEETING

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE/INVOCATION/MOMENT OF SILENCE

APPROVAL OF AGENDA

CALL TO THE PUBLIC

At this time any member of the public is allowed to address the Town Council on any issue within the jurisdiction of the Town Council, except for items scheduled for a Public Hearing at this meeting. The speaker may have up to three minutes to speak. Any persons wishing to address the Council must complete a speaker card located outside the Council Chambers and deliver it to the Town Clerk prior to the commencement of the meeting. Individuals addressing a meeting at the Call to the Public will not be provided with electronic technology capabilities beyond the existing voice amplification and recording capabilities in the facilities. Pursuant to the Arizona Open Meeting Law, at the conclusion of Call to the Public, individual members of the Council may respond to criticism made by those who have addressed the Council, and may ask staff to review the matter, or may ask that the matter be placed on a future agenda.

PROCLAMATIONS

MAYOR AND COUNCIL REPORTS: SUMMARY OF CURRENT EVENTS

MANAGER'S REPORT: SUMMARY OF CURRENT EVENTS

PRESENTATIONS

- P1 Relating to Community and Neighborhood Services; presentation on the Pima County Regional Affordable Housing Commission and the Prosperity Initiative Working Group (Lisa Shafer)

CONSENT AGENDA

The Consent Agenda contains items requiring action by the Council which are generally routine items not requiring Council discussion. A single motion and affirmative vote will approve all items on the Consent Agenda, including any resolutions or ordinances. Prior to a motion to approve the Consent Agenda, any Council member may remove any item from the Consent Agenda and that item will be discussed and voted upon separately.

- C1 Resolution No. 2023-048: Relating to Administration; designating Yiannis Kalaitzidis as the Chief Fiscal Officer for officially submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General (Libby Shelton)
- C2 Resolution No. 2023-049: Relating to Administration; approving and authorizing the Mayor to execute Amendment Two to the Intergovernmental Agreement with Pima County for Pima Early Education Program (Lisa Shafer)
- C3 Resolution No. 2023-050: Relating to Development; approving a release of assurances for Little Lambert Lots 1-5 and Common Area A (Private Street) (Jason Angell)
- C4 Resolution No. 2023-051: Relating to Development; approving an amended final plat for Tangerine/I-10 Lots 3A - 3D, Lots 4A - 4C, and Block "1" (Future Development), Blocks "2" and "3" (Open Space/Drainage) generally located south of Tangerine Road and a quarter-mile west of Interstate 10 (Steve Cheslak)

- C5 Resolution No. 2023-052: Relating to Intergovernmental Relations; approving and authorizing the Town Manager to execute a Lobbying Services Agreement with Triadvocates, LLC for Fiscal Year 2024 (Andrea Caicedo)
- C6 Resolution No. 2023-053: Relating to the Police Department; approving and authorizing the Police Chief or his designee to execute a Memorandum of Understanding between the City of Tucson and Marana Police Department to set forth their relationships concerning the Southern Arizona Crime Gun Intelligence Center (Libby Shelton)
- C7 Resolution No. 2023-054: Relating to Public Works; authorizing the Town Manager to sign all documents and do all other things necessary or prudent to obtain land use rights from the Central Arizona Project (CAP) needed for the Tangerine Road TI (Traffic Interchange) project, Town project ST107 (Jane Fairall)
- C8 Approval of Regular Town Council Meeting Summary Minutes of May 16, 2023 (David L. Udall)

LIQUOR LICENSES

BOARDS, COMMISSIONS AND COMMITTEES

- B1 Resolution No. 2023-055: Relating to Boards, Commissions, and Committees; making appointments to the Town of Marana Planning Commission (David L. Udall)

COUNCIL ACTION

- A1 PUBLIC HEARING: Ordinance No 2023.019: Relating To Development; approving a rezoning of approximately 1.7 acres of land, generally located 300 feet northwest of the intersection of W. Ina Road and N. Oldfather Road, from MR-2 (Multi-Family Residential) and NC (Neighborhood Commercial) to VC (Village Commercial) (Scott S. Radden)
- A2 Resolution No. 2023-056: Relating to Administration; adopting the Town of Marana Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy for FY 2023-2024 (Yiannis Kalaitzidis)

ITEMS FOR DISCUSSION / POSSIBLE ACTION

- D1 Relating to Development and Public Works; update, discussion, and possible direction regarding public and private projects and development applications on the Town's [Marana Current and Proposed Projects](#) internet site (Jason Angell)
- D2 Relating to Legislation and Government Actions; discussion and possible action or direction regarding all pending state, federal, and local legislation/government actions and on recent and upcoming meetings of other governmental bodies (Terry Rozema)
- D3 Relating to Budget; discussion, direction, and possible action regarding development of the fiscal year 2023/2024 budget, including proposed budget initiatives and expenditures (Terry Rozema)

EXECUTIVE SESSIONS

Pursuant to A.R.S. § 38-431.03, the Town Council may vote to go into executive session, which will not be open to the public, to discuss certain matters.

- E1 Executive Session pursuant to A.R.S. §38-431.03 (A), Council may ask for discussion or consideration, or consultation with designated Town representatives, or consultation for legal advice with the Town Attorney, concerning any matter listed on this agenda for any of the reasons listed in A.R.S. §38-431.03 (A).
- E2 Executive Session pursuant to A.R.S. § 38-431.03 (A)(1) for discussion, consideration, and possible interviews of candidates for appointment to the Planning Commission.

FUTURE AGENDA ITEMS

Notwithstanding the Mayor's discretion regarding the items to be placed on the agenda, if three or more Council members request that an item be placed on the agenda, it must be placed on the agenda for the second regular Town Council meeting after the date of the request, pursuant to Marana Town Code Section 2-4-2(B).

ADJOURNMENT



Council-Regular Meeting

P1

Meeting Date: 06/06/2023

To: Mayor and Council

From: Lisa Shafer, Community Development Director

Date: June 6, 2023

Strategic Plan Focus Area:

Not Applicable

Subject: Relating to Community and Neighborhood Services; presentation on the Pima County Regional Affordable Housing Commission and the Prosperity Initiative Working Group (Lisa Shafer)

Discussion:

The Town of Marana is currently participating in two regional efforts that are focused on affordable housing and reducing poverty. Lisa Shafer was appointed by the Board of Supervisors to the Pima County Regional Affordable Housing Commission on December 6, 2022. Also in December, Ms. Shafer joined the newly created Prosperity Initiative Working Group. Staff from Pima County will be providing the Council with information on both of these regional efforts.

In 2022, Tucson's Mayor and Council and the Pima County Board of Supervisors voted in support of creating a City/County working group to develop long-term strategies to reduce poverty, as well as short-term actions to address immediate needs. The working group that formed also includes staff representation from each of the incorporated municipalities and the Tucson Indian Center and provides input and guidance into what is now referred to as the "Prosperity Initiative".

The first phase of the Prosperity Initiative is focused on developing a set of evidence-based policy options that can be adopted or adapted at the local government level, to reduce generational poverty and improve individual and community wealth. This policy development phase is estimated to conclude this summer with a full set of policies. The second phase will focus on aligning local government operations and investments to best implement the policies. Each jurisdiction can determine what, if

any, policies they want to adopt. A list of the policies that are being worked on by the working group has been included for informational purposes.

In October 2022, the Board of Supervisors created the Pima County Regional Affordable Housing Commission. The Commission is comprised of eighteen members: two appointed by each Board of Supervisor, one by the County Administrator, three by the City of Tucson and one by each of the incorporated cities or towns. One of the purposes of the Commission is to provide oversight and transparency for funding allocated by Pima County for the purpose of improving housing affordability across Pima County.

Fiscal Year 2023 General Fund budget included \$5 million for affordable housing. The Commission recommended the following breakdown of those funds.

- Gap funding for affordable housing development and preservation-\$4.0 million
- Surplus County land for affordable housing development-\$200,000
- Housing market study and online dashboard-\$500,000
- Develop pre-approved affordable housing design models-\$50,000
- Other to be determined expenses-\$250,000

The funding not spent in FY23 will be rolled over into FY24 along with another \$5 million allocated to affordable housing in FY24 by the Pima County Board of Supervisors.

Staff Recommendation:

Presentation on the Pima County Regional Affordable Housing Commission and the Prosperity Initiative Working Group only.

Suggested Motion:

Presentation on the Pima County Regional Affordable Housing Commission and the Prosperity Initiative Working Group only.

Attachments

Draft Policies

Prosperity Initiative Policy Status Review

IN PROCESS	IN CONSIDERATION
1. Early Childhood Education 2. Housing Mobility 3. Housing Stability 4. Neighborhood Reinvestment 5. Transportation 6. Children Savings Accounts 7. Digital Inclusion 8. Post Secondary Education 9. Access to Health Care & Health Services 10. Small Business Support 11. Economic development 12. 2GEN Approach 13. Financial Capability	1. Workforce Development 2. Criminal Justice 3. Career Exploration/ After School Programs 4. Increased Access to Resources (Hubs, Navigators, One Stops, ERN, Financial Opportunity Centers) 5. Limiting predatory lenders Will be incorporated throughout: Climate Resilience/ Environmental Justice

Early Childhood Education

Increase access to affordable high quality early childcare and education for children from low-income families, ages birth to five.

Status	Complete
Approved by	City of Tucson

Housing Mobility

City of Tucson

Affordable Housing to Reduce the Geographic Concentration of Poverty and Increase Mobility

Efforts to increase the supply of affordable housing* should prioritize practices and investments that reduce the geographic concentration of poverty and increase the number of mixed-income neighborhoods. In higher opportunity areas the availability of affordable housing should be increased and households with young children living in high poverty areas should be prioritized for access to these opportunities.

*Affordable Housing – Housing that a household can pay for, while still having money left over for other necessities like food, transportation, and health care. An affordability metric often used is ‘Housing Cost Burden’ or housing in which the occupant(s) is/are paying more than 30% of their income on housing.

Note: Research is underway that could result in additional housing-focused policies with an emphasis on the need to reinvest in areas of high poverty and prevent displacement of households in high poverty areas experiencing investment, as well as homeownership for intergenerational wealth building.

Status	Complete
Approved by	City of Tucson

Prosperity Initiative Policy Status Review, con't.

Pima County (slight wording difference)

Increase Geographic Diversity of Affordable Housing and Improve Opportunity

Efforts to increase the supply of housing should prioritize practices and investments that result in diverse housing types and prices in the same neighborhoods, ensuring affordable housing options are available throughout Pima County.

Status

| Complete

Housing Stability

Improve housing stability among renters and homeowners by preventing evictions and foreclosures, and maximizing household income, especially for those in high poverty areas.

Considering two areas: anti-displacement and increase and improve home ownership.

Anti-displacement:

- Eviction prevention
- Legal services
- Rent assistance

Increase and improve home ownership

- Home ownership opportunities
- Preservation of affordable housing
- Weatherization
- Access to fair credit/loans for purchase and home improvements
- Anti predator components like limiting payday lenders or "We Buy Homes"

Status

| In Process – 75% complete

Neighborhood Reinvestment

Policy to address the need for additional infrastructure and services to areas of concentrated poverty.

1. Infrastructure investments (affordable housing, home ownership, sidewalks, parks, bus stops)
2. Strengthen and expand the connection to resources and services through expansion of hubs, more Navigators, etc.
3. Determining selection of neighborhoods

Transportation:

Increase transportation options and reduce transportation costs and impacts for low-income families and communities.

1. **Reduce financial and informational** barriers to safe, reliable, and convenient public transportation services.
2. **Connect individuals and families** in disadvantaged communities with jobs, education, healthcare and other essential resources.
3. **Reduce emissions and pollution.**

Prosperity Initiative Policy Status Review, con't.

4. **Solicit meaningful input** from disadvantaged communities in rural, suburban and urban areas when identifying and prioritizing transportation investments.

Status | In Process – 50% complete

Children Savings Accounts

Support the creation of and investment in Children's Saving Accounts to support post-secondary education and increased economic mobility for low income families.

Additional supportive programming should be developed for outreach and messaging, expanded community participation as investors, and other resources that increase the likelihood of CSAs being using for post-secondary education.

Status | In Process – 75% complete

Digital Inclusion

Expand broadband services and address barriers so all Pima County residents have access, equipment, and skills for digital inclusion.

- Ensure all Pima County residents can fully participate in the digital experience and economy through the expansion of broadband infrastructure.
- Additional emphasis should be placed on improving access to affordable internet subscriptions, internet-enabled devices, high-quality technical support, and the development of digital skills to improve the economic, social, and civic participation of residents.
- The commitment of resources should be prioritized for populations who have been historically and negatively impacted by the digital divide.

Status | In Process – 75% complete

Post Secondary Education

Increase completion rates for college, certificates and other post-secondary education for low-income individuals that lead to higher paying and more stable employment.

- Tuition support to include certificates as “last dollar.”
- Connect to CSAs, Earn to Learn, and Arizona Promise.
- Promote career exploration in middle and high school.
- More coaching/ services to help families put financial resources and career pathways together.

Status | In Process – 75% complete

Access to Health Care & Health Services

Prosperity Initiative Policy Status Review, con't.

The Health Department is looking at policies in these areas:

1. Access to health insurance and services and reducing medical debt
2. Health workforce development that leads to better paying jobs and a more diverse workforce, particularly mental health
3. Home visitation and family planning, particularly for families with young children

Status

| In Process

Small Business Support

- Distinguishing 3 types of small business
 - Solopreneur
 - Less than 25 employees
 - Between 25 and 100 employees
- Access to fair credit/loans
- Financial and entrepreneur coaching
- Target resources for Spanish dominant businesses
- Reducing administrative burdens around permits, ADA regulations, etc.

Status

| In Process

Economic Development

(Small Business Support falls under this as well)

1. **Local and targeted hiring policies:** These require or incentivize businesses that receive public resources, such as government contracts or tax breaks, **to hire workers living in a particular geographic area or from specific populations within the community.**
 - Local and targeting hiring programs advance equitable development by [increasing access to quality jobs and career ladders](#) for workers who face barriers to employment and by facilitating businesses' connections to local workers.

Status

| In Process

Workforce Development

1. **Target, prioritize and support low-income individuals in obtaining “good jobs.”**
Good jobs are defined by self-sufficiency wages, longevity and should target sectors like green infrastructure.
2. **Expand the pipeline to key professions addressing critical community needs and advocate for higher wages and better benefits:**
 - Target areas like childcare, senior care, and mental health professionals
 - Build a career pipeline

Prosperity Initiative Policy Status Review, con't.

- Identify and implement sustainable approaches to increase compensation and benefits.

3. Expand summer youth employment opportunities.

All policies should:

- Prioritize women, single mothers, returning citizens and Black, Latino and Native American youth.
- Emphasis should be placed on incorporating paid internships, apprenticeships and other workplace based experiential learning opportunities.
- Include strong case management to address specific barriers for these target groups.
- Incorporate a robust data management system and strong coordination with partners.
- Consider the benefits cliff.

Status

| In Process

2GEN Approach

A two generation (or multi-generational) approach centers the whole family and the importance of family voice and direction in policies, programs, and practices.

Status

| In Process

Financial Capability

There is extensive research on the importance of financial capacity building for families to obtain and protect assets and wealth, as well as avoid financial predators.

Status

| In Process

Climate Resilience/ Environmental Justice

Incorporated through several policies like transportation and neighborhood reinvestment.

Status

| In Process

Other Possible Policy Areas:

1. Criminal Justice
2. Career Exploration/ After School Programs
3. Increased Access to Resources (Hubs, Navigators, One Stops, ERN, Financial Opportunity Centers)
4. Limiting predatory lenders (title loan/ We Buy Houses). This could be incorporated into an anti-displacement strategy



Council-Regular Meeting

C1

Meeting Date: 06/06/2023

To: Mayor and Council

From: Libby Shelton, Deputy Town Attorney

Date: June 6, 2023

Strategic Plan Focus Area:

Not Applicable

Subject: Resolution No. 2023-048: Relating to Administration; designating Yiannis Kalaitzidis as the Chief Fiscal Officer for officially submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General (Libby Shelton)

Discussion:

A.R.S. §41-1279.07 requires each political subdivision to provide to the auditor general by July 31 each year the name of the chief fiscal officer (CFO) designated by the governing board of the political subdivision to submit the current fiscal year's annual expenditure limitation report (AELR). In the past, the Town has accomplished this by filling out the reports requested by the auditor general. However, the auditor general is now requiring that the Town submit documentation of the Council's official designation, in the form of a resolution. The attached resolution appoints the Town's Finance Director, Yiannis Kalaitzidis, as the Town's CFO for purposes of submitting the AELR.

Staff Recommendation:

Staff recommends approval of the resolution appointing Yiannis Kalaitzidis as the Town's CFO for purposes of submitting the AELR for FY 2024.

Suggested Motion:

I move to adopt Resolution No. 2023-048, designating Yiannis Kalaitzidis as the Chief Fiscal Officer for officially submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General.

Attachments

Resolution No. 203-048

MARANA RESOLUTION NO. 2023-048

RELATING TO ADMINISTRATION; DESIGNATING YIANNIS KALAITZIDIS AS THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2024 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL

WHEREAS A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Auditor General by July 31 the name of the Chief Fiscal Officer the governing body has designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the Town of Marana Mayor and Council desire to designate Yiannis Kalaitzidis as the Town's Chief Fiscal Officer; and

WHEREAS entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR; and

WHEREAS the Town Council finds that adopting this resolution designating the Town's Finance Director, Yiannis Kalaitzidis, as the Town's Chief Fiscal Officer for this purpose is in the best interests of the Town and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Yiannis Kalaitzidis is hereby designated as the Town's Chief Fiscal Officer for purposes of submitting the fiscal year 2024 AELR to the Arizona Auditor General's Office on the governing body's behalf.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 6th day of June, 2023.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

David L. Udall, Town Clerk

Jane Fairall, Town Attorney



Council-Regular Meeting

C2

Meeting Date: 06/06/2023

To: Mayor and Council

From: Lisa Shafer, Community Development Director

Date: June 6, 2023

Strategic Plan Focus Area:
Not Applicable

Subject: Resolution No. 2023-049: Relating to Administration; approving and authorizing the Mayor to execute Amendment Two to the Intergovernmental Agreement with Pima County for Pima Early Education Program (Lisa Shafer)

Discussion:

On June 1, 2021, the Town Council approved Resolution No. 2021-077 authorizing staff to enter into an Intergovernmental Agreement (IGA) with Pima County for the new Pima Early Education Program (PEEP) to fund a new pre-school program at Estes Elementary for the 2021-2022 school year. The Town contributed \$132,000 towards the first 10-month program school year. Last year the Town Council authorized Amendment One to the IGA again funding the preschool class at Estes for the 2022-2023 school year, by contributing \$142,345. This class at Estes has been full each year.

The overall goals of PEEP are to increase the number of 3-5 year-old children from low-income families attending high quality preschools in Pima County and to increase the number of high quality preschools in Pima County. A household family income must be at or below 300% of the Federal Poverty Level to qualify for this program. To be considered a quality preschool, the preschool must have a Quality First rating of 3-5 stars, be a Head Start provider or be nationally accredited. As of March 31, 2023, 1,270 children from income eligible families are receiving assistance from this program to attend high quality preschools across Pima County. PEEP's, along with other state and federal programs, are serving about 38% of families in need of this assistance. The number of preschools rated as high quality has also increased from 199 at the start of the program to 256. In first year of the program there were 12 school district classes.

That increased to 28 the second year and, in this upcoming third year, there will be 33 school district classes. Next year, MUSD will have one class at Estes (Town-funded), two at DeGrazia and one at Ironwood (all County funded).

The County has approached the Town requesting the Town consider funding PEEP for a third year. The cost for school year 2023-2024 is \$155,545. The Town has a credit of \$7,841 due to the class size being only 18 (3-4 year old) students, not the 20 (4-5 year old) students the full amount would have covered. If the Town Council approves Amendment Two to the PEEP IGA, the Town will pay a total of \$147,704 towards Estes Elementary PEEP class for fiscal year 2024.

Financial Impact:

Fiscal Year: 2024

Budgeted Y/N: Y

Amount: \$147,704

Pending Council approval the contribution amount for this program will be budgeted within the General Fund for the upcoming fiscal year.

Staff Recommendation:

Staff recommends approval of Amendment Two to the IGA with Pima County for the Pima Early Education Program.

Suggested Motion:

I move to adopt Resolution No. 2023-049, approving and authorizing the Mayor to execute Amendment Two to the Intergovernmental Agreement with Pima County for Pima Early Education Program.

Attachments

Resolution No. 2023-049

Exhibit A to Resolution

MARANA RESOLUTION NO. 2023-049

RELATING TO ADMINISTRATION; APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT TWO TO THE INTERGOVERNMENTAL AGREEMENT WITH PIMA COUNTY FOR PIMA EARLY EDUCATION PROGRAM

WHEREAS research shows that children who attend high quality preschool are better prepared for kindergarten and are less likely to need expensive special education services; and

WHEREAS on June 1, 2021, the Town Council approved Resolution No. 2021-077 authorizing the Mayor to execute an Intergovernmental Agreement with Pima County for the Pima Early Education Program; and

WHEREAS on April 19, 2022, the Town Council approved Resolution No. 2022-036 authorizing the Mayor to execute Amendment One to the Intergovernmental Agreement for the Pima Early Education Program to renew the agreement for a second year; and

WHEREAS the Town of Marana desires to contribute funding to the Pima Early Education Program for a third year to offer high quality preschool classes at school district sites within the Town of Marana; and

WHEREAS Pima County and the Town of Marana may contract for services and enter into agreements with one another for joint or cooperative action pursuant to A.R.S. §11-952 *et seq.*; and

WHEREAS the Town Council finds that this amendment to the intergovernmental agreement with Pima County for the Pima Early Education Program is in the best interests of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, AS FOLLOWS:

SECTION 1. Amendment Two to the Intergovernmental Agreement with Pima County for the Pima Early Education Program, attached to and incorporated by this reference in this resolution as Exhibit A, is hereby approved, and the Mayor is hereby authorized to sign it for and on behalf of the Town of Marana.

SECTION 2. The Town's Manager and staff are hereby directed and authorized to undertake all other and further tasks required or beneficial to carry out the terms, obligations, and objectives of the agreement.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF
MARANA, ARIZONA, this 6th day of June, 2023.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

David L. Udall, Town Clerk

Jane Fairall, Town Attorney

Pima County Department of Community & Workforce Development

Project: Pima Early Education Program

IGA: Town of Marana

Contract No.: CTN-CR-21-128

Contract Amendment No.: 02

Orig. Contract Term: 07/01/2021 – 09/01/2022	Orig. Amount:	\$132,000.00
Termination Date Prior Amendment: 09/01/2023	Prior Amendments Amount:	\$142,345.00
Termination Date This Amendment: 09/01/2024	This Amendment Amount:	\$147,704.00
	Revised Total Amount:	\$422,049.00

AMENDMENT TWO

The parties agree to amend the above-referenced Intergovernmental Agreement as follows:

1. Background and Purpose.

1.1. Background. On May 18, 2021, Pima County (“County”) and the Town of Marana (“Town”), entered into the above-referenced Intergovernmental Agreement (“IGA”) to provide funding for the Pima Early Education Program.

1.2. Purpose. The parties want to extend the term by one year and contribute additional funding to the Pima Early Education Program to offer high quality preschool opportunities in the Town of Marana, without cost, to families with incomes at or below 300% of the Federal Poverty Level.

2. Term. This Amendment No. 2 commences on September 2, 2023 and terminates on September 1, 2024. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Town Responsibilities. Section 3 is amended to include Town’s additional contribution of \$147,704.00 that Town must pay to County on or before September 30, 2023.

4. County Responsibilities. Section 4 is deleted in its entirety and replaced with the following:

County shall allocate Town’s \$422,049.00 to reimburse Marana Unified School District for the cost of operating the new high quality preschool class at Estes Elementary School located within the Town for up to 18 preschool age children from families with incomes at or below 300% of the Federal Poverty Level.

- The maximum class reimbursement for School Year 2021–2022 (“Year One”) is \$118,800.
- The maximum class reimbursement for School Year 2022–2023 (“Year Two”) is \$155,545.

- The maximum class reimbursement for School Year 2023–2024 (“Year Three”) is \$155,545.

County will provide Town with a copy of the IGA between County and Marana Unified School District prior to Town making payment to County. County will not charge Town an administrative fee for allocating the Town funds. For Year One, Year Two and Year Three, County shall provide quarterly reports to Town on or before October 31, January 31, April 30, and July 31, and will also provide an end-of-year report by September 1. Reports shall include, for the preceding quarter, the amount of Town funding spent, and number of children served.

5. Counterparts. This Amendment No. 2 may be executed in counterparts, each of which, when taken together, will constitute one original contract.
All other provisions of the IGA not specifically changed by this Amendment remain in effect and are binding upon the parties.

SIGNATURE PAGE TO FOLLOW

PIMA COUNTY:

TOWN:

Chair, Board of Supervisors

Mayor

Date

Date

ATTEST

ATTEST

Clerk of the Board

Town Clerk

Approval

The foregoing Intergovernmental Agreement Amendment between County and Town has been reviewed by the undersigned and is hereby approved as to content.

Jan Leshner, Pima County Administrator

Intergovernmental Agreement Determination

The foregoing Intergovernmental Agreement Amendment between County and the Town has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

PIMA COUNTY:

TOWN

Deputy County Attorney

Town Attorney



Council-Regular Meeting

C3

Meeting Date: 06/06/2023

To: Mayor and Council

Submitted For: Jason Angell, Development Services Director

From: Dustin Ward, Development Engineering Division Manager

Date: June 6, 2023

Strategic Plan Focus Area:

Not Applicable

Subject: Resolution No. 2023-050: Relating to Development; approving a release of assurances for Little Lambert Lots 1-5 and Common Area A (Private Street) (Jason Angell)

Discussion:

Little Lambert Lots 1-5 is located north of Lambert Lane along Calle Presidio De Oeste. The final plat was recorded in the Pima County Recorder's Office on August 8, 2022, at Sequence Number 20222200262.

The Town has a third-party trust assurance agreement assuring the completion of improvements needed to serve the subdivision. The subdivider has completed the improvements serving Little Lambert Lots 1-5 acceptable to town standards in accordance with the assurance agreement.

If approved, this resolution will release the Little Lambert Lots 1-5 assurances.

Staff Recommendation:

Staff recommends approving a release of assurances for Little Lambert Lots 1-5 and Common Area A (Private Street).

Suggested Motion:

I move to adopt Resolution No. 2023-050, approving a release of assurances for Little Lambert Lots 1-5 and Common Area A (Private Street).

Attachments

Resolution No. 2023-050

Location Map

MARANA RESOLUTION NO. 2023-050

RELATING TO DEVELOPMENT; APPROVING A RELEASE OF ASSURANCES FOR LITTLE LAMBERT LOTS 1-5 AND COMMON AREA A (PRIVATE STREET)

WHEREAS the final plat for “Little Lambert Lots 1–5 and Common Area A (Private Street)” was recorded in the Pima County Recorder’s Office on August 8, 2022 at Sequence 20222200262; and

WHEREAS the Town has a third party trust assurance agreement (the “Assurance Agreement”) with Stewart Title & Trust of Tucson as Trustee under Trust No. 3776, recorded in the Pima County Recorder’s Office on August 8, 2022 at Sequence 20222200264, assuring the completion of private improvements for Little Lambert; and

WHEREAS the Subdivider has completed the private improvements for Little Lambert acceptable to Town standards in accordance with the Assurance Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Marana as follows:

Section 1. The Assurance Agreement is hereby released.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 6th day of June, 2023.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

David L. Udall, Town Clerk

Jane Fairall, Town Attorney

FINAL PLAT FOR LITTLE LAMBERT

APPROVALS

BY: Sanjay Burrell P.E. 7/27/2022
MARANA TOWN ENGINEER/
SUBDIVISION ENGINEER
DATE
BY: Mike Chubb 7/27/22
MARANA PLANNING MANAGER
DATE
I, Cherry L. Lawson, CLERK OF THE TOWN OF MARANA, HEREBY CERTIFY THAT
THIS PLAT WAS APPROVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA ON
THE 3rd DAY OF August, 2022.
Cherry L. Lawson 8/4/2022
CLERK OF THE TOWN OF MARANA
DATE

THE UNDERSIGNED CERTIFIES THAT IT IS DESIGNATED AS HAVING AN ASSURED WATER SUPPLY
AND WILL PROVIDE WATER SERVICE TO THIS SUBDIVISION.

BY: Michael Marnace 7-26-2022
DATE
ITS: Interim Administrator 7-26-2022
CITY OF TUCSON WATER DEPARTMENT
DATE

ASSURANCES

ASSURANCES IN THE FORM OF A THIRD PARTY TRUST FROM STEWART TITLE AND TRUST OF
TUCSON, AN ARIZONA CORPORATION, AS TRUSTEE, UNDER TRUST NO. 3776 AS RECORDED
IN SEQUENCE NUMBER 20222200264 IN THE OFFICE OF THE RECORDER OF
PIMA COUNTY, ARIZONA HAVE BEEN PROVIDED TO GUARANTEE INSTALLATION OF REQUIRED
STREET, SEWER, ELECTRIC, GAS AND WATER UTILITIES, DRAINAGE, FLOOD CONTROL AND
OTHER SUBDIVISION IMPROVEMENTS MEETING ESTABLISHED MINIMUM STANDARDS OF DESIGN
AND CONSTRUCTION. ed 8-4-2022
BY: ed
TOWN OF MARANA
DATE

CERTIFICATION OF SURVEY

I HEREBY CERTIFY THAT THE BOUNDARY SURVEY SHOWN ON THIS PLAT WAS PERFORMED
UNDER MY DIRECTION AND THAT ALL EXISTING AND/OR PROPOSED SURVEY MONUMENTS
AND MARKERS SHOWN ARE CORRECTLY DESCRIBED. I FURTHER CERTIFY THAT THIS PLAT
WAS PREPARED UNDER MY DIRECTION FOR PERIMETER BOUNDARY RESULTS ONLY.

Taylor Webb
TAYLOR WEBB
ARIZONA REGISTRATION NO. 52699

CERTIFICATION OF ENGINEERING

I HEREBY CERTIFY THAT THE 100-YEAR FLOOD PRONE LIMITS AND EROSION HAZARD
SETBACKS WERE REVIEWED AND SHOWN UNDER MY SUPERVISION. I HEREBY CERTIFY THAT
ALL INTERIOR SUBDIVISION GEOMETRY FOR THIS PLAT WAS REVIEWED AND SHOWN UNDER
MY SUPERVISION

Jeffrey A. Stanley
JEFFREY A. STANLEY, P.E.
ARIZONA REGISTRATION NO. 19263

Sheet Index

- 1 Cover Sheet
- 2 Lot Details

JAS ENGINEERING
3710 E. CALLE CORTEZ TUCSON, ARIZONA 85716
(520) 390-7920
STANLEY19263@MSN.COM

DEDICATION

WE, THE UNDERSIGNED, HEREBY WARRANT THAT WE ARE ALL AND THE ONLY PARTIES
HAVING ANY FEE TITLE INTEREST IN THE LAND SHOWN ON THIS PLAT, AND WE CONSENT
TO THE SUBDIVISION OF THIS LAND IN THE MANNER SHOWN ON THIS PLAT.

WE HEREBY DEDICATE TO THE TOWN OF MARANA ALL PUBLIC EASEMENTS SHOWN ON THIS
PLAT. UTILITY EASEMENTS AS SHOWN ON THIS PLAT, ARE DEDICATED TO THE TOWN OF
MARANA, PIMA COUNTY, AND ALL PUBLIC AND PRIVATE UTILITY COMPANIES FOR THE
PURPOSE OF INSTALLATION AND MAINTENANCE OF, AND ACCESS TO, PUBLIC AND PRIVATE
UTILITIES AND PUBLIC SEWERS. OTHER EASEMENTS SHOWN ON THIS PLAT ARE DEDICATED
TO THE TOWN OF MARANA FOR THE PURPOSE OR PURPOSES NOTED ON THIS PLAT.

WE, THE UNDERSIGNED, OUR SUCCESSORS AND ASSIGNS, DO HEREBY HOLD THE TOWN OF
MARANA, ITS EMPLOYEES, OFFICERS, AND AGENTS HARMLESS FROM AND AGAINST ANY
AND ALL CLAIMS FOR DAMAGES RELATED TO THE USE OF THESE LANDS NOW AND IN THE
FUTURE BY REASON OF FLOODING, FLOWAGE, EROSION, OR DAMAGE CAUSED BY WATER,
WHETHER SURFACE, FLOOD, OR RAINFALL. NATURAL DRAINAGE SHALL NOT BE ALTERED,
DISTURBED, OR OBSTRUCTED WITHOUT THE APPROVAL OF THE TOWN OF MARANA.

COMMON AREA AS SHOWN ON THIS PLAT IS RESERVED FOR THE PRIVATE USE AND
CONVENIENCE OF ALL OWNERS OF PROPERTY WITHIN THIS SUBDIVISION AND THEIR GUESTS
AND INVITEES. COMMON AREA IS GRANTED AS EASEMENTS TO THE TOWN OF MARANA AND
ALL PUBLIC AND PRIVATE UTILITY COMPANIES FOR THE PURPOSE OF INSTALLATION AND
MAINTENANCE OF, AND ACCESS TO, UNDERGROUND PUBLIC AND PRIVATE UTILITIES. TITLE
TO ALL COMMON AREA SHALL BE VESTED IN AN ASSOCIATION OF INDIVIDUAL LOT OWNERS
AS ESTABLISHED BY COVENANTS, CONDITIONS AND RESTRICTIONS RECORDED IN SEQUENCE
NUMBER 20222200265 IN THE OFFICE OF THE RECORDER OF PIMA
COUNTY, ARIZONA. EACH AND EVERY LOT OWNER WITHIN THE SUBDIVISION SHALL BE A
MEMBER OF THE ASSOCIATION, WHICH IS RESPONSIBLE FOR THE CONTROL, MAINTENANCE,
SAFETY, AND LIABILITY OF THE COMMON AREA WITHIN THIS SUBDIVISION.

STEWART TITLE AND TRUST OF TUCSON, AN ARIZONA CORPORATION, AS TRUSTEE, UNDER
TRUST NO. 3776, AND NOT IN ITS CORPORATE CAPACITY

Stewart Title and Trust of Tucson 7/15/22
BY: Stewart Title and Trust of Tucson
DATE

ACKNOWLEDGMENT

STATE OF ARIZONA }
S.S. }
COUNTY OF PIMA }

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 15 DAY OF
July, 2022 BY Jessica Hullum TRUST OFFICER OF STEWART
TITLE AND TRUST OF TUCSON, AN ARIZONA CORPORATION, AS TRUSTEE UNDER TRUST NO.
3776, ON BEHALF OF THE TRUST.

MY COMMISSION EXPIRES: Feb. 7, 2023

BENEFICIARY OF TRUST NO. 3776
JESSICA HULLUM
10525 NORTH CALLE PRESIDIO DE OESTE
MARANA, ARIZONA 85742

RECORDING

STATE OF ARIZONA } FEE \$24.00
S.S. }
COUNTY OF PIMA } NO. 20222200262

THIS INSTRUMENT WAS FILED FOR RECORD AT THE REQUEST OF
JAS ENGINEERING ON THIS 8th DAY OF August, 2022, AT 9:56 A.M.,
AT SEQUENCE No. 20222200262

Gabriella Cazares-Kelly August 8, 2022
DEPUTY CLERK DATE
GABRIELLA CAZARES-KELLY
PIMA COUNTY RECORDER

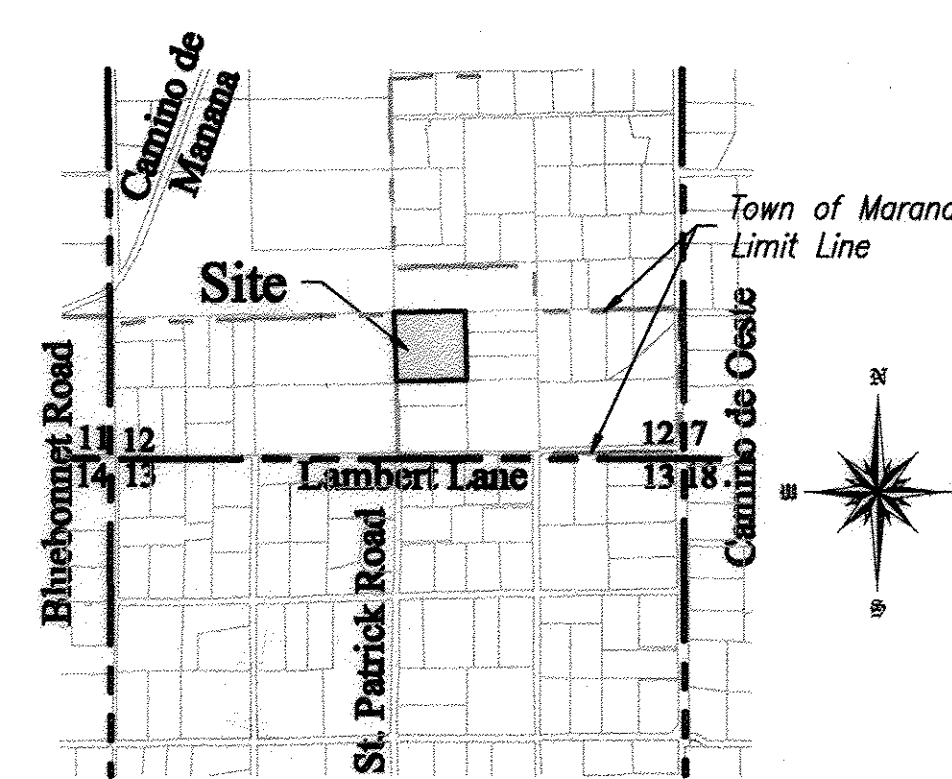
Disturbance Matrix		
DISTURBANCE ZONE		AREA
30' ACCESS EASEMENT (DKT 4448 PG 536) **		19,808 S.F.
TRICO AND WATER EASEMENTS		7,554 S.F.
COMMON AREA 'A'		17,704 S.F.
LOTS 1 - 5		147,960 S.F.
TOTAL DISTURBANCE		173,218* S.F.

* SEE GENERAL NOTE 23 FOR ALLOWABLE DISTURBANCE. TOTAL DISTURBANCE= 40%
** SEE GENERAL NOTE 33.

GENERAL NOTES:

1. THE GROSS AREA OF THE SUBDIVISION IS 9.94 ACRES OR 433,046 S.F.
2. TOTAL NUMBER OF LOTS IS 5.
3. ALL LOTS REQUIRE A FLOODPLAIN USE PERMIT AND A T-1 GRADING PERMIT.
4. TOTAL MILES OF NEW PUBLIC STREETS IS 0.0 MILES.
5. MINIMUM ALLOWABLE LOT SIZE PER ZONING DESIGNATION IS 80,000 S.F.
6. MINIMUM LOT SIZE PROVIDED IS : 80,000 S.F.
AVERAGE LOT SIZE PROVIDED IS: 83,066 S.F.
MAXIMUM LOT SIZE PROVIDED IS: 94,826 S.F.
7. MAXIMUM ALLOWABLE BUILDING HEIGHT IS 30 FEET/2 STORIES
8. BUILDING SETBACKS:
 - a. FRONT: 30 FEET
 - b. SIDE: 30 FEET
 - c. REAR: 40 FEET
 - d. 40 FEET FROM ARTERIAL OR COLLECTOR STREET.
9. THE EXISTING ZONING IS R-80 AS ESTABLISHED BY TOWN OF MARANA ORDINANCES NO. 2002.15,
2006.06 AND 2009.28. GROSS DENSITY IS 0.50 RAC.
10. THIS PLAT IS IN COMPLIANCE WITH MARANA ORDINANCE NO. 2006.06 AND MARANA ORDINANCE NO.
2009.28
11. THE AREA BETWEEN 100-YEAR FLOOD LIMITS REPRESENT AN AREA THAT MAY BE SUBJECT TO FLOODING
FROM A 100-YEAR FREQUENCY FLOOD AND ALL LAND IN THIS AREA WILL BE RESTRICTED TO USES THAT
ARE COMPATIBLE WITH FLOODPLAIN MANAGEMENT AS APPROVED BY THE FLOODPLAIN ADMINISTRATOR.
12. BUILDABLE AREAS FOR LOTS 1 THROUGH 5 WILL BE FILLED TO INDICATE THAT ALL BUILDING FINISHED
FLOOR ELEVATIONS ARE TO BE ELEVATED TO TWO FEET ABOVE ADJACENT GRADES. FINISHED FLOOR
ELEVATIONS MUST BE VERIFIED BY A REGISTERED PROFESSIONAL LAND SURVEYOR.
13. NO FURTHER LOT SPLITTING SHALL BE DONE WITHOUT THE WRITTEN APPROVAL OF THE TOWN OF MARANA.
14. BASIS OF BEARING: NORTH 00°05'32" WEST, ACCORDING TO RECORD OF SURVEY BOOK 39, PAGE 54,
BETWEEN MONUMENTS FOUND ON THE WEST LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST
QUARTER OF SECTION 12, TOWNSHIP 12 SOUTH, RANGE 12 EAST, GILA AND SALT RIVER MERIDIAN, PIMA
COUNTY, ARIZONA
15. BASIS OF ELEVATION: 2455.03' NAVD88 PIMA COUNTY OPUS CONTROL POINT J01. 1/2" REBAR TAGGED
"PCDOT GPS" NEAR THE INTERSECTION OF LAMBERT LN AND CAMINO DE OESTE.
16. ALL LOTS WILL BE SERVED BY INDIVIDUAL SEPTIC SYSTEMS.
17. THE PROFESSIONAL ENGINEER OF RECORD SHALL CERTIFY AS TO THE FORM, LINE AND FUNCTION OF ALL
PUBLIC AND PRIVATE ROADWAYS AND DRAINAGE STRUCTURES BEFORE RELEASE OF ASSURANCES.
18. OVERALL DISTURBANCE TO THE SITE INCLUDING COMMON AREA "A" (PRIVATE STREETS), SEPTIC TANKS,
LEACH FIELDS, EASEMENTS, UTILITIES, AND BUILDING ENVELOPES IS NOT TO EXCEED A COMBINED TOTAL
OF 40 PERCENT PER MARANA ORDINANCE NO. 2009.28
19. THIS SUBDIVISION IS LOCATED WITHIN THE CITY OF TUCSON WATER SERVICE AREA, WHICH HAS BEEN
DESIGNATED AS HAVING AN ASSURED WATER SUPPLY UNDER A.R.S. 45-476.
20. ALL NEW AND EXISTING UTILITIES, WITHIN OR CONTIGUOUS TO THIS SITE SHALL BE PLACED UNDERGROUND
EXCEPT ELECTRICAL TRANSMISSION LINES CARRYING 48KV OR GREATER, AND THOSE LINES WHICH CAN BE
SHOWN TO EXIST IN CURRENT OR FUTURE ELECTRICAL TRANSMISSION CORRIDORS.
21. THIS PROPERTY FALLS WITHIN FEMA ZONE AO (DEPTH 1', VEL 3 FPS) ACCORDING TO FLOOD INSURANCE
RATE MAP (FIRM) PANEL 04019C1065L, DATED JUNE 16, 2011.
22. NO CONSTRUCTION WILL TAKE PLACE WITHIN ON SITE WASHES.
23. THE AREA OF DISTURBANCE INCLUDES PUBLIC AND PRIVATE UTILITY EASEMENTS, COMMON AREA 'A', AND
GRADING AREA FOR EACH LOT 1-5. MAXIMUM ALLOWABLE DISTURBANCE IS 40% OF SITE. AREA =
(433,046 SF GROSS AREA x 0.40 = 173,218 SF MAXIMUM DISTURBANCE) SEE DISTURBANCE MATRIX ON
THIS SHEET.
24. WALLS OR FENCES ARE RESTRICTED TO THE BUILDING ENVELOPES ESTABLISHED IN THE GRADING PERMIT
PROCESS.
25. TEMPORARY FENCING IS REQUIRED AROUND DISTURBANCE AREAS PRIOR TO GRADING AND SHALL BE
MAINTAINED UNTIL ALL CONSTRUCTION ACTIVITY IS COMPLETED. ALL NON-DISTURBED AND RE-VEGETATED
AREAS ON LOTS SHALL BE DESIGNATED NATURAL OPEN SPACE PER THIS PLAT.
26. FIRE HYDRANTS SHALL PROVIDE 1,000 GPM FOR 1 HOUR. ANY NEW DWELLING OVER 600 FEET FROM A
FIRE HYDRANT WILL REQUIRE ADDITIONAL FIRE FLOW (ADD A HYDRANT) OR A FIRE SPRINKLER SYSTEM.
ANY NEW DWELLING OVER 3,600 SF WILL REQUIRE 1,750 GPM FIRE FLOW (TWO HYDRANTS) WITHIN 600
FEET OR A FIRE SPRINKLER SYSTEM. ANY DWELLING OVER 4,800 SF WILL REQUIRE 2,000 GPM FIRE
FLOW (TWO OR MORE HYDRANTS) WITHIN 600 FEET DEPENDING ON FLOW TEST RESULTS OR A FIRE
SPRINKLER SYSTEM.
27. ALL LOTS WILL REQUIRE A FLOOD PLAIN USE PERMIT. ALL LOTS WILL REQUIRE AN ELEVATION CERTIFICATE
PER THE CONDITION AND RESTRICTION OF A TOWN OF MARANA FLOOD PLAIN USE PERMIT. FUTURE HOMES
SHALL BE PLACED ON ARMORED FILL PADS WITH TOE DOWNS PER THE APPROVED DRAINAGE REPORT.
FINISHED FLOOR ELEVATIONS MUST BE A MINIMUM OF 2 FEET ABOVE HIGHEST ADJACENT GRADE.
28. A MINIMUM OF TWO ON-SITE, OFF-STREET PARKING SPACES ARE REQUIRED PER LOT.
29. ALL CONSTRUCTION AND DISTURBANCE ON LOTS IS RESTRICTED TO BUILDING ENVELOPES AND EASEMENTS.
ALL WALLS, DRIVEWAYS, LANDSCAPING, SEPTIC SYSTEMS/LEACH FIELDS, UTILITY LINES AND STRUCTURES ON
LOTS ARE RESTRICTED TO THE BUILDING/GRADING ENVELOPES.
30. ALL LAND ON LOTS, OUTSIDE THE BUILDING ENVELOPES AND NOT IN EASEMENTS, WILL BE MAINTAINED IN
PERPETUITY AS NATURAL UNDISTURBED OPEN SPACE (NUOS).
31. THE MAXIMUM DISTURBANCE (BUILDING/GRADING ENVELOPE) SQUARE FOOTAGE FOR EACH LOT MAY NOT BE
CHANGED; HOWEVER, THE MAXIMUM DISTURBANCE (BUILDING/GRADING) ENVELOPE BOUNDARIES FOR EACH
LOT MAY BE MODIFIED BY LOT OWNER ON AN ADMINISTRATIVE BASIS BY THE TOWN OF MARANA AS PART
OF THE TYPE 1 GRADING PROCESS. ALL ADMINISTRATIVE CHANGES MUST BE APPROVED BY THE PLANNING
DIRECTOR AND TOWN ENGINEER PRIOR TO ISSUANCE OF TYPE 1 GRADING PERMIT FOR SAID LOT. A
REVISED LEGAL DESCRIPTION REFLECTING THE REVISED DISTURBANCE (BUILDING/GRADING) ENVELOPE
BOUNDARIES MUST BE RECEIVED PRIOR TO ISSUANCE OF THE GRADING PERMIT FOR SAID LOT, AND
RECORDED PRIOR TO FINAL BUILDING INSPECTION.
32. GRADED AREA WITHIN LOT 3 AND 4 THAT IS COVERED BY DKT 4448 PG 536 (30' ESMT) IS ALLOWED
AND DOES NOT COUNT TOWARD LISTED 33,266 SF FOR LOTS 3 AND THE 27,720 SF FOR LOT 4.
33. APPROVAL OF THIS PLAT DOES NOT AFFIRM, CERTIFY, OR APPROVE ANY LAND DIVISION THAT MAY BE
CONTRARY TO STATE LAW, NOR DOES IT CERTIFY THE EXISTENCE OF, OR COMPLIANCE WITH, ANY DEED
RESTRICTIONS OR EASEMENTS.
34. OBJECTS AND MATERIALS WITHIN SIGHT VISIBILITY TRIANGLES SHALL BE PLACED SO AS NOT TO INTERFERE
WITH A VISIBILITY PLANE DESCRIBED BY TWO HORIZONTAL LINES LOCATED 30" AND 72" ABOVE FINISHED
GRADE OF THE ROADWAY SURFACE, AND SHALL CONFORM TO THE TOWN OF MARANA SUBDIVISION STREET
STANDARDS.
35. INSTALLATION OF ITEMS SUCH AS LANDSCAPING, IRRIGATION, SIGNAGE, MONUMENTS, WALLS AND DRAINAGE
IMPROVEMENTS IN THE PUBLIC RIGHTS-OF-WAY SHALL REQUIRE A PERPETUAL LICENSE AGREEMENT FOR
INSTALLATION, MAINTENANCE AND INDEMNIFICATION. THIS DOCUMENT SHALL BE EXECUTED PRIOR TO FINAL
APPROVAL OF LANDSCAPE PLANS OR IMPROVEMENT PLANS ALLOWING INSTALLATION WITHIN THE PUBLIC
RIGHTS-OF-WAY.
36. IN ACCORDANCE WITH MARANA ORDINANCE NO. 2006.06, A NATIVE PLANT PERMIT MUST BE OBTAINED WITH
EACH HOUSE PERMIT AND ANY OTHER SITE DISTURBANCE/UTILITY WORK THAT WILL IMPACT THE SITE. THE
PLANT INVENTORY METHODOLOGY MUST BE USED WHEN SUBMITTING FOR THE NATIVE PLANT PERMIT.

(a) County of Recording PIMA
(b) Date of Recording 08/08/2022
(c) Fee/Recording Number 20222200262



Location Map

Section 12,
Township 12 South, Range 12 East,
Gila and Salt River Meridian,
Town of Marana, Pima County, Arizona
Scale: 3" = 1 mile

Maps not picked up in 45
days will be recycled.
8-8-22

LEGEND

- ▲ A 2" BRASS DISC SURVEY
MONUMENT, CONCRETE, STAMPED
TO BE SET BY A REGISTERED
LAND SURVEYOR, RLS 52699.
- ◎ FOUND MONUMENT AS DESCRIBED
- SET 1/2" IRON PIN, TAGGED
"RLS #52699"
- FOUND CONTROL MONUMENT
AS NOTED
- 1 LOT NUMBER
- ★ LOT ACCESS
- NAE NO ACCESS EASEMENT
- UTILITY AND ACCESS EASEMENT
- PROPERTY LINES
- RIGHT-OF-WAY LINE
- SUBDIVISION BOUNDARY
- TOWN OF MARANA BOUNDARY
- SETBACKS
- CENTERLINE
- SITE VISIBILITY EASEMENT
- WASH LIMITS

ADMINISTRATIVE ADDRESS

10525 N CAMINO PRESIDIO DE OESTE
TUCSON, ARIZONA 85742

FINAL PLAT FOR LITTLE LAMBERT LOTS 1 - 5 AND COMMON AREA A (PRIVATE STREET)

BEING A PORTION OF SECTION 12,
TOWNSHIP 12 SOUTH, RANGE 12 EAST,
GILA AND SALT RIVER MERIDIAN,
TOWN OF MARANA, PIMA COUNTY, ARIZONA

PRV2203-001
PCZ-02061
PCM-09054
PCZ-05102
Sheet 1 of 2

SEQ. 20222200262-1



Council-Regular Meeting

C4

Meeting Date: 06/06/2023

To: Mayor and Council

From: Steven Cheslak, Principal Planner

Date: June 6, 2023

Strategic Plan Focus Area:

Not Applicable

Subject: Resolution No. 2023-051: Relating to Development; approving an amended final plat for Tangerine/I-10 Lots 3A - 3D, Lots 4A - 4C, and Block "1" (Future Development), Blocks "2" and "3" (Open Space/Drainage) generally located south of Tangerine Road and a quarter-mile west of Interstate 10 (Steve Cheslak)

Discussion:

Request

Baker & Associates, on behalf of the owner Tangerine I/10, LLC, is requesting the approval of an amended final plat consisting of seven lots and three blocks on approximately 16.7 acres located within the Tangerine Commerce Park Specific Plan area.

Location

The commercial subdivision is located south of Tangerine Road and a quarter-mile west of Interstate 10.

Zoning

The zoning for the proposed plat area, Tangerine Commerce Park Specific Plan (Ordinance No. 2005.27), was approved by the Mayor and Town Council on December 20, 2005, and has the land use designation of Commerce Park that allows for a variety of commercial and light industrial uses. All development within the subdivision will be subject to development plan approval and compliance with the Town's

commercial design standards.

Land Use

On April 6, 2021, the Mayor and Town Council adopted Resolution No. 2021-041, approving the final plat for Tangerine/I-10 Lots 1 through 10, Parcel A. On June 7, 2022, the Mayor and Town Council adopted Resolution No. 2022-022, approving the final plat for Amended Tangerine/I-10 Lots 3-5 & Block 1.

The proposed amended final plat resubdivides two existing lots (Lots 3 and 4) of the Amended Tangerine/I-10 Lots 3-5 & Block 1 Final Plat. Lot 3 is proposed to be divided into four parcels: Lot 3A - 53,781 square feet, Lot 3B - 58,842 square feet, Lot 3C - 174,276 square feet and Lot 3D - 61,153 square feet. Lot 4 is proposed to be divided into six parcels: Lot 4A - 59,181 square feet, Lot 4B - 38,487 square feet, Lot 4C - 60,543 square feet, Block 1 - 192,558 square feet, Block 2 - 17,938 square feet and Block 3 - 11,042 square feet.

Access

Direct access to the subdivision will be provided from Tangelo Park Place that is constructed to the Town's standard 60' street section public right-of-way, terminating in a cul-de-sac. Common access drive easements will also be provided to serve many of the lots and blocks of this plat.

Utilities

All commercial parcels in the Tangerine Commerce Park Specific Plan area are served by Marana Water (water and sewer service), Southwest Gas and Tucson Electric Power.

Staff Recommendation:

Staff has reviewed the request against the requirements of the Tangerine Commerce Park Specific Plan, the Marana Town Code, and the Marana General Plan. This final plat is in substantial conformance with all required development regulations and staff recommends approval of the final plat.

Suggested Motion:

I move to adopt Resolution No. 2023-051, approving an Amended Final Plat for Tangerine/I-10, Lots 3A - 3D, Lots 4A - 4C, and Blocks "1", "2" and "3" generally located south of Tangerine Road and a quarter-mile west of Interstate 10.

Attachments

Resolution No. 2023-051

PRV2303-001 Tangerine and I-10 Amended Final Plat

Location Map

Application

MARANA RESOLUTION NO. 2023-051

RELATING TO DEVELOPMENT; APPROVING AN AMENDED FINAL PLAT FOR TANGERINE/I-10 LOTS 3A - 3D, LOTS 4A - 4C, AND BLOCK "1" (FUTURE DEVELOPMENT), BLOCKS "2" AND "3" (OPEN SPACE/DRAINAGE) GENERALLY LOCATED SOUTH OF TANGERINE ROAD AND A QUARTER-MILE WEST OF INTERSTATE 10

WHEREAS, on December 20, 2005, the Mayor and Town Council adopted Ordinance No. 2005.27, approving a rezoning to create the Tangerine Commerce Park Specific Plan, which rezoned approximately 494 acres of land, including the property that is the subject of this plat; and

WHEREAS, also on December 20, 2005, the Mayor and Town Council adopted Resolution No. 2005-157, approving the Tangerine Commerce Park Right-of-Way Exchange and Development Agreement; and

WHEREAS, on April 6, 2021, the Mayor and Town Council adopted Resolution No. 2021-041, approving the final plat for Tangerine/I-10 Lots 1 through 10, and Parcel A; and

WHEREAS, on June 7, 2022, the Mayor and Town Council adopted Resolution No. 2022-053, approving the amended final plat for Tangerine/I-10 Lots 3-5 and Block 1; and

WHEREAS Baker and Associates, on behalf of Tangerine I-10, LLC, has applied for approval of an amended final plat for Lots 3A - 3D, Lots 4A - 4C, and Blocks "1", "2" and "3", being a resubdivision of Lots 3 and 4 of Tangerine/I-10 Lots 3-5 & Block 1, generally located south of Tangerine Road and a quarter-mile west of Interstate 10; and

WHEREAS the Marana Town Council, at the regularly scheduled meeting on June 6, 2023, determined that the amended final plat for Tangerine I/10 Lots 3A - 3D, Lots 4A - 4C, and Block "1", "2" and "3" should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Marana, Arizona that the amended final plat for Tangerine/I-10 Lots 3A - 3D, Lots 4A - 4C, and Block "1" (Future Development), Blocks "2" and "3" (Open Space/Drainage) is hereby approved.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana,
Arizona, this 6th day of June, 2023.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

David L. Udall, Town Clerk

Jane Fairall, Town Attorney

DEDICATION

WE, THE UNDERSIGNED, HEREBY WARRANT THAT WE ARE ALL AND THE ONLY PARTIES HAVING ANY FEE TITLE INTEREST IN THE LAND SHOWN ON THIS PLAT AND WE CONSENT TO THE SUBDIVISION OF THIS LAND IN THE MANNER SHOWN ON THIS PLAT.

WE, THE UNDERSIGNED, OUR SUCCESSORS, AND ASSIGNS, DO HEREBY HOLD THE TOWN OF MARANA, ITS EMPLOYEES, OFFICERS, AND AGENTS HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS FOR DAMAGES RELATED TO THE USE OF THESE LANDS NOW AND IN THE FUTURE BY REASON OF FLOODING, FLOWAGE, EROSION, OR DAMAGE CAUSED BY WATER, WHETHER SURFACE, FLOOD, OR RAINFALL. NATURAL DRAINAGE SHALL NOT BE ALTERED, DISTURBED, OR OBSTRUCTED WITHOUT THE APPROVAL OF THE TOWN OF MARANA.

UTILITY EASEMENTS AS SHOWN ON THIS PLAT, ARE DEDICATED TO THE TOWN OF MARANA, PIMA COUNTY, AND ALL PUBLIC AND PRIVATE UTILITY COMPANIES FOR THE PURPOSE OF INSTALLATION AND MAINTENANCE OF, AND ACCESS TO, PUBLIC AND PRIVATE UTILITIES AND PUBLIC SEWERS. OTHER EASEMENTS SHOWN ON THIS PLAT ARE DEDICATED TO THE TOWN OF MARANA FOR THE PURPOSE OR PURPOSES NOTED ON THIS PLAT.

LANDMARK TITLE ASSURANCE AGENCY OF ARIZONA, L.L.C.

AN ARIZONA LIMITED LIABILITY COMPANY, AS TRUSTEE UNDER TRUST NO. 2102, AND NOT OTHERWISE

TRUST OFFICER

BENEFICIARY - TRUST NO. 2102

TANGERINE/I-10 LLC, AN ARIZONA LIMITED LIABILITY COMPANY
3567 EAST SUNRISE DRIVE, #219, TUCSON, ARIZONA 85718
PHONE: 520-299-8424

ACKNOWLEDGMENT

STATE OF ARIZONA } S.S.
COUNTY OF PIMA

ON THIS, THE ____ DAY OF _____, 20____, BEFORE ME PERSONALLY APPEARED _____ WHO ACKNOWLEDGED HIMSELF/HERSELF TO BE THE TRUST OFFICER OF LANDMARK TITLE ASSURANCE AGENCY OF ARIZONA, L.L.C., AN ARIZONA LIMITED LIABILITY COMPANY AS TRUSTEE UNDER TRUST NO. 2102, AND NOT IN ITS CORPORATE CAPACITY AND ACKNOWLEDGED THAT HE/SHE, AS THE TRUST OFFICER, BEING AUTHORIZED TO DO SO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSE(S) THEREIN CONTAINED.

IN WITNESS WHEREOF: I HEREBY SET MY NAME AND OFFICIAL SEAL.

NOTARY PUBLIC

GENERAL NOTES

1. THE GROSS AREA OF THIS SUBDIVISION IS 727,807 SF (16.7 ACRES).
2. THE TOTAL NUMBER OF LOTS IS 7.
THE TOTAL NUMBER OF BLOCKS IS 3.
3. THE PROPOSED USE OF BLOCK "1" WILL BE FUTURE DEVELOPMENT.
THE PROPOSED USE OF BLOCKS "2" AND "3" WILL BE OPEN SPACE/DRAINAGE.
4. TOTAL MILES OF NEW PUBLIC STREETS IS 0.0 MILES.
TOTAL MILES OF NEW PRIVATE STREETS IS 0.0 MILES.
5. THE EXISTING ZONING IS SPECIFIC PLAN "F" TANGERINE COMMERCE PARK PER MARANA ORDINANCE NO. 2005.27.
6. MINIMUM PROVIDED LOT SIZE IS 38,487 SF.
AVERAGE LOT SIZE IS 72,323 SF.
MAXIMUM LOT SIZE PROVIDED IS 174,276 SF (LOT #3C - NOT A RESTRICTION).
7. THE MAXIMUM ALLOWABLE BUILDING HEIGHT IS 60 FEET, AND IS SUBJECT TO THE MASSING GUIDELINES SET FORTH IN SECTION VI. C.2.A. OF THE "TANGERINE COMMERCE PARK SPECIFIC PLAN".
8. BUILDING SETBACKS PER THE SPECIFIC PLAN "F" TANGERINE COMMERCE PARK, FOR COMMERCE PARK LAND USE, AS MEASURED FROM MAJOR ARTERIAL ROADS: FRONT = 30', SIDE = 20', REAR = 30'. OTHER SETBACKS WITHIN THE COMMERCE PARK LAND USE AREA ARE TO BE DETERMINED BASED ON APPLICABLE CODE REQUIREMENTS.
9. NO FURTHER SUBDIVIDING OR LOT SPLITTING SHALL BE DONE WITHOUT WRITTEN APPROVAL OF THE TOWN OF MARANA MAYOR AND COUNCIL.
10. APPROVAL OF THIS PLAT DOES NOT AFFIRM, CERTIFY OR APPROVE ANY LAND DIVISION THAT MAY BE CONTRARY TO STATE LAW, NOR DOES IT CERTIFY THE EXISTENCE OF, OR COMPLIANCE WITH, ANY DEED RESTRICTIONS OR EASEMENTS.
11. THE PROFESSIONAL ENGINEER OF RECORD SHALL CERTIFY AS TO THE FORM, LINE AND FUNCTION OF ALL PUBLIC AND PRIVATE ROADWAYS AND DRAINAGE STRUCTURES BEFORE THE RELEASE OF ASSURANCES.
12. ALL NEW AND EXISTING UTILITIES EXCEPT ELECTRICAL TRANSMISSION LINES CARRYING 48 KV OR GREATER, AND THOSE LINES WHICH CAN BE SHOWN TO EXIST IN CURRENT OR FUTURE ELECTRICAL TRANSMISSION CORRIDORS, WITHIN OR CONTIGUOUS TO THE SITE, SHALL BE PLACED UNDERGROUND.
13. THIS SUBDIVISION IS LOCATED WITHIN THE TOWN OF MARANA WATER SERVICE AREA, WHICH HAS BEEN DESIGNATED AS HAVING AN ASSURED WATER SUPPLY UNDER A.R.S. SECTION 45-576.
14. THE CORTARO-MARANA IRRIGATION DISTRICT AND CORTARO WATER USERS' ASSOCIATION ("CMID/CWUA"), ITS SUCCESSORS, ASSIGNS AND AGENTS, SHALL BE HELD HARMLESS FROM ANY AND ALL CLAIMS FOR DAMAGES RELATED TO THE USE OF THE PROPERTY DEPICTED ON THIS PLAT NOW AND IN THE FUTURE, BY REASON OF IRRIGATION FACILITY LEAKAGE, OVERTOPPING OR FAILURES.
15. INSTALLATION OF ITEMS SUCH AS LANDSCAPING, IRRIGATION, SIGNAGE, MONUMENTS, WALLS AND DRAINAGE IMPROVEMENTS IN THE PUBLIC RIGHTS-OF-WAY SHALL REQUIRE A PERPETUAL LICENSE AGREEMENT FOR INSTALLATION, MAINTENANCE AND INDEMNIFICATION. THE LICENSE AGREEMENT SHALL BE EXECUTED AND APPROVED BY THE TOWN OF MARANA PRIOR TO APPROVAL OF THE CLOSEOUT PACKAGE FOR THIS PROJECT.

RECORDING DATA

STATE OF ARIZONA } S.S. FEE _____
COUNTY OF PIMA SEQUENCE NO. _____

THIS INSTRUMENT WAS FILED FOR RECORD AT THE REQUEST OF BAKER AND ASSOCIATES ENGINEERING, INC., ON THIS ____ DAY OF _____, 20____, AT ____M. IN SEQUENCE NO. _____ THEREOF.

GABRIELLA CAZARES-KELLY, PIMA COUNTY RECORDER
DEPUTY COUNTY RECORDER

ASSURANCES

ASSURANCE IN THE FORM OF A THIRD PARTY TRUST AGREEMENT FROM LANDMARK TITLE ASSURANCE AGENCY OF ARIZONA, L.L.C., TRUST NO. 2102, AS RECORDED IN SEQUENCE NO. _____ IN THE OFFICE OF THE RECORDER OF PIMA COUNTY, ARIZONA HAVE BEEN PROVIDED TO GUARANTEE INSTALLATION OF REQUIRED STREET, SEWER, ELECTRIC, GAS, AND WATER UTILITIES, DRAINAGE, FLOOD CONTROL AND OTHER SUBDIVISION IMPROVEMENTS MEETING ESTABLISHED MINIMUM STANDARDS OF DESIGN AND CONSTRUCTION.

BY: _____ DATE _____
TOWN OF MARANA

NUMBER	DELTA ANGLE	RADIUS	ARC LENGTH
C1	102°05'50"	60.50	107.81
C2	43°52'28"	39.50	30.25
C3	20°35'49"	960.00	345.11
C4	20°15'52"	900.00	318.31
C5	48°19'14"	39.50	33.31
C6	50°06'15"	60.50	52.91
C7	07°27'26"	323.50	42.11
C8	70°17'37"	35.00	42.94
C9	14°36'23"	323.50	82.47
C10	85°27'01"	35.00	52.20
C11	40°12'41"	1055.00	740.42
C12	79°39'47"	35.00	48.66
C13	39°54'28"	540.00	376.12
C14	00°36'01"	960.00	10.06
C15	19°59'48"	960.00	335.05
C16	20°12'41"	60.50	21.34
C17	81°53'09"	60.50	86.47
C18	12°36'55"	900.00	198.16
C19	09°09'38"	1055.00	168.68
C20	102°33'28"	25.00	44.75
C21	12°00'26"	1055.00	221.09
C22	19°02'37"	1055.00	350.65
C23	83°18'22"	25.00	36.35
C24	01°47'08"	900.00	28.05
C25	05°51'50"	900.00	92.11
EC26	46°33'57"	35.00	28.45
EC27	02°03'08"	1055.00	37.79
EC28	03°42'51"	540.00	35.01
EC29	01°44'17"	1055.00	32.00
EC30	19°06'07"	35.00	11.67
EC31	04°02'38"	900.00	63.52

CURVE TABLE

NUMBER	DIRECTION	DISTANCE
L1	S03°22'56"E	27.19'
L2	N39°50'08"E	105.25'
L3	S10°06'38"W	67.75'
L4	N60°10'59"W	30.90'
L5	S00°32'00"E	34.76'
L6	S00°32'00"E	32.00'
L7	S89°28'00"W	26.25'
L8	N89°28'00"E	32.00'
L9	S00°32'00"E	49.03'
EL10	N07°06'30"E	157.51'
EL11	S00°32'00"E	19.17'
EL12	S89°28'00"W	26.25'
EL13	S82°23'41"W	189.18'
EL14	N89°28'00"E	11.67'
EL15	S79°38'49"E	285.86'

LINE TABLE

NUMBER	DIRECTION	DISTANCE
EL16	N79°38'49"W	30.54'
EL17	N10°21'11"E	30.00'
EL18	S00°23'38"E	30.54'
EL19	N89°28'00"E	49.56'
EL20	S89°28'00"W	56.49'
EL21	S44°28'00"W	30.39'
EL22	S00°32'00"E	105.80'
EL23	N40°52'38"E	50.61'
EL24	N40°52'38"E	37.36'
EL25	S00°32'00"E	114.06'
EL26	S72°47'19"E	64.25'
EL27	N72°47'19"W	31.62'
EL28	S17°12'41"W	20.00'
EL29	S72°47'19"E	36.05'
EL30	N10°06'38"E	8.94'

CERTIFICATIONS

I HEREBY CERTIFY THAT THE BOUNDARY SURVEY AS SHOWN ON THIS PLAT WAS PERFORMED UNDER MY DIRECTION AND THAT ALL EXISTING OR PROPOSED SURVEY MONUMENTS AND MARKERS SHOWN ARE CORRECTLY DESCRIBED.

BRIAN J. LIVERNOIS
ONPOINT SURVEYING, P.L.L.C.
REGISTERED LAND SURVEYOR NO. 58324
STATE OF ARIZONA

I HEREBY CERTIFY THAT THE INTERIOR SUBDIVISION GEOMETRY FOR THIS PLAT WAS REVIEWED AND SHOWN UNDER MY SUPERVISION.

WILLIAM H. BAKER, JR.
BAKER & ASSOCIATES ENGINEERING, INC.
REGISTERED LAND SURVEYOR NO. 16784
STATE OF ARIZONA

TOWN OF MARANA APPROVALS

BY: _____ P.E. _____
MARANA TOWN ENGINEER/DEVELOPMENT ENGINEER DATE _____

BY: _____
MARANA PLANNING MANAGER DATE _____

ASSURED WATER SUPPLY

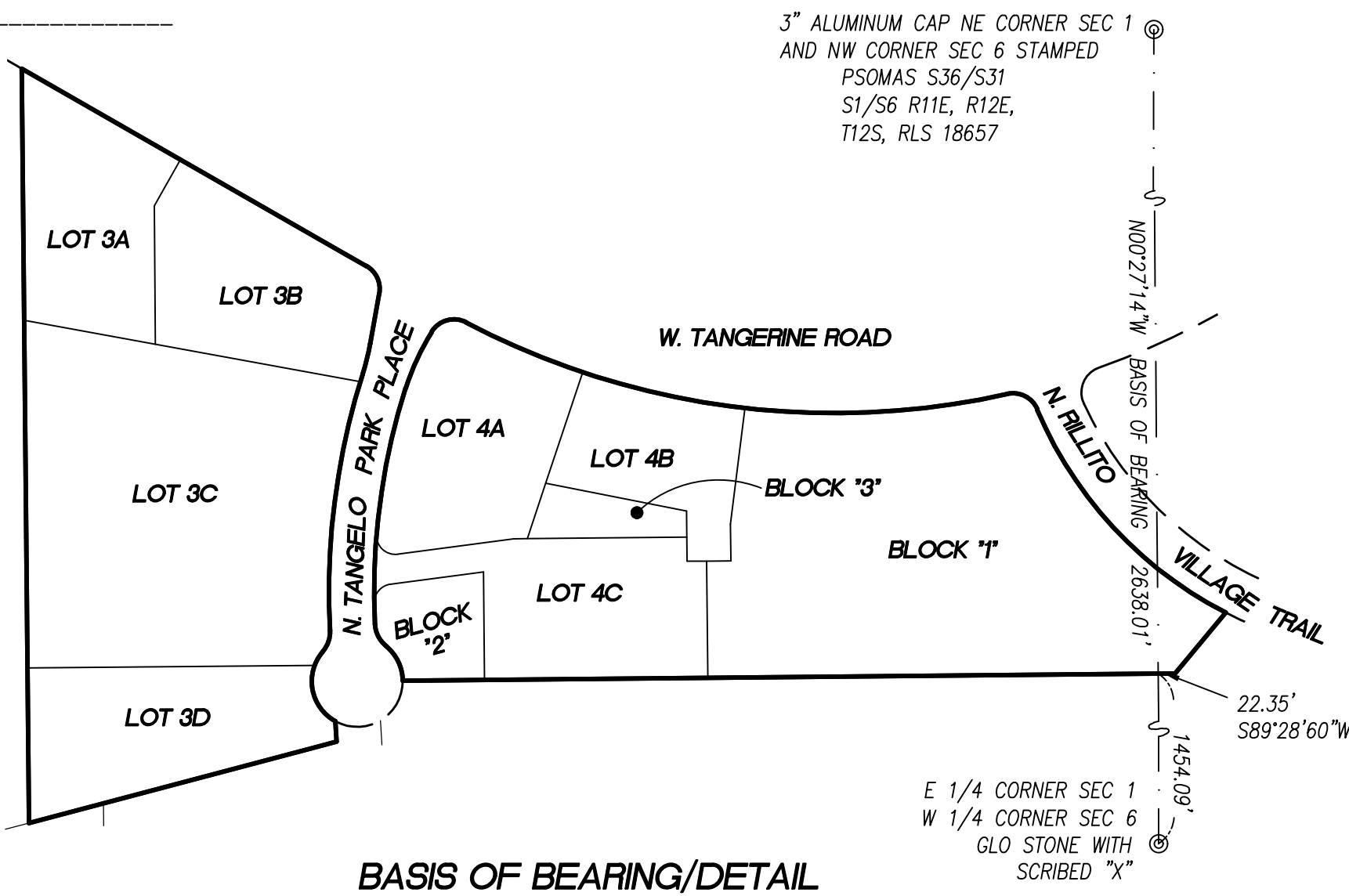
A CERTIFICATION OF ASSURED WATER SUPPLY HAS BEEN RECEIVED FROM THE DIRECTOR OF WATER RESOURCES.

BY: _____ DATE _____
MARANA WATER DIRECTOR

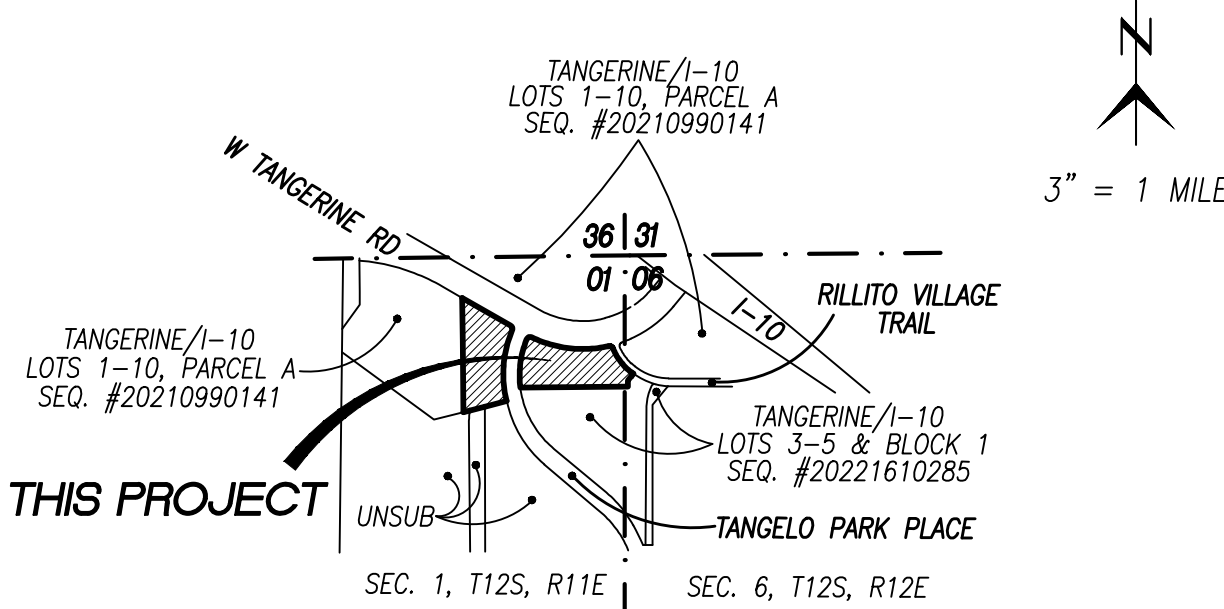
MARANA TOWN COUNCIL CERTIFICATION

I, _____, CLERK OF THE TOWN OF MARANA, HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE TOWN COUNCIL OF THE TOWN OF MARANA ON THE ____ DAY OF _____, 20____.

BY: _____ DATE _____
CLERK OF THE TOWN OF MARANA



THE BASIS OF BEARING IS THE EAST LINE OF THE NE 1/4 OF SECTION 1, T-12-S, R-11-E, G.&S.R.M. ACCORDING TO THE FINAL PLAT FOR TANGERINE/I-10 LOTS 1-10, PARCEL A, SEQUENCE NUMBER 20210990141, PIMA COUNTY, ARIZONA, THE BEARING OF SAID LINE IS NORTH 00°27'14" WEST.



LOCATION PLAN

BEING A PORTION OF SECTION 1, T12S, R11E AND SECTION 6, T12S, R12E
G&SR&M, TOWN OF MARANA, PIMA COUNTY, ARIZONA

LEGEND

- SUBDIVISION BOUNDARY
- SECTION LINE
- FOUND 1/2" REBAR "RLS 58324", UNLESS OTHERWISE NOTED
- FOUND SURVEY MONUMENT (CENTERLINE) 3" TOWN OF MARANA BRASS CAP WITH PUNCH ONLY
- SURVEY MONUMENT (CENTERLINE) TO BE SET BY A REGISTERED LAND SURVEYOR
- CENTERLINE CALCULATION POINT
- 1/2" REBAR TO BE SET BY A REGISTERED LAND SURVEYOR
- C5 CURVE DATA (SEE TABLE, SHEET #1)
- L10 LINE DATA (SEE TABLE, SHEET #1)
- EXISTING RIGHT-OF-WAY LINE
- STREET CENTERLINE
- EASEMENT LINE AS SHOWN (SEE ALSO NEW EASEMENT KEYNOTE, SHEET #2)
- BOUNDARY/PROPERTY LINE
- RADIAL

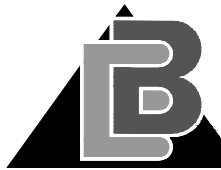
SHEET INDEX

SHEET #1 COVER SHEET, NOTES, BASIS OF BEARING DETAIL
SHEET #2 FINAL PLAT PLAN SHEET

ADMINISTRATIVE ADDRESS

9583 W TANGERINE RD, MARANA, AZ 85653

AMENDED FINAL PLAT for
TANGERINE/I-10, LOTS 3A - 3D, LOTS 4A - 4C, AND
BLOCK "1" (FUTURE DEVELOPMENT), BLOCKS "2" AND "3" (OPEN SPACE/DRAINAGE)
BEING A RESUBDIVISION OF LOTS 3 & 4 AS RECORDED IN THE AMENDED
FINAL PLAT FOR TANGERINE/I-10, LOTS 3-5 AND BLOCK 1, SEQ. NO. 20221610285
BEING A PORTION OF SECTION 1, T12S, R11E, AND SECTION 6, T12S, R12E,
G&SRB&M, TOWN OF MARANA, PIMA COUNTY, ARIZONA



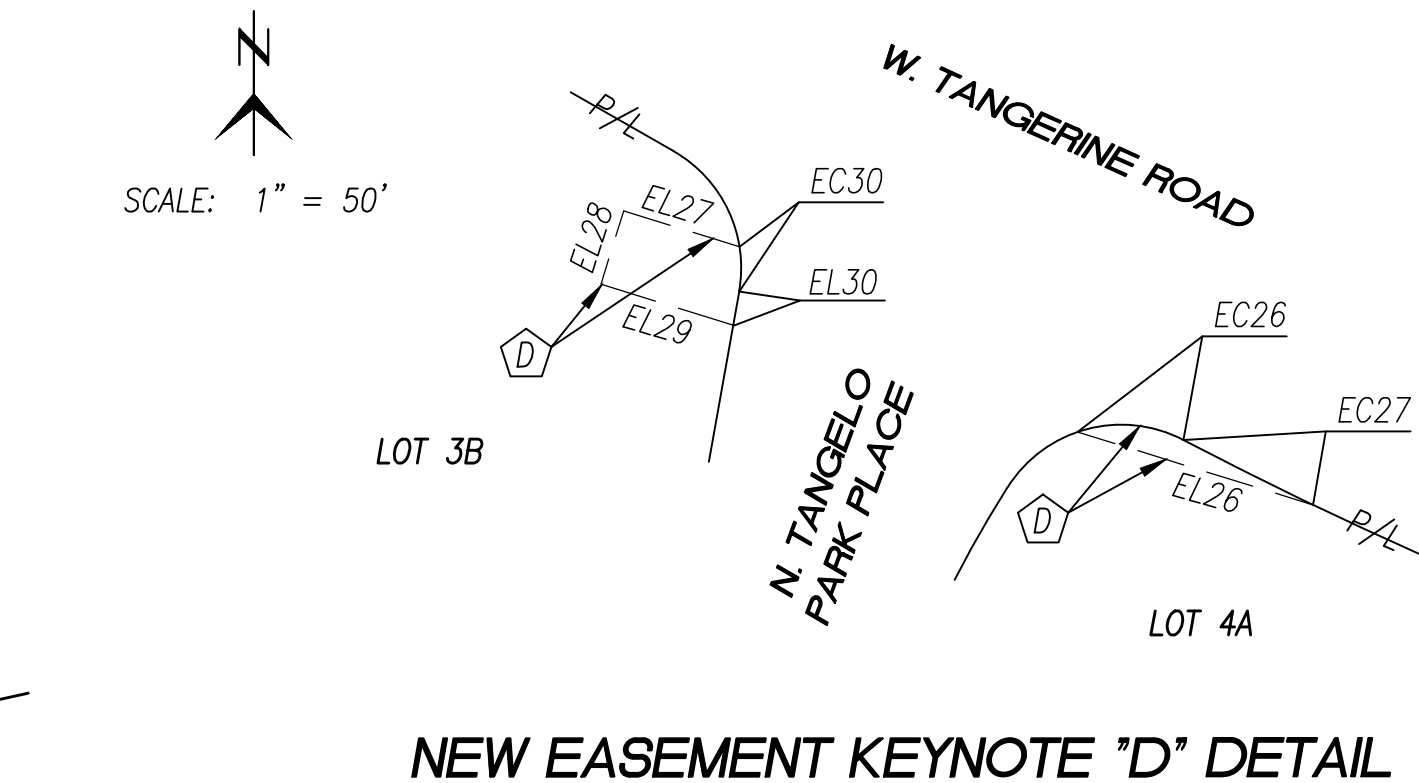
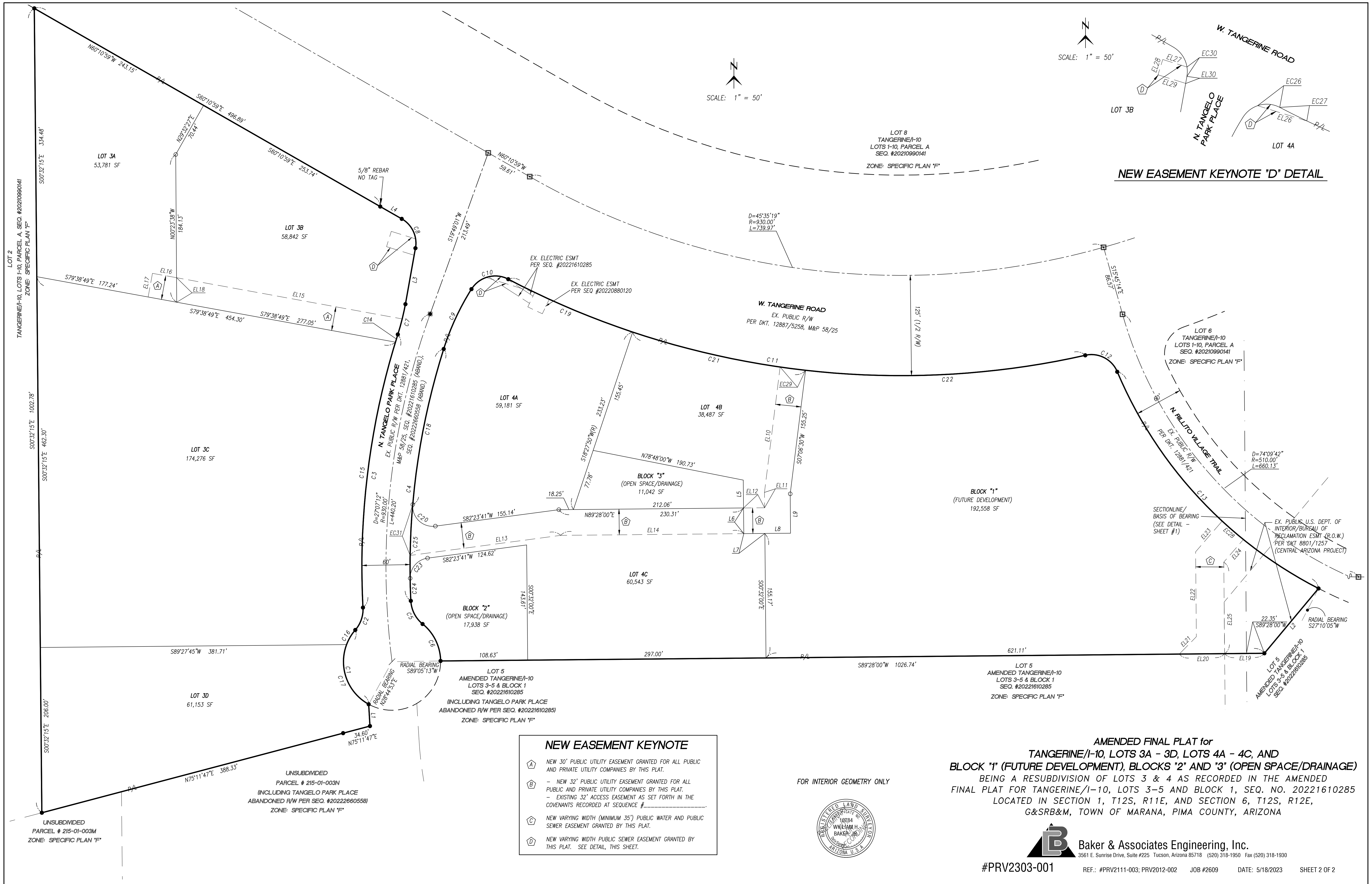
Baker & Associates Engineering, Inc.

3561 E. Sunrise Drive, Suite #225 Tucson, Arizona 85718 (520) 318-1950 Fax (520) 318-1930

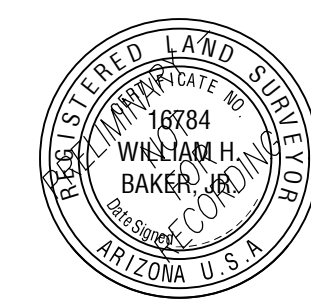
#PRV2303-001

REF: #PRV2111-003; PRV2012-002 JOB #2609 DATE: 5/18/2023 SHEET 1 OF 2

SEQUENCE # _____



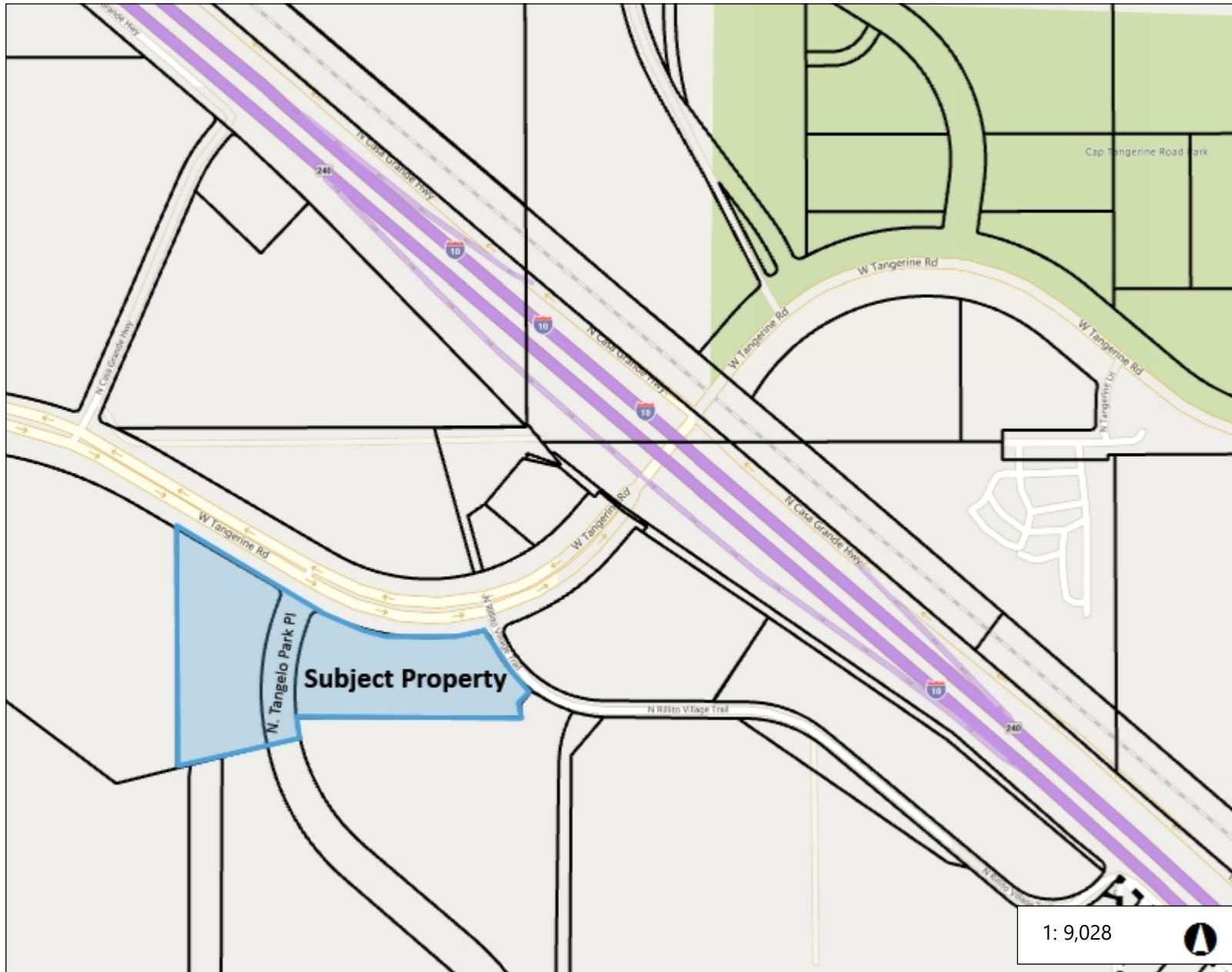
FOR INTERIOR GEOMETRY ONLY





Legend

- Marana Town Limits
- Parcel Labels
- Parcels (Black)



1: 9,028



0.3 0 0.14 0.3 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Marana Town Council Regular Meeting THIS MAP IS NOT TO BE USED FOR NAVIGATION

June 6, 2023

Notes

PRV2303-001 Amended Final Plat for Tangerine/I-10, Lots 3A - 3D, Lots 4A - 4C, and Block "1", Blocks "2" and "3"



Development Services / maranaplanning@maranaAZ.gov

11555 West Civic Center Drive / Marana, AZ 85653

Ph (520) 382-2600 / Fax (520) 382-2641 / maranaAZ.gov

PROJECT APPLICATION

APPLICATION TYPE

- | | | | |
|--|--|--|---|
| ☐ Annexation | ☐ Development Plan | ☐ Development Plan Package | ☐ General Plan Amendment |
| ☐ Rezone | ☐ Minor Land Division | ☐ Significant Land Use Change | ☐ Conditional Use Permit |
| ☐ Specific Plan | ☐ Landscape Plan | ☐ Native Plant Plan/Exception | ☐ SWPP |
| ☐ Variance | ☐ Hydraulic Model | ☐ Sewer Capacity Assurance | ☐ Sign Program |
| ☒ Plat | ☐ Improvement Plan | ☐ Report (Type): _____ | ☐ Other: _____ |

PROJECT INFORMATION

Project Name: Tangerine/I-10, Lots 3A - 3D, Lots 4A - 4G, and Block "A"

Description of Project: Final Plat for Commercial Development

Number of Lots: 11

Parcel No.(s): 215-01-0150 and 215-01-0160

Gross Area (Acres): 16.7

Project Address: 9583 W. Tangerine Road

Ref. Project No.: PRV2111-003, PRV2012-002

CONTACT INFORMATION

Owner: Landmark Title Assurance Trust #2102

Contact Name: c/o Cottonwood Properties

Address: 3567 E. Sunrise Dr., #219

City: Tucson

State: AZ

Zip: 85718

Email: bhallinan@cottonwoodproperties.com

Phone No.: (520) 299-8424

Applicant: Baker & Associates Engineering

Contact Name: Marty Magelli, P.E.

Address:

City:

State:

Zip:

Email: marty@baetucson.com

Phone No.: (520) 318-1950

Consultant/Engineer: Baker & Associates Engineering

Contact Name: Marty Magelli, P.E.

Address: See above

City:

State:

Zip:

Email:

Phone No.:

OWNER/APPLICANT AUTHORIZATION

I hereby certify that the information set forth in this application are true and correct to the best of my knowledge and that I am either the owner of the property or that I have been authorized in writing by the owner to file this application. (If applicant is not the owner, attach written authorization from the owner.)

William Hallinan

3/9/23

Applicant Name (PRINT)

Signature

Date

FOR OFFICIAL USE ONLY

Project No. _____

Date Received _____

Revision Date 03/29/2019



Council-Regular Meeting

C5

Meeting Date: 06/06/2023

To: Mayor and Council

Submitted For: Terry Rozema, Town Manager

From: Andrea Caicedo, Assistant to the Town Manager

Date: June 6, 2023

Strategic Plan Focus Area:

Not Applicable

Subject: Resolution No. 2023-052: Relating to Intergovernmental Relations; approving and authorizing the Town Manager to execute a Lobbying Services Agreement with Triadvocates, LLC for Fiscal Year 2024 (Andrea Caicedo)

Discussion:

The Town of Marana has contracted with Triadvocates, LLC for lobbying services since 2010. In keeping with the Legislative Program adopted annually by the Town Council, Triadvocates pursues and defends Marana's Legislative priorities at the Arizona State Legislature. This includes communicating directly with legislators and their staff, outside stakeholders, and other governmental bodies as needed to achieve desired legislative outcomes. Additionally, Triadvocates advises the Town on ongoing legislation and legislative issues, providing information and strategic guidance throughout the legislative session. The Lobbying Services Agreement is for a term of one year, from July 1, 2023 through June 30, 2024. The annual compensation has remained the same as the 2022-2023 agreement.

Financial Impact:

Fiscal Year: 2023-2024

Budgeted Y

Y/N:

Amount: \$54,000.00

Staff Recommendation:

Staff recommends approval of the Triadocates contract.

Suggested Motion:

I move to adopt Resolution No. 2023-052; approving and authorizing the Town Manager to execute a Lobbying Services Agreement with Triadvocates, LLC for Fiscal Year 2024.

Attachments

Resolution No. 2023-052
Exhibit A to Resolution

MARANA RESOLUTION NO. 2023-052

RELATING TO INTERGOVERNMENTAL RELATIONS; APPROVING AND AUTHORIZING THE TOWN MANAGER TO EXECUTE A LOBBYING SERVICES AGREEMENT WITH TRIADVOCATES, LLC FOR FISCAL YEAR 2024

WHEREAS the Town of Marana and Triadvocates, LLC wish to enter into an agreement whereby Triadvocates, LLC will provide lobbying services for the Town before state government bodies and officials; and

WHEREAS the Mayor and Council of the Town of Marana feel it is in the best interests of the citizens of Marana to enter into the lobbying services agreement addressed by this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, that the lobbying services agreement between the Town of Marana and Triadvocates, LLC for fiscal year 2024 attached to this resolution as Exhibit A is hereby approved, and the Town Manager is authorized to execute it for and on behalf of the Town of Marana.

IT IS FURTHER RESOLVED that the Town Manager and staff are hereby directed and authorized to undertake all other and further tasks required or beneficial to carry out the terms, obligations, conditions and objectives of the lobbying services agreement.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 6th day of June, 2023

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

David L. Udall, Town Clerk

Jane Fairall, Town Attorney

LOBBYING SERVICES AGREEMENT

This Agreement for lobbying services (this “Agreement”) is made and entered into by and between the TOWN OF MARANA, an Arizona municipal corporation (the “Town”) and TRIADVOCATES LLC, a Delaware limited liability company (“TRIADVOCATES”).

IN CONSIDERATION of the mutual obligations contained in this Agreement, the parties mutually agree as follows:

ARTICLE I. SCOPE OF WORK/COMPENSATION

- A. ENGAGEMENT AND SCOPE OF SERVICES:** The Town retains TRIADVOCATES in the capacity of lobbyist. TRIADVOCATES shall provide lobbying services at the direction of the Town Manager as approved and directed by the Mayor and Council. TRIADVOCATES’ duties shall include providing lobbying services for the Town before state government bodies and officials.
- B. REPRESENTATION OF OTHER CLIENTS:** Nothing in this Agreement shall be interpreted to prohibit TRIADVOCATES from representing other clients so long as that representation does not constitute a legal conflict of interest. The Town may waive conflicts to the extent permitted by law.
- C. COMPENSATION:** For the services contemplated in this Agreement, the Town shall pay TRIADVOCATES a fee of \$4,500.00 per month, with total compensation under this Agreement not to exceed \$54,000.
- D. CHARGES FOR COSTS AND EXPENSES:** With the Town Manager’s prior written approval, the Town shall reimburse TRIADVOCATES for any reasonable out-of-pocket costs, including costs for travel time or mileage, which TRIADVOCATES may incur as a direct result of its lobbying efforts on the part of the Town. TRIADVOCATES will not markup any of its costs.
- E. BILLING:** TRIADVOCATES shall bill the Town for its services on or about the first day of each month. The Town shall pay invoices within 30 days of receipt.

ARTICLE II. TERM

This Agreement shall begin on and be effective as of July 1, 2023, and shall continue in full force and effect until June 30, 2024 unless sooner terminated pursuant to Article III.

ARTICLE III. TERMINATION/MODIFICATIONS

- A. TERMINATION:** This Agreement may be terminated by either the Town or TRIADVOCATES at any time, subject to payment of all fees and costs incurred through the date of termination, by giving written notice to the other party. The written notice shall be

delivered personally or by certified mail, and termination shall take effect 30 days after receipt of the written notice by the receiving party.

- B. MODIFICATION:** This Agreement may not be modified except by an instrument in writing duly executed by all parties.

ARTICLE IV. MISCELLANEOUS

- A. ENTIRE AGREEMENT:** This Agreement supersedes any and all agreements previously made between the parties relating to the subject matter of this Agreement, and there are no understandings or agreements other than those incorporated in this Agreement.
- B. NO ASSIGNMENT:** TRIADVOCATES may not assign any rights or obligations under this Agreement without the Town's prior written consent.
- C. INDEPENDENT CONTRACTOR STATUS:** TRIADVOCATES is an independent contractor and nothing in this Agreement shall make TRIADVOCATES an employee of the Town. TRIADVOCATES is solely responsible for all federal, state and local taxes, including but not limited to FICA, unemployment compensation and workers' compensation, and will not be subject to the personnel policies or entitled to any benefits of the Town.
- D. GOVERNING LAW:** This Agreement shall be governed, construed, and interpreted in accordance with the laws of the State of Arizona.
- E. ATTORNEYS' FEES:** If there is a breach of this Agreement that results in litigation, the prevailing party shall be awarded its attorneys' fees and court costs incurred in the litigation.
- F. SEVERABILITY:** If any provision of this Agreement shall under any circumstances be deemed invalid or inoperative, this Agreement shall be construed with the invalid or inoperative provision deleted and the rights and obligations construed and enforced accordingly.
- G. CONFLICT OF INTEREST:** This Agreement is subject to the provisions of A.R.S. § 38-511, which provides for termination in certain instances involving conflicts of interest.
- H. COMPLIANCE WITH IMMIGRATION LAWS:** TRIADVOCATES warrants that it complies with all federal immigration laws and regulations that relate to its employees and with A.R.S. § 23-214 (A). TRIADVOCATES acknowledges that pursuant to A.R.S. § 41-4401, a breach of this warranty is a material breach of this Agreement subject to penalties up to and including termination of this Agreement, and that the Town retains the legal right to inspect the papers of any employee who works on the Agreement to ensure compliance with this warranty.

Exhibit A to Marana Resolution No. 2023-052

IN WITNESS WHEREOF, the parties have executed this Agreement on the last signature date below.

TOWN OF MARANA:

TRIADVOCATES LLC:

By:_____

Terry S. Rozema, Town Manager

By:_____

Julie Rees, Principal

EIN/SSN: 42-1528332

Dated:_____

Dated:_____

ATTEST:

David L. Udall, Town Clerk

APPROVED AS TO FORM:

Jane Fairall, Town Attorney



Council-Regular Meeting

C6

Meeting Date: 06/06/2023

To: Mayor and Council

Submitted For: Libby Shelton, Deputy Town Attorney

From: Libby Shelton, Deputy Town Attorney

Date: June 6, 2023

Strategic Plan Focus Area:

Proactive Public Services

Subject: Resolution No. 2023-053: Relating to the Police Department; approving and authorizing the Police Chief or his designee to execute a Memorandum of Understanding between the City of Tucson and Marana Police Department to set forth their relationships concerning the Southern Arizona Crime Gun Intelligence Center (Libby Shelton)

Discussion:

The Southern Arizona Crime Gun Intelligence Center (CGIC) is an interagency collaboration focusing on collection, management, and analysis of crime gun evidence and data in order to identify violent gun offenders in Southern Arizona. The CGIC utilizes all available investigative and enforcement resources in conjunction with state and federal prosecutors to identify, arrest, prosecute, and convict violent gun offenders. The CGIC collects and processes ballistic evidence, analyzes crime gun information, investigates crime gun information to identify offenders, gathers and reports intelligence related to firearms tracking, and provides training and feedback to CGIC participants. Successful CGIC outcomes include reduced gun violence and reduced flow of illegal firearms in a given community.

By approving this Resolution to enter a Memorandum of Understanding (MOU) with the City of Tucson regarding the CGIC, the Town of Marana Police Department will become a participating agency in the CGIC.

Staff Recommendation:

Staff recommends approval of the resolution.

Suggested Motion:

I move to adopt Resolution No. 2023-053 approving and authorizing the Police Chief or his designee to execute a Memorandum of Understanding between the City of Tucson and Marana Police Department to set forth their relationships concerning the Southern Arizona Crime Gun Intelligence Center.

Attachments

Resolution No. 2023-053

Exhibit A to Marana Resolution No. 2023-053

MARANA RESOLUTION NO. 2023-053

RELATING TO THE POLICE DEPARTMENT; APPROVING AND AUTHORIZING THE POLICE CHIEF OR HIS DESIGNEE TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF TUCSON AND MARANA POLICE DEPARTMENT TO SET FORTH THEIR RELATIONSHIPS CONCERNING THE SOUTHERN ARIZONA CRIME GUN INTELLIGENCE CENTER

WHEREAS the Southern Arizona Crime Gun Intelligence Center (CGIC) is an interagency collaboration focusing on collection, management, and analysis of crime gun evidence and data in order to identify violent gun offenders in Southern Arizona; and

WHEREAS the CGIC utilizes all available investigative and enforcement resources in conjunction with state and federal prosecutors to identify, arrest, prosecute, and convict violent gun offenders; and

WHEREAS the CGIC collects and processes ballistic evidence, analyzes crime gun information, investigates crime gun information to identify offenders, gathers and reports intelligence related to firearms tracking, and provides training and feedback to CGIC participants; and

WHEREAS successful CGIC outcomes include reduced gun violence and reduced flow of illegal firearms in a given community; and

WHEREAS the Town Council finds that it is in the best interests of the community to enter into a Memorandum of Understanding with the City of Tucson to be a participating agency in the CGIC.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, as follows:

SECTION 1. The Memorandum of Understanding between the City of Tucson and the Marana Police Department setting forth their relationships concerning the CGIC attached to and incorporated by this reference in this resolution as Exhibit A is hereby approved, and the Police Chief or his designee is hereby authorized and directed to execute it for and on behalf of the Town of Marana.

SECTION 2. The Town's Manager and staff are hereby directed and authorized to undertake all other and further tasks required or beneficial to carry out the terms, obligations, and objectives of the Memorandum of Understanding.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 6th day of June, 2023.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

David L. Udall, Town Clerk

Jane Fairall, Town Attorney



NIBIN Crime Gun Intelligence Center MEMORANDUM OF UNDERSTANDING

Administrating Agency for NIBIN Site # US171:

Tucson Police Department

Partnering/Participating Agency:

Marana Police Department

This Memorandum of Understanding (MOU) is entered into by and between the above agencies and sets forth their relationships concerning the Southern Arizona Crime Gun Intelligence Center (herein referred to as CGIC).

BACKGROUND

A local Crime Gun Intelligence Center (CGIC) is an interagency collaboration that focuses on the collection, management and analysis of crime gun evidence and data. This initiative provides a proactive, intelligence-based identification of violent gun offenders in Southern Arizona. The CGIC will produce timely, precise, and objective intelligence data (via ATF's National Integrated Ballistic Information Network (NIBIN) and ATF's Electronic Tracing System (eTrace), to focus the efforts of federal and state law enforcement, forensic, and prosecutorial resources on the most violent gun offenders in Southern Arizona. Actionable intelligence will lead to identifying, apprehending and prosecuting active shooters within our community. This partnership ultimately results in generating greater evidence, higher solve rates for gun crime, impounding crime guns and arresting violent offenders.

PURPOSE

The CGIC provides for an interagency process designed to utilize all available investigative and enforcement resources in conjunction with state and federal prosecutors to identify, arrest, prosecute, and convict violent gun offenders. To do so, the CGIC will perform the activities and duties described below:

1. Comprehensively collect and process ballistic evidence (crime guns and shell casings).
2. Analyze crime gun information (NIBIN and eTrace).
3. Investigate crime gun information to identify and apprehend active gun offenders and bring violent gun crime to a successful closure through local and federal prosecution. Identify crime gun sources and high risk federal firearm licensees (FFL).
4. Gather and report intelligence data relating to firearms trafficking to CGIC partners.

5. Provide feedback and necessary training to CGIC participants to ensure sustainability and evaluate CGIC effectiveness and impact on violent gun crime.

AUTHORITIES

Offenses investigated and enforced pursuant to this MOU are those falling within ATF's jurisdiction 28 U.S.C. sec 599A; 27 CFR sec. 0.130. Specifically, the Gun Control Act of 1968, 18 U.S.C. §§ 921 et. seq. and the National Firearms Act, 26 U.S.C. §§ 5861 et. seq.

CGIC TEAM MEETINGS

The CGIC Administrator will contact the participating agency designated points of contact (POCs) to schedule biannual meetings. The purpose of these meetings is to discuss program updates, trainings and relay information related to regional investigations. In-person attendance is preferred when possible.

MEASUREMENT OF SUCCESS

Successful CGIC outcomes include reduced gun violence and reduced flow of illegal firearms in a given community. Success of the CGIC will be assessed through a process and impact evaluation, or other identified mechanism to assess effectiveness. While measures may vary slightly across agencies, if a CGIC process is being implemented within a larger crime-fighting initiative (such as focused deterrence), there are specific data that all agencies should be collecting in order to evaluate its success. Obtaining assistance from academic partners to accomplish this task is strongly recommended.

First, in order to understand the effectiveness of the CGIC process, the procedures must be documented and assessed through a process evaluation. A process evaluation requires documenting the progression of the CGIC process, conducting observations, collecting data, and reporting. Descriptive measures to be included in a process evaluation include CGIC staffing information, jurisdictional demographics, and crime information.

Second, an impact evaluation should be conducted to help leaders identify how their efforts have made an impact in their jurisdiction both in the short-term and long-term. Leaders should use their existing RMS, or a designated NIBIN data management system, to measure important outcomes. Critical core data to be collected include calls for service, crime incidents, gun-related arrest information, NIBIN and eTrace data (entries, hits, and leads), prosecutorial information, and desired outcomes.

The success of the CGIC will be dependent, in part, upon the participating agencies' willingness to share certain information, such as crime statistics, NIBIN and eTrace information, and arrest and conviction information.

SUPERVISION AND CONTROL

The day-to-day supervision and administrative control of personnel assigned to the CGIC will be the mutual responsibility of the participants, with the southern Arizona CGIC supervisor (Sgt. Ben Soltero – Tucson Police Gun Crime Intelligence Unit) sharing operational control over all operations related to the CGIC.

Personnel shall remain subject to their respective agencies' policies, procedures and supervisors, and they shall report to their respective agencies regarding matters unrelated to this MOU.

EVIDENCE CONTROL AND PROCESSING

Evidence will be maintained by the lead agency having jurisdiction in the court system intended for prosecution. Evidence generated from investigations initiated by a participant intended for federal prosecution will be placed in the ATF designated location, using the procedures found in ATF orders.

Evidence recovered (shell casings and seized crime gun test fires) by a participant agencies should be submitted for examination and NIBIN entry bi-weekly. If the originating agency conducts their own crime gun test fires (preferred), they will utilize the test fire envelopes provided by CGIC. The TPD Crime lab firing range may be made available for partner agencies to facilitate on-site test fires. All shell casings and crime guns will be returned to the submitting agency once entered into NIBIN. The CGIC will submit all relevant information to ATF's National Tracing Center and disseminate lead information in accordance with NIBIN MROS (Minimum Required Operating Standards).

Originating agency responsibilities:

- Trace DNA processing
- Latent print processing
- Obliterated serial number restoration
- E-trace entry
- Storage/disposal of test fire casings

CGIC responsibilities:

- Function check of firearms
- Triaging of casing evidence
- Exhibit entries w/n 48 hrs of receiving
- Lead distribution w/n 48 hrs of receiving
- Crime gun intelligence reports

Firearm not typically processed:

1. Revolvers
2. Shotguns
3. Bolt action
4. Bio-Hazard

Firearms regularly processed:

1. PMF (Polymer 80s, 3D printed, "ghost guns")
2. MCD (full auto firearms)
3. High caliber firearms
4. Firearms requiring gunsmithing (missing components, missing magazines)

LEAD DISSEMINATION

Lead dissemination will be conducted by CGIC personnel. Leads will be sent to the listed point of contact for the respective partnering agencies. Leads are sent out via email Monday-Friday during business hours 0800-1700 hours in the NESS (NIBIN Enforcement Support System) Lead Sheet format.

TRAINING

Various trainings and certifications related to NIBIN and crime gun intelligence are available for participating agencies. For access to the systems and training, please contact the Southern Arizona CGIC administrator (TPD Sgt. Benjamin Soltero).

NIBIN Acquisition Certification: Acquisition training is a 40-hour in-person course that certifies personnel in the triaging and entering of crime gun casings at the Tucson NIBIN Site Brasstrax Machine.

Firearms Safety: Firearms familiarization training for participants to become familiar with the proper way to function test and and test fire their agencies crime guns for NIBIN entry. Students will handle and fire several types and calibers of firearms.

NESS: (NIBIN Enforcement Support System) is the web based NIBIN lead database. Several trainings are available to familiarize participants with the system and functions of lead distribution and crime gun intelligence analytics.

ENTRIES

All evidence and test fires will be triaged, processed and entered into the BRASSTRAX machine within 48 hours of reception at the CGIC site. Entries will be conducted by acquisition trained personnel in accordance with NIBIN MROS Standards.

After hours/weekend priority processing is available to all participants. Contact the CGIC Administrator (TPD Sgt. Benjamin Soltero) to coordinate after hours requests. The CGIC may also send CGIC personnel to scenes throughout Southern Arizona to assist with processing of NIBIN related evidence/scenes.

PERSONNEL, EQUIPMENT AND RESOURCES.

To accomplish the objectives of the CGIC, each participating agency agrees to make available to their assigned personnel any equipment ordinarily assigned for use by that agency. In the event the Tucson Police Department supplies equipment to CGIC personnel, those personnel must abide by any applicable Tucson Police Department property orders or policy, and may be required to enter into a separate agreement for their use.

REPORTS AND INFORMATION SHARING

Information will be freely shared among the participants with the understanding that all investigative information will be kept strictly confidential and will only be used in furtherance of criminal investigations. Except as noted below, no information gathered during the course of the CGIC, to include informal communications between participants, may be disseminated to any non-law enforcement third party by any CGIC member without the express permission of a CGIC supervisor (TPD Sgt. Ben Soltero).

Participating partner agencies agree to share any documentation related to cases that yield NIBIN “hits”. This information will be shared between agencies that share similar crime gun information as well as with the Tucson Police Department.

Some information obtained during crime gun intelligence gathering may contain information on legal gun owners (Etrace) and as such may not be distributed outside of that specific criminal investigation.

Any public requests for access to the records or any disclosures of information obtained by CGIC members during CGIC investigations will be handled in accordance with applicable rules of criminal procedure, statutes, regulations, and policies pursuant to the Freedom of Information Act, the Privacy Act, any state-specific rules of criminal procedure, the Federal Rules of Criminal Procedure, and other applicable federal and/or state statutes and regulations.

POINT OF CONTACT (POC)

Each participating agency will provide a primary and secondary point of contact for their agency. These points of contact are responsible for facilitating regular exchange of evidence, NIBIN Leads and crime gun intelligence between CGIC partners and their agency.

POCs will be issued a Tucson Police Department access badge to the Special Investigations Section/ NIBIN facility. If the badge is lost or stolen, they will immediately notify the CGIC Administrator to disable building access and replace the badge.

POCs are responsible for notifying the CGIC Administrator in the event their contact information changes or they are removed as the POC by their agency.

A current list of participating agencies points of contact will be maintained by the CGIC Administrator and made available to all agencies.

DECONFLICTION

Each participating agency agrees that the deconfliction process requires the sharing of certain operational information with the CGIC, which, if disclosed to unauthorized persons, could endanger law enforcement personnel and the public. As a result of this concern, each participating agency agrees to adopt security measures set forth herein:

- a. Each participating agency will assign primary and secondary points of contact.
- b. Each participating agency agrees to keep its points of contact list updated.
- c. Each participating agency agrees to participate in investigative deconfliction processes and procedures.

JURISDICTION/PROSECUTIONS

Cases will be reviewed by the participating agencies, the USAO, and appropriate state or local prosecution offices, to determine whether cases will be referred for prosecution to the USAO or to the relevant state or local prosecution office. This determination will be based upon which venue for prosecution will best serve the interests of justice and remove a violent gun offender from the community as quickly as possible. Any question that arises pertaining to prosecution will be resolved through discussion among the investigative agencies and prosecuting entities having an interest in the matter.

MEDIA

Media relations will be handled by designated CGIC personnel and in coordination with each participating agency. Information for press releases will be reviewed and mutually agreed upon by all participating agencies, who will take part in press conferences. Assigned personnel will be informed not to give statements to the media concerning any ongoing investigation or prosecution under this MOU without the concurrence of the other participants and, when appropriate, the relevant prosecutor's office.

All personnel from the participating agencies shall strictly adhere to the requirements of Title 26, United States Code, § 6103. Disclosure of tax return information and tax information acquired during the course of investigations involving National Firearms Act (NFA) firearms as defined in 26 U.S.C., Chapter 53, shall not be made except as provided by law.

LIABILITY

ATF acknowledges that the United States is liable for the wrongful or negligent acts or omissions of its officers and employees, while on duty and acting within the scope of their federal employment, to the extent permitted by the Federal Tort Claims Act.

Claims against the United States for injury or loss of property, personal injury, or death arising or resulting from the negligent or wrongful act or omission of any federal employee while acting within the scope of his or her office or employment are governed by the Federal Tort Claims Act, 28 U.S.C. sections 1346(b), 2672-2680 (unless the claim arises from a violation of the Constitution of the United States, or a violation of a statute of the United States under which other recovery is authorized).

Except as otherwise provided, the parties agree to be solely responsible for the negligent or wrongful acts or omissions of their respective employees and will not seek financial contributions from the other parties for such acts or omissions. Legal representation by the United States is determined by the United States Department of Justice on a case-by-case basis. ATF cannot guarantee the United States will provide legal representation to any state or local law enforcement officer.

Liability for any negligent or willful acts of any agent or officer undertaken outside the terms of this MOU will be the sole responsibility of the respective agent or officer and agency involved.

It is expressly understood and agreed by all Partners that employees of any CGIC partner receiving compensation for work performed under this MOU shall in no way be deemed employees of the CGIC partners.

The parties to this MOU are not legally “partners” to the extent that the term encompasses joint and several liability. Each party under this MOU is responsible for its own employees, representatives, agents, and subcontractors.

DURATION

This MOU shall remain in effect until it is terminated in writing (to include electronic mail and facsimile). All participating agencies agree that no agency shall withdraw from the CGIC without providing ninety days written notice to other participating agencies.

MODIFICATIONS

This agreement may be modified at any time by written consent of all participating agencies. Modifications shall have no force and effect unless such modifications are reduced to writing and signed by an authorized representative of each participating agency.

GCIC ADMINISTRATING AGENCY

PRIMARY POINT OF CONTACT

Benjamin F. Soltero #49278

Print Name and Badge/EID#

Tucson Police Department

Law Enforcement Agency

Gun Crime Intelligence Unit

Unit/Assignment

Benjamin.Soltero@Tucsonaz.gov

Email Address

(520) 240-3518

Phone Number

Signature/ Date

SECONDARY POINT OF CONTACT

Jeremy Linscott

Print Name and Badge/EID#

Tucson Police Department

Law Enforcement Agency

TPD NIBIN Site 171

Unit/Assignment

Jeremy.linscott@Tucsonaz.gov

Email Address

(520) 424-0992

Phone Number

Signature/ Date

PARTICIPATING AGENCY

PRIMARY POINT OF CONTACT

Brian Aronson

Print Name and Badge/EID#

Marana Police Department

Law Enforcement Agency

Evidence Section

Unit/Assignment

Baronson@maranaaz.gov

Email Address

520-382-2010

Phone Number

Signature/ Date

SECONDARY POINT OF CONTACT

Taylor Pitzer

Print Name and Badge/EID#

Marana Police Department

Law Enforcement Agency

Evidence Section

Unit/Assignment

Tpitzer@maranaaz.gov

Email Address

402-206-9083

Phone Number

Signature/ Date

SACGIC PARTICIPATING AGENCIES AND POCs



Council-Regular Meeting

C7

Meeting Date: 06/06/2023

To: Mayor and Council

From: Jane Fairall, Town Attorney

Date: June 6, 2023

Strategic Plan Focus Area:

Vibrant Community, Proactive Public Services

Subject: Resolution No. 2023-054: Relating to Public Works; authorizing the Town Manager to sign all documents and do all other things necessary or prudent to obtain land use rights from the Central Arizona Project (CAP) needed for the Tangerine Road TI (Traffic Interchange) project, Town project ST107 (Jane Fairall)

Discussion:

The Town's Tangerine TI project will widen Tangerine Road under I-10, widen I-10 eastbound off-ramp for additional turn lane storage, and realign I-10 westbound on and off Ramps. The construction will require crossing over Central Arizona Project (CAP) facilities. In order to cross over the CAP facilities, the Town needs a Land Use Permit from CAP. CAP requires the Town Manager to show express authorization to sign the Land Use Permit Application form required by the CAP. This resolution is being presented for Council consideration to authorize the Town Manager or his designee to sign the CAP application.

Staff Recommendation:

Staff recommends approval of the resolution.

Suggested Motion:

I move to adopt Resolution No. 2023-054, authorizing the Town Manager to sign all documents and do all other things necessary or prudent to obtain land use rights from the Central Arizona Project (CAP) needed for the Tangerine Road TI (Traffic Interchange) project, Town project ST107.

Attachments

Resolution No. 2023-054

MARANA RESOLUTION NO. 2023-054

RELATING TO PUBLIC WORKS; AUTHORIZING THE TOWN MANAGER TO SIGN ALL DOCUMENTS AND DO ALL OTHER THINGS NECESSARY OR PRUDENT TO OBTAIN LAND USE RIGHTS FROM THE CENTRAL ARIZONA PROJECT (CAP) NEEDED FOR THE TANGERINE ROAD TI (TRAFFIC INTERCHANGE) PROJECT, TOWN PROJECT ST107

WHEREAS the Town Council finds that it is beneficial to grant the Town Manager or the Town Manager's designee the authority to sign all documents and undertake all other actions on behalf of the Town that are necessary or prudent to obtain land use rights from the Central Arizona Project (CAP) needed for the Tangerine Road TI (Traffic Interchange) project, Town project ST107.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, that the Town Manager or the Town Manager's designee is hereby authorized to sign all documents and undertake all actions on behalf of the Town of Marana that are necessary or prudent to obtain land use rights from the Central Arizona Project (CAP) needed for the Tangerine Road TI (Traffic Interchange) project, Town project ST107.

IT IS FURTHER RESOLVED that the Town Manager and staff are hereby directed and authorized to undertake all other and further tasks required or beneficial to carry out the terms, obligations, and objectives of this resolution.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 6th day of June, 2023.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

David L. Udall, Town Clerk

Jane Fairall, Town Attorney



Council-Regular Meeting

C8

Meeting Date: 06/06/2023

To: Mayor and Council

From: David L. Udall, Town Clerk/ Assistant Town Attorney

Date: June 6, 2023

Subject: Approval of Regular Town Council Meeting Summary Minutes of May 16, 2023 (David L. Udall)

Attachments

Regular Council Meeting Summary Minutes, 5/16/2023



MARANA AZ

ESTABLISHED 1977

**MARANA TOWN COUNCIL
REGULAR COUNCIL MEETING
NOTICE AND AGENDA**

11555 W. Civic Center Drive, Marana, Arizona 85653
Council Chambers, May 16, 2023, at or after 6:00 PM

Ed Honea, Mayor
Jon Post, Vice Mayor
Patti Comerford, Council Member
Jackie Craig, Council Member
Herb Kai, Council Member
John Officer, Council Member
Roxanne Ziegler, Council Member

SUMMARY MINUTES

CALL TO ORDER AND ROLL CALL

Mayor Honea called the meeting to order at 6:00 PM and directed the Town Clerk to call the roll. All Council Members were present, constituting a quorum.

PLEDGE OF ALLEGIANCE/INVOCATION/MOMENT OF SILENCE: Led by **Mayor Honea**.

APPROVAL OF AGENDA

Council Member Comerford moved to approve the agenda as presented. Vice Mayor Post seconded the motion. Motion passed, 7-0.

CALL TO THE PUBLIC

PROCLAMATIONS

PR1 Proclamation recognizing May 20, 2023 as Kids to Parks Day (David L. Udall)
The proclamation was entered into the record and delivered to its recipient.

PR2 Proclamation recognizing May 21-27, 2023, as National Public Works Week
(David L. Udall) **Town Clerk / Assistant Town Attorney David Udall** read the
proclamation as **Mayor Honea** presented it to its recipient.

MAYOR AND COUNCIL REPORTS: SUMMARY OF CURRENT EVENTS

Council Member Comerford attended an 88-Crime awards ceremony.

Mayor Honea attended an Arizona League of Cities and Towns meeting and provided an update on legislative activities at the state. He said personnel from Procter & Gamble came to meet with him, and that the company is looking for places for their employees to live. He also will be attending the Run for the Wall event this week.

MANAGER'S REPORT: SUMMARY OF CURRENT EVENTS

Town Manager Terry Rozema said there have been 44 single-family resident permits issued so far in May. He highlighted the Marana Unified School District El Rio Preserve field trip, Marana's new pickleball league, the upcoming Concerts in the Courtyard event, the Gladden Farms dog park and access road construction, the community center Real Talk with the Town podcast with **Parks and Recreation Director Jim Conroy**, and an upcoming Heritage Conservancy stake fry event. **Mr. Rozema** also provided an update on the Regional Transportation Authority (RTA) Next meetings.

PRESENTATIONS

P1 Relating to Budget; presentation of third quarter results (July-March) for the Town's General Fund and other selected major funds for the 2022-2023 fiscal year (Yiannis Kalaitzidis)

Finance Director Yiannis Kalaitzidis presented the third quarter results for the Town's general Fund and other selected funds for the 2022-2023 fiscal year. A copy of the presentation slides is on file with the Town Clerk's Office. Please see the presentation slides for details regarding the presentation, including tables and graphical information.

Mayor Honea asked if the Town had grown enough to withstand a recession. **Mr. Kalaitzidis** said there is a possibility the impact of a recession will be minimal if businesses continue to open in Marana.

P2 Relating to Strategic Planning; presentation and discussion regarding the Town's progress in implementing the Marana Strategic Plan Five (Andrea Caicedo)

Assistant to the Town Manager Andrea Caicedo presented on the Town's progress in implementing Marana's Strategic Plan Five. A copy of the presentation slides is on file with the Town Clerk's Office. Please see the presentation slides for details regarding the presentation, including graphical information. **Ms. Caicedo** and **Public Works Director Fausto Burruel** answered clarifying questions during the presentation.

Council Member Craig commented that the Coalition for Sonoran Desert Protection is raising money for a wildlife bridge over I-10 near the El Rio Preserve area. She said it would be good if the Town could support this project in some way.

Council Member Ziegler asked for a report of just the projects where there is "some disruption" noted.

Mr. Rozema commented on the progress the Town has made in tracking its progress on its strategic plan and on making it transparent to the community with the new software. He complemented **Ms. Caicedo** and Town staff for their work on this.

CONSENT AGENDA.

C1 Ordinance No. 2023.014: Relating to Elections; adopting revisions to Marana Town Code Title 2 (Mayor and Council), Chapter 2-2 (Council Election); revising Section 2-2-1 (Primary Election; Date; Declaration of Elected Candidate) to amend Paragraph B to expressly refer to A.R.S. § 9-821.01, which determines how to calculate a majority of votes cast; and designating an effective date (David L. Udall)

C2 Ordinance No. 2023.015: Relating to Special Events; adopting revisions to Marana Town Code Title 10 (Health and Sanitation), Chapter 6 (Special Events); revising Section 10-6-2 (Definitions) to add a major/minor event distinction to the definition of "Special Event"; and designating an effective date (David L. Udall)

C3 Resolution No. 2023-041: Relating to Development; approving the final plat for Remington Ranch, Lots 1-131, and Common Areas "A" through "J" (Recreation/Drainage/Utilities) and Blocks 1-3 generally located south of Barnett Road and east of Sanders Road within Section 28, Township 11 South and Range 11 East (Steve Cheslak)

C4 Resolution No. 2023-042: Relating to the Police Department; exempting undercover vehicles used by the Marana Police Department in felony investigations or activities of a confidential nature from Arizona state laws related to the designation of political subdivision motor vehicles; authorizing the Chief of Police to renew existing vehicle registrations for these undercover police vehicles and to obtain vehicle registrations for new undercover vehicles to be used in felony investigations or activities of a confidential nature (Libby Shelton)

C5 Approval of Regular Council Meeting Summary Minutes of May 2, 2023 (David L. Udall)

Council Member Ziegler moved to approve the consent agenda. Council Member Officer seconded the motion. Motion passed, 7-0.

LIQUOR LICENSES

BOARDS, COMMISSIONS AND COMMITTEES

B1 Resolution No. 2023-047: Relating to Boards, Commissions and Committees; making an appointment to the Council Committee for Planning Commission and Board of Adjustment Appointments (David L. Udall)

Council Member Comerford moved to appoint Council Member Craig to the Council Committee for Planning Commission and Board of Adjustment Appointments. Vice Mayor Post seconded the motion. Motion passed, 7-0.

COUNCIL ACTION

A1 PUBLIC HEARING: Ordinance No. 2023.016: Relating to Development; approving a rezoning of approximately 3.9 acres of land located at 9996 N. Silverbell Road, on the east side of N. Silverbell Road, one tenth of a mile south of N. Coachline Boulevard, from Zone C (Large Lot) to R-36 (Residential) (Scott S. Radden)

Mayor Honea opened the public hearing at 6:39 PM.

Senior Planner Scott Radden presented on this item. A copy of the presentation slides is on file with the Town Clerk's Office. Please see the presentation slides for details regarding the presentation, including maps depicting the rezoning request.

Council Member Comerford asked how many lots would be allowed under the rezoning request. **Mr. Radden** said it could be broken into three lots and said that these were low-density lots. **Council Member Comerford** asked if the applicant reached out to neighbors, and **Mr. Radden** confirmed they had and that the Town had received feedback from them.

Council Member Craig expressed concern with the rezoning request in light of the surrounding area consisting of open space and/or large lots. She also highlighted the letters of opposition from surrounding neighbors.

Council Member Ziegler expressed concern that this rezoning would take place near El Rio Preserve and other open areas and highlighted the letters of opposition as well.

Mayor Honea closed the public hearing at 6:49 PM.

Vice Mayor Post moved to adopt Ordinance No. 2023.016. Council Member Officer seconded the motion. Mayor Honea called for a roll-call vote. Mayor Honea, Vice Mayor Post, and Council Member Officer voted in favor of the motion. Council Member Craig, Council Member Ziegler, Council Member Comerford, and Council Member Kai voted against the motion. Motion failed, 4-3.

A2 PUBLIC HEARING: Resolution No. 2023-043: Relating to Budget; adopting the fiscal year 2023-2024 tentative budget (Yiannis Kalaitzidis)

Mayor Honea opened the public hearing at 6:50 PM.

Mr. Kalaitzidis presented on this item. The presentation highlighted the changes that took place between the manager's recommended budget as presented during the April 18, 2023 Regular Town Council Meeting and the tentative budget presented at this meeting. A copy of the presentation slides is on file with the Town Clerk's Office. Please see the presentation slides for details, including tables and graphical information. **Mr. Kalaitzidis**, **Deputy Town Manager Erik Montague**, and **Mr. Rozema** answered clarifying questions during the presentation. **Mr. Kalaitzidis** informed the Council that, if approved, Town staff would post the required notices and bring a final budget to Council for adoption on June 20, 2023.

Council Member Ziegler requested a point of privilege at this time. Regarding her Airport-related comments made at the May 2, 2023 Regular Council Meeting, she said she recognized **Mr. Burruel** had inherited issues at the Airport and that she did not intend to blame him for them. She said she would continue her investigation of the Airport.

Mayor Honea closed the public hearing at 7:13 PM.

Vice Mayor Post moved to adopt Resolution No. 2023-043. Council Member Kai seconded the motion. Motion passed, 7-0.

A3 Ordinance No. 2023.017: Relating to Finance; amending the Town of Marana Comprehensive Fee Schedule; and designating an effective date (Yiannis Kalaitzidis)

Resolution No. 2023-044: Relating to Finance; declaring as a public record filed with the Town Clerk the amendments to the Town of Marana Comprehensive Fee Schedule adopted by Ordinance No. 2023.017 (Yiannis Kalaitzidis)

Mr. Kalaitzidis presented on this item. He said the Comprehensive Fee Schedule amendment details were presented at the March 7, 2023 Regular Town Council Meeting. He said Town staff had since complied with the public notice requirements and reached out to stakeholders for comments. He corrected the agenda materials, which stated there were no comments received. **Mr. Kalaitzidis** said comments were received from the Southern Arizona Home Builders Association (SHABA), but none of them required adjustments to the proposed fee schedule.

Council Member Ziegler asked if SHABA's comments were available for inspection and inquired as to their nature. **Development Services Director Jason Angell** said the comments were development-related.

Vice Mayor Post moved to adopt Ordinance No. 2023.017 and Resolution No. 2023-044 . Council Member Officer seconded the motion. Motion passed, 7-0.

A4 Ordinance No. 2023.018: Relating to Offenses; revising Marana Town Code Title 11 (Offenses), chapter 11-5 (Noise), section 11-5-4 (Construction noise) to revise procedures for obtaining a special permit for extended work hours, and making other various revisions to section 11-5-4; and designating an effective date (Jane Fairall)

Town Attorney Jane Fairall presented on this item. A copy of the presentation slides is on file with the Town Clerk's Office. Please see the presentation slides for details on the Code changes. **Ms. Fairall** highlighted that the changes were focused on processes and procedures and not on the hours before which construction activities were prohibited from taking place. **Ms. Fairall**, **Mr. Angell**, and **Mr. Rozema** answered clarifying questions during her presentation.

Council Member Kai commented that people like to sleep in on Sundays and requested that the Sunday hour after which construction activities could start be moved to 9:00 AM.

Council Member Craig said Council Members have received emails complaining of construction noise and expressed concern that more emails would come with the proposed changes. **Ms. Fairall** clarified that the hours themselves would not be changed under this ordinance, and **Mr. Angell** clarified that permits are not issued for residential projects, only commercial.

Council Member Kai moved to adopt Ordinance No. 2023.018 as amended to amend the prohibition of site construction on Sundays to between 7:00 PM and 9:00 AM, instead of 7:00 AM, within 500 feet of a residence. Council Member Ziegler seconded the motion. Motion passed, 7-0.

[Note: A revised resolution reflecting the amendment was subsequently prepared and signed.]

A5 Resolution No. 2023-045: Relating to Water; adopting the updated Town of Marana Drought Preparedness Plan (Jing Luo)

Water Director Jing Luo presented on this item. A copy of the presentation slides is on file with the Town Clerk's Office. The proposed draft Drought Preparedness Plan (DPP) was presented before the Town Council during a Study Session on November 11, 2022 and again on March 15, 2023 during the Council Retreat. Please see the presentation slides for detailed information.

Council Member Craig asked what comments SHABA made that Town staff incorporated into the draft since the Council Retreat. **Dr. Luo** said SHABA recommended that the Town remove mandatory language requiring a development moratorium in Stage Three of the DPP.

Council Member Ziegler complemented **Dr. Luo** and the Water Department on an award received by the Water Department. **Dr. Luo** emphasized that the accomplishment was the result of a team effort.

Council Member Kai moved to adopt Resolution No. 2023-045. Council Member Comerford seconded the motion. Motion passed, 7-0.

A6 Resolution No. 2023-046: Relating to Personnel; approving and adopting amendments to the Town's Personnel Policies and Procedures, revising Chapter 4 - Employment Benefits and Leaves by amending Section 4-1-3 "Rate of Accrual", Section 4-

1-4 "Maximum Accrued Hours Permitted", Section 4-2-7 "Payment of Sick Leave Upon Termination of Employment", and Section 4-3-9 "Termination of Employment" (Curry C. Hale)

Human Resources Director Curry Hale presented on this item. A copy of the presentation slides is on file with the Town Clerk's Office. Please see the presentation slides for tables and other details. **Mr. Hale** said these changes are in line with the local labor market and would provide incentives for employees to save leave time.

Councilmember Comerford complemented the changes.

Mayor Honea agreed with **Council Member Comerford** and said the payout percentages seemed low. He asked if they were comparable to other jurisdictions. **Mr. Hale** said they were comparable to surrounding jurisdictions.

Council Member Ziegler asked if employee health benefits could be extended to unmarried, same-sex partners living together. **Mr. Hale** explained that health benefits were extended to same-sex partners living together in the past before same-sex marriage was legal in Arizona, but that once the law changed to allow for same-sex marriages, those benefits went away.

Council Member Comerford moved to adopt Resolution No. 2023-046. Vice Mayor Post seconded the motion. Motion passed, 7-0.

ITEMS FOR DISCUSSION / POSSIBLE ACTION

D1 Relating to Legislation and Government Actions; discussion and possible action or direction regarding all pending state, federal, and local legislation/government actions and on recent and upcoming meetings of other governmental bodies (Terry Rozema)

Mr. Rozema said the state budget was passed and signed by the Governor, and that it included \$10 million for the Cortaro Road / I-10 interchange design.

EXECUTIVE SESSIONS

Pursuant to A.R.S. § 38-431.03, the Town Council may vote to go into executive session, which will not be open to the public, to discuss certain matters.

Executive Session pursuant to A.R.S. §38-431.03 (A), Council may ask for discussion or consideration, or consultation with designated Town representatives, or consultation for legal advice with the Town Attorney, concerning any matter listed on this agenda for any of the reasons listed in A.R.S. §38-431.03 (A).

FUTURE AGENDA ITEMS

Notwithstanding the Mayor's discretion regarding the items to be placed on the agenda, if three or more Council members request that an item be placed on the agenda, it must be placed on the agenda for the second regular Town Council meeting after the date of the request, pursuant to Marana Town Code Section 2-4-2(B).

Mayor Honea asked for future agenda items. There were no future agenda items.

ADJOURNMENT

Mayor Honea asked for a motion to adjourn the meeting.

Vice Mayor Post moved to adjourn the meeting. Council Member Comerford seconded the motion. Motion passed, 7-0. Meeting adjourned at 8:02 PM.

CERTIFICATION

I hereby certify that the foregoing are the true and correct minutes of the regular Town Council meeting held on May 16, 2023. I further certify that a quorum was present.

David L. Udall, Town Clerk



Council-Regular Meeting

B1

Meeting Date: 06/06/2023

To: Mayor and Council

From: David L. Udall, Town Clerk/ Assistant Town Attorney

Date: June 6, 2023

Strategic Plan Focus Area:

Proactive Public Services

Subject: Resolution No. 2023-055: Relating to Boards, Commissions, and Committees; making appointments to the Town of Marana Planning Commission (David L. Udall)

Discussion:

Section 17-2-1 of the Marana Town Code establishes the Town of Marana Planning Commission. Pursuant to Section 17-2-1(C), the Planning Commission makes reports and recommendations related to planning and development to the Marana Town Council, to other organizations, and to residents of the Town, and it undertakes other tasks assigned by the Town Council. The Planning Commission consists of seven members who are residents of the Town and who serve at the pleasure of the Town Council.

Pursuant to Section 17-2-2 of the Marana Town Code, members of the Planning Commission also serve as members of the Board of Adjustment, a seven-member quasi-judicial body that decides appeals regarding variances from the Town's zoning regulations, hears and decides appeals from zoning decisions made by the Planning Manager, and considers any matter referred by the Town Council.

The following four Planning Commission members' terms are set to expire on June 30, 2023: Thomas Schnee, John Mc Intyre, John Flint, and Joseph Parsons. Town staff has solicited applications to fill these seats after June 30, 2023 and has received applications from the following candidates: Kathryn Mikronis, Thomas Schnee, Alison Boelts, John Mc Intyre, John Flint, Joseph Parsons, Kathryn Kosse, Darren Wright, and Kelly Lee. These nine applicants meet the requirements set forth in the Marana Town Code for

appointment to the Planning Commission, and copies of their applications are included in the agenda materials for the Council's review. The individuals appointed by Council will begin serving on July 1, 2023 and will serve a four-year term expiring on June 30, 2027.

A meeting of the Council Committee for Planning Commission and Board of Adjustment Appointments is scheduled for Tuesday, June 6, 2023, at 5:30 p.m. The Committee will review and discuss the applications submitted for the vacancy on the Planning Commission and, if prepared to do so, will make recommendations for appointment to the full Council at tonight's meeting.

Pursuant to Marana Town Code Section 2-6-2(E), the Town Council may do one or more of the following at tonight's meeting:

1. Interview one or more applicants either in public or in an executive session scheduled for that purpose.
2. Make an appointment.
3. Order the solicitation of additional applications.
4. Take any other action it deems appropriate.

An executive session has been scheduled on tonight's agenda to discuss, consider, and interview the candidates should the Council wish to do so.

Staff Recommendation:

Council's pleasure.

Suggested Motion:

I move to adopt Resolution No. 2023-055, appointing _____, _____, _____, and _____ to the Town of Marana Planning Commission effective July 1, 2023, for a term ending June 30, 2027.

Attachments

Resolution No. 2023-055
Alison Boelts Application
John Flint Application
John Mc Intyre Application
Kathryn Mikronis Application
Joseph Parsons Application
Thomas Schnee Application
Darren Wright Application
Kathryn Kosse Application
Kelly Lee Application

MARANA RESOLUTION NO. 2023-055

RELATING TO BOARDS, COMMISSIONS, AND COMMITTEES; MAKING APPOINTMENTS TO THE TOWN OF MARANA PLANNING COMMISSION

WHEREAS, on March 5, 2013, the Town Council adopted Resolution No. 2013-020, modifying the procedures for appointments to the Town of Marana Planning Commission by establishing a Council Committee for Planning Commission and Board of Adjustment Appointments, and authorizing the Committee to receive and review applications and interview prospective Planning Commission members and to make recommendations relating to the applicants to the full Town Council for consideration and possible action; and

WHEREAS Section 17-2-1 of the Marana Town Code establishes the Town of Marana Planning Commission and requires that its membership consist of seven residents of the Town who serve at the pleasure of the Town Council; and

WHEREAS pursuant to Section 17-2-2 of the Marana Town Code, members of the Planning Commission also serve as members of the Board of Adjustment; and

WHEREAS four Planning Commission members' terms are set to expire on June 30, 2023; and

WHEREAS the Council Committee has reviewed applications for the four seats set to expire and has made its recommendations to the full Council; and

WHEREAS the Mayor and Council find that the appointments addressed by this resolution are in the best interests of the Town and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, that _____, _____, and _____ are hereby appointed to the Town of Marana Planning Commission effective July 1, 2023, with terms ending June 30, 2027.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 6th day of June 2023.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

David L. Udall, Town Clerk

Jane Fairall, Town Attorney



Board and Commission Application

Town Clerk

Submitted On:

Apr 8, 2023, 10:56AM MST

Board or Commission	Planning Commission
Please upload your resume here.	AB Resume .pdf
First Name	Alison
Last Name	Boelts
Email	[REDACTED]
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
How many years have you lived at this address?	5
How many years have you lived in Marana?	5
Phone Number (Daytime)	[REDACTED]
Phone Number (cell or home)	[REDACTED]
Occupation	Caretaker
Employer	All Creeds Brotherhood, Inc / Sanctuary Cove
What is your vision for the Town?	Sustainable, high quality of life, with a mixture of uses.
What are some of the most important concerns or issues that you think the Town will have to face in the next 5 - 10 years?	Water is by far the biggest concern facing Marana and the southwest, and must be managed with care and the latest scientific information.
What do you see as the Town's best asset to bring visitors and new residents to the Town?	A small town feeling but close to the metro area of Tucson. Safety. Town amenities, honorable policing, residents are listened to.
Please explain your professional background	
Describe your experience working with a Council-appointed board or commission	I have not yet worked with a council appointed board or commission.
Describe a time when you had to stand firm and make a tough or unpopular decision	As executive Director for a local nonprofit, I did add a background check requirement for our current and future volunteers. I met a lot of resistance to this change, but we got the change made, and it

	was very important for the overall safety of the organization.
If appointed by the Council you will be representing all of the Town of Marana in your decisions. Describe how you will maintain your objectivity in making decisions for locations other than your own residence.	Everyone's voice should be heard. Public policy should reflect what is the best overall solution for problems presented.
Full Name	First Name: Michele Last Name: Girard
Full Address	
Relationship	Friend
Phone Number	
Full Name	First Name: Leslie Last Name: Perls
Full Address	Street Address: City: State: Zip:
Relationship	Friend
Phone Number	
Phone Number	
Name of Business	none
Person with Interest	none
Type of Interest	none
Additional Information	
Have any of the above businesses conducted any business (e.g. supplier of goods or services, contractor, consultant) with the Town of Marana in the past 24 months?	No
If Yes, please explain	
Are you, a relative, or any member of your household an employee of the Town of Marana?	No
If Yes, please explain	
List by name any compensated lobbyist with whom you, or a relative, or a member of your household shares any direct	Marana Town Council Regular Meeting June 6, 2023 Page 72 of 161 none

economic interest such as a partnership, joint venture or similar business relationship.a?

Signature Data

First Name: Alison
Last Name: Boelts
Email Address: [REDACTED]

Alison C Boelts

Signed at: April 8, 2023 10:42am America/Phoenix

Full Date

Month: 4
Day: 8
Year: 2023

Alison Boelts



Current

- Sanctuary Cove/All Creeds Brotherhood on-site (live in) Caretaker, 80 acre preserve operated by non-profit. Groundskeeping, maintenance, guest relations, events, fundraising.

Work History

- July 2005-July 2022: Proxy Services, LLC., freelance consulting, events and graphic design
- 2000-2022: Pima Community College Adjunct faculty Digital Arts
- 1/9/2017-2/28/2018: Events + Operations Manager, Arizona Technology Council Southern Region, Tucson, AZ,
- 8/2014 – 9/2015: Administrative Director, Empire Ranch Foundation, Tucson, Arizona
- 3/2012 – 7/2013: Executive Director, TROT (Therapeutic Riding of Tucson) Tucson, Arizona

Education

- Bachelor's degree in Philosophy, cum laude, University of Arizona



Board and Commission Application Town Clerk

Submitted On:

Apr 26, 2023, 02:52PM MST

Board or Commission	Planning Commission
Please upload your resume here.	John R Flint Resume.pdf
First Name	John
Last Name	Flint
Email	
Full Address	Street Address: City: State: Zip:
How many years have you lived at this address?	4.5
How many years have you lived in Marana?	4.5
Phone Number (Daytime)	
Phone Number (cell or home)	
Occupation	Retired City Manager
Employer	City of Weston, FL Former
What is your vision for the Town?	My vision for the Town of Marana is to balance development with the preservation of the natural environment; to support the administration in the delivery of quality and timely services; to support the development of municipal infrastructure to service residents and visitors; to attract quality businesses, all to make the Town a world class community.
What are some of the most important concerns or issues that you think the Town will have to face in the next 5 - 10 years?	The most important concerns the Town will have in the coming 5 - 10 years is to provide the municipal physical and operating infrastructures to support the projected growth in population, and to identify the revenue streams to support the creation, maintenance and enhancement of those infrastructures.
What do you see as the Town's best asset to bring visitors and new residents to the Town?	The Town's best asset to bring visitors and new residents to the Town are the Ritz Carlton Resort and the Town's park system.
Please explain your professional background	City Manager City of Weston, FL 22.5 years Interim City Commissioner City of Weston, FL 1 year Supervisor Indian Trace Community Development District (elected position) 4 years Public Works Director City of Cooper City, FL 15.5 years

	Growth Management & Public Works Departments Hollywood, FL 7.5 years
Describe your experience working with a Council-appointed board or commission	Current member of the Town of Marana Planning Commission. As City Manager of the City of Weston FL for 22.5 years I worked on a daily basis with the city's elected City Commission and its appointed Boards/Committees, and with elected bodies and individuals at the municipal, county, state and federal levels.
Describe a time when you had to stand firm and make a tough or unpopular decision	After Hurricane Wilma, occurring in October 2018, the residents of Weston expected the City to perform debris removal in gated communities, however, FEMA requirements did not support reimbursement to the City for such debris removal and the decision was made for the City not to perform debris removal in gated communities.
If appointed by the Council you will be representing all of the Town of Marana in your decisions. Describe how you will maintain your objectivity in making decisions for locations other than your own residence.	As City Manager of the City of Weston, FL and living in the City it was incumbent on me to do what was best for the entire City regardless of the location of my residence.
Full Name	First Name: Daniel Last Name: Stermer
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	Former Mayor, City of Weston, FL (2012-2020)
Phone Number	[REDACTED]
Full Name	First Name: Jamie Last Name: Cole
Full Address	Street Address: [REDACTED] [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	City Attorney, City of Weston, FL
Phone Number	[REDACTED]
Phone Number	[REDACTED]
Name of Business	N/A
Person with Interest	N/A
Type of Interest	N/A
Additional Information	N/A
Have any of the above businesses conducted any	Marana Town Council Regular Meeting June 6, 2023
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JOHN R. FLINT

EDUCATION: **University of Arizona, Tucson, Arizona**
 Bachelor Fine Arts, Studio Art

**PROFESSIONAL
DEVELOPMENT:**

March 2000 **University of Pennsylvania, Philadelphia, Pennsylvania**
 The Wharton School

Finance and Accounting for the Non-Financial Manager

July 1995 **Harvard University, Cambridge, Massachusetts**
 Graduate School of Design

Master Planning

August 1994 **Harvard University, Cambridge, Massachusetts**
 Graduate School of Design

Design for Sustainability

EXPERIENCE:

July 1997 **City of Weston, Florida** (68,000, population, 27 square miles)
October 2019 **City Manager/CEO**

Chief Executive Officer and first City Manager of municipality incorporated in 1996, and manager of its dependent Indian Trace Development District and Bonaventure Development District. Responsible for the development and implementation of a contract style of managing municipal government by providing a full complement of services to residents and businesses using private and public-sector providers. City employees consisted of a total of three for the first ten years, and currently consists of a total of ten. Responsible for oversight of a \$145 million annual budget, and 2028 Business and Strategic Value Plans, financing, design, construction, acquisition of municipal infrastructure to support the city, codification of the Municipal Code of Ordinances, master re-zoning of the city, administration of developments of regional impact, and the development of public policy and representation of the city's interests at the local, state and federal levels. The City has earned a AAA rating from Moody's and Standard and Poor's; has been recognized nationally and internationally for its multi-media public communications programs; and is home to the largest municipal wetlands mitigation project in the United States.

January 2004 **The Town Foundation, Inc.**
December 2014 **President**

President of not-for-profit corporation responsible for providing and collecting fees for cable television service to over 16,000 residences in the City of Weston, Florida.

JOHN R. FLINT

February 1982
July 1997

City of Cooper City, Florida (28,000 population, 7 square miles)
Director of Public Works

Established the city's Public Works Department. Direction and administration of the department's four divisions: Administration, Property Maintenance, Parks Maintenance, and Fleet Services; and privatized contract services. Responsible for origination and management of departmental, Capital Project, and Road and Bridge budgets, municipal infrastructure and capital project planning, design, financing and administration, and preparation of Capital Improvement and Recreation elements of Comprehensive Land Use Plan. Member of the city's Development Review Committee for planning, annexation and development, staff liaison with Community Appearance Board, and city's appointment to Broward County Resource Recovery Technical Advisory Committee.

September 1996
June 1997

City of Weston, Florida (29,000 population, 21 square miles)
Commissioner - City Commission

The incorporation of the City of Weston was enabled by a Special Act of the Florida Legislature, and authorized by a voter referendum on September 3, 1996, with a Charter provision that the Indian Trace Community Development District Board of Supervisors serves as the Interim City Commission and be responsible for the establishment of a municipal government.

November 1993
June 1997

Indian Trace Community Development District (13,500 acres)
Supervisor - Board of Supervisors

Elected to a four-year term by the registered voters of the district. The Indian Trace Community Development District was established under Florida Statutes in 1975 and re-established in 1981 for the purpose of financing and managing the construction, maintenance and operation of water and sewer, roadways, bridges, stormwater and wetland mitigation in the community of Weston. Member of five-person Board of Supervisors responsible for the establishment of district policies, staff, budgets, issuance of bonds, levy of assessments, acquisition of consultant and contract services to fulfill the purpose of the district.

October 1980
May 1981

City of Hollywood, Florida
Acting Director of Public Works

Direction and administration of the department. Responsible for the preparation of the department budgets, supervision of divisional and capital budgets, assessment of public and departmental needs, planning, implementation, inspection and evaluation of departmental projects and programs, coordination of activities with other city departments, private and governmental entities, and maintenance of labor relations with collective bargaining unit representing the department's employees.

JOHN R. FLINT

March 1978
February 1982

City of Hollywood, Florida (124,000 population, 28 square miles)
Assistant Director of Public Works

Assisted in administration of the department. Coordinated activities among the department's six divisions: Administration, Street Maintenance, Right-of-Way Maintenance, Property Maintenance, Vehicle Maintenance, and Communications. Responsible for the preparation of productivity analyses and cost/benefit studies; planning, design and administration of municipal infrastructure projects; budget preparation and fiscal management.

LECTURES:

February 2019

Florida International University, Miami, Florida
Steven J. Green School of International and Public Affairs

Contexts of Public Policy; Cites in the Global Economy; Privatization and Contracting.

December 2017

New York University, New York, New York
Stern School of Business

Privatization

October 2017

Florida Atlantic University, Boca Raton, Florida
College of Business

Public Safety and leadership Development program

March 2017

University of Arizona, Tucson, Arizona
School of Art

Transition from school to the workplace

January 2015

Barry University, Miami, Florida
School of Professional and Career Education

PUB 650 Public/Private Enterprise

June 2012

Government Finance Officers Association – 106th Annual Conference
Chicago, Illinois

What's the Alternative? Rethinking In-House Service Delivery

April 2011

American Planning Association – 2011 National Planning Conference
Boston, Massachusetts

Administrative Contracts for new Cities

March 2010

The Broward Workshop – 2nd Annual “The State of Our County” Forum
Fort Lauderdale, Florida

Privatization and contracting for services in local government

JOHN R. FLINT

September 2009 **American Planning Association, Florida Chapter – 2009 Annual Conference
Jacksonville, Florida**

Privatization of Public Infrastructure

September 2008 **2008 Southeastern Conference for Public Administration
University of Central Florida, Orlando, Florida**

Privatization and Partnerships – Experiences from Weston, FL

March 2008 **University of Central Florida, Orlando, Florida
College of Health and Public Affairs**

Public Administration Conference

Privatization and contracting for services in local government

October 2007 **Barry University, Miami, Florida
Adult and Continuing Education**

Privatization and contracting for services in local government

March 2005 **New York University, New York, New York
Stern School of Business**

Privatization and contracting for services in local government

April 2004 **Bilkent University, Ankara, Turkey (New York University)**
April 2005

Privatization and contracting for services in local government

December 2004 **Florida International University, Miami Florida**
December 2010 **Metropolitan Center - Academy for Strategic Management**

Privatization and contracting for services in local government

PUBLICATIONS:

July 2008 **HR News**

HR Outsourcing in Weston, Florida (with Jonas Prager, PhD, New York University)

June 2008 **ICMA Public Management Magazine**

When Push Came to Shove: Insourcing and Weston, Florida's Reaction to Legislatively Mandated Revenue Shortfalls (with Jonas Prager, PhD, New York University)

JOHN R. FLINT

<i>October 2007</i>	ICMA Public Management Magazine Contract Management in Contract City: The Case of Weston, Florida (with Jonas Prager, PhD, New York University)
<i>August 2007</i>	Service Contracting: A Local Government Guide, 2nd Edition, ICMA Press Contributing reviewer
APPOINTMENTS:	
<i>February 2021</i> <i>Present</i>	Town of Marana, Arizona Member, Planning Commission
<i>March 2019</i> <i>February 2021</i>	Town of Marana, Arizona Member, Board of Adjustment
<i>April 2012</i> <i>March 2013</i>	Broward County Countywide Consolidated Communications Implementation Board Chair – 33-member advisory board to the Broward County Board of County Commissioner responsible for the implementation of the consolidation of eight municipal Public Safety Answering Points into three regional Public Safety Answering Points.
<i>August 2001</i> <i>January 2005</i>	Learning Excellence Foundation of West Broward, Inc. Member, Board of Directors – Imagine Charter School - 1050 students, grades K through 5.
<i>March 2000</i> <i>October 2003</i>	Broward County Fire Rescue Services Advisory Board Chair – Advisory Board to Broward County Board of County Commissioners on fire, rescue, and emergency medical services issues in the areas served by the County’s Fire Rescue Division.
<i>March 1996</i> <i>November 1997</i>	Florida Gold Coast Clean Cities Coalition Governor’s Appointee to the Board of Directors – Promotion of improved air quality, energy independence and economic development through the use of alternative fuel vehicles in Broward, Dade and Palm Beach Counties.
<i>February 1995</i> <i>December 1995</i>	Broward County Legislative Delegation Committee to Study the Issue of Annexation in Broward County Member – Committee of fifteen persons comprised of one State Senator, four State Representatives, three County Commissioners, two City Commissioners, six unincorporated area residents.

JOHN R. FLINT

AFFILIATIONS:

<i>2012 – 2013</i>	Florida City County Management Association - Director
<i>2002 -Present</i>	Urban Land Institute – Full Member
<i>1999 - 2002</i>	The Broward Alliance – Partnership for Economic Growth – Director
<i>1997- Present</i>	International City/County Management Association – Full Member

07.2021



Board and Commission Application Town Clerk

Submitted On:

May 5, 2023, 02:13PM MST

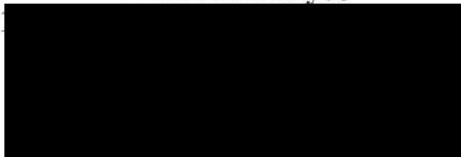
Board or Commission	Planning Commission
Please upload your resume here.	Scan0238.pdf
First Name	John P.
Last Name	Mc Intyre
Email	[REDACTED]
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
How many years have you lived at this address?	15+ years since 2008
How many years have you lived in Marana?	22+ years since 2002
Phone Number (Daytime)	[REDACTED]
Phone Number (cell or home)	[REDACTED]
Occupation	Retired
Employer	N/A
What is your vision for the Town?	That all of our neighbors will be able to assist & promote the many facets of the Town of Marana without reservation so that all of our neighbors and neighborhoods will be able to enjoy a better Town of Marana
What are some of the most important concerns or issues that you think the Town will have to face in the next 5 - 10 years?	In these extremely trying times and ever changing concerns, water financial health neighborhoods Town. I feel that the Town must keep the excellent professional staffs and workers to handle any & all of the ongoing neighbors concerns and the ability to address and resolve any problems with understanding and compassion for all.
What do you see as the Town's best asset to bring visitors and new residents to the Town?	It is the excellent neighbors of the town and the neighborhoods that seem to "promote" themselves and want our visitors to become neighbors.
Please explain your professional background	I have over 40 years of continuing executive management and expertise. I have been honored to have served over 12+ years on Marana's Board of Adjustment as a member & Chairman. I am presently serving on Marana's Planning Commission as a commissioner. Over the past 20+ years I have been able to assist numerous organizations in their financial and management

	operations & needs.
Describe your experience working with a Council-appointed board or commission	I have over 20+ years of working with the Town of Marana in numerous boards, projects & commissions. I had the personal pride in being able to assisting the Town for over 12+ years serving on the Board of Adjustment as a member & Chair and presently serving on the Town's Planning Commission.
Describe a time when you had to stand firm and make a tough or unpopular decision	In my numerous years of executive management, this is a requisite for the executive level and management that I have and continue to assist & serve on and will continue bring that expertise to the Planning Commission.
If appointed by the Council you will be representing all of the Town of Marana in your decisions. Describe how you will maintain your objectivity in making decisions for locations other than your own residence.	I'm currently & have with my work on the Planning Commission represented numerous and varied communities all thru Marana so that all of our neighbors will be able to enjoy a better town of Marana
Full Name	First Name: Don Last Name: Duncan
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	Person Friend
Phone Number	[REDACTED]
Full Name	First Name: Norman Last Name: Fogel
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	Personal Friend
Phone Number	[REDACTED]
Phone Number	[REDACTED]
Name of Business	N/A
Person with Interest	N/A
Type of Interest	N/A
Additional Information	N/A
Have any of the above businesses conducted any business (e.g. supplier of goods or services, contractor, consultant) with the Town of Marana in the past 24 months?	No
	Marana Town Council Regular Meeting June 6, 2023 Page 85 of 161

If Yes, please explain	
Are you, a relative, or any member of your household an employee of the Town of Marana?	No
If Yes, please explain	
List by name any compensated lobbyist with whom you, or a relative, or a member of your household shares any direct economic interest such as a partnership, joint venture or similar business relationship.a?	N/A
Signature Data	First Name: John P. Last Name: Mc Intyre Email Address: [REDACTED] <i>John P. Mc Intyre</i> Signed at: May 5, 2023 2:13pm America/Phoenix
Full Date	Month: 5 Day: 5 Year: 2023

Resume

John P. Mc Intyre



Community Involvement

Town of Marana, AZ

Adopt-A-Roadway Program
Board of Adjustment Commissioner
Board of Adjustment Chairman
Marana Planning Commissioner
Marana Food Bank

Interfaith Community Services

Northwest Interfaith Center - Tucson, AZ

Retired Board Representative
Retired Member of the Finance Committee

Our Lady of the Desert Church – Tucson

Diocesan Certified Volunteer – member of various groups

St. Mark Catholic Church - Tucson, AZ

Retired Board Representative - ICS
Diocesan Certified Volunteer - member of various groups

Catholic Diocese of Tucson, AZ

Diocesan Certified Volunteer

Dove Mountain Community Association - Marana, AZ

Homeowners Executive Advisory Committee
Finance Committee
Compliance/Fines Committee

Professional Experience

Sales & Executive Management - Various Corporations
[1970 – 2002] – Chicago, Lincolnwood, Lombard
Certified Teacher Archdiocese of Chicago
[1971 – 1973]

Education

Bachelor of Arts [History] Loyola University – Chicago [1971]



Board and Commission Application Town Clerk

Submitted On:

May 11, 2023, 04:04PM MST

Board or Commission	Planning Commission
Please upload your resume here.	mikronis resume azroc.pdf
Please upload any other documentation here.	mikronis cover letter tom planning.pdf
First Name	Kathryn
Last Name	Mikronis
Email	[REDACTED]
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
How many years have you lived at this address?	20
How many years have you lived in Marana?	20
Phone Number (Daytime)	[REDACTED]
Phone Number (cell or home)	[REDACTED]
Occupation	business owner
Employer	self
What is your vision for the Town?	Responsible growth, economic development, and community development that sets an example for other communities in Arizona
What are some of the most important concerns or issues that you think the Town will have to face in the next 5 - 10 years?	Water, public education, infrastructure
What do you see as the Town's best asset to bring visitors and new residents to the Town?	the community that has developed over he last 20 years
Please explain your professional background	I am a licensed glass and glazing contractor with the Arizona Registrar of Contractors. I have been a business owner and I currently serve on the Governing Board of the Marana Unified School District
Describe your experience working with a Council-	I currently have no experience with working with a council appointed board or commission

appointed board or commission	
Describe a time when you had to stand firm and make a tough or unpopular decision	I currently serve of the Marana Unified School District Governing Board, When a tough decision is made the commission must present themselves in consensus once the vote is complete.
If appointed by the Council you will be representing all of the Town of Marana in your decisions. Describe how you will maintain your objectivity in making decisions for locations other than your own residence.	I will look at the relevant facts as presented and make a decision that aligns with the mission of the commission and the master plan of the Town of Maana
Full Name	First Name: Patti Last Name: Comerford
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	neighbor and friend
Phone Number	[REDACTED]
Full Name	First Name: Dan Last Name: Streeter
Full Address	Street Address: [REDACTED] [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	Superintendent of Marana Unified School District
Phone Number	[REDACTED]
Phone Number	[REDACTED]
Name of Business	NA
Person with Interest	NA
Type of Interest	NA
Additional Information	
Have any of the above businesses conducted any business (e.g. supplier of goods or services, contractor, consultant) with the Town of Marana in the past 24 months?	No
If Yes, please explain	
Are you, a relative, or any member of your household an employee of the Town of	No Marana Town Council Regular Meeting June 6, 2023 Page 89 of 161

KATHRYN MIKRONIS

Hiring Manager
Town of Marana

Dear Hiring Manager,

Thank you for the opportunity to apply for the appointed position as a Planning Commission advisory member with the Town of Marana . After reviewing your job description, it's clear that you're looking for a candidate that is extremely familiar with the responsibilities associated with the role, and can perform them confidently. Given these requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectations.

I am a diligent professional who has been consistently praised as hard-working by my co-workers and management. Over the course of my 35-year career, I've developed a skill set directly relevant to the Planning and Zoning commission member role you are appointing for, including ability to read blue prints and master plans, and the ability to work collaboratively toward a goal. Overall, I have consistently demonstrated leadership, organizational and problem-solving abilities in every aspect of my elected school board member role at Marana Unified School District No.6, and I invite you to review my detailed achievements in the attached resume.

After reviewing my resume, I hope you will agree that I am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at [REDACTED] or via email at [REDACTED] to arrange for a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

Kathryn Mikronis

KATHRYN MIKRONIS



Adaptable professional with 32 years of work experience and proven knowledge of leadership, problem-solving, and workflow prioritization. Aiming to leverage my abilities to successfully fill a role at your company.

EXPERIENCE

DEC '22 - PRESENT

Elected School Board Member | Marana Unified School District No.6, Marana, AZ

- Align educational standards and goals and help establish policies and procedures to be carried out.
- Evaluate curricula, teaching methods and programs to determine effectiveness, efficiency and use and to comply with federal, state and local regulations.
- Meet with federal, state and local agencies to keep updated on policies and to discuss improvements for education programs.
- Mentor and support administrative staff members, such as superintendents and principals.
- Advocate for new schools to be built, or for existing facilities to be repaired or remodeled.

JAN '20 - PRESENT

Business Owner | Crystal Clear Restoration, Tucson, AZ

- Built solid foundation of business acumen, technical skills and proven practices to quickly grow a client base for the startup company.
- Developed a professional network of industry contractors, business owners and residents to create new opportunities for business growth.
- Individually managed scheduling and travel challenges to efficiently meet customer expectations.
- Branded new business identity and launched print and social media campaigns aimed at target audience.

APR '05 - DEC '19

Business Owner | Continental Glass Services, Tucson, AZ

- Reviewed financial statements, sales or activity reports, and other performance data to measure productivity.
- Prepared staff work schedules and assigned specific duties while supervising journeyman apprentices and glaziers.
- Coordinated and directed financial or budget activities to fund operations, maximize investments or increase efficiency.
- Monitored suppliers to ensure that efficiently and effectively provide needed goods and services within budgetary limits.
- Managed movement of goods into and out of production facilities to ensure efficiency, effectiveness and sustainability of operations.
- Experienced with social media and communications platforms.
- Created and nurtured relationships with referrers, influencers, and partners to promote strategic goals.
- Defined strategy and trained staff to manage day-to-day business operations.

APR '05 - DEC '19

Licensed Glass & Glazing Contractor | Continental Glass Services, Tucson, AZ

- Prioritized workflow and managed schedules to deliver completed projects under deadline.
- Prepared timetable to present to clients, illustrating project timeline.
- Followed laws and regulations to keep project site up to code.
- Estimated costs of material, labor, machinery, and other expenses to formulate bid price.
- Schedule projects while accommodating client's new timelines or emergencies.
- Read plans, instructions, and specifications to determine work activities.
- Inspected work environment for health and safety hazards as per OSHA regulations.

EDUCATION

MAY '00

Inorganic/Organic Chemistry

University of Southern California, Los Angeles, CA

SKILLS

Community Building

Effective Public Speaker

Leadership and People Development

Quality Assurance

Professional Networking

Staffing Estimates and Scheduling

Customer Service and Customer Account Management

CERTIFICATIONS

Glass & Glazing Contractor License AZ

COMMUNITY SERVICE

JAN '23 - PRESENT

Precinct 14 PCDP Chairperson For LD 17 | Community Volunteer, Tucson, AZ

SEP '09 - DEC '22

Advisory Board Member | International Order Of The Rainbow For Girls, Tucson, AZ

JAN '07 - DEC '17

Board Member | Autism Society Of Southern Arizona , Tucson, Arizona

AUG '08 - JUN '17

Troop Leader | Girl Scouts Of America , Tucson, Arizona

JUN '12 - MAY '17

Vice President | Coyote Trail Parent, Teacher, Friend Organization, Tucson, Arizona



Board and Commission Application Town Clerk

Submitted On:

May 18, 2023, 07:26AM MST

Board or Commission	Planning Commission
Please upload your resume here.	Resume Google Docs.pdf
First Name	Joseph Parsons
Last Name	Parsons
Email	[REDACTED]
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
How many years have you lived at this address?	[REDACTED]
How many years have you lived in Marana?	[REDACTED]
Phone Number (Daytime)	[REDACTED]
Phone Number (cell or home)	[REDACTED]
Occupation	Steel Contractor
Employer	Parsons Steel.
What is your vision for the Town?	I would like for Marana to continue to grow, while still maintaining the small farm town feeling. It has always been a family oriented community that feels safe and welcoming.
What are some of the most important concerns or issues that you think the Town will have to face in the next 5 - 10 years?	I worry about the population growing at a higher rate than our infrastucture can keep up with.
What do you see as the Town's best asset to bring visitors and new residents to the Town?	Marana is safe and family oriented. Everyone knows eachother. It's growing very quikly, but we are still agriculture based.
Please explain your professional background	I have lived in Marana for 38 years. I have worked for our Family businesses in Tucson and Marana area as long as I can remember. I am a Project Manager for Parsons Steel. We just expanded our company and have a location in Marana as well as Tucson.
Describe your experience working with a Council-appointed board or commission	I am on the Turquoise Circuit Board. I am the timed event director. This boards sits over all Professional Rodeos that take place in Arizona and New Mexico. I have also been on the marana planning commision for the past (2) years.

Describe a time when you had to stand firm and make a tough or unpopular decision	I have always voted the way that I felt was right. I have had to make tough decision on a couple of occasions on the planning commison. On the Turquoise Circuit Rodeo Board I have made decisions that aren't neccesarly the most popular with the contestants and fellow competitors, but are what's best the our region as a whole.
If appointed by the Council you will be representing all of the Town of Marana in your decisions. Describe how you will maintain your objectivity in making decisions for locations other than your own residence.	I will always try to do what I feel is right. I will always put myself in their situation and try to see their side. I will always take everything into accout, including whats best for the town, and what the town code says.
Full Name	First Name: Jon Last Name: Post
Full Address	State: AZ
Relationship	Life long friend and mentor.
Phone Number	
Full Name	First Name: Herb Last Name: Kai
Full Address	
Relationship	BUSINESS ACQUAINTANCE
Phone Number	
Phone Number	
Name of Business	Parsons Steel
Person with Interest	Joe Parsons
Type of Interest	Owner
Additional Information	
Have any of the above businesses conducted any business (e.g. supplier of goods or services, contractor, consultant) with the Town of Marana in the past 24 months?	No
If Yes, please explain	
Are you, a relative, or any member of your household an employee of the Town of Marana?	No
If Yes, please explain	
List by name any compensated lobbyist with whom you, or a relative, or a member of your	Marana Town Council Regular Meeting June 6, 2023 Page 95 of 161

household shares any direct economic interest such as a partnership, joint venture or similar business relationship.a?	NONE
Signature Data	First Name: Joseph Last Name: Parsons Email Address: [REDACTED]  Signed at: May 18, 2023 7:03am America/Phoenix
Full Date	Month: 5 Day: 18 Year: 2023

Joseph Parsons



EXPERIENCE

PARSONS STEEL (PROJECT MANAGER/ FIELD SUPERINTENDENT)

2020- PRESENT.

PARSONS HAY CO. (OWNER)

2018 -PRESENT.

PARSONS HAY CO. (OWNER)

2018-2023

EDUCATION

CENTRAL ARIZONA COLLEGE (ASSOCIATES DEGREE IN BUSINESS)

SKILLS

PROJECT MANAGER AT
PARSONS STEEL.

FIELD SUPERINTENDENT.

LANGUAGES

ENGLISH

SPANISH



Board and Commission Application Town Clerk

Submitted On:

May 8, 2023, 08:25AM MST

Board or Commission	Planning Commission
Please upload your resume here.	SCHNEE Resume_May 2023.pdf
First Name	Thomas
Last Name	Schnee
Email	[REDACTED]
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
How many years have you lived at this address?	June 2006 17 years
How many years have you lived in Marana?	June 2006 17 years
Phone Number (Daytime)	[REDACTED]
Phone Number (cell or home)	[REDACTED]
Occupation	Retired from USAF Active Duty August 2007 ... Retired from Dept of Air Force Civil Service January 2018. However, I am a volunteer Veteran Service Officer with the Veterans' of Foreign Wars Post 5990 in Marana/Avra Valley and am the Chairman of the Marana Chamber of Commerce Veterans' Focus Group
Employer	Retired
What is your vision for the Town?	Marana Honoring a Legacy...Building a Future! Continue to develop Marana as "the centerpiece of the Sonoran Desert experience, where fun and progress meet" while at the same time "strengthening the community by linking the past, present and future."
What are some of the most important concerns or issues that you think the Town will have to face in the next 5 - 10 years?	Ensuring we take a balanced approach to both residential and commercial growth with respect to our recreational desert environment. Ensuring infrastructure upgrades reflect the town's desert southwest heritage. Water conservation/water use rights/flood plain concerns will always be a major issue.
What do you see as the Town's best asset to bring visitors and new residents to the Town?	Location, location, location! Beautiful high desert surrounded by wildlife...great recreational areas...great weather...our numerous communities create a small town feel...easy access to I 10
Please explain your professional background	Ten plus years serving on the ToM Planning and Zoning Commission. Over 38 years of various experiences with the United States Air Force. Ability to command, lead, direct, manage, motivate, Marana Town Council Regular Meeting June 6, 2023

	coordinate the action of large complex organizations in attaining mission goals and objectives. Experience dealing with re zoning actions/conditional use permits, airfield/base construction projects as well as issues associated with air base closure. In depth knowledge with regard to planning, scheduling, executing and instructing combat and continuation training flying operations. In depth background with regard to flight, weapons and ground safety.
Describe your experience working with a Council-appointed board or commission	I have been a member of the ToM Planning and Zoning Commission since March 2013 and have had the privilege of being elected as their Chairman approaching nine years. Over these past years I have had to opportunity to watch the Commission develop and mature into a group of professionals who are well versed in the issues, who listen to the applicant's proposals and the peoples' concerns, who facilitates compromise if possible, and then respectfully voices their position...and while there may be opposition to a particular Commission action, those parties in opposition know what each Commission's rationale is and can hold us accountable. This has been my first and only experience in working as a team member in support of Town Council decisions and continues to be most rewarding.
Describe a time when you had to stand firm and make a tough or unpopular decision	I have had to guide/make tough decisions many times throughout my Air Force Career and while leading the ToM Planning and Zoning Commission. And while there have been many times when the Commission has made unpopular decisions on both sides of a proposal, the most difficult was approving (for a third time) a viable rezoning action that my neighborhood did not support. This zoning action required a super majority by the Town Council and did not pass on the first two attempts. The third rezoning action increased buffer areas thereby eliminating the requirement for a super majority, and hence the rezoning action was approved. While my neighbors were not happy that I voted for and disagreed they knew my rationale.
If appointed by the Council you will be representing all of the Town of Marana in your decisions. Describe how you will maintain your objectivity in making decisions for locations other than your own residence.	By continuing to follow United States Air Force core values "integrity first...service before self...excellence in all we do"
Full Name	First Name: Ed Last Name: Honea
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	Mayor, Town of Marana
Phone Number	[REDACTED] Council Regular Meeting ne 6, 2023

Full Name	First Name: Amanda Last Name: Wiggins
Full Address	Street Address: [REDACTED] [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	President and CEO, Marana Chamber of Commerce
Phone Number	[REDACTED]
Phone Number	[REDACTED]
Name of Business	None
Person with Interest	None
Type of Interest	None
Additional Information	
Have any of the above businesses conducted any business (e.g. supplier of goods or services, contractor, consultant) with the Town of Marana in the past 24 months?	No
If Yes, please explain	
Are you, a relative, or any member of your household an employee of the Town of Marana?	No
If Yes, please explain	
List by name any compensated lobbyist with whom you, or a relative, or a member of your household shares any direct economic interest such as a partnership, joint venture or similar business relationship.a?	None
Signature Data	First Name: Thomas Last Name: Schnee Email Address: [REDACTED]

Marana Town Council Regular Meeting
June 6, 2023

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Jim Schme

Signed at: May 8, 2023 8:13am America/Phoenix

Full Date

Month: 5

Day: 8

Year: 2023

PROFILE: Respectfully request opportunity to continue contributing to the Town of Marana in any capacity available. Experience includes leading commissions, dealing with airfield/base construction projects as well as issues associated with air base closure. In-depth knowledge with regards to planning, scheduling, executing and instructing combat and continuation training flying operations. In-depth background with regards to flight, weapons and ground safety. Previous Headquarters United States Air Force (USAF) Pentagon and Major Command (MAJCOM) Division Chief, North Atlantic Treaty Organization (NATO) Combined Air Operations Center Deputy Director for Operations, Deputy Operations Group Commander, Squadron Commander and Operations Officer.

EDUCATION

Formal

Master of Arts, Business, Webster University, St. Louis, Missouri

Bachelor of Arts, Business Administration, Grove City College, Pennsylvania

Professional/Technical

Graduate USAF Pilot Training and USAF Navigator Training

Graduate USAF Air War College

Graduate USAF Air Command and Staff College

Graduate USAF Accident and Safety Investigation Board President Course

EXPERIENCE

Planning and Zoning

- Currently serving as Chairman, Town of Marana Planning and Zoning Commission responsible for making recommendations to the Town Council on matters relating to zoning and land development, to include the Marana General Plan and applications for approval of rezoning cases, subdivision plats, development plans and conditional uses.

Aviation Operations/Training

- Served as Chief, Current Operations for Headquarters, 12th Air Force (Air Forces Southern). Directly responsible to the Director of Operations and the Commander for the effective command and control of all US Air Force forces operating in the United States Southern Command's thirty-one country Area of Responsibility (Caribbean, Central and South America).
- Served as a Deputy Director for a combined air operations center for both peacetime and defensive-combat NATO air-policing for all of Turkey. Responsible for the planning and employment of Allied air forces in air defense, attack reconnaissance, and electronic jamming/intercept within NATO airspace.
- Served as Chief, Operational Readiness Division at Headquarters U.S. Air Force in The Pentagon. Directed a division of 15 that collected, processed, analyzed, and published politically and time-sensitive reports/briefing on readiness issues, initiatives and innovations. Guided Air Force readiness initiatives defining/conceptualizing them through the CJCS Joint Readiness System. Participated in Defense Planning Group and Quadrennial Defense Review panels.
- Served as Deputy Commander of Air Combat Command's largest and most diverse Operations Group with six flying squadrons, an air control squadron, a support squadron and a training squadron.

Aviation Safety

- Served as Chief of Safety for the Twelfth Air Force's flight, ground, and weapons safety programs in support of seven active-duty wings, two Air Force Reserve and 12 Air National Guard wings promoting safety awareness and mishap prevention to over 45,000 personnel and 604 air transport, bomber and tactical fighter aircraft ... \$13 billion + in assets.
- Ensured compliance with safety standards at six cooperative security locations in Central and South America through Safety Staff Assistance Visits, Country Security Cooperation activities and Subject Matter Expert Exchanges for reviews of aviation safety programs.

International Security Assistance

- Served as Chief, Rhein-Main Air Base Transition Program (RMTP) directing the efforts of a 37-person multinational division in executing a 1999 Agreement with the Federal Republic of Germany (FRG) for the return of the Rhein-Main Air Base to the FRG while replicating previous strategic airlift capabilities at both Ramstein and Spangdahlem Air Bases.
- Managed the successful draw-down of Rhein-Main AB. Terminated 555 positions and 251 services, and closed 177 buildings while simultaneously supporting the movement of 290,000 passengers and 60,000 tons of cargo during the last year of the transition period.
- Cited for displaying diplomatic and political savvy in engaging the Germans to overcome sensitive political issues from Air Traffic Act Permits and land acquisition, to contractor insolvencies and environmental compensation in delivering all critical construction projects on time to meet the strategic airlift mission move from Rhein-Main to Ramstein.

AWARDS/ACHIEVEMENTS

- Recipient of 16 Department of Defense non-combat commendations and three combat-related medals for superior achievement and outstanding performance in the areas of aviation operations and training.
- Winner of the Verne Orr Award for best Human Resources Management at U.S. Air Forces in Europe.
- Distinguished Graduate from both USAF Pilot and USAF Navigator training.
- Graduate of Distinction, Webster University.
- Inducted into Conrad Weiser Area High School (Pennsylvania) Alumni Hall of Fame.

EMPLOYMENT HISTORY

2006 – 2018	Chief of Current Operations (10-18), Deputy Chief of Operational Plans (07-10), Chief of Safety (06-07), 12 th Air Force (AFSOUTH), Davis-Monthan AFB, AZ
2003 – 2006	Chief, International Relations/RMTP, U.S. Air Forces Europe, Germany
2002 – 2003	Deputy Director for Operations, Combined Air Operations Center Six, NATO, Eskisehir, Turkey
2001 – 2002	Chief, Operational Readiness Division, Hq. U.S. Air Force, The Pentagon
1996 – 2000	Dep. Commander, Operations Group (00-01), Commander, Training Squadron (99-00), Wing Chief of Safety/A-10 Instructor Pilot (98-99), Operations Officer/Instructor Pilot (96-98), Davis-Monthan AFB, AZ
1996 – Prior	U.S. Air Force. Served in assignments of increased responsibility as Combat Forces Programmer, Chief of Training/Scheduling/Evaluation, Director of Plans and Programs, instructor pilot, squadron pilot, and weapon systems officer. Completed service as a Command Pilot/Weapon Systems Officer with experience in the F-15A/C, AT-38B, A/OA-10 and F-111A aircraft. Retired at the rank of Colonel.



Board and Commission Application Town Clerk

Submitted On:

May 24, 2023, 06:50PM MST

Board or Commission	Planning Commission
Please upload your resume here.	Darren Wright resume Planning commission.doc
First Name	Darren
Last Name	Wright
Email	[REDACTED]
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
How many years have you lived at this address?	almost 1
How many years have you lived in Marana?	almost 1
Phone Number (Daytime)	[REDACTED]
Phone Number (cell or home)	[REDACTED]
Occupation	Public Information Officer
Employer	Oro Valley Police
What is your vision for the Town?	To allow controlled growth, that allows for maintaining the small town feel. Commercial growth is a necessity, but when allowed in a properly planned manner, it allows for the tax base to be increased, and provides retail services in the town so that residents do not need to go to another jurisdiction to spend their money, and the taxes stay within the town.
What are some of the most important concerns or issues that you think the Town will have to face in the next 5 - 10 years?	Controlled growth. Careful planning of the commercial areas along the interstate corridor will be a challenge to assure that small businesses are not negatively impacted but needed services are provided to the residents and visitors.
What do you see as the Town's best asset to bring visitors and new residents to the Town?	The small town feel and atmosphere is what provides charm and a welcome feel for visitors. That is something that needs to be preserved. Having the interstate in close proximity, makes for a conduit for visitors and travelers to stop and spend their money to increase our town's budget, and in turn our citizens.
Please explain your professional background	I spent 30+ years as a law enforcement officer in Washington State, and retired last year. I chose this area after some research and was fortunate to be hired by OVPD. I have a master's degree in communications and have extensive experience in marketing,

	branding and crisis communications. I am a part time journalist with several articles published in a online national trade magazine. I also served as a volunteer firefighter for 23 years.
Describe your experience working with a Council-appointed board or commission	I have attended many board meetings from my previous residence, but have not previously served on any Council appointed boards.
Describe a time when you had to stand firm and make a tough or unpopular decision	I served as president for a large non profit charity that was governed by a board of directors. There were numerous occasions where my vote as president or decision had to be made that was best for the charity, and not necessarily what I agreed with. I also served as the Public Information Officer (PIO)for the State Patrol, and there were times I had to make decisions that were going to be very unpopular with segments of the public, but they had to be made, and I had no issues making them when they are the right decision to be made.
If appointed by the Council you will be representing all of the Town of Marana in your decisions. Describe how you will maintain your objectivity in making decisions for locations other than your own residence.	I reside in the Dove Mountain area of Marana, which is geographically removed from the main portion of the town. This does not mean that I would represent this area, it means I live in Marana. I firmly believe that all decisions should be evaluated with the information available, and decisions made based on what is best for the town, and all residents of Marana.
Full Name	First Name: Sue Last Name: Wright
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	Wife
Phone Number	[REDACTED]
Full Name	First Name: Chelsea Last Name: Hodgson
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	Former Colleague
Phone Number	[REDACTED]
Phone Number	[REDACTED]
Name of Business	Four Wrights Photography
Person with Interest	Myself
Type of Interest	Owner
Additional Information	This is a small photography business I own, no conflict expected, but am listing for transparency. Marana Town Council Regular Meeting June 2023
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Have any of the above businesses conducted any business (e.g. supplier of goods or services, contractor, consultant) with the Town of Marana in the past 24 months?		No
If Yes, please explain		
Are you, a relative, or any member of your household an employee of the Town of Marana?		No
If Yes, please explain		
List by name any compensated lobbyist with whom you, or a relative, or a member of your household shares any direct economic interest such as a partnership, joint venture or similar business relationship.a?		None
Signature Data	First Name: Darren Last Name: Wright Email Address:	
		
	Signed at: May 24, 2023 6:50pm America/Phoenix	
Full Date	Month: 5 Day: 24 Year: 2023	

E-MAIL; [REDACTED]
CELL PHONE; [REDACTED]

DARREN C. WRIGHT

OBJECTIVE

Darren Wright is applying for the Town of Marana Planning Commission position. He is a qualified and motivated applicant, who has spent an extensive amount of time serving in public safety, and training in the communications and public information field. He served as the Washington State Patrol (WSP) District 6 PIO for 2+years and as a Sergeant in the WSP assigned as the Headquarters Public Information Officer in the Government and Media Relations Division. He held that position for 3 years. He spent over 31 years with the WSP and retired with a desire to start a new career that will allow him to put his new advanced college degree to use. Darren Wright has 23 years' experience as a volunteer/reserve firefighter/EMT.

FUNCTIONAL SUMMARY

Darren Wright started from high school by enlisting in the United States Marine Corps (USMC) with a desire to be among an elite few. Since being honorably discharged from the USMC, He was hired by the Washington State Patrol. This decision was again to be among the best. Darren Wright has been a valuable asset in promoting the Washington State Patrol as a part of the Government and Media Relations Office. Darren Wright has been fortunate in life and in career and is in a stage of his life that allows him to serve in a new capacity, where he plans to start a new career in a new direction. He has managed media on major incidents including a 26-vehicle pileup on I-90, and a school bus vs. semi fatality collision. He has written numerous press releases, blogs, articles, and other communications. He is a published author of several magazine articles including recreational and professional publications. He has led a team of creative employees tasked with video and photographic content creation.

EMPLOYMENT

[08/1985-08/1989] United States Marine Corps

Marine, Combat Engineer Mechanic

- Responsible for the maintenance and repair of heavy equipment for a Combat Engineer Battalion
- This position required extensive knowledge of diesel-powered equipment like bulldozers, cranes, backhoes etc.
- This experience led to the ability to operate many different styles and sizes of vehicles both wheeled and tracked

[09/1989 – 05/1991]

Northwest Forklift Inc.

Field Service Mechanic

- Responsible to respond to calls for service to maintain and repair material handling equipment
- The company sold and serviced new and used equipment
Worked with little to no supervision at customer locations

[05/1991 – 08/2000]

Washington State Patrol

Commercial Vehicle Enforcement Officer

Enforce laws as they pertain to commercial vehicles. Inspect, weigh and assist in post collision investigations

[08/2000 – 08-2022]

Washington State Patrol

Trooper/Sergeant

- Enforce laws and protect the citizens of the State of Washington
- Assigned to the Commercial Vehicle Division through March 2011
- Transferred to Field Operations Bureau District 6 Detachment 6 in March 2011
- Assigned as District Recruiter and Public Information Officer (PIO) in November 2013
- Promoted to Sergeant assigned to Chehalis March 2016
- Transferred to the Special Operations Division, Supervised the security detail for the Capitol Campus. May 2018
- Transferred to the Government and Media Relations Division as the HQ/Agency PIO. Sept. 2019

[08/2022- present]

Oro Valley AZ Police

Public Information Officer

- Content creation, for all external communications
- Manage all social media platforms
- Respond to all media inquiries, and conduct interviews
- Create safety messaging, videos, flyers, and other media
- Respond to major incidents and manage crisis communications

SUMMARY OF QUALIFICATIONS

Bachelor of Arts in Communications with a Public Relations Concentration.

Master of Arts in Communications with a Public Relations Concentration.

FEMA Basic PIO trained

FEMA Advanced PIO trained

Completed extensive Incident Command training classes including
ICS 100, 200, 300, 400, 700, 800

ICS PIOF task book complete

Former WSP Control Tactics and Weapons Instructor 10+ years

Hazardous Materials Technician

Hazardous Materials Awareness/Operations Instructor

Hazardous Materials On-Scene Incident Commander

Former Washington State Emergency Medical Technician (EMT) 23 years

Rope Rescue Operations level training

Washington State Basic Life Support Instructor/Evaluator

NFPA Instructor I (Fire service instructor)

Former AHA CPR instructor

FEMA approved lead instructor for G-290 PIO Basic

TRAINING RECEIVED

Public Information Officer Awareness IS-00029(2014)

Basic Public Information Officer

Advanced Public Information Officer E-0388(2014)

Public Information in an All-Hazards Incident MGT-318

Social Media in Emergency Management IS-00042

Social Media for Natural Disaster Response and Recovery

Complete ICS suite of classes, ICS-100- ICS-800

Numerous conferences and training seminars on Media Relations

PROFESSIONAL MEMBERSHIPS

Former Executive Board President for the WSP Memorial Foundation

Fraternal Order of Police, local lodge former Vice President

Member of the Marine Corps League

Former Director Blue Knights Law Enforcement Motorcycle Club

EDUCATION

[1982-1985] Winthrop High School Winthrop, MA.
Diploma

[2004-2006] Central Washington University Ellensburg, WA.
Working towards Bachelor of Science in Chemistry

- Major in Chemistry with a minor in Physics
- Study of the Japanese language. (not fluent)

[2015-2019] Southern New Hampshire University Manchester NH.
Bachelor of Arts, Communications with Public Relations
Emphasis (Online)

- Graduated Summa Cum Laude. (3.9GPA)

[2019-2022] Southern New Hampshire University Manchester N.H.
Master of Arts, Communications with Public Relations Emphasis
(Online)

- GPA 3.9

VOLUNTEER EXPERIENCE

Executive Board President for the WSP Memorial Foundation (non-profit organization with assets in excess of \$1 million)

Board member of Code Blue Racing AZ charitable organization

Volunteer/Reserve Firefighter/EMT for 23 years. (Retired)

Former Assistant Chief for the South Cle Elum Fire Dept.

Co-Director of the Kittitas County Shop with a Cop for 12+ years

Committee Chair for the When the Clock Strikes You, Impaired Driving Prevention Program

Past President of the Morgan Middle School Parent Group

EMT/BLS Evaluator/Instructor for Ongoing EMS training

Hazardous Materials Awareness/Operations Instructor (over 100 classes taught to responders primarily in Kittitas County)

Former Co-Director and host family for Japanese student exchange program.

Former Vice President of Local Lodge of Fraternal Order of Police

Former Director of Blue Knights Law Enforcement Motorcycle club

AWARDS RECEIVED

2021 WSP Chief's Award for Professional Excellence

2016 WSP Life Saving Award

2014 Kittitas County Top Young Driver Education Award

2005 District 6 Commercial Vehicle Trooper of the Year

Bureau Commendation for negotiating a suicidal subject off a ledge

Three-time champion in the Washington State Commercial Vehicle Inspectors Competition

5th place overall North American Inspectors Competition

3rd place North American Inspectors Competition Hazardous Materials division

Recipient of 9 WSP Chief's Coins (Internal agency award)



Board and Commission Application Town Clerk

Submitted On:

May 22, 2023, 05:56PM MST

Board or Commission	Planning Commission
Please upload your resume here.	Kates resume.pages
First Name	Kate (Kathryn)
Last Name	Kosse
Email	
Full Address	Street Address: City: State: Zip:
How many years have you lived at this address?	4+ years
How many years have you lived in Marana?	4+ years
Phone Number (Daytime)	
Phone Number (cell or home)	
Occupation	Human Services (Adult Developmental Foster Home)
Employer	Foster care contract with Family Partners, Peoria AZ
What is your vision for the Town?	I envision a Marana that maintains the traditional values that make Marana unique, in its agricultural heritage, its extensive natural desert, its family friendly atmosphere, and small town feel. I see a resilient Marana, prepared for any crisis, from extreme drought and Tier 2b or Tier 3 water cuts, to electric grid failure or train derailment. At the same time, we can embrace ideas that set the foundation for a secure livable future, especially when that involves not reinventing the wheel but instead accessing ideas that have been proven elsewhere, such as KB Homes' savings of 30% water use with its commitment to Water Sense Certified technology in all new builds, or other towns' enabling regulation of versatile "granny flats" to enhance affordability of homes and maintenance of extended family ties. These are just examples for further discussion or applicability to Marana.
What are some of the most important concerns or issues that you think the Town will have to face in the next 5 - 10 years?	1. Increasing housing stock to maintain affordability without losing our small town atmosphere and natural desert, by expanding options beyond the usual large single family home. 2. Water conservation to maintain affordable clean water, and maintain this as a public utility rather than privatization 3. Employment in Marana so we don't become just another bedroom community

	suburb with a “sea of stucco” and long commutes. 4. Accessing our share of the billions available in the Infrastructure bill and the Inflation Reduction Act to earn Marana a reputation as a clean energy oasis. This could take the form of grants for training programs in clean tech jobs, town regulations to facilitate clean energy development, shade tree programs, alternative transit options, grants for local farmers to benefit from Dept. Of Agriculture programs, etc. 5. Traffic management, especially at clog points like Cortaro, Ina, Orange Grove using technology like better timed lights, and alternative transportation like Park N Ride lots, trolleys or neighborhood circulators, incentives to businesses to operate non traditional hours or company vans, more bike lanes and ride share. This will become ever more important as Marana’s population grows.
What do you see as the Town's best asset to bring visitors and new residents to the Town?	For both visitors and new residents, being able to visit our natural desert without driving for a hundred miles is our best asset. Being next to the Saguaro National Park, Ironwood National Monument, and enclosing a large portion of the Loop, as well as our own Tortolita Preserve and El Rio Preserve is a major draw for tourists, especially hikers, backpackers, bird watchers, photographers, bicyclists and so on. This draw for tourists can be further enhanced with new ideas like car charging stations in parking lots bringing tourists to local businesses.
Please explain your professional background	I am semi retired at this point, which has the advantage of allowing me to devote needed time to such an important position. I spent half my career in services (primarily case management and supervisory) for people with developmental disabilities, and the other half as an over the road truck driver and owner operator. See my resume for more details but this unusual combination has allowed me to develop a broad range of skills and experience. I also am passionate about lifelong learning in many varied areas.
Describe your experience working with a Council-appointed board or commission	Though not specifically with a Council appointed board, my work in disability services was based on a broad commitment to team process and consensus decision making. My process is to identify a problem or need, identify and evaluate various options and barriers to attend to that, select the best option, evaluate how well that is working or not working and repeat as needed.
Describe a time when you had to stand firm and make a tough or unpopular decision	My disability agency had wanted to leave a family with incorrect information about their daughter’s waiting list status, which could lead to her being ineligible for needed services in the future. In spite of much pressure and even verbal abuse, I insisted on giving them correct facts so they could make the best decision for their family.
If appointed by the Council you will be representing all of the Town of Marana in your decisions. Describe how you will maintain your objectivity in making decisions for locations	Because I am newer to Marana, I feel I can be more independent from vested interests. Because I have worked with a variety of people, from very low income to well off, and professional to blue collar, I am able to consider decisions from several points of view.

other than your own residence.		
Full Name	First Name: Ann Last Name: La Bree	
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]	
Relationship	Friend, fellow ADH provider. I also do respite for her member.	
Phone Number	[REDACTED]	
Full Name	First Name: Candice Last Name: Kratzer	
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]	
Relationship	I volunteer at her horse sanctuary, Karuna Horse Rescue.	
Phone Number	[REDACTED]	
Phone Number	[REDACTED]	
Name of Business	None	
Person with Interest	N/A	
Type of Interest	N/A	
Additional Information		
Have any of the above businesses conducted any business (e.g. supplier of goods or services, contractor, consultant) with the Town of Marana in the past 24 months?	No	
If Yes, please explain		
Are you, a relative, or any member of your household an employee of the Town of Marana?	No	
If Yes, please explain		
List by name any compensated lobbyist with whom you, or a relative, or a member of your household shares any direct economic interest such as a partnership, joint venture or similar business relationship.a?	None	
Signature Data	First Name: Kate	Marana Town Council Regular Meeting June 6, 2023 Page 114 of 161

Last Name: Kosse

Email Address: [REDACTED]

Kate Kosse

Signed at: May 22, 2023 1:31pm America/Phoenix

Full Date

Month: 5

Day: 22

Year: 2023



Adult Developmental Foster Home 2017 current

Contracted with Family Partners, Peoria AZ

Living with and serving 1 2 adult men with cognitive and mental health disabilities, assisting them with daily living skills, medical needs, meals and housing, and problem solving with behavioral issues.

Team Truck driver/owner operator 1991 2014

Drove 48 states with focus on safety, equipment maintenance, compliance with federal, state and company regulations, including hauling sensitive and hazardous military loads. As truck owner/ small business operator, concurrently did budgets, capital expense planning, taxes, and additional truck maintenance. Long term employment/ contracts with Werner Transportation, Marten Transport, and Prester Trucking.

Developmental Disabilities Services 1974 1990

Worked in and supervised group homes, specialized foster families and in home services, giving support to individuals with all levels of disability from severe to mild, and as supervisor completed management of budgets. Provided and supervised case management in coordinating services, working with families to meet needs, problem solving in service provision and quality. Developed new systems in using food commodities, agency's first in home program, and the array model to replace the continuum model for residential services.

Bachelors in Social Work 1971 1974



Board and Commission Application Town Clerk

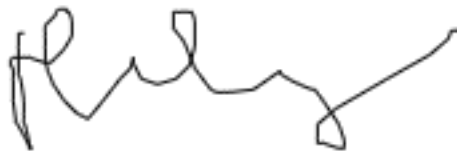
Submitted On:

May 26, 2023, 03:43PM MST

Board or Commission	Planning Commission
Please upload your resume here.	KELLY LEE bio.pdf
First Name	Kelly
Last Name	Lee
Email	[REDACTED]
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
How many years have you lived at this address?	2
How many years have you lived in Marana?	2
Phone Number (Daytime)	[REDACTED]
Phone Number (cell or home)	[REDACTED]
Occupation	Senior Forward Planning Manager
Employer	KB Home Tucson
What is your vision for the Town?	My vision for the Town of Marana is to continue the Town's work on creating a thriving, healthy Community with opportunities to live, work and thrive. I support creating a safe community for families to raise their children while creating a sense of place. I believe Marana has done a great job with creating a sense of place by including it's rich history in the Marana Heritage Park and Downtown Marana. I also believe that Marana has done their part in supporting economic development by creating jobs for the many families that call Marana home. I would like to serve on the Planning Commission to help with the vision for the Town and the many challenges in front of them, including issues with the Central Arizona Water supply concerns and quality of water. I would also like to volunteer my time and past experience in Planning & Development to help plan the future of the Town to create a better place.
What are some of the most important concerns or issues that you think the Town will have to face in the next 5 - 10 years?	1. Water quality and supply 2. Paying for public Improvements as the Town grows at a rapid pace 3. Supporting economic development with the future water challenges
	Marana Town Council Regular Meeting June 6, 2023
	The Town best asset to bring visitors to the Town is the sense of

What do you see as the Town's best asset to bring visitors and new residents to the Town?	place and preserving Marana's rich history. Marana also has many open space areas and park amenities for visitors to enjoy. The Town's best asset to bring new residents to Town is the Marana Unified School District, the growing economic development within Town limits, and the guarantee of living in safe neighborhoods Marana does not deal with the same issues as other areas like the City of Tucson. The City faces homelessness, drugs and crime making Marana a safer place to live.
Please explain your professional background	I am a professional urban planner. I have been involved in many projects throughout Southern Arizona from beginning to development completion. My favorite part of my job is problem solving and using my expertise to create a better Community.
Describe your experience working with a Council-appointed board or commission	Earlier this year I was appointed by Pima County Board of Supervisor, Sharon Bronson, to the Pima County Transportation Advisory Committee. The Committee was formed to make recommendations specifically related to transportation improvements, operation, and maintenance in the unincorporated area of Pima County and for transportation improvements, operation, and maintenance within incorporated cities and towns where County funds are being spent for these purposes. I really enjoy being part of a Committee that works together to make better decisions on pavement preservation. We listen to County staff recommendation and utilize our experience to give the public a voice. I believe our volunteer time will help make Pima County a safer place for it's residents.
Describe a time when you had to stand firm and make a tough or unpopular decision	Although on the opposite end of the dais at public hearing, i stood firm when making a decision to move forward on a higher density project. It is typical that neighbors, neighborhood associations don't support higher density projects in established neighborhoods. I took a project that was surrounded by development and protesting neighborhoods to fruition. This decision was difficult because the project was not supported by Council or neighborhood, but it was good planning. The project was a perfect place for density surrounded by multi modal opportunities. It was close to bus service, bicycle paths and the streetcar. The project created a more affordable place to live and made sense with the all existing utilizes available nearby. I should good planning for the future.
If appointed by the Council you will be representing all of the Town of Marana in your decisions. Describe how you will maintain your objectivity in making decisions for locations other than your own residence.	For my entire career, I have had to work with engineers, architects, developers and neighborhood association. I've always had to maintain my objectivity in making decision while taking into consideration the surrounding neighbors, the environmental community, and other political officials. I've learned that the project and issue brought in front of me will always require objectivity. I'm excited to be representing the Town and will recuse myself if any KB Home project is brought to hearing.
Full Name	First Name: Keri Last Name: Silvyn
Full Address	Street Address: [REDACTED] City: [REDACTED]

	State: [REDACTED] Zip: [REDACTED]
Relationship	Associate
Phone Number	[REDACTED]
Full Name	First Name: Andrew Last Name: Gasparro
Full Address	Street Address: [REDACTED] City: [REDACTED] State: [REDACTED] Zip: [REDACTED]
Relationship	Supervisor at KB Home
Phone Number	[REDACTED]
Phone Number	[REDACTED]
Name of Business	KB Home
Person with Interest	myself
Type of Interest	KB Home currently builds single family residential subdivision within the Town of Marana
Additional Information	
Have any of the above businesses conducted any business (e.g. supplier of goods or services, contractor, consultant) with the Town of Marana in the past 24 months?	Yes
If Yes, please explain	KB Home builds within Gladden Farms and other areas of the Town.
Are you, a relative, or any member of your household an employee of the Town of Marana?	No
If Yes, please explain	
List by name any compensated lobbyist with whom you, or a relative, or a member of your household shares any direct economic interest such as a partnership, joint venture or similar business relationship.a?	NA
Signature Data	First Name: Kelly Last Name: Lee Email Address: [REDACTED]
Marana Town Council Regular Meeting June 6, 2023 Page 119 of 161	

A handwritten signature in black ink, appearing to be 'R. Kelly', is centered in the upper portion of the page.

Signed at: May 26, 2023 3:42pm America/Phoenix

Full Date

Month: 5

Day: 26

Year: 2023



Kelly Lee

Kelly is the Senior Forward Planning Manager in the Land Department at KB Home in Tucson, Arizona. She is a graduate of the University of Arizona and holds a degree in Regional Development. Her responsibilities include the coordination of all due diligence, entitlements, and the establishment of Community Associations for new residential communities. Other duties include providing support for the Acquisition team with new opportunities and supporting the Development team with ongoing projects through final completion. Kelly began her career at a consulting firm as the Project Manager for The Planner Center. She has over 15 years' experience processing rezonings, and *plan amendments*. Major accomplishments include successfully managing projects from submittal to completion, working with; neighborhoods, private developers, county, federal and state agencies, along with several other entities resulting in common ground and collaborative relationships for successful projects proposals and developments. Kelly also has experience with the public sector, working for the City of Tucson as a Lead Planner for two years. She managed Development and Rezoning Projects from submittal through Certificates of Occupancy as well as working within the Urban Overlay process, Infill Incentive District process, Individual Parking Plan and Design Development Option procedures.

In addition to previously serving as a board member for Arizona Planning Association and representative of the City of Tucson Citizen's Water Advisory Committee, Kelly has also been involved in Metropolitan Pima Alliance and Southern Arizona Homebuilder's Association. Kelly currently is a committee member for the Pima County Transportation Advisory Committee (PCTAC), a member of the Tucson Development Center Stakeholder's Group and the Southern Arizona Homebuilder's Association Tech Committee.

Get in touch with Kelly:

KB Home Tucson, Inc



Council-Regular Meeting

A1

Meeting Date: 06/06/2023

To: Mayor and Council

Submitted For: Scott Radden, Senior Planner

From: Scott Radden, Senior Planner

Date: June 6, 2023

Strategic Plan Focus Area:

Not Applicable

Subject: PUBLIC HEARING: Ordinance No 2023.019: Relating To Development; approving a rezoning of approximately 1.7 acres of land, generally located 300 feet northwest of the intersection of W. Ina Road and N. Oldfather Road, from MR-2 (Multi-Family Residential) and NC (Neighborhood Commercial) to VC (Village Commercial) (Scott S. Radden)

Discussion:

Request

Lazarus & Silvyn, P.C., representing the property owner, 316-Ina, LLC, is requesting a simplified non-site analysis rezoning of the subject property, currently split-zoned both MR-2 (Multi-Family Residential) and Neighborhood Commercial (NC), to Village Commercial (VC). The intent of the rezone is to simplify the dual-zoned property and match the adjacent zoning district in which similar land uses can be utilized.

History

The subject property was annexed into the Town as part of a larger, 1,300-acre annexation effort to expand the Town limits in 1993. The annexation included all properties along Ina Road between Interstate 10 on the west and the Cañada Del Oro Wash on the east. The subject property was originally zoned a combination of Transitional Zone (TR) and County Business Zone 1 (CB-1) prior to annexation. Both TR and CB-1 zones support a variety of commercial uses. The TR and CB-1 zones were translated to MR-2 and NC zones, respectively. Until now, no

rezoning has ever been requested. While MR-2 zoning may have been the most similar zoning designation to TR, because both TR and MR-2 support the development of higher density residential uses, the Town's MR-2 zone prohibits most commercial development.

Marana General Plan

The Marana General Plan designates the proposed rezoning area with a land use category of Commercial (C). The proposed VC zoning is consistent with this land use designation.

Surrounding Land Use and Zoning

To the north of the subject property is KinderCare Learning Center, zoned MR-2. To the east and west of the subject property is VC zoning that includes commercial retail, restaurant, and storage uses. To the south of the subject property is an existing Oil Stop service station and a vacant convenience store/ gas station that is zoned NC.

Utilities

The rezoning area is located within the Tucson Water Obligated and Pima County sewer service areas. The rezoning area lies within the service areas of Tucson Electric Power, Southwest Gas, Century Link and Xfinity/Comcast.

Citizen Participation

The applicant mailed a letter to each of the property owners within 300 feet of the subject property advising them of the application submitted to the Town. The letter provided the opportunity for the property owners to contact and meet with the applicants to discuss the project, if desired.

Public Notification

This public hearing was noticed in The Daily Territorial newspaper, and all property owners within 300 feet of the rezoning area were noticed by United States Mail of the date, time, and topic of the public hearing. Additional notice was posted at various locations within the community and on the Town's website. Staff has received no comments to date.

Case Analysis Review Criteria

Pursuant to Town Code section 17-3-1(D), the Planning Commission and Town Council shall consider the following questions, at a minimum, in reviewing an application for rezoning:

Any change of character in the area due to installation of public facilities, other zone changes, new growth trends, deterioration, and development;

Based upon the requirements and conditions, the rezoning amendment does not appear to be detrimental to the character of the area due to installation of public facilities or any other rezoning changes.

The degree to which the proposed zoning will benefit the community; whether there will be benefits derived by the community, or area, by granting the

proposed rezoning;

With the acceptance of the recommended conditions, this rezoning will benefit the community through the extension of public utilities and sidewalks, as well as provide additional commercial options.

Whether the proposed rezoning is compatible with the surrounding area or whether there will be adverse impacts on the capacity or safety of the portion of street network influenced by the rezoning, parking problems, or environmental impacts that the new use will generate such as excessive storm runoff, water, air, or noise pollution, excessive nighttime lighting, or other nuisances;

Based on the recommended requirements and conditions, the rezoning amendment is compatible with the surrounding area and does not appear to be adversely impact the adjacent street network or generate such excessive storm runoff, water, air, or noise pollution, excessive nighttime lighting, or other nuisances.

Whether the proposal conforms with and is in furtherance of the implementation of the goals and policies of the general plan, other adopted plans, and the goals, objectives and policies of the land development code, and other town regulations and guidelines, including goals and policies relating to economic development;

The rezoning amendment conforms to the goals and policies of the general plan, the land development code, and other town regulations and guidelines.

The zoning districts and existing land uses of the surrounding properties;

Based on the recommended requirements and conditions, the rezoning amendment is compatible with the surrounding properties zoning and existing land use.

Whether the existing and proposed transportation infrastructure is suitable and adequate to serve the traffic anticipated to be generated by the proposed development;

With the acceptance of the recommended conditions, the existing and proposed transportation infrastructure is suitable and adequate to serve the traffic anticipated to be generated by the proposed development.

Whether the existing and proposed utility infrastructure, public facilities, and public services are suitable and adequate to serve the proposed rezoning area;

Based upon the rezoning requirements and conditions, there is adequate utility infrastructure, public facilities, and public services in the area to serve the proposed rezoning area.

Whether the subject property is suitable for the uses, to which it has been restricted under the existing zoning classification;

Based upon the rezoning requirements and conditions, the subject property is suitable for the proposed uses.

Whether the rezoning is compatible with the adjacent neighborhood, especially residential neighborhood stability and character;

Based upon the rezoning requirements and conditions, this rezoning amendment is

compatible with the adjacent neighborhood in area stability and character.

If applicable, the length of time the subject property has remained vacant as zoned: The subject property has remained vacant since annexation into the Town.

The property was annexed in September 1993, as part of Ordinance 93-12. The property has remained vacant since the annexation.

Whether there is an adequate supply of land available in the subject area and the surrounding community to accommodate the zoning and community needs:

Based upon the rezoning subject area location, there is a limited supply of land available in the area and the surrounding community, but will accommodate the zoning and community needs by utilizing successful infill.

Staff Recommendation:

Staff Recommendation:

This is a discretionary item for the Town Council to consider. Should the Town Council choose to approve this item, staff recommends the approval be based upon the recommended findings and subject to the conditions set forth in the attached draft ordinance.

Planning Commission Recommendation

The requested rezoning was considered at a public hearing before the Marana Planning Commission on May 3, 2023. The Planning Commission voted unanimously 7-0 to recommend to the Town Council approval of the request subject to the recommended conditions.

Suggested Motion:

I move to adopt Ordinance No. 2023.019, approving the Ina Oldfather Rezone subject to the recommended conditions.

Attachments

Ordinance No. 2023.019

Exhibit A to Ordinance

Narrative and Associated Docs

PCZ2303-002 Location Map

PCZ2303-002 Rezoning Map

PCZ2303-002 Application

MARANA ORDINANCE NO. 2023.019

RELATING TO DEVELOPMENT; APPROVING A REZONING OF APPROXIMATELY 1.7 ACRES OF LAND, GENERALLY LOCATED APPROXIMATELY 300 FEET NORTHWEST OF THE INTERSECTION OF W. INA ROAD AND N. OLDFATHER ROAD, FROM MR-2 (MULTI-FAMILY RESIDENTIAL) AND NC (NEIGHBORHOOD COMMERCIAL) TO VC (VILLAGE COMMERCIAL)

WHEREAS 316-Ina, LLC (the "Property Owners"), own approximately 1.7 acres of land generally located approximately 300 feet northwest of the intersection of W. Ina Road and N. Oldfather Road, in Section 31, Township 12 South, Range 13 East, described on Exhibit "A" attached to and incorporated in this ordinance by this reference (the "Rezoning Area"); and

WHEREAS the Property Owners have authorized Lazarus & Silvyn, P.C. to submit an application to rezone the Rezoning Area from MR-2 (Multi-family Residential) and NC (Neighborhood Commercial) to VC (Village Commercial) ("this Rezoning"); and

WHEREAS the Marana Planning Commission held a public hearing to consider this Rezoning on May 3, 2023, and voted unanimously 7-0 to recommend that the Town Council approve this Rezoning, subject to the recommended conditions; and

WHEREAS the Marana Town Council held a public hearing on this Rezoning on June 6, 2023 and determined that this Rezoning should be approved.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Marana, Arizona, as follows:

Section 1. The zoning of the Rezoning Area is hereby changed from MR-2 (Multi-Family Residential) and NC (Neighborhood Commercial) to VC (Village Commercial).

Section 2. This Rezoning is subject to the following conditions, the violation of which shall be treated in the same manner as a violation of the Town of Marana Land Development Code (but which shall not cause a reversion of this Rezoning), and which shall be binding on the Property Owners, and their successors in interest (all of whom are collectively included in the term "Property Owners" in the following conditions):

1. Compliance with all applicable provisions of the Town's codes and ordinances current at the time of any subsequent development including, but not limited to, requirements for public improvements and payment of application fees and applicable development impact fees.
2. A detailed traffic impact analysis must be submitted by the Property Owners and

accepted by Town staff prior to approval of a preliminary plat or development plan for any portion of the Rezoning Area.

3. A master drainage study must be submitted by the Property Owners and accepted by the Town Engineer prior to Town approval of a preliminary plat or development plan for any portion of the Rezoning Area.
4. A water infrastructure and phasing plan (WIP) must be submitted by the Property Owners and accepted by Tucson Water (the “water provider”) prior to approval of a preliminary plat for any portion of the Rezoning Area. The WIP shall identify all on-site and off-site water facilities needed to serve the proposed development. The WIP shall include all information required by the water provider, such as (but not limited to) analysis of water use and fire flow requirements, and well source, reservoir, and booster station infrastructure needed to serve the proposed development. If the water provider requires a water service agreement as a condition of service to the proposed development, the Property Owners must enter into a water service agreement with the water provider consistent with the accepted WIP.
5. A master sewer plan must be submitted by the Property Owners and accepted by Pima County Regional Wastewater (the “wastewater utility”) prior to the approval of any final plat or development plan for the Rezoning Area. The master sewer plan shall identify all on-site and off-site wastewater facilities needed to serve the proposed development, and shall include all information required by the wastewater utility. If the wastewater utility requires a sewer service agreement as a condition of service to the proposed development, the Property Owners must enter into a sewer service agreement with the wastewater utility consistent with the accepted master sewer plan.
6. The Property Owners must design and construct any roadway, drainage, water, and wastewater improvements, and dedicate or acquire any property rights associated with those improvements, that the Town requires based on the data and findings of the accepted traffic impact analysis, the accepted master drainage study, the accepted WIP, the accepted master sewer plan, and other studies approved in connection with the approval of a preliminary plat or development plan for any portion of the Rezoning Area.
7. The final design of all streets and circulation facilities, including gated access (if applicable) and emergency access, must be accepted by the Northwest Fire District prior to Town Council consideration of a final plat for any portion of the Rezoning Area.
8. No approval, permit or authorization by the Town of Marana authorizes violation of any federal or state law or regulation or relieves the Property Owners from responsibility to ensure compliance with all applicable federal and state laws and regulations, including the Endangered Species Act and the Clean Water Act. The Property Owners should retain appropriate experts and consult appropriate federal and state agencies to determine any action necessary to assure compliance with

applicable laws and regulations.

9. The property owners shall transfer to the water provider, by the appropriate Arizona Department of Water Resources form, those water rights being IGR, Type I or Type II for providing designation of assured water supply and water service to the Rezoning Area. If Type I or Type II is needed on the Rezoning Area, the water provider and the property owners shall arrive at an agreeable solution to the use of those water rights appurtenant to the affected portion of the Rezoning Area.
10. Prior to the issuance of any grading permits, the Property Owners shall submit evidence to the Town that all federal permit requirements have been met through the Corps of Engineers and the State Historic Preservation Office, if federal permits are required for the development of the Rezoning Area.
11. The Property Owners shall not cause any lot split of any kind without the written consent of the Town of Marana.

Section 3. All ordinances, resolutions and motions and parts of ordinances, resolutions, and motions of the Marana Town Council in conflict with the provisions of this ordinance are hereby repealed, effective as of the effective date of this ordinance.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona, this 6th day of June, 2023.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

David L. Udall, Town Clerk

Jane Fairall, Town Attorney

EXHIBIT "A" to Marana Ordinance No. 2023.019
LEGAL DESCRIPTION

THE WEST 285 FEET OF THE EAST 330 FEET OF THE NORTH 245 FEET OF THE SOUTH 550 FEET OF LOT 5, SECTION 31,
TOWNSHIP 12 SOUTH, RANGE 13 EAST, GILA AND SALT RIVER BASE AND MERIDIAN, PIMA COUNTY, ARIZONA.

INCLUDING THE FOLLOWING DESCRIBED PARCEL:

BEGINNING AT THE NORTHEAST CORNER OF THE ABOVE DESCRIBED PARCEL SAID POINT BEING THE POINT OF
BEGINNING;

THENCE NORTH 89° 37' 49" WEST, A DISTANCE OF 52.50 FEET;

THENCE NORTH 00° 22' 11" EAST, A DISTANCE OF 5.81 FEET TO A POINT OF CURVATURE;

THENCE AROUND SAID CURVE TO THE RIGHT, WHOSE RADIUS IS 40.00 FEET AND HAS A CENTRAL ANGLE OF 89° 49' 42" A
DISTANCE OF 62.71 FEET TO POINT OF TANGENCY;

THENCE SOUTH 89° 48' 07" EAST, A DISTANCE OF 12.48 FEET TO POINT ON THE WEST RIGHT-OF-WAY LINE OF
OLDFATHER ROAD;

THENCE SOUTH 00° 11' 53" WEST ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 45.85 FEET TO THE POINT OF
BEGINNING.

April 18, 2023

Mr. Steve Cheslak
Planning Manager
Town of Marana Development Services Department
11555 W. Civic Center Drive
Marana, AZ 85653

SUBJECT: Minor Rezoning Request at Ina & Oldfather

Dear Mr. Cheslak:

316 – Ina, LLC (“Owner”) owns approximately 1.65 acres of property (Assessor Parcel No. 225-36-019E) near the northwest corner of Ina Road and Oldfather Road (the “Property”) within the Town of Marana (“Town”). (See Location Map, provided as Attachment 1.) The Property is split-zoned Multi-Family Residential (“MR-2”) and Neighborhood Commercial (“NC”), with Village Commercial (“VC”) zoning to the east, west and in the general area. (See Attachment 2, Existing Zoning & Land Use Map.) The Owner is interested in establishing a single zoning designation across the Property to increase the Property’s marketability and allow for development of a future commercial use in conformance with VC zone. This letter serves as a request to rezone the Property from MR-2 and NC to VC, which will create uniform zoning across the Property that is consistent with the surrounding zoning, as well as establish consistency in the commercial zoning along the Ina Road corridor.

Background

The Property was annexed into the Town as part of a larger, 1,300-acre annexation effort to expand the Town Limits in 1993 (the “Annexation”). (See Attachment 3, Annexation Ordinance.) The Annexation included all properties along Ina Road between Interstate 10 on the west and the Cañada Del Oro Wash on the east. The Property was zoned a combination of Transitional Zone (“TR”) and County Business Zone 1 (“CB-1”) prior to Annexation. Both TR and CB-1 zones support a variety of commercial uses.

The TR and CB-1 zones were translated to MR-2 and NC zones, respectively, when original Town zoning was established, and no rezoning has ever been requested. While MR-2 may have been the most similar zoning designation because both TR and MR-2 support the

development of higher density residential uses, the Town's MR-2 zone prohibits most commercial development.

Minor Rezoning Request

Approximately 0.95 acres of the Property is zoned MR-2, and the remaining 0.7 acres of the Property is zoned NC, which does not meet the minimum site area of one acre to develop under the NC zoning designation. This request is to rezone the entire 1.65-acre Property to VC. The majority of the properties along Ina Road between Interstate 10 and Thornydale Road has commercial zoning. As shown in Attachment 4 (Ina Corridor Zoning), most of the properties along this corridor are zoned VC, which supports community- and regional-level commercial businesses, as well as higher-density residential uses. Ina Road is classified as an Urban Principal Arterial, and VC zoning is the appropriate designation for this area.

Marana's General Plan, *Make Marana 2040*, supports the rezoning request to VC. The General Plan's Future Land Use Map designates all properties on the north side of Ina Road within the Town's limits as Commercial, which is described as follows:

The Commercial category includes areas that comprise both community and regional commercial development... Commercial uses should be located along major arterials, at major intersections, and near highway interchanges... The existing zoning districts consistent with this land use category are: A, B, E, CO, NC, VC, RR, RC, RV, BU, DN, DT.

In addition, the Property is within the Town's South Growth Area, an area that is largely built out and well served by existing public infrastructure. Per the General Plan, the South Growth Area is "envisioned to grow incrementally over time through infill development and redevelopment compatible with and that enhance existing residential neighborhoods." Rezoning this infill Property to VC is in substantial conformance with *Make Marana 2040* and will benefit the Town by establishing a consistent zoning pattern that supports regional and community commercial development along the Ina Road corridor.

Conclusion

In order to develop the Property with a commercial land use, we are requesting a rezoning of the Property from MR-2 and NC to VC zone to align with the zoning of properties along the Ina Road Corridor through the Town's simplified rezoning process.

Enclosed is a letter from the Property owner authorizing the Project team to take actions necessary to obtain zoning entitlements and other development-related approvals. (See Attachment 5.) Thank you for your consideration. Please do not hesitate to contact me if you have any questions or require additional information: (520) 207-4464 or via email at RLarge@LSLawAZ.com.

Sincerely,



Robin M. Large
Senior Land Use Planner
Lazarus & Silvyn, P.C.

Enclosures:

- 1 – Location Map
- 2 – Existing Zoning & Land Use Map
- 3 – Annexation Ordinance
- 4 – Ina Corridor Zoning Map
- 5 – Property Owner Authorization

cc: Ms. April Worden
Ms. Keri Silvyn, Esq.

March 15, 2023

Town of Marana
Development Services Department
11555 W. Civic Center Drive
Marana, AZ 85653

Re: Property Owner Authorization – Ina/Oldfather Rezoning

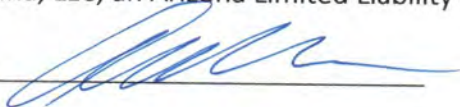
Dear Development Services Department:

The 316 – Ina, LLC, an Arizona Limited Liability Company, owns approximately 1.65 acres of property, Assessor Parcel No. 225-36-019E (the “Property”), located on Oldfather Road north of Ina Road within the Town of Marana (“Town”).

The purpose of this letter is to authorize Lazarus & Silvyn, P.C. and their respective employees and other engaged consultants to take such action they deem advisable in order to obtain zoning entitlements and related approvals for the Property, including but not limited to, filing applications for a change of zoning, development plan/plat, grading permits and associated building permits.

Sincerely,

316 – Ina, LLC, an Arizona Limited Liability Company

By: 

Name: April A Worden

Its: Manager

Date: 3/16/2023

RECORDING REQUESTED BY:
Stewart Title & Trust of Tucson

WHEN RECORDED MAIL TO:
Stewart Title & Trust of Tucson - Broadway
3939 E Broadway Blvd
Tucson, AZ 85711

FILE NO.: 1912007 MJ

* E RECORDING * Page 1 of 3



SEQUENCE: 20230720602

No. Pages: 3

3/13/2023

4:22 PM



GABRIELLA CÁZARES-KELLY, RECORDER
Recorded By: KKE (e-recording)

SPACE ABOVE THIS LINE FOR RECORDERS USE

SPECIAL WARRANTY DEED

For consideration of Ten Dollars, and other valuable considerations, I or we,

Ina & Oldfather, L.L.C., an Arizona limited liability company, as to an undivided 30.249% interest, and Nanberry Investments Profit Sharing Plan, L.L.C., an Arizona limited liability company, as to an undivided 69.751% interest

do/does hereby convey to

316 - Ina, L.L.C., an Arizona limited liability company

the following real property situated in **Pima County**, State of Arizona:

See Exhibit "A" attached hereto and made a part hereof.

SUBJECT TO: Current taxes and other assessments, reservations in patents and all easements, rights of way, encumbrances, liens, covenants, conditions, restrictions, obligations, and liabilities as may appear of record.

And the Grantor hereby binds itself and its successors to warrant and defend the title, against all acts of the Grantor herein, and no other, subject to the matters set forth.

Date: March 10, 2023

Ina & Oldfather, L.L.C., an Arizona limited liability company

By: Barry E. Kitay
Barry E. Kitay, Manager

Nanberry Investments Profit Sharing Plan, L.L.C., an Arizona limited liability company

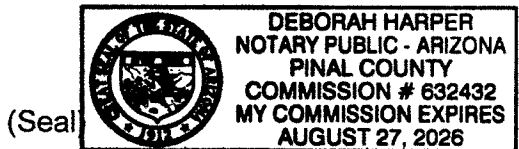
By: Barry E. Kitay
Barry E. Kitay, Manager

File No.: 1912007
Special Warranty Deed – Continued
Page 2

NOTARY ACKNOWLEDGMENT(S) TO SPECIAL WARRANTY DEED

State of Arizona)
) ss
County of Pima)

This instrument was acknowledged before me this 13th day of March, 2023 by Barry E. Kitay as Manager of Ina & Oldfather, L.L.C., an Arizona limited liability company.

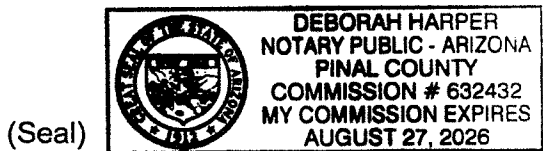


Deborah Harper
Notary Public

My commission expires: 8-27-26

State of Arizona)
) ss
County of Pima)

This instrument was acknowledged before me this 13th day of March, 2023 by Barry E. Kitay as Manager of Nanberry Investments Profit Sharing Plan, L.L.C., an Arizona limited liability company.



Deborah Harper
Notary Public

My commission expires: _____

File No.: 1912007
Special Warranty Deed – Continued
Page 3

EXHIBIT "A"

LEGAL DESCRIPTION

THE WEST 285 FEET OF THE EAST 330 FEET OF THE NORTH 245 FEET OF THE SOUTH 550 FEET OF LOT 5, SECTION 31, TOWNSHIP 12 SOUTH, RANGE 13 EAST, GILA AND SALT RIVER BASE AND MERIDIAN, PIMA COUNTY, ARIZONA.

INCLUDING THE FOLLOWING DESCRIBED PARCEL:

BEGINNING AT THE NORTHEAST CORNER OF THE ABOVE DESCRIBED PARCEL SAID POINT BEING THE POINT OF BEGINNING;

THENCE NORTH 89° 37' 49" WEST, A DISTANCE OF 52.50 FEET;

THENCE NORTH 00° 22' 11" EAST, A DISTANCE OF 5.81 FEET TO A POINT OF CURVATURE;

THENCE AROUND SAID CURVE TO THE RIGHT, WHOSE RADIUS IS 40.00 FEET AND HAS A CENTRAL ANGLE OF 89° 49' 42" A DISTANCE OF 62.71 FEET TO POINT OF TANGENCY;

THENCE SOUTH 89° 48' 07" EAST, A DISTANCE OF 12.48 FEET TO POINT ON THE WEST RIGHT-OF-WAY LINE OF OLDFATHER ROAD;

THENCE SOUTH 00° 11' 53" WEST ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 45.85 FEET TO THE POINT OF BEGINNING.



Attachment 1: Location Map

Marana Town Council Regular Meeting
June 6, 2023



DO NOT SCALE MAP - FOR REFERENCE ONLY
0 100 200 400 Feet



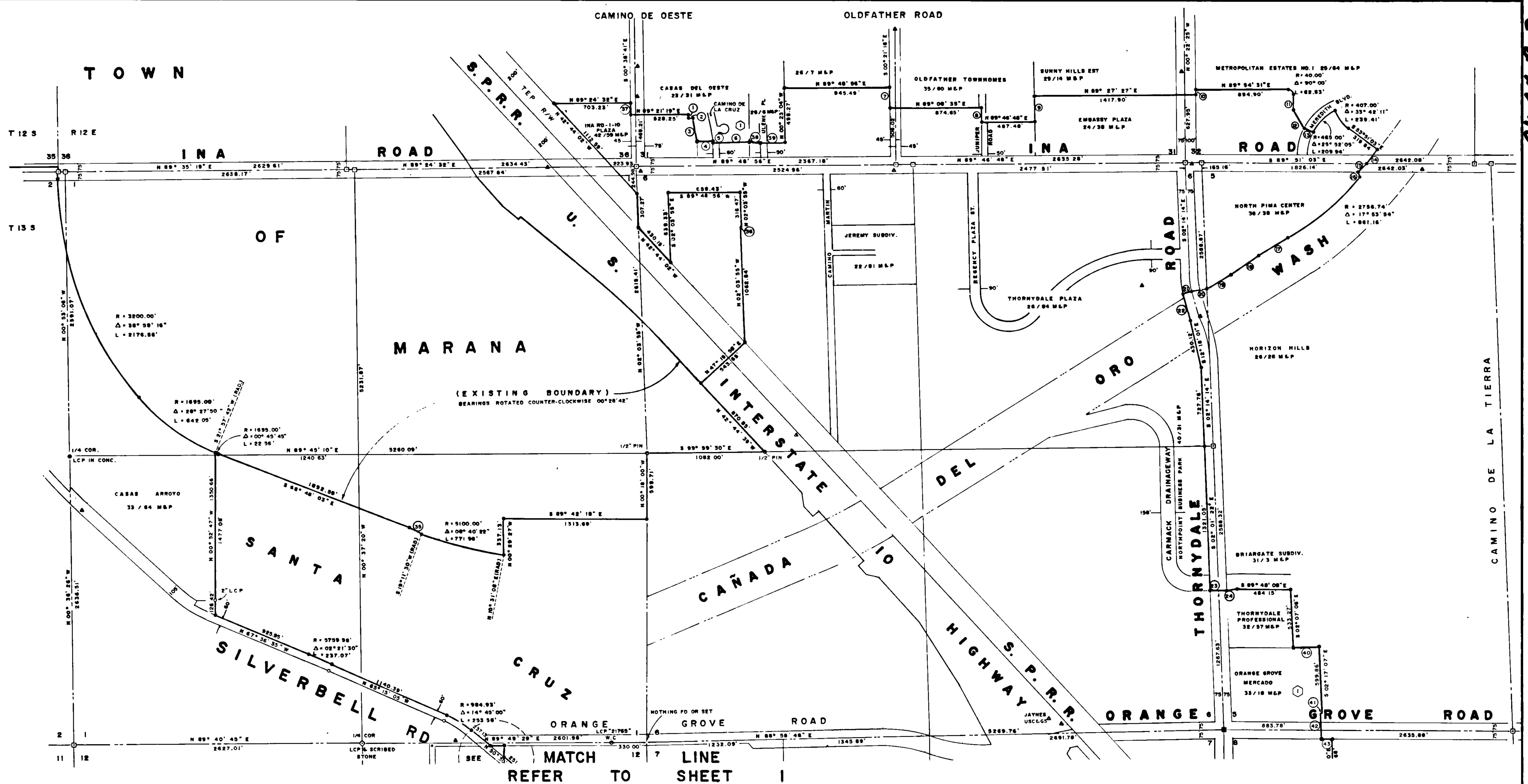




REVISIONS TO DKT. 9367 PGS 364 - 376

SHEET 1 OF 2

Marana Town Council Regular Meeting
June 6, 2023



RECORDED BY: KMB
DEPUTY RECORDER
1959 RD14



SMARA
TOWN OF MARANA

15251 N LON ADAMS RD
MARANA AZ 85653

DOCKET: 9637
PAGE: 3055
NO. OF PAGES: 2
SEQUENCE: 93166741
09/29/93
ORDIN 15:28:00
PICKUP
AMOUNT PAID \$ 3.00

ORDINANCE NO. 93-12

AN ORDINANCE EXTENDING AND INCREASING THE CORPORATE LIMITS OF THE TOWN OF MARANA, PIMA COUNTY, STATE OF ARIZONA, PURSUANT TO THE PROVISIONS OF TITLE 9, CHAPTER 4, ARTICLE 7, ARIZONA REVISED STATUTES AND AMENDMENTS THERETO, BY ANNEXING THERETO CERTAIN TERRITORY CONTIGUOUS TO THE EXISTING TOWN LIMITS OF THE TOWN OF MARANA.

WHEREAS, a petition in writing, accompanied by a map or plot of said real property, having been filed and presented to the Mayor and Council of the Town of Marana, Arizona, signed by the owners of more than one-half in value of the real and personal property and more than one-half of the persons owning real and personal property as would be subject to taxation by the Town of Marana in the event of annexation within the territory and land hereinafter described as shown by the last assessment of said property, which said territory is contiguous to the Town of Marana, and not now embraced within its limits, asking that the property more particularly hereinafter described be annexed to the Town of Marana, and to extend and increase the corporate limits of the Town of Marana so as to embrace the same; and

WHEREAS, the Mayor and Council of the Town of Marana, Arizona, are desirous of complying with said petition and extending and increasing the corporate limits of the Town of Marana to include said territory; and

WHEREAS, the said petition sets forth a true and correct description of all the exterior boundaries of the entire area proposed to be annexed to the Town of Marana, and had attached thereto at all times an accurate map of the territory desired to be annexed; and

WHEREAS, no alterations increasing or reducing the territory sought to be annexed have been made after said petition had been signed by any owner of real and personal property in such territory; and

WHEREAS, the provisions of Section 9-471, Arizona Revised Statutes, and amendments thereto, have been fully observed; and

WHEREAS, proper and sufficient certification and proof of the foregoing facts are now on file in the office of the Town Clerk of the Town of Marana, Arizona, together with a true and correct copy of the original petition referred to herein, which is on file in the office of the county recorder.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA AS FOLLOWS:

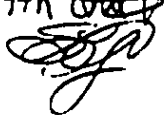
SECTION 1. That the territory described on "Exhibit A" attached hereto and incorporated herein by this reference be, and the same hereby is, annexed to the Town of Marana, and that the present corporate limits be, and the same hereby are, extended and

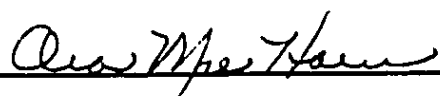
increased to include the territory contiguous to the present Town limits, as described on "Exhibit A" attached hereto and incorporated herein.

SECTION 2. That a copy of this ordinance, together with an accurate map of the territory hereby annexed by the Town of Marana, certified by the Mayor of said Town, be forthwith filed and recorded in the office of the County Recorder of Pima County, Arizona.

SECTION 3. WHEREAS, it is necessary for the preservation of the peace, health and safety of the Town of Marana that this ordinance become immediately effective, an emergency is declared to exist, and this ordinance shall be effective immediately upon its passage and adoption.

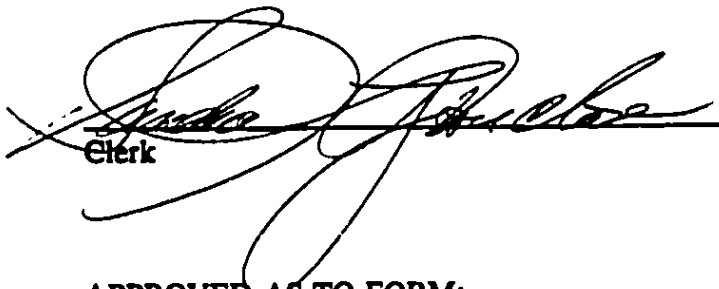
PASSED AND ADOPTED by the Mayor and Council of the Town of Marana, Arizona
this 28th day of September, 1993.

29th SEP




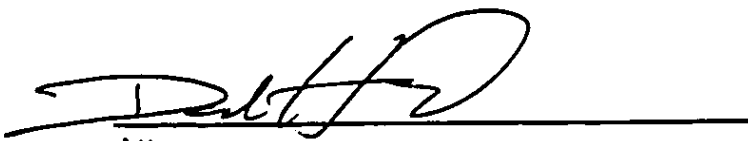
Mayor

ATTEST:

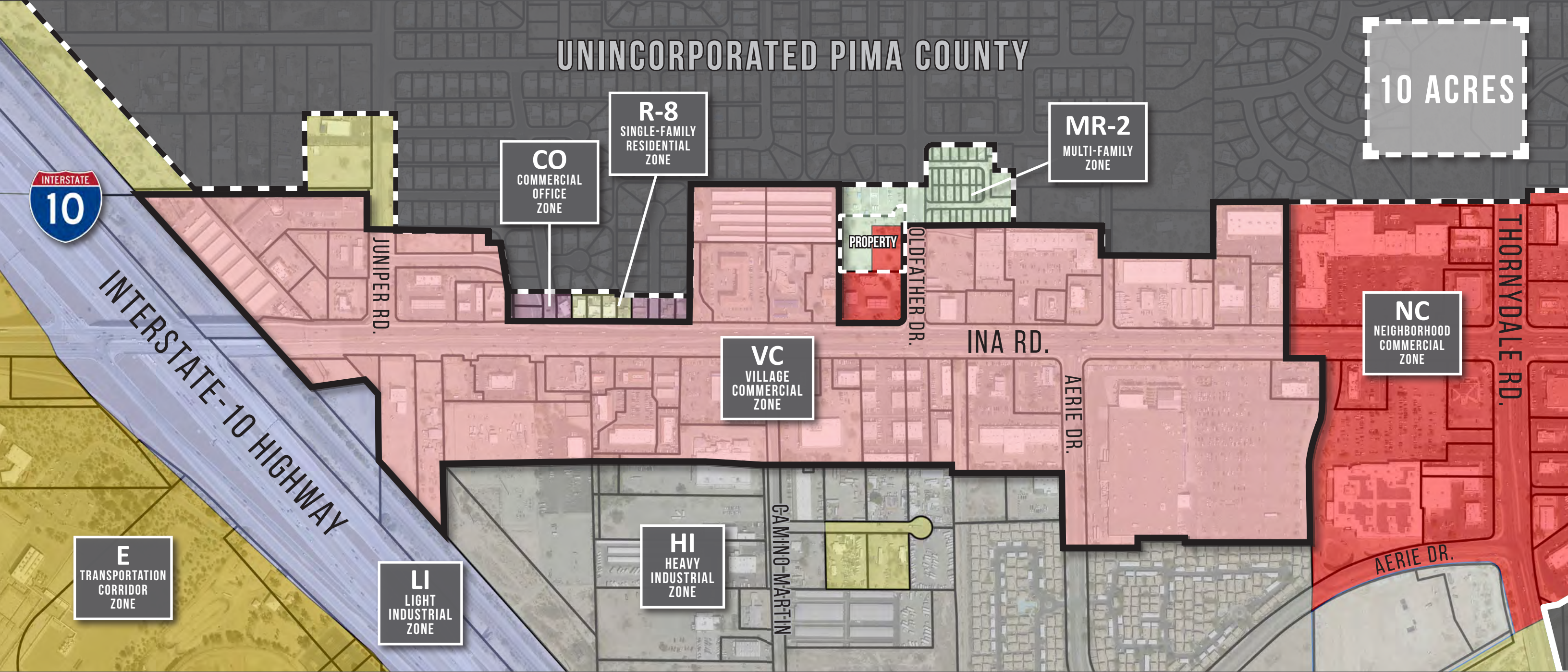


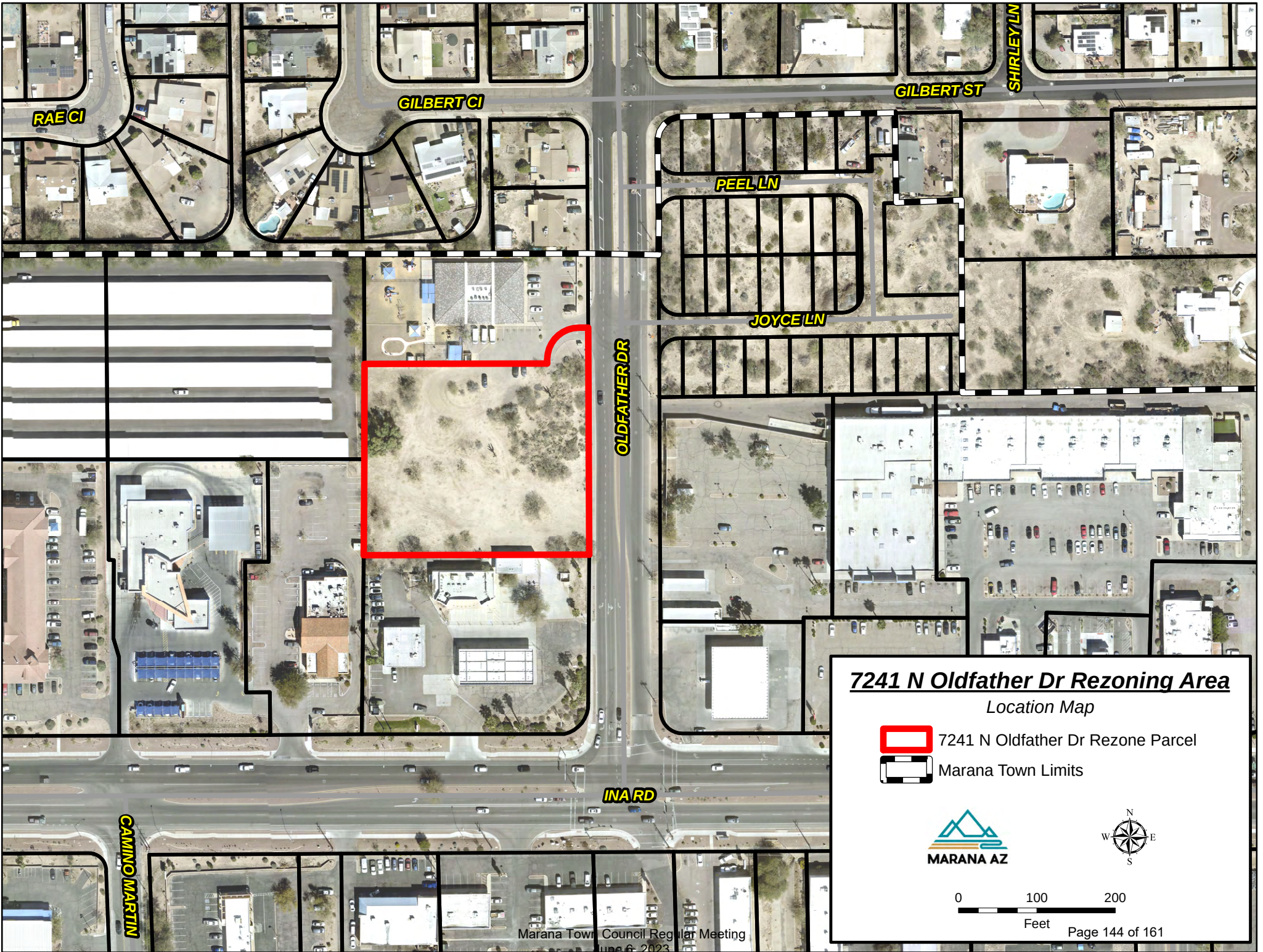
Clerk

APPROVED AS TO FORM:



Attorney





7241 N Oldfather Dr Rezoning Area

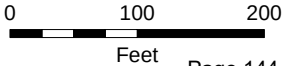
Location Map

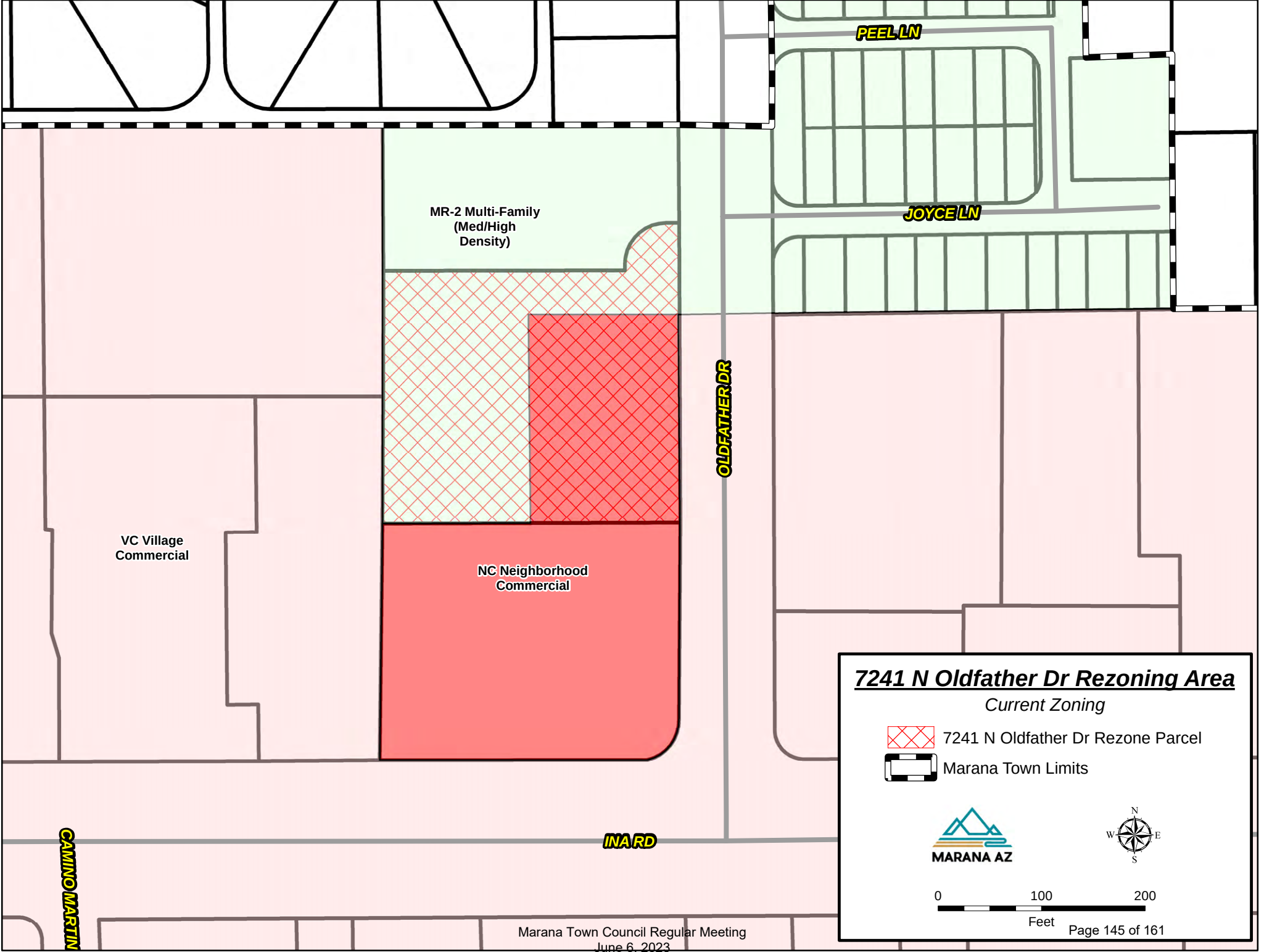


7241 N Oldfather Dr Rezone Parcel



Marana Town Limits





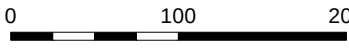
7241 N Oldfather Dr Rezoning Area

Current Zoning

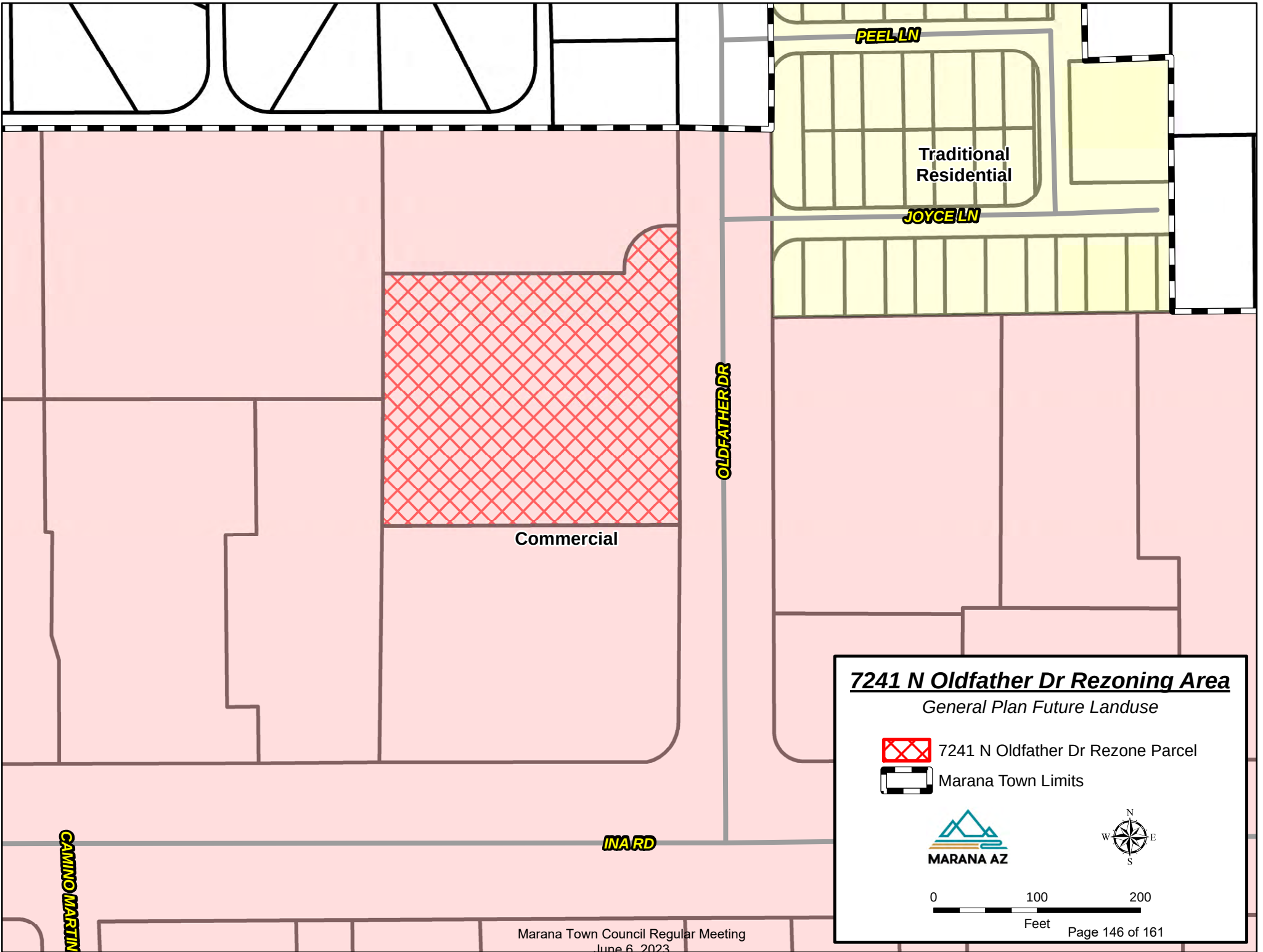
 7241 N Oldfather Dr Rezone Parcel

 Marana Town Limits



Page 145 of 161



7241 N Oldfather Dr Rezoning Area

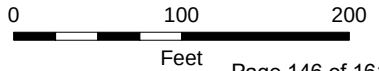
General Plan Future Landuse

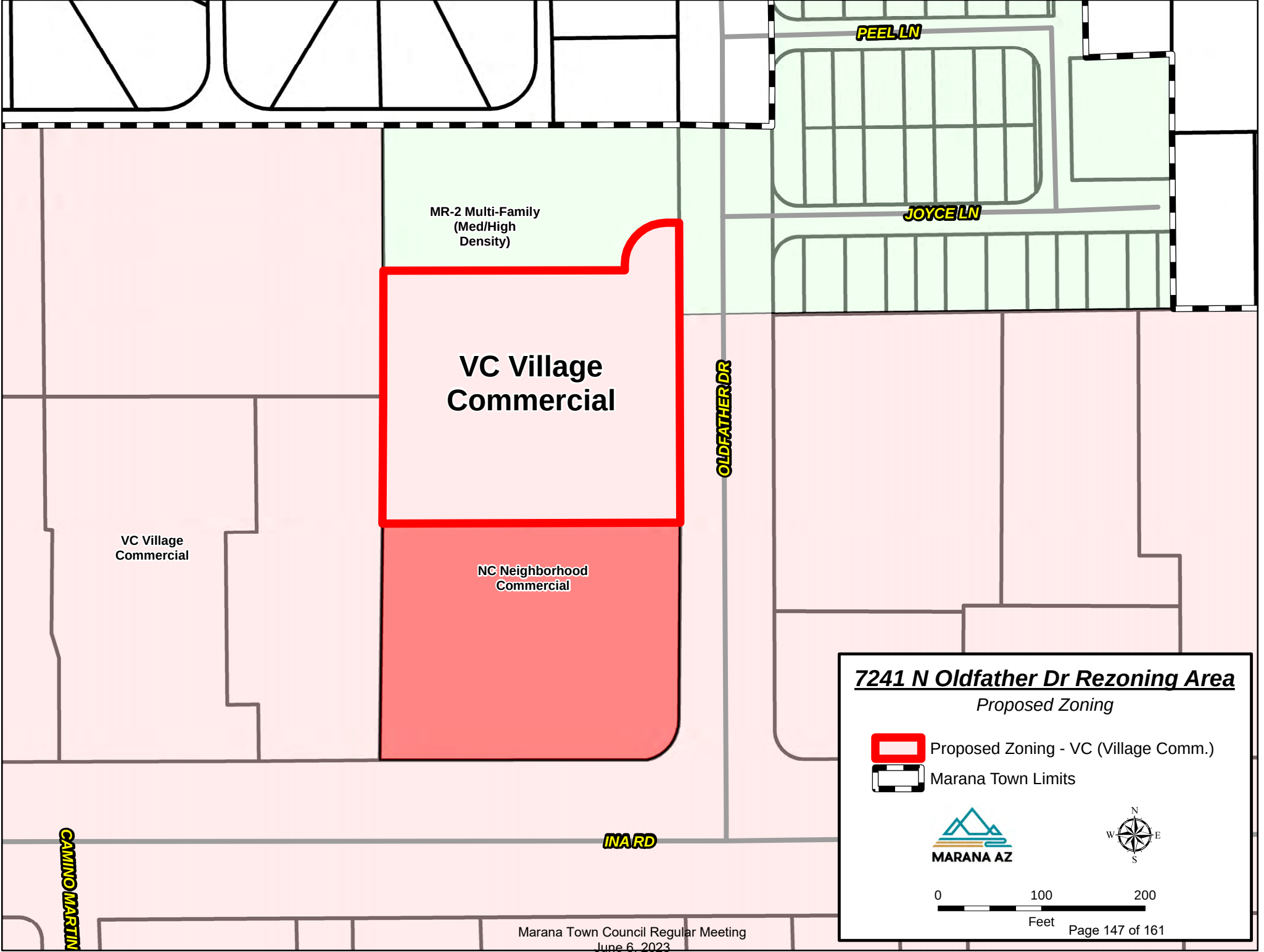


7241 N Oldfather Dr Rezone Parcel



Marana Town Limits





7241 N Oldfather Dr Rezoning Area

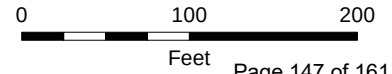
Proposed Zoning

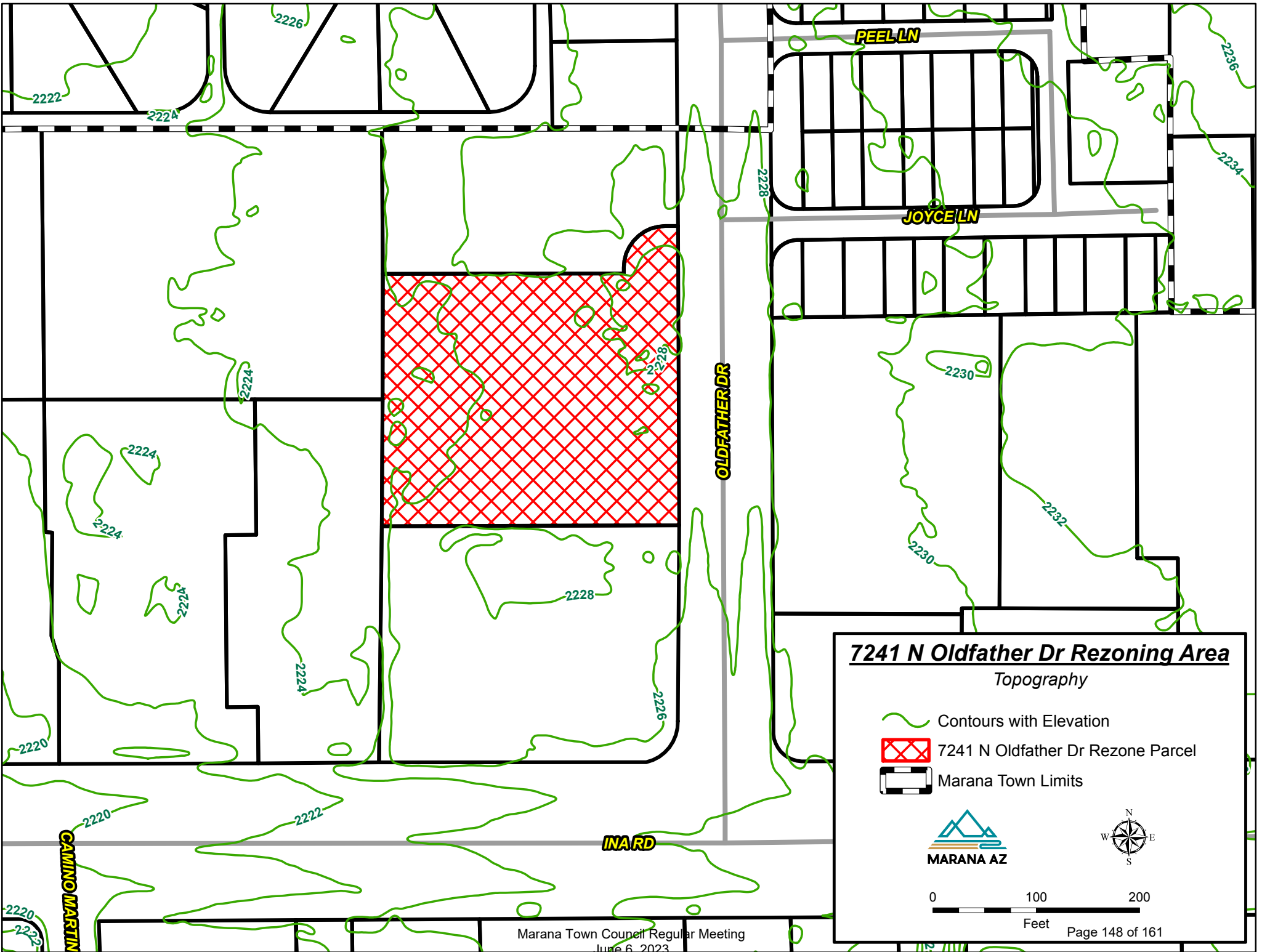


Proposed Zoning - VC (Village Comm.)



Marana Town Limits

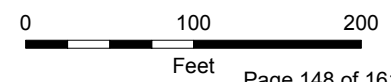




7241 N Oldfather Dr Rezoning Area

Topography

-  Contours with Elevation
-  7241 N Oldfather Dr Rezone Parcel
-  Marana Town Limits



**PROJECT APPLICATION****APPLICATION TYPE**

- | | | | |
|--|--|--|---|
| ☐ Annexation | ☐ Development Plan | ☐ Development Plan Package | ☐ General Plan Amendment |
| ☒ Rezone | ☐ Minor Land Division | ☐ Significant Land Use Change | ☐ Conditional Use Permit |
| ☐ Specific Plan | ☐ Landscape Plan | ☐ Native Plant Plan/Exception | ☐ SWPP |
| ☐ Variance | ☐ Hydraulic Model | ☐ Sewer Capacity Assurance | ☐ Sign Program |
| ☐ Plat | ☐ Improvement Plan | ☐ Report (Type): _____ | ☐ Other: _____ |

PROJECT INFORMATION

Project Name: Ina-Oldfather Rezoning

Description of Project: minor (simplified) rezoning from MR-2 & NC to VC

Number of Lots: 1

Parcel No.(s): 225-36-019E

Gross Area (Acres): 1.65 ac

Project Address: n/a

Ref. Project No.: n/a

CONTACT INFORMATION**Owner:** 316 - Ina, LLC

Contact Name: April Worden

Address: 5901 S. Belvedere Ave.

City: Tucson

State: AZ

Zip: 85706

Email: april@thegcbflp.com

Phone No.: (520) 293-7441

Applicant: Lazarus & Silvyn, P.C.

Contact Name: Keri Silvyn & Robin Large

Address: 5983 E. Grant Rd., Ste. 290

City: Tucson

State: AZ

Zip: 85712

Email: RLarge@LSLawAZ.com

Phone No.: (520) 207-4464

Consultant/Engineer: n/a

Contact Name:

Address:

City:

State:

Zip:

Email:

Phone No.:

OWNER/APPLICANT AUTHORIZATION

I hereby certify that the information set forth in this application are true and correct to the best of my knowledge and that I am either the owner of the property or that I have been authorized in writing by the owner to file this application. (If applicant is not the owner, attach written authorization from the owner.)

Robin Large

Robin Large

Digitally signed by Robin Large
Date: 2023.03.16 11:56:19 -07'00'

3/16/2023

Applicant Name (PRINT)

Signature

Date

FOR OFFICIAL USE ONLY

Revision Date 03/29/2019

Project No. _____

Date Received _____



Council-Regular Meeting

A2

Meeting Date: 06/06/2023

To: Mayor and Council

From: Yiannis Kalaitzidis, Finance Director

Date: June 6, 2023

Strategic Plan Focus Area:
Not Applicable

Subject: Resolution No. 2023-056: Relating to Administration; adopting the Town of Marana Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy for FY 2023-2024 (Yiannis Kalaitzidis)

Discussion:

Arizona Revised Statutes (A.R.S.) §38-863.01 requires that all jurisdictions that participate in the Public Safety Personnel Retirement System (PSPRS) must annually adopt and post on the governing body's website a PSPRS pension funding policy for employees who were hired before July 1, 2017 (Tier 1 & 2). It excludes the health premium subsidy/benefit and employees hired on or after July 1, 2017 (Tier 3) funds.

The attached document is the annual update of the Town's PSPRS Funding Policy, compiled using the League of Arizona Cities and Towns model policy along with feedback received from Council during the first adoption of the policy on May 7, 2019. There are no significant changes from the prior year policy.

The League's draft policy allows each jurisdiction to develop different options on how to maintain an appropriate funding ratio for the pension plan or, at its simplest form, allows the Town to do nothing more than memorialize our current obligations and practices. Our obligations have always stemmed from the actuarial reports prepared annually for the pension plan.

The policy includes the following element as required by state statute:

- Formally accepts the employee's share of the assets and liabilities under the

system based on the system's actuarial valuation report

The policy also includes funding objectives that address:

- How to maintain stability of the Town's contributions to the pension plan
- How and when the Town's funding requirement will be met
- Defines the Town's funded ratio target under the system and the timeline for reaching the targeted funded ratio

All amounts, the ratio and the funded ratio target and timeline for reaching the targeted funded ratio were obtained from the most recent actuarial report prepared for the pension plan as issued in December 2022.

The policy will be posted on the Town's website upon approval in a public meeting.

Staff Recommendation:

Staff recommends adoption of Resolution No. 2023-056 adopting a pension funding policy for the PSPRS.

Suggested Motion:

I move to adopt Resolution No. 2023-056, adopting the Town of Marana Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy for FY 2023-2024.

Attachments

Resolution No. 2023-056
Exhibit A to Resolution
Presentation

MARANA RESOLUTION NO. 2023-056

RELATING TO ADMINISTRATION; ADOPTING THE TOWN OF MARANA PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS) PENSION FUNDING POLICY FOR FY 2023-2024

WHEREAS A.R.S. § 38-863.01 requires each governing body of an employer with employees in the Public Safety Personnel Retirement System (PSPRS) to annually adopt a pension funding policy for the system for employees who were hired before July 1, 2017; and

WHEREAS the Town has developed a pension funding policy with funding objectives as required by the statute; and

WHEREAS the Town Council finds that it is in the best interests of the community to adopt the PSPRS funding policy.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, AS FOLLOWS:

SECTION 1. The Town of Marana Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy for FY 2023-2024 attached to and incorporated in this resolution as Exhibit A is hereby adopted.

SECTION 2. The Town's Manager and staff are hereby directed and authorized to undertake all other and further tasks required or beneficial to carry out the terms, obligations, and objectives of the PSPRS funding policy.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, Arizona, this 6th day of June, 2023.

Mayor Ed Honea

ATTEST:

APPROVED AS TO FORM:

David L. Udall, Town Clerk

Jane Fairall, Town Attorney

Town of Marana Public Safety Personnel Retirement System Pension Funding Policy

The intent of this policy is to clearly communicate the Council's pension funding objectives and its commitment to our employees and the sound financial management of the Town and to comply with new statutory requirements of Laws 2018, Chapter 112.

The Town's police employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to comingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Town of Marana has one trust fund for police employees.

Council formally accepts the assets, liabilities, and current funding ratio of the Town's PSPRS trust funds from the June 30, 2022 actuarial valuation, which are detailed below.

Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Marana Police – Tier 1 & Tier 2 Pension	\$ 31,926,417	\$ 48,698,915	\$ 16,772,498	65.6%

PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

The Council's PSPRS funding ratio goal is 100% (fully funded) by June 30, 2036. Council established this goal for the following reasons:

- The PSPRS trust funds represent only the Town of Marana's liability.
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity.

Council has taken the following actions to achieve this goal:

- Maintain ARC payment from operating revenues – Council is committed to maintaining the full ARC payment (normal cost and UAAL amortization) from operating funds. The estimated combined ARC for FY2022 is \$2,159,916 and will be able to be paid from operating funds without diminishing Town services.
- Authorize the Town Manager to propose additional measures as part of the annual budget process based on projected financial conditions and Town operational needs. Such measures may include the following:
 - Pre-payment of the estimated combined ARC amount at the beginning of each fiscal year, as permitted by the pension plan.
 - Additional payments above the ARC.

Based on these actions the Council plans to achieve its goal of 100% funding by June 30, 2036, in accordance with the amortization timeline set forth by the PSPRS June 30, 2022 Actuarial Valuation.

Definitions

Several terms are used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.



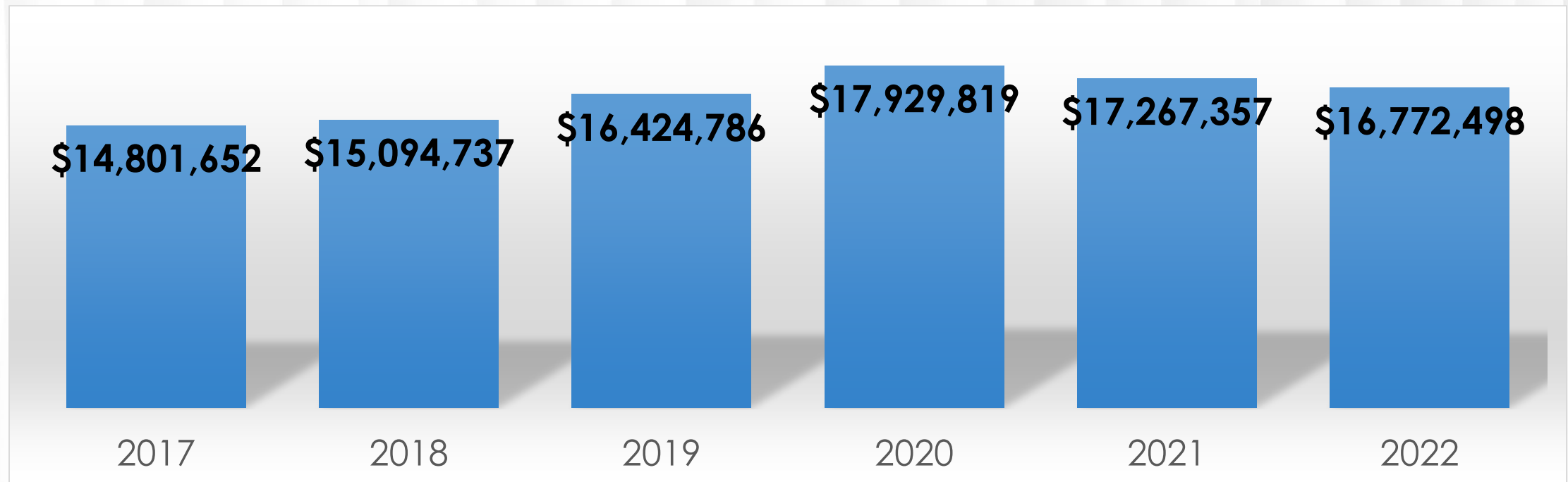
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS) FUNDING POLICY UPDATE

Yiannis Kalaitzidis

6/1/2021

NET UNFUNDED LIABILITY

Trust Fund – FY 2022	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Tier 1 & Tier 2 Pension	\$ 31,926,417	\$ 48,698,915	\$ 16,772,498	65.6%



FY 2024 EMPLOYER CONTRIBUTION RATES*

	FY 2023	FY 2024	FY 2024 Cost (Estimated)
Normal Cost	13.43%	12.84%	\$768,236
Amortization of Unfunded Liabilities	23.27%	22.13%	\$1,324,070
Total Contribution	36.70%	34.97%	\$2,092,306
Rate Change		-1.73%	

FUNDING OBJECTIVES

Maintain Stability

- Contribute 100% of Annual Required Contribution (ARC)

Define Funded Target Ratio

- Actuarial report funded target ratio is at 100%

How and when funding requirement will be met

- Determined based on Funded ratio determination
- Determined on decision to contribute additional funding over ARC
- Determined based on accuracy of actuarial report assumptions

STAFF RECOMMENDATION

- Accept actuarial report's funded target ratio and date (100% by 2036)
- Always contribute 100% of ARC from operating revenues
- Authorize Town Manager to propose additional measures as part of the annual budget process based on projected financial conditions and Town operational needs
 - ❖ Prepayment of annual employer PSPRS contributions
 - ❖ Additional payment above the ARC

Policy Impact

- ❖ Prepayment of annual employer PSPRS contributions
- ❖ FY 2023 – Prior year additional payment above the ARC
 - ❖ \$6 million down-payment on liability made July 2022
 - ❖ Benefit will be realized for FY 2025 Contributions
 - ❖ Funding and contribution rates will improve
 - ❖ Actual improvement will depend on future investment results

DISCUSSION